

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON APRIL 3, 2014

On the 3RD day of April 2014, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

Following Council discussion, Councilmember McNeil moved to approve the items on the consent calendar as submitted.

- a. Approval of Minutes of the meeting held March 20, 2014.
- b. Approval/ratification of payments issued from March 21, through April 3, 2014.
- c. Approve Agreement for Services between City of Yreka and Northwood Backflow Services and authorize City Manager to execute the necessary agreements for Backflow Inspection Services.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt a Resolution approving Consultant Agreements with Tom Hesseldenz and Associates and Pacific Municipal Consultants for the Flood Hazard Reduction Grant.

Steve Neill, Director of Public Works, addressed the Council to answer any questions regarding the proposed project, and recommending that the City Council adopt the resolution approving the Agreement with Tom Hesseldenz & Associates for an amount not to exceed \$850,386, and the Agreement with Pacific Municipal Consultants for an amount not to exceed \$295,195.

Director of Public Works Neill reported that in February 2011, the City Council authorized the Yreka Creek Committee and the Department of Public Works to submit a grant application to the Department of Water Resources for a Flood Hazard Reduction grant. The City of Yreka was awarded \$5 million to complete the following tasks:

- Comprehensive update of the Yreka Creek Greenway Master Plan to integrate the floodway corridor with the Greenway.
- Acquire properties to support flood hazard reduction in the community.
- Prepare plans and specifications to implement the Flood Hazard Reduction project, and provide construction inspection and related supervision of the specific areas of construction.
- Prepare an Environmental Impact Report (EIR, for CEQA compliance), including necessary supporting studies, for the planned and future creek improvement projects.

- Prepare an Environmental Impact Statement (EIS, for NEPA compliance) in coordination with the US Forest Service (USFS) for the potential relocation/removal of USFS structures in the Yreka Creek floodplain.
- Establish a maintenance fund of approximately \$191,000.

When completed, the Yreka Creek Greenway will reduce flood hazards to adjacent homes and commercial properties, demonstrate floodplain stewardship, improve the ecological health of the riparian area, provide a continuous recreational corridor, offer a unique tourist opportunity within an urban community, develop information on the storm drain layers of the GIS system, and help the City comply with new NPDES MS4 stormwater regulations. To save time and money, the consultants will reuse past studies and documents as much as they can.

In closing, Director of Public Works Neill reported that the plans, specifications and the environmental review for a project of this magnitude require specialized skills and technical expertise. The City is not required by the California Public Contracting Code to complete a competitive process for certain types of specialized professional assistance. However, the City did issue Requests for Proposals and selected Tom Hesseldenz and Associates and Pacific Municipal Consultants (PMC) for this work.

Following Council discussion, Councilmember Mercier moved to adopt the Resolution as amended adding “subject to the approval of the City Attorney” to Sections 2 & 3.

Councilmember McNeil seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve Financing for Miner Street Grant Program Application Project Address 231 W. Miner St. – Applicant – Siskiyou Partners Real Estate.

Benjamin Matts, Project Assistant, reported that James Peluso, of Siskiyou Real Estate Partners, submitted a Façade Grant Program Application for his property located at 231 W. Miner Street. The project includes purchase and installation of a new sign and installation of door bars on the front door. Total estimated budget for the project is \$2,186.60, with an eligible rebate of up to \$1,093.25.

Following Council discussion, Councilmember McNeil moved to approve the application authorizing a rebate of up to \$1,093.25.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve a special appropriation for purchase and installation of a FuelMaster Fuel Management System.

Director of Public Works Neill reported that the City's fuel management system has become unreliable and is in need of replacement. The current system frequently requires staff call-outs to reset. Replacement of the current system will allow for improved fuel usage, inventory accuracy, and reporting.

The Fleet Management Division has identified FuelMaster as the system that best meets the City's needs. The vendor participates in the National Joint Powers Alliance cooperative purchasing program, of which the City is a member. The cooperative purchasing program conducts competitive bids and negotiations that result in a significant discount on the system purchase.

The fiscal impact is expected to not exceed \$20,000. Since this expenditure was not a budgeted project, the expenditure is recommended from the Unallocated Capital Projects. The cost of the system will be recuperated from a fuel surcharge of approximately \$0.14 per gallon for approximately five years following installation.

Following Council discussion, Councilmember Foster moved to approve a special appropriation for purchase and installation of a FuelMaster fuel management system.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve Memorandum of Understanding (MOU) with Shasta Valley Resource Conservation District.

Jeannette Hook, Department of Public Works Administrative Assistant, reported that the Shasta Valley Resource Conservation District received grant funds to help the City with maintenance at Yreka Creek. The Department of Public Works is requesting the Council approve an updated Memorandum of Understanding (MOU) with the Shasta Valley Resource Conservation District in order to continue partnering on projects benefitting Yreka Creek. This MOU creates the overall framework and each undertaking will be subject to additional project-specific agreements to identify roles and funding.

Following Council discussion, Councilmember Bicego moved to approve the Memorandum of Understanding with Shasta Valley Resource Conservation District as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of appointments to the Yreka Planning Commission – Mayor Simmen.

Following Council discussion, Councilmember Foster moved to approve the appointment of Matt Osborn and Richard Rolzinski to the Yreka Planning Commission.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution pursuant to Government Code Section 21156 determining the Industrial Disability of Employee Michael Lester.

Following Council discussion, Councilmember McNeil moved to adopt the Resolution as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of the City of Yreka 2013-2014 Midyear Operating Budget Revisions.

Finance Director Rhetta Hogan reported to the Council that during the course of the year budget revisions are needed to reflect changes in the budget estimates to more accurately reflect the revenue and expense trends.

Finance Director Hogan presented the Council with a memorandum and recap detailing the revisions, noting the following corrections: line item 10-210-0000-620-000 (Firehall wall stabilization) should be corrected to read \$53,475 and the Government-wide budgeted expenses should be corrected to read an increase of \$1,005,904.

In closing Finance Director Hogan stated that some of the revisions have arisen due to changes in the business environment such as the Police Department's volume and complexity of caseload and staffing levels. As the year closes, there will be more revisions, budget adjustments and revisions are a common practice and the Council's focus should be where budgeted expenditures have been over-expended and why.

Following Council discussion, Councilmember Bicego moved the 2013-2014 Midyear Operating Budget Revisions as corrected.

Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Acceptance of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of February 2014.

Following Council discussion, Councilmember Bicego moved to accept the Treasurer's Report and Operating Budget of Revenue and Expenditures as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property:	1400 Fairlane Road, Yreka, CA
Third Party Negotiator:	Todd Whipple and Stacey R. Whipple Trust
City Negotiators:	City Manager and Chief of Police
Under Negotiation:	Possible acquisition including price, terms of payment, or both.

2. Conference with Legal Counsel - Anticipated Litigation
 Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

 David Simmen, Mayor
 Minutes approved by Council
 Motion April 17, 2014

 Elizabeth E. Casson, City Clerk