

YREKA CITY COUNCIL  
AGENDA

April 17, 2014 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website [www.ci.yreka.ca.us/council](http://www.ci.yreka.ca.us/council)

PLEDGE OF ALLEGIANCE

**PUBLIC COMMENTS:** This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

**SPEAKERS:** Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
  - a. Approval of Minutes of the meeting held April 3, 2014.
  - b. Approval/ratification of payments issued from April 4, through April 17, 2014.
2. Discussion/Possible Action - Authorize the City Manager to enter into public private party agreement and execute the necessary paperwork for relocation of the Firehall water dispenser.
3. Discussion/Possible Action – Housing Element Implementation – Introduce Ordinance No. 837 – An ordinance amending Title 16 Zoning, of the Yreka Municipal Code to implement a number of programs contained in the 2009-2014 Housing Element. The amendments address density bonuses, emergency shelters, employee housing, group care homes, single-room occupancy residential units, supportive housing, and transitional housing.
  - Staff Report
  - Public Hearing
  - Introduce Ordinance No. 837 amending Title 16 Zoning, of the Yreka Municipal Code by adding definitions to Chapter 16.12; amending Sections 16.18.050, 16.20.050, 16.20.070, 16.22.050, 16.22.070, 16.24.050, 16.26.050, 16.30.070, 16.34.070, 16.36.070, 16.38.060, 16.40.050, 16.40.070, 16.42.050; adding Section 16.46.150, Single-room occupancy residential unit (SRO); adding Section 16.46.160, Emergency shelters; and determine that the proposed project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15061(b)(3).
4. Discussion/Possible Action – Adopt Resolution approving requests associated with special event of the Re-enactors of the American Civil War Inc., to be held May 30 – June 1, 2014.

5. Discussion/Possible Action – Approve Financing for the Yreka Garden Club’s Miner Street Grant Program Application.
6. Discussion/Possible Action – Adopt Resolution approving consultant agreement with Farr West Engineering for the development of the Geographic Information System (GIS).
7. Discussion/Possible Action – Adopt Resolution approving consultant agreement with Bray and Associates Civil Engineers and Land Surveyors for the engineering of the Foothill Drive Rehabilitation Project.
8. CITY MANAGER REPORT:  
Discussion/possible action – Approval of closure of City Hall to the public every Friday during the summer beginning Friday, May 30 2014 through Friday, September 5, 2014.

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

**CLOSED SESSION:**

1. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: 1400 Fairlane Road, Yreka, CA  
Third Party Negotiator: Todd Whipple and Stacey R. Whipple Trust  
City Negotiators: City Manager and Chief of Police  
Under Negotiation: Possible acquisition including price, terms of payment, or both.
2. Conference with Legal Counsel - Anticipated Litigation  
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code:  
(Number of cases to be discussed – 2 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

**RETURN TO OPEN SESSION: Announcement** of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk’s Office during normal business hours.

*In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at [casson@ci.yreka.ca.us](mailto:casson@ci.yreka.ca.us).*

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON APRIL 3, 2014

On the 3<sup>RD</sup> day of April 2014, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

Following Council discussion, Councilmember McNeil moved to approve the items on the consent calendar as submitted.

- a. Approval of Minutes of the meeting held March 20, 2014.
- b. Approval/ratification of payments issued from March 21, through April 3, 2014.
- c. Approve Agreement for Services between City of Yreka and Northwood Backflow Services and authorize City Manager to execute the necessary agreements for Backflow Inspection Services.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt a Resolution approving Consultant Agreements with Tom Hesseldenz and Associates and Pacific Municipal Consultants for the Flood Hazard Reduction Grant.

Steve Neill, Director of Public Works, addressed the Council to answer any questions regarding the proposed project, and recommending that the City Council adopt the resolution approving the Agreement with Tom Hesseldenz & Associates for an amount not to exceed \$850,386, and the Agreement with Pacific Municipal Consultants for an amount not to exceed \$295,195.

Director of Public Works Neill reported that in February 2011, the City Council authorized the Yreka Creek Committee and the Department of Public Works to submit a grant application to the Department of Water Resources for a Flood Hazard Reduction grant. The City of Yreka was awarded \$5 million to complete the following tasks:

- Comprehensive update of the Yreka Creek Greenway Master Plan to integrate the floodway corridor with the Greenway.
- Acquire properties to support flood hazard reduction in the community.
- Prepare plans and specifications to implement the Flood Hazard Reduction project, and provide construction inspection and related supervision of the specific areas of construction.
- Prepare an Environmental Impact Report (EIR, for CEQA compliance), including necessary supporting studies, for the planned and future creek improvement projects.

- Prepare an Environmental Impact Statement (EIS, for NEPA compliance) in coordination with the US Forest Service (USFS) for the potential relocation/removal of USFS structures in the Yreka Creek floodplain.
- Establish a maintenance fund of approximately \$191,000.

When completed, the Yreka Creek Greenway will reduce flood hazards to adjacent homes and commercial properties, demonstrate floodplain stewardship, improve the ecological health of the riparian area, provide a continuous recreational corridor, offer a unique tourist opportunity within an urban community, develop information on the storm drain layers of the GIS system, and help the City comply with new NPDES MS4 stormwater regulations. To save time and money, the consultants will reuse past studies and documents as much as they can.

In closing, Director of Public Works Neill reported that the plans, specifications and the environmental review for a project of this magnitude require specialized skills and technical expertise. The City is not required by the California Public Contracting Code to complete a competitive process for certain types of specialized professional assistance. However, the City did issue Requests for Proposals and selected Tom Hesseldenz and Associates and Pacific Municipal Consultants (PMC) for this work.

Following Council discussion, Councilmember Mercier moved to adopt the Resolution as amended adding “subject to the approval of the City Attorney” to Sections 2 & 3.

Councilmember McNeil seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve Financing for Miner Street Grant Program Application Project Address 231 W. Miner St. – Applicant – Siskiyou Partners Real Estate.

Benjamin Matts, Project Assistant, reported that James Peluso, of Siskiyou Real Estate Partners, submitted a Façade Grant Program Application for his property located at 231 W. Miner Street. The project includes purchase and installation of a new sign and installation of door bars on the front door. Total estimated budget for the project is \$2,186.60, with an eligible rebate of up to \$1,093.25.

Following Council discussion, Councilmember McNeil moved to approve the application authorizing a rebate of up to \$1,093.25.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve a special appropriation for purchase and installation of a FuelMaster Fuel Management System.

Director of Public Works Neill reported that the City's fuel management system has become unreliable and is in need of replacement. The current system frequently requires staff call-outs to reset. Replacement of the current system will allow for improved fuel usage, inventory accuracy, and reporting.

The Fleet Management Division has identified FuelMaster as the system that best meets the City's needs. The vendor participates in the National Joint Powers Alliance cooperative purchasing program, of which the City is a member. The cooperative purchasing program conducts competitive bids and negotiations that result in a significant discount on the system purchase.

The fiscal impact is expected to not exceed \$20,000. Since this expenditure was not a budgeted project, the expenditure is recommended from the Unallocated Capital Projects. The cost of the system will be recuperated from a fuel surcharge of approximately \$0.14 per gallon for approximately five years following installation.

Following Council discussion, Councilmember Foster moved to approve a special appropriation for purchase and installation of a FuelMaster fuel management system.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve Memorandum of Understanding (MOU) with Shasta Valley Resource Conservation District.

Jeannette Hook, Department of Public Works Administrative Assistant, reported that the Shasta Valley Resource Conservation District received grant funds to help the City with maintenance at Yreka Creek. The Department of Public Works is requesting the Council approve an updated Memorandum of Understanding (MOU) with the Shasta Valley Resource Conservation District in order to continue partnering on projects benefitting Yreka Creek. This MOU creates the overall framework and each undertaking will be subject to additional project-specific agreements to identify roles and funding.

Following Council discussion, Councilmember Bicego moved to approve the Memorandum of Understanding with Shasta Valley Resource Conservation District as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of appointments to the Yreka Planning Commission – Mayor Simmen.

Following Council discussion, Councilmember Foster moved to approve the appointment of Matt Osborn and Richard Rolzinski to the Yreka Planning Commission.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution pursuant to Government Code Section 21156 determining the Industrial Disability of Employee Michael Lester.

Following Council discussion, Councilmember McNeil moved to adopt the Resolution as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of the City of Yreka 2013-2014 Midyear Operating Budget Revisions.

Finance Director Rhetta Hogan reported to the Council that during the course of the year budget revisions are needed to reflect changes in the budget estimates to more accurately reflect the revenue and expense trends.

Finance Director Hogan presented the Council with a memorandum and recap detailing the revisions, noting the following corrections: line item 10-210-0000-620-000 (Firehall wall stabilization) should be corrected to read \$53,475 and the Government-wide budgeted expenses should be corrected to read an increase of \$1,005,904.

In closing Finance Director Hogan stated that some of the revisions have arisen due to changes in the business environment such as the Police Department's volume and complexity of caseload and staffing levels. As the year closes, there will be more revisions, budget adjustments and revisions are a common practice and the Council's focus should be where budgeted expenditures have been over-expended and why.

Following Council discussion, Councilmember Bicego moved the 2013-2014 Midyear Operating Budget Revisions as corrected.

Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Acceptance of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of February 2014.

Following Council discussion, Councilmember Bicego moved to accept the Treasurer's Report and Operating Budget of Revenue and Expenditures as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

**CLOSED SESSION:**

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2. Conference with Legal Counsel - Anticipated Litigation  
 Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

**RETURN TO OPEN SESSION:** Upon return to open session, City Manager Baker reported no reportable action was taken in closed session.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

\_\_\_\_\_  
 David Simmen, Mayor  
 Minutes approved by Council  
 Motion April 17, 2014

\_\_\_\_\_  
 Elizabeth E. Casson, City Clerk

# Accounts Payable

## Computer Check Proof List by Vendor

User: lysandra  
Printed: 04/03/2014 - 12:48PM  
Batch: 00003.04.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1130	NICK FRIDEN			Check Sequence: 1	ACH Enabled: False
04/03/14	ADVANCE COMP PAYOUT	1,520.00	04/03/2014	90-000-0000-952-000	
	Check Total:	1,520.00			
	Total for Check Run:	1,520.00			
	Total of Number of Checks:	1			

*Q 7/10/14*

Accounts Payable  
Manual Check Proof List

User: lysandra  
Printed: 04/09/2014 - 9:12AM



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1354	USDA						
				492	04/01/2014		
04/01/14	74,092.50	04/01/2014	LOAN INTEREST			72-510-3020-745-000	
Total for Check	74,092.50						
Total for 1354	74,092.50						
Total Checks:		74,092.50					

Q 1/10/14

# Accounts Payable

## Computer Check Proof List by Vendor

User: lysandra  
 Printed: 04/10/2014 - 8:57AM  
 Batch: 00005.04.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1246	AIR CONSTRUCTION & EXCAVATING			Check Sequence: 1	ACH Enabled: False
CY14-100	INV CY14-100	946.00	04/18/2014	70-500-0000-416-001	
CY14-100	INC CY14-100	946.00	04/18/2014	80-550-0000-416-001	
CY14-100	INC CY14-100	946.00	04/18/2014	20-310-0000-420-521	
	Check Total:	2,838.00			
Vendor: 1249	AMERICORPS NCCC			Check Sequence: 2	ACH Enabled: False
RFND TOT	REFUND TOT 03/30/14	63.00	04/18/2014	01-000-0000-813-200	
	Check Total:	63.00			
Vendor: 1080	ARAMARK UNIFORM SERVICES INC			Check Sequence: 3	ACH Enabled: False
506-2865643	INV 506-2865643	43.49	04/18/2014	01-480-0000-525-001	
506-2880556	INV 506-2880556	43.49	04/18/2014	01-480-0000-525-001	
506-2895315	INV 506-2895315	43.49	04/18/2014	01-480-0000-525-001	
506-2910253	INV 506-2910253	43.49	04/18/2014	01-480-0000-525-001	
506-2925057	INV 506-2925057	43.49	04/18/2014	01-480-0000-525-001	
	Check Total:	217.45			
Vendor: 2217	TIMOTHY ASELTINE			Check Sequence: 4	ACH Enabled: False
1061	INV 1061	28.00	04/18/2014	01-350-0000-520-000	
	Check Total:	28.00			
Vendor: 1591	AT&T			Check Sequence: 5	ACH Enabled: False
9117828 3/14	ACCT 530 911-7828 615 4 3/14	199.56	04/18/2014	01-200-0000-517-000	
	Check Total:	199.56			
Vendor: 6021	BASIC LABORATORY INC			Check Sequence: 6	ACH Enabled: False
1402603	INV 1402603	249.00	04/18/2014	80-560-0000-416-001	
1402773	INV 1402773	996.00	04/18/2014	80-560-0000-416-001	

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1402784	INV 1402784	96.00	04/18/2014	70-500-0000-420-006	
1402828	INV 1402828	135.40	04/18/2014	80-560-0000-416-001	
1402877	INV 1402877	135.40	04/18/2014	80-560-0000-416-001	
1402881	INV 1402881	99.40	04/18/2014	80-560-0000-416-001	
1402971	INV 1402971	96.00	04/18/2014	70-500-0000-420-006	
1403011	INV 1403011	135.40	04/18/2014	80-560-0000-416-001	
	Check Total:	1,942.60			
Vendor: 1023	BAXTER AUTO PARTS			Check Sequence: 7	ACH Enabled: False
3011220 3/14	ACCT 3011220 3/14	27.49	04/18/2014	70-510-0000-420-000	
	Check Total:	27.49			
Vendor: 1979	NEIL BINGHAM			Check Sequence: 8	ACH Enabled: False
2014-13	INV 2014-13	753.00	04/18/2014	01-210-0000-421-000	
	Check Total:	753.00			
Vendor: 2043	BOARD OF EQUALIZATION			Check Sequence: 9	ACH Enabled: False
57425838 3/14	57-425838 1-3/14	166.40	04/18/2014	01-350-0000-520-100	
	Check Total:	166.40			
Vendor: 1423	ALICE BRANDON			Check Sequence: 10	ACH Enabled: False
1759	INV 1759	65.00	04/18/2014	80-560-0000-416-001	
1760	INV 1760	42.50	04/18/2014	70-500-0000-420-006	
	Check Total:	107.50			
Vendor: 1050	CAL-ORE COMMUNICATIONS INC			Check Sequence: 11	ACH Enabled: False
324000097 4/14	ACCT 324000097 4/14	206.80	04/18/2014	01-050-0000-517-005	
324000973 4/14	ACCT 324000973 4/14	99.95	04/18/2014	70-510-0000-517-005	
324001630 4/14	ACCT 324001630 4/14	99.95	04/18/2014	01-210-0000-517-005	
324001631 4/14	ACCT 324001631 4/14	149.95	04/18/2014	01-200-0000-517-005	
324004371 4/14	ACCT 324004371 4/14	400.00	04/18/2014	01-370-0000-517-005	
	Check Total:	956.65			
Vendor: 1053	CASCADE FIRE EQUIPMENT INC			Check Sequence: 12	ACH Enabled: False
57211	INV 57211	4,359.13	04/18/2014	01-210-0000-450-014	
57436	INV 57436	258.75	04/18/2014	01-210-0000-450-014	
57502	INV 57502	139.75	04/18/2014	01-210-0000-450-008	
57510	INV 57510	361.20	04/18/2014	01-210-0000-450-014	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	5,118.83			
Vendor: 3050	CHEVRON & TEXACO CARD SERVICES			Check Sequence: 13	ACH Enabled: False
40940145	INV 40940145	254.62	04/18/2014	01-200-0000-520-310	
40940145	INV 40940145	23.85	04/18/2014	20-390-1024-525-000	
40940145	INV 40940145	41.29	04/18/2014	01-350-0000-512-000	
40940145	INV 40940145	41.28	04/18/2014	01-210-0000-512-000	
	Check Total:	361.04			
Vendor: 3065	CITY OF YREKA - PETTY CASH			Check Sequence: 14	ACH Enabled: False
04/04/14	REIMBURSE PETTY CASH	16.95	04/18/2014	01-040-0000-516-000	
	Check Total:	16.95			
Vendor: 1069	CLARK PEST CONTROL			Check Sequence: 15	ACH Enabled: False
17-9899564 1-YR	ACCT 17-9899564 1-YR IN ADVANCE 4/14-3/	513.00	04/18/2014	01-230-0000-525-000	
	Check Total:	513.00			
Vendor: 1077	COMPUTER LOGISTICS CORPORATION			Check Sequence: 16	ACH Enabled: False
62320	INV 62320	144.00	04/18/2014	01-200-0000-525-000	
	Check Total:	144.00			
Vendor: 3118	CROSS PETROLEUM			Check Sequence: 17	ACH Enabled: False
203820-IN	INV 203820-IN	7,280.23	04/18/2014	01-350-0000-520-100	
203853-IN	INV 203853-IN	3,368.95	04/18/2014	01-350-0000-520-100	
53982-IN	INV 53982-IN	42.58	04/18/2014	01-350-0000-520-100	
	Check Total:	10,691.76			
Vendor: 1112	JAY DORSEY			Check Sequence: 18	ACH Enabled: False
1-3/14	MUNILOTS 1-3/14	135.00	04/18/2014	20-314-0000-526-000	
1-3/14	MUNILOTS 1-3/14	30.00	04/18/2014	20-314-0000-526-000	
1-3/14	MUNILOTS 1-3/14	120.00	04/18/2014	20-314-0000-526-000	
1-3/14	MUNILOTS 1-3/14	135.00	04/18/2014	01-080-0000-526-000	
	Check Total:	420.00			
Vendor: 1116	DRY CREEK LANDFILL INC			Check Sequence: 19	ACH Enabled: False
1982820	INV 1982820	2,991.96	04/18/2014	80-560-0000-420-006	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,991.96			
Vendor: 19017	FAIRCHILD MEDICAL CENTER			Check Sequence: 20	ACH Enabled: False
1214950014	YPD CASE - 07/12/13	1,500.00	04/18/2014	01-200-0000-525-000	
	Check Total:	1,500.00			
Vendor: 1250	FERGUSON ENTERPRISES #3001			Check Sequence: 21	ACH Enabled: False
2931939	INV 2931939	66.13	04/18/2014	70-500-0000-416-000	
2931962	INV 2931962	355.92	04/18/2014	70-500-0000-416-000	
2938740	INV 2938740	458.00	04/18/2014	70-500-0000-416-000	
293940	CM 293940	-422.05	04/18/2014	70-500-0000-416-000	
	Check Total:	458.00			
Vendor: 1128	FLOYD A BOYD CO			Check Sequence: 22	ACH Enabled: False
0252832	INV 0252832	341.55	04/18/2014	80-560-0000-421-004	
0252871	INV 0252871	101.93	04/18/2014	80-560-0000-421-004	
	Check Total:	443.48			
Vendor: 1917	G & G HARDWARE (POOL)			Check Sequence: 23	ACH Enabled: False
166923	INV 166923	13.96	04/18/2014	01-420-0000-416-000	
	Check Total:	13.96			
Vendor: 1911	G & G HARDWARE (PUBLIC WORKS)			Check Sequence: 24	ACH Enabled: False
166616	INV 166616	9.98	04/18/2014	71-500-0000-450-001	
166648	INV 166648	37.86	04/18/2014	01-370-0000-521-000	
166651	INV 166651	9.65	04/18/2014	70-500-0000-416-000	
166700	INV 166700	21.34	04/18/2014	71-500-0000-450-001	
166720	INV 166720	0.86	04/18/2014	71-500-0000-450-001	
166725	INV 166725	15.01	04/18/2014	71-500-0000-450-001	
166728	INV 166728	25.24	04/18/2014	01-400-0000-420-000	
166732	INV 166732	11.81	04/18/2014	01-400-0000-420-000	
166743	INV 166743	8.59	04/18/2014	70-500-0000-416-000	
166745	INV 166745	17.18	04/18/2014	01-400-0000-420-000	
166761	INV 166761	17.58	04/18/2014	01-400-0000-416-000	
166832	INV 166832	10.74	04/18/2014	70-500-0000-416-000	
166889	INV 166889	61.19	04/18/2014	01-210-0000-421-000	
166950	INV 166950	1.94	04/18/2014	01-210-0000-421-000	
166965	INV 166965	1.14	04/18/2014	01-210-0000-421-000	
166975	INV 166975	30.08	04/18/2014	01-210-0000-421-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
166986	INV 166986	53.73	04/18/2014	01-080-0000-521-000	
167311	INV 167311	55.88	04/18/2014	01-080-0000-521-000	
167353	INV 167353	12.13	04/18/2014	01-210-0000-521-000	
167359	INV 167359	16.11	04/18/2014	01-210-0000-521-000	
167383	INV 167383	13.42	04/18/2014	01-210-0000-521-000	
167410	INV 167410	5.75	04/18/2014	01-210-0000-521-000	
167418	INV 167418	10.63	04/18/2014	01-210-0000-521-000	
167422	INV 167422	5.46	04/18/2014	01-210-0000-521-000	
167434	INV 167434	12.13	04/18/2014	01-210-0000-521-000	
167522	INV 167522	49.41	04/18/2014	01-400-0000-416-000	
167572	INV 167572	19.69	04/18/2014	01-010-0000-521-000	
167611	INV 167611	386.48	04/18/2014	60-150-1025-516-000	
167685	INV 167685	26.86	04/18/2014	60-150-1025-516-000	
167736	INV 167736	10.70	04/18/2014	60-150-1025-516-000	
	Check Total:	958.57			
Vendor: 1902	G & G HARDWARE (WWTP)			Check Sequence: 25	ACH Enabled: False
166828	INV 166828	27.28	04/18/2014	80-560-0000-420-003	
167528	INV 167528	96.72	04/18/2014	80-560-0000-420-003	
167529	INV 167529	85.99	04/18/2014	80-560-0000-420-003	
	Check Total:	209.99			
Vendor: 2024	GERARD PELLETIER TRANSFER (FLEET)			Check Sequence: 26	ACH Enabled: False
9241	INV 9241 ACCT 45	18.00	04/18/2014	01-350-0000-416-001	
	Check Total:	18.00			
Vendor: 1700	DAVID GRAY			Check Sequence: 27	ACH Enabled: False
04/18/14	GUTTER INSTALL - WWTP	766.00	04/18/2014	80-560-0000-420-003	
	Check Total:	766.00			
Vendor: 2142	DOHN HENION			Check Sequence: 28	ACH Enabled: False
04/18/14	APRIL 2014 (2)	1,250.00	04/18/2014	01-040-0000-525-001	
	Check Total:	1,250.00			
Vendor: 2142	DOHN HENION			Check Sequence: 29	ACH Enabled: False
04/18/14	FEBRUARY 2014	276.00	04/18/2014	30-210-0000-525-000	
04/18/14	FEBRUARY 2014	-1,725.00	04/18/2014	01-040-0000-525-000	
04/18/14	FEBRUARY 2014	890.13	04/18/2014	01-040-0000-525-004	
04/18/14	FEBRUARY 2014	332.00	04/18/2014	80-550-0000-525-004	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
04/18/14	FEBRUARY 2014	332.00	04/18/2014	80-560-0000-525-004	
04/18/14	FEBRUARY 2014	332.00	04/18/2014	70-510-0000-525-004	
04/18/14	FEBRUARY 2014	48.00	04/18/2014	20-310-0000-525-000	
04/18/14	FEBRUARY 2014	792.00	04/18/2014	01-200-0000-525-000	
04/18/14	FEBRUARY 2014	612.00	04/18/2014	80-560-0000-525-001	
04/18/14	FEBRUARY 2014	264.00	04/18/2014	81-550-3024-425-000	
	Check Total:	2,153.13			
Vendor: 2142	DOHN HENION			Check Sequence: 30	ACH Enabled: False
04/18/14	MARCH 2014	-1,890.12	04/18/2014	01-040-0000-525-000	
04/18/14	MARCH 2014	2,964.00	04/18/2014	01-200-0000-525-000	
04/18/14	MARCH 2014	516.00	04/18/2014	01-040-0000-525-004	
04/18/14	MARCH 2014	972.00	04/18/2014	01-040-0000-525-010	
04/18/14	MARCH 2014	72.00	04/18/2014	80-550-0000-525-004	
04/18/14	MARCH 2014	72.00	04/18/2014	80-560-0000-525-004	
04/18/14	MARCH 2014	72.00	04/18/2014	70-510-0000-525-004	
04/18/14	MARCH 2014	300.00	04/18/2014	30-210-0000-525-000	
	Check Total:	3,077.88			
Vendor: 1430	KNIFE RIVER MATERIALS			Check Sequence: 31	ACH Enabled: False
1354093	INV 1354093	675.00	04/18/2014	20-310-0000-420-521	
	Check Total:	675.00			
Vendor: 1652	KNIGHTS OF COLUMBUS			Check Sequence: 32	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 03/15/14	100.00	04/18/2014	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 1406	KUBWATER RESOURCES			Check Sequence: 33	ACH Enabled: False
3920	INV 3920	5,362.53	04/18/2014	80-560-0000-416-004	
	Check Total:	5,362.53			
Vendor: 1555	LN CURTIS & SONS			Check Sequence: 34	ACH Enabled: False
1304826-01	INV 1304826-01	150.49	04/18/2014	01-210-0000-450-008	
1304826-02	INV 1304826-02	362.01	04/18/2014	01-210-0000-450-008	
1304826-04	INV 1304826-04	247.25	04/18/2014	01-210-0000-450-008	
1305811-00	INV 1305811-00	92.40	04/18/2014	01-210-0000-450-014	
	Check Total:	852.15			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 13Y6401	MEEK'S (FALL CREEK)			Check Sequence: 35	ACH Enabled: False
731589	INV 731589	128.99	04/18/2014	70-510-0000-420-000	
	Check Total:	128.99			
Vendor: 13Y6403	MEEK'S (PUBLIC WORKS)			Check Sequence: 36	ACH Enabled: False
731897	INV 731897	93.05	04/18/2014	01-370-0000-521-000	
732346	INV 732346	68.47	04/18/2014	70-500-0000-416-000	
732567	INV 732567	105.35	04/18/2014	70-500-0000-416-000	
732567	INV 732567	105.35	04/18/2014	80-550-0000-422-000	
732567	INV 732567	105.35	04/18/2014	01-400-0000-422-000	
732567	INV 732567	105.35	04/18/2014	24-320-0000-422-000	
732567	INV 732567	105.34	04/18/2014	01-370-0000-521-000	
732622	INV 732622	24.19	04/18/2014	01-080-0000-516-000	
732622	INV 732622	16.13	04/18/2014	70-500-0000-416-000	
732622	INV 732622	16.13	04/18/2014	80-550-0000-416-000	
732622	INV 732622	24.18	04/18/2014	24-320-0000-416-000	
733076	INV 733076	22.95	04/18/2014	01-480-0000-521-000	
733078	INV 733078	128.89	04/18/2014	01-400-0000-416-000	
	Check Total:	920.73			
Vendor: 13Y6404	MEEK'S (WWTP)			Check Sequence: 37	ACH Enabled: False
732478	INV 732478	111.59	04/18/2014	80-560-0000-420-003	
	Check Total:	111.59			
Vendor: 1212	MT SHASTA SPRING WATER			Check Sequence: 38	ACH Enabled: False
339163	INV 339163	36.50	04/18/2014	80-560-0000-420-003	
	Check Total:	36.50			
Vendor: 1215	MUNNELL & SHERRILL			Check Sequence: 39	ACH Enabled: False
88372	INV 88372	89.66	04/18/2014	70-510-0000-420-003	
88390	INV 88390	176.09	04/18/2014	20-310-0000-422-000	
	Check Total:	265.75			
Vendor: 1589	NATIONAL METER & AUTOMATION INC			Check Sequence: 40	ACH Enabled: False
S1052126.001	INV S1052126.001	1,290.00	04/18/2014	70-500-0000-526-000	
	Check Total:	1,290.00			
Vendor: 1728	NATIONAL WILD TURKEY FEDERATION			Check Sequence: 41	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
RFND DEPOSIT	RFND CLEANING 03/29/14	51.00	04/18/2014	01-480-0000-543-000	
	Check Total:	51.00			
Vendor: 2117	NORTHSTAR ENVIRONMENTAL			Check Sequence: 42	ACH Enabled: False
1865	INV 1865	34.62	04/18/2014	01-480-0000-521-000	
	Check Total:	34.62			
Vendor: 1467	OWEN EQUIPMENT SALES			Check Sequence: 43	ACH Enabled: False
30045	INV 30045	61.18	04/18/2014	80-550-0000-450-000	
30126	INV 30126	362.40	04/18/2014	80-550-0000-450-000	
	Check Total:	423.58			
Vendor: 16030	PACIFIC POWER			Check Sequence: 44	ACH Enabled: False
56810019 3/14	62665681-001 9 3/14	84.53	04/18/2014	70-520-0000-518-001	
56810027 3/14	62665681-002 7 3/14	342.28	04/18/2014	01-400-0000-518-001	
56810035 3/14	62665681-003 5 3/14	10,768.01	04/18/2014	70-510-0000-518-001	
56810043 3/14	62665681-004 3 3/14	24.58	04/18/2014	01-090-0000-518-001	
56810050 3/14	62665681-005 0 3/14	732.11	04/18/2014	01-370-0000-518-001	
56810068 3/14	62665681-006 8 3/14	845.71	04/18/2014	70-510-0000-518-001	
56810076 3/14	62665681-007 6 3/14	6,372.03	04/18/2014	20-312-0000-418-001	
56810118 3/14	62665681-011 8 3/14	988.90	04/18/2014	01-210-0000-518-001	
56810142 3/14	62665681-014 2 3/14	9.90	04/18/2014	01-400-0000-518-001	
56810217 3/14	62665681-021 7 3/14	647.22	04/18/2014	01-230-0000-518-001	
56810233 3/14	62665681-023 3 3/14	755.11	04/18/2014	01-350-0000-518-001	
56810258 3/14	62665681-025 8 3/14	11,606.07	04/18/2014	80-560-0000-518-001	
56810324 3/14	62665681-032 4 3/14	935.89	04/18/2014	01-470-0000-518-001	
56810332 3/14	62665681-033 2 3/14	860.66	04/18/2014	01-480-0000-518-001	
56810340 3/14	62665681-034 0 3/14	22.97	04/18/2014	80-560-0000-518-001	
56810415 3/14	62665681-041 5 3/14	898.96	04/18/2014	01-020-0000-518-001	
56810506 3/14	62665681-050 6 3/14	255.09	04/18/2014	80-550-0000-518-001	
56810514 3/14	62665681-051 4 3/14	34.70	04/18/2014	20-312-0000-418-001	
56810514 3/14	62665681-051 4 3/14	264.91	04/18/2014	01-420-0000-518-001	
56810654 3/14	62665681-065 4 3/14	141.08	04/18/2014	01-400-0000-518-001	
	Check Total:	36,590.71			
Vendor: 1257	PETERSON			Check Sequence: 45	ACH Enabled: False
SW270038463	INV SW270038463	1,202.20	04/18/2014	70-510-0000-525-000	
SW270038464	INV SW270038464	1,202.20	04/18/2014	80-550-0000-525-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,404.40			
Vendor: 1689 62179	PRORIDER INC INV 62179	1,417.50	04/18/2014	Check Sequence: 46 24-200-0000-416-003	ACH Enabled: False
	Check Total:	1,417.50			
Vendor: 1270 FG224500 FG224500 FG224500 FHM69800 FHM69800 FHW05498 FHW05498	RELIABLE INV FG224500 INV FG224500 INV FG224500 INV FHM69800 INV FHM69800 CM FHW05498 INV FHW05498	40.60 56.37 16.09 17.71 17.70 -16.09 -16.10	04/18/2014 04/18/2014 04/18/2014 04/18/2014 04/18/2014 04/18/2014 04/18/2014	Check Sequence: 47 80-550-0000-416-000 70-510-0000-515-000 01-370-0000-515-000 01-370-0000-515-000 70-510-0000-515-000 01-370-0000-515-000 70-510-0000-515-000	ACH Enabled: False
	Check Total:	116.28			
Vendor: 1143 522189-2	RENTAL GUYS REDDING INV 522189-2	345.66	04/18/2014	Check Sequence: 48 01-350-0000-520-000	ACH Enabled: False
	Check Total:	345.66			
Vendor: 1683 490	ERNEST/DEVANEE RIZZARDO INV 490	550.00	04/18/2014	Check Sequence: 49 01-400-0000-416-000	ACH Enabled: False
	Check Total:	550.00			
Vendor: 1274 98945	ROOT AUTOMATION INV 98945	2,333.71	04/18/2014	Check Sequence: 50 70-510-0000-517-001	ACH Enabled: False
	Check Total:	2,333.71			
Vendor: 1653 RFND DEPOSIT	SEVENTH DAY ADVENTIST RFND CLEANING 3/02-9/14	100.00	04/18/2014	Check Sequence: 51 01-470-0000-543-000	ACH Enabled: False
	Check Total:	100.00			
Vendor: 1303 33660-IN 34117-IN	SHASTA FOREST PRODUCTS INV 33660-IN INV 34117-IN	997.60 7,482.00	04/18/2014 04/18/2014	Check Sequence: 52 01-400-0000-416-003 01-400-0000-416-008	ACH Enabled: False
	Check Total:	8,479.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1304	SHASTA VALLEY CHAINSAW			Check Sequence: 53	ACH Enabled: False
2780	INV 2780	21.37	04/18/2014	20-390-1026-516-000	
2792	INV 2792	38.49	04/18/2014	01-400-0000-416-000	
2822	INV 2822	11.23	04/18/2014	01-400-0000-416-000	
2836	INV 2836	21.39	04/18/2014	01-210-0000-521-000	
	Check Total:	92.48			
Vendor: 19100	SISKIYOU DAILY NEWS			Check Sequence: 54	ACH Enabled: False
7197	NEWS #7197	251.50	04/18/2014	60-400-6009-615-003	
	Check Total:	251.50			
Vendor: 1314	SISKIYOU OPPORTUNITY CENTER			Check Sequence: 55	ACH Enabled: False
11592	INV 11592	379.83	04/18/2014	70-030-0000-526-000	
	Check Total:	379.83			
Vendor: 19101	SISKIYOU PLUMBING & ELECTRIC			Check Sequence: 56	ACH Enabled: False
18124	INV 18124	297.77	04/18/2014	01-480-0000-521-000	
	Check Total:	297.77			
Vendor: 1317	SISKIYOU TWO-WAY			Check Sequence: 57	ACH Enabled: False
7954	INV 7954	75.00	04/18/2014	01-020-0000-517-000	
7957	INV 7957	75.00	04/18/2014	01-350-0000-517-000	
	Check Total:	150.00			
Vendor: 1800	SNAP-ON INDUSTRIAL			Check Sequence: 58	ACH Enabled: False
ARV/22221825	INV ARV/22221825	923.16	04/18/2014	01-350-0000-416-004	
	Check Total:	923.16			
Vendor: 1654	SOROPTIMIST INTERNATIONAL OF YREKA			Check Sequence: 59	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 03/22/14	100.00	04/18/2014	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 1333	STEINHOFF HEAVY EQUIPMENT & REPAIR			Check Sequence: 60	ACH Enabled: False
028740	INV 028740	64.54	04/18/2014	01-350-0000-520-000	
028835	INV 028835	43.71	04/18/2014	01-350-0000-520-000	
	Check Total:	108.25			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1334	TRAVIS STRINGER			Check Sequence: 61	ACH Enabled: False
4021411194	INV 4021411194	13.65	04/18/2014	01-350-0000-522-000	
	Check Total:	13.65			
Vendor: 21027	UNITED PARCEL SERVICE			Check Sequence: 62	ACH Enabled: False
84V993114	INV 84V993114	22.57	04/18/2014	80-560-0000-420-001	
84V993124	INV 84V993124	29.82	04/18/2014	60-150-1025-516-000	
84V993124	INV 84V993124	10.16	04/18/2014	70-510-0000-420-000	
84V993124	INV 84V993124	2.94	04/18/2014	20-310-0000-416-001	
84V993124	INV 84V993124	2.94	04/18/2014	70-500-0000-416-000	
84V993124	INV 84V993124	2.94	04/18/2014	80-550-0000-416-000	
84V993124	INV 84V993124	3.68	04/18/2014	01-350-0000-520-000	
84V993134	INV 84V993134	6.81	04/18/2014	80-560-0000-420-003	
84V993134	INV 84V993134	14.99	04/18/2014	01-400-0000-416-000	
	Check Total:	96.85			
Vendor: 1351	UNITED RENTALS NORTHWEST			Check Sequence: 63	ACH Enabled: False
118232697-001	INV 118232697-001	325.08	04/18/2014	60-150-1025-516-000	
	Check Total:	325.08			
Vendor: 1353	USA BLUE BOOK			Check Sequence: 64	ACH Enabled: False
301211	INV 301211	13.43	04/18/2014	80-560-0000-420-003	
301697	INV 301697	464.51	04/18/2014	80-560-0000-420-003	
	Check Total:	477.94			
Vendor: 4185	VERIZON WIRELESS			Check Sequence: 65	ACH Enabled: False
9722007172	INV 9722007172	301.52	04/18/2014	01-200-0000-517-000	
	Check Total:	301.52			
Vendor: UB*00154	ANTHONY OR JULIA VILLARREAL			Check Sequence: 66	ACH Enabled: False
	Refund Check	0.75	04/08/2014	70-000-0000-950-000	
	Refund Check	2.59	04/08/2014	70-000-0000-950-000	
	Refund Check	3.44	04/08/2014	80-000-0000-950-000	
	Refund Check	0.34	04/08/2014	31-000-0000-950-000	
	Check Total:	7.12			
Vendor: 1655	VOLUNTEER FIREFIGHTERS			Check Sequence: 67	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 03/01/14	100.00	04/18/2014	01-480-0000-543-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	100.00			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 68	ACH Enabled: False
002938	INV 002938	7.40	04/18/2014	20-310-0000-416-001	
002938	INV 002938	7.40	04/18/2014	70-500-0000-416-000	
002938	INV 002938	7.40	04/18/2014	80-560-0000-416-000	
002938	INV 002938	20.54	04/18/2014	01-370-0000-515-000	
006945	INV 006945	16.06	04/18/2014	24-320-0000-416-000	
	Check Total:	58.80			
Vendor: 25005	YREKA AUTO PARTS			Check Sequence: 69	ACH Enabled: False
1395 3/14	ACCT 1395 3/14	3.21	04/18/2014	01-350-0000-520-000	
1415 3/14	ACCT 1415 3/14	7.71	04/18/2014	80-560-0000-420-003	
1415 3/14	ACCT 1415 3/14	78.82	04/18/2014	70-510-0000-420-000	
1415 3/14	ACCT 1415 3/14	21.01	04/18/2014	70-510-0000-420-000	
	Check Total:	110.75			
Vendor: 25040	YREKA HARDWARE			Check Sequence: 70	ACH Enabled: False
103756	INV 103756	10.59	04/18/2014	80-550-0000-416-010	
103768	INV 103768	10.70	04/18/2014	70-510-0000-422-000	
103769	INV 103769	56.06	04/18/2014	01-350-0000-522-000	
103776	INV 103776	16.13	04/18/2014	80-550-0000-416-010	
103785	INV 103785	6.45	04/18/2014	70-510-0000-420-000	
103831	INV 103831	24.40	04/18/2014	01-350-0000-520-000	
	Check Total:	124.33			
Vendor: 1770	YREKA MACHINE WORKS INC			Check Sequence: 71	ACH Enabled: False
004930	INV 004930	75.00	04/18/2014	80-560-0000-420-003	
	Check Total:	75.00			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 72	ACH Enabled: False
192665	INV 192665 ACCT 47811	6,139.87	04/18/2014	80-560-0000-420-006	
	Check Total:	6,139.87			
Vendor: 1596	ZERO WASTE USA INC			Check Sequence: 73	ACH Enabled: False
49475	INV 49475	744.98	04/18/2014	01-400-0000-420-000	
	Check Total:	744.98			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	111,875.38			
	Total of Number of Checks:	73			





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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

Prepared by: BJ Laustolot, YVFD Fire Chief, Matt Bray, PW Maintenance Manager,  
Rhetta Hogan, Finance Director

Agenda title: Authorize the City Manager to enter into public private party agreement and  
execute the necessary paperwork for relocation of the firehall water dispenser

Meeting date: April 17, 2014

Discussion:

Staff requests approval to enter into a public private agreement to work with the Magic Rain Car Wash on Greenhorn Road to provide a 3" water service, to assist local residents and contractors with a safe and reliable location to procure water at a filling location, off street and not affecting City fire hydrants.

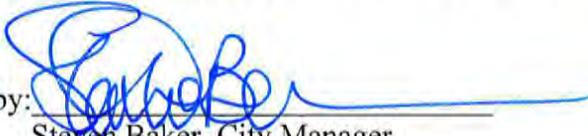
Needed services wrong location

County residents have come to rely on the ability to fill their water tanks with non-potable water from the City's Fire Hall that has an antiquated coin vending box that dispenses 1,000 gallons of water for \$3.00. The dispenser is of moderate speed (1 1/2" pipe service). The City has historically provided water to the public for less than cost to provide the service. The coin box has been ratcheted up to the maximum and the gallon volume is dialed down to its minimum. The way to fix this is to replace the whole apparatus. However the water dispenser is in an inappropriate place as it interferes with access and parking areas where the Fire Department volunteers muster for emergency response.

Public Works and Finance departments, and YPD, become involved when the firehall water filling station is down, coins jammed, and all the mechanical issues of coin box malfunctions (plug coins, jams, not taking coins, and etcetera). During the summer, the box is emptied generally every other day and staff spends time counting and wrapping coins. At one point, staff reported concern with electrical shock when emptying out the coin box.

Fire Hydrants and Water Trucks

The City also rents fire hydrant meters by day, week or month to local contractors who have the need to fill their trucks for construction projects and other needs. Currently, the contractor receives a permit showing that he/she has paid for the use of the hydrant meter and is allowed to pump water. The problems with access to the City's fire hydrants is that they can be improperly tapped, not shut off completely whereas the hydrant's drain valve will erode the footing underneath the hydrants and potential water hammer (a result of opening or shutting off the valve too quickly) on the pipeline. In addition, hydrant threads and bonnets have been damaged by use of improper wrenches. In seeking a solution for relocation of the water filling station, the City is also looking to

Approved by:   
Steven Baker, City Manager

address a contractor filling area that maintains the required high flow high pressure volume to fill a water truck.

### Safety

The City also faces some safety risks with the firehall location. This winter the leak and problems with the dispenser created an ice flow hazard into the sidewalk and roadway. The City faces risk of possible collision in responding to emergency fire/medical calls (volunteers), while the often times pickup trucks with trailers are parked in the way. The risks with the hydrant meters again lies with a damaged hydrant unknown possibly until the time of an emergency response that relies on that hydrant and or possible water main stress, footing and thrust block erosion. These issues are often invisible until the point of failure. The City has also discussed the possibility of reimbursement of partial costs (water meter and contract connect fee to City main) by Small Cities Organized Risk Effort group or SCORE in their safety mini-grant program. It is unknown if the application would be funded, but staff has already discussed the funding feasibility of the project with SCORE staff who seemed receptive to the idea.

### Reliability, Attendant, Hours of Service

Brian Cowley, owner of the Magic Rain car wash, has researched the project and is willing to work with the City in both rate setting for his customers (current \$3.00 subsidized level) to a reasonable rate that would make the venture worth his time and effort somewhere in the \$5.00 to \$7.00 range per minimum fill. The hours of service would be while the automated car wash is open which is presently from 9AM – 5PM Monday through Saturday and hours on Sunday are more restricted 9AM-3PM. The attended car wash is closed on rain days. An attendant would assist with the filling of the containers or water truck vehicles. Contractors, who are cleared or pre-screened, would have an access key to fill as needed their water trucks. The filling station will be configured to accommodate a top and side fill on those vehicles. The proposed service is a 3” water service, and the line pressure is approximately 100 PSI.

### Drought conditions and need of urgency

Staff and Brian Cowley recognize the need of urgency with the drought conditions that are facing the outlying community and the need for accessibility to non-potable water for those individuals. The water cannot be sold as potable as the vessels transporting the water may not be clean and the filling nozzle may be contaminated from contact with filling vessels.

### Conclusion

Given the safety concerns, reliability, and overhead to operate, staff is recommending approval to the proposal.

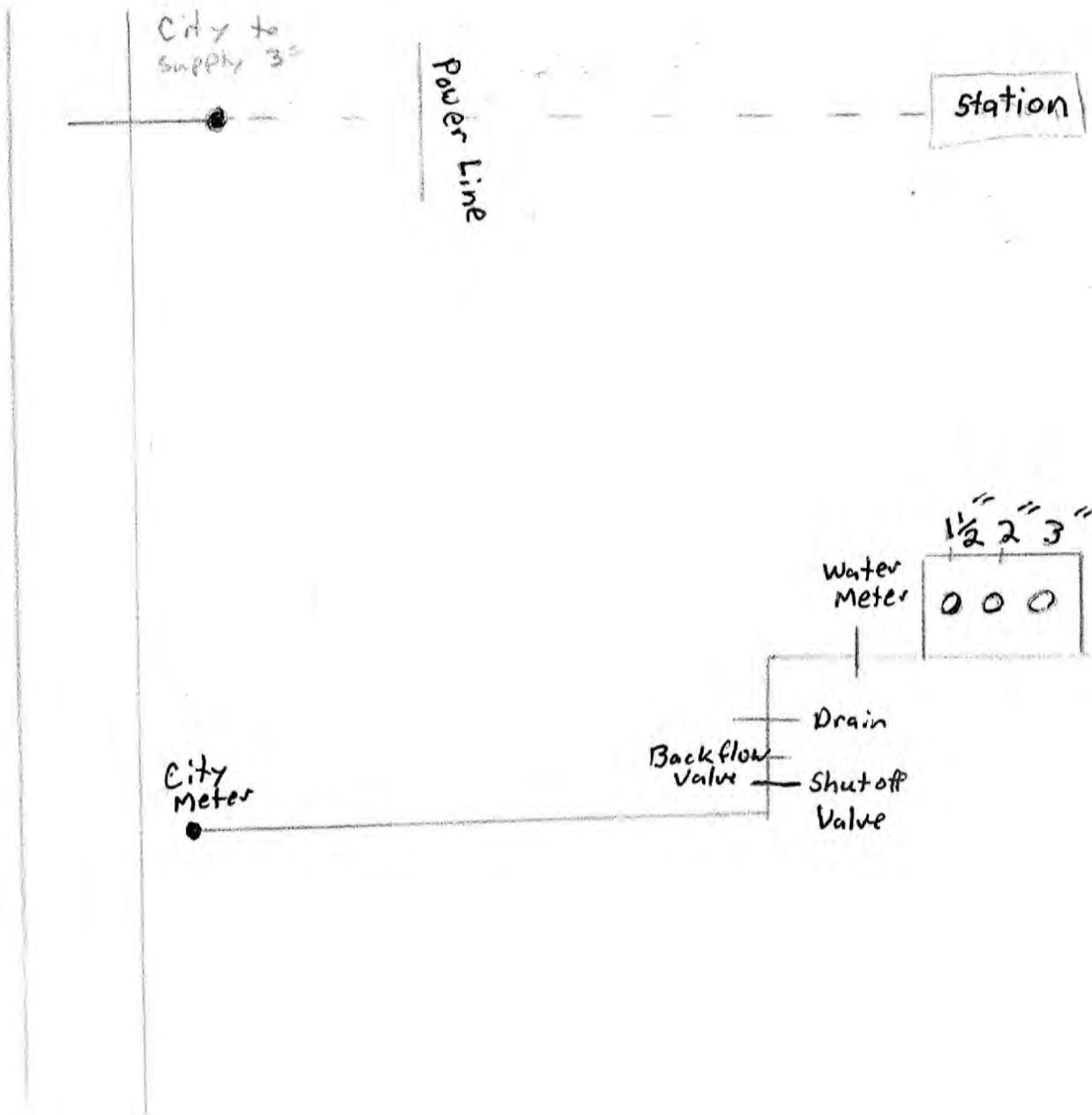
Fiscal Impact: The fiscal impact is expected \$12,500 for the City to construct a water service to the City’s main. Brian Cowley’s cost, currently estimated to be \$5,000 will be recovered through his charges to customers for filling station sales. Brian Cowley has requested some consideration of a subsidy until the capital outlay breaks even e.g. the first 2.5M gallons dispensed. The City is also looking at ways that this could be offset with the mini-grant from SCORE for the private property meter and backflow device.

### Recommendation:

Authorize the City Manager to enter into public private party agreement and execute the necessary documents for relocation of the firehall water dispenser.

# Water Station

Pipe and Ditch	\$1,000.00	Mike Peters
Backflow valve	\$1,160.00	
Water Meter	\$1,100.00	
Parts	\$862.00	
Shed	\$800.00	(includes 110 power to shed)
	<hr/>	
total	<u>\$4,922.00</u>	





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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

From: Steve Baker, City Manager

Prepared by: Scott Friend, AICP, Contract Planner

Agenda title: **Housing Element Implementation** – Introduce Ordinance No. 837 – An Ordinance of the City Council of the City of Yreka, California, amending Title 16, Zoning, of the Yreka Municipal Code to implement a number of programs contained in the 2009-2014 Housing Element. The amendments address density bonuses, emergency shelters, employee housing, group care homes, single-room occupancy residential units, supportive housing, and transitional housing.

Meeting date: April 17, 2014

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Summary:

The City's adopted Housing Element includes a number of Programs which require amendments to the City's Zoning Ordinance. The Housing Element stated that these amendments were to be completed by August 2010, however, no action has yet been taken to implement these programs. In order for the City's 2014-2019 Housing Element to be certified by the State, the amendments identified in the current Housing Element should be adopted. The draft 2014-2019 Housing Element was submitted to the State for review and the document will go before City Council in May.

Following public input and deliberation by the Planning Commission, the Commission has recommended that the Council approve the proposed amendments as presented.

Background:

The 2009-2014 Housing Element included four (4) programs which require amendments to the City's Zoning Ordinance to comply with State housing law. As further discussed in the adopted Housing Element, the Programs and the specific action that is required to implement the Program are listed below:

- *Program HE.1.2.4:* Review Government Code Section requirements for density bonuses and make revisions to the Zoning Ordinance as necessary to comply.

*State Law:* Government Code Section 65915 *requires* a city to grant at least one density bonus and permit an additional housing incentive for developers who agree to construct housing affordable to lower-income households, unless the city makes a written finding that the density bonus or housing incentive is not required for the units to be affordable.

A density bonus can be given when a project provides affordable housing, senior housing (whether affordable or not), donations of land for affordable housing, and condominium

conversions that include affordable housing and child care facilities. Developers may also receive various zoning concessions and reduced parking standards. Development of at least 5 units are eligible for the bonus if either 5 percent of the units are affordable to very low-income households, 10 percent are affordable to low-income households, or 10 percent are affordable to moderate-income households. The total density bonus cannot exceed 35 percent.

*Specific Action Required:* Amend the Zoning Ordinance to offer a density bonus in accordance with the State density bonus law of up to 35 percent.

- *Program HE.2.1.8:* In order to facilitate housing for extremely low-income persons, the City will amend the Zoning Ordinance to clarify the definition of single-room occupancy units, as well as describe specific development standards for these units.

*State Law:* AB 2634 (Lieber) requires the quantification and analysis of existing and projected housing needs to extremely low-income households and requires Housing Elements to identify zoning to encourage and facilitate supportive housing and single-room occupancy units (SROs).

*Specific Action Required:* Amend the Zoning Ordinance to include a definition of single-room occupancy units, allow single-room occupancy units in appropriate zoning districts (i.e., C-2 and CH) with a use permit, and provide development standards for these units.

- *Program HE.2.1.9:* Pursuant to SB2, the City will amend the Zoning Ordinance to include separate definitions of “supportive housing”, “transitional housing”, and “emergency shelters” consistent with Sections 50675.14, 50675.2, and 50801 of the California Health and Safety Code. The City will also amend the Zoning ordinance to allow transitional and supportive housing as a residential use subject only to those restrictions that apply to other residential uses of the same type in the same zone without undue special regulatory requirements. Further, the City will amend the Zoning Ordinance to allow emergency shelters by right in the Light Industrial Zone District.

*State Law:* Senate Bill 2 (SB 2) (Chapter 633, Statutes of 2007) clarifies and strengthens housing element law to ensure zoning encourages and facilitates emergency shelters. SB 2 limits the denial of emergency shelters, and transitional and supportive housing under the Housing Accountability Act. SB 2 was codified into state law under Government Code Section 65583.

*Specific Action Required:* Amend the Zoning Ordinance to adhere to State legislation regarding the allowance of emergency shelters by right in the M-1 Light Industrial Zone District and allow transitional and supportive housing as a permitted use subject only to the same restrictions on residential uses contained in the same type of structure.

- *Program HE.2.1.10:* Continue to allow Group Care Facilities for six or fewer persons in all residential zones including single-family zones in compliance with Health and Safety Code

Sections 1267.8, 1566.3, and 1568.08. Amend the Zoning Ordinance to allow group care facilities for more than six persons by conditional use permit in the Medium Density Residential (R-2), High Density Residential (R-3), Commercial Downtown (C-2), and Commercial Highway (CH) zones. This will allow for the development of a range of assisted care housing for adults who have limited self-care abilities by ensuring appropriate zoning for all ranges of housing from group housing to independent living with services on-site for institutional care facilities. Also to ensure compliance with health and Safety Code Sections 1267.8, 1566.3, and 1568.08, the amendment will clarify the definitions of “group residential” and “group care facility”. The definition of group care facility must distinguish between facilities for six or fewer persons and for larger facilities for more than six persons. Facilities for six and fewer persons must not be treated differently than other by-right single-family housing uses and may not require them to obtain conditional use permits or variances that are not required of other family dwellings.

*State Law:* California Health and Safety Code Sections 1267.8 and 1566.3 require local governments to treat licensed group homes and residential care facilities with six or fewer residents no differently than other by-right single-family housing uses. “Six or fewer persons” does not include the operator, the operator’s family or persons employed as staff. Local agencies must allow these licensed residential care facilities in any area zoned for residential use, and may not require licensed residential care facilities for six or less to obtain conditional use permits or variances that are not required of other family dwellings.

*Specific Action Required:* The City shall add definitions for group care home – small and group care home – large and amend the Zoning Ordinance to allow for small care facilities having 6 or fewer persons as a by-right permitted principal use in the R-1, R-2, R-3, R-A, and RPO zoning districts. Large care facilities having 7 or more persons shall be permitted subject to the approval and issuance of a conditional use permit in the R-2, R-3, CPO, C-2, CH, and CT zoning districts.

Although not included in the 2009-2014 Housing Element Programs, State law requires cities to allow employee housing for a maximum of six workers as a residential use (California Health and Safety Code 17021.5). In all zones allowing agricultural uses, State law requires the City to allow employee housing of no more than 12 units or 36 beds as an agricultural use and must be permitted in the same manner as other agricultural uses in the same zone (California Health and Safety Code 17021.6). Currently, the Zoning Ordinance does not explicitly allow for employee housing. In the next year, the State will require the City through the 2014-2019 Housing Element to update the Zoning Ordinance to allow employee housing for 6 or less persons by right in residential zones and allow employee housing with a maximum of 12 units or 36 beds in the Residential Agricultural zone. In order to meet State law, staff has included in this amendment a definition for *employee housing - small* which would be allowed in all zones that permit a single family residence by-right or with a use permit. The amendment also includes a definition for *employee housing-large* which would be allowed in the Residential Agricultural R-A zone. These amendments will bring the City in compliance with State law in regards to employee housing.

#### Discussion:

Staff has prepared an Ordinance for City Council consideration that would revise Title 16, *Zoning*, of the Yreka Municipal Code to implement State requirements and the Programs outlined above and

described in the adopted 2009-2014 City of Yreka Housing Element. These amendments are identified and presented in **Attachment B – Proposed Draft Text** and would result in a revision of the Zoning Ordinance in several areas.

Specifically, the draft Ordinance adds definitions for *group care home –small, emergency shelter, employee housing - large, employee housing – small, single-room occupancy residential unit, supportive housing, and transitional housing* to Chapter 16.12, *Definitions*. The new definitions for *emergency shelter, supportive housing, and transitional housing* are the exact definitions as can be found in the California Health and Safety Code. The definition for *density bonus* is from Government Code Section 65915. The definitions for *single-room occupancy housing* is interpreted from the Code of Federal Regulations (24 CFR 92.2) and *employee housing* is interpreted from the California Health and Safety Code (CHSC 17021.5 – 17021.6).

The draft ordinance would allow employee housing – small, supportive housing, and transitional housing as principally permitted uses in all residential districts and conditionally permitted uses in all commercial districts except C-1; allow emergency shelters in the M-1 zoning district as a permitted use and set standards for shelters in a new section entitled, Section 16.46.160, Emergency shelters; and allow single-room occupancy residential units in the C-2 and CH zoning district and set standards for these units in a new section entitled, Section 16.46.150, Single-room occupancy residential unit (SRO). These standards list maximum unit size, minimum parking requirements, and general provisions for these units, such as laundry facilities and closet space.

The amendment would add a new chapter entitled, Chapter 16.78, *Affordable Housing Incentives/Residential Density Bonuses*. As stated in Government Code Section 65915 (see **Attachment E - Relevant State Code**), the law requires a city to grant density bonuses and incentives to developers who agree to construct housing affordable to lower-income households. A density bonus is an increase over the maximum allowable density under Yreka's Municipal Code and General Plan. The calculation for the density bonus is based on the percentage of designated low-income units (or very low or moderate-income units). For example, an apartment complex with 10 percent of the units designated for low-income households could receive a density bonus of 20 percent (a proposed 100 unit complex could actually build 120 units). In addition to the density bonus, three possible incentives are listed in the law: reduction of site development standards or zoning code requirements, approval of mixed-use zoning, and any other incentive or concession that will result in actual cost reductions. Per the State law, granting of a concession or incentive shall not be interpreted to require a general plan amendment, zoning change, or other discretionary approval.

#### Environmental Determination:

The Planning Commission has recommended that the City Council determine that the proposed zoning text amendment action meets the requirements for an exemption from further CEQA review pursuant to Public Resources Code Section 15061(b)(3), commonly described as the 'general rule' exemption.

#### Planning Commission Review and Recommendation:

At its regular meeting on March 19, 2014, the Planning Commission of the City of Yreka held a noticed public hearing to consider ZCA#2014-01. Following public input and deliberation by the Planning Commission, the Commission voted 7-0 (unanimous) to approve a motion recommending that the City Council approve and adopt the determination that the project is *exempt* from further

CEQA review pursuant to Section 15061(b)(3) of the CEQA Guidelines and to recommend that the City Council approve Zoning Code Amendment ZCA#2014-01.

City Council Review and Consideration Process Summary:

The Planning Commission recommends that the City Council approved ZCA#2014-01 subject to any modifications determined to be necessary and appropriate by the Council. Staff recommends the following process for the consideration of this matter:

1. Accept report by staff;
2. Open the public hearing and take public testimony;
3. Close the public hearing and initiate consideration of the project by the Council; and
4. Motion and vote by the Council to introduce City Council Ordinance 837 by reading of title only.

If the City Council determines that it is appropriate to take action on the Ordinance, staff recommends that the Council make the following motion:

*Move that the City Council approve ZCA#2014-01 and conduct the first reading of Ordinance 837 amending Title 16, Zoning, of the Yreka Municipal Code by adding definitions to Chapter 16.12; amending Sections 16.18.050, 16.20.050, 16.20.070, 16.22.050, 16.22.070, 16.24.050, 16.26.050, 16.30.070, 16.34.070, 16.36.070, 16.38.060, 16.40.050, 16.40.070, 16.42.050; adding Section 16.46.150, Single-room occupancy residential unit (SRO); adding Section 16.46.160, Emergency shelters; and determine that the proposed project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15061(b)(3).*

However, if the City Council believes that revisions are necessary to the Ordinance as presented that cannot be addressed during the meeting, it is recommended that the Council refer the matter back to staff with appropriate direction so that the proposed amendment action can be revised and resubmitted.

**Attachments:**

**Attachment A** – Relevant Housing Element Programs

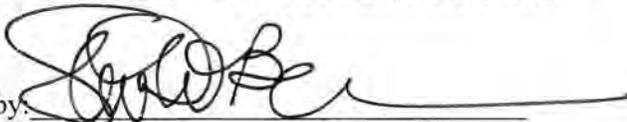
**Attachment B** – Draft Code Amendment

**Attachment C** – CEQA Notice of Exemption

**Attachment D** – City Council Ordinance 837

**Attachment E** – Relevant State Codes

Approved by:



Steven Baker, City Manager

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**ATTACHMENT A -  
RELEVANT HOUSING ELEMENT PROGRAMS**

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housing product. This may be accomplished by offering incentives similar to those outlined in Program HE.1.2.1.

Responsibility: Planning Department

Financing: Private development

Timing: As residential development proposals of 50 or more units are submitted

**Program HE.1.2.3:** Encourage the development of affordable housing by maintaining low fee requirements. When fee increases are necessary, maintain lower fees for affordable housing whenever possible.

Responsibility: City Manager, Planning Department

Financing: General Fund, Grants for infrastructure

Timing: Update Planning Commission on fee schedule on a yearly basis

**Program HE.1.2.4:** Review Government Code Section requirements for density bonuses and make revisions to the Zoning Ordinance as necessary to comply.

Responsibility: Planning Department, Planning Commission

Financing: General Fund

Timing: August 2010

**Program HE.1.2.5:** Maintain affordable units. The City will maintain a list of all non-profit organizations interested in the retention and construction of affordable housing. The City will respond to the property owner on any federal or state notices including Notice of Intent to Pre-pay, owner Plans of Action, or Opt-Out Notices, files on local projects. The City will meet with and assist those organizations desiring to maintain affordable housing in the City.

Responsibility: City Manager, Planning Department

Financing: General Fund

Timing: As needed

**Program HE.1.2.6:** Search for gap funding for projects that may be at-risk during the course of the planning period, including CDBG, California Housing Finance Agency, HCD, etc.

Responsibility: City Manager

Financing: Grants and/or loans

Timing: As needed

**Program HE.1.2.7:** Identify and maintain a list of qualified entities interested in participating in the offer of Opportunity to Purchase and Right of First Refusal (Per Govt. Code 65863.11)

Responsibility: City Manager

Financing: General Fund

Timing: As needed

**Program HE.2.1.3:** Should an applicant request accommodations beyond those referenced in Program HE.2.1.2, and a Variance must be processed, the Planning Commission will be advised that they should balance the standard requirements for a Variance with the provisions of the federal Fair Housing Act and the California Employment and Housing Act.

Responsibility: Planning Department, Planning Commission

Financing: General Fund

Timing: When applications are submitted

**Program HE.2.1.4:** To provide reasonable accommodation to the handicapped and disabled, upon applying for building permits, applicants will be given an information sheet which describes the accommodations noted in Programs HE.2.1.1, HE.2.1.2, and HE.2.1.3 above, plus other accommodations already existing in City Codes, such as modification of parking (Section 16.54.140(B) of the Zoning Ordinance).

Responsibility: Planning Department, Building Department

Financing: General Fund

Timing: As needed

**Program HE.2.1.5:** Work closely with qualified developers of new multifamily housing that includes affordable four and five bedroom units. The City will offer expedited review process and technical assistance for projects that include four and five bedroom units.

Responsibility: Planning Department

Financing: General Fund

Timing: As projects are proposed

**Program HE.2.1.6:** Conform to the codes and standards related to access for disabled persons and facilitate the modification of existing facilities, where necessary, through the granting of reasonable accommodations to persons with disabilities.

Responsibility: Planning Department, Code Enforcement

Financing: General Fund, Grant Funding

Timing: Ongoing

**Program HE.2.1.7:** Continue to follow federal ADA guidelines for the development of disabled units.

Responsibility: Building Department

Financing: General Fund

Timing: Ongoing

**Program HE.2.1.8:** In order to facilitate housing for extremely low-income persons, the City will amend the Zoning Ordinance to clarify the definition of single-room occupancy units, as well as describe specific development standards for these units.

Responsibility: Planning Department

Financing: General Fund

Timing: August 2010

**Program HE.2.1.9:** Pursuant to SB 2, the City will amend the Zoning Ordinance to include separate definitions of “supportive housing”, “transitional housing” and “emergency shelters” consistent with Sections 50675.14, 50675.2 and 50801 of the California Health and Safety Code. The City will also amend the Zoning Ordinance to allow transitional and supportive housing as a residential use subject only to those restrictions that apply to other residential uses of the same type in the same zone without undue special regulatory requirements. Further, the City will amend the Zoning Ordinance to allow emergency shelters by right in the Light Industrial zone.

Responsibility: Planning Department, Planning Commission

Financing: General Fund

Timing: August 2010

**Program HE.2.1.10:** Continue to allow Group Care Facilities for six or fewer persons in all residential zones including single-family zones in compliance with Health and Safety Code Sections 1267.8, 1566.3, and 1568.08. Amend the Zoning Ordinance to allow group care facilities for more than six persons by conditional use permit in the Medium Density Residential (R-2), High Density Residential (R-3), Commercial Downtown (C-2) and Commercial Highway (CH) zones. This will allow for the development of a range of assisted care housing for adults who have limited self-care abilities by ensuring appropriate zoning for all ranges of housing from group housing to independent living with services on-site for institutional care facilities. Also to ensure compliance with Health and Safety Code Sections 1267.8, 1566.3, and 1568.08, the amendment will clarify the definitions of “group residential” and “group care facility”. The definition of group care facility must distinguish between facilities for six or fewer persons and for larger facilities for more than six persons. Facilities for six and fewer persons must not be treated differently than other by-right single-family housing uses and may not require them to obtain conditional use permits or variances that are not required of other family dwellings.

Responsibility: Planning Department, Planning Commission

Financing: General Fund

Timing: August 2010

**Program HE.2.1.11:** In order to help meet the needs of extremely low-income households, the City will prioritize funding and/or offer financial incentives or regulatory concessions to encourage the development of single-room occupancy units or other units affordable to the extremely low-income.

Responsibility: Planning Department, Planning Commission, City Council

Financing: Grant Funding

Timing: Whenever housing for the extremely-low income is proposed

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**ATTACHMENT B -  
DRAFT CODE AMENDMENTS**

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**Attachment B - Draft Code Amendment**  
(Additions are underlined, deletions are ~~overstruck~~)

**Chapter 16.12**

**DEFINITIONS**

**16.12.410 Density, bonus.**

~~“Density bonus” means a discretionary approval of up to twenty-five percent (25%) more residential units for a proposed residential project based on meeting the criteria of Government Code § 65915.~~ density increase over the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the General Plan.

**16.12.443 Emergency shelters.**

“Emergency shelters” means housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or households may be denied emergency shelter because of an inability to pay.

**16.12.445 Employee housing – large.**

“Employee housing – large” means housing for employees consisting of no more than thirty-six (36) beds in a group quarters or twelve (12) units or spaces designed for use by a single family or household.

**16.12.447 Employee housing - small.**

“Employee housing – small” means housing for employees consisting of six or fewer persons in a single family home.

**16.12.550 Group care home – large.**

~~“Group care home - large” means a facility licensed by the State pursuant to California Community Care Facilities Act (Health and Safety Code § 1500 et seq.)~~ designed, intended or used as a residence for more than six individuals who require any form of institutional care or supervision where such care or supervision is maintained on the premises during a 24-hour day.

**16.12.552 Group care home – small.**

“Group care home - small” means a designed, intended or used as a residence for six individuals or less who require any form of institutional care or supervision where such care or supervision is maintained on the premises during a 24-hour day.

**16.12.755 Single-room occupancy residential unit (SRO).**

“Single-room occupancy residential unit” means a compact dwelling unit with limited cooking and living facilities that is the primary residence of its occupant(s) and is within a multiple-unit structure.

**16.12.773 Supportive housing.**

“Supportive housing” means housing with no limit on length of stay, that is occupied by the target populations as defined by 53260(d) of the California Health and Safety Code, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.

**16.12.776 Transitional housing.**

“Transitional housing” means a building configured as rental housing development, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months.

## Chapter 16.18

### SINGLE FAMILY RESIDENTIAL R-1 (1-6 Units per Acre)

#### 16.18.050 Permitted Uses.

The following uses are permitted in the R-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

- B. Group care home – ~~small; not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- G. Employee housing – small;
- H. Supportive housing;
- I. Transitional housing.

## Chapter 16.20

### MEDIUM DENSITY RESIDENTIAL R-2 (1-13 Units Per Acre)

#### 16.20.050 Permitted Uses.

The following uses are permitted in the R-2 Zone District subject to issuance of a building permit, business license or other required permit(s):

- C. Group care home – small; –not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5
- G. Employee housing – small;
- H. Supportive housing;
- I. Transitional housing.

#### 16.20.070 Conditional Uses.

The following uses are permitted in the R-2 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- E. Group care home – large.

## Chapter 16.22

### HIGH DENSITY RESIDENTIAL R-3 (1-16 Units Per Acre)

#### 16.22.050 Permitted Uses.

The following uses are permitted in the R-3 Zone District subject to issuance of a building permit, business license or other required permit(s):

- C. Group care home – small; ~~not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- F. Employee housing – small;
- G. Supportive housing;
- H. Transitional housing.

#### 16.22.070 Conditional Uses.

The following uses are permitted in the R-3 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- G. Group care home – large.

## Chapter 16.24

### RESIDENTIAL AGRICULTURE R-A (One acre minimum)

#### 16.24.050 Permitted Uses.

The following uses are permitted in the R-A Zone District subject to issuance of a building permit, business license or other required permit(s):

- B. ~~Group care home – small; –not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- F. Employee housing – large;
- G. Employee housing – small;
- H. Supportive housing;
- I. Transitional housing.

## Chapter 16.26

### RESIDENTIAL PROFESSIONAL OFFICE RPO

#### 16.26.050 Permitted Uses.

The following uses are permitted in the RPO Zone District subject to issuance of a building permit, business license or other required permit(s) as an accessory to the primary permitted or conditionally permitted use:

- C. Group care home – small;
- D. Employee housing – small;
- E. Supportive housing;
- F. Transitional housing.

## Chapter 16.30

### COMMERCIAL, PROFESSIONAL OFFICE CPO

#### 16.30.070 Conditional Uses.

The following uses are permitted in the CPO Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

F. Group care home – large;

G. Employee housing – small;

H. Supportive housing;

I. Transitional housing.

## Chapter 16.34

### COMMERCIAL DOWNTOWN C-2

#### 16.34.070 Conditional Uses.

The following uses are permitted in the C-2 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

X. Group care home – large;

Y. Single-room occupancy residential unit (SRO);

Z. Employee housing – small;

AA. Supportive housing;

BB. Transitional housing.

## Chapter 16.36

### COMMERCIAL HIGHWAY CH

#### 16.36.070 Conditional Uses.

The following uses are permitted in the CH Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

X. Group care home – large;

Y. Single-room occupancy residential unit (SRO);

Z. Employee housing – small;

AA. Supportive housing;

BB. Transitional housing.

## Chapter 16.38

### COMMERCIAL TOURIST CT

#### 16.38.060 Conditional Uses.

The following uses are permitted in the CT Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

F. Group care home – large;

G. Employee housing – small;

H. Supportive housing;

I. Transitional housing.

## Chapter 16.40

### LIGHT INDUSTRIAL M-1

#### 16.40.050 Permitted Uses.

The following uses are permitted in the M-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

D. Emergency shelters.

#### 16.40.070 Conditional Uses.

The following uses are permitted in the M-1 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

A. All uses in a C-2 or CH zone requiring a conditional use permit, except group care home – large, single-room occupancy residential unit (SRO), employee housing – small, transitional housing, and supportive housing.

## Chapter 16.42

### HEAVY INDUSTRIAL M-2

#### 16.42.050 Permitted Uses.

The following uses are permitted in the M-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

- A. Permitted Uses in the M-1 Zone District not requiring a conditional use permit, except emergency shelters.

(Note: New Sections added to Chapter 16.46 Special Provisions)

Chapter 16.46

SPECIAL PROVISIONS

Sections:

16.46.130 Nonconforming buildings.

16.46.140 Storage containers.

16.46.150 Single-room occupancy residential unit (SRO).

16.46.160 Emergency shelters.

16.46.150 Single-room occupancy residential unit (SRO).

A. General Provisions. The following are the minimum criteria applicable to all new single-room occupancy residential units:

1. Tenancy. Tenancy of single-room occupancy residential units shall not be less than thirty (30) days.
2. Tenants per room. Each unit shall accommodate a maximum of two (2) persons.
3. Maximum unit size. No unit may exceed four hundred (400) square feet.
4. Common facilities. Single-room occupancy residential unit facilities shall provide individual or shared bathing facilities and may provide individual or shared kitchen facilities.
5. Laundry facilities. Common laundry facilities shall be provided at a rate of one (1) washer and dryer per ten (10) units, with a minimum of one (1) washer and dryer.
6. Manager's Office or Unit. An on-site management office or manager's unit shall be provided.
7. Parking. One parking space per unit is required. All applicable parking facility standards shall apply per Chapter 16.54.
8. Storage. Each unit shall have a separate closet.

16.46.160 Emergency shelters.

A. Development Standards.

1. The maximum number of beds shall be fifteen (15).

2. The emergency shelter shall provide on-site parking at a rate of one (1) space for staff plus one (1) space per five (5) allowed occupants. All applicable parking facility standards shall apply per Chapter 16.54.
3. A written management plan is required for all emergency shelters that includes provisions for staff training, neighborhood outreach, transportation, security, client services, and food services.
4. The maximum term of staying at an emergency shelter is six (6) months in a consecutive twelve (12) month period.

(Note: New Chapter added to Title 16)

Chapter 16.78

AFFORDABLE HOUSING INCENTIVES/RESIDENTIAL DENSITY BONUSES

Sections:

16.78.010 Purpose.

16.78.020 Applicability.

16.78.030 Application and approval.

16.78.040 Planning Commission recommendation.

16.78.050 Determination of housing density bonus or incentives.

16.78.010 Purpose.

The purpose of providing a housing density bonus or incentives is to contribute to the economic feasibility of low income and moderate income housing in housing developments proposed within the City.

16.78.020 Applicability.

When a developer enters into an agreement pursuant to Government Code Section 65915 consisting of at least one of the following:

- A. Five (5) percent of units restricted to very low-income households; or
- B. Ten (10) percent of the total units of a housing development restricted to low-income households; or
- C. Ten (10) percent of the total for-sale of a common interest housing development restricted to moderate-income households; or
- D. The project donates at least one (1) acre of land with the appropriate general plan, zoning, permitting, and approvals and access to public facilities needed for such housing to the city for very low-income units; or
- E. The project is restricted to seniors.

The developer shall be eligible for housing density bonuses and incentives as listed in Government Code Section 65915.

16.78.030 Application and approval.

Any person requesting a housing density bonus, incentives, or concessions shall apply for a development agreement. A housing density bonus, incentives, or concessions shall be granted by approval of the development agreement which shall specify the density bonus and/or incentives, and any conditions attached to the approval of such bonus, incentive and/or concession.

16.78.040 Planning Commission recommendation.

Prior to Council action on a development agreement providing a housing density bonus or incentives, the Commission, if applicable, shall consider the development agreement and make a recommendation to the Council.

**16.78.050 Determination of housing density bonus or incentives.**

The project developer may specify the requested housing density bonus or incentives; however, the City may agree to provide a housing density bonus or incentives other than those requested, so long as such housing density bonus or incentives meet the requirement set forth in the California Government Code.

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**ATTACHMENT C -  
CEQA NOTICE OF EXEMPTION**

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Notice of Exemption

Form D

To: ■ Office of Planning and Research
PO Box 3044, 1400 Tenth Street, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) City of Yreka
701 Fourth Street
Yreka, CA 96097
(Address)

■ County Clerk
County of Siskiyou
510 N Main Street
Yreka, CA 96097

Project Title: ZTA #2014-01 – Minor Amendments to the Zoning Code to assist with the implementation of the City of Yreka's Housing Element.

Project Location - Specific: The project is a minor amendment of the Yreka Municipal Code. As an ordinance of the City of Yreka, the ordinance affects all properties located in the City of Yreka.

Project Location – City: Yreka Project Location – County: Siskiyou

Description of Project: An Amendment to Title 16, Zoning of the Yreka Municipal Code to implement a number of programs contained in the City of Yreka's Housing Element. As proposed, the amendment would revise Chapters 16.12 - Definitions, 16.18, Single Family Residential R-1; 16.20, Medium Density Residential R-2; 16.22, High Density Residential R-3; 16.24, Residential Agriculture R-A; 16.26, Residential Professional Office RPO; 16.30, Commercial Professional Office CPO; 16.34, Commercial Downtown C-2; 16.36, Commercial Highway CH; 16.38, Commercial Tourist CT; 16.40, Light Industrial M-1; 16.42, Heavy Industrial M-2; add Section 16.46.150, Single-room occupancy residential unit (SRO); add Section 16.46.160, Emergency shelters; and add Chapter 16.78, Affordable Housing Incentives/Residential Density Bonuses.

Name of Public Agency Approving Project: City of Yreka

Name of Person or Agency Carrying Out Project: City of Yreka

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number:
Statutory Exemptions. State code number: §15061(b)(3) General Rule

Reasons why project is exempt: Project is exempt from the California Environmental Quality Act under §15061(b)(3) of the CEQA Guidelines because the proposed action to amend the City's Zoning Code would not permit new development at a density or intensity in excess of what is permitted at the current time and under current regulations and would not allow for new development methods, techniques or applications that would physically impact the environment. The project would amend the text of the City's Zoning Code to address specific housing types, add definitions, and establish implementing language.

Lead Agency

Contact Person: Scott Friend, AICP Area Code/Telephone/Extension: (530) 894-3469 ext. 13214

Signature: Date: Title: City Planner

- Signed by Lead Agency
Signed by Applicant

Date received for filing at OPR:

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**ATTACHMENT - D**  
**ORDINANCE No. 837**  
**FOR INTRODUCTION**

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ORDINANCE NO. 837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA  
AMENDING TITLE 16, ZONING, BY ADDING DEFINITIONS TO CHAPTER 16.12;  
AMENDING SECTIONS 16.12.410, 16.12.550, 16.18.050, 16.20.050,  
16.20.070, 16.22.050, 16.22.070, 16.24.050, 16.26.050, 16.30.070, 16.34.070,  
16.36.070, 16.38.060, 16.40.050, 16.40.070, 16.42.050; ADDING SECTION 16.46.150,  
SINGLE-ROOM OCCUPANCY RESIDENTIAL UNIT (SRO); ADDING SECTION 16.46.160,  
EMERGENCY SHELTERS; AND ADDING CHAPTER 16.78, AFFORDABLE HOUSING  
INCENTIVES/RESIDENTIAL DENSITY BONUSES.

BE IT ORDAINED by the City Council of the City of Yreka as follows:

SECTION 1. Yreka Municipal Code Title 16 is hereby amended to read as follows:

Chapter 16.12 DEFINITIONS:

Section 16.12.410 is hereby amended to read as follows:

**16.12.410 Density bonus.**

~~“Density bonus” means a discretionary approval of up to twenty-five percent (25%) more residential units for a proposed residential project based on meeting the criteria of Government Code § 65915. density increase over the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the General Plan.~~

The following Sections are hereby **added** to Chapter 16.12 Definitions:

**16.12.443 Emergency shelters.**

*“Emergency shelters” means housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or households may be denied emergency shelter because of an inability to pay.*

**16.12.445 Employee housing – large.**

*“Employee housing – large” means housing for employees consisting of no more than thirty-six (36) beds in a group quarters or twelve (12) units or spaces designed for use by a single family or household.*

**16.12.447 Employee housing - small.**

*“Employee housing – small” means housing for employees consisting of six or fewer persons in a single family home.*

Section 16.12.550 is hereby amended to read as follows:

**16.12.550 Group care home – large.**

~~“Group care home - large” means a facility licensed by the State pursuant to California Community Care Facilities Act (Health and Safety Code § 1500 et seq.) designed, intended or~~

*used as a residence for more than six individuals who require any form of institutional care or supervision where such care or supervision is maintained on the premises during a 24-hour day.*

The following Sections are hereby **added** to Chapter 16.12 Definitions:

**16.12.552 Group care home – small.**

*“Group care home - small” means a designed, intended or used as a residence for six individuals or less who require any form of institutional care or supervision where such care or supervision is maintained on the premises during a 24-hour day.*

**16.12.755 Single-room occupancy residential unit (SRO).**

*“Single-room occupancy residential unit” means a compact dwelling unit with limited cooking and living facilities that is the primary residence of its occupant(s) and is within a multiple-unit structure.*

**16.12.773 Supportive housing.**

*“Supportive housing” means housing with no limit on length of stay, that is occupied by the target populations as defined by 53260(d) of the California Health and Safety Code, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.*

**16.12.776 Transitional housing.**

*“Transitional housing” means a building configured as rental housing development, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months.*

Chapter 16.18, Section 16.18.050, is hereby amended to read as follows:

**16.18.050 Permitted Uses.**

The following uses are permitted in the R-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

- B. ~~Group care home – small; not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- G. *Employee housing – small;*
- H. *Supportive housing;*
- I. *Transitional housing.*

Chapter 16.20, Sections 16.20.050 and 16.20.070 are hereby amended to read as follows:

**16.20.050 Permitted Uses.**

The following uses are permitted in the R-2 Zone District subject to issuance of a building permit, business license or other required permit(s):

- C. Group care home – *small*; ~~not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- G. *Employee housing – small*;
- H. *Supportive housing*;
- I. *Transitional housing*.

**16.20.070 Conditional Uses.**

The following uses are permitted in the R-2 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- E. *Group care home – large*.

Chapter 16.22, Sections 16.22.050 and 16.22.070 are hereby amended to read as follows:

**16.22.050 Permitted Uses.**

The following uses are permitted in the R-3 Zone District subject to issuance of a building permit, business license or other required permit(s):

- C. Group care home – *small*; ~~not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- F. *Employee housing – small*;
- G. *Supportive housing*;
- H. *Transitional housing*.

**16.22.070 Conditional Uses.**

The following uses are permitted in the R-3 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- G. *Group care home – large*.

Chapter 16.24, Section 16.24.050 is hereby amended to read as follows:

**16.24.050 Permitted Uses.**

The following uses are permitted in the R-A Zone District subject to issuance of a building permit, business license or other required permit(s):

- B. Group care home – *small*; ~~not exceeding six clients, subject to review for overconcentration pursuant to the California H&S [Health and Safety Code Section] 1520.5~~
- F. *Employee housing – large*;
- G. *Employee housing – small*;
- H. *Supportive housing*;
- I. *Transitional housing*.

Chapter 16.26, Section 16.26.050 is hereby amended to read as follows:

**16.26.050 Permitted Uses.**

The following uses are permitted in the RPO Zone District subject to issuance of a building permit, business license or other required permit(s) ~~as an accessory to the primary permitted or conditionally permitted use:~~

- C. *Group care home – small;*
- D. *Employee housing – small;*
- E. *Supportive housing;*
- F. *Transitional housing.*

Chapter 16.30, Section 16.30.070, is hereby amended to read as follows:

**16.30.070 Conditional Uses.**

The following uses are permitted in the CPO Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- F. *Group care home – large;*
- G. *Employee housing – small;*
- H. *Supportive housing;*
- I. *Transitional housing.*

Chapter 16.34, Section 16.34.070, is hereby amended to read as follows:

**16.34.070 Conditional Uses.**

The following uses are permitted in the C-2 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- X. *Group care home – large;*
- Y. *Single-room occupancy residential unit (SRO);*
- Z. *Employee housing – small;*
- AA. *Supportive housing;*
- BB. *Transitional housing.*

Chapter 16.36, Section 16.36.070, is hereby amended to read as follows:

**16.36.070 Conditional Uses.**

The following uses are permitted in the CH Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- X. *Group care home – large;*
- Y. *Single-room occupancy residential unit (SRO);*
- Z. *Employee housing – small;*
- AA. *Supportive housing;*
- BB. *Transitional housing.*

Chapter 16.38, Section 16.38.060, is hereby amended to read as follows:

**16.38.060 Conditional Uses.**

The following uses are permitted in the CT Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- F. *Group care home – large;*

- G. *Employee housing – small;*
- H. *Supportive housing;*
- I. *Transitional housing.*

Chapter 16.40, Sections 16.40.050 and 16.40.070 are hereby amended to read as follows:

**16.40.050 Permitted Uses.**

The following uses are permitted in the M-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

- D. *Emergency shelters.*

**16.40.070 Conditional Uses.**

The following uses are permitted in the M-1 Zone District upon approval and validation of a conditional use permit, in addition to any other permits or licenses required for the use:

- A. All uses in a C-2 or CH zone requiring a conditional use permit, *except group care home – large, single-room occupancy residential unit (SRO), employee housing – small, transitional housing, and supportive housing.*

Chapter 16.42, Section 16.42.050, is hereby amended to read as follows:

**16.42.050 Permitted Uses.**

The following uses are permitted in the M-1 Zone District subject to issuance of a building permit, business license or other required permit(s):

- A. Permitted Uses in the M-1 Zone District not requiring a conditional use permit, *except emergency shelters.*

Chapter 16.46, is hereby amended by **adding** Sections 16.46.150, Single-room occupancy residential Unit (SRO) and 16.46.160 Emergency shelters, to read as follows:

**16.46.150 Single-room occupancy residential unit (SRO).**

- A. *General Provisions. The following are the minimum criteria applicable to all new single-room occupancy residential units:*
  - 1. *Tenancy. Tenancy of single-room occupancy residential units shall not be less than thirty (30) days.*
  - 2. *Tenants per room. Each unit shall accommodate a maximum of two (2) persons.*
  - 3. *Maximum unit size. No unit may exceed four hundred (400) square feet.*
  - 4. *Common facilities. Single-room occupancy residential unit facilities shall provide individual or shared bathing facilities and may provide individual or shared kitchen facilities.*

5. *Laundry facilities. Common laundry facilities shall be provided at a rate of one (1) washer and dryer per ten (10) units, with a minimum of one (1) washer and dryer.*
6. *Manager's Office or Unit. An on-site management office or manager's unit shall be provided.*
7. *Parking. One parking space per unit is required. All applicable parking facility standards shall apply per Chapter 16.54.*
8. *Storage. Each unit shall have a separate closet.*

**16.46.160 Emergency shelters.**

*A. Development Standards.*

1. *The maximum number of beds shall be fifteen (15).*
2. *The emergency shelter shall provide on-site parking at a rate of one (1) space for staff plus one (1) space per five (5) allowed occupants. All applicable parking facility standards shall apply per Chapter 16.54.*
3. *A written management plan is required for all emergency shelters that includes provisions for staff training, neighborhood outreach, transportation, security, client services, and food services.*
4. *The maximum term of staying at an emergency shelter is six (6) months in a consecutive twelve (12) month period.*

Title 16, is hereby amended by adding Chapter 16.78, to read as follows:

**Chapter 16.78**

**AFFORDABLE HOUSING INCENTIVES/RESIDENTIAL DENSITY BONUSSES**

**Sections:**

**16.78.010 Purpose.**

**16.78.020 Applicability.**

**16.78.030 Application and approval.**

**16.78.040 Planning Commission recommendation.**

**16.78.050 Determination of housing density bonus or incentives.**

**16.78.010 Purpose.**

*The purpose of providing a housing density bonus or incentives is to contribute to the economic feasibility of low income and moderate income housing in housing developments proposed within the City.*

**16.78.020 Applicability.**

*When a developer enters into an agreement pursuant to Government Code Section 65915 consisting of at least one of the following:*

- A. *Five (5) percent of units restricted to very low-income households; or*
- B. *Ten (10) percent of the total units of a housing development restricted to low-income households; or*
- C. *Ten (10) percent of the total for-sale of a common interest housing development restricted to moderate-income households; or*
- D. *The project donates at least one (1) acre of land with the appropriate general plan, zoning, permitting, and approvals and access to public facilities needed for such housing to the city for very low-income units; or*
- E. *The project is restricted to seniors.*

*The developer shall be eligible for housing density bonuses and incentives as listed in Government Code Section 65915.*

**16.78.030 Application and approval.**

*Any person requesting a housing density bonus, incentives, or concessions shall apply for a development agreement. A housing density bonus, incentives, or concessions shall be granted by approval of the development agreement which shall specify the density bonus and/or incentives, and any conditions attached to the approval of such bonus, incentive and/or concession.*

**16.78.040 Planning Commission recommendation.**

*Prior to Council action on a development agreement providing a housing density bonus or incentives, the Commission, if applicable, shall consider the development agreement and make a recommendation to the Council.*

**16.78.050 Determination of housing density bonus or incentives.**

*The project developer may specify the requested housing density bonus or incentives; however, the City may agree to provide a housing density bonus or incentives other than those requested, so long as such housing density bonus or incentives meet the requirement set forth in the California Government Code.*

**SECTION 2. EXEMPTION FROM CEQA.** The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

SECTION 3. If any section, subsection, part, clause, sentence or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Ordinance, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 4. MANDATORY DUTY SAVINGS CLAUSE.

By the use of such words as "shall" and "must" herein the City Council does not intend to create a mandatory duty upon the city. In imposing duties in this ordinance the City is assuming an undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation for breach of which it is liable in money damages to any person who claims that such breach proximately caused injury.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after the date of its adoption.

SECTION 5. POSTING AND PUBLICATION. The City Clerk is directed to cause a copy of the full text of this ordinance to be published once in an adjudicated newspaper of general circulation in the City of Yreka within fifteen (15) days after adoption of this ordinance. If the charge for publication of the ordinance exceeds the customary rate charged by the newspaper for publication of private legal notices, the City Clerk is directed to prepare, post and publish a summary of this ordinance as provided in Government Code Section 36933(c)(1).

SECTION 6. CODIFICATION. The City Clerk is directed and authorized to instruct the publisher of the City of Yreka Municipal Code that codification of this Ordinance is limited to Section 1.

Introduced at a regular meeting of the City Council held \_\_\_\_\_, 2014, and adopted as an ordinance of the City of Yreka at a regular meeting of the City Council held on \_\_\_\_\_ 2014, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
David Simmen, Mayor

APPROVED AS TO FORM

Attest:

By: \_\_\_\_\_  
Dohn Henion, City Attorney

By \_\_\_\_\_  
Liz Casson, City Clerk

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**ATTACHMENT E -  
RELEVANT STATE CODES**

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**California Health and Safety Code §17021.5.**

Section 17021.5. (Amended by Stats. 1993, Ch. 952, Sec. 1.)

(a) Any employee housing which has qualified, or is intended to qualify, for a permit to operate pursuant to this part may invoke the provisions of this section.

(b) Any employee housing providing accommodations for six or fewer employees shall be deemed a single-family structure with a residential land use designation for the purposes of this section. For the purpose of all local ordinances, employee housing shall not be included within the definition of a boarding house, rooming house, hotel, dormitory, or other similar term that implies that the employee housing is a business run for profit or differs in any other way from a family dwelling. No conditional use permit, zoning variance, or other zoning clearance shall be required of employee housing that serves six or fewer employees that is not required of a family dwelling of the same type in the same zone. Use of a family dwelling for purposes of employee housing serving six or fewer persons shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) or local building codes.

(c) Except as otherwise provided in this part, employee housing that serves six or fewer employees shall not be subject to any business taxes, local registration fees, use permit fees, or other fees to which other family dwellings of the same type in the same zone are not likewise subject. Nothing in this subdivision shall be construed to forbid the imposition of local property taxes, fees for water services and garbage collection, fees for normal inspections, local bond assessments, and other fees, charges, and assessments to which other family dwellings of the same type in the same zone are likewise subject. Neither the State Fire Marshal nor any local public entity shall charge any fee to the owner, operator or any resident for enforcing fire inspection regulations pursuant to state law or regulation or local ordinance, with respect to employee housing which serves six or fewer persons.

(d) For the purposes of any contract, deed, or covenant for the transfer of real property, employee housing which serves six or fewer employees shall be considered a residential use of property and a use of property by a single household, notwithstanding any disclaimers to the contrary. For purposes of this section, "employee housing" includes employee housing defined in subdivision (b) of Section 17008, even if the housing accommodations or property are not located in a rural area, as defined by Section 50101.

(e) The Legislature hereby declares that it is the policy of this state that each county and city shall permit and encourage the development and use of sufficient numbers and types of employee housing facilities as are commensurate with local needs. This section shall apply equally to any charter city, general law city, county, city and county, district and any other local public entity.

### **California Government Code Section 65583.**

65583. The housing element shall consist of an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement, and development of housing. The housing element shall identify adequate sites for housing, including rental housing, factory-built housing, mobilehomes, and emergency shelters, and shall make adequate provision for the existing and projected needs of all economic segments of the community. The element shall contain all of the following:

(a) An assessment of housing needs and an inventory of resources and constraints relevant to the meeting of these needs. The assessment and inventory shall include all of the following:

(4) (A) The identification of a zone or zones where emergency shelters are allowed as a permitted use without a conditional use or other discretionary permit. The identified zone or zones shall include sufficient capacity to accommodate the need for emergency shelter identified in paragraph (7), except that each local government shall identify a zone or zones that can accommodate at least one year-round emergency shelter. If the local government cannot identify a zone or zones with sufficient capacity, the local government shall include a program to amend its zoning ordinance to meet the requirements of this paragraph within one year of the adoption of the housing element. The local government may identify additional zones where emergency shelters are permitted with a conditional use permit. The local government shall also demonstrate that existing or proposed permit processing, development, and management standards are objective and encourage and facilitate the development of, or conversion to, emergency shelters. Emergency shelters may only be subject to those development and management standards that apply to residential or commercial development within the same zone except that a local government may apply written, objective standards that include all of the following:

(i) The maximum number of beds or persons permitted to be served nightly by the facility.  
(ii) Off-street parking based upon demonstrated need, provided that the standards do not require more parking for emergency shelters than for other residential or commercial uses within the same zone.

(iii) The size and location of exterior and interior onsite waiting and client intake areas.

(iv) The provision of onsite management.

(v) The proximity to other emergency shelters, provided that emergency shelters are not required to be more than 300 feet apart.

(vi) The length of stay.

(vii) Lighting.

(viii) Security during hours that the emergency shelter is in operation.

(B) The permit processing, development, and management standards applied under this paragraph shall not be deemed to be discretionary acts within the meaning of the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code).

(C) A local government that can demonstrate to the satisfaction of the department the existence of one or more emergency shelters either within its jurisdiction or pursuant to a multijurisdictional agreement that can accommodate that jurisdiction's need for emergency shelter identified in paragraph (7) may comply with the zoning requirements of subparagraph (A) by identifying a zone or zones where new emergency shelters are allowed with a conditional use permit.

## **California Government Code Section 65915**

65915. (a) When an applicant seeks a density bonus for a housing development within, or for the donation of land for housing within, the jurisdiction of a city, county, or city and county, that local government shall provide the applicant with incentives or concessions for the production of housing units and child care facilities as prescribed in this section. All cities, counties, or cities and counties shall adopt an ordinance that specifies how compliance with this section will be implemented. Failure to adopt an ordinance shall not relieve a city, county, or city and county from complying with this section.

(b) (1) A city, county, or city and county shall grant one density bonus, the amount of which shall be as specified in subdivision (f), and incentives or concessions, as described in subdivision (d), when an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this section, that will contain at least any one of the following:

(A) Ten percent of the total units of a housing development for lower income households, as defined in Section 50079.5 of the Health and Safety Code.

(B) Five percent of the total units of a housing development for very low income households, as defined in Section 50105 of the Health and Safety Code.

(C) A senior citizen housing development, as defined in Sections 51.3 and 51.12 of the Civil Code, or mobilehome park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code.

(D) Ten percent of the total dwelling units in a common interest development as defined in Section 1351 of the Civil Code for persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, provided that all units in the development are offered to the public for purchase.

### **California Health and Safety Code Section 1566.3**

1566.3. (a) Whether or not unrelated persons are living together, a residential facility that serves six or fewer persons shall be considered a residential use of property for the purposes of this article. In addition, the residents and operators of such a facility shall be considered a family for the purposes of any law or zoning ordinance which relates to the residential use of property pursuant to this article.

(b) For the purpose of all local ordinances, a residential facility that serves six or fewer persons shall not be included within the definition of a boarding house, rooming house, institution or home for the care of minors, the aged, or the mentally infirm, foster care home, guest home, rest home, sanitarium, mental hygiene home, or other similar term which implies that the residential facility is a business run for profit or differs in any other way from a family dwelling.

(c) This section shall not be construed to prohibit any city, county, or other local public entity from placing restrictions on building heights, setback, lot dimensions, or placement of signs of a residential facility which serves six or fewer persons as long as such restrictions are identical to those applied to other family dwellings of the same type in the same zone.

(d) This section shall not be construed to prohibit the application to a residential care facility of any local ordinance that deals with health and safety, building standards, environmental impact standards, or any other matter within the jurisdiction of a local public entity if the ordinance does not distinguish residential care facilities which serve six or fewer persons from other family dwellings of the same type in the same zone and if the ordinance does not distinguish residents of the residential care facilities from persons who reside in other family dwellings of the same type in the same zone. Nothing in this section shall be construed to limit the ability of a local public entity to fully enforce a local ordinance, including, but not limited to, the imposition of fines and other penalties associated with violations of local ordinances covered by this section.

(e) No conditional use permit, zoning variance, or other zoning clearance shall be required of a residential facility which serves six or fewer persons which is not required of a family dwelling of the same type in the same zone.

(f) Use of a family dwelling for purposes of a residential facility serving six or fewer persons shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) of Division 13 or local building codes. However, nothing in this section is intended to supersede Section 13143 or 13143.6, to the extent such sections are applicable to residential facilities providing care for six or fewer residents.

(g) For the purposes of this section, "family dwelling," includes, but is not limited to, single-family dwellings, units in multifamily dwellings, including units in duplexes and units in apartment dwellings, mobilehomes, including mobilehomes located in mobilehome parks, units in cooperatives, units in condominiums, units in townhouses, and units in planned unit developments.

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA APPROVING REQUESTS ASSOCIATED WITH SPECIAL EVENT OF THE RE-ENACTORS OF THE AMERICAN CIVIL WAR INC., TO BE HELD MAY 30 – JUNE 1, 2014

WHEREAS, the Re-enactors of the American Civil War (“RACW”) desire to sponsor an event during the weekend of May 30 – June 1, 2014, at a site on private property which is South of Westside Road and within the City limits. The owners of the Property are Mike and Albert Newton, Jr., who have agreed to the use of the property for this purpose; and,

WHEREAS, the following provisions of the Yreka Municipal Code [YMC] apply to this event:

Discharge of Firearms-YMC Section 9.06.040  
Vehicle controls- YMC Chapter 10.73  
Permissive Business license-YMC Section 5.04.150  
Sound Amplifying Devices-YMC Chapter 9.28  
Temporary Signs-YMC Section 13.16.020.D

This event will not include the installation of any structures; it will feature overnight camping on private land during the special event by the RACW members only. There is no ordinance affecting camping on private land; and,

WHEREAS on April 16, 2014, the Planning Commission will consider a permit, pursuant to YMC Section 9.06.040, allowing the discharge of firearms at this event; and the event sponsor will coordinate with the Chief of Police regarding safety issues related to the event.

WHEREAS, the Chief of Police is authorized to make appropriate determinations and arrangements with the RACW under Section 10.73.050 in connection with this event; and,

WHEREAS, a permissive business license may be granted by the City Council for an event of this nature if the applicant demonstrates good moral character and, that issuance of the license will not be detrimental to the public peace, public health or public morals of the city, which tax is subject to an exemption if the applicant demonstrates that the activity is for charitable purposes or for exhibition on historical subjects whenever the receipts from the activity are to be appropriated for any benevolent purpose within the limits of the city.

WHEREAS, RACW has demonstrated to the City its eligibility under YMC 5.04.160 and that the event will not disrupt traffic within the city beyond practical solution; will not interfere with access to fire stations and fire hydrants; the location of the special event will not cause undue hardship to adjacent businesses or residents; the event will not require the diversion of so many public employees that allowing the event would unreasonably deny service to the remainder of the City; and,

Whereas, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment; and

WHEREAS, the City Council has determined it would be in the best interests of the City to approve the requested conditions for this event.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Council directs the issuance of a business license for RACW for this event and the Council declares the revenue on that licensed activity is exempt from tax. This exemption shall apply only to vendors who are exclusive licensees of the RACW. The event sponsor will comply with all other City of Yreka ordinances.

Section 3. It is further resolved, If any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 4. the City Manager, the Chief of Police and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, collect the necessary assurances and/or proofs of insurance, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 5. This resolution shall take effect immediately upon its passage.

Passed and adopted this 17<sup>th</sup> day of April, 2014, by the following vote:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
David Simmen,  
Mayor

Attest: \_\_\_\_\_  
Elizabeth Casson, City Clerk



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

---

To: Yreka City Council  
Prepared by: City Clerk  
Agenda title: Adopt Resolution approving requests associated with special event of the Re-enactors of the American Civil War Inc., to be held May 30 – June 1, 2014.  
Meeting date: April 17, 2014

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Discussion:

Joseph Allison has submitted the attached request on behalf of the Reenactors of the American Civil War Inc., requesting a permit for the discharge of firearms and a permissive business license and a business license tax exemption.

The Yreka Planning Commission will consider the issuance of the permit for the discharge of firearms at their meeting April 16, 2014.

Under Yreka Municipal Code (YMC) Section 5.04.150, a permissive business license may be granted by the City Council for an event of this nature. The applicant must demonstrate good moral character and, that the issuance of the license will not be detrimental to the public peace, public health or public morals of the city. If the Council so finds, the Council may then direct issuance of the license and collect the tax (\$10.00 per day). YMC 5.04.160 allows for an exemption, if the applicant further demonstrates that it is conducting the activity for charitable purposes or for conducting any entertainment or exhibition on historical subject when the receipts from the activity are to be appropriated for any benevolent purpose within the city. As stated in the attached letter dated April 3, 2014, the proceeds of the event will be used to underwrite the costs of this three-day event and to educate the public of northern Siskiyou County about American history during the Civil War era.

Fiscal Impact: None anticipated. The event will be held on private property.

Recommendation and Requested Action:

City staff has reviewed the request and recommends that the Council adopt the Resolution approving the request for the issuance of a permissive business license and declaring the revenue on that licensed activity is exempt from tax.

Approved by: 

Steven Baker, City Manager

March 27, 2014

City Manager Steve Baker  
City of Yreka  
701 Fourth Street  
Yreka, California 96097

RECEIVED  
MAR 27 2014  
CITY OF YREKA

re: Special Event May 30 - June 1, 2014  
Civil War Days

Dear City Manager Baker:

The Reenactors of the American Civil War, Inc., a federal and California non-profit public education corporation, in association with community sponsors and with participation of local schools, proposes to renew the Civil War Days, a popular local event 2005 through 2007, in Newton's Hog Farm on Westside Road south of Yreka

A primary function of the event will be a school day on Friday, May 30, 2014 for local public, private and home school children. As before, the Saturday and Sunday activities will include military and civilian era camps and battle scenarios. We have also invited local history based groups like the Mountain Men to send representatives to participate and educate the public.

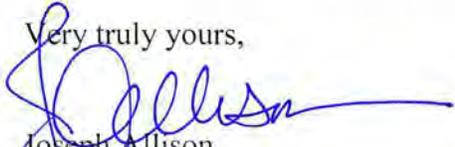
We have the property owner's permission and liability insurance policy on which the City may be named an additional insured.

Yreka Police Department Chief Brian Bowles is familiar with this event and participants and has not expressed an objection to discharging **blank** ammunition in muskets, pistols and cannon within the City limits. We will take direction from the City on the hours of discharge, which we usually self limit to no earlier than 0830 hours and no later than 1700 hours.

A copy of the City Manager memorandum and sample resolution from a previous event are attached. We invite the City to declare our organization exempt from any fees or business taxes.

Thank you for your consideration of this request.

Very truly yours,

  
Joseph Allison  
Event Coordinator  
Reenactors of the American Civil War, Inc.

enclosures

cc: Chief Brian Bowles

April 3, 2014

City Manager Steve Baker  
City of Yreka  
701 Fourth Street  
Yreka, California 96097

re: Special Event May 30 - June 1, 2014  
Civil War Days

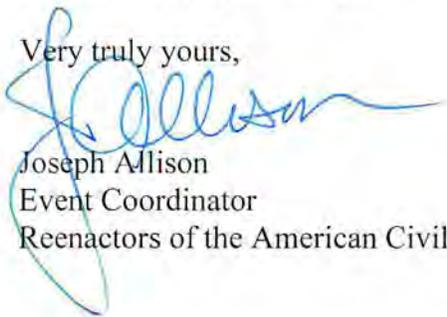
Dear City Manager Baker:

In my previous letter I failed to mention that we anticipated charging a gate fee for the public event days on Saturday, May 31 and Sunday, June 1.

The proceeds of the event will be utilized by this 501(c)(3) non-profit public education corporation to educate the public of northern Siskiyou County about American history during the Civil War era, specifically, to underwrite the costs of this three day event which includes bringing volunteers with cannon and horses from southern Oregon and northern California to Yreka for a school day Friday for Yreka students from Jackson Street School.

We would greatly appreciate the City's waiver of any business license or other charges in connection with this event.

Very truly yours,



Joseph Allison  
Event Coordinator  
Reenactors of the American Civil War, Inc.

#### 5.04.150 Permissive business license.

The city council, believing that it is for the best interest of the city to retain control of the issuance of licenses for the following businesses and occupations within the limits of the city, requires any person who desires to engage in any such occupation or business in the city, to make application to the city clerk therefor. He shall, however, have no authority to issue such license, but shall report the matter to the council at its next meeting, and the city council shall hear the applicant, and if the applicant is of good moral character and, in the opinion of the council, the issuance of the license will not be detrimental to the public peace, public health or public morals of the city, the council in its absolute discretion may direct the chief of police to issue the license, and collect the following tax therefor:

- (1) For every person conducting a bowling alley, ten dollars per year;
- (2) From every boxing exhibition, sparring exhibition or wrestling exhibition, five dollars for each exhibition;
- (3) From every person conducting a billiard parlor, soft drink parlor, pool room, or club room where cards or other games are played, twenty-five dollars per year;
- (4) From every carnival , merry-go-round, circus, dog and pony show, or tent show, twenty-five dollars per day;
- (5) From every chautauqua, ten dollars per day;**
- (6) From every skating rink, forty dollars per year, payable quarterly;
- (7) From every public dance hall, twenty-five dollars per year;
- (8) For each mechanical device for the reproduction of music, operated by inserting coins, the license tax shall be twelve dollars per year, payable in advance, and to be evidenced by an appropriate paper seal to be furnished by the city and to be affixed to each such mechanical device by an adhesive;
- (9) This tax shall be collected, whether the owner or operator of the place of business wherein the device or devices is or are situate owns the mechanical device or devices, or rents it or them, or whether it or them is or are installed or maintained therein on a commission or percentage basis, and if not paid annually in advance, a ten percent penalty shall be added to the amount of the tax so imposed. Provided, that should a license be issued for the device or devices herein specified, the city council reserves the right to revoke or suspend such license for any cause that would have impelled it to have refused such license in the first instance, and such license may be suspended by order of the city council, pending hearing of a citation to show cause why the same should not be revoked; and in the event of such citation, the same shall be served five days before such hearing and must be heard within ten days after service, unless such hearing is continued at the request of the licensee.

*(Ord. 239, 1948; Ord. 191, 1937; Ord. 180 § 16, 1934).*

#### **5.04.160 Exemptions.**

The provisions of this chapter shall not require the payment of a license tax to conduct, manage, or carry on any business, occupation, or activity, for charitable purposes or from which profit is not derived, either directly or indirectly by any person, nor for the conducting of any entertainment, dance, concert, exhibition or lecture on scientific, historical, literary, religious or moral subject whenever the receipts from the same are to be appropriated to any church or school, or to any religious or benevolent purpose within the limits of the city; or whenever the receipts from same are appropriated for the purposes and objects for which such association or organization was formed, and from which profit is not derived, either directly or indirectly, by any person. Provided, however, that nothing in this section contained shall be deemed to exempt any such institution or organization, unless such institution or organization applies from the city council or proper officer, for a permit to conduct, carry on, or manage such trade, calling or occupation.

#### **9.06.020 Discharge of firearms.**

Every person who discharges a firearm within the city limits is guilty of a misdemeanor and upon conviction thereof, punishable by fine of not more than five hundred dollars or by imprisonment for a period not more than six months, or by both such fine and imprisonment.

#### **9.06.030 Exemptions and one day permits.**

This chapter shall not apply to duly appointed peace officers who are carrying out official duties while in the city, or any person summoned by any such officer to assist in making arrests or preserving the peace while he is actually engaged in assisting such officer. This chapter shall not apply to BB guns discharged on premises with the owner's consent.

On application to the chief of police, any person may obtain a permit for the discharge of firearms, for a period not to exceed one day, providing that the person making such application gives satisfactory evidence that the discharge of such firearm or firearms involved is not for an unlawful purpose, and that reasonable precautions have been taken by the applicant to prevent injury to persons or property from the discharge of such firearms.

#### **9.06.040 Permits.**

Any person may file an application with the city planning commission for a permit to discharge a firearm within the city and said permit shall be issued by the planning commission at such time as the applicant gives evidence of the following:

- (a) That the discharge of the firearm or firearms involved is not for unlawful purpose;
- (b) That reasonable precautions have been taken by the applicant to prevent injury to persons or property from the discharge of said firearms. Any person denied a permit by the planning commission may appeal said decision to the city council by filing a notice thereof with the city clerk within fifteen days of the denial of the permit by the planning commission. Upon filing of the appeal, the city council shall set a hearing within thirty days to determine if the applicant has complied with the conditions as heretofore set forth for the issuance of a permit.



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council  
Prepared by: Benjamin Matts, Project Assistant  
Steven Baker, City Manager  
Agenda title: Approve Financing for the Yreka Garden Club's Miner Street Grant Program Application  
Meeting date: April 17, 2014

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Discussion:

The City received an application for the Miner Street Grant Program's Community Project Grant Program from the Yreka Garden Club. This project will make a number of improvements to the area/island around the Miner Statue/Yreka sign that is located at the central Yreka I-5 exit.

The project would be done in two phases. The first phase being a City installed water service, and the second phase being landscape improvements/construction of a planter around the statue, which would be done by the Yreka Garden Club. See attached for more information.

Fiscal Impact:

Approval of the application would require reimbursement of up to \$2,760 for the Yreka Garden Club's portion of the project, and expenditure of an estimated \$6,242.12 for the City portion of the project.

Recommendation:

That the Council approve financing for the Yreka Garden Club's Miner Street Grant Program application.

Approved by: \_\_\_\_\_

Steven Baker, City Manager

## Yreka Garden Club Miner Street Grant Project Summary

The Yreka Garden Club has proposed a two phase project to improve the area around the Miner Statue at the Central Yreka exit, as part of the Miner Street Grant Program.



Location



Planter Box Example

### Phase 1 - City:

The Maintenance Division would install a new water service line to the island with the Miner Statue. The water service would allow for automatic watering of the flowers around the miner statue.

### Phase 2 – Yreka Garden Club:

The Garden Club is proposing to finish the project by improving/constructing an upgraded planter. The steps included in this phase are:

- Enlarging the planter area by excavating some of the asphalt and disposing of it.
- Removing the bollards (polls installed in front of the statue).
- Constructing a planter (example would be the current planters near the adjacent gas station).
- Filling the planter with topsoil.
- Installing a watering system
- Planting flowers and other plants



City of Yreka Historic Downtown Community Projects Grant Program

Final Application (Please Attach to Initial Application)

Applicant Name: The Yreka Garden Club - club contact - Celia Baldersee  
Address/Property to be improved: The gold miner statue area @ the miner St entrance  
Estimated days/months for project completion: 30 days  
Proposed Budget: \$ 2,760

Please include the following attached to this application, if applicable: a) rendering or sketch of proposed project; b) architectural plans; c) sign plans; d) awning design; e) bids for contracted work; f) a detailed description of the project g) color and materials samples for paint, planters, signs, etc.

Total Estimated Cost: \$ 2,760

Signed: \_\_\_\_\_

Property Owner(s) Signature(s) – if applicable

Date: \_\_\_\_\_

Signed: Celia Baldersee

Applicant(s) Signature(s)

Date: 4-8-14



City of Yreka Historic Downtown Community Projects Grant Program

Initial Application

1. Project Location

Address or Property to be improved: The gold miner statue area on Miner St.

Assessor Parcel Number(s), if applicable: \_\_\_\_\_

Name of Business(es) or organization(s) in project: The Yreka Garden Club

2. Applicant Information

Name(s): Yreka Garden Club - Treasurer/<sup>Club</sup> Contact Celia Baldersee

Address: 616 French St. Yreka

Phone: 530-598-7135

Name of Property Owner(s): City of Yreka Phone: \_\_\_\_\_

3. Description of proposed project:

Build a brick planter around the gold miner statue. Put in a watering and lighting system. Fill with good soil and plants.

- The brickwork will match the gas station's brickwork in style and color
- Plantings - Mounding rock roses, low growing evergreen bushes, Daylilies - again mimicing the gas station's but with a pop of color from roses

4. Estimated total budget for project: \$ 2,760.

Signed: \_\_\_\_\_

Property Owner(s) Signature(s) - If applicable

Date: \_\_\_\_\_

Signed: Celia Baldersee

Applicant(s) Signature(s)

Date: 4-8-14

## Water Service Installation Estimate - City Phase

1	Maintenance Worker III – 3 days @ 30.60 per hour	\$ 734.40
2	Maintenance Worker II - 3 days @ 27.77 per hour	\$ 666.48
3	Maintenance Worker II - 2 days @ 27.77 per hour	\$ 444.32
4	Labor Overhead	\$ 273.64
5	5/8" meter w/ box and lid	\$ 327.02
6	Fittings	\$ 100.00
7	¾" Poly Pipe	\$ 100.00
8	Hot Tap	\$ 100.00
9	Backhoe – 4 hours @ \$38.83	\$ 155.32
10	Vac Truck - 4 hours @ 87.50 Hour	\$ 350.00
11	10 yarder – 4 hours @\$55.37 Hour	\$ 221.48
12	Roller - Rental from United	\$ 400.00
13	Hot Saw - 2 Hours @ 20.82	\$ 41.64
14	Asphalt truck – 6 Hours @ \$55.37	\$ 332.22
15	4 ton hot mix @ \$70.00	\$ 280.00
16	Base rock	\$ 40.00
17	Wacker and Vibraplate	\$ 40.00
18	Service truck- 24 hours @ 26.90	\$ 645.60
19	Caltrans encroachment permit	\$ 100.00
20	Yreka encroachment permit	\$ 100.00
21	Plumbing Permit (?)	\$ 40.00
22	RPP Backflow Device and above ground enclosure	\$ 350.00
23	Miscellaneous parts or equipment	\$ 400.00
	<b>Total</b>	<b>\$ 6,242.12</b>

## Landscape Improvements Estimate - Garden Club Phase

1	Excavation/Loading	\$ 320.00
2	Concrete - 2 Yards	\$ 300.00
3	Concrete Blocks - 4"X8"X16" - 90 Blocks	\$ 150.00
4	Mortar - 20 Bags	\$ 140.00
5	Red Brick (Used) - 750	\$ 640.00
6	Timer/Outlet	\$ 125.00
7	Mechanical Box - 2	\$ 80.00
8	Drip Line/Emitters	\$ 150.00
9	Lights/Wire	\$ 250.00
10	Valve/Drain Plug	\$ 50.00
11	Dump Fees	\$ 100.00
12	Photo Cell	\$ 125.00
13	Concrete Saw	\$ 80.00
14	Misc./Contingency	\$ 250.00
	<b>Total</b>	<b>\$ 2,760.00</b>

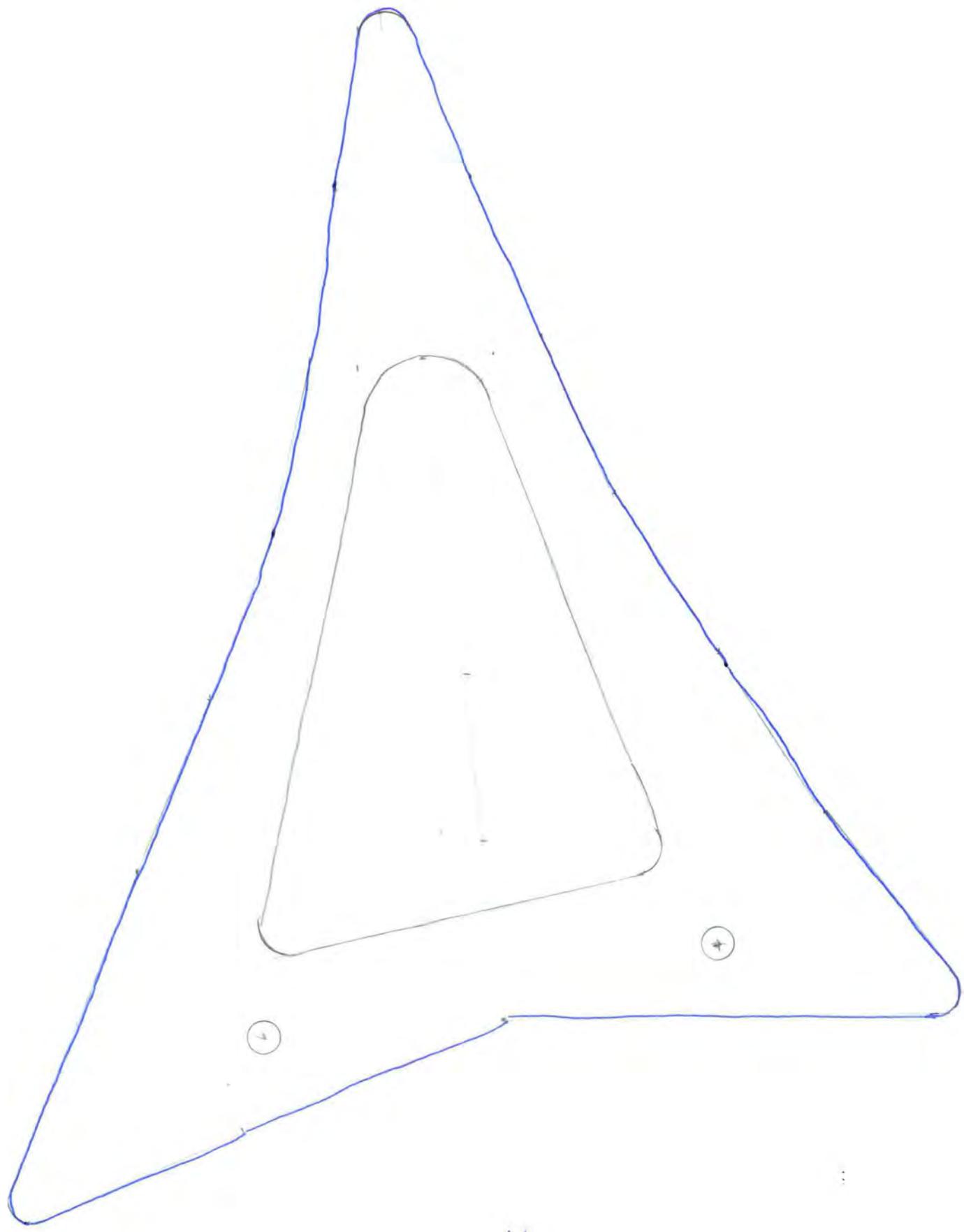
YUREKAI

TEXACO

ONE WAY



CENTRAL EXIT 1-5  
MILNER ISLAND





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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council  
Prepared by: Steve Neill, Director of Public Works *SN*  
Agenda title: ADOPT A RESOLUTION APPROVING CONSULTANT AGREEMENTS WITH FAR WEST ENGINEERING FOR THE DEVELOPMENT OF THE GEOGRAPHIC INFORMATION SYSTEM (GIS)  
Meeting date: April 17, 2014

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Discussion:

It is requested that the City Council authorizes a professional services agreement with Farr West Engineering to compile a variety of maps and data sources into a functional Geographic Information System (GIS) system. The GIS will enable the City to produce better information for staff and public inquiries. It is expected to result in a savings associated with infrastructure research, making repair and risk projections, and more efficient field work by the maintenance team.

The City's budget for this year (FY 13/14) includes goals to develop the GIS as a basis for a future asset management system. Past practice, i.e. relying on paper-based systems, is cumbersome and time-consuming. For example, a simple water shutdown currently requires reviewing wall maps at the Service Center, paper plans at City Hall, and consulting the maintenance team about their institutional knowledge before locating the necessary valves and notifying affected customers. This is frustrating under normal circumstances and significantly affects response time and City effectiveness in emergencies.

Several years ago the City invested in a financial system (Springbrook) to improve the efficiency of its fiscal processes. The ledgers show how much was spent, but expenditures alone do not identify what work was completed. The financials used in conjunction with an asset management system can identify what work has been done, when it was completed, make projections about future costs, repair schedules, and upcoming major work, as well as inform other location-based analyses. The necessary information is collected in a GIS database underlying an asset management system. Ultimately, GIS-based asset management system enables efficient scheduling of work tasks, detailed tracking of completed work, an effective "institutional memory", and improvement of the accuracy and level of detail available for a variety of purposes.

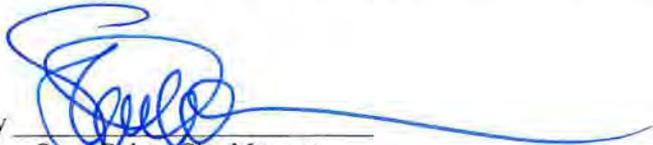
Last fall, a team of Public Works staff developed a Request for Proposals, solicited proposals, and conducted evaluations of the eleven firms who proposed to assist the City with this project. Staff recommends Farr West Engineering for Phase 1 of the GIS system. Phase 1 of the GIS development will take approximately 10 months to complete. It will translate many City maps and other records into spatially accurate maps, improve staff access to the data, and facilitate long-term electronic record storage.

Fiscal Impact: The Agreement with Farr West Engineering is not to exceed \$127,600. These professional consultant services will be paid from the GIS budget which is funded by the water and wastewater enterprise funds (40% each) and the streets and storm drain funds (10% each).

Recommendation and Requested Action: Adopt a Resolution approving Consultant Agreements with Farr West Engineering for the development of the geographic information system (GIS).

*Attachments*

Approved by

  
Steve Baker, City Manager

<b>Consultant</b>	<b>Professional Services</b>	<b>Estimated Cost (as of 4/2014)</b>
Farr West Engineering	Project initiation meetings, data collection, needs analysis, and project management	\$ 20,800
	Water system database design and development	26,000
	Wastewater system database design and development	19,400
	Street system database design and development	36,300
	Field data collection and processing (i.e. to fill in any gaps)	15,700
	Map book production, edits, and staff training	9,400
	<b>Not to Exceed TOTAL</b>	<b>\$ 127,600</b>

Resolution No: 2014 - \_\_\_\_

RESOLUTION OF THE CITY OF YREKA APPROVING A CONSULTANT AGREEMENT WITH FARR WEST ENGINEERING FOR THE DEVELOPMENT OF THE GEOGRAPHIC INFORMATION SYSTEM

WHEREAS, the City is a municipal corporation with the legal authority to enter into contracts and agreements in the State of California; and

WHEREAS, the City conducted procurement procedures that included issuing Requests for Proposals to solicit professional services assistance to complete the development of the Geographic Information Systems project; and

WHEREAS, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) approving consultant agreements is an action exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Professional Services Agreement with Farr West Engineering in the amount of \$127, 600 is approved

Section 3. The City Manager, the City Clerk, and all other proper officers and officials of the City are authorized to execute agreements, other documents and certificates, negotiate changes, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 4. The City Manager, the City Clerk, and all other proper officers and officials of the City are authorized to negotiate and execute agreement amendments which may be necessary up to a total of 10% of the initial contract without additional Council approval.

Section 5. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence

phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 6. This resolution shall take effect immediately upon its passage.

Passed and adopted on April 17, 2014, by the following vote:

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
David Simmen,  
Mayor of the City of Yreka

Attest: \_\_\_\_\_  
Elizabeth Casson, City Clerk

THE UNDERSIGNED CERTIFIES THAT THIS A TRUE AND CORRECT COPY OF  
RESOLUTION NO. 2014-\_\_\_\_\_ AS ADOPTED BY THE CITY COUNCIL  
AT ITS MEETING HELD APRIL 17, 2014.

\_\_\_\_\_  
Elizabeth Casson, City Clerk



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

---

To: Yreka City Council  
Prepared by: Steve Neill, Director of Public Works *SN*  
Agenda title: ADOPT A RESOLUTION APPROVING CONSULTANT AGREEMENT WITH BRAY AND ASSOCIATES CIVIL ENGINEERS AND LAND SURVEYORS FOR THE ENGINEERING OF THE FOOHILL DRIVE REHABILITATION PROJECT.  
Meeting date: April 17, 2014

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Discussion:

It is requested that the City Council approve a professional services agreement with Bray and Associates for the engineering services needed to design the Foothill Drive Rehabilitation project.

The State Transportation Improvement Program (STIP) has \$60,000 programmed for Plans, Specifications, and Estimates (PSE) on the City's Foothill Drive project. Funds were allocated by the California Transportation Commission (CTC) on August 6, 2013. Staff anticipates transferring a portion of \$2 million programmed for Construction to the PSE phase after funds for construction are allocated by the CTC. The Construction allocation is expected to be requested in August or September, and the City will then have six months to advertise for bids and award the construction contract. A portion of Bray's engineering services directly supporting construction will be reimbursed by the Construction allocation.

Public Works advertised a Request for Proposals for engineering services in October 2013 and evaluated the qualifications of the interested firms in accordance with State law and the Caltrans STIP guidelines. A short list of final candidates was interviewed, and a detailed scope and cost has been negotiated with the most qualified firm, Bray and Associates.

Fiscal Impact:

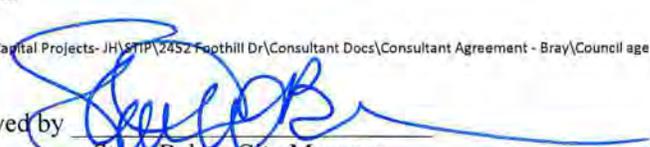
The Agreement with Bray and Associates Civil Engineers and Land Surveyors is not to exceed \$66,000. These services will be reimbursed by a \$60,000 allocation of STIP funds for Plans, Specifications, and Estimates (PSE), and \$10,000 for engineering services during construction is anticipated to be reimbursed from the \$2,000,000 construction allocation. In order to pay for staff costs on this project, staff will request an administrative transfer of a portion of the programmed Construction funds to the PSE phase after funds are allocated by the CTC this fall.

Recommendation and Requested Action:

Adopt a Resolution approving Consultant Agreement with Bray and Associates Civil Engineers and Land Surveyors for the engineering of the Foothill Drive Rehabilitation Project.

*Attachments*

S:\Steve Neill\Capital Projects-JH\STIP\2452 Foothill Dr\Consultant Docs\Consultant Agreement - Bray\Council agenda Memo and Reso approve Consultant Agreements. Foothill. 4-7-2014.doc

Approved by   
Steve Baker, City Manager

Resolution No: 2014 - \_\_\_\_

RESOLUTION OF THE CITY OF YREKA APPROVING A CONSULTANT AGREEMENT WITH BRAY AND ASSOCIATES CIVIL ENGINEERS AND LAND SURVEYORS FOR THE ENGINEERING OF THE FOOTHILL DRIVE REHABILITATION PROJECT.

WHEREAS, the California Transportation Commission of the State of California has programmed and allocated funds for the Foothill Drive Rehabilitation Project, PPNO 2452, from the State Transportation Improvement Program (STIP); and

WHEREAS, the City of Yreka is a municipal corporation with the legal authority to enter into contracts and agreements in the State of California; and

WHEREAS, the City has prepared a Project Study Report for Foothill Drive Rehabilitation Project, PPNO 2452, that was approved by the Director of Public Works/City Engineer in 2007; and

WHEREAS, the City conducted procurement procedures in accordance with Caltrans policy to solicit qualified professional services to prepare the plans, specifications, and estimates for the Foothill Drive Rehabilitation Project; and

WHEREAS, after completing an environmental review in accordance with the California Environmental Quality Act, the project was determined to be categorically exempt as a maintenance activity on existing streets and a CEQA Notice of Exemption was initially filed with the Siskiyou County Clerk on February 29, 2008 and updated Notice of Exemption was filed with the Siskiyou County Clerk on April 15, 2013.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Professional Services Agreement with Bray and Associates Civil Engineers and Land Surveyors in the amount of \$66,000 is approved.

Section 3. The City Manager, the City Clerk, and all other proper officers and officials of the City are authorized to execute agreements, other documents and certificates, negotiate changes, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 4. The City Manager, the City Clerk, and all other proper officers and officials of the City are authorized to negotiate and execute agreement amendments which may be necessary up to a total of 10% of the initial contract without additional Council approval.

Section 5. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 6. This resolution shall take effect immediately upon its passage.

Passed and adopted on April 17, 2014, by the following vote:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
David Simmen,  
Mayor of the City of Yreka

Attest: \_\_\_\_\_  
Elizabeth Casson, City Clerk

THE UNDERSIGNED CERTIFIES THAT THIS A TRUE AND CORRECT COPY OF  
RESOLUTION NO. 2014-\_\_\_\_\_ AS ADOPTED BY THE CITY COUNCIL AT ITS  
MEETING HELD APRIL 17, 2014.

\_\_\_\_\_  
Elizabeth Casson, City Clerk



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director, Steve Baker, City Manager

Agenda title: Approval of the Closure of City Hall to the public every Friday during the summer beginning Friday, May 30, 2014 through Friday, September 5, 2014.

Meeting date: April 17, 2014

Discussion:

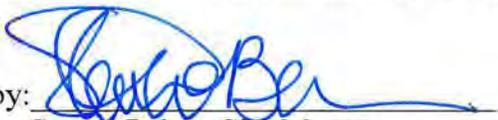
Staff is recommending closure of City Hall for public access on Fridays through the summer. City Hall management staff has been reduced from seven full-time employees over the summer to a staff of three managers and one upcoming vacancy. Staff have absorbed the workload that has been redistributed from the staffing reductions, but many projects are falling behind. Staff have been looking at ways to improve workflow, and address the backlog to improve efficiency, documentation and response periods, however, the list of backlogged projects is growing, and staff's ability to complete the projects in a timely manner is diminished.

Administrative support staff is feeling the added responsibility and has stepped up where needed, but are also at capacity. At present, staff members are less able to take vacation, primarily due to the inability to cover the floor or key operating areas, which again creates a larger backlog, and increases employee frustration and/or dissatisfaction.

In interviewing staff for potential solutions to address part of these concerns, the comment to address the disruption of the workday in delivery of project time to complete tasks for coverage comes up again and again. Allocating time to meet with office staff for training and development is not possible as the phones, and counter coverage provides an almost constant disruption. There is little time now to evaluate, assess, inspect, complete and perform more efficiencies as the flow cycle is working each day to meet deadlines or addressing urgent issues.

City Hall staff is recommending consideration of this proposal on a trial basis. Friday closure would begin May 30, 2014 and continue until September 5, 2014. Continued closure on Fridays would be evaluated for whether it meets resident needs, and balances staffing levels.

Fridays are generally the slowest traffic days at City Hall for counter service, and staff believes that closing on this day would offer the least disruption of customer access. Administrative staff would be onsite to respond to water main breaks that involve shut off notification, and other emergencies. Interdepartmental communications would continue, and the Public Works maintenance team would continue their normal schedule, but would have the opportunity to participate with being closed to the public for phone calls. City Hall staff would continue to monitor emails, and periodically monitor messages for emergencies and other urgent needs.

Approved by:   
Steven Baker, City Manager

The City has had closure days on Fridays before, when furloughs were implemented. The furloughs also allowed staff the ability to use compensated absences (e.g. vacation time) in lieu of unpaid hours.

Customers would not be subject to turn off on Thursdays, but only Monday through Wednesday. Credit card payments are anticipated to be available online, by phone and the counter in that same time period. This will give the customer another way to access City Hall on a closure day to check their account information and or make a payment.

Alternatives may include:

- Additional staffing (more time would be needed for training additional staff)
- Reduced staff hours at the counter (does not meet the coverage issue for vacations)
- Different day of the week closed to the public (Fridays generally have the lowest call and counter volume).

Fiscal Impact: The fiscal impact is expected to be cost neutral, and may prevent overtime or additional staffing during the requested period.

Recommendation:

Approval of the Closure of City Hall to the public every Friday during the summer beginning Friday, May 30, 2014 through Friday, September 5, 2014.