

City of Yreka
2013-14 Projected Budget
Function/Department Description

Department	Description
000	Unassigned
010	City Council
020	Administration
030	Finance
040	Legal
050	Information Technology
060	Planning
080	Building Maintenance-City Hall
090	Community Service & Promotion
110	Non-Departmental
140	Channel 4 TV
150	GIS
200	Police
201	K-9
205	DARE
210	Fire
220	Building Inspection
230	Animal Control
300	PW Administration
310	Streets
311	Street Sweeping
312	Street Lighting
313	Weed Control
314	Public Parking
320	Traffic Safety
330	Public Transportation
350	Vehicle Maintenance
360	Airport
370	Municipal Services Center
380	Waste Disposal
390	Storm Drains
400	Parks
410	Recreation
420	Swimming Pool
450	Senior Services
460	Comm. Concerts/Portable Stage
470	Community Theater
480	Community Center
500	Water Distribution
510	Water Supply and Treatment
520	Water Conservation (BMP)
550	Sewer Collection
560	Sewer Disposal (WWTP)
600	Community Development
610	Redevelopment
620	Housing
630	Economic Development

CITY OF YREKA 2014-2016 BUDGET

Budget Units Descriptions

The City's accounts are arranged by funds and departments. Some of the funds and departments are:

- The Operating Departments of the City – i.e. the Police, Public Works, Administration, City Attorney, Planning, Finance and Building inspection Departments.
- Others are budget units by Functions that are under one of these Departments (e.g. Streets and Roads are part of Public Works, but in a separate fund), cross departments (e.g. water includes both public works for operations and finance for billing).
- Outside Departments (e.g. City Council) will be referred to here as budget units, divisions or funds, even though all of them are considered “departments” for accounting purposes.

The following pages contain the various budget units of the City. The main operating departments are shown in the General Fund, but many of their operations (particularly Public Works and Finance) are covered by other non-General Funds. Department budgets have, in addition to descriptions, accomplishments, goals and staffing. Other budget units may only have a description. Budget highlights/comments and optionally, unit performance measures, are included to point out specific information about the budget unit.

The City's General Funds revenues are mostly general, meaning sales tax, property tax, transient occupancy (hotel) tax and similar general taxes can be allocated by policy decision of the City Council for any lawful purpose. Other General Fund revenues are specifically allocated to a department (e.g. animal licensing fees are included in with the animal control departmental narrative). Revenues restricted to certain activities (water and sewer revenues, grant funds, etc.) are allocated to those specific funds.

The budget units section better describes the budget units, shows the relationships of the budget to goals and accomplishments, and shows revenues that are related to specific services or projects. We hope that it will make the budget more understandable for the Council, citizens and other readers of the budget.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

City Council – 010

The Yreka City Council consists of five members elected to four-year terms. The City Council sets the overall policy direction for the City, establishes priorities, is the approving body for land use decisions and gives direction to the City Manager and City Attorney.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
City Council members	5 Elected Officials	5 Elected Officials	5 Elected Officials

Budget Highlights/Comments

This budget unit accounts for the activities of the City Council, including stipend, travel and training costs. Generally every other year this budget unit includes the costs of elections, unless a special ballot measure is added between the regular 2-year election cycle.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
010 City Council					
100 SALARY	17,999.80	18,000.00	16,269.05	18,000.00	18,000.00
330 PAYROLL TAXES	1,376.70	1,377.00	1,244.32	1,377.00	1,377.00
360 WORK COMP	547.30	547.20	452.57	547.20	547.20
510 EMPLOYEE RELATED	171.00	1,000.00	200.00	1,500.00	500.00
515 GENERAL SUPPLIES	216.95	500.00	280.92	500.00	500.00
516 SPECIALIZED SUPPLIES	709.91	0.00	0.00	0.00	0.00
521 BLDG MAINT AND OPS	16.62	0.00	37.95	0.00	0.00
525 PROF AND CONTRACT SE	0.00	5,000.00	738.79	5,000.00	0.00
550 NON CAPITALIZED EQUIP	0.00	500.00	182.74	0.00	0.00
010 City Council	21,038.28	26,924.20	19,406.34	26,924.20	20,924.20
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Administration – 020

The Administration Department consists of the City Manager and the Assistant City Manager/City Clerk. The City Manager is responsible for the operation and performance of all City departments and the implementation of all City polices and ordinances. The City Manager works with the City Council on policy matters, and works with community groups and other governmental entities to accomplish Council goals. The Assistant City Manager/City Clerk maintains official records for the City, maintains custody of the City Seal, prepares minutes of Council meeting, serves as filing officer to Fair Political Practices Commission regulations, administers oaths, records official documents, prepares, publishes and posts legal notices, maintains Municipal Code books, administers City claims, provides research and information services to the public, media, and staff, and assists the City Manager in the administration of the City. This department is also responsible for administering personnel rules, labor negotiations, employee benefit programs, maintaining personnel files, and assisting City departments with personnel issues.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
City Manager	1.00 FTE	1.00 FTE	1.00 FTE
Assistant City Manager	0.45 FTE	0.45 FTE	0.45 FTE
Project Assistant	0.10 FTE	0.13 FTE	0.12 FTE
Human Resources (Accounting Manager)	0.10 FTE	0.10 FTE	0.10 FTE
Total	1.65 FTE	1.68 FTE	1.67 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Administration	Implement City Council Strategic Goals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing

Goals

Goals during the 2014-2016 Fiscal Years include:

- Implement City Council Strategic Goals
- Conduct labor negotiations with represented employees
- Update personnel policies and procedures and job descriptions
- Evaluate and update ordinances where needed

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Administration – 020, continued

Budget Highlights

- The Administration budget reflects the inclusion of efforts from Human Resource and Project Administration support, the Assistant City Manager along with the City Manager.

EXPENSES

***City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund***

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
020 Administration					
100 SALARY	154,299.84	163,722.84	148,558.48	169,481.05	169,305.66
103 PARTTIME	2,382.25	0.00	0.00	0.00	0.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
320 PENSION	34,762.81	37,487.23	32,248.88	29,620.20	31,059.12
330 PAYROLL TAXES	11,331.48	12,146.13	10,647.87	12,965.31	12,951.88
340 HEALTH	23,699.15	25,084.12	22,705.66	25,054.31	25,132.50
360 WORK COMP	4,598.48	4,826.69	4,311.65	5,152.22	5,146.89
390 LIFE & ACCIDENTAL	1,447.49	1,527.19	1,348.58	1,625.75	1,624.59
510 EMPLOYEE RELATED	4,054.87	7,500.00	5,292.21	7,500.00	7,500.00
515 GENERAL SUPPLIES	16,345.65	11,520.00	14,799.48	11,500.00	11,500.00
516 SPECIALIZED SUPPLIES	380.61	2,000.00	0.00	2,000.00	2,000.00
517 TELCOM	4,181.93	4,700.00	3,457.42	4,200.00	4,200.00
518 UTILITIES	18,022.24	19,000.00	15,679.86	19,300.00	19,300.00
520 MAINT AND OPS	1,408.98	1,650.00	1,681.94	1,750.00	1,750.00
521 BLDG MAINT AND OPS	0.00	300.00	0.00	300.00	300.00
525 PROF AND CONTRACT SE	9,816.88	15,600.00	8,649.92	6,100.00	6,100.00
020 Administration	286,732.66	307,064.20	269,381.95	296,548.84	297,870.64
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-3.42%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Finance Department (030)

Under the direction of the City Manager, the Finance Department is responsible for the City's accounting and financial operations; duties include: payroll, accounts payable, accounts receivable, utility billing and collections, and dog and business license processing. Finance prepares and processes the Revenue and Expense Budget for the City along with annual financial reports to the State. Finance staff developed and maintains the City's website and prepares the community newsletter. The Finance Department facilitates office administrative functions, clerical support for administrators and information technology assistance. Finance is also responsible for handling recreation and community facility reservations and the collection of fees, and fiscal aspects of grant reporting and compliance. Employees in the Finance Department are the Finance Director, Accounting Manager, Project Assistant and Account Clerks.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Finance Director, General Fund	0.90 FTE	0.90 FTE	0.90 FTE
Finance – General Fund	1.05 FTE	1.24 FTE	1.23 FTE
Finance – Fire Tax	0.10 FTE	0.10 FTE	0.10 FTE
Finance – Landfill	0.10 FTE	0.10 FTE	0.10 FTE
Finance – Water	1.20 FTE	1.05 FTE	1.05 FTE
Finance – Wastewater	1.10 FTE	1.00 FTE	1.00 FTE
Total	4.45 FTE	4.39 FTE	4.38 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Finance	Continue Springbrook upgrades, expected to be on track to migrate to V7.16 in May of 2014.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Scheduled for August 25-26, 2014
Finance	Implementation of Human Resource modules system on V7.15.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will not complete in 2013-2014
Finance	Work with the Fair Labor Standards Act record keeping and time card entry with select departments in payroll on Springbrook.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Implemented Auto FSLA calc, ESS training begins July 8-11, 2014
Finance	Implementation of policies relating to Affordable Care Act compliance, that includes acceptance by all bargaining units.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Some implementation requirements delayed by Federal action.
Finance	Implement credit card payment processing and web based inquiry for customer service.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In progress, probably summer of 2014
Finance	Finalize and publish revisions to the City's water and sewer ordinances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will not complete in 2013-2014. Under legal review. Other projects have taken priority.
Finance	Completion and acceptance of the City's rate study review, and conduct a Prop 218 process to implement the recommended utility rates.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Study was completed, however, the study was not accepted.

During the 2013-14 fiscal year, other departmental accomplishments Goals during the 2014-2016 Fiscal Years include:

- Unqualified financial audits, on target budget for the 2012-2013 year end close.
- Monthly Friday meetings to address customer service, training and information issues for front office staff, with the inclusion and active participation from public works staff.
- Cross training of staff members for utility billing and payroll processing, ensuring seamless continuance of operations.
- Each staff member attended a training course either online or at a training site.
- Credit and debit card payments are now accepted for utility bills and customers may now view account information through a customer online utility account portal.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Finance Department (030), continued Goals

Goals during the 2014-2016 Fiscal Years include:

- Implementation of employee self-serve module of Springbrook
- Evaluate credit cards for payment of business and animal licenses through online payments
- Unqualified audit and grant compliance reporting
- Re-evaluation of work orders with Fleet Management
- Personnel policies updates
- Ordinance updates completed
- Evaluation and solicit proposals for document management systems

Major workload items

- Continued updates for regulatory and compliance issues relating to financial reporting with major partners and grants, e.g. State Controller's office, Governmental Accounting Standards Board, Federal and State grant overlays, payroll and CalPERS compliance.
- Keeping current with technology and system updates with Springbrook, and completing radio read meter head replacement project.
- Coordinate coverage and adequate staffing to cover the front office and counter.
- The record number of foreclosures and bankruptcies are time consuming and require extra effort in order to document, track, and collect. Tracking ownership and realtors responsible for listing properties, and to ensure collections on utility and fire tax accounts prove especially challenging and time consuming.
- Staying on track with radio read meter change outs and customer usage at time of conversion.

Budget Highlights

The budget includes business licensing as a part of Finance operations, as business licenses are a general revenue and not a planning function. Staffing costs also includes accounting clerical support that is shared between Fleet Services (60%) and Finance (40%) and Project Assistant Support (10%). These allocations have resulted in an increase in payroll costs.

The budgeted professional services include the cost of audit, as well as professional license and maintenance fees for the Springbrook financial system.

Increase in professional services in the enterprise funds enable the implementation of increased bill processing automation, web-based payment services, and billing services.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Finance Department (030), Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
030 Finance					
100 SALARY	113,530.59	123,366.60	108,318.93	130,442.23	130,894.95
102 OVERTIME	38.75	0.00	81.84	0.00	0.00
103 PARTIME	1,861.50	0.00	0.00	0.00	0.00
106 SEASONAL	7,132.50	0.00	0.00	0.00	0.00
107 WAGE ABATEMENT	-247.45	0.00	0.00	0.00	0.00
320 PENSION	26,896.54	26,464.84	20,009.59	21,906.06	23,077.08
330 PAYROLL TAXES	9,199.01	8,996.91	7,980.82	9,978.83	10,013.47
340 HEALTH	14,181.06	21,105.51	15,948.50	25,753.15	25,687.33
360 WORK COMP	3,725.97	3,575.24	3,114.63	3,965.44	3,979.21
390 LIFE & ACCIDENTAL	1,009.72	1,002.16	905.25	1,124.24	1,126.01
510 EMPLOYEE RELATED	1,525.92	3,600.00	3,684.84	3,600.00	3,600.00
515 GENERAL SUPPLIES	2,070.78	3,900.00	2,215.36	3,000.00	3,000.00
516 SPECIALIZED SUPPLIES	486.91	350.00	4,573.11	500.00	500.00
517 TELCOM	515.23	830.00	734.60	840.00	840.00
520 MAINT AND OPS	0.00	100.00	0.00	100.00	0.00
521 BLDG MAINT AND OPS	0.00	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	61,324.93	70,000.00	53,292.56	70,000.00	65,000.00
530 INSURANCE	250.00	250.00	250.00	250.00	0.00
535 TAXES, FINES, FEES	61.72	50.00	47.98	0.00	0.00
542 PASS THRU AND REFUND	0.00	0.00	93.00	0.00	0.00
030 Finance	243,563.68	263,591.26	221,251.01	271,459.95	267,718.05
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				2.99%	
01 General Operating	243,563.68	263,591.26	221,251.01	271,459.95	267,718.05
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				2.99%	
30 Spec Rev - Fire Tax					
030 Finance					
100 SALARY	3,888.58	4,038.00	3,822.79	3,928.80	3,928.80
102 OVERTIME	0.00	0.00	3.03	0.00	0.00
320 PENSION	889.68	889.95	723.41	686.64	720.74
330 PAYROLL TAXES	264.10	290.55	267.58	300.56	300.56
340 HEALTH	1,452.39	1,505.78	1,012.74	1,120.36	1,120.36
360 WORK COMP	118.01	115.46	108.78	119.44	119.44
390 LIFE & ACCIDENTAL	21.58	21.19	20.40	21.81	21.81
525 PROF AND CONTRACT SE	0.00	0.00	0.00	0.00	0.00
030 Finance	6,634.34	6,860.93	5,958.73	6,177.61	6,211.71
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-9.96%	
30 Spec Rev - Fire Tax	6,634.34	6,860.93	5,958.73	6,177.61	6,211.71
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-9.96%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Finance Department (030), Budget Highlights, continued

EXPENSES

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
31 Spec Rev - LF Assessment					
030 Finance					
100 SALARY	3,705.57	4,038.00	3,785.09	3,928.80	3,928.80
102 OVERTIME	19.38	0.00	3.03	0.00	0.00
320 PENSION	846.59	889.95	714.43	686.64	720.74
330 PAYROLL TAXES	270.37	290.55	264.96	300.56	300.56
340 HEALTH	713.28	1,505.78	1,014.63	1,120.36	1,120.36
360 WORK COMP	113.38	115.46	107.47	119.44	119.44
390 LIFE & ACCIDENTAL	20.95	21.19	20.00	21.81	21.81
525 PROF AND CONTRACT SE	0.00	0.00	0.00	0.00	0.00
030 Finance	5,689.52	6,860.93	5,909.61	6,177.61	6,211.71
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-9.96%	
31 Spec Rev - LF Assessment	5,689.52	6,860.93	5,909.61	6,177.61	6,211.71
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-9.96%	
70 Water Operating					
030 Finance					
100 SALARY	54,716.06	53,160.60	49,992.14	46,494.60	46,494.60
102 OVERTIME	58.13	0.00	18.20	0.00	0.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
320 PENSION	12,231.13	11,767.20	9,435.78	8,125.88	8,529.43
330 PAYROLL TAXES	3,739.92	3,837.29	3,494.62	3,556.84	3,556.84
340 HEALTH	15,540.46	16,363.22	12,788.78	12,814.50	12,814.50
360 WORK COMP	1,625.88	1,524.88	1,426.29	1,413.44	1,413.44
390 LIFE & ACCIDENTAL	359.27	331.07	314.60	312.07	312.07
510 EMPLOYEE RELATED	779.70	1,500.00	499.25	1,500.00	1,500.00
515 GENERAL SUPPLIES	14,999.92	17,500.00	16,464.34	17,500.00	17,500.00
516 SPECIALIZED SUPPLIES	4,429.70	12,000.00	6,021.47	12,000.00	12,000.00
517 TELCOM	1,054.77	3,500.00	1,175.91	2,500.00	2,500.00
525 PROF AND CONTRACT SE	19,476.97	18,000.00	10,710.98	18,000.00	18,000.00
030 Finance	129,011.91	139,484.26	112,342.36	124,217.31	124,620.88
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-10.95%	
70 Water Operating	129,011.91	139,484.26	112,342.36	124,217.31	124,620.88
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-10.95%	
80 Wastewater Operating					
030 Finance					
100 SALARY	45,901.92	49,030.20	46,124.23	44,413.20	44,413.20
102 OVERTIME	58.13	0.00	18.20	0.00	0.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
320 PENSION	10,509.35	10,855.33	8,704.59	7,762.09	8,147.60
330 PAYROLL TAXES	3,229.51	3,539.67	3,232.61	3,397.61	3,397.61
340 HEALTH	12,975.12	15,174.83	11,702.55	12,194.71	12,194.71
360 WORK COMP	1,397.30	1,406.61	1,316.51	1,350.16	1,350.16
390 LIFE & ACCIDENTAL	317.68	309.44	293.01	300.62	300.62
510 EMPLOYEE RELATED	779.69	1,500.00	499.24	1,500.00	1,500.00
515 GENERAL SUPPLIES	355.31	500.00	4.17	500.00	500.00
516 SPECIALIZED SUPPLIES	199.15	500.00	308.00	500.00	500.00
517 TELCOM	1,054.72	3,500.00	1,175.84	2,500.00	2,500.00
525 PROF AND CONTRACT SE	14,307.34	17,000.00	4,159.75	17,000.00	17,000.00
030 Finance	91,085.22	103,316.08	77,538.70	91,418.39	91,803.90
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-11.52%	
80 Wastewater Operating	91,085.22	103,316.08	77,538.70	91,418.39	91,803.90
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-11.52%	
Total	475,984.67	520,113.46	423,000.41	499,450.87	496,566.25

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Legal- City Attorney (040)

The City Attorney advises the City Council, City Manager, Planning Commission, and other standing committees of the City Council, as well as City staff, on legal matters relating to the business of the City. The City Attorney drafts and reviews contracts for goods or services purchased by the City, drafts proposed legislation, ordinances, resolutions and regulations which are within the City's jurisdiction, drafts zoning ordinances and amendments, advises regarding general plan and amendments, conducts litigation or supervises outside counsel pursuant to City approval for performance of legal services in specialized fields, conducts litigation for tort defense, confers with and advises management and claims management personnel regarding risk management and litigation regarding municipal matters. The City Attorney also advises regarding personnel matters, renders legal advice on many of the activities of the City, handles public meetings and other city procedures. The Legal Department consists of the City Attorney, substantial coordination with the City Manager, and support by the Confidential Administrative Assistant (shared with the Public Works Director).

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
City Attorney	Services by Contract	Services by Contract	Services by Contract
Confidential Admin. Asst.	0.15 FTE	0.08 FTE	0.08 FTE

Budget Highlights

There have been significant changes in the budget from prior years due to City Attorney services now being provided by contract. The budget reflects a support staff costs which is necessary to a) coordinate with an off-site attorney, and b) minimize use of these contract services to the extent possible (by conducting research and gathering relevant background information). Contract attorney costs are billed to projects, departments, and special funds as appropriate, and as other needs for specialized legal service arise.

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Legal- City Attorney (040), continued
Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
040 Legal					
100 SALARY	51,381.50	8,528.40	2,973.89	4,564.80	4,564.80
103 PARTIME	285.00	0.00	0.00	0.00	0.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
107 WAGE ABATEMENT	-15,700.83	0.00	0.00	0.00	0.00
320 PENSION	11,608.89	1,899.96	521.64	797.79	837.41
330 PAYROLL TAXES	4,091.86	618.00	211.81	349.21	349.21
340 HEALTH	4,559.33	1,782.59	716.05	991.65	991.65
360 WORK COMP	1,619.02	245.58	76.80	138.77	138.77
390 LIFE & ACCIDENTAL	503.81	80.74	32.31	45.46	45.46
510 EMPLOYEE RELATED	80.64	1,500.00	410.84	1,000.00	1,000.00
515 GENERAL SUPPLIES	200.37	850.00	10.47	200.00	200.00
516 SPECIALIZED SUPPLIES	8,863.78	0.00	319.01	0.00	0.00
517 TELCOM	620.03	500.00	217.34	300.00	300.00
525 PROF AND CONTRACT SE	67,474.30	80,000.00	54,485.12	63,000.00	49,000.00
040 Legal	135,587.70	96,005.27	59,975.28	71,387.68	57,427.30
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-25.64%	
01 General Operating	135,587.70	96,005.27	59,975.28	71,387.68	57,427.30
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-25.64%	
Total	135,587.70	96,005.27	59,975.28	71,387.68	57,427.30

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Information Technology – 050

The Information Technology budget (a combination of finance staff and contractual IT services) supports the City’s information systems that include secure mail, data and financial servers, the wireless network and help desk support to the City’s desktop applications and hardware.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Finance Director	0.10 FTE	0.10 FTE	0.10 FTE
Project Assistant	0.10 FTE	0.10 FTE	0.08 FTE
Total	0.20 FTE	0.20 FTE	0.18 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Information Technology	Continued implementation of new hardware and software.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation of Crystal Reports in process. Implemented F100 on website.
Information Technology	Rebidding IT contracts and evaluating integration of YPD IT services with City Hall for support vendors.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Primarily for YPD. Summer of 2014
Information Technology	Assessment of desktop units for replacement.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Eight PC's were replaced (5 for YPD) approximately 1/4 of the PC inventory city wide.
Information Technology	Evaluation of City telecommunications (centrix, VOIP, handsets).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meeting held with ACME and Cal-Ore, outreached to ATT
Information Technology	Continue to increase reliability of the system.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track, service ticket logs and severity of errors.
Information Technology	Finalize 5-year citywide technology plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Completed May 2014, met with all department heads on plan.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Continued implementation of new hardware and software.
- Rebidding IT contracts and evaluating integration of YPD IT services with City Hall for support vendors.
- Assessment of desktop units for replacement.
- Evaluation of City telecommunications (centrix, VOIP, handsets).
- Continue to increase reliability of the system.
- Integrate 5-year technology plan with visual asset management, infrastructure asset management and the geographic information layers for access to the various ERP systems.

Major workload items

- Continued intermediation between staff and support technicians in tracking status of open work order tickets and resolution of calls.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Information Technology – 050, continued Budget Highlights

This budget reflects ongoing maintenance costs, and does not reflect new projects, as those are generally charged out to the department(s) requesting those services.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	<i>2012-13 Actual</i>	<i>2013-14 Budget</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
01 General Operating					
050 Information Technology					
100 SALARY	5,488.31	11,346.84	9,650.31	11,416.92	10,855.97
103 PARTTIME	1,155.00	0.00	0.00	0.00	0.00
320 PENSION	1,521.06	2,527.50	1,751.08	1,995.34	1,991.53
330 PAYROLL TAXES	484.22	822.13	727.41	873.40	830.48
340 HEALTH	1,173.04	1,265.20	875.34	1,897.82	1,766.17
360 WORK COMP	202.02	326.70	274.89	347.07	330.02
390 LIFE & ACCIDENTAL	55.52	92.07	77.78	97.30	93.99
515 GENERAL SUPPLIES	16.56	0.00	0.00	0.00	0.00
516 SPECIALIZED SUPPLIES	3,986.56	0.00	0.00	0.00	0.00
517 TELCOM	2,481.60	2,600.00	2,481.70	2,600.00	2,600.00
525 PROF AND CONTRACT SE	44,737.50	52,500.00	42,357.48	61,000.00	61,000.00
550 NON CAPITALIZED EQUIP	3,984.37	5,000.00	0.00	2,500.00	2,500.00
050 Information Technology	65,285.76	76,480.44	58,195.99	82,727.85	81,968.16
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				8.17%	
01 General Operating	65,285.76	76,480.44	58,195.99	82,727.85	81,968.16
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				8.17%	
10 GF Capital Outlay					
050 Information Technology					
550 NON CAPITALIZED EQUIP	0.00	25,000.00	23,805.50	25,000.00	25,000.00
650 EQUIPMENT	15,233.15	7,500.00	0.00	0.00	0.00
740 DEBT PRINCIPAL	16,960.00	0.00	0.00	0.00	0.00
050 Information Technology	32,193.15	32,500.00	23,805.50	25,000.00	25,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-23.08%	
10 GF Capital Outlay	32,193.15	32,500.00	23,805.50	25,000.00	25,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-23.08%	
Total	97,478.91	108,980.44	82,001.49	107,727.85	106,968.16

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Planning Department (060)

The City Manager oversees the Planning Department. Staff consists of the Assistant City Manager and a one-quarter time accounting clerk. The Planning Department provides the public with information and guidance concerning development, General Plan policies, zoning district regulations, permit procedures, and other information relevant to land use and the orderly development of the community. The Planning Department also provides technical assistance to the Planning Commission, Technical Advisory Committee and the Building Department, as well as Supervises special studies, reports and other official documents such as the general plan, zoning ordinance, sign ordinance, CEQA studies, and environmental impact reports; and monitors and enforces zoning and business regulations.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Assistant City Manager	0.50 FTE	0.50 FTE	0.50 FTE
Account Clerk II	0.25 FTE	0.25 FTE	0.25 FTE
Total	0.75 FTE	0.75 FTE	0.75 FTE

Accomplishments

Dept. Name	GOAL	RED	YELLOW	GREEN	Comments
Planning	Continue to review and update zoning code text as it relates to changes in state law, permitted uses and requests made for possible use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Planning	Build working relationships with business and development community members to encourage use of the City's website and to encourage the community's education and involvement in administering the City's General Plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Planning	Continue to improve customer service by administering in a professional and courteous manner the land development regulations of the City of Yreka.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Planning	PMC is preparing the annual Housing Element report to be filed with the state 4/1/2013, and is submitting a proposal to prepare the General Plan Housing Element Update which must be completed prior to June 30, 2014.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed May 1, 2014

During the 2013-14 fiscal year, the Department:

- Issued 64 various permits, which included the development of new businesses such as Starbucks, Tractor Supply, Grocery Outlet, and Fruit Growers Supply Co.
- Completed the General Plan Housing Element Update. The 2014-2019 General Plan Housing Element was Adopted by the City Council on May 1, 2014 and certified as Complete by the State of California Department of Housing and Community Development on May 30, 2014.

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Planning Department (060), continued
Goals

Goals during the 2014-2016 Fiscal Years include:

- Continue to review and update zoning code text as it relates to changes in state law, permitted uses and requests made for possible use.
- Continue to build working relationships with business and development community members to encourage use of the City’s website and to encourage the community’s education and involvement in administering the City’s General Plan.
- Administer in a professional and courteous manner the land development regulations of the City of Yreka.

Major Workload Items

- Continue review of zoning code and permitted uses specifically as it relates to changes in state law and requests from the development community and citizens.

Budget Highlights

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget
Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
060 Planning					
870 FEE REVENUE	3,555.00	15,000.00	36,219.49	10,000.00	10,000.00
060 Planning	3,555.00	15,000.00	36,219.49	10,000.00	10,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-50.00%	
01 General Operating	3,555.00	15,000.00	36,219.49	10,000.00	10,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-33.33%	

City of Yreka – Operating Budget by Activity
 2014-2016 Budget, June 19, 2014

Planning Department (060), Budget Highlights continued

EXPENSES

*City of Yreka 2014-15, and 2015-16 Expense Budget
 Major Expense Groups, by Departments within Fund*

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
060 Planning					
100 SALARY	41,919.89	44,610.00	42,529.68	45,147.00	45,147.00
102 OVERTIME	0.00	0.00	28.13	0.00	0.00
103 PARTIME	1,369.25	0.00	0.00	0.00	0.00
106 SEASONAL	22.50	0.00	0.00	0.00	0.00
320 PENSION	9,723.57	10,002.35	8,190.43	7,890.34	8,282.22
330 PAYROLL TAXES	3,159.72	3,252.02	3,094.03	3,453.74	3,453.74
340 HEALTH	10,121.93	10,346.72	9,594.55	10,762.22	10,908.78
360 WORK COMP	1,316.35	1,292.30	1,229.36	1,372.47	1,372.47
390 LIFE & ACCIDENTAL	373.89	378.03	349.67	399.52	399.52
510 EMPLOYEE RELATED	1,192.45	2,200.00	492.65	4,200.00	4,200.00
515 GENERAL SUPPLIES	1,108.09	2,000.00	743.39	1,500.00	1,500.00
516 SPECIALIZED SUPPLIES	540.61	716.00	216.00	750.00	750.00
517 TELCOM	274.28	350.00	258.02	360.00	360.00
520 MAINT AND OPS	869.26	0.00	0.00	500.00	500.00
525 PROF AND CONTRACT SE	31,141.91	54,500.00	49,256.97	38,100.00	38,500.00
542 PASS THRU AND REFUND	-1,180.32	0.00	767.75	0.00	0.00
060 Planning	101,953.38	129,647.42	116,750.63	114,435.29	115,373.73
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-11.73%	
01 General Operating	101,953.38	129,647.42	116,750.63	114,435.29	115,373.73
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-11.73%	
Total	101,953.38	129,647.42	116,750.63	114,435.29	115,373.73

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Government Buildings – 080 (Public Works)

Government Buildings includes the funds for regular maintenance of all City buildings. Most expenditures are direct charges to departments housed in those facilities. However, unallocated costs are charged to department 080.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Maintenance Manager	0.05 FTE	0.05 FTE	0.05 FTE
Maintenance Staff	0.31 FTE	0.31 FTE	0.31 FTE
Total	0.36 FTE	0.36 FTE	0.36 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Building Maintenance	Perform City Buildings lighting survey	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed
Building Maintenance	Retrofit fixtures and/or ballasts to new standard T-8 lighting in place of T-12 lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed

Goals

Goals during the 2014-2016 Fiscal Years include:

- Build out mobile workshop van that includes cabinetry, workbench, compressor, power inverter, and other accessories.
- Continue lighting retro-fit of city facilities

Major Workload Items

- Weekly rounds to check facilities
- Maintenance calls for expedited repairs
- Lighting installations

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Government Buildings – 080 (Public Works), continued
Budget Highlights

Public works is direct charges operating departments for routine maintenance and an estimate of those labor allocations are estimated in the budget. Actual costs, however, may vary as the repairs or maintenance work orders are completed, and allocated to the departments receiving services.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16	
01	General Operating					
080	Building Maintenance-City Ha					
100	SALARY	15,973.85	16,507.70	16,249.47	16,847.96	17,018.83
102	OVERTIME	0.00	0.00	225.68	0.00	0.00
106	SEASONAL	222.00	0.00	620.50	0.00	0.00
320	PENSION	3,638.33	3,646.73	3,145.37	2,936.44	3,113.63
330	PAYROLL TAXES	1,220.07	1,188.77	1,289.10	1,285.34	1,298.40
340	HEALTH	3,997.51	4,009.10	3,219.99	4,165.41	4,165.41
360	WORK COMP	2,026.19	1,807.59	1,892.96	1,955.64	1,976.71
390	LIFE & ACCIDENTAL	124.17	129.95	93.84	105.46	106.98
510	EMPLOYEE RELATED	18.63	100.00	144.06	100.00	100.00
516	SPECIALIZED SUPPLIES	843.59	1,400.00	849.80	1,300.00	1,300.00
517	TELCOM	64.96	150.00	47.80	100.00	100.00
520	MAINT AND OPS	3,547.42	4,917.50	784.26	2,827.50	2,827.50
521	BLDG MAINT AND OPS	2,028.67	15,000.00	16,617.09	4,000.00	4,000.00
525	PROF AND CONTRACT SE	2,355.00	2,500.00	2,440.00	2,500.00	2,500.00
080	Building Maintenance-City H	36,060.39	51,357.34	47,619.92	38,123.75	38,507.46
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-25.77%		
01	General Operating	36,060.39	51,357.34	47,619.92	38,123.75	38,507.46
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-25.77%		
10	GF Capital Outlay					
080	Building Maintenance-City Ha					
650	EQUIPMENT	0.00	10,000.00	19,357.97	5,000.00	0.00
080	Building Maintenance-City H	0.00	10,000.00	19,357.97	5,000.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-50.00%		
10	GF Capital Outlay	0.00	10,000.00	19,357.97	5,000.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-50.00%		
Total		36,060.39	61,357.34	66,977.89	43,123.75	38,507.46

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Community Allocations (090)

The Community Services Budget sets forth expenditures for community promotion and economic development, including support for the Yreka Chamber of Commerce, Siskiyou County Public Library, and Siskiyou County Economic Development Council.

Staffing

Generally, staff time is not direct charged to the community allocation projects from the administrative staff. Project based time is intermittent, such Public Works staff installing the Christmas holiday decorations and the use of administrative staff for special projects.

Department Staffing:	Operating 2013-14	2014-15	2015-16
Project Assistant	0.10 FTE	Not applicable	0.10 FTE
Maintenance Staff	0.08 FTE	Not applicable	0.08 FTE
Total	0.18 FTE		0.18 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Community Allocations	Continue tourism and events support to the Chamber of Commerce and Collier's Rest Area	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Community Allocations	Continue support of the Enterprise Zone, Senior Programs and the Library.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Enterprise Zone has been discontinued by the State.
Community Allocations	Work with Splash to keep the pool operating.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pool was open for 2013 Summer. Will work with Splash in 2014 as well.
Community Allocations	Produce six city newsletters, and transition website to a customer oriented layout.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E-Newsletter is available with council agenda.
Community Allocations	Produce E-Newsletter(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Newsletter already in place w/mini-council agenda alert.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Continue tourism and event support to the Chamber of Commerce and Collier's Rest Area
- Continue support of the Siskiyou County Economic Development Council, Senior Programs and the Library.
- Work with Yreka Splash to keep the pool operating.
- Produce four to six city newsletters, and transition website to a customer oriented layout.

Budget Highlights

Wages and benefits due to direct budget allocations for staffing were allocated to the budget to reflect the direct community promotions support, from Administrative and PW Maintenance staff. Actual labor time will spent will be charged to the department. Increases to the community allocations budget for Madrone Hospice and the Chamber of Commerce were made to restore their allocations to previous levels enjoyed before cuts were imposed in 2010-11 and 2011-12.

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Community Allocations (090), Budget Highlights continued

EXPENSES

*City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund*

FUND	<i>2012-13 Actual</i>	<i>2013-14 Budget</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
01 General Operating					
090 Community Service & Promot					
100 SALARY	1,297.40	6,419.10	6,665.49	6,539.47	6,802.91
102 OVERTIME	45.00	0.00	8.84	0.00	0.00
103 PARTIME	2,842.25	0.00	0.00	0.00	0.00
106 SEASONAL	1,690.50	0.00	16.13	0.00	0.00
320 PENSION	1,008.20	1,386.17	1,329.10	1,140.94	1,245.94
330 PAYROLL TAXES	445.91	453.42	523.22	499.41	519.57
340 HEALTH	454.45	1,349.72	1,115.75	1,326.29	1,326.29
350 UNEMPLOYMENT	0.00	0.00	-5.00	0.00	0.00
360 WORK COMP	277.80	425.95	517.81	479.29	495.50
390 LIFE & ACCIDENTAL	6.48	33.89	30.31	36.71	37.94
516 SPECIALIZED SUPPLIES	547.95	500.00	95.75	500.00	500.00
518 UTILITIES	286.14	300.00	279.07	300.00	300.00
525 PROF AND CONTRACT SE	6,108.00	6,000.00	6,368.15	6,000.00	6,000.00
560 ALLOCATIONS	225,293.26	228,475.00	220,199.56	226,350.00	225,850.00
090 Community Service & Prom	240,303.34	245,343.25	237,144.18	243,172.11	243,078.15
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-0.88%	
01 General Operating	240,303.34	245,343.25	237,144.18	243,172.11	243,078.15
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-0.88%	

DETAIL OF BUDGET ITEM 560 ALLOCATIONS

City of Yreka 2014-15 and 2015-2016 - Budget Expense Sort by Department

Department	090	Community Service & Promotion		2011-12	2012-13	2013-14	2013-14	2014-15	2015-16
Object Account		Account Description	Resource	Actuals	Actuals	Operating	Actuals	Budget	Budget
<i>Fund</i>	<i>01</i>	<i>General Operating</i>							
560	01-090-0000-560-000	Chamber of Commerce		51,300.00	51,300.00	51,300.00	51,300.00	51,300.00	51,300.00
560	01-090-0000-560-001	ED - Enterprise Zone		40,000.08	39,999.96	40,000.00	39,999.96	40,000.00	40,000.00
560	01-090-0000-560-002	Siskiyou Ambulance		2,700.00	0.00	0.00	0.00	0.00	0.00
560	01-090-0000-560-003	Siskiyou Media Council		7,984.20	5,800.00	8,000.00	5,800.00	8,000.00	8,000.00
560	01-090-0000-560-004	Madrone Hospice		67,500.00	64,125.00	64,125.00	64,125.00	67,500.00	67,500.00
560	01-090-0000-560-005	JPA Yreka Montague Airport		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
560	01-090-0000-560-006	Yreka Splash - Swim Program		32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
561	01-090-0000-561-001	Easter Egg Hunt		500.00	500.00	500.00	0.00	500.00	0.00
561	01-090-0000-561-006	Holiday Decorations		952.49	94.51	500.00	147.91	500.00	500.00
561	01-090-0000-561-016	Collier Rest Area Advertising		3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
561	01-090-0000-561-022	Century Bike Tour (Rotary)		200.00	0.00	0.00	0.00	0.00	0.00
561	01-090-0000-561-026	Community Newsletter		2,303.76	2,306.43	3,000.00	2,324.69	2,500.00	2,500.00
561	01-090-0000-561-039	Regional Promotion (CM)		5,000.00	125.36	0.00	460.00	0.00	0.00
561	01-090-0000-561-050	Library - Siskiyou County		15,000.00	15,542.00	15,550.00	15,542.00	15,550.00	15,550.00
561	01-090-6505-561-000	Recycling Grant Pass Thru	Recycling Grant	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
<i>Subtotal Fund in Fund</i>				238,940.53	225,293.26	228,475.00	220,199.56	226,350.00	225,850.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Non- Departmental (110)

The Non-Departmental Budget includes expenditures for liability, property, vehicle, PERS liability repayment, and miscellaneous insurance. The non-direct expenses are included in the calculation of the City’s indirect cost allocation formula, used to account for general fund expenditures for indirect services provided to those enterprise funds.

Budget Highlights

Due to the collective efforts of the City’s Insurance, a joint powers authority known as SCORE, the general liability insurance premiums this year have increased from a previous declining rate trend. This is also true for the City’s workers compensation, an employee direct cost. Over the past several years, the retention of premiums for contingencies by SCORE declined due to a lowering of the confidence levels for needed reserves from 90% to 75%. That 75% confidence level has been reached and the return of excess insurance premiums from that lowered confidence level has run its course. The City expects in 2014-15 and 2015-16 much lower (if any) return of excess insurance premiums from SCORE from prior years.

- The retiree health benefits payments are now direct charged to the department from where the annuitant retired.
- The liability and property insurance premiums are projected to increase by \$20,223 in 2014-15 and \$1,846 in 2015-16, a modest increase over 2014-15. Water and wastewater enterprise funds receive a direct charge for property coverage by a pro-rated percentage value of the assets insured.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
110 Non Departmental					
340 HEALTH	381.49	0.00	-1,064.66	0.00	0.00
390 LIFE & ACCIDENTAL	0.00	0.00	750.00	0.00	0.00
530 INSURANCE	160,444.25	173,865.00	180,130.66	200,354.00	202,200.28
535 TAXES, FINES, FEES	647.30	650.00	657.13	650.00	675.00
110 Non Departmental	161,473.04	174,515.00	180,473.13	201,004.00	202,875.28
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				15.18%	
01 General Operating	161,473.04	174,515.00	180,473.13	201,004.00	202,875.28
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				15.18%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Geographic Information System (GIS) Database Maintenance and Support (150)

The Geographic Information Systems Database Maintenance and Support Budget supports and maintains the City’s GIS database and the infrastructure mapping layers. The expenses are charged out to the various budget units that benefit from this activity.

Budget Highlights

The 2014-2016 budget reflects contract services for software licensing, maintenance and technical assistance to support the existing GIS layers.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
150 GIS					
100 SALARY	1,216.92	0.00	0.00	0.00	0.00
320 PENSION	279.33	0.00	0.00	0.00	0.00
330 PAYROLL TAXES	86.99	0.00	0.00	0.00	0.00
340 HEALTH	288.52	0.00	0.00	0.00	0.00
360 WORK COMP	36.97	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	12.03	0.00	0.00	0.00	0.00
510 EMPLOYEE RELATED	0.00	0.00	0.00	0.00	0.00
520 MAINT AND OPS	-3,477.01	-7,500.00	0.00	-2,000.00	-2,000.00
525 PROF AND CONTRACT SE	1,556.25	7,500.00	1,556.25	2,000.00	2,000.00
150 GIS	0.00	0.00	1,556.25	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
01 General Operating	0.00	0.00	1,556.25	0.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				N/A	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Police Department (200)

The Yreka Police Department provides 24 hour law enforcement to the community by patrolling the City to suppress crime and to mitigate traffic problems. Staff responds to and investigates crimes and takes appropriate action. The Department is aggressive in preventing crime by listening to the community, proactive enforcement and training. Our dispatch center and police department are open 24 hours a day to serve the public.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Police Chief	1.0 FTE	1.0 FTE	1.0 FTE
Lieutenant	1.0 FTE	1.0 FTE	1.0 FTE
Sworn Officers	12.0 FTE	12.0 FTE	12.0 FTE
Dispatch	4.0 FTE	4.0 FTE	4.0 FTE
Administrative, includes 0.5 regular part time	2.5 FTE	2.5 FTE	2.5 FTE
Municipal code enforcement	0.1 FTE	0.1 FTE	0.1 FTE
Total	20.6 FTE	20.6 FTE	20.6 FTE

Non-regular Part Time - 4 Dispatchers

Volunteers - 1 Reserve Police Officer and 4 Volunteers

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Police	Online case reporting for the public. With the department's steady increase in incidents and resulting workload, this is a priority.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project is nearly completed, putting link on our website and training staff for proper rollout to the public.
Police	Relocating the Yreka Police Department, as present building is inadequate. The City will need to execute a plan for an adequate operations location for Yreka law enforcement services.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The City set aside \$1.8 million for acquiring and retrofitting a new police building. Acquisition of the property has been made and project timeline for retrofit is 1.5 to 2 years.
Police	Replace aging shotguns.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	On hold for next fiscal year.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Work on new police department: plan, design and remodel newly acquired facilities for the police station (see Capital Building Acquisition Fund 11)
- Clean old police building and prepare for the move
- Develop and execute a workplan to schedule the department that includes 911 services, evidence, records and data servers.
- Schedule a public tour of the new police department prior to opening and moving
- Solicit and review proposals for janitorial services
- Solicit and review proposals for information technology services.
- Replace aging shotguns.
- Replace the 911 voice logger and replace phone and radio traffic for court (see capital outlay)
- Recruit and fill positions due to retirements, for an officer and dispatcher

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Police Department (200) Budget Highlights, continued

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
200 Police					
824 FINES AND PENALTIES	7,665.79	6,500.00	3,331.18	6,500.00	6,500.00
843 POST	2,736.39	5,000.00	2,258.56	0.00	0.00
850 OTHER STATE	121,176.87	137,048.63	107,663.44	126,000.00	126,000.00
860 OTHER FEDERAL	2,209.94	0.00	0.00	0.00	0.00
870 FEE REVENUE	2,965.39	2,000.00	2,449.00	2,000.00	2,000.00
882 OTHER REVENUE	4,698.25	7,186.00	9,365.59	7,500.00	7,500.00
898 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
200 Police	141,452.63	157,734.63	125,067.77	142,000.00	142,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-11.08%	
01 General Operating	141,452.63	157,734.63	125,067.77	142,000.00	142,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-9.98%	
Total	141,452.63	157,734.63	125,067.77	142,000.00	142,000.00

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
200 Police					
100 SALARY	1,150,298.65	1,206,458.22	1,136,898.71	1,234,006.16	1,243,729.42
102 OVERTIME	97,187.01	110,000.00	97,479.72	82,700.00	82,700.00
103 PARTTIME	48,050.28	38,000.00	40,361.65	40,280.00	40,280.00
106 SEASONAL	542.76	0.00	147.38	0.00	0.00
108 MUTUAL AID	0.00	1,500.00	0.00	1,500.00	1,500.00
320 PENSION	312,785.52	323,969.63	220,002.39	244,136.10	261,490.53
330 PAYROLL TAXES	100,793.15	95,530.39	96,804.02	103,847.66	104,591.50
340 HEALTH	202,654.76	200,596.99	193,437.75	243,095.63	243,384.99
350 UNEMPLOYMENT	5,536.00	4,500.00	5,105.00	0.00	0.00
360 WORK COMP	117,299.85	114,613.68	93,881.67	123,455.01	124,368.80
390 LIFE & ACCIDENTAL	6,473.99	7,829.07	6,051.17	8,440.58	8,486.07
510 EMPLOYEE RELATED	12,176.40	20,400.00	18,137.42	25,000.00	22,400.00
515 GENERAL SUPPLIES	7,748.82	7,000.00	6,947.48	7,000.00	7,000.00
516 SPECIALIZED SUPPLIES	12,810.25	12,200.00	10,085.70	12,200.00	23,000.00
517 TELCOM	25,027.50	21,900.00	20,816.43	21,900.00	21,900.00
518 UTILITIES	20,167.88	22,800.00	16,221.06	19,850.00	19,850.00
520 MAINT AND OPS	90,116.80	69,500.00	63,081.53	69,500.00	69,500.00
521 BLDG MAINT AND OPS	18,862.27	11,400.00	9,481.62	11,400.00	3,000.00
525 PROF AND CONTRACT SE	63,719.14	71,700.00	55,722.18	45,200.00	46,200.00
550 NON CAPITALIZED EQUIP	6,356.05	11,048.63	3,716.81	0.00	0.00
590 RESOURCE TRANSFERS	0.00	0.00	0.00	0.00	0.00
200 Police	2,298,607.08	2,350,946.61	2,094,379.69	2,293,511.14	2,323,381.31
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-2.44%	
01 General Operating	2,298,607.08	2,350,946.61	2,094,379.69	2,293,511.14	2,323,381.31
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-2.44%	
Total	2,298,607.08	2,350,946.61	2,094,379.69	2,293,511.14	2,323,381.31

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Fire Department (210)

The primary duty of the Yreka Volunteer Fire Department is to provide fire protection, emergency medical response, and rescue services for the citizens of the City of Yreka. In addition, the department is committed to providing mutual aid assistance for neighboring towns and the California Department of Forestry and Fire Protection when the need arises. These services are provided by trained volunteers. All members are required to be certified in first aid and CPR on a yearly basis. Some of the members also have First Responder, EMT or EMT II certificates.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Fire Chief ⁽¹⁾	1 Part-time	1 Part-time	1 Part-time
Fire Secretary ⁽¹⁾	1 Part time	1 Part time	1 Part time
Volunteer Fire Fighters	27-30 Members	30-35 Members	30-35 Members
COS Fire 49 Students	3 Students	4 Students	4 Students
Fire Advisory Board	11 Retiree Members	11 Retiree Members	11 Retiree Members

(1) Included in count of volunteer fire fighters

Accomplishments

During the 2013-14 fiscal year, the Department:

- The purchased another five additional sets of structural firefighting turnouts for a total of 11 purchased for the year.
- Increased training with surrounding departments.
- Conducted the 2nd Annual Siskiyou County Fire Chiefs Fire Academy. 40 graduates.
- Purchase of a Rapid Intervention Team Bag for firefighter emergencies in structure fires.
- Purchase of additional wildland hose to make E415 and E410 compliant with NWCG regulations.
- Startup of the county wide Fire Chiefs Academy held at Yreka Fire Department.
- Coordinated with College of the Siskiyous to bring more varied and certified firefighting classes to the north county hosted by Yreka Fire Department.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Purchase of 1 to 3 command vehicles. (funds received from strike team assignments) This will afford greater response capabilities and ensure that command staff have proper resources to safely command a variety of emergency situations
- Purchase of a Type 3 wildland engine (funds received from strike team assignments) This would allow the Yreka Fire Department to respond to emergencies outside of the county while keeping the most expensive apparatus locally. Possible revenue source for the department
- Update electrical components within the station. Remove old unused electrical wires and plugs. Fix existing electrical problems. This will make the station more efficient and safe while saving the city money over time
- Increase training of the officers of the department. This will increase the safety.
- Replace apparatus bay lighting to more efficient lights.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Fire Department (210), Goals, continued

- Continue to expand relationship with COS. Continue to expand training opportunities for Yreka Fire firefighters.
- Work with the Siskiyou County Fire Chiefs Assoc. to host a Fire Officer Academy to increase fire officer training and promote inter-agency cooperation.
- Purchase new updated equipment for new Type 1 Seagrave engine. (Measure H)
- Continue with pump testing and SCBA testing as mandated by OSHA.

Major Workload Items

- Increase in medical aid calls
- Maintain compliance with OSHA requirements.
- Overall morale of the members of the department.

Budget Highlights

- Slight increase to turnouts to purchase new helmets to replace out dated helmets.
- Increase in medical supplies due to increase in medical responses.
- Increase in wages for Fire Chief and Secretary/Treasurer due to increase in work load.

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
210 Fire					
850 OTHER STATE	0.00	0.00	0.00	0.00	0.00
871 PENALTIES ON FEE REVEN	2,402.50	2,000.00	1,127.50	0.00	0.00
881 OTHER FEE REVENUE	91,040.63	34,500.00	33,503.75	0.00	0.00
883 SALE OF ASSETS	1,570.00	0.00	0.00	0.00	0.00
210 Fire	95,013.13	36,500.00	34,631.25	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				#Div/0!	
01 General Operating	95,013.13	36,500.00	34,631.25	0.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-100.00%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Fire Department (210) continued Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
210 Fire					
100 SALARY	20,764.96	32,548.00	21,547.16	22,351.60	22,351.60
106 FIRE BOARD	16,499.34	16,500.00	14,912.86	21,000.00	21,000.00
108 MUTUAL AID	5,074.18	7,000.00	6,862.50	0.00	0.00
109 VOLUNTEERS	43,732.50	47,000.00	35,250.00	50,625.00	52,500.00
320 PENSION	288.58	197.13	774.40	157.08	164.88
330 PAYROLL TAXES	6,193.78	6,413.77	6,002.08	7,189.00	7,332.44
340 HEALTH	838.57	237.68	818.52	247.92	247.92
360 WORK COMP	15,878.33	19,104.95	13,368.88	18,833.95	18,833.95
390 LIFE & ACCIDENTAL	6.51	4.62	18.00	4.89	4.89
510 EMPLOYEE RELATED	3,984.81	4,800.00	978.09	4,500.00	4,500.00
515 GENERAL SUPPLIES	1,167.00	1,200.00	827.89	1,200.00	1,200.00
516 SPECIALIZED SUPPLIES	15,428.88	17,200.00	12,676.54	16,950.00	17,950.00
517 TELCOM	2,646.75	2,900.00	2,795.57	2,900.00	2,900.00
518 UTILITIES	38,406.38	41,000.00	37,797.55	39,100.00	39,100.00
520 MAINT AND OPS	27,779.99	27,950.00	19,996.67	24,000.00	24,000.00
521 BLDG MAINT AND OPS	0.00	0.00	2,347.27	0.00	0.00
522 BLDG MAINT AND OPS	3,631.83	11,300.00	2,800.10	6,500.00	7,000.00
525 PROF AND CONTRACT SE	16,682.06	25,230.00	16,543.32	23,600.00	23,600.00
530 INSURANCE	3,691.18	2,690.00	2,287.00	2,400.00	2,600.00
550 NON CAPITALIZED EQUIP	34,082.22	44,400.00	36,372.25	37,700.00	37,700.00
560 ALLOCATIONS	65,040.21	33,500.00	29,298.75	20,250.00	21,000.00
210 Fire	321,818.06	341,176.15	264,275.40	299,509.44	303,985.68
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-12.21%	
01 General Operating	321,818.06	341,176.15	264,275.40	299,509.44	303,985.68
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-12.21%	
Total	321,818.06	341,176.15	264,275.40	299,509.44	303,985.68

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Building Inspection Department (220)

The Building Department staff consists of a part time employee as Building Inspector, intermittent use of contract inspection and engineering services and a 0.50 FTE account clerk. The Building Department is responsible for the administration and enforcement of all laws regulating construction. Some of the activities include the examining and approval of plans, inspection of all aspects of construction, Fire Marshall duties, zoning administration and enforcement, the issuing of permits pertaining to the building codes, issuing of certificates of occupancy, educating the public in regards to the code requirements and investigating nuisances and complaints of unsafe buildings or conditions

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Building Director	Part-time ⁽¹⁾	Part-time ⁽¹⁾	Part-time ⁽¹⁾
Account Clerk II	0.25 FTE	0.50 FTE	0.50 FTE
Total	0.25 FTE	0.50 FTE	0.50 FTE

⁽¹⁾ Regular 0.50 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Building Inspection	Continue self-education and participation in the ICC chapter to keep current on the codes and products in order to better serve the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Building Inspection	Continue working with staff on planning and development issues and procedures related to the Planning Department.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Building Inspection	Ongoing training for counter staff, broaden the knowledge base of building staff person, and increase informational handouts and website.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Building Inspection	Fats, Oils, and Grease (FOG) –Code Enforcement: Monitor and track requirements for change of occupancy for eating establishments. FOG enforcement and education will be tracked within the code and contact management module within the City's Springbrook software.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
Building Inspection	Ensure that all new construction/ improvements/change of occupancy of privately owned property conform to requirements of state and city codes including disabled access requirements, and energy and water conservation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going

Goals

Goals during the 2014-2016 Fiscal Years include:

- Develop tracking procedures for MS4 requirements and work with public work staff.
- Maintain a customer friendly environment & improve permit experience for customers.
- Create building permit within the City's permitting software.
- Continue educational training for building staff by selecting relevant courses related to building construction & ADA requirements.
- Continue working on ICC Building Permit Technician Certification for Building Department Account Clerk II.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Building Inspection Department (220), continued

Budget Highlights

- An increase of FTE from 0.25 to 0.50 for building administrative support services
- A decrease on consulting services and an increase of part time engineering staff for consultation with new drainage compliance guidelines (MS4).

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
220 Building Inspection					
870 FEE REVENUE	34,373.15	55,325.00	75,057.81	71,145.00	71,145.00
220 Building Inspection	34,373.15	55,325.00	75,057.81	71,145.00	71,145.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				22.24%	
01 General Operating	34,373.15	55,325.00	75,057.81	71,145.00	71,145.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				28.59%	

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
220 Building Inspection					
100 SALARY	41,554.48	43,731.91	13,411.03	31,950.00	31,950.00
102 OVERTIME	0.00	0.00	0.00	0.00	0.00
103 PARTIME	12,781.65	0.00	24,230.53	28,023.95	28,260.72
107 WAGE ABATEMENT	247.45	0.00	0.00	0.00	0.00
320 PENSION	9,319.32	3,120.88	2,459.09	4,897.75	5,184.43
330 PAYROLL TAXES	3,210.40	3,299.59	1,226.35	4,588.00	4,606.12
340 HEALTH	8,363.13	4,404.01	3,974.83	7,662.25	7,808.70
360 WORK COMP	3,026.45	2,979.46	2,295.45	3,924.37	3,953.57
390 LIFE & ACCIDENTAL	627.82	54.07	54.88	114.51	114.51
510 EMPLOYEE RELATED	1,022.04	1,600.00	980.43	1,550.00	1,550.00
515 GENERAL SUPPLIES	229.99	500.00	393.39	500.00	500.00
516 SPECIALIZED SUPPLIES	4.24	2,000.00	1,493.05	2,000.00	2,500.00
517 TELCOM	854.12	800.00	785.47	900.00	900.00
520 MAINT AND OPS	558.82	750.00	434.79	750.00	750.00
525 PROF AND CONTRACT SE	2,849.50	9,500.00	480.00	4,000.00	4,000.00
542 PASS THRU AND REFUND	729.16	325.00	1,244.29	1,145.00	1,145.00
220 Building Inspection	85,378.57	73,064.92	53,463.58	92,005.83	93,223.05
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				25.92%	
01 General Operating	85,378.57	73,064.92	53,463.58	92,005.83	93,223.05
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				25.92%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Animal Control (230)

The Yreka Animal Control Department provides animal control enforcement and assistance to the community. The department responds to animal complaints, concerns, issues and then offers advice, guidance and takes enforcement action as needed. Animal control handles these complex issues with concern but seek compliance. Animal Control places animals in homes in our area and out of state through Facebook and Pet Finder.com. The Animal Control officer is responsible for the operation of the Animal Control facility and performs parking control as needed.

Staffing

Department Staffing:	Operating 2013-14	2013-14	2014-15
Animal Control officer	0.90 FTE	0.90 FTE	0.90 FTE
Account Clerk II	0.10 FTE	0.10 FTE	0.10 FTE
Total	1.00 FTE	1.00 FTE	1.00 FTE

Part time includes a kennel assistant

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
230	Animal Control	Improve the kennel drainage in the front and back of the building.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Work order in. On Track.
230	Animal Control	Add rock to the customer parking area.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Work order in. On Track.
230	Animal Control	Free up time to be in the field more.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	New ACO currently training.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Improve the kennel drainage in the front and back of the building.
- Advanced training for the new animal control officer
- Work on the heating system for the outdoor animal control facility
- Evaluate other facility options for animal control

Budget Highlights

- Working to solve the kennel drainage issue at the kennels, and improve the customer parking area to be more appealing.
- Part time kennel help will be used to feed and clean three days a week (excluding weekends) and about two hours a day, to allow the Animal control officer to be in the field more.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Animal Control (230) Budget Highlights, continued

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
230 Animal Control					
870 FEE REVENUE	44,257.50	44,050.00	44,676.50	42,550.00	44,050.00
230 Animal Control	44,257.50	44,050.00	44,676.50	42,550.00	44,050.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-3.53%	

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
230 Animal Control					
100 SALARY	39,745.64	39,709.80	21,061.83	34,123.52	35,614.65
102 OVERTIME	19.35	1,000.00	64.36	1,000.00	1,000.00
103 PARTIME	3,630.00	8,000.00	6,109.31	6,500.00	6,500.00
106 SEASONAL	200.00	0.00	74.75	0.00	0.00
320 PENSION	9,072.63	9,092.85	3,186.47	2,505.35	2,630.61
330 PAYROLL TAXES	3,244.22	3,656.30	2,138.79	3,184.20	3,298.27
340 HEALTH	6,750.86	7,202.19	3,836.24	7,035.35	7,035.35
350 UNEMPLOYMENT	0.00	4,000.00	7,171.00	0.00	0.00
360 WORK COMP	4,736.52	5,164.05	2,738.25	4,393.06	4,576.91
390 LIFE & ACCIDENTAL	215.97	215.76	119.30	190.74	197.72
510 EMPLOYEE RELATED	236.48	1,250.00	0.00	7,500.00	1,200.00
515 GENERAL SUPPLIES	888.94	1,250.00	761.89	1,250.00	1,250.00
516 SPECIALIZED SUPPLIES	3,298.55	3,000.00	3,696.39	3,000.00	3,000.00
518 UTILITIES	4,756.09	5,050.00	4,802.86	5,550.00	5,550.00
520 MAINT AND OPS	8,762.00	4,500.00	4,153.70	5,000.00	5,000.00
521 BLDG MAINT AND OPS	684.76	1,500.00	308.97	2,000.00	2,000.00
525 PROF AND CONTRACT SE	1,344.00	1,000.00	1,721.70	1,500.00	1,500.00
542 PASS THRU AND REFUND	0.00	0.00	27.00	0.00	0.00
230 Animal Control	87,586.01	95,590.95	61,972.81	84,732.22	80,353.51
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-11.36%	
01 General Operating	87,586.01	95,590.95	61,972.81	84,732.22	80,353.51
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-11.36%	
Total	87,586.01	95,590.95	61,972.81	84,732.22	80,353.51

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Department (Administration – 300)

The Public Works Department is responsible for operating and maintaining the water supply and treatment facilities, water distribution system, wastewater collection system, wastewater treatment plant, storm drain system, streets and alleys, traffic signs, streetlights, the City's Municipal Service Center, Ringe Pool, and parks. It is also responsible for maintaining certain City buildings and assists other departments with the maintenance of their buildings. The Department maintains all vehicles, motorized equipment, and heavy equipment. Other department functions are engineering; including review and approval of parcel maps, subdivision maps, and plans for public infrastructure improvements; issuing encroachment permits and inspecting encroachment permit work; inspecting the construction of all other public infrastructure improvements; managing the City's transportation improvement program; and managing the design and construction of City's capital improvement projects.

Public Works Administration includes the Public Works Director, a budgeted allocation of confidential administration, project assistant and accounting clerical support. The other activities of the Department, including the majority of the staffing, are shown in other budget units in the general, enterprise or capital project funds. Some of these costs are reimbursed by grants.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
PW Director – General Fund	0.20 FTE	0.20 FTE	0.20 FTE
Project Admin. – General Fund	0.15 FTE	0.24 FTE	0.22 FTE
Account Clerk – General Fund	0.10 FTE	0.10 FTE	0.10 FTE
PW Director - Streets	0.20 FTE	0.20 FTE	0.20 FTE
Project Admin. – Streets	0.05 FTE	0.23 FTE	0.35 FTE
Account Clerk – Street	0.10 FTE	N/A	0.00 FTE
PW Director – Water Fund	0.25 FTE	0.25 FTE	0.25 FTE
Project Admin. – Water Fund	0.10 FTE	0.09 FTE	0.08 FTE
PW Director – Sewer Fund	0.35 FTE	0.35 FTE	0.35 FTE
Project Admin – Sewer Fund	0.25 FTE	0.13 FTE	0.13 FTE
Project Admin – Capital Grants	0.70 FTE	0.61 FTE	0.56 FTE
Total	2.45 FTE	2.40 FTE	2.44 FTE

And regular part time (50%) project engineer.

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
300	PW Administration	Begin construction of Wastewater Treatment and Collection System Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Construction to begin spring 2014.
300	PW Administration	Complete Implementation of Fats, Oils and Grease Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Educational outreach to FOG contributors is complete.
300	PW Administration	Complete Stormwater Management Plan to comply with NPDES General Permit and TMDLs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Implementation Plan approved in December. Initial focus is community outreach and education, completing an assessment and mapping effort, followed by municipal code updates to implement the new regulations.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Department (Administration – 300), continued Goals

Goals during the 2014-2016 Fiscal Years include:

- Administrative oversight of the construction of Wastewater Treatment and Collection System Improvements
- Complete Implementation of Fats, Oils and Grease Program
- Complete Stormwater Management Plan to comply with NPDES General Permit and TMDLs.
- Evaluate department staffing and recruit Public Works Director
- Replacement of vehicle for Public Works Director (see capital outlay)

Major Workload Items

- Wastewater Treatment and Collection System Improvements
- Fats, Oil and Grease(FOG) Program
- Numerous Wastewater Collection System Tasks for Regulatory and Lawsuit Settlement Compliance
- Assist with Water and Sewer Ordinances Update
- Management of Capital Improvement Projects
- Stormwater Management Plan
- Water Master Plan Update

The majority of funding for work on major projects is in the budgets of other Divisions in the Department. Professional and contractual services cover both water and wastewater ordinance updates reviews, and also contractual services to update the master plan.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Department (Administration – 300), continued Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
300 PW Administration					
100 SALARY	28,499.55	32,561.39	28,849.26	45,429.02	45,218.36
102 OVERTIME	0.00	0.00	2.30	0.00	0.00
103 PARTIME	1,980.25	0.00	0.00	0.00	0.00
106 SEASONAL	18.75	0.00	73.75	0.00	0.00
320 PENSION	6,816.49	7,363.76	5,801.59	7,939.63	8,295.31
330 PAYROLL TAXES	2,407.06	2,392.27	2,272.51	3,475.32	3,459.21
340 HEALTH	2,827.16	4,212.37	2,844.65	5,407.09	5,217.31
360 WORK COMP	2,109.38	2,108.60	1,854.38	3,270.30	3,296.89
390 LIFE & ACCIDENTAL	400.41	429.57	216.92	307.58	301.58
510 EMPLOYEE RELATED	519.49	3,200.00	184.00	3,200.00	3,200.00
515 GENERAL SUPPLIES	1,175.95	1,000.00	482.44	1,000.00	1,000.00
516 SPECIALIZED SUPPLIES	145.84	200.00	115.00	200.00	200.00
517 TELCOM	1,638.39	1,500.00	1,444.78	1,800.00	1,800.00
520 MAINT AND OPS	1,033.35	1,500.00	1,063.04	1,500.00	1,500.00
525 PROF AND CONTRACT SE	104.50	0.00	0.00	0.00	0.00
300 PW Administration	49,676.57	56,467.96	45,204.62	73,528.94	73,488.66
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				30.21%	
01 General Operating	49,676.57	56,467.96	45,204.62	73,528.94	73,488.66
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				30.21%	
10 GF Capital Outlay					
300 PW Administration					
525 PROF AND CONTRACT SE	0.00	10,000.00	0.00	10,000.00	10,000.00
650 EQUIPMENT	0.00	0.00	0.00	8,400.00	0.00
300 PW Administration	0.00	10,000.00	0.00	18,400.00	10,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				84.00%	
10 GF Capital Outlay	0.00	10,000.00	0.00	18,400.00	10,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				84.00%	
20 Road and Street					
300 PW Administration					
100 SALARY	10,248.24	27,574.80	28,617.58	31,327.72	49,199.50
320 PENSION	2,363.42	6,254.34	5,669.74	5,475.15	9,025.65
330 PAYROLL TAXES	832.79	2,029.15	2,244.15	2,396.57	3,763.76
340 HEALTH	1,051.64	3,262.37	2,467.41	3,933.20	5,130.03
360 WORK COMP	778.61	1,632.75	1,825.25	1,836.91	3,487.09
390 LIFE & ACCIDENTAL	179.67	445.84	219.59	296.45	347.13
516 SPECIALIZED SUPPLIES	180.49	0.00	3.00	0.00	0.00
300 PW Administration	15,634.86	41,199.25	41,046.72	45,266.00	70,953.16
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				9.87%	
20 Road and Street	15,634.86	41,199.25	41,046.72	45,266.00	70,953.16
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				9.87%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Department (Administration – 300) Budget Highlights, continued

EXPENSES

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
60 Spec Grants - Capital Outlay					
300 PW Administration					
100 SALARY	3,203.43	92,693.76	6,740.86	89,185.19	72,850.93
107 WAGE ABATEMENT	0.00	-134,424.07	0.00	-123,915.00	-91,060.00
320 PENSION	736.15	21,327.18	972.38	15,586.90	13,364.50
330 PAYROLL TAXES	229.24	6,930.42	486.16	6,822.67	5,573.10
340 HEALTH	1,086.80	7,207.13	1,728.62	6,689.36	6,069.57
360 WORK COMP	97.41	8,058.87	155.22	8,069.67	6,296.29
390 LIFE & ACCIDENTAL	44.55	306.71	72.66	291.15	263.96
300 PW Administration	5,397.58	2,100.00	10,155.90	2,729.94	13,358.35
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				30.00%	
60 Spec Grants - Capital Outl	5,397.58	2,100.00	10,155.90	2,729.94	13,358.35
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				30.00%	
70 Water Operating					
300 PW Administration					
100 SALARY	33,327.49	28,441.62	24,168.46	28,715.56	28,232.53
103 PARTIME	2,221.00	0.00	0.00	0.00	0.00
320 PENSION	7,921.14	6,460.01	4,787.05	5,018.62	5,179.26
330 PAYROLL TAXES	2,893.75	2,095.46	1,960.86	2,196.74	2,159.79
340 HEALTH	2,970.11	2,760.23	2,149.70	2,686.36	2,562.41
360 WORK COMP	2,676.02	1,865.70	1,773.57	1,978.64	1,963.96
390 LIFE & ACCIDENTAL	619.59	492.68	219.57	272.20	266.93
510 EMPLOYEE RELATED	205.90	0.00	0.00	0.00	0.00
515 GENERAL SUPPLIES	86.05	0.00	0.00	0.00	0.00
516 SPECIALIZED SUPPLIES	801.83	1,000.00	0.00	1,000.00	1,000.00
525 PROF AND CONTRACT SE	19,721.95	88,000.00	0.00	58,000.00	59,500.00
300 PW Administration	73,444.83	131,115.70	35,059.21	99,868.12	100,864.88
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-23.83%	
70 Water Operating	73,444.83	131,115.70	35,059.21	99,868.12	100,864.88
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-23.83%	
71 Water Capital Projects					
300 PW Administration					
650 EQUIPMENT	0.00	0.00	0.00	9,800.00	0.00
300 PW Administration	0.00	0.00	0.00	9,800.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
71 Water Capital Projects	0.00	0.00	0.00	9,800.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				N/A	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Department (Administration – 300) Budget Highlights, continued

EXPENSES

FUND	<i>2012-13 Actual</i>	<i>2013-14 Budget</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
80 Wastewater Operating					
300 PW Administration					
100 SALARY	33,550.49	46,493.22	34,264.66	49,882.60	40,957.73
103 PARTIME	2,693.25	0.00	0.00	0.00	0.00
107 WAGE ABATEMENT	0.00	0.00	0.00	-10,100.00	0.00
320 PENSION	8,089.88	10,537.16	6,701.40	8,717.98	7,513.70
330 PAYROLL TAXES	2,948.02	3,419.03	2,773.96	3,816.02	3,133.27
340 HEALTH	3,063.92	5,282.71	3,101.74	3,926.75	3,926.75
360 WORK COMP	2,706.53	2,804.87	2,488.17	3,901.65	2,793.08
390 LIFE & ACCIDENTAL	616.75	755.97	314.52	390.76	391.17
510 EMPLOYEE RELATED	205.90	0.00	0.00	0.00	0.00
515 GENERAL SUPPLIES	86.04	0.00	0.00	0.00	0.00
516 SPECIALIZED SUPPLIES	801.83	1,000.00	0.00	1,000.00	1,000.00
525 PROF AND CONTRACT SE	19,536.91	38,000.00	48.00	38,000.00	9,500.00
300 PW Administration	74,299.52	108,292.96	49,692.45	99,535.76	69,215.70
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-8.09%	
80 Wastewater Operating	74,299.52	108,292.96	49,692.45	99,535.76	69,215.70
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-8.09%	
81 Wastewater Capital Projects					
300 PW Administration					
650 EQUIPMENT	0.00	0.00	0.00	9,800.00	0.00
300 PW Administration	0.00	0.00	0.00	9,800.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
81 Wastewater Capital Projec	0.00	0.00	0.00	9,800.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				N/A	
Total	218,453.36	349,175.87	181,158.90	358,928.76	337,880.75

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Streets– 310, Street Sweeping 311, Street Lighting 312, Streets Weed Control 313, Public Parking 314 (all Public Works)

Street Maintenance is in the Public Works Department and is responsible for street maintenance and repair, street lighting and sweeping, weed control on streets and right of ways, and public parking lot maintenance.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Streets – Maintenance Manager	0.100 FTE	0.100 FTE	0.100 FTE
Streets – Maintenance Workers	0.650 FTE	0.630 FTE	0.630 FTE
Streets – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
St. Sweeping– Maint. Manager	0.250 FTE	0.250 FTE	0.250 FTE
St. Sweeping– Maint. Workers	0.195 FTE	0.195 FTE	0.195 FTE
St. Sweeping– Admin. Support	0.100 FTE	0.100 FTE	0.100 FTE
Street Lights – Maint. Manager	0.075 FTE	0.075 FTE	0.075 FTE
Street Lights – Maint. Workers	0.370 FTE	0.470 FTE	0.450 FTE
Street Lights – Admin. Support	0.010 FTE	0.010 FTE	0.010 FTE
Weed Control – Maint. Workers	0.120 FTE	0.120 FTE	0.110 FTE
Total	1.895 FTE	1.975 FTE	1.945 FTE

In addition a part time project engineer

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Install and test eight LED streetlights. If proven reliable, to continue installation project.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	200 LED fixtures purchased. Installation scheduled to start immediately.
PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Continue installation of retro-reflective signs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In process.
PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Finalize streetlight inventory with a GIS based system. A handheld GIS collection unit will need to be purchased to move forward.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	GIS implementation project is in process.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Streets- 310, Street Sweeping 311, Street Lighting 312, Streets Weed Control 313, Public Parking 314 (all Public Works), cont.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Install 200 LED streetlights
- Restripe North Street parking lot to accommodate large RV's.
- Crack sealing and possible slurry sealing of west end of Butte Street at the dead end
- Install a pesticide sprayer to the new sweeper. This unit will significantly reduce the labor hours of weed abatement in the streets by coupling it with sweeping operations.

Budget Highlights

- Public Works Staff continues to track time and materials to more accurately track workload and costs.
- The Street Sweeping Maintenance and Operations line item includes disposal costs of the annual debris.
- Purchase of equipment, new 10-yard dump truck (20% of cost) or \$40,000, ordered but not delivered in 2013-14.
- Replacement of the City's street sweeper \$235,000, ordered but not delivered in 2013-14.
- Investment of \$40,500 in LED streetlights as year two and three of five, in replacing the City's streetlights.
- Increase in paving and patching materials.
- Professional services for implementation of updating the City's pavement management program.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Streets– 310, Street Sweeping 311, Street Lighting 312, Streets Weed Control 313, Public Parking 314 (all Public Works) Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
20 Road and Street					
310 Streets					
100 SALARY	41,162.98	35,911.65	46,828.75	33,843.29	32,537.90
102 OVERTIME	22.78	1,000.00	158.48	500.00	500.00
103 PARTIME	131.25	0.00	0.00	0.00	0.00
106 SEASONAL	2,913.50	0.00	579.00	10,400.00	10,400.00
320 PENSION	9,291.95	8,019.55	9,433.19	5,896.93	5,950.33
330 PAYROLL TAXES	3,489.97	2,691.94	3,692.53	3,415.05	3,315.18
340 HEALTH	5,275.08	8,371.01	8,266.81	7,824.89	7,900.92
350 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	4,986.35	4,248.41	4,980.57	5,407.57	5,246.61
390 LIFE & ACCIDENTAL	269.59	259.62	245.01	204.32	208.10
510 EMPLOYEE RELATED	540.40	600.00	370.35	700.00	700.00
516 SPECIALIZED SUPPLIES	5,454.21	17,900.00	6,172.66	17,900.00	17,900.00
517 TELCOM	117.77	350.00	111.08	350.00	350.00
518 UTILITIES	10.00	100.00	10.00	100.00	100.00
520 MAINT AND OPS	17,890.97	130,452.50	12,731.59	107,782.50	108,482.50
525 PROF AND CONTRACT SE	3,894.56	28,000.00	1,066.28	5,000.00	5,000.00
530 INSURANCE	2,377.74	0.00	0.00	0.00	0.00
550 NON CAPITALIZED EQUIP	0.00	2,500.00	0.00	0.00	0.00
625 INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
650 EQUIPMENT	0.00	40,000.00	0.00	40,000.00	0.00
310 Streets	97,829.10	280,404.68	94,646.30	239,324.55	198,591.54
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-14.65%	
311 Street Sweeping					
100 SALARY	18,040.07	24,584.27	20,982.10	24,960.92	25,038.42
102 OVERTIME	0.00	0.00	242.77	0.00	0.00
320 PENSION	4,035.00	5,441.22	3,867.70	4,349.33	4,579.56
330 PAYROLL TAXES	1,411.89	1,774.02	1,764.21	1,903.78	1,909.71
340 HEALTH	2,242.31	4,577.52	4,059.85	4,667.16	4,667.16
360 WORK COMP	2,280.68	2,823.17	2,596.54	3,029.77	3,039.33
390 LIFE & ACCIDENTAL	86.66	149.62	102.67	142.37	143.09
520 MAINT AND OPS	35,847.46	78,000.00	62,224.69	34,500.00	34,500.00
650 EQUIPMENT	0.00	235,000.00	0.00	235,000.00	0.00
311 Street Sweeping	63,944.07	352,349.82	95,840.53	308,553.33	73,877.27
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-12.43%	
312 Street Lighting					
100 SALARY	3,539.48	18,604.17	11,199.51	23,182.86	22,830.85
102 OVERTIME	0.00	0.00	14.18	0.00	0.00
103 PARTIME	60.00	0.00	0.00	0.00	0.00
106 SEASONAL	32.00	0.00	10.25	0.00	0.00
320 PENSION	807.57	4,081.19	1,927.14	4,038.33	4,174.84
330 PAYROLL TAXES	273.77	1,332.27	902.10	1,767.66	1,740.94
340 HEALTH	968.92	4,191.57	2,064.94	5,324.12	5,175.20

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Streets– 310, Street Sweeping 311, Street Lighting 312, Streets Weed Control 313, Public Parking 314 (all Public Works) Budget Highlights continued

EXPENSES

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
360 WORK COMP	438.41	2,111.17	1,266.76	2,810.37	2,767.31
390 LIFE & ACCIDENTAL	19.87	164.42	73.06	148.89	147.66
518 UTILITIES	73,221.05	75,000.00	64,017.73	75,000.00	75,000.00
520 MAINT AND OPS	1,933.35	12,500.00	5,444.28	6,000.00	6,000.00
550 NON CAPITALIZED EQUIP	0.00	500.00	0.00	500.00	500.00
650 EQUIPMENT	0.00	40,000.00	41,205.93	40,000.00	43,000.00
312 Street Lighting	81,294.42	158,484.79	128,125.88	158,772.23	161,336.80
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.18%	
313 Weed Control					
100 SALARY	6,049.49	5,193.20	2,177.82	5,279.55	4,879.53
102 OVERTIME	0.00	0.00	66.77	0.00	0.00
106 SEASONAL	250.00	0.00	219.75	0.00	0.00
320 PENSION	1,332.77	1,146.43	376.51	919.77	892.32
330 PAYROLL TAXES	481.11	373.96	233.30	402.60	372.11
340 HEALTH	709.31	926.52	764.56	903.38	779.43
360 WORK COMP	765.26	602.74	333.22	648.90	599.75
390 LIFE & ACCIDENTAL	30.68	26.98	12.04	28.73	26.53
510 EMPLOYEE RELATED	83.33	400.00	150.00	400.00	400.00
516 SPECIALIZED SUPPLIES	3,061.51	1,500.00	0.00	1,500.00	1,500.00
550 NON CAPITALIZED EQUIP	78.70	100.00	71.37	100.00	100.00
313 Weed Control	12,842.16	10,269.83	4,405.34	10,182.93	9,549.67
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-0.85%	
314 Public Parking					
106 SEASONAL	10.25	0.00	272.50	0.00	0.00
330 PAYROLL TAXES	0.78	0.00	20.84	0.00	0.00
360 WORK COMP	1.26	0.00	33.55	0.00	0.00
525 PROF AND CONTRACT SE	285.00	1,020.00	855.00	1,020.00	1,020.00
314 Public Parking	297.29	1,020.00	1,181.89	1,020.00	1,020.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
20 Road and Street	256,207.04	802,529.12	324,199.94	717,853.04	444,375.28
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-10.55%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Traffic Safety (Public Works) – 320

Traffic Safety is in the Public Works Department and is responsible for operating and maintaining street lights, traffic signs and traffic markings.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Traffic Safety – Maintenance Manager	0.100 FTE	0.100 FTE	0.100 FTE
Traffic Safety – Maintenance Workers	0.440 FTE	0.440 FTE	0.340 FTE
Traffic Safety – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	0.565 FTE	0.5650 FTE	0.465 FTE

Part time includes seasonal help.

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	
Dept. Name	GOAL				Comments
Traffic Safety	Complete annual painting of crosswalks and other traffic painting.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Traffic Safety	Install additional LED streetlights.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Traffic Safety	Research removal methods of red curbs and install "No Parking" signage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Red curbs will not be repainted this summer and more signage will be installed.
Traffic Safety	Inventory of City signs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Signs may be included in GIS Streets layer if available funds permit.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Continue to replace signage with retro reflective.
- Purchase additional temporary traffic control signage
- Citywide multi-year installation of LED Streetlights

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Traffic Safety (Public Works) – 320, continued
Budget Highlights

- Non-capitalized equipment budget for \$10,000 is required to move closer toward Manual on Uniform Traffic Code Devices compliance.
- City striping will again be kept to a minimum. Crosswalks, Railroad Crossings, and select curb painting in School Zones, the downtown area, and as needed elsewhere.
- Fuel charges properly coded to reflect accurate numbers, as do Maintenance/ Labor charge backs from Fleet.
- Finalize sign inventory with a GIS based system. A handheld GIS collection unit will need to be purchased to move forward.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
24 Traffic Safety					
320 Traffic Safety					
100 SALARY	19,216.49	23,063.58	18,774.54	24,398.46	20,928.49
102 OVERTIME	27.18	500.00	54.19	500.00	500.00
106 SEASONAL	2,876.08	5,000.00	1,757.69	1,800.00	1,800.00
320 PENSION	4,292.17	5,058.43	3,353.40	4,250.91	3,828.03
330 PAYROLL TAXES	1,745.02	2,072.08	1,618.96	2,036.65	1,772.27
340 HEALTH	4,806.93	5,163.12	3,100.98	4,293.94	3,926.32
360 WORK COMP	2,495.17	3,249.35	2,311.94	3,185.92	2,759.80
390 LIFE & ACCIDENTAL	196.08	210.16	109.25	162.18	144.04
510 EMPLOYEE RELATED	195.11	700.00	109.51	700.00	700.00
516 SPECIALIZED SUPPLIES	11,124.51	12,800.00	8,850.16	11,300.00	11,300.00
517 TELCOM	67.08	100.00	44.17	50.00	50.00
518 UTILITIES	3,376.74	8,000.00	4,865.90	8,000.00	8,000.00
520 MAINT AND OPS	8,571.80	5,500.00	1,714.82	4,500.00	4,500.00
525 PROF AND CONTRACT SE	117.56	500.00	0.00	500.00	500.00
550 NON CAPITALIZED EQUIP	3,958.55	12,000.00	3,863.45	10,000.00	10,000.00
650 EQUIPMENT	0.00	51,000.00	50,994.40	0.00	0.00
320 Traffic Safety	63,066.47	134,916.72	101,523.36	75,678.06	70,708.95
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-43.91%	
24 Traffic Safety	63,066.47	134,916.72	101,523.36	75,678.06	70,708.95
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-43.91%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Fleet Management (Public Works) – 350

Fleet Management is a Division of the Public Works Department that services and repairs the City’s vehicles and equipment.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Fleet Manager (now acting mechanic)	1.00 FTE	1.00 FTE	1.00 FTE
Senior Mechanic	Not applicable	Not applicable	Not applicable
Maintenance Worker / Lubricator	0.17 FTE	0.17 FTE	0.27 FTE
Account Clerk	0.50 FTE	0.60 FTE	0.60 FTE
Total	1.67 FTE	1.77 FTE	1.87 FTE

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	
Dept. Name	GOAL				Comments
Fleet	Continue regular maintenance of the City's Fleet	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track
Fleet	Further reduce general fund expenditures where possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track
Fleet	Keep current with all CARB(California Air Resource Board) regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track
Fleet	Reduce Fleet building costs through improved efficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In progress: efficient lighting 60% complete, electric meter for tracking
Fleet	10-Yard Dump Truck	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ordered - expected arrival August
Fleet	New Street Sweeper	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ordered - expected arrival July
Fleet	New Police Cruiser	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Complete
Fleet	Wastewater Tractor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Complete
Fleet	Upgrade Fuel System	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In progress: hardware/software onsite, software setup and installation, hardware installation to be scheduled

Goals

Goals during the 2014-2016 Fiscal Year, the goals include:

- On-Road/Off-Road replacement program (Program includes the down sourcing and replacement of Fall Creek service trucks): Develop a program to ensure proper vehicle and equipment replacement scheduling
- Plan for YPD vehicle replacement: Replacement schedule needs to continue to maintain the proper turnover of aging vehicles
- Building Efficiency
 - Downsize water heater to on-demand, current tanked water heater oversized for the water heating needs of the shop
 - Finish lighting upgrade Project is about 60% complete: Fleet offices complete and some of the shop lighting
 - Upgrade heating/cooling system Replace current standalone units with more efficient system (eliminate last remaining heater with pilot light)

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Fleet Management (Public Works) – 350, continued Major Workload Items

- Complete disposal of surplus vehicles and equipment

Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
350 Vehicle Maintenance					
100 SALARY	97,111.78	73,998.84	78,619.21	81,280.55	88,653.17
102 OVERTIME	258.17	1,500.00	997.05	1,500.00	1,500.00
103 PARTIME	504.00	2,000.00	0.00	0.00	0.00
106 SEASONAL	165.00	0.00	346.50	0.00	0.00
320 PENSION	20,443.06	16,238.46	14,920.14	14,176.77	16,230.81
330 PAYROLL TAXES	6,958.44	5,563.62	5,715.36	6,320.18	6,883.11
340 HEALTH	26,233.60	22,174.19	23,387.16	24,695.25	25,583.84
360 WORK COMP	9,737.39	7,442.92	7,268.11	8,182.21	8,989.10
390 LIFE & ACCIDENTAL	838.33	1,161.17	401.71	692.25	742.73
510 EMPLOYEE RELATED	2,119.14	3,130.00	1,751.37	3,430.00	3,730.00
515 GENERAL SUPPLIES	2,068.21	1,100.00	1,067.59	2,300.00	2,300.00
516 SPECIALIZED SUPPLIES	5,846.43	8,100.00	5,734.33	8,400.00	8,400.00
517 TELCOM	1,021.31	1,100.00	820.44	1,100.00	1,100.00
518 UTILITIES	13,284.13	15,050.00	10,207.31	13,050.00	13,050.00
520 MAINT AND OPS	-86,644.57	-24,415.00	-6,747.93	3,650.00	11,150.00
521 BLDG MAINT AND OPS	1,429.41	3,500.00	2,125.57	9,000.00	5,000.00
525 PROF AND CONTRACT SE	59.50	0.00	0.00	0.00	0.00
535 TAXES, FINES, FEES	319.00	400.00	316.00	400.00	400.00
550 NON CAPITALIZED EQUIP	4,169.28	4,300.00	4,245.97	5,000.00	10,000.00
350 Vehicle Maintenance	105,921.61	142,344.20	151,175.89	183,177.21	203,712.76
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				28.69%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Service Center (Public Works) – 370

The Service Center budget is part of the Public Works Department. Public Works is responsible for managing the Service Center located on Highway 263. Utilities, office, custodial and building supplies are charged to the Service Center. These costs are allocated back to other Departments and other programs in the Public Works Department budgets at year-end based on an estimated percent of use methodology.

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Service Center	Construction of concrete slab bins for inventory of sand, gravel, cold patch, et al	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Service Center	Organize and clean area near entrance of Service Center to create a safer and more professional appearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Goals

Goals during the 2014-2016 Fiscal Years include:

- Paint buildings at Service Center

Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
370 Municipal Services Center					
515 GENERAL SUPPLIES	1,006.92	1,000.00	663.41	1,000.00	1,000.00
516 SPECIALIZED SUPPLIES	1,276.80	1,500.00	1,056.18	1,500.00	1,500.00
517 TELCOM	2,791.47	6,500.00	6,298.92	6,400.00	6,400.00
518 UTILITIES	6,654.83	10,050.00	9,114.10	10,350.00	10,350.00
520 MAINT AND OPS	-17,202.99	-24,050.00	181.04	-36,250.00	-36,250.00
521 BLDG MAINT AND OPS	2,484.08	3,000.00	3,811.05	15,000.00	15,000.00
525 PROF AND CONTRACT SE	2,988.89	2,000.00	0.00	2,000.00	2,000.00
370 Municipal Services Center	0.00	0.00	21,124.70	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Storm Drains (Public Works) – 390

Storm Drains is in the Public Works Department and is responsible for operation and maintenance of the City's storm drain facilities.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Storm Drains – Maintenance Manager	0.100 FTE	0.100 FTE	0.100 FTE
Storm Drains – Maintenance Workers	0.480 FTE	0.590 FTE	0.730 FTE
Storm Drains – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	0.605 FTE	0.715 FTE	0.855 FTE

Part time includes project engineer

Accomplishments

2013-14 FY Goals		RED	YELLOW	GREEN	Comments
Dept. Name	GOAL				
Storm Drains	Complete minor projects in Storm Drain Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Storm Drains	Repair Shasta Ave Detention Basin to ensure proper drainage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Under review
Storm Drains	Complete Stormwater Management Plan to comply with NPDES General Permit and TMDL's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In Progress. See implementation above.

Goals

Goals during the 2014-2016 Fiscal Year, the goals include:

- Complete minor projects in Storm Drain Master Plan
- Complete repairs from Master plan list, reinstate flushing program
- Install drainage inlet at Miner and West St
- Implement MS4 General Permit and TMDL's.
 - Continue collaborating with SGPGA and partners for public education.
 - Begin municipal code revisions necessary to implement requirements.

Major Workload Items

- Vac-Con equipment flushing and root ripping of debris laden storm drains
- Clearing of inlets, and culverts
- Stormwater management compliance with MS4 guidelines

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Storm Drains (Public Works) – 390, continued

Budget Highlights

- Additional funds are needed to maintain the detention basins.
- Increase in professional services in 2014-15 for the MS4 planning.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
20 Road and Street					
390 Storm Drains					
100 SALARY	19,617.58	29,116.66	27,079.68	33,716.94	35,728.30
102 OVERTIME	9.06	500.00	85.67	500.00	500.00
106 SEASONAL	1,242.00	1,500.00	587.50	0.00	0.00
107 WAGE ABATEMENT	0.00	0.00	0.00	0.00	0.00
320 PENSION	4,469.39	6,483.23	5,116.65	5,875.83	6,533.04
330 PAYROLL TAXES	1,717.44	2,266.96	2,168.57	2,610.20	2,762.58
340 HEALTH	5,785.40	6,178.39	4,851.02	7,541.14	8,241.69
360 WORK COMP	2,398.98	3,563.45	2,591.90	4,110.36	4,355.94
390 LIFE & ACCIDENTAL	206.43	223.13	161.22	193.95	226.38
510 EMPLOYEE RELATED	726.90	1,200.00	1,048.22	3,000.00	0.00
516 SPECIALIZED SUPPLIES	784.11	500.00	1,631.70	500.00	0.00
517 TELCOM	24.90	50.00	23.27	50.00	50.00
520 MAINT AND OPS	14,517.19	24,552.50	11,679.14	22,382.50	21,982.50
525 PROF AND CONTRACT SE	1,014.00	33,000.00	7,020.85	21,000.00	11,000.00
535 TAXES, FINES, FEES	0.00	2,000.00	8,583.00	7,364.00	8,000.00
550 NON CAPITALIZED EQUIP	770.00	0.00	0.00	8,000.00	0.00
625 INFRASTRUCTURE	0.00	10,000.00	0.00	10,000.00	10,000.00
390 Storm Drains	53,283.38	121,134.32	72,628.39	126,844.92	109,380.43
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				4.71%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Parks – 400, Swimming Pool - 420, & Portable Stage 460 (Public Works)

The Parks and Swimming Pool are part of the Public Works Department which is responsible for operating and maintaining all of the City's parks, landscape, recreation facilities, and the swimming pool. The Yreka Splash, non-profit operating budget, is in the Community Allocations budget. The Portable Stage is used for community park concerts, and is available for rental to other non-profit and governmental agencies. Rentals are coordinated by the City Manager and Assistant City Manager.

Staffing

Department Staffing:	Operating 2013-14	2014-15	2015-16
Maintenance Manager	0.150 FTE	0.150 FTE	0.150 FTE
Maintenance Workers	1.120 FTE	1.120 FTE	0.950 FTE
Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	1.295 FTE	1.295 FTE	1.125 FTE

In addition to the above, there are two seasonal help and two regular part-time positions.

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
400,420,460	Parks, Pool, Portable Stage	Replace failing sprinkler mainlines at Miner Street Park with PVC and redesign system layout to more efficiently irrigate the park.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
400,420,460	Parks, Pool, Portable Stage	Repair backstop at Miner Street Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rescheduled for 2014-15
400,420,460	Parks, Pool, Portable Stage	Utilize Wood Chipper debris as weed control	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
400,420,460	Parks, Pool, Portable Stage	Trim dead branches in Miner Street Park to remove hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
400,420,460	Parks, Pool, Portable Stage	Install water fountain at Discovery Park and refurbish restrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drinking fountain not installed. Restrooms are complete. Paint, Floors, Fixtures

Goals

Goals during the 2014-2016 Fiscal Years include:

- Add soil to topdress the Upper Greenhorn lawn
- Chip seal Ringe pool parking lot (see capital outlay)
- Purchase equipment trailer (see capital outlay)

Major Workload Items.

- Install backflow prevention devices
- Greenhorn spillway vegetation removal
- Regular parks maintenance (mowing, trimming, pruning, painting)

Budget Highlights

- The employment of Part-Time Employees have reduced the cost of trash and restroom operations and greenway maintenance, and has allowed full time employees to be allocated to tasks better suited to their skill sets.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Parks – 400, Swimming Pool - 420, & Portable Stage 460, (Public Works) Budget Highlights, continued

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
400 Parks					
830 INVESTMENT REVENUE	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
870 FEE REVENUE	2,900.00	2,000.00	2,750.00	2,000.00	2,000.00
882 OTHER REVENUE	135.89	0.00	0.00	0.00	0.00
400 Parks	7,835.89	6,800.00	7,550.00	6,800.00	6,800.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
460 Comm. Concerts/Portable Stag					
870 FEE REVENUE	2,145.28	500.00	856.00	2,000.00	2,000.00
460 Comm. Concerts/Portable St	2,145.28	500.00	856.00	2,000.00	2,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				75.00%	
01 General Operating	9,981.17	7,300.00	8,406.00	8,800.00	8,800.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				20.55%	
Total	9,981.17	7,300.00	8,406.00	8,800.00	8,800.00

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
400 Parks					
100 SALARY	62,600.21	50,309.37	58,652.26	52,411.05	47,744.22
102 OVERTIME	194.73	500.00	283.16	500.00	500.00
103 PARTTIME	90.00	10,000.00	1,965.00	19,200.00	19,200.00
106 SEASONAL	17,219.96	10,400.00	16,006.06	7,800.00	7,800.00
320 PENSION	14,259.34	11,038.64	11,182.18	9,129.29	8,730.94
330 PAYROLL TAXES	6,246.89	5,203.94	6,078.03	6,099.81	5,744.62
340 HEALTH	19,342.54	13,871.06	13,456.73	13,477.79	12,115.88
350 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	9,876.73	8,297.17	9,184.67	9,734.77	9,162.29
390 LIFE & ACCIDENTAL	467.60	398.86	313.17	331.61	306.24
510 EMPLOYEE RELATED	635.90	400.00	351.08	450.00	450.00
515 GENERAL SUPPLIES	45.64	100.00	16.06	100.00	100.00
516 SPECIALIZED SUPPLIES	15,659.87	31,600.00	23,029.72	30,600.00	30,600.00
517 TELCOM	142.76	100.00	131.85	150.00	150.00
518 UTILITIES	77,995.64	81,500.00	84,440.48	98,500.00	98,500.00
520 MAINT AND OPS	23,694.53	29,652.50	16,355.17	30,482.50	30,482.50
522 BLDG MAINT AND OPS	2,248.03	1,000.00	648.87	1,000.00	1,000.00
525 PROF AND CONTRACT SE	3,829.50	6,600.00	3,332.00	6,600.00	6,600.00
535 TAXES, FINES, FEES	5,105.10	5,000.00	5,485.08	5,500.00	5,500.00
542 PASS THRU AND REFUND	75.00	0.00	0.00	0.00	0.00
400 Parks	259,729.97	265,971.54	250,911.57	292,066.82	284,686.69
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				9.81%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Parks – 400, Swimming Pool - 420, & Portable Stage 460, (Public Works) Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
420 Swimming Pool					
100 SALARY	585.32	828.88	776.54	835.36	835.36
102 OVERTIME	0.43	0.00	0.00	0.00	0.00
320 PENSION	133.12	182.38	128.64	145.51	152.73
330 PAYROLL TAXES	42.53	59.52	56.59	63.69	63.69
340 HEALTH	367.70	301.16	213.43	247.92	247.92
360 WORK COMP	72.02	95.94	85.99	102.65	102.65
390 LIFE & ACCIDENTAL	5.39	4.33	3.94	4.58	4.58
510 EMPLOYEE RELATED	0.00	300.00	0.00	0.00	0.00
516 SPECIALIZED SUPPLIES	14.51	200.00	34.21	200.00	200.00
518 UTILITIES	2,182.01	3,850.00	3,291.99	4,000.00	4,000.00
520 MAINT AND OPS	200.00	1,115.00	57.16	1,150.00	1,050.00
521 BLDG MAINT AND OPS	60.01	500.00	0.00	500.00	500.00
535 TAXES, FINES, FEES	324.00	400.00	324.00	400.00	400.00
420 Swimming Pool	3,987.04	7,837.21	4,972.49	7,649.71	7,556.93
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-2.39%	
460 Comm. Concerts/Portable Sta					
100 SALARY	0.00	0.00	0.00	0.00	0.00
102 OVERTIME	0.00	1,200.00	0.00	0.00	0.00
103 PARTIME	0.00	0.00	0.00	500.00	500.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
320 PENSION	0.00	0.00	0.00	0.00	0.00
330 PAYROLL TAXES	0.00	91.80	0.00	38.25	38.25
340 HEALTH	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	0.00	147.96	0.00	61.65	61.65
516 SPECIALIZED SUPPLIES	41.19	0.00	18.86	0.00	0.00
520 MAINT AND OPS	40.00	250.00	23.64	0.00	0.00
460 Comm. Concerts/Portable S	81.19	1,689.76	42.50	599.90	599.90
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-64.50%	
01 General Operating	263,798.20	275,498.51	255,926.56	300,316.43	292,843.52
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				9.01%	
Total	263,798.20	275,498.51	255,926.56	300,316.43	292,843.52

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Community Theatre (470) and Community Center (480)

The Community Theatre provides the community with a performance facility, and is used annually by Yreka High School, Evergreen School, the Siskiyou Family YMCA, and the Seventh-day Adventists Church for their theater, dance, and choir/band performances. The Red Scarf Society for the Performing Arts and other groups use the theatre for shows, performances and other educational purposes.

The Community Center is used by Madrone Hospice to provide their Senior Programs Monday – Friday and is available on the weekends for events by public and private groups. City Hall staff books, monitors and oversees events within budgeted guidelines.

Staffing

The community facilities are staffed with part-time staff, building attendants, who are on site for scheduled events. The administrative costs of operations previously absorbed by Finance, Administration, and Public Work Building Maintenance are reflected in the 2014-2015, and 2015-16 budget.

Department Staffing:	Operating 2013-2014	2014-2015	2015-2016
Asst. City Manager	0.05 FTE	0.05 FTE	0.05 FTE
Administrative Support	0.05 FTE	0.05 FTE	0.05 FTE
Public Works – Maint. Worker	0.10 FTE	0.10 FTE	0.11 FTE
Total	0.20 FTE	0.20 FTE	0.21 FTE

In addition to the above, there are part-time attendants to staff events.

Budget Highlights

Revenue from rentals covers about 25% of the cost of operations and direct administration.

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
470 Community Theater					
870 FEE REVENUE	13,320.00	8,700.00	10,245.63	8,700.00	8,700.00
470 Community Theater	13,320.00	8,700.00	10,245.63	8,700.00	8,700.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
480 Community Center					
870 FEE REVENUE	8,700.00	9,000.00	10,695.00	9,000.00	9,000.00
480 Community Center	8,700.00	9,000.00	10,695.00	9,000.00	9,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
01 General Operating	22,020.00	17,700.00	20,940.63	17,700.00	17,700.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				0.00%	
Total	22,020.00	17,700.00	20,940.63	17,700.00	17,700.00

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Community Theatre (470) and Community Center (480)
Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
01 General Operating					
470 Community Theater					
100 SALARY	1,711.44	4,477.08	3,502.51	4,463.90	4,914.70
102 OVERTIME	177.38	0.00	1.52	0.00	0.00
103 PARTTIME	3,851.00	4,000.00	3,148.50	4,000.00	4,000.00
106 SEASONAL	133.82	0.00	149.32	0.00	0.00
320 PENSION	392.22	997.39	660.78	779.18	900.32
330 PAYROLL TAXES	445.29	630.83	509.53	647.06	681.44
340 HEALTH	416.03	1,148.90	660.38	970.28	1,094.23
360 WORK COMP	494.93	586.00	434.61	603.33	658.74
390 LIFE & ACCIDENTAL	10.08	30.62	23.79	32.07	34.52
515 GENERAL SUPPLIES	16.11	25.00	16.06	25.00	25.00
516 SPECIALIZED SUPPLIES	142.96	1,500.00	0.00	200.00	200.00
517 TELCOM	365.29	300.00	285.65	350.00	350.00
518 UTILITIES	18,055.15	15,000.00	25,585.29	21,000.00	21,000.00
520 MAINT AND OPS	507.07	1,000.00	487.88	1,000.00	100.00
521 BLDG MAINT AND OPS	4,673.46	1,000.00	182.72	500.00	500.00
525 PROF AND CONTRACT SE	2,129.26	2,000.00	3,619.25	3,000.00	3,000.00
530 INSURANCE	8,790.86	0.00	0.00	0.00	0.00
542 PASS THRU AND REFUND	1,100.00	1,200.00	1,130.63	1,200.00	1,200.00
470 Community Theater	43,412.35	33,895.82	40,398.42	38,770.82	38,658.95
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				14.38%	
480 Community Center					
100 SALARY	5,189.41	5,244.56	6,017.98	5,268.57	5,286.23
102 OVERTIME	153.65	0.00	93.91	0.00	0.00
103 PARTTIME	3,264.00	5,000.00	2,722.00	5,000.00	5,000.00
106 SEASONAL	199.13	0.00	144.01	0.00	0.00
320 PENSION	1,189.80	1,165.86	1,146.41	919.32	968.22
330 PAYROLL TAXES	661.21	762.36	671.71	784.90	786.26
340 HEALTH	1,890.20	1,338.28	1,550.70	1,165.10	1,165.10
350 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	903.58	749.91	711.20	777.40	779.58
390 LIFE & ACCIDENTAL	39.11	34.67	40.15	36.51	36.59
515 GENERAL SUPPLIES	16.11	25.00	16.06	25.00	25.00
516 SPECIALIZED SUPPLIES	446.78	850.00	161.29	600.00	600.00
517 TELCOM	399.72	450.00	369.40	500.00	500.00
518 UTILITIES	11,491.72	14,000.00	11,949.59	13,600.00	13,600.00
520 MAINT AND OPS	3,146.80	1,000.00	816.27	1,300.00	1,300.00
521 BLDG MAINT AND OPS	1,320.61	3,000.00	1,140.40	2,000.00	2,000.00
525 PROF AND CONTRACT SE	2,955.57	3,000.00	2,597.60	3,300.00	3,300.00
535 TAXES, FINES, FEES	144.00	150.00	144.00	150.00	150.00
542 PASS THRU AND REFUND	2,101.00	1,500.00	1,771.37	1,500.00	1,500.00
480 Community Center	35,512.40	38,270.64	32,064.05	36,926.80	36,996.98
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-3.51%	
01 General Operating	78,924.75	72,166.46	72,462.47	75,697.62	75,655.93
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				4.89%	
Total	78,924.75	72,166.46	72,462.47	75,697.62	75,655.93

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Water Distribution (Public Works) - Maintenance Division and Water Division (500)

Water distribution, an enterprise fund, is in the Public Works Department, and is responsible for operating and maintaining the City’s water distribution system.

Staffing

Department Staffing:	Operating 2013-2014	2014-2015	2015-2016
Maintenance Manager	0.200 FTE	0.200 FTE	0.200 FTE
Maintenance Workers	2.020 FTE	1.650 FTE	1.700 FTE
Administrative Support	0.225 FTE	0.225 FTE	0.225 FTE
Total	2.445 FTE	2.075 FTE	2.125 FTE

In addition, two part time positions for meter reading and replacement project.

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
500	Water Distribution	Operate and maintain the water distribution system in compliance with all State and Federal Regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-going. In compliance to date.
		Continue to perform water quality testing throughout the distribution system. Lead and copper samples are required every three years and will be done this summer. Samples will be drawn from 20 customers homes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-going weekly Bacteria sampling. Lead and Copper completed in August for 2013.
500	Water Distribution	Rebuild the pumps and motors and install mechanical seals in the Barham Pump Station.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical seals scheduled for mid-January. Pump and motor rebuild will only take place if needed after visual inspection.
500	Water Distribution	Install 500 Radio Read Meters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approximately 85% of water meters are radio read.
500	Water Distribution	Perform Fire Hydrant Flushing and tagging	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
500	Water Distribution	Locate and repair leaks to decrease loss	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ongoing
500	Water Distribution	Install Backflow devices on irrigation services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Parts are in stock and project is underway. Expected completion in September.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Water Distribution (Public Works) - Maintenance Division and Water Division (500), Goals, continued

Goals

Goals during the 2014-2016 Fiscal Years include:

- Operate and maintain the water distribution system in compliance with all State and Federal Regulations
- Continue to perform water quality testing throughout the distribution system. Lead and copper samples are required every three years and will be done this summer. Samples will be drawn from 20 customers' homes
- Complete the Citywide Radio Read Meter Installation Project
- Perform fire hydrant flushing and tagging
- Locate and repair leaks
- Install backflow devices on irrigation services

Major Workload Items

Maintenance Division

- Radio read meter installations
- Backflow prevention device installations
- Main line valve repairs, vault repair and replacement

Budget Highlights

Maintenance Division

- Installation of Radio Read Meters allows staff hours to be used in a more productive manner and reduces operating costs with each installation.
- The Fleet charges have been increased to accurately represent actual costs. These have historically been coded to Streets.
- The Citywide Radio Read Meter Installation Project (capital outlay of \$120,000) reflects the final year that staff will be installing new meters and replacing meter boxes as needed.

Water Division

- Distribution System Water Quality parameters will be monitored and compared to historical records to see how recent system upgrades affect the water quality.
- Barham Pump Station will be more reliable after the motor and pumps are rebuilt, and the replacement of the water cooled packing with mechanical seals will save an estimated 525,000 gallons of water per year.
- North Street Pump Station Upgrade: Replace and upgrade the 65-year old pump Station due to unrepairable structural and mechanical problems, see capital projects.

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

**Water Distribution (Public Works) - Maintenance Division and Water
Division (500), continued**
Budget Highlights

EXPENSES

*City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund*

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
70 Water Operating					
500 Water Distribution					
100 SALARY	93,627.80	115,067.78	66,765.63	102,037.45	105,522.10
102 OVERTIME	560.99	6,000.00	465.20	6,000.00	6,000.00
103 PARTIME	6,479.55	0.00	11,585.09	10,000.00	10,000.00
106 SEASONAL	12,963.78	10,500.00	10,924.53	10,500.00	10,500.00
320 PENSION	22,670.43	21,662.48	11,407.80	14,430.49	15,785.16
330 PAYROLL TAXES	9,514.62	9,708.23	6,189.67	9,813.30	10,079.34
340 HEALTH	25,707.44	29,939.23	16,841.01	23,233.37	24,199.48
350 UNEMPLOYMENT	1,288.00	0.00	105.00	0.00	0.00
360 WORK COMP	14,554.21	14,834.19	9,480.75	14,946.60	15,375.40
390 LIFE & ACCIDENTAL	753.87	695.92	355.82	515.43	536.32
510 EMPLOYEE RELATED	882.52	1,600.00	2,018.49	4,800.00	4,800.00
515 GENERAL SUPPLIES	1,465.88	1,700.00	439.48	1,700.00	1,700.00
516 SPECIALIZED SUPPLIES	9,659.30	19,800.00	25,801.57	22,800.00	22,800.00
517 TELCOM	103.82	0.00	92.78	150.00	150.00
520 MAINT AND OPS	110,485.32	67,987.50	44,070.41	74,137.50	74,137.50
525 PROF AND CONTRACT SE	8,479.08	9,500.00	1,320.50	9,500.00	9,500.00
530 INSURANCE	18,794.56	12,000.00	517.51	25,000.00	29,600.00
535 TAXES, FINES, FEES	260.00	200.00	890.00	1,000.00	1,000.00
550 NON CAPITALIZED EQUIP	3,121.97	15,000.00	1,722.14	15,000.00	15,000.00
500 Water Distribution	341,373.14	336,195.33	210,993.38	345,564.14	356,685.30
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				2.79%	
70 Water Operating	341,373.14	336,195.33	210,993.38	345,564.14	356,685.30
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				2.79%	
Total	341,373.14	336,195.33	210,993.38	345,564.14	356,685.30

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Water Supply & Treatment (Public Works – Water Division) – 510

Water supply and treatment is an enterprise fund in the Public Works Department. It is responsible for operating and maintaining the City’s water supply and treatment systems.

Staffing

Department Staffing:	Operating 2013-2014	2014-2015	2014-2015
Water Manager	0.950 FTE	0.950 FTE	0.950 FTE
Water Maintenance Workers	2.000 FTE	2.000 FTE	2.000 FTE
Administrative Support	0.225 FTE	0.225 FTE	0.225 FTE
Total	3.175 FTE	3.175 FTE	3.175 FTE

Accomplishments

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL					
510	Water Supply and Treatment	Update the 2005 Master Water Plan with a focus on specific improvements and deficiencies that have been identified since the 2005 plan was completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Rescheduled for 2015-16 to take advantage of GIS mapping data.
510	Water Supply and Treatment	Continue to work with and learn the new water system controls and components and purchase repair parts to ensure reliability.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Ongoing
510	Water Supply and Treatment	Water Quality testing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Completed in August for 2013 for Fall Creek, North Well, and Distribution system.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Continue to work with and learn the new water system controls and components and purchase repair parts to ensure reliability.
- Water quality testing
- Pump and motor maintenance at the Barham Pump Station.
- North Well Upgrade, Replace and upgrade the North Well so that it can continue to serve as a reliable emergency backup source. The equipment and controls are far past their useful service life, and the structure is beginning to fail, see capital projects.
- Update the Master Water Plan: Take advantage of new GIS mapping data for hydraulic modeling of the distribution system with an emphasis on prioritizing distribution improvements, and creating a consistency between the plan and rate study improvements.

Major Workload Items:

- Gather data and information necessary to accurately update the Master Water Plan.
- Install a roll-up door at the Filter Plant and remove the old Alum Tank to make room for chemical storage and parts inventory.
- Survey the Fall Creek pipeline to ensure that cathodic protection voltages are balanced, and providing protection to the entire pipeline.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Water Supply & Treatment (Public Works – Water Division) – 510, continued, Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
70 Water Operating					
510 Water Supply and Treatment					
100 SALARY	169,111.24	181,501.65	175,049.67	187,149.50	189,477.65
102 OVERTIME	20,820.12	18,000.00	4,915.27	15,000.00	15,000.00
103 PARTIME	0.00	0.00	0.00	10,500.00	10,500.00
106 SEASONAL	0.00	2,000.00	0.00	0.00	0.00
320 PENSION	35,872.37	38,445.56	31,281.17	30,974.40	32,939.85
330 PAYROLL TAXES	15,179.96	14,040.17	14,347.47	16,235.56	16,413.66
340 HEALTH	30,438.70	29,702.58	27,257.16	30,429.78	30,502.41
360 WORK COMP	23,321.17	21,816.26	19,438.58	24,126.42	24,413.48
390 LIFE & ACCIDENTAL	1,643.72	1,873.70	1,061.31	1,245.71	1,256.60
510 EMPLOYEE RELATED	1,894.37	3,200.00	1,669.71	4,400.00	4,300.00
515 GENERAL SUPPLIES	739.77	1,200.00	938.22	500.00	500.00
516 SPECIALIZED SUPPLIES	10,386.90	7,500.00	6,295.62	7,500.00	7,500.00
517 TELCOM	5,376.26	6,400.00	7,009.05	6,200.00	6,200.00
518 UTILITIES	270,918.00	260,500.00	218,052.48	268,000.00	268,000.00
520 MAINT AND OPS	97,964.90	110,000.00	59,663.35	118,000.00	118,000.00
521 BLDG MAINT AND OPS	3,590.60	2,500.00	386.96	2,500.00	2,500.00
525 PROF AND CONTRACT SE	5,446.50	51,600.00	4,447.29	41,500.00	41,500.00
530 INSURANCE	0.00	15,000.00	18,500.00	18,500.00	18,500.00
535 TAXES, FINES, FEES	28,385.50	20,600.00	7,488.26	20,600.00	20,600.00
550 NON CAPITALIZED EQUIP	0.00	45,500.00	25,327.77	2,500.00	2,500.00
510 Water Supply and Treatment	721,090.08	831,379.92	623,129.34	805,861.37	810,603.65
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-3.07%	
70 Water Operating	721,090.08	831,379.92	623,129.34	805,861.37	810,603.65
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-3.07%	
Total	721,090.08	831,379.92	623,129.34	805,861.37	810,603.65

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Water Efficiency & Conservation (Public Works) - 520

Water efficiency and conservation is an enterprise fund in the Public Works Department. It is responsible for implementing State regulations for water conservation best management practices that involve consumer education and implementation of water efficiency measures.

Staffing

Department Staffing:	Operating 2013-2014	2014-2015	2015-2016
Water Manager	0.05 FTE	0.05 FTE	0.05 FTE

In addition, two part time positions for a water conservation specialist and seasonal help.

Accomplishments

Dept. Name	GOAL	RED	YELLOW	GREEN	Comments
Water Conservation	Comply with State regulations for water conservation with an overall goal of reducing the per capita consumption by 20% by 2020.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track with Best Management Practices (BMP) compliance and reporting. Several classes completed, public outreach and home surveys in progress geared towards water efficiency during the peak summer months.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Comply with State regulations for water conservation with an overall goal of reducing the per capita consumption by 20% by 2020.

Major Workload Items:

- Residential / commercial water surveys and other public outreach programs.
- Best Management Practice or BMP reporting and record keeping.
- Advise City staff (mainly parks maintenance staff) on water saving components to aid in ongoing water conservation efforts.

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Water Efficiency & Conservation (Public Works) – 520, continued
Budget Highlights

- Comply with the California Urban Water Conservation Councils BMP and reporting to maintain the City's eligibility for State funding.
- Update the Urban Water Management Plan: Regulations require an update to the plan every 5 years. The plan is used to meet state conservation requirements, protect the City's water rights, and aid in long-term water supply planning.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget
Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
70 Water Operating					
520 Water Conservation (BMP)					
100 SALARY	3,016.06	3,382.20	3,221.52	3,460.20	3,460.20
102 OVERTIME	335.74	500.00	0.00	500.00	500.00
103 PARTTIME	3,222.00	8,320.00	4,900.00	9,000.00	9,000.00
106 SEASONAL	0.00	500.00	0.00	500.00	500.00
320 PENSION	680.50	761.30	621.75	604.74	634.77
330 PAYROLL TAXES	524.95	960.25	375.49	1,029.70	1,029.70
340 HEALTH	360.92	369.95	332.37	372.29	372.29
360 WORK COMP	844.54	1,547.69	1,010.63	1,659.64	1,659.64
390 LIFE & ACCIDENTAL	61.63	69.45	28.79	34.10	34.10
510 EMPLOYEE RELATED	0.00	1,100.00	0.00	1,100.00	1,100.00
515 GENERAL SUPPLIES	14.94	100.00	73.22	100.00	1.00
517 TELCOM	443.69	300.00	144.98	200.00	200.00
518 UTILITIES	1,670.45	0.00	797.06	1,000.00	1,000.00
520 MAINT AND OPS	80.00	600.00	0.00	100.00	100.00
525 PROF AND CONTRACT SE	587.38	2,900.00	31.37	41,000.00	11,000.00
535 TAXES, FINES, FEES	1,306.68	1,500.00	2,471.07	1,800.00	2,000.00
520 Water Conservation (BMP)	13,149.48	22,910.84	14,008.25	62,460.67	32,591.70
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				172.62%	
70 Water Operating	13,149.48	22,910.84	14,008.25	62,460.67	32,591.70
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				172.62%	
Total	13,149.48	22,910.84	14,008.25	62,460.67	32,591.70

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Wastewater Collection (Public Works) – 550

Wastewater Collection, an enterprise fund, is in the Public Works Department. It operates and maintains the City's Wastewater Collection System.

Staffing

Department Staffing:	Operating 2013-2014	2014-2015	2014-2015
Maintenance Manager	0.20 FTE	0.20 FTE	0.20 FTE
Maintenance Workers*	1.57 FTE	1.75 FTE	1.75 FTE
Administrative Support	0.20 FTE	0.20 FTE	0.20 FTE
Total	1.97 FTE	2.15 FTE	2.15 FTE

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
550	Wastewater Collection	Continued training	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
550	Wastewater Collection	Camera inspections during annual flushing (Requires new camera system)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Camera purchased. Training in progress.
550	Wastewater Collection	Begin work on Condition Assessment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Training in progress.
550	Wastewater Collection	Update Sanitary Sewer Overflow Backup and Response Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Consultant will complete in Spring 2014.
550	Wastewater Collection	Complete Pump Station Emergency Response Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nearing completion

Goals

Goals during the 2014-2016 Fiscal Years include:

- Continued training
- Acquire additional software for digital camera for sewer main inspections
- Continue work on Condition Assessment
- Update Sanitary Sewer Overflow Backup and Response Plan
- Repair lift station brackets
- Perform pipeline assessment and certification program (PACP) inspections

Major Workload Items

- Annual Flushing Program
- Camera Inspection
- Fats Oils and Grease education, outreach and compliance program

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Wastewater Collection (Public Works) – 550, continued

Budget Highlights

Proper Video Inspections require more thorough and detailed data than the current system can provide. Pipeline Assessment and Certification Program (PACP) sewer inspection is the US industry standard for coding defects. Inspection capabilities of this system allow for the location, troubleshooting, and repair of mainlines in a more accurate and efficient manner, thereby lessening the potential liability of sewer overflows.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
80 Wastewater Operating					
550 Sewer Collection					
100 SALARY	53,475.82	75,648.29	59,880.33	84,737.21	86,080.47
102 OVERTIME	64.82	3,500.00	919.12	3,500.00	3,500.00
103 PARTIME	5,817.50	0.00	67.50	0.00	0.00
106 SEASONAL	596.50	0.00	1,569.50	0.00	0.00
320 PENSION	12,821.20	16,594.32	10,260.82	14,761.81	15,741.38
330 PAYROLL TAXES	4,984.48	5,689.19	4,921.16	6,729.26	6,832.02
340 HEALTH	16,517.82	21,277.79	14,830.36	21,244.86	21,364.82
360 WORK COMP	7,141.41	8,446.80	6,598.46	10,072.54	10,238.16
390 LIFE & ACCIDENTAL	504.13	578.66	366.84	526.87	536.06
510 EMPLOYEE RELATED	1,162.93	1,400.00	844.51	4,200.00	1,700.00
515 GENERAL SUPPLIES	1,031.79	1,000.00	71.74	500.00	500.00
516 SPECIALIZED SUPPLIES	10,916.91	23,000.00	22,140.72	24,000.00	24,000.00
517 TELCOM	101.81	100.00	85.67	120.00	120.00
518 UTILITIES	2,437.32	3,000.00	2,113.36	3,000.00	3,000.00
520 MAINT AND OPS	53,275.99	49,187.50	20,786.52	48,637.50	49,637.50
521 BLDG MAINT AND OPS	138.08	200.00	46.81	200.00	200.00
522 BLDG MAINT AND OPS	0.00	1,000.00	927.00	1,000.00	1,000.00
525 PROF AND CONTRACT SE	8,840.48	121,100.00	13,753.48	116,500.00	116,500.00
530 INSURANCE	17,312.07	11,500.00	0.00	14,000.00	17,500.00
535 TAXES, FINES, FEES	17,500.00	11,600.00	2,060.32	0.00	0.00
550 NON CAPITALIZED EQUIP	184.66	2,000.00	423.58	7,000.00	7,000.00
550 Sewer Collection	214,825.72	356,822.55	162,667.80	360,730.05	365,450.41
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				1.10%	
80 Wastewater Operating	214,825.72	356,822.55	162,667.80	360,730.05	365,450.41
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				1.10%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Wastewater Treatment Plant (Public Works) – 560

The Wastewater Treatment Plant, an enterprise fund, is a Division in the Public Works Department. The Wastewater Treatment Plant is responsible for wastewater treatment and disposal.

Staffing

Department Staffing:	Operating 2013-2014	2014-2015	2014-2015
Wastewater Manager	1.00 FTE	1.00 FTE	1.00 FTE
Wastewater Treatment Workers	2.38 FTE	2.38 FTE	2.38 FTE
PW Maintenance Worker	0.02FTE	0.02FTE	0.02FTE
Administrative Support	0.20 FTE	0.20 FTE	0.20 FTE
Total	3.22 FTE	3.22 FTE	3.22 FTE

Accomplishments

2013-14 FY Goals			RED	YELLOW	GREEN	
Dept. #	Dept. Name	GOAL				Comments
560	Wastewater Treatment	Operate and maintain the Plant without violations of our discharge permit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No violations year to date.
560	Wastewater Treatment	Install defused air for aeration in both Digesters.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project is part of WWSI, construction expected spring 2014
560	Wastewater Treatment	Install two more Aerators. One in each Aeration Basin.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project is part of WWSI, construction expected spring 2014
560	Wastewater Treatment	Fill vacancy in the WWTP Staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	New Operator II started 02/11/2014.
560	Wastewater Treatment	Begin construction of the Wastewater Treatment and Collections System Improvement Project.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction to begin spring 2014.

Goals

Goals during the 2014-2016 Fiscal Years include:

- Operate and maintain the Plant without violating of our discharge permit.
- Learn to operate new equipment installed as part of the Wastewater System Improvement Project.
- Successful completion of the Wastewater System Improvement Project.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Wastewater Treatment Plant (Public Works) – 560, continued

Major Workload Items

- Sludge handling
- Subsurface field maintenance
- Weekly pressure cleanings
- Storm weather - preparation, treatment and containment
- Wastewater System Improvements Project

Budget Highlights

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
80 Wastewater Operating					
560 Sewer Disposal (WWTP)					
100 SALARY	161,055.37	175,379.84	137,433.58	169,462.70	171,349.20
102 OVERTIME	11,841.63	8,000.00	16,664.65	8,000.00	8,000.00
320 PENSION	37,476.93	39,208.65	24,376.92	25,320.91	26,579.65
330 PAYROLL TAXES	13,311.92	13,369.83	11,471.54	13,543.55	13,687.87
340 HEALTH	35,801.25	36,599.01	28,604.09	44,068.73	44,141.34
350 UNEMPLOYMENT	0.00	10,200.00	5,022.00	0.00	0.00
360 WORK COMP	20,088.65	20,826.19	15,185.60	21,055.57	21,288.18
390 LIFE & ACCIDENTAL	1,793.12	1,943.01	955.62	1,225.11	1,233.93
510 EMPLOYEE RELATED	909.29	2,300.00	1,377.14	2,300.00	2,300.00
515 GENERAL SUPPLIES	1,258.25	400.00	230.34	400.00	400.00
516 SPECIALIZED SUPPLIES	142,959.84	194,200.00	130,157.18	206,200.00	207,200.00
517 TELCOM	688.41	800.00	447.70	500.00	500.00
518 UTILITIES	210,873.09	211,000.00	183,785.63	224,050.00	224,050.00
520 MAINT AND OPS	159,769.48	192,500.00	131,905.90	161,500.00	162,500.00
521 BLDG MAINT AND OPS	1,251.71	1,500.00	766.00	1,500.00	1,500.00
522 BLDG MAINT AND OPS	5,821.33	6,200.00	3,095.14	5,200.00	5,300.00
525 PROF AND CONTRACT SE	14,505.17	5,000.00	7,652.09	12,000.00	10,000.00
530 INSURANCE	0.00	15,000.00	12,026.00	12,026.00	12,026.00
535 TAXES, FINES, FEES	42,445.00	30,600.00	21,728.00	30,600.00	30,600.00
550 NON CAPITALIZED EQUIP	1,885.82	19,423.00	0.00	3,300.00	3,300.00
560 Sewer Disposal (WWTP)	863,736.26	984,449.53	732,885.12	942,252.57	945,956.17
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-4.29%	
80 Wastewater Operating	863,736.26	984,449.53	732,885.12	942,252.57	945,956.17
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-4.29%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Internal Capital Projects, Geographic Information System (GIS)

The City of Yreka stands at a technological crossroad. It is evident that the mechanisms for keeping infrastructure records for the long-term has changed dramatically, and is still evolving. One of these is the technology that enables Google-Earth, and similar spatial data systems, relies on Geographic Information Systems, or GIS.

The City has invested in enterprise resource platform with Springbrook software, and now must consider whether to begin investing in an asset-management system. Continuing the past practice of paper-based systems will become more and more cumbersome as technologies evolve and fewer people use paper systems. Converting to a computer based system will require a significant investment to transfer paper records to spatially-accurate computer records. Maintaining a full GIS system requires a long-term organizational commitment to keep the data updated or it quickly becomes a “paperweight”.

Financial ledgers can tell how much was spent, but not specifically what work was completed with those funds. An asset-management system can tell, not only what work was done, but also make future projections which are based on very detailed information about the City’s infrastructure assets. Asset details such as pipe size, location, age, condition, and life expectancy are used in these projections, but they need a central repository to be useable. Much of this underlying information is contained in a GIS system, and therefore, a fully-functional GIS system is a necessary first step. Ultimately, staff envisions implementing an asset management system for efficient scheduling of work tasks, detailed field record-keeping, and tracking of completed work.

The long-term plan for GIS is to approach it in phases.

Phase 1 would be to convert paper based records to computer based systems and ensuring their physical accuracy. This phase is likely to require 9-12 months to implement. The benefits of Phase 1 is to provide a foundation for streamlining our field operations, our ability to respond to urgent questions, and to provide readily accessible and accurate data for routine maintenance and emergencies. For example, to do a simple water shutdown, we currently look at wall maps at the Service Center, check for paper-based plans at City Hall for updates or improvements, and interview the crew for any institutional knowledge of the area. This is frustrating under normal circumstances and more importantly, slows our response time in emergencies.

Phase 2 would be field testing, training staff in its use and maintenance, initiate repair history tracking in the field (data collection), and data verification. This phase would speed access and tracking for mandated reporting (i.e. sewer overflows, video condition reports, etcetera). Phase 2 would require approximately 12-18 months.

Phase 3 would begin a value-added stage. Data could be relied upon for project planning. Organized and accurate map data will result in cost savings. The data will easily integrate with other database systems, like work-order and asset management systems. Asset management systems track asset information, useful life, history, and model maintenance and replacement cost projections.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Internal Capital Projects, GIS, continued Staffing

It is difficult to estimate the level of staff effort that will be necessary as it anticipated that this project would be primarily completed by consultants, with assistance and input from staff. It is likely to require some dedicated staff time during development as well as for the long-term. It is anticipated that staff will be able to make minor updates to the GIS, but that significant updates by consultants may be necessary once or twice per year.

Accomplishments

The City used a RFP selection process to select a GIS consultant, Farr West Engineering. The contract has been executed. A project kick off meeting was conducted and work has begun on the water and wastewater mapping layer.

Goals

The goal of this budget unit is to convert paper-based information to a centralized, fully functioning, spatially-accurate system usable by all departments of the City. Within 5 years, Public Works staff envisions implementing an asset management system for efficient scheduling of work tasks, detailed field record-keeping, and tracking of completed work.

Budget Highlights

The work product will be the conversion of paper records to digitized images within GIS with fully-functional layers for water, sewer, streets, and storm drain assets with accurate parcels, address numbering, and lateral service locations. The budget anticipates charging the bulk of this work to the water and wastewater enterprise funds, with minor contributions from the streets, storm drains, and traffic safety funds. Future efforts would be needed to add additional layers to the GIS such as street signs, street lights, right of way dimensions, City owned property, and easements. Once the GIS is functional, then additional applications for asset management can be added.

EXPENSES

<i>City of Yreka 2014-15 and 2015-16 Budget Project Resource by Department within Fund</i>						
<i>FUND</i>	<i>EXPENSE</i>	<i>2012-13 Actu.</i>	<i>2013-14 Op. Bdgt</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
60	Spec Grants - Capital Outl					
150	GIS					
1025	GIS Development	225.84	150,000.00	32,823.14	142,000.00	65,000.00
150	GIS	225.84	150,000.00	32,823.14	142,000.00	65,000.00
60	Spec Grants - Capital Outl	225.84	150,000.00	32,823.14	142,000.00	65,000.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Capital Projects

Public Works manages numerous multi-year, multi-million dollar capital projects. Current projects include transportation-funded projects from Caltrans; grant-funded projects from River Parkways and Department of Water Resources; and collaborative projects with external organizations.

Design services may be completed by staff or contracted out to appropriately licensed consultants depending on the nature and complexity of the project. Construction is contracted pursuant to the Public Contract Code and funding agency requirements. Construction Management services (inspection, contractor supervision, etc.) may be performed by staff or contracted out to appropriate professionals.

Staffing

Direct costs for capital projects are restricted to project-related staff and direct administrative costs. Several of the projects at Greenhorn Park and Yreka Creek use volunteers from the Siskiyou Gardens, Parks, and Greenways Association (SGPGA) to supplement staff services.

SGPGA volunteers coordinate work parties (i.e. Earth Day, creek cleanups, noxious weed pulling), help with or write grant applications in cooperation with City staff, provide input into design features, and help provide project monitoring (i.e. taking photographs).

Accomplishments

The State Department of Finance audited six of the City’s bond-funded capital projects last year. That audit report has not yet been provided to the City.

During the 2013-14 Fiscal Year, Public Works completed the following projects:

2013-14 FY Goals			RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL				
Capital Projects	Public Works	Foothill Drive Reconstruction (I-5 to east City Limit near Juniper Lane) – Select consultants and begin engineering.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Consultant selection in progress. Contracts should be executed in Spring.
Capital Projects	Public Works	Bridge evaluation – Select consultants, conduct bridge evaluations, and start engineering design for necessary repairs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working on RFP for Federal Aid Project
Capital Projects	Public Works	Continue collaboration with Yreka Creek Committee (SGPGA) partners for upcoming projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yreka Creek Committee is providing assistance with several projects including MS4, N. Yreka Creek, Oberlin Trail, and Flood Hazard Reduction.
Capital Projects	Public Works	Flood Hazard Reduction - Contract for necessary design and environmental services, begin outreach to neighborhoods and adjacent property owners, collaborate on Master Plan Update, preliminary engineering design, and environmental review with project partners (i.e. Caltrans, Klamath National Forest, Siskiyou County).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contract negotiations in progress. Contracts should be executed by Spring and outreach started for environmental and design.
Capital Projects	Public Works	N. Yreka Creek Trail - Complete construction of improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Formulation of rebid is underway.
Capital Projects	Public Works	Oberlin Trail Development - Obtain regulatory permits. Begin construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Regulatory permits are anticipated to be issued by January.
Capital Projects	Public Works	Fairgrounds Water Line – Complete engineering, and begin construction \$100,000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Coordinating with other development in the area
Capital Projects	Public Works	Wastewater System Improvements to be completed at the WWTP in FY 13/14 is \$2.9 million and will be paid with loan proceeds from USDA-Rural Development. Complete funding and engineering. Start construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction to begin Spring 2014.
Capital Projects	Public Works	Continuation of water meter replacement project, \$65,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	See Water Meters above.
Capital Projects	Public Works	Acquisition of a new 10-yard dump truck for \$200,000; 40% (\$80,000) contribution from the water capital outlay and 40% (\$80,000) contribution from sewer capital outlay.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	On track
Capital Projects	Public Works	Wastewater collection, acquisition of sewer cameras and software and training for the evaluation of collection system condition assessment \$135,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchased
Capital Projects	Public Works	Wastewater collection, update and inclusion of pump station sanitary sewer overflow prevention and maintenance plans.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Progress
Capital Projects	Public Works	Wastewater treatment replacement of motor controllers \$23,000 and acquisition of tractor for effluent field mowing and maintenance \$25,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Development Grants	Economic Development	Initiate GIS survey project (\$150,000), with contributions from the water (\$60,000) and sewer (\$60,000) capital funds.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	GIS contracting through an RFP process is taking more time than initially anticipated. Streetlights may be included in Streets layer if available funds permit.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Capital Projects, continued Goals

Goals during the 2014-2016 Fiscal Years include:

GIS (Department 150)

- Complete Water, Wastewater and Street layers. Initiate storm drain layer collection. Compile and begin field verification of data. Training staff on data use and management. Evaluate additional department needs for data layers.

Streets (Department 310)

- Foothill Drive Reconstruction (I-5 to east City Limit near Juniper Lane) – Complete engineering and begin construction
- Bridge evaluation – Conduct bridge evaluations, and start engineering design for necessary repairs at Fairlane Road.

Storm Drains (Department 390)

- Flood Hazard Reduction - Begin master planning and outreach to community and adjacent property owners, preliminary engineering design, and environmental review with project partners (i.e. Caltrans, Klamath National Forest, Siskiyou County).

Parks (Department 400)

- N. Yreka Creek Trail - Complete construction of improvements in FY 14/15. Closeout project
- Oberlin Trail Development - Advertise for bids and award project. Complete construction by Fall 2015.
- Continued collaboration with Yreka Creek Committee (SGPGA) partners for upcoming projects.

Water Enterprise (Fund 71)

- Acquisition of a new 10-yard dump truck for \$200,000; 40% (\$80,000) contribution from the water capital outlay and 40% (\$80,000) contribution from sewer capital outlay.
- Fairgrounds Water Line – Complete engineering, and begin construction \$100,000.
- Continuation of water meter replacement project, \$120,000
- Acquisition of a new SUV for public works director, 35% share (\$9,800), a utility bed truck for water treatment plant \$35,000, and light duty pickup for meter reading and repairs \$28,000.
- North Street pump station improvements \$300,000 and North Street well rehabilitation \$400,000

Wastewater Enterprise (Fund 81)

- Wastewater collection, acquisition of sewer cameras and software and training for the evaluation of collection system condition assessment, \$61,000
- Complete Wastewater System Improvements by Spring 2015. Closeout project.
- Acquisition of a new 10-yard dump truck for \$200,000; 40% (\$80,000) contribution from the water capital outlay and 40% (\$80,000) contribution from sewer capital outlay.
- Acquisition of a new SUV for public works director, 35% share (\$9,800) and new light duty truck for wastewater treatment plant, \$24,000.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Capital Projects, Budget Highlights continued

REVENUES

City of Yreka 2014-15 and 2015-16 Budget Project Resource by Departments within Fund

FUND	REVENUES	2012-13 Actual	2013-14 Op. Bdgt	2013-14 YTD	2014-15	2015-16
60	Spec Grants - Capital Outf					
000	Unallocated					
0000	Unrestricted	0.00	0.00	0.00	0.00	0.00
000	Unallocated	0.00	0.00	0.00	0.00	0.00
150	GIS					
1025	GIS Development	225.84	150,000.00	0.00	142,000.00	65,000.00
150	GIS	225.84	150,000.00	0.00	142,000.00	65,000.00
200	Police					
6507	Law Enforcement Grants \$26,	26,266.00	30,096.00	30,096.00	0.00	0.00
200	Police	26,266.00	30,096.00	30,096.00	0.00	0.00
300	PW Administration					
0000	Unrestricted	5,546.42	0.00	0.00	2,729.94	13,358.35
300	PW Administration	5,546.42	0.00	0.00	2,729.94	13,358.35
310	Streets					
3005	Safe Routes - School Project	197.21	0.00	0.00	0.00	0.00
3017	TE ARRA Greenhom/Oregon	0.00	0.00	0.00	0.00	0.00
3025	HBRR Bridges Project	0.00	50,200.00	0.00	55,200.00	145,465.00
3513	HBRR BPMP	0.00	25,000.00	0.00	25,000.00	6,570.00
6010	STIP - Foothill Rehab PPNO2	6,336.37	60,000.00	0.00	546,930.00	1,483,980.00
6011	STIP - Bruce St 2295 \$25K	0.00	0.00	0.00	0.00	0.00
6012	STIP - Oregon PPNO2293 \$3	255,836.73	340,000.00	321,266.79	0.00	0.00
6036	STIP N. Oregon PPNO2518	0.00	0.00	0.00	5,000.00	50,000.00
310	Streets	262,370.31	475,200.00	321,266.79	632,130.00	1,686,015.00
390	Storm Drains					
3217	09PTAG6494 Osgood/WtrCo	360.94	0.00	0.00	0.00	0.00
3511	RLA CDBG SD Fairchild/West	0.00	0.00	0.00	0.00	0.00
3512	USFS Partners Weed Maint \$	0.00	7,520.00	7,520.00	2,600.00	2,920.00
6016	SW Attenuation 5MM Prop 40	0.00	0.00	0.00	0.00	0.00
6035	Flood Coridor Grnt - DWR	5,363.29	530,000.00	-2,185.26	712,225.00	250,000.00
390	Storm Drains	5,724.23	537,520.00	5,334.74	714,825.00	252,920.00
400	Parks					
3000	05FEMA Greenhom Bridge R	42.62	0.00	0.00	0.00	0.00
3008	PFW No Yreka Cr Aug \$55K	0.00	0.00	0.00	0.00	0.00
3015	PFW Grnwy Master Plan \$29	0.00	0.00	0.00	0.00	0.00
6009	Rvr Prkwy Design \$1.429M	44,164.86	1,180,000.00	-67,240.43	1,042,300.00	2,600.00
6017	Greenhorn Access R/ZBerg \$	0.00	0.00	0.00	0.00	0.00
6029	N. Oberlin Trail	103,934.81	215,000.00	-12,788.19	743,800.00	247,500.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Capital Projects Budget Highlights continued

REVENUES

<i>FUND</i>	<i>REVENUES</i>	<i>2012-13 Actual</i>	<i>2013-14 Op. Bdgt</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
9001	SRCF GHPED-Bridge \$25K	0.00	0.00	0.00	0.00	0.00
400	Parks	148,142.29	1,395,000.00	-80,028.62	1,786,100.00	250,100.00
520	Water Conservation (BMP)					
3217	09PTAG6494 Osgood/WtrCo	1,547.75	0.00	0.00	0.00	0.00
520	Water Conservation (BMP)	1,547.75	0.00	0.00	0.00	0.00
610	Redevelopment					
3215	EPA 09 Brownfields \$400K	151,621.09	50,000.00	60,985.49	0.00	0.00
610	Redevelopment	151,621.09	50,000.00	60,985.49	0.00	0.00
630	Economic Development					
3216	08PTAE 5415	0.00	0.00	0.00	0.00	0.00
3219	11PTEC7648 Tourism \$35K	22,714.97	28,750.00	21,035.03	0.00	0.00
630	Economic Development	22,714.97	28,750.00	21,035.03	0.00	0.00
60	Spec Grants - Capital Outl	624,158.90	2,666,566.00	358,689.43	3,277,784.94	2,267,393.35
71	Water Capital Projects					
000	Unallocated					
0000	Unrestricted	16,431.27	305,000.00	0.00	700,800.00	428,000.00
3020	USDA WTR COP 2010	1,452,997.99	0.00	686.98	0.00	0.00
000	Unallocated	1,469,429.26	305,000.00	686.98	700,800.00	428,000.00
71	Water Capital Projects	1,469,429.26	305,000.00	686.98	700,800.00	428,000.00
81	Wastewater Capital Projec					
000	Unallocated					
0000	Unrestricted	482,949.88	3,391,102.52	96,327.66	4,649,370.75	5,428.00
000	Unallocated	482,949.88	3,391,102.52	96,327.66	4,649,370.75	5,428.00
550	Sewer Collection					
3024	USDA SWR COP 2012	0.00	0.00	0.00	70,000.00	0.00
550	Sewer Collection	0.00	0.00	0.00	70,000.00	0.00
81	Wastewater Capital Projec	482,949.88	3,391,102.52	96,327.66	4,719,370.75	5,428.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Public Works Capital Projects Budget Highlights, continued

EXPENSES

City of Yreka 2014-15 and 2015-16 Budget Project Resource by Department within Fund

<i>FUND</i>	<i>EXPENSE</i>	<i>2012-13 Actul</i>	<i>2013-14 Op. Bdgt</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
60	Spec Grants - Capital Outf					
200	Police					
6507	Law Enforcement Grants \$26,	26,266.00	30,096.00	30,096.00	0.00	0.00
200	Police	26,266.00	30,096.00	30,096.00	0.00	0.00
300	PW Administration					
0000	Unrestricted	5,397.58	2,100.00	10,155.90	2,729.94	13,358.35
300	PW Administration	5,397.58	2,100.00	10,155.90	2,729.94	13,358.35
310	Streets					
3005	Safe Routes - School Project	197.21	0.00	841.27	0.00	0.00
3017	TE ARRA Greenhom/Oregon	0.00	0.00	0.00	0.00	0.00
3025	HBRR Bridges Project	0.00	50,200.00	1,111.41	55,200.00	145,465.00
3513	HBRR BPMP	0.00	25,000.00	916.00	25,000.00	6,570.00
6010	STIP - Foothill Rehab PPNO2	6,336.37	60,000.00	11,230.66	546,930.00	1,483,980.00
6011	STIP - Bruce St 2295 \$25K	0.00	0.00	0.00	0.00	0.00
6012	STIP - Oregon PPNO2293 \$3	255,836.73	340,000.00	339,687.63	0.00	0.00
6036	STIP N. Oregon PPNO2518	0.00	0.00	0.00	5,000.00	50,000.00
310	Streets	262,370.31	475,200.00	353,786.97	632,130.00	1,686,015.00
390	Storm Drains					
3217	09PTAG6494 Osgood/WtrCo	360.94	0.00	0.00	0.00	0.00
3511	RLA CDBG SD Fairchild/West	0.00	0.00	0.00	0.00	0.00
3512	USFS Partners Weed Maint \$	0.00	7,520.00	48.61	2,600.00	2,920.00
6016	SW Attenuation 5MM Prop 40	0.00	0.00	0.00	0.00	0.00
6035	Flood Corridor Grnt - DWR	5,363.29	530,000.00	31,968.32	712,225.00	250,000.00
390	Storm Drains	5,724.23	537,520.00	32,016.93	714,825.00	252,920.00
400	Parks					
3000	05FEMA Greenhom Bridge R	42.62	0.00	0.00	0.00	0.00
3008	PFW No Yreka Cr Aug \$55K	0.00	0.00	0.00	0.00	0.00
3015	PFW Grnwy Master Plan \$29	0.00	0.00	0.00	0.00	0.00
6009	Rvr Prkwy Design \$1.429M	44,164.86	1,180,000.00	11,308.78	1,042,300.00	2,600.00
6017	Greenhorn Access R/ZBerg \$	0.00	0.00	0.00	0.00	0.00
6029	N. Oberlin Trail	103,934.81	215,000.00	65,740.21	743,800.00	247,500.00
9001	SRCF GHPED-Bridge \$25K	0.00	0.00	0.00	0.00	0.00
400	Parks	148,142.29	1,395,000.00	77,048.99	1,786,100.00	250,100.00
520	Water Conservation (BMP)					
3217	09PTAG6494 Osgood/WtrCo	1,547.75	0.00	0.00	0.00	0.00
520	Water Conservation (BMP)	1,547.75	0.00	0.00	0.00	0.00
60	Spec Grants - Capital Outf	449,448.16	2,439,916.00	503,104.79	3,135,784.94	2,202,393.35

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Public Works Capital Projects
Budget Highlights, continued

EXPENSES

*City of Yreka 2014-15 and 2015-16 Budget
Project Resource by Department within Fund*

FUND	EXPENSE	2012-13 Actu	2013-14 Op. Bdgt	2013-14 YTD	2014-15	2015-16
71	Water Capital Projects					
300	PW Administration					
0000	Unrestricted	0.00	0.00	0.00	9,800.00	0.00
300	PW Administration	0.00	0.00	0.00	9,800.00	0.00
500	Water Distribution					
0000	Unrestricted	119,205.05	251,375.00	38,495.68	600,000.00	28,000.00
3020	USDA WTR COP 2010	0.00	0.00	1,752.99	0.00	0.00
500	Water Distribution	119,205.05	251,375.00	40,248.67	600,000.00	28,000.00
510	Water Supply and Treatm					
0000	Unrestricted	151,291.20	0.00	0.00	35,000.00	400,000.00
3020	USDA WTR COP 2010	0.00	0.00	444.76	0.00	0.00
510	Water Supply and Treatm	151,291.20	0.00	444.76	35,000.00	400,000.00
71	Water Capital Projects	270,496.25	251,375.00	40,693.43	644,800.00	428,000.00
81	Wastewater Capital Projec					
300	PW Administration					
0000	Unrestricted	0.00	0.00	0.00	9,800.00	0.00
300	PW Administration	0.00	0.00	0.00	9,800.00	0.00
550	Sewer Collection					
0000	Unrestricted	149,290.92	230,000.00	74,601.89	141,000.00	0.00
3024	USDA SWR COP 2012	0.00	100,000.00	109,051.05	2,331,166.00	0.00
550	Sewer Collection	149,290.92	330,000.00	183,652.94	2,472,166.00	0.00
560	Sewer Disposal (WWTP)					
0000	Unrestricted	219,545.21	48,000.00	35,861.75	24,000.00	0.00
3024	USDA SWR COP 2012	0.00	2,953,702.52	245,982.03	2,157,404.75	5,428.00
560	Sewer Disposal (WWTP)	219,545.21	3,001,702.52	281,843.78	2,181,404.75	5,428.00
81	Wastewater Capital Projec	368,836.13	3,331,702.52	465,496.72	4,663,370.75	5,428.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Economic and Community Development Project Grants (Community Development – 600, Redevelopment – 610, Housing – 620 and Economic Development 630)

These budgets capture grants and capital projects funded by specialized grants, or designated budget allocations. Projects include grant-funded programs from Community Development Block Grants (CDBG). City Hall staff administers these programs. Program activity and delivery services are performed through sub recipient agreements, contracts or bid awards.

Redevelopment – Projects have included administration of the EPA Brownfield grants for petroleum and hazardous substance cleanup. The City in conjunction with SCEDC is evaluating new funding opportunities through the EPA programs.

Housing - No active projects this year.

Economic Development – Includes economic development activities for the Phillipe Lane Industrial Park land use, micro enterprise assistance and planning and technical assistance grants. The finance staff handles all loan servicing and collection issues for past business development loans.

Staffing

Direct cost for these capital projects are restricted to project related staff, and generally does not cover administrative costs.

Accomplishments

During the 2013-2014 Fiscal Year, the goals included:	As of June 2014 the status of the goals are:
Completion and closeout of the Brownfields Grant	Final Closeout information submitted in December 2013.
Continue participating with county-wide grant monitoring group.	County is taking the lead for scheduling and coordinating. No action to date.
Participate in meetings and administer Tourism Planning and Technical Assistant grant #11PTEC7648.	Final Closeout hearing in December. Final invoicing to State due in January.
Evaluate additional funding opportunities as they arise. Prepare funding applications when they meet a Council goal or City priority.	Ongoing
Participate in County-wide bicycle tourism efforts.	Ongoing

Goals and Major workload items

Goals during the 2014-2016 Fiscal Years include:

- Continue participating with county-wide grant monitoring group.
- Participate in meetings and provide \$5,000 in seed money to SCEDC for financial assistance towards countywide tourism improvement district (TID) planning
- Evaluate additional funding opportunities as they arise. Prepare funding applications when they meet a Council goal or City priority.
- Participate in County-wide bicycle tourism efforts.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Economic and Community Development Project Grants (Community Development – 600, Redevelopment – 610, Housing – 620 and Economic Development 630), continued

Budget Highlights

REVENUES

FUND	REVENUES	2012-13 Actual	2013-14 Op. Bdgt	2013-14 YTD	2014-15	2015-16
60	Spec Grants - Capital Outf					
610	Redevelopment					
3215	EPA 09 Brownfields \$400K	151,621.09	50,000.00	60,985.49	0.00	0.00
610	Redevelopment	151,621.09	50,000.00	60,985.49	0.00	0.00
630	Economic Development					
3216	08PTAE 5415	0.00	0.00	0.00	0.00	0.00
3219	11PTEC7648 Tourism \$35K	22,714.97	28,750.00	21,035.03	0.00	0.00
630	Economic Development	22,714.97	28,750.00	21,035.03	0.00	0.00
60	Spec Grants - Capital Outf	174,336.06	78,750.00	82,020.52	0.00	0.00
	<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-100.00%	
65	Community Development					
620	Housing					
3503	Housing Rehab- 05STBG142	6,332.01	5,000.00	6,170.98	5,000.00	4,500.00
3504	Housing Rehab- 08STBG478	0.00	0.00	0.00	0.00	0.00
620	Housing	6,332.01	5,000.00	6,170.98	5,000.00	4,500.00
630	Economic Development					
0000	Unrestricted	423.65	0.00	373.86	0.00	0.00
3500	Biz Loans - 99EDBG0675	2,463.14	500.00	2,289.27	1,800.00	1,200.00
3501	Biz Loans - 02EDBG0895	0.00	0.00	0.00	0.00	0.00
3502	Biz Loans - 05EDBG1968	617.24	450.00	516.07	0.00	0.00
3505	Biz Training - 08EDE F5874	75,075.93	0.00	0.00	0.00	0.00
630	Economic Development	78,579.96	950.00	3,179.20	1,800.00	1,200.00
65	Community Development	84,911.97	5,950.00	9,350.18	6,800.00	5,700.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Economic and Community Development Project Grants (Community Development – 600, Redevelopment – 610, Housing – 620 and Economic Development 630) Budget Highlights, continued

EXPENSES

City of Yreka 2014-15 and 2015-16 Budget Project Resource by Department within Fund

FUND	EXPENSE	2012-13 Actu	2013-14 Op. Bdgt	2013-14 YTD	2014-15	2015-16
610	Redevelopment					
3215	EPA 09 Brownfields \$400K	151,621.09	50,000.00	62,501.64	0.00	0.00
610	Redevelopment	151,621.09	50,000.00	62,501.64	0.00	0.00
630	Economic Development					
3216	08PTAE 5415	0.00	0.00	0.00	0.00	0.00
3219	11PTEC7648 Tourism \$35K	22,714.97	28,750.00	22,739.40	0.00	0.00
630	Economic Development	22,714.97	28,750.00	22,739.40	0.00	0.00
60	Spec Grants - Capital Outl	174,336.06	78,750.00	85,241.04	0.00	0.00
	<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-100.00%	
600	Community Development					
0000	Unrestricted	0.00	0.00	0.00	0.00	0.00
600	Community Development	0.00	0.00	0.00	0.00	0.00
620	Housing					
0000	Unrestricted	0.00	0.00	0.00	0.00	0.00
3503	Housing Rehab- 05STBG142	0.00	0.00	0.00	0.00	0.00
3504	Housing Rehab- 08STBG478	0.00	0.00	0.00	0.00	0.00
620	Housing	0.00	0.00	0.00	0.00	0.00
630	Economic Development					
0000	Unrestricted	1,894.09	0.00	339.94	5,000.00	0.00
3500	Biz Loans - 99EDBG0675	9,000.00	0.00	0.00	0.00	0.00
3505	Biz Training - 08EDE F5874	75,075.93	0.00	0.00	0.00	0.00
630	Economic Development	85,970.02	0.00	339.94	5,000.00	0.00
65	Community Development	85,970.02	0.00	339.94	5,000.00	0.00
	<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				N/A	
Total		260,306.08	78,750.00	85,580.98	5,000.00	0.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Capital Projects Fund 10 (without matching grants or lending sources)

The projects represent one time costs for capital outlay in primarily the general fund. The expenditures for these projects are funded from reserves and one time receipts of cash, such as mandated cost claim reimbursement, SCORE premium dividends.

Staffing

Staffing for these capital grants is not a direct cost. Administration, Finance and Legal provide the primary administrative support.

Budget Highlights

Unallocated Capital Projects

- There is no planned allowance for unfunded capital projects, as one time money, e.g. SCORE insurance dividends are expected to taper down to \$50,000 in 2014-15, and estimated to be \$50,000 in 2015-16.

Information Technology

- Scheduled replacement desktops, copiers and servers, \$25,000 in 2014-15 and \$25,000 in 2015-16

Building Maintenance

- Equipping and outfitting City Maintenance Van, \$5,000 in 2014-15

Police

- Two vehicles, \$35,500 in 2014-15 and \$35,500 in 2015-16
- Replace 911 voice logger, phones and radios \$20,500 in 2014-15

PW Administration

- Related costs for capital grant application work that may include professional services, \$10,000 in 2014-15, and \$10,000 in 2015-16.
- Thirty percent share, \$8,400, for the public works director vehicle replacement. The current vehicle will be used as staff travel car.

Fleet Services

- Phase 2 of City's fuel island upgrades, fuel tanks measuring and monitoring system \$12,000 in 2014-15.

Parks

- Ringe pool parking lot repaving, \$10,000 in 2014-15
- Dump trailer for lawn clippings, \$8,000 in 2014-15
- Park mower equipment and add-ons, \$8,200 in 2014-15, and \$5,000 in 2015-16.

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Capital Projects Fund 10 (without matching grants or lending sources) Budget Highlights, continued

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
10 GF Capital Outlay					
000 Unallocated					
883 SALE OF ASSETS	12,584.43	7,500.00	0.00	0.00	0.00
898 TRANSFERS IN	186,384.85	250,000.00	250,000.00	142,600.00	75,500.00
000 Unallocated	198,969.28	257,500.00	250,000.00	142,600.00	75,500.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-80.58%	
10 GF Capital Outlay	198,969.28	257,500.00	250,000.00	142,600.00	75,500.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-44.62%	
Total	198,969.28	257,500.00	250,000.00	142,600.00	75,500.00

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
10 GF Capital Outlay					
000 Unallocated					
620 BLDG ACQ. AND IMPROVE	0.00	93,025.00	0.00	0.00	0.00
000 Unallocated	0.00	93,025.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-100.00%	
050 Information Technology					
550 NON CAPITALIZED EQUIP	0.00	25,000.00	23,805.50	25,000.00	25,000.00
650 EQUIPMENT	15,233.15	7,500.00	0.00	0.00	0.00
740 DEBT PRINCIPAL	16,960.00	0.00	0.00	0.00	0.00
050 Information Technology	32,193.15	32,500.00	23,805.50	25,000.00	25,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-23.08%	
080 Building Maintenance-City Ha					
650 EQUIPMENT	0.00	10,000.00	19,357.97	5,000.00	0.00
080 Building Maintenance-City H	0.00	10,000.00	19,357.97	5,000.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-50.00%	
200 Police					
620 BLDG ACQ. AND IMPROVE	0.00	0.00	0.00	0.00	0.00
650 EQUIPMENT	56,783.06	35,500.00	30,040.85	56,000.00	35,500.00
200 Police	56,783.06	35,500.00	30,040.85	56,000.00	35,500.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				57.75%	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Capital Projects Fund 10 (without matching grants or lending sources) Budget Highlights, continued

EXPENSES

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
10 GF Capital Outlay					
210 Fire					
620 BLDG ACQ. AND IMPROVE	33,266.32	53,475.00	52,924.40	0.00	0.00
650 EQUIPMENT	0.00	15,000.00	0.00	0.00	0.00
210 Fire	33,266.32	68,475.00	52,924.40	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-100.00%	
230 Animal Control					
650 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
230 Animal Control	0.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
300 PW Administration					
525 PROF AND CONTRACT SE	0.00	10,000.00	0.00	10,000.00	10,000.00
650 EQUIPMENT	0.00	0.00	0.00	8,400.00	0.00
300 PW Administration	0.00	10,000.00	0.00	18,400.00	10,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				84.00%	
350 Vehicle Maintenance					
550 NON CAPITALIZED EQUIP	0.00	20,000.00	14,132.38	12,000.00	0.00
350 Vehicle Maintenance	0.00	20,000.00	14,132.38	12,000.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-40.00%	
400 Parks					
550 NON CAPITALIZED EQUIP	5,762.77	20,000.00	6,521.82	16,200.00	5,000.00
600 LAND AND LAND IMPROVE	0.00	3,000.00	3,000.00	10,000.00	0.00
650 EQUIPMENT	0.00	41,375.00	41,241.69	0.00	0.00
400 Parks	5,762.77	64,375.00	50,763.51	26,200.00	5,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-59.30%	
420 Swimming Pool					
620 BLDG ACQ. AND IMPROVE	10,000.00	0.00	0.00	0.00	0.00
420 Swimming Pool	10,000.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
470 Community Theater					
620 BLDG ACQ. AND IMPROVE	52,876.27	0.00	0.00	0.00	0.00
470 Community Theater	52,876.27	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
480 Community Center					
620 BLDG ACQ. AND IMPROVE	8,087.71	0.00	0.00	0.00	0.00
480 Community Center	8,087.71	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
10 GF Capital Outlay	198,969.28	333,875.00	191,024.61	142,600.00	75,500.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-57.29%	
Total	198,969.28	333,875.00	191,024.61	142,600.00	75,500.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Capital Building Acquisition Projects Fund 11 (without matching grants or lending sources)

The City has acquired property and a building to relocate its police station. The project is being funded from the Crandall Trust and reserves that were appropriated to this project in 2013-14.

Staffing

Staff for the project will include the Police Department, Administration, Finance and Public Works. Project management services, design and construction will be awarded through a formal bid process.

Budget Highlights

Over the next two years, the City will be renovating the newly acquired building for the police department. This will be a large undertaking of police staff resources. Staff will need to both ready the new facility and the old station for other uses. For the police department, the project will change the daily routine of nearly every function at the police department except for street patrolling. The police department is excited about the change and the improvements that will not only benefit the department but also the community at large.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
11 GF YPD Building Acquisition					
200 Police					
100 SALARY	0.00	0.00	157.74	0.00	0.00
320 PENSION	0.00	0.00	26.38	0.00	0.00
330 PAYROLL TAXES	0.00	0.00	11.18	0.00	0.00
340 HEALTH	0.00	0.00	31.59	0.00	0.00
360 WORK COMP	0.00	0.00	4.80	0.00	0.00
390 LIFE & ACCIDENTAL	0.00	0.00	1.64	0.00	0.00
525 PROF AND CONTRACT SE	0.00	15,000.00	7,500.00	150,000.00	0.00
620 BLDG ACQ. AND IMPROVE	0.00	0.00	802,618.51	800,000.00	0.00
200 Police	0.00	15,000.00	810,351.84	950,000.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				6233.33%	
11 GF YPD Building Acquisiti	0.00	15,000.00	810,351.84	950,000.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				6233.33%	
Total	0.00	15,000.00	810,351.84	950,000.00	0.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Crandall and Stewart Capital Projects

The City is the recipient of two bequest funds – the Crandall Trust and the Stewart Trust

- The Crandall Trust is for infrastructure projects.
- The Stewart Trust is for the beautification of Miner Street.

Staffing

Staffing for these capital grants is not a direct cost. Administration, Finance, and Legal provide the primary administrative support.

Budget Highlights

The Crandall Trust budget unit reflects the revenues relating to financing of properties sold by the City (the North Street Apartments and Black’s building), and land lease agreements. Expenses from the Crandall cover the City’s \$60,000 match on the community theater siding project and \$2,000 annual property taxes on the industrial park acreage outside City limits.

The Stewart Trust is being used to fund the Miner Street Façade Program and the Miner Street Community Projects Grant program. Both are designed to improve the appearance of Miner Street and is budgeted to expend \$25,000 in 2014-15 and \$15,000 in 2015-16.

REVENUES

<i>City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund</i>						
FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16	
04 Crandell Restricted						
000 Unallocated						
830 INVESTMENT REVENUE	5,792.89	5,000.00	9,677.93	8,000.00	6,000.00	
883 SALE OF ASSETS	0.00	66,000.00	65,950.82	0.00	0.00	
000 Unallocated	5,792.89	71,000.00	75,628.75	8,000.00	6,000.00	
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-787.50%		
620 Housing						
830 INVESTMENT REVENUE	14,853.57	0.00	3,080.84	0.00	0.00	
620 Housing	14,853.57	0.00	3,080.84	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A		
630 Economic Development						
830 INVESTMENT REVENUE	200.00	200.00	100.00	0.00	0.00	
630 Economic Development	200.00	200.00	100.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				#Div/0!		
04 Crandell Restricted	20,846.46	71,200.00	78,809.59	8,000.00	6,000.00	
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-88.76%		
Total	20,846.46	71,200.00	78,809.59	8,000.00	6,000.00	

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Crandall and Stewart Capital Projects Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
04 Crandell Restricted					
470 Community Theater					
620 <i>BLDG ACQ. AND IMPROVE</i>	0.00	50,000.00	0.00	60,000.00	0.00
470 Community Theater	0.00	50,000.00	0.00	60,000.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				20.00%	
610 Redevelopment					
100 SALARY	577.73	0.00	0.00	0.00	0.00
106 SEASONAL	31.50	0.00	0.00	0.00	0.00
320 PENSION	128.54	0.00	0.00	0.00	0.00
330 PAYROLL TAXES	45.94	0.00	0.00	0.00	0.00
340 HEALTH	108.12	0.00	0.00	0.00	0.00
360 WORK COMP	75.11	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	7.17	0.00	0.00	0.00	0.00
518 UTILITIES	2,826.93	2,700.00	125.03	0.00	0.00
520 MAINT AND OPS	0.00	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	2,230.50	0.00	82.50	0.00	0.00
560 ALLOCATIONS	41,767.21	25,000.00	2,011.89	25,000.00	15,000.00
610 Redevelopment	47,798.75	27,700.00	2,219.42	25,000.00	15,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-9.75%	
620 Housing					
516 SPECIALIZED SUPPLIES	5.00	0.00	0.00	0.00	0.00
518 UTILITIES	5,408.98	2,000.00	567.66	0.00	0.00
520 MAINT AND OPS	5,722.98	0.00	245.00	0.00	0.00
525 PROF AND CONTRACT SE	11,446.50	0.00	185.00	0.00	0.00
620 Housing	22,583.46	2,000.00	997.66	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-100.00%	
630 Economic Development					
525 PROF AND CONTRACT SE	2,514.15	0.00	1,720.00	0.00	0.00
535 TAXES, FINES, FEES	1,796.48	2,000.00	1,799.28	2,000.00	2,000.00
630 Economic Development	4,310.63	2,000.00	3,519.28	2,000.00	2,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
04 Crandell Restricted	74,692.84	81,700.00	6,736.36	87,000.00	17,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				6.49%	
Total	74,692.84	81,700.00	6,736.36	87,000.00	17,000.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Other YVFD Benefit and Other Donated Accounts

The City maintains restricted accounts for donations from the individuals and groups. Expenditures in these accounts are limited to the donor request of use, if stated, for received funds, such as the Bo Hitson scholarship, teen activities, and traveler accounts administered by the Yreka Police Department. The Yreka Volunteer Fire Department benefit account includes department fund raising and recognition activities.

Budget Highlights

REVENUES

City of Yreka 2014-15 and 2015-16 Revenue Budget Major Revenue Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
02 GF Donated					
000 Unallocated					
830 INVESTMENT REVENUE	42.32	0.00	29.67	0.00	0.00
000 Unallocated	42.32	0.00	29.67	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
200 Police					
885 CONTRIBUTIONS	900.00	500.00	1,300.00	500.00	500.00
200 Police	900.00	500.00	1,300.00	500.00	500.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
201 K-9					
830 INVESTMENT REVENUE	449.55	0.00	21.21	0.00	0.00
885 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
898 TRANSFERS IN	-5,283.66	0.00	0.00	0.00	0.00
201 K-9	-4,834.11	0.00	21.21	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
420 Swimming Pool					
885 CONTRIBUTIONS	0.00	0.00	2,000.00	0.00	0.00
420 Swimming Pool	0.00	0.00	2,000.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
02 GF Donated	-3,891.79	500.00	3,350.88	500.00	500.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				0.00%	
03 GF Volunteer Fire					
210 Fire					
885 CONTRIBUTIONS	35,297.08	17,500.00	15,557.55	11,000.00	11,000.00
210 Fire	35,297.08	17,500.00	15,557.55	11,000.00	11,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-59.09%	
03 GF Volunteer Fire	35,297.08	17,500.00	15,557.55	11,000.00	11,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-37.14%	
Total	31,405.29	18,000.00	18,908.43	11,500.00	11,500.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Other YVFD Benefit and Other Donated Accounts Budget Highlights, continued

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
02 GF Donated					
200 Police					
560 ALLOCATIONS	885.50	1,200.00	1,509.85	700.00	700.00
200 Police	885.50	1,200.00	1,509.85	700.00	700.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-41.67%	
400 Parks					
560 ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
400 Parks	0.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
420 Swimming Pool					
560 ALLOCATIONS	0.00	0.00	2,000.00	0.00	0.00
420 Swimming Pool	0.00	0.00	2,000.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
02 GF Donated	885.50	1,200.00	3,509.85	700.00	700.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-41.67%	
03 GF Volunteer Fire					
210 Fire					
560 ALLOCATIONS	60,065.42	17,500.00	15,162.24	11,000.00	11,000.00
210 Fire	60,065.42	17,500.00	15,162.24	11,000.00	11,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-37.14%	
03 GF Volunteer Fire	60,065.42	17,500.00	15,162.24	11,000.00	11,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-37.14%	
Total	60,950.92	18,700.00	18,672.09	11,700.00	11,700.00

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Debt Servicing Budget Highlights

The City has entered into several different debt arrangements, primarily with State and Federal agencies, to borrow funds for large scale water and sewer infrastructure projects. New this year is the first full installment on the 2012 USDA Wastewater improvement project, and lease purchase agreement with US Bank for fire apparatus for a 2014 engine. In 2013-14, the City prepaid, in full, the USDA 2003 COP (40-year debt), and the Sovereign Bank 10-year lease to purchase agreement for fire apparatus from 2007. The City was able to reduce its combined interest rate on debt through these early debt payoffs and new financing.

EXPENSES

City of Yreka 2014-15, and 2015-16 Expense Budget Major Expense Groups, by Departments within Fund

FUND	2012-13 Actual	2013-14 Budget	2013-14 YTD	2014-15	2015-16
10 GF Capital Outlay					
050 Information Technology					
740 DEBT PRINCIPAL	16,960.00	0.00	0.00	0.00	0.00
050 Information Technology	16,960.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				N/A	
10 GF Capital Outlay	16,960.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				N/A	
30 Spec Rev - Fire Tax					
210 Fire					
740 DEBT PRINCIPAL	111,168.39	487,000.00	486,827.50	114,202.70	116,228.90
745 DEBT INTEREST	24,635.61	19,528.51	12,752.56	9,313.35	7,287.08
210 Fire	135,804.00	506,528.51	499,580.06	123,516.05	123,515.98
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				-75.62%	
30 Spec Rev - Fire Tax	135,804.00	506,528.51	499,580.06	123,516.05	123,515.98
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-75.62%	
31 Spec Rev - LF Assessment					
380 Waste Disposal					
740 DEBT PRINCIPAL	61,203.00	64,503.95	64,504.00	67,982.88	71,649.44
745 DEBT INTEREST	113,797.00	110,496.05	110,496.00	107,017.12	103,350.56
380 Waste Disposal	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
31 Spec Rev - LF Assessment	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				0.00%	
72 Water Debt Servicing					
510 Water Supply and Treatment					
740 DEBT PRINCIPAL	0.00	113,000.00	0.00	116,000.00	119,000.00
745 DEBT INTEREST	151,345.88	149,456.25	111,774.37	146,880.00	144,236.00
510 Water Supply and Treatment	151,345.88	262,456.25	111,774.37	262,880.00	263,236.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.16%	
72 Water Debt Servicing	151,345.88	262,456.25	111,774.37	262,880.00	263,236.00
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				0.16%	

City of Yreka – Operating Budget by Activity
2014-2016 Budget, June 19, 2014

Debt Servicing, Budget Highlights, continued

EXPENSES

<i>FUND</i>	<i>2012-13 Actual</i>	<i>2013-14 Budget</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
82 Wastewater Debt Servicing					
550 Sewer Collection					
740 DEBT PRINCIPAL	0.00	14,000.00	0.00	84,000.00	72,000.00
745 DEBT INTEREST	36,412.50	36,000.00	15,144.87	123,373.00	135,190.00
550 Sewer Collection	36,412.50	50,000.00	15,144.87	207,373.00	207,190.00
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				314.75%	
560 Sewer Disposal (WWTP)					
740 DEBT PRINCIPAL	0.00	59,447.66	0.00	60,993.30	62,579.13
745 DEBT INTEREST	17,897.90	17,396.06	5,798.69	15,850.42	14,264.59
560 Sewer Disposal (WWTP)	17,897.90	76,843.72	5,798.69	76,843.72	76,843.72
<i>Percentage Increase/(Decrease) in 2014-15 from 2013-2014</i>				0.00%	
82 Wastewater Debt Servicing	54,310.40	126,843.72	20,943.56	284,216.72	284,033.72
<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				124.07%	
Total	533,420.28	1,070,828.48	807,297.99	845,612.77	845,785.70

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Interfund Transfer Allocations

Interfund transfers show the allocations between funds as required for grant fund matching, planned utilization of reserves across funds and internal cost recovery for administrative costs.

Budget Highlights

City of Yreka 2014-15 Budget Transfers Summary by Fund

<i>Fund</i>	<i>Trans In</i>	<i>Trans Out</i>
01 General Operating	345,431.41	140,751.39
02 GF Donated	0.00	0.00
03 GF Volunteer Fire	0.00	0.00
04 Crandell Restricted	0.00	0.00
08 GF Operating Reserves	-263,031.41	0.00
09 GF Capital Reserves	100,000.00	152,729.94
10 GF Capital Outlay	142,600.00	0.00
11 GF YPD Building Acquisition	0.00	0.00
20 Road and Street	382,963.96	0.00
21 Local Traffic Fund	-198,390.63	83,625.00
24 Traffic Safety	56,178.06	0.00
30 Spec Rev - Fire Tax	0.00	0.00
31 Spec Rev - LF Assessment	0.00	0.00
32 Spec Rev - DIF Fees	0.00	0.00
60 Spec Grants - Capital Outlay	178,354.94	0.00
65 Community Development Grant	0.00	0.00
70 Water Operating	-1,140,528.39	165,000.00
71 Water Capital Projects	700,800.00	56,000.00
72 Water Debt Servicing	262,880.00	0.00
74 Water Reserves	176,848.39	0.00
80 Wastewater Operating	-709,563.23	160,000.00
81 Wastewater Capital Projects	4,719,370.75	56,000.00
82 Wastewater Debt Servicing	-4,134,354.03	0.00
84 Wastewater Reserves	194,546.51	0.00
90 Payroll Clearing	0.00	0.00
Total	814,106.33	814,106.33

City of Yreka – Operating Budget by Activity

2014-2016 Budget, June 19, 2014

Interfund Transfer Allocations, continued

City of Yreka 2015-16 Budget Transfers Summary by Fund

<i>Fund</i>	<i>Trans In</i>	<i>Trans Out</i>
01 General Operating	345,530.50	126,106.22
02 GF Donated	0.00	0.00
03 GF Volunteer Fire	0.00	0.00
04 Crandell Restricted	0.00	0.00
08 GF Operating Reserves	-196,030.50	0.00
09 GF Capital Reserves	100,000.00	180,958.35
10 GF Capital Outlay	75,500.00	0.00
11 GF YPD Building Acquisition	0.00	0.00
20 Road and Street	174,897.27	0.00
21 Local Traffic Fund	0.00	18,828.00
24 Traffic Safety	51,208.95	0.00
30 Spec Rev - Fire Tax	0.00	0.00
31 Spec Rev - LF Assessment	0.00	0.00
32 Spec Rev - DIF Fees	0.00	0.00
60 Spec Grants - Capital Outlay	99,786.35	0.00
65 Community Development Grant	0.00	0.00
70 Water Operating	-1,153,133.59	165,000.00
71 Water Capital Projects	428,000.00	0.00
72 Water Debt Servicing	263,236.00	0.00
74 Water Reserves	461,897.59	0.00
80 Wastewater Operating	-731,073.82	160,000.00
81 Wastewater Capital Projects	5,428.00	0.00
82 Wastewater Debt Servicing	278,605.72	0.00
84 Wastewater Reserves	447,040.10	0.00
90 Payroll Clearing	0.00	0.00
Total	650,892.57	650,892.57