

CITY OF YREKA  
PERSONNEL POLICY AND PROCEDURE

**CITY PROVIDED UNIFORMS**

POLICY:

The City may require employees to wear specified clothing articles while at work. The specified articles which are required may include, but not be limited to, hats, shirts, shoes/boots and jackets.

Employees are required to wear the specified articles while at work, with exception as noted below, and are not authorized to wear those specified articles when not at work.

City shall furnish, at City's cost, any specified required articles of clothing.

PROCEDURE:

At present, the City is providing hats to be worn by miscellaneous employees who work outside an office environment.

Miscellaneous employees who work outside of an office environment are required to wear the City provided hats while on duty.

Exceptions: Employees may choose not to wear hats, but are required to wear City furnished hats, if a hat is worn on duty. An employee's choice not to wear a hat may be for personal preference, work situation or due to safety concerns.

Issuance and Replacement: Initially all miscellaneous employees are entitled to be issued one City provided hat. Replacement hats will be provided by the City on an as needed basis, provided that the employee returns the previously issued hat.

(This policy shall not apply to Peace Officers.)