

MINUTES OF THE REGULAR MEETING OF THE  
YREKA PLANNING COMMISSION HELD  
ON THE 19<sup>th</sup> OF AUGUST 2015

On the 19<sup>th</sup> day of August, 2015 at 6:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said City in regular session. The meeting was called to order by Chair Osborn and present were:

Commissioners: Duane Kegg, Diane Knitter, Paul McCoy, Barry Ohlund, Matt Osborn and Richard Rolzinski. Absent – Steve Leal

Conflict of Interest Declaration – Commissioner McCoy declared a conflict of interest on Item 2, Sign Use Permit (Applicant: Siskiyou Central Credit Union).

**PUBLIC COMMENTS:**

Consent Calendar - Chair Osborn announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the regular meeting held on May 20, 2015.

Following Commission discussion, Commissioner Rolzinski moved to approve the minutes of the regular meeting held May 20, 2015 as submitted.

Commissioner Kegg seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, McCoy, Ohlund, Osborn and Rolzinski.

Chair Osborn thereupon declared the motion carried.

Discussion/Possible Action – Discussion/Possible Action – Consideration of proposed categorical exemption and Sign Use Permit for a double sided internally illuminated sign cabinet post sign with Electronic Time and Temperature Reader Board 84” x 60” (70 sq. ft. total).

Planning Commission McCoy announced his recusal, stating that he has a conflict of interest by reason of serving as a Board of Director for the Siskiyou Central Credit Union and therefore recused himself and left the Council Chambers.

The Commission reviewed Resolution No. PC 2015-07 Sign Use Permit for a reader board sign. Property location is 845 Fourth Street, Yreka, California, RPO (Residential Professional Office) Zone and MDR (Medium Density Residential) General Plan Designation. Assessor’s Parcel Number: 061-162-050.

Assistant City Manager Liz Casson presented the Commission with the staff report and the following background – Yreka Municipal Code (YMC) Section 13.08.040 (b) states that Sign Use Permit requests are discretionary applications and shall require planning commission approval pursuant to the requirements of Chapter 16.44 of the Zoning Ordinance. YMC 13.08.050 gives additional criteria for sign approval applicable only to use permits.

YMC Section 13.12.030 states in part: “Time and temperature and electronic reader boards may be permitted by approval of a sign use permit only when it can be determined such electronic sign will not have a negative effect on traffic safety or otherwise negatively affect the neighborhood.”

City staff recommends approval subject to the proposed findings and conditions of approval, which includes a determination that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15311(a), “On-premise Signs”.

Notification of the public hearing was mailed to property owners/occupants located within 300 feet of the proposed project on August 3, 2015 and a Notice of Public Hearing was published in the Siskiyou Daily News on August 7, 2015.

Public Hearing – This being the time and date set for the public hearing, Chair Osborn opened the hearing to the audience.

There being no statements or comments received, Chair Osborn closed the public hearing and discussion was opened to the Commission.

Applicants Pat Veale and Becky Ives from the Siskiyou Central Credit Union and Michael Sunday of Signs Etc. Inc. was present to answer questions regarding the application.

Correspondence was received from Charles T. Harrison Jr. in opposition to allow a reader board sign in the evening hours within the RPO zone.

Following Commission discussion, Commissioner Ohlund moved to make the findings that the proposed project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311(a), “On-premise Signs” of the CEQA Guideline.

Commissioner Knitter seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, Ohlund, Osborn and Rolzinski.

Chair Osborn thereupon declared the motion carried.

Commissioner Ohlund moved to adopt Planning Commission Resolution #PC 2015- 07 making the findings and subject to the Conditions and Approval and approve Sign Use Permit # 4257, to allow the Reader Board Sign.

The following conditions shall be complied with at all times that the sign use permit is in effect:

1. The installation of a double-sided internally illuminated sign cabinet post sign with electronic time and temperature reader board shall comply with the specifications and plans approved by the Planning Commission on August 19, 2015 and shall serve only to identify the business carried on said premises as stated in Yreka Municipal Code Section 13.12.050.
2. The sign shall be erected in accordance with the specifications and plans submitted for Siskiyou Central Credit Union by Signs Etc. Inc. approved by the Planning Commission on August 19, 2015, and shall not be deviated from without prior review and approval of the Planning Commission.
3. The sign shall be erected in accordance with the California Building Standards Code and Title 13, Signs, of the Yreka Municipal Code. Including Section 13.080.050 (4) that provides sign illumination, where allowed by provisions of Title 13 shall be at the lowest level consistent with adequate identification and readability.
4. Permittee shall obtain a building permit and shall pay the necessary fees therefore prior to installing an internally illuminated electronic time and temperature reader board post sign.
5. The sign shall harmonize with the materials, colors, textures, sizes, shape, heights, locations, and designs of the buildings, properties, or neighborhood of which they are a part, and as approved by the Planning Commission.
6. The reader board sign shall comply with Yreka Municipal Code Section 13.12.030. The electronic reader board sign shall not flash on and off or simulate any motion through a series of rapid light changes and shall not be installed, designed or used to attract attention by any flashing on and off, or simulating any motion through a series of rapid light changes. For purposes of this permit, "flashing on and off" means blinking, flashing or fluttering lights, or a changing light intensity, brightness or color.
7. The reader board sign shall be placed on a timer that would turn off in the evening hours so that it will not disturb the residents in the vicinity.
8. The sign shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the sign is located.
9. The sign use permit shall expire and terminate if not used within one (1) year from the date of approval. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

Commissioner Knitter seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, Ohlund, Osborn and Rolzinski.

08/19/2015

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Chair Osborn thereupon declared the motion carried.

The foregoing Resolution #2015-07 was adopted by the Planning Commission on the 19<sup>th</sup> day of August, 2015 by the following vote: Ayes: 5, Nays: 0

There being no further business before the Commission, the meeting was adjourned.



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Paul McCoy, Vice Chair  
Approved by motion of the Planning  
Commission on September 16, 2015