

YREKA CITY COUNCIL
AGENDA

March 6, 2014 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held February 20, 2014.
 - b. Approval/ratification of payments issued from February 21 through March 6, 2014.
2. Discussion/Possible Action – Adopt Resolution approving execution of Memorandum of Understanding signed by the Yreka City Employees Association.
3. Discussion/Possible Action – Approve Agreement for Services between the City of Yreka and Springbrook for Web-Based Payment Inquiry and Processing and Authorize the City Manager to execute the necessary agreements for Web-based payments.
4. Discussion/Possible Action – Approval of appointments to the Yreka Volunteer Fire Department:
 - a. Kenneth Burnside
 - b. Jennifer Johnson
5. Discussion/Possible Action – Fire Department Apparatus Purchase and Financing:
 - a. Approve the proposal to prepay the 6/1/2007 10-year Sovereign Bank Fire Apparatus Lease Agreement with the City of Yreka.
 - b. - Staff Report on Financing on Fire Apparatus.
- Staff Report on Acquisition of Fire Apparatus.
Adopt Resolution authorizing acquisition of equipment and execution of all necessary documents for acquiring and financing of equipment for the Yreka Volunteer Fire Department.

6. Discussion/Possible Action - Acceptance of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of January 2014.
7. City Manager Report
 - a. Report – Greenhorn Park Beginner Trail
 - b. Review of 2013-2014 Fiscal Year Goals

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: 1400 Fairlane Road, Yreka, CA
Third Party Negotiator: Todd Whipple and Stacey R. Whipple Trust
City Negotiators: City Manager and Chief of Police
Under Negotiation: Possible acquisition including price, terms of payment, or both.

2. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON FEBRUARY 20, 2014

On the 20th day of February 2014, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held February 6, 2014.
- b. Approval/ratification of payments issued from February 7 through February 20, 2014.

Following Council discussion, Councilmember Mercier moved to approve the items on the consent calendar as submitted.

Councilmember McNeil seconded the motion, and upon roll call, the following voted YEA: Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Resolution approving requests associated with the Special Event of Scott Valley Bank known as the Annual Scott Valley Bank Summer Concerts in the Park.

Ronda Gubetta, Branch Services Manager for the Yreka Branch of Scott Valley Bank addressed the Council regarding the concert series, stating that there are five concerts scheduled for Miner Street Park in Yreka and two scheduled for Hoy Park in Lake Shastina.

Councilmember Bicego arrived at 6:34 p.m. and took his set at the Council Table.

Following Council discussion, Councilmember Foster moved to adopt the Resolution as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of December 2013.

City Manager Baker provided the Council with a mid-year Budget status update.

Following Council discussion, Councilmember McNeil moved to approve the Treasurer's Reports as submitted.

Councilmember Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Real Property Negotiator (Government Code Section 54956.8)
 - Property: 1400 Fairlane Road, Yreka, CA
 - Third Party Negotiator: Todd Whipple and Stacey R. Whipple Trust
 - City Negotiators: City Manager and Chief of Police
 - Under Negotiation: Possible acquisition including price, terms of payment, or both

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)
 - Agency Negotiators: Steven Baker
 - Employee Organizations: Yreka City Employees Association.

3. Conference with Legal Counsel - Anticipated Litigation
 - Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported out that item number 3 was pulled from the closed session agenda and that no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

 David Simmen, Mayor
 Minutes approved by Council
 Motion March 6, 2014

 Elizabeth E. Casson, City Clerk

Accounts Payable
Manual Check Proof List

User: lysandra
Printed: 02/26/2014 - 3:54PM



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1297	SCOTT VALLEY BANK						
02/18/14	148.99	02/18/2014	BANK CHARGES 1/14	486	02/18/2014	01-030-0000-526-000	
Total for Check	148.99						
Total for 1297	148.99						
Total Checks:		148.99					

Accounts Payable

Manual Check Proof List

User: lysandra
Printed: 02/26/2014 - 3:53PM



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1029	BENEFIT & RISK MANAGEMENT						
				485	02/24/2014		
02/24/14	2,988.00	02/24/2014	SELF-INSURED DENTAL	02/24/14		90-110-0000-340-104	
Total for Check	2,988.00						
Total for 1029	2,988.00						
	<hr/> <hr/>						
Total Checks:	2,988.00						
	<hr/> <hr/>						

2

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 02/27/2014 - 12:47PM
 Batch: 00008.02.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 2054	MATT BRAY			Check Sequence: 1	ACH Enabled: False
02/27/14	REIMBURSE EXPENSES	75.22	02/27/2014	80-550-0000-416-000	
02/27/14	REIMBURSE EXPENSES	17.96	02/27/2014	80-550-0000-416-000	
02/27/14	REIMBURSE EXPENSES	2.14	02/27/2014	80-550-0000-416-000	
	Check Total:	95.32			
Vendor: 1400	MADRONE HOSPICE			Check Sequence: 2	ACH Enabled: False
02/27/14	FEBRUARY 2014	5,343.75	02/27/2014	01-090-0000-560-004	
	Check Total:	5,343.75			
Vendor: 1904	TIM SHAW			Check Sequence: 3	ACH Enabled: False
TRNG 3/6-8	TRNG 3/6-8 SALEM	40.00	02/27/2014	01-350-0000-512-000	
TRNG 3/6-8	TRNG 3/6-8 SALEM	40.00	02/27/2014	01-210-0000-512-000	
	Check Total:	80.00			
	Total for Check Run:	5,519.07			
	Total of Number of Checks:	3			

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 02/27/2014 - 1:55PM
 Batch: 00009.02.2014



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1011	AMERICAN LINEN			Check Sequence: 1	ACH Enabled: False
LMED934419	INV LMED934419	42.28	03/07/2014	01-200-0000-526-000	
	Check Total:	42.28			
Vendor: 4301	AT&T CALNET 2			Check Sequence: 2	ACH Enabled: False
5113332	INV 5113332	23.98	03/07/2014	01-200-0000-517-000	
5141650	INV 5141650	17.15	03/07/2014	01-300-0000-517-000	
5141651	INV 5141651	17.08	03/07/2014	80-560-0000-517-000	
5141655	INV 5141655	32.09	03/07/2014	01-020-0000-517-000	
5142382	INV 5142382	17.08	03/07/2014	70-510-0000-517-000	
5142473	INV 5142473	117.88	03/07/2014	70-030-0000-517-006	
5142473	INV 5142473	117.87	03/07/2014	80-030-0000-517-006	
	Check Total:	343.13			
Vendor: 1646	BEARCAT MFG INC			Check Sequence: 3	ACH Enabled: False
38508	INV 38508	907.09	03/07/2014	01-350-0000-520-000	
	Check Total:	907.09			
Vendor: 1041	RON BLACK			Check Sequence: 4	ACH Enabled: False
03/07/14	MARCH 2014	682.00	03/07/2014	01-200-0000-521-004	
	Check Total:	682.00			
Vendor: 1087	LIZ BOWEN			Check Sequence: 5	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 02/22/14	100.00	03/07/2014	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 1043	BUDGE-MCHUGH			Check Sequence: 6	ACH Enabled: False
131824A	INV 131824A	771.47	03/07/2014	80-550-0000-420-003	

Handwritten initials/signature
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	771.47			
Vendor: 1225	C & K MARKETS #46			Check Sequence: 7	ACH Enabled: False
03/07/14	RFND GOOD FAITH DEPOSIT	788.00	03/07/2014	01-000-0000-914-001	
	Check Total:	788.00			
Vendor: 3643	CITY OF YREKA - WATER DEPT			Check Sequence: 8	ACH Enabled: False
13279 2/14	013279-000 2/14	6,071.78	03/07/2014	80-560-0000-518-003	
13280 2/14	013280-000 2/14	77.81	03/07/2014	01-370-0000-518-003	
16150 2/14	016150-000 2/14	178.00	03/07/2014	01-400-0000-518-003	
16165 2/14	016165-000 2/14	135.62	03/07/2014	01-400-0000-518-003	
17683 2/14	017683-000 2/14	88.48	03/07/2014	01-400-0000-518-003	
17694 2/14	017694-003 2/14	425.41	03/07/2014	01-420-0000-518-003	
17825 2/14	017825-000 2/14	47.40	03/07/2014	01-400-0000-518-003	
17826 2/14	017826-000 2/14	379.20	03/07/2014	01-400-0000-518-003	
17827 2/14	017827-000 2/14	421.20	03/07/2014	01-400-0000-518-003	
17949 2/14	017949-000 2/14	566.80	03/07/2014	01-400-0000-518-003	
17950 2/14	017950-000 2/14	126.40	03/07/2014	01-400-0000-518-003	
17951 2/14	017951-000 2/14	87.29	03/07/2014	01-400-0000-518-003	
17952 2/14	017952-000 2/14	88.48	03/07/2014	01-400-0000-518-003	
17963 2/14	017963-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
18636 2/14	018636-000 2/14	627.49	03/07/2014	01-400-0000-518-003	
19244 2/14	019244-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
19317 2/14	019317-000 2/14	6.89	03/07/2014	01-090-0000-518-003	
5406 2/14	005406-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
5407 2/14	005407-000 2/14	87.48	03/07/2014	01-400-0000-518-003	
6136 2/14	006136-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
6327 2/14	006327-000 2/14	92.11	03/07/2014	01-200-0000-518-003	
6404 2/14	006404-000 2/14	535.12	03/07/2014	01-210-0000-518-003	
6420 2/14	006420-000 2/14	81.28	03/07/2014	01-210-0000-518-003	
6427 2/14	006427-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
6529 2/14	006529-000 2/14	41.08	03/07/2014	01-400-0000-518-003	
6531 2/14	006531-000 2/14	31.60	03/07/2014	01-400-0000-518-003	
7488 2/14	007488-000 2/14	96.27	03/07/2014	01-020-0000-518-003	
7599 2/14	007599-000 2/14	6.21	03/07/2014	01-400-0000-518-003	
7603 2/14	007603-000 2/14	88.48	03/07/2014	01-400-0000-518-003	
9919 2/14	009919-000 2/14	126.40	03/07/2014	01-400-0000-518-003	
9919-001 2/14	009919-001 2/14	77.81	03/07/2014	01-400-0000-518-003	
	Check Total:	10,750.09			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1098	DELL MARKETING LP			Check Sequence: 9	ACH Enabled: False
XJC1F6WK5	INV XJC1F6WK5	1,108.63	03/07/2014	10-050-0000-450-000	
XJC5X4935	INV XJC5X4935	1,108.63	03/07/2014	10-050-0000-450-000	
	Check Total:	2,217.26			
Vendor: 1123	FEDEX			Check Sequence: 10	ACH Enabled: False
2301-6199-2	INV 2301-6199-2	24.00	03/07/2014	81-550-3024-425-000	
	Check Total:	24.00			
Vendor: 1916	G & G HARDWARE (POLICE)			Check Sequence: 11	ACH Enabled: False
165634	INV 165634	18.26	03/07/2014	01-230-0000-416-000	
	Check Total:	18.26			
Vendor: 1915	G & G HARDWARE (VEHICLE MAINT)			Check Sequence: 12	ACH Enabled: False
165915	INV 165915	18.67	03/07/2014	01-350-0000-521-000	
166499	INV 166499	36.53	03/07/2014	01-350-0000-520-000	
	Check Total:	55.20			
Vendor: 2142	DOHN HENION			Check Sequence: 13	ACH Enabled: False
03/07/14	MARCH 2014 (1)	1,250.00	03/07/2014	01-040-0000-525-001	
	Check Total:	1,250.00			
Vendor: 1167	CLIFF KETTLE			Check Sequence: 14	ACH Enabled: False
7098	INV 7098	27.57	03/07/2014	01-200-0000-516-000	
	Check Total:	27.57			
Vendor: 1400	MADRONE HOSPICE			Check Sequence: 15	ACH Enabled: False
03/07/14	MARCH 2014	5,343.75	03/07/2014	01-090-0000-560-004	
	Check Total:	5,343.75			
Vendor: 1203	MCMaster-CARR			Check Sequence: 16	ACH Enabled: False
74465890	INV 74465890	413.28	03/07/2014	80-560-0000-420-003	
74520985	INV 74520985	16.95	03/07/2014	80-560-0000-420-003	
	Check Total:	430.23			
Vendor: 1517	NORTHERN CREDIT SERVICE			Check Sequence: 17	ACH Enabled: False
ACCT 19016-000	ARTECHE, GREGORY	547.86	03/07/2014	01-000-0000-914-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	547.86			
Vendor: 22019	OFFICE DEPOT			Check Sequence: 18	ACH Enabled: False
700300416001	INV 700300416001	77.39	03/07/2014	01-300-0000-515-000	
700300416001	INV 700300416001	9.55	03/07/2014	01-060-0000-515-000	
700300416001	INV 700300416001	13.53	03/07/2014	01-020-0000-515-000	
	Check Total:	100.47			
Vendor: 1253	PERFECTION CLEANING INC			Check Sequence: 19	ACH Enabled: False
03/07/14	FEBRUARY 2014	185.00	03/07/2014	01-080-0000-526-001	
03/07/14	FEBRUARY 2014	680.00	03/07/2014	01-200-0000-526-001	
03/07/14	FEBRUARY 2014	300.00	03/07/2014	01-400-0000-426-003	
	Check Total:	1,165.00			
Vendor: 1515	RED SCARF SOCIETY			Check Sequence: 20	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 02/23/14	100.00	03/07/2014	01-470-0000-543-000	
	Check Total:	100.00			
Vendor: 1211	ROCKWELL ENGINEERING & EQUIPMENT			Check Sequence: 21	ACH Enabled: False
13887	INV 13887	2,093.03	03/07/2014	80-560-0000-420-001	
	Check Total:	2,093.03			
Vendor: 1283	SC ECONOMIC DEVELOPMENT COUNCIL			Check Sequence: 22	ACH Enabled: False
03/07/14	MARCH 2014	3,333.33	03/07/2014	01-090-0000-560-001	
	Check Total:	3,333.33			
Vendor: 1729	LINDA SCHAMEL			Check Sequence: 23	ACH Enabled: False
02/20/14	INV 02/20/14	90.00	03/07/2014	01-210-0000-525-000	
	Check Total:	90.00			
Vendor: 1653	SEVENTH DAY ADVENTIST			Check Sequence: 24	ACH Enabled: False
RFND CANCEL	RFND CANCEL 03/07/14	305.00	03/07/2014	01-470-0000-870-000	
	Check Total:	305.00			
Vendor: 19102	SISKIYOU DISTRIBUTING			Check Sequence: 25	ACH Enabled: False
325564	INV 325564	49.40	03/07/2014	70-510-0000-416-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	49.40			
Vendor: 1222	SISKIYOU WATER USERS			Check Sequence: 26	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 02/05/14	100.00	03/07/2014	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 22015	SUBURBAN PROPANE			Check Sequence: 27	ACH Enabled: False
002022 2/14	1638-002022 2/14	3,549.27	03/07/2014	01-210-0000-518-002	
002535 2/14	1638-002535 2/14	827.63	03/07/2014	01-020-0000-518-002	
002543 2/14	1638-002543 2/14	4,266.58	03/07/2014	01-470-0000-518-002	
002551 2/14	1638-002551 2/14	2,961.82	03/07/2014	01-480-0000-518-002	
010421 2/14	1638-010421 2/14	1,236.78	03/07/2014	01-210-0000-518-002	
	Check Total:	12,842.08			
Vendor: 21027	UNITED PARCEL SERVICE			Check Sequence: 28	ACH Enabled: False
61E73V074	INV 61E73V074	26.07	03/07/2014	81-550-3024-425-000	
61E73V074	INV 61E73V074	26.31	03/07/2014	01-030-0000-515-000	
61E73V084	INV 61E73V084	16.45	03/07/2014	81-560-3024-425-000	
61E73V084	INV 61E73V084	46.33	03/07/2014	81-550-3024-425-000	
84V993084	INV 84V993084	5.65	03/07/2014	80-550-0000-416-010	
84V993084	INV 84V993084	21.17	03/07/2014	80-560-0000-420-001	
	Check Total:	141.98			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 29	ACH Enabled: False
007671	INV 007671	47.88	03/07/2014	01-200-0000-516-000	
	Check Total:	47.88			
Vendor: 1374	YREKA CHAMBER OF COMMERCE			Check Sequence: 30	ACH Enabled: False
03/07/14	MARCH 2014	4,275.00	03/07/2014	01-090-0000-560-000	
	Check Total:	4,275.00			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 31	ACH Enabled: False
005821 2/14	ACCT 005821 2/14	73.00	03/07/2014	01-210-0000-518-004	
024631 2/14	ACCT 024631 2/14	93.00	03/07/2014	01-200-0000-518-004	
054217 2/14	ACCT 054217 2/14	120.00	03/07/2014	01-480-0000-518-004	
	Check Total:	286.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	49,227.36			
	Total of Number of Checks:	31			



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director and Steve Baker, City Manager

Agenda title: Requested action – Adopt a Resolution of the City Council of the City of Yreka approving execution of the Memoranda of Understanding signed by the Yreka City Employees Association.

Meeting date: March 6, 2014

Discussion:

Staff has been negotiating with the Yreka City Employees Association to reach a Memorandum of Understanding. The agreement would help address the City's pension obligations by having the employees pick up the employees' share of the pension contributions of 7% in exchange for a 7% salary increase. The City has picked up the employee share of the pension based on negotiations long ago.

The agreement also changes the cap on health care contributions by the city, increasing them \$20, \$40 and \$60 for single, two-party and family, respectively. There is also a one-time payment in March 2014 of \$2,400 per member. The one-time payment keeps the on-going salary expenditures lower. The wage increase for pension contribution pickup is effective January 1, 2014, with the first full payroll cycle in 2014. Pension and health care contribution adjustments will be processed retroactively.

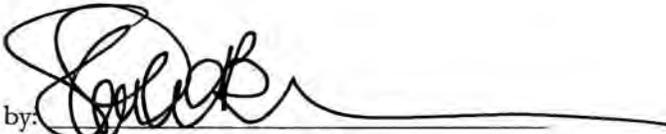
In addition, the MOU clears up some antiquated provisions (mostly various reopeners from the years) and has updates to reflect current law and practices.

Staff recommends approval.

Fiscal Impact: The fiscal impact is estimated to be approximately \$24,822 on an annual basis and \$38,400 in one time (non-recurring) costs.

Recommendation:

That the Council Adopt A Resolution of the City Council of the City of Yreka approving execution of the Memoranda of Understanding signed by the Yreka Management Unit.

Approved by: 

Steven Baker, City Manager

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
APPROVING EXECUTION OF MEMORANDUM OF UNDERSTANDING
SIGNED BY THE YREKA CITY EMPLOYEES ASSOCIATION**

WHEREAS, the City Council of the City of Yreka, a municipal corporation, pursuant to California Government Code Section 3500, et seq., enacted an Employer-Employee Relations policy with its adoption of Resolution No. 1436 on April 16, 1978; and,

WHEREAS, the City Manager and representatives for Yreka City Employees Association have met and conferred in good faith; and,

WHEREAS, these parties have reached agreement as of February 25, 2014, on matters relating to the employment conditions of said employees as reflected by the written Memorandum of Understanding and;

WHEREAS, this Council finds that the provisions and agreements contained in the Memorandum of Understanding are fair and proper and in the best interests of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Memorandum of Understanding is hereby approved and the City Manager or designee is hereby authorized and directed to execute said document, with such changes, insertions and omissions as may be approved by the City Manager, and the City Clerk or such Clerk's designee is hereby authorized and directed to affix the City's seal to said document and to attest thereto.

Section 3. The City Manager, the Finance Director, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 4. It is further resolved, If any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless

of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 5. This resolution shall take effect immediately upon its passage.

Passed and adopted this 6th day of March, 2014, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen
Mayor

Attest:_____
City Clerk

approving mgmt mou dated 1_17_14

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

CITY OF YREKA

AND THE

YREKA CITY EMPLOYEES
ASSOCIATION

For the Period January 1, 2014 to December 31, 2014

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Article 1
General Provisions

1.1 **Parties to the Memorandum**

This Memorandum of Understanding is made and entered into effective the 1st day of January 2014, by and between the City of Yreka and the Yreka City Employees' Association, hereinafter "City" and "Association" respectively. The Association is the recognized employees' organization for the classifications of City employees hereinafter identified. Upon adoption by the City Council this Memorandum will become binding between the City of Yreka and the Yreka City Employees' Association and its members.

1.2 **Validity of Memorandum:**

The parties have met and conferred in good faith through their designated representatives concerning matters set forth in Government Code Section 3504 and have reached agreement thereon as set forth below.

1.3 **Recognition:**

The Yreka City Council hereby recognizes the Yreka City Employees' Association, hereinafter referred to as Association, as the representative for the bargaining unit consisting of the following classifications:

- Account Clerk I & II
- Maintenance Worker I, II, and III -Parks
- Maintenance Worker I, II, and III
- Maintenance Lead Person
- Maintenance Specialist-Traffic Safety
- Maintenance Worker II – Building Maintenance
- Maintenance Worker II – Meter Reader
- Facilities Maintenance Technician
- Mechanic
- Senior Mechanic
- Water Maintenance Worker I, II, and III
- Wastewater Maintenance Worker I, II, and III
- Wastewater Maintenance III w/water certificate
- Wastewater/Water Maintenance Worker II and III

The parties agree that recognition extends to all regular City Council allocated (i.e., approved) positions, whether full-time or regular part-time, in the classes listed above. This shall include any new miscellaneous job classes (as distinguished from police, management and confidential job classes) approved by the City Council during the term of this Agreement.

“Regular City Council allocated position” is defined to mean those positions approved by the City Council and subject to the provisions of the City’s Personnel rules, policies, resolutions, and/or ordinances and this Memorandum of Understanding. No person employed by the City in

“Temporary/Extra Help” status, in an Association-represented classification, shall be subject to the provisions of this MOU or eligible to the benefits provided therein.

As used in this agreement the following terms are defined as follows:

Regular Full-Time Position: A position in which an employee works a continuing, year-round work schedule generally based upon a 40 hour work period.

Regular Part-Time Position: A position in which an employee is working a continuing, year-round work period of fewer hours than the established work period which is generally based upon 40 hours per work period, but greater than an average of 30 hours per week. This does not include temporary/seasonal workers under 960 hours per fiscal year.

1.4 Effective Date and Term:

A. This Memorandum of Understanding shall take effect as of January 1, 2014, except as otherwise provided herein, and shall remain in full force and effect through December 31, 2014. This Memorandum of Understanding shall only become effective with approval of the City Council of the City of Yreka and the Yreka City Employees’ Association.

B. Term of this Agreement shall be for one (1) year from January 1, 2014, through and including December 31, 2014

1.5 Effect of Memorandum:

During the term of this Memorandum, the provisions hereof shall govern the wages, hours, benefits, and working conditions of employees with the represented unit covered by the Memorandum, including as otherwise provided in City personnel rules and regulations, resolutions, and ordinances wherein this Memorandum is silent. The Employee Personnel System and the Personnel Rules and Regulations are on file in the City Manager’s Office at City Hall. Nothing herein shall be construed to limit the authority by the City to change or modify the Employee Personnel System or Personnel Rules and Regulations, subject, however, to the City’s obligation to meet and confer with the Association

Should the City propose to change a negotiable condition of employment that is not specifically included in this Memorandum, during the term of this Memorandum, the City agrees to notify the Association of its proposed change and to meet and confer with the Association regarding the proposed change if requested to by the Association. In the event of any conflict between a specific provision of this Memorandum of Understanding and a written rule, resolution, regulation or ordinance of the City, including but not limited to the Employee Personnel System and the Personnel Rules and Regulations and Resolutions, the terms of this Memorandum of Understanding shall prevail and such conflict shall be resolved in favor of the specific provisions of the Memorandum of Understanding, unless otherwise mutually agreed to by the parties.

In connection with any meet and confer process not only contract negotiations, the

Employer Employee Relations Resolution (currently Resolution 1436) and the Meyers- Milas-Brown Act, Government Code 3500 – 3501 shall apply. During the term of the agreement it is the intent of the City to meet and confer over the language of the job class structure and description and Employer Employee Relations Resolution.

1.6 **Employee Rights:**

A. Employees of the City shall have the right to form, join, and participate in the activities of an employee organization of their own choosing for the purpose of representation on matters of employer-employee relations, including but not limited to wages, hours, and other terms and conditions of employment. Pursuant to California Government Code Section 3502, employees of the City also have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the City.

B. Neither the City nor the Association shall impose or threaten to impose reprisals on employees, to discriminate or threaten to discriminate against employees or otherwise interfere with, restrain, or coerce employees because of the exercise of these rights.

1.7 **Deduction of Union Dues:**

Upon execution of an authorization from the employee on a form approved by the City and the Association, the City will deduct from the employee's check the then-current dues for the Association and provide the Association's Treasurer the proceeds of such deduction monthly, along with a list of those employees having dues deducted. The Treasurer shall promptly forward to the City's payroll department any change in the dues rate to be deducted.

1.8 **City Rights:**

The City retains the exclusive right, subject to and in accordance with applicable laws, regulations and the provisions of this Memorandum, (a) to direct employees in the performance of their duties; (b) to hire, promote, transfer and assign employees; (c) to classify employees in accordance with applicable ordinance and resolution provisions; (d) to discipline employees in accordance with applicable rules; (e) to dismiss employees because of lack of work, funds, or for other reasonable cause; (f) to determine the mission of its departments, its budgets, its organization, the number of employees, and the number, types, classifications and grades of positions of employees assigned to an organization unit, work project, shift or tour of duty, and the methods and technology of performing the work; and (g) to take whatever action that may be necessary and appropriate to carry out its mission in emergency situations.

1.9 **Non Discrimination Clause:**

As may be required by State or Federal Law, both City and Association agree not to discriminate against any employee because of legitimate union activity or affiliation, political belief, race, creed, color, religion, nationality, age, sex, sexual preference, physical condition or national origin.

1.10 **Requirement to Meet and Confer:**

Except in cases of emergency, the City shall give reasonable written notice to the Association when its members are affected by any ordinance, rule, resolution or regulation directly related to matters within the scope of representation proposed to be adopted by the City. City shall give the Association the opportunity to meet with the City. In cases of emergency when the City determines that an ordinance, rule, resolution or regulation must be adopted immediately, without prior written notice or meeting with the Association, the City shall provide Association the opportunity to meet at the earliest practical time following adoption of such ordinance, rule, resolution or regulation. The Association shall provide to City in writing, the names, addresses and telephone numbers of up to two persons to whom the City shall be required to give notice as required in this paragraph.

The City and/or its authorized representatives shall meet and confer in good faith regarding wages, hours and other terms and conditions of employment with representatives of the Association and shall consider fully such presentations as are made by the Association on behalf of its members prior to arriving at a determination of policy or course of action. City agrees to provide time off to three (3) members of the Association while attending meetings with the City during the meet and confer process.

“Meet and confer in good faith” means that a public agency, or such representatives as it may designate, and representatives of recognized employee organizations, shall have the mutual obligation personally to meet and confer promptly upon request by either party and continue for a reasonable period of time in order to exchange freely information, opinions, and proposals and to endeavor to reach agreement on matters within the scope of representation prior to the adoption by the public agency of its final budget for the ensuing year. The process should include adequate time for the resolution of impasses where specific procedures for such resolution are contained in local rule, regulation or ordinance, or when such procedures are utilized by mutual consent. The provisions of this section are intended to set forth the current requirements of the meet and confer process between the parties hereto and, to the extent State Law may be amended or modified after the execution of this agreement, such amendment or modifications of State Law shall be controlling as the parties hereto. If State Law rescinds the emergency provision that is referenced here, it will also be deleted from this article.

1.11 **Management Rights.** Except as otherwise provided in this agreement, the City retains all rights, powers, and authority exercised or held by it, including, but not limited to:

- a. Set standards of service;
- b. Determine the procedures and standards of selection for employment;
- c. Exercise complete control and discretion over its organization and the technology of performing its work;
- d. Maintain the efficiency of governmental operations;
- e. Determine the methods, means and personnel by which governmental operations are to be conducted;

- f. Determine days and hours of work;
- g. Determine Fair Labor Standards Act work periods.

1.12 **Grievance Procedure:**

1. A grievance is a dispute concerning the interpretation or application of any article or provision of this Memorandum of Understanding and the City's Personnel Rules approved by the City Council, Resolutions numbered 1151, 2371 and 2024 and the Employer-Employee Relations Resolution numbered 1436. This procedure shall not apply to any dispute for which there is another established resolution procedure.

2. A written grievance must set forth the Article or provision alleged to have been misinterpreted or misapplied; describe the circumstances of the alleged misapplication or misinterpretation; and specify the remedy sought. Any dispute between the parties as to the grievability of an issue or as to whether the requirements of this procedure have been met shall be presented to the Arbiter, after the grievance has proceeded through the appeal to the City Manager, as outlined below. The Arbiter shall rule on the dispute before proceeding with a hearing by the City Council.

3. A grievant is a regular employee who is personally affected by an act or omission that occurred no more than thirty calendar days prior to the initiation of the grievance procedure.

4. The procedure and sequence in filing and processing a grievance shall be as follows:

a. The employee and, if desired, his/her representative shall discuss the grievance with the employee's immediate supervisor before a written grievance may be filed.

b. If the grievance is not settled through this discussion, a written grievance may be filed with the employee's department head. A written grievance must be filed within thirty (30) calendar days from the time the employee or the Association becomes aware of the issue or incident giving rise to the problem. Upon receipt of a written grievance, the department head shall give the employee a written reply within **ten (10)** working days.

c. Should the employee not be satisfied with the answer received from his/her department head, he/she may, within **ten (10)** working days, file an appeal to the City Manager. The City Manager shall have **ten (10)** working days after receipt of the appeal to review the matter, investigate and provide a written answer to the appeal, explaining clearly his/her decision or proposed actions and reasons therefore. The City Manager may confer with the employee, employee representative, and appropriate supervisors in an attempt to bring about a harmonious solution.

d. If the employee is not satisfied with the decision of the City Manager, he/she may, within **ten (10)** working days after receipt of the written reply, file a request for an independent

arbiter to review the grievance. The arbiter is to be chosen by mutual agreement between the Association and the City. The arbiter, after hearing the case, will render an advisory decision to the Association and the City Council. The cost for the arbiter is to be split 50/50 between the Association and the City. Within three weeks of receipt of the advisory decision of the arbiter, the City Council shall hold a hearing to review the grievance and shall, within a reasonable time, render a written decision on the merits of the grievance.

e. The City and Association may mutually agree to waive steps 3a, 3b, and 3c and proceed directly to hearing by the arbiter when the issue is one over which the employee's supervisor, department head, and City Manager have no jurisdiction. The parties may also mutually agree to waive step 3d and take the appeal directly to the City Council.

5. All time limits may be extended upon mutual agreement of the parties.

6. In the event the department head or City Manager fails to respond as required pursuant to paragraph 3, the grievance shall proceed directly to the next step.

Article 2
Pay Provisions

2.1 **Salary:**

Salary ranges for the period of this Memorandum for each classification are as specified in Appendix A, attached to this Memorandum. These Salary Ranges reflect a 7% increase to members in exchange for the employees picking up the respective share of CalPERS contributions shown in Section 8.1 below. These Salary Ranges shall be effective January 1, 2014.

2.2 **One Time Payment:**

A *one time* payment of \$2,400 will be made in March 2014 for all members of the bargaining unit as of that date. For purpose of FLSA overtime and CalPERS calculations for Classic Members, this pay will cover the period between January 1, 2014 and December 31, 2014.

Article 3
Medical, Dental, Vision, Life and Disability Plans

3.1 **Medical Plan:**

A. The City will continue the flexible benefit plan for employee health benefits in accordance with Internal Revenue Code Section 125. The employee may choose to cover premium costs for the eligible employee's health plan or other plans available through PERS and/or other qualified supplemental plans. Total monthly premium costs of selected insurance coverages which exceed the City's **contribution toward** the eligible employee's flexible benefit health plan premium will be the responsibility of the employee. The minimum required coverages that each employee must select under the flexible benefit plan is the PERS Health Plan. In order to be excluded from this requirement for the PERS Health Plan, an employee must submit verification of substantially equivalent alternate coverage for health insurance. Employees who elect no coverage pursuant to this Section shall not receive this benefit, but shall be eligible for the benefit described in subparagraph 3.1.I of this Section.

B. Effective **January 1, 2014**, and continuing thereafter, the **City contribution** for the eligible employee's flexible benefit health plan shall not exceed the following sums:

Group Tier	2012 Cap	2014 Cap
Employee	\$480.00	\$500.00
Employee +1 dependent	\$900.00	\$940.00
Employee +2 or more dependents	\$1,135.00	\$1,195.00

C. For purposes of this Agreement, “premium costs for the eligible employee’s health plan” shall include the eligible employee’s participation in the PERS Health Plan.

D. By no later than December 31st each year, each employee shall execute a written authorization regarding the medical premium deduction. The deduction will be made on a biweekly basis.

E. The dedicated City contribution to CalPERS Health coverage is the minimum amount required by the City’s contract with CalPERS, which is currently One Hundred Nineteen and no/100 dollars (\$119.00) per month for each active employee or annuitant (equal amount contribution).

F. The parties agree that administration of the plan, enrolling or canceling enrollment of employees or their dependents and processing claims and securing of adequate risk protection shall be the sole administrative and financial responsibility of the City.

G. There shall be no decrease in benefits except as are imposed upon the City as benefit modifications by CalPERS. Any change in plan benefits to the employee by the City shall be on a Meet and Confer basis.

H. An employee with court ordered dependent health coverage must show proof of that order in the form of a qualified domestic relations' order (QRDO) before dependent coverage can be extended and otherwise meet the standards and regulations of the CalPERS Health Plan.

I. The City agrees to continue and fund, for employees who elect no City provided health insurance coverage, a cash in lieu benefit in the amount of \$500 per month, disbursable to the employee biweekly on a taxable income basis, in accordance with IRS Code Section 125.

J. Either party may request to reopen negotiations on health insurance, if there is a proposed substantial change in the PPO network for the PERS Health Plan, or changes resulting from the implementation of the Affordable Care Act.

3.2 **Dental Plan:**

The parties agree that the current self-funded dental plan will remain in effect. The parties agree that the administration of the plan, including but not limited to the providing of information about the plan, enrolling or canceling enrollment of employees or their dependents and processing claims shall be the sole administrative and financial responsibility of the City. There will be no decrease in benefits.

City agrees to pay one hundred percent (100%) of the dental plan cost including dependent coverage.

3.3 **Vision Plan:**

City agrees to continue to provide a vision plan through the California Vision Service Plan (VSP) B with a \$25.00 deductible including coverage for dependents at its sole expense. City retains the right to self-insure at the same benefit level. There will be no decrease in benefits.

City agrees to pay one hundred percent (100%) of the vision plan cost including dependent coverage.

3.4 **Life Insurance Plan:**

Life Insurance will be procured for each employee, (excluding retired employees) equal to the amount of the gross salary received under the salary schedule for a given year, not including overtime or special pay. Dependent coverage at the amount of one thousand dollars (\$1,000) per spouse and child is provided in the current plan. City agrees to pay the premium for this coverage.

3.5 **Disability Plan:**

The City does not provide a Disability Plan. Yreka City Employees Association may elect to vote as a unit to enroll in the State Disability Insurance program during the term of this agreement.

Article 4
Vacation and Leave

4.1 **Vacation Leave:**

The policy for use of vacation is based on the intent that vacation time be a relief from regular work schedules. The relief from work is for the personal well being of employees, both mentally and physically, to insure healthy work and personal lives.

All Regular Full Time and Regular Part Time Position employees shall be entitled to annual vacation leave with pay except employees who have served less than six (6) months in the service of the City. However, vacation credits for this time will be granted to each such employee who later receives a permanent appointment.

Eligible employees who work less than full-time but more than one thousand five hundred (1,500) hours per year shall be credited for vacation on a prorated basis.

4.2 **Vacation Accrual:**

Vacation units shall be accumulated on an hour basis in accordance with the following schedule:

Months of Employment	Vacation Hours Accrued Per Pay Period Based on 26 equal pay periods per year		Maximum Carryover As of January 1*
1 – 60 months	3.08 hours	80 hours per year	160 hours
61 – 180 months	4.62 hours	120 hours per year	240 hours
181 months and after (max)	6.15 hours	160 hours per year	320 hours

*Two times the annual accrual

The time during a calendar year at which an employee may take their vacation shall be determined by the department head with due regard for the wishes of the employee and particular regard for the needs of the City.

The City agrees to permit probationary employees to use earned vacation time during the probationary period. In cases where an employee has one year or greater probation, and in cases of real need, an employee may, departmental workload permitting, be allowed to take up to forty (40) hours of earned vacation. Should said employee terminate voluntarily or involuntarily prior to achieving permanent status, the pay for vacation used will be deducted from the final paycheck.

Previous part-time City employees, who have subsequently become full-time regular employees without separation of service, shall be credited with such part-time City service, for the purpose of computing months of employment and vacation accrual rate. One hundred seventy-three (173) hours of part-time City service shall equal one (1) month of employment. As to any current employee, who may be entitled to a greater vacation accrual rate as of the effective date of this Memorandum of Understanding, pursuant to this paragraph, such additional vacation accrual shall be prorated only for the balance of the calendar year.

4.3 **Holidays:**

City agrees to observe the following holidays:

July 4 th	Independence Day
First Monday in September	Labor Day
November 11 th	Veteran’s Day
Last Thursday in November	Thanksgiving Day
Friday Following Thanksgiving	Day After Thanksgiving Day
December 24 th	Christmas Eve
December 25 th	Christmas Day

January 1 st	New Year's Day
Third Monday in January	Martin Luther King Day
Third Monday in February	President's Day
Last Monday in May	Memorial Day

When a holiday falls on a Sunday, the following Monday shall be observed as the holiday and when a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. Should December 24th fall on a Friday, December 23rd shall be observed as the paid holiday. Should December 25th fall on a Monday, December 26th shall be observed as the paid holiday.

4.4 **Sick Leave:**

A. All employees, except part-time and extra help employees, shall be entitled to eight (8) hours of sick leave with pay each month or major fraction thereof, with no accumulation limit.

B. City has entered into an agreement with the PERS whereby accumulated sick leave is converted to additional service credit upon retirement.

C. Sick leave with pay shall be granted upon the recommendation of the department head in a case of the bona fide illness of the employee. Sick leave with pay shall be held to include diagnostic procedures, dental procedures and ophthalmology services when performed by a duly licensed practitioner.

D. In case of illness extending beyond two (2) days duration, the employee shall furnish a certificate issued by a licensed practitioner. Each certificate shall be filed by the department head with the payroll clerk. It shall be the policy of the City that sick leave shall be considered a privilege and not a right. It shall be the responsibility of the department head to deny the use of sick leave with pay in cases where there is substantial evidence of abuse of the sick leave privilege.

E. An employee who is entitled to Worker's Compensation under the Labor Code of the State may elect to take as much of his/her accumulated sick leave or accumulated vacation as when added to the Worker's Compensation will result in payment to that employee of his/her full salary or wage.

F. No City employee shall be entitled to the use of sick leave while absent from duty on account of any of the following causes: disability arising from any sickness or injury purposely self-inflicted or caused by their willful misconduct; sickness or disability sustained while on leave of absence other than regular vacation. Sick leave, up to **ten (10)** days per calendar year, may be used by an employee to attend to an illness to the employee's spouse, child or parent. "Child" includes a biological, foster, or adopted child; a stepchild; a legal ward; or a child to whom the employee acts as a parent. "Parent" includes a biological, foster or adoptive parent; a

stepparent; or a legal guardian. Sick leave to care for ill family members is subject to all policies that apply to sick leave, including medical documentation.

4.5 Floating Holiday:

Three floating holidays of three eight (8) hour days per year shall be credited to the paycheck of each full-time employee by January 15th of each year, as credited leave which cannot be saved. It must be used by the end of the year or be lost

Proration of Floating Holidays for new employees:

January 1 - April 30	24 hours
May 1 – August 31	16 hours
September 1 – December 31	8 hours

4.6 Funeral Leave:

It is the City’s policy to allow employees to take time off without deduction of pay where such time off is necessitated by death in the immediate family. This includes spouse, children parents (including in-laws), brother, sister or grandparents. It does not include aunts or uncles unless such relatives reside in the household of the employee.

The amount of time taken to attend funerals of those listed above is left to the discretion of the supervisor to the extent that the absence does not exceed three days.

No time off with pay is granted for funerals of aunts, uncles, or friends unless the employee is solely involved in handling burial responsibilities.

Time off for other funerals may be given at discretion of department head.

4.7 Compensating Time Off (“CTO”)

An eligible employee shall receive overtime compensation for all overtime worked as cash payment beyond 120 hours. No employee who is eligible to earn overtime may accrue compensatory time off (CTO) beyond the 120 hour cap. There shall be no exceptions to this cap.

Article 5
Allowances and Reimbursements

5.1 Book and Tuition Reimbursement:

The provisions of this section and the Educational Reimbursement Policy shall be amended and shall be effective upon adoption of this Agreement by the City Council, to include the following:

The City is interested in employees furthering their job-related education. The City will pay for mandatory continuing education including licenses or certifications required for the job. The City will consider paying of non-mandatory education subject to available funding within the department budget and prior approval by the City Manager as set forth in this policy.

a. Mandatory Continuing Education/Licenses/Certificates

Any mandatory continuing education shall be paid for by the City of Yreka. Mandatory continuing education is defined as course work, licenses or certifications required for maintenance of a license to practice a profession in the State of California. The City shall allow employees paid straight time to take a license test related to their job. The City may also allow the use of a City vehicle for the employee's transportation to the test site. In the event a City vehicle is not available to the employee the employee shall be reimbursed for mileage for the use of their personal vehicle, subject to the City's mileage reimbursement policy. The City shall provide a City vehicle for use in testing when such test involves the operation of a specific vehicle or piece of equipment. On occasion, at the request of the City, it may be necessary for an employee to cancel an appointment for license testing and reschedule the appointment, except when cancellation would cause the license to expire.

b. Reimbursement Procedure

Reimbursement is subject to the employee obtaining a grade of "C" or better, or a passing grade where no grade is given. Reimbursement shall include the cost of books, supplies and materials related to mandatory education and may include the cost of approved non-mandatory education related materials. The employee shall not be reimbursed until a reimbursement request is submitted to the City Manager with a copy of the grade report attained and a copy of the receipt for payment of tuition, books and approved supplies and/or materials.

c. Non-mandatory Education

Non-mandatory education is defined as course work which would improve job skills for the employee's current or future job and has substantial benefit to the City. Reimbursement for non-mandatory education is subject to approval by the City Manager and the City Manager's decision on all matters related to non-mandatory education and reimbursement is not grievable or appealable.

5.2 **Footwear Allowance:**

Public Works employees working the field and the meter reader, shall receive a \$140 footwear/boot allowance every year toward the purchase of work boots payable the second pay period on January. The City and Association acknowledge the footwear/boot allowance is fair compensation for the purchase, repair and/or replacement of boots or footwear by these specific classifications.

Claims for boots and/or footwear that have been damaged on the job, that are unusable or unsafe, may be made when deemed necessary by the employee, subject to approval by the City Manager, on a case by case, non-appealable basis.

Article 6 Work Hours, Overtime

6.1 **Work Hours:**

The regular workday shall be eight (8) hours. Except for office and clerical staff employees the normal work shift shall be from 7 a.m. to 3:30 p.m. with a one half (1/2) hour lunch, or such other times as may be mutually agreed to between the affected employee and the City. Normal work shift for full time office, clerical staff employees shall be from 8 a.m. to 5 p.m. with a one hour lunch. Occasionally, Supervisors, Department Heads and the City Manager may require an employee to work a schedule different from the normal schedule to meet the needs of the City prompted by an emergency or a specific project. Unless an emergency exists, the City will provide at least 72 hours written notice when an employee will be required to work other than their normal schedule. It is the policy of the City that employees be provided breaks for 15 minutes in the morning and 15 minutes in the afternoon at the work site; provided, however, the Association acknowledges that in the event of an emergency affecting the public health and safety or injury to persons or property, such break may be cancelled in such event and provided to the employee later in the day if the emergency has concluded. "Emergency" as used herein is an event where there is immediate danger to persons or property requiring the employee's service such as flooding, fires, sewage backups or hazardous material spills.

6.2 **Overtime and Out of Class Pay:**

A. **Overtime.** The City has the right to assign and schedule overtime for Association represented employees. Whenever possible, overtime shall be assigned first to those employees who willingly volunteer for such overtime assignments, however, the City is not obligated to solicit volunteers before making overtime assignments.

The assignment of overtime to Association represented employees does not constitute a change in shift, work schedule or days and hours of employment. "Overtime" is defined as any work required to be performed by the employee in excess of an employee's regularly scheduled workday or shift.

B. **Out of Class Pay.** The City's current Overtime/Out of Class/Standby Pay Policies for Miscellaneous City Employees effective 9-1-96 is attached as Appendix B. Effective July 1, 2007, when an employee is assigned to work out-of-class and does work out-of-class for four (4) continuous hours, the employee shall receive out-of-class pay.

Article 7
Catastrophic Leave

7.1 **Catastrophic Leave:**

The City's current Catastrophic Leave Policy effective May 22, 2002, is attached as Appendix C.

Article 8
Retirement

8.1 **Employee Retirement Plan:**

A. City agrees to enroll and maintain enrollment of employees in the PERS 2% @ 55 (Classic 1084 Miscellaneous) retirement plan for miscellaneous members. Classic Employees shall pay the employee contribution for their retirement plan which is 7% for PERS 2% at 55 (Classic 1084 Miscellaneous). This contribution level shall commence on January 1, 2014.

B. For new CalPERS employees, the City will enroll employees in the PERS 2% @ 62 PEPRA 26550 Miscellaneous retirement plan. Employees shall pay their share of contributions in accordance with State Law, CalPERS rules and regulations.

8.2 **Implementation of 457 Plan:**

The City will maintain the current payroll deduction **457** (or similar) plan so that employees can defer taxable income. There will be no cost to the City except for administrative costs.

Article 9
Past Practice, Job Specifications, Recruitments,
Temporary/Extra Help, Contracting Out, Pre-PERB Mediation,
Revisions To Employee Conduct Policy And Work Rules;
Revisions To Introductory And Probationary Policy

9.1. **Past Practice.**

No mistake, misapplication, or misinterpretation of this Agreement or any City rule, regulation, resolution, ordinance, or policy shall constitute a past practice and upon discovering such mistake, misapplication, or misinterpretation the City may make such corrections as is necessary without notice to Association.

In order for it to constitute a past practice, any deviation from this MOU, or any City rule, regulation, resolution, ordinance, or policy must be acknowledged by the City Manager and City Attorney, in writing.

9.2 **Job Specifications.**

The City reserves the right to adopt new class specifications (including salary placement). The City and Association, upon Association's request, agree to meet and consult regarding new job specifications for a period of time not to exceed sixty (60) calendar days. If no agreement is reached, the City may implement new job specifications.

The City and Association, upon request from Association, agree to meet and consult regarding revisions to current class specifications (including salary placements) for a period of time not to exceed 60 calendar days. If requested by Association, the parties may agree to use advisory mediation with a State Mediator. If unresolved, the City may implement revisions to current job specifications.

9.3 **Recruitments**

The parties agree the goal of each employment recruitment for the City of Yreka shall be to select the most qualified candidate for each position. To that end, the City's recruitment procedure shall be conducted, at the discretion of the City Manager, or his/her designee, on a "promotional" basis (all non-probationary City employees who meet the qualifications) and/or, on an "open competitive" basis (all individuals who meet the qualifications). A job announcement will be sent to each City job site having an employee bulletin board. Each job shall have a filing period of not less than five (5) working days. Any eligible City employee may apply for any announced vacancy. Generally the City will advertise the job announcements in the local newspaper and may advertise in other publications known to attract qualified candidates.

9.4 **Temporary/Extra Help Employment.**

Upon determining there exists within the City a need to employ individuals on other than a regular basis, the City Manager, or his/her designee, may approve temporary/extra help employment in such job classifications as may be appropriate to meet the City's needs. Persons employed on a temporary/extra help basis are unrepresented and shall not be subject to this MOU. This category of "Temporary/Extra Help Employment" includes employee referred to as extra help, intermittent, fill-in, limited term, and seasonal, and employment is intended to be filled on a less than year-round basis, to cover normal vacation and sick leave relief (including workers' compensation), unanticipated workloads, and situations involving fluctuations in staffing.

No temporary/extra help worker may be employed beyond 960 hours in a fiscal year without the concurrence of the Association.

It is not the intent of the City to replace Association represented employees with Temporary/extra help employees.

9.5 **Contracting Out.**

As allowed by law, the City retains the right to contract out services not provided by the Association represented employees without any obligation to negotiate the decision contracting out or its impacts on Association represented classifications. The City will give the Association fourteen (14) working days' prior notice of such contracting out.

Where services are, or have been, provided by the Association, the City will give the Association notice of intent to contract out services. Upon the Association's request, the parties agree to meet and confer for a period not to exceed ninety (90) days (which may be extended by mutual agreement). If no agreement is reached in ninety (90) days, then the parties agree impasse exists. At this point the parties agree to employ a State mediator and the mediation process to resolve issues at impasse.

9.6 **Pre-PERB Mediation.**

Association agrees to utilize and exhaust available City administrative processes and procedures prior to initiating an unfair labor practice charge with an agency other than the City. Should a statute of limitations issue arise prior to the exhaustion of the above processes Association reserves the right to file an unfair labor practice charge to preserve their rights. The parties agree to utilize a State Mediator as part of the process to resolve these issues.

9.7 **Revisions to Employee Conduct Policy and Work Rules.**

The provisions of the Employee Conduct Policy and Work Rules shall be amended to include the following:

A. The City reserves the right to search, without employee consent, all areas and property in which the City maintains full control for the purposes of investigating work-related misconduct. Areas in which the City maintains full control include, but are not limited to, all City owned properties and buildings and City owned and/or leased equipment and vehicles.

B. The City reserves the right to search, without employee consent but with probable cause, all areas and property in which the City maintains joint control with the employee for the purposes of investigating work-related misconduct. Areas jointly controlled by the City and the employee include, but are not limited to, desks, lockers, file cabinets, office cabinets, and bookshelves. The City may notify the appropriate law enforcement agency if it is believed that an employee has committed criminal misconduct.

C. In instances described in sections A and B above, the City will permit the employee to have a representative present, who shall not interfere with the search.

9.8 **Revisions to Introductory and Probationary Policy.**

The City's Introductory and Probationary Policy shall be amended to provide as set forth in Exhibit "A", which is attached to this Agreement, and incorporated herein by this reference, as though set forth in full.

9.9 **Account Clerk I and II Position.**

Once an employee in the Account Clerk series has completed their probationary period, the City Manager may, without consultation with the Association, choose to promote that employee to a higher level classification in the same series without opening the recruitment to competitive process.

9.10 **Maintenance Worker I and II Positions**

The Maintenance Worker I position will be retitled Maintenance Worker Probationary and will be used to evaluate entry level employees prior to appointment to the Maintenance Worker II position. The City may, at its option, delete steps A-C of the salary range (those steps that are below approximately 5% less than Step A of the Maintenance Worker II salary range) for recruiting and appointment purposes.

These employees shall have three (3) opportunities to obtain a commercial driver's , class A with air brake and tanker endorsements, within one hundred eighty (180) days of hire. These employees are otherwise, subject to the provisions of the Introductory and Probationary Policy as provided herein.

Article 10
Concerted Activities

10.1 **Concerted Activities:**

A. The parties to this Memorandum recognize and acknowledge that the services performed by the City employees covered by this Memorandum are essential to the public health, safety and general welfare of the residents of the City of Yreka. The Association will not recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in, sick-out, or slow-down to affect an employer-employee relations position (hereinafter referred to as work-stoppage), in any office or department of the City, nor to curtail any work or restrict any production, or interfere with any operation of the City. Picketing shall be prohibited on matters involving wages, insurance coverage and leaves from work during the term of this Memorandum. In the event of any such work stoppage by any member of the bargaining unit, the City shall not be required to negotiate on the merits of any dispute which may have given rise to such work stoppage until said work stoppage has ceased.

B. City agrees not to lock out employees.

C. In the event of any work stoppage during the term of this Memorandum, whether by the Association or any member of the bargaining unit, the Association through its officers, shall immediately declare in writing that such work stoppage is illegal and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the City. In the event of any work stoppage the Association properly and in good faith performs the obligations of the paragraph, and providing the Association had not otherwise authorized, permitted or encouraged such work stoppage, the Association shall not be liable for any damages caused by the violation of this provision. However, the City shall have the right to discipline, to include discharge, any employee who instigates, participates in, or gives leadership to any work stoppage activity herein prohibited, and the City shall have the right to seek full legal redress, including damages, as against any such employee. It is understood that employees so disciplined retain an appeal right under the City's employer-employee relations policies and California law.

Article 11
Personnel Rules/Job Descriptions

11.1 **Personnel Rules/Job Descriptions**

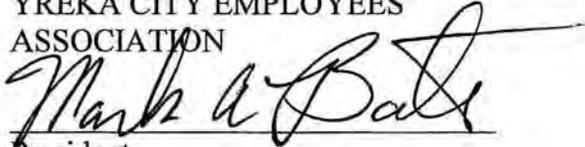
A. During the term of this contract the parties will meet to discuss personnel rule changes and job descriptions.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding in Yreka, California, as of the day and year first above written and upon approval by the City Council and the Association, to be effective January 1, 2014.

CITY OF YREKA
NEGOTIATING TEAM

Steven W. Baker, City Manager

YREKA CITY EMPLOYEES
ASSOCIATION



President

Vice President



Steve Allen, Association Negotiator

Exhibit A
Probation Policy

Probation

The probationary period is part of the selection process, a time during which the City determines whether work performance or work-related behavior meets the required standards of the position

1. Length of Probation

The probationary period is six (6) months of actual and continuous service, except for the entry level Maintenance Worker position, which shall be twelve (12) months. The probationary period will automatically be extended by the length of any authorized leave(s) of absence of one work week or more.

2. Separation Without Cause

At any time during the probationary period, the employment relationship may be terminated without cause and without right of appeal, grievance or hearing. The probationary employee will be notified prior to the expiration of the probationary period that he or she has been rejected for regular appointment.

3. Probation after Promotion

On accepting a promotion, an employee serves a new probationary period of six (6) months of actual and continuous service. The probationary period will automatically be extended by the length of any authorized leave(s) or one work week or more. An employee does not acquire regular status in the promotional position until the successful completion of this probationary period. If the employee fails to satisfactorily complete the probationary period in the promotional positions, the employee will be entitled to return to the position held prior to promotion at the range and step previously held if not subject to termination for disciplinary reasons. The employee is not entitled to notice or hearing if rejected during probation, however employees placed in a promotional position can request a mid-probationary period point evaluation.

Exhibit B
JOB DESCRIPTIONS FOR THE FOLLOWING CLASSIFICATIONS

Maintenance Worker I-Parks

Maintenance Worker II- Parks

Maintenance Worker III -Maintenance

Maintenance Worker II -Maintenance

Maintenance Worker I -Maintenance

Maintenance Worker II – Assignment To Building Maintenance

Maintenance Worker II – Meter Reader

POSITION DESCRIPTION

Class Title: Maintenance Worker II – Assignment to Building Maintenance.

General Purpose:

Performs a variety of routine and complex semi-skilled work in the alteration, repair, and maintenance of city buildings. Performs basic electrical and plumbing tasks. Repair or replace light fixtures, bulbs, ballast, etc. repair or replace plumbing fixtures, sinks, toilets, drinking fountains, painting of buildings, repair or replace door hardware, locks, hinges, etc. Maintains sidewalks, shovel snow, apply ice melt, change HVAC filters. Responsible for Fire Extinguisher service. Ability to make repairs to a variety of equipment i.e. chairs, tables, kitchen equipment, floors, walls, etc. Unstop drains and toilets. Order and maintain supplies for buildings i.e. air filters, light bulbs, ice melt, etc. Keep and maintain building maintenance records. May also be assigned as to the duties of a Maintenance Worker II. This position operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of city water, sewer, streets, storm drains, water treatment, wastewater treatment, sanitary landfill, and parks. This position requires substantial prior experience in public works functions beyond entry level, but not meeting the requirements of Maintenance Worker III.

SUPERVISION RECEIVED:

Works under general supervision of the Maintenance Manager and under direct supervision of the Maintenance Worker III as assigned.

SUPERVISION EXERCISED:

May serve as a lead worker over Maintenance Worker I and seasonal employees.

Essential Duties and Responsibilities:

1. Perform maintenance to city buildings and grounds.
2. Places supply orders for building maintenance.
3. Maintain Fire Extinguisher Service and records.
4. Maintains concise records of building maintenance and supplies.

As Maintenance Worker II Assignment to Maintenance, may also be assigned to:

5. Inspects and/or repairs meters, parks, streets, drainage systems, water and sewer systems at frequent intervals to insure that all aspects of the systems are functioning properly.
6. Determines the locations of gas, telephone, power, television, water, sewer, and storm drains from the appropriate sources prior to excavation.
7. Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation; explains findings to supervisor.
8. Contacts residents and business owners in the area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.

9. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
10. Drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and materials.
11. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
12. Performs all duties in conformance to appropriate safety and security standards.
13. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.
14. Cuts, fits, lays, repairs, taps, cleans and flushes water mains, pipe, gates and fittings on repair of mains and services and installation of services, fire hydrants and drinking fountains; assists in shutting off broken sections of water mains.
15. Services water supply, sewer lines and pumps.
16. May be assigned to operate light and medium sized construction and power equipment, which may include a water truck, loader, backhoe/loader, jetter/inductor truck, manlift, patching equipment and street sweeper. May occasionally be assigned to operate heavy sized construction equipment, which may include a compactor, and street roller.
17. Operates a variety of equipment used in water, sewer and street maintenance.
18. May be assigned to transport hazardous materials.
19. Each employee may be assigned specific job responsibilities that will dictate their day-to-day work activity. Additional assignments may be given at any time at the discretion of the supervisor.
20. May be assigned to Parks & General Maintenance.
21. May serve on various employee or other committees as assigned.

Desired Minimum Qualifications:

Education and Experience:

1. Graduation from high school education or GED equivalent, and
2. Two(2) years of experience relating to construction, maintenance, or repair, or
3. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

1. Knowledge of building maintenance, electricity, plumbing, HVAC, woodworking, welding and cutting equipment.
2. Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
3. Skill in operation of various tools and equipment.
4. Ability to perform heavy manual tasks for extended periods of time.
5. Ability to work safely.
6. Ability to communicate effectively verbally and in writing.
7. Ability to establish and maintain effective working relationships with employees, other departments and the public.
8. Ability to understand and carry out written and oral instructions.

Special Requirements:

- 1) Valid State of California Class A Commercial Driver's License.
- 2) Air Brake Endorsement.
- 3) Tanker Endorsement.
- 4) All certifications necessary to perform the work as required.
- 5) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Tools and Equipment Used:

Motorized vehicles and equipment, including water truck, compactor, dump truck, trash compacting equipment, pick up truck, utility truck, backhoe/loader, front end loader, street sweeper, jetter/inductor truck, street roller, manlift, tamper, plate compactor, saws, pumps, aerial propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, ditch witch, mobile or portable radio, and phone.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms as well as to stand, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, and crawl into confined spaces. The employee frequently is required to use sensory perception in the detection of odors.

The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is required to work in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals and may be exposed to hazardous materials.

The noise level in the work environment is usually loud.

Probationary Period:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

Exhibit B _ Job Descriptions

POSITION DESCRIPTION

Class Title: Maintenance Worker I – Maintenance

General Purpose:

Performs a variety of routine and complex semi-skilled work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of city water, sewer, streets, storm drains, water treatment, wastewater treatment, sanitary landfill, and parks. This is an entry-level position in the Department of Public Works.

Supervision Received:

Works under general supervision of the Maintenance Manager and under direct supervision of the Maintenance Worker III and/or II as assigned.

Supervision Exercised:

May serve as a lead worker over seasonal employees.

Essential Duties and Responsibilities:

22. Inspects and/or repairs meters, parks, streets, drainage systems, water and sewer systems at frequent intervals to insure that all aspects of the systems are functioning properly.
23. Determines the locations of gas, telephone, power, television, water, sewer, and storm drains from the appropriate sources prior to excavation.
24. Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation; explains findings to supervisor.
25. Contacts residents and business owners in the area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.
26. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
27. On occasion, drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and materials.
28. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
29. Performs all duties in conformance to appropriate safety and security standards.

30. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.
31. Cuts, fits, lays, repairs, taps, cleans and flushes water mains, pipe, gates and fittings on repair of mains and services and installation of services, fire hydrants and drinking fountains; assists in shutting off broken sections of water mains.
32. Services water supply, sewer lines and pumps.
33. May occasionally be assigned to operate light and medium sized construction and power equipment, which may include a water truck, loader, roller, patching equipment, backhoe/front bucket and jetter/inductor truck.
34. Operates a variety of equipment used in water, sewer and street maintenance.
35. May be assigned to transport hazardous materials.
36. Each employee may be assigned specific job responsibilities that will dictate their day-to-day work activity. Additional assignments may be given at any time at the discretion of the supervisor.
37. May be assigned to Parks Maintenance.
38. May serve on various employee or other committees as assigned.

Desired Minimum Qualifications:

Education

Graduation from high school education or GED equivalent.

Necessary Knowledge, Skills and Abilities:

9. Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
10. Skill in operation of various tools and equipment.
11. Ability to perform heavy manual tasks for extended periods of time.
12. Ability to work safely.
13. Ability to communicate effectively verbally and in writing.
14. Ability to establish and maintain effective working relationships with employees, other departments and the public.
15. Ability to understand and carry out written and oral instructions.

Special Requirements:

- 6) Valid State of California Class A Commercial Driver's License or obtain within 180 days of appointment.
- 7) Air Brake Endorsement, or obtain within 180 days of appointment.
- 8) Tanker Endorsement, or obtain within 180 days of appointment

- 9) All certifications necessary to perform the work as required.
- 10) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Tools and Equipment Used:

Motorized vehicles and equipment used include, but is not limited to: water truck, dump truck, pick up truck, utility truck, backhoe/front bucket, front end loader, jetter/inductor truck, street roller, tamper, plate compactor, saws, pumps, aerial propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, ditch witch, mobile or portable radio, and phone.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms as well as to stand, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, and crawl into confined spaces. The employee frequently is required to use sensory perception in the detection of odors. The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is required to work in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals and may be exposed to hazardous materials.

The noise level in the work environment is usually loud.

Probationary Period:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

POSITION DESCRIPTION

Class Title: Maintenance Worker II – Maintenance

General Purpose:

Performs a variety of routine and complex semi-skilled work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of city water, sewer, streets, storm drains, water treatment, wastewater treatment, sanitary landfill, and parks. This position requires substantial prior experience in public works functions beyond entry level, but not meeting the requirements of Maintenance Worker III.

Supervision Received:

Works under general supervision of the Maintenance Manager and under direct supervision of the Maintenance Worker III as assigned.

Supervision Exercised:

May serve as a lead worker over Maintenance Worker I and seasonal employees.

Essential Duties and Responsibilities:

39. Inspects and/or repairs meters, parks, streets, drainage systems, water and sewer systems at frequent intervals to insure that all aspects of the systems are functioning properly.
40. Determines the locations of gas, telephone, power, television, water, sewer, and storm drains from the appropriate sources prior to excavation.
41. Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation; explains findings to supervisor.
42. Contacts residents and business owners in the area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.
43. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
44. Drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and materials.
45. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
46. Performs all duties in conformance to appropriate safety and security standards.
47. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.

48. Cuts, fits, lays, repairs, taps, cleans and flushes water mains, pipe, gates and fittings on repair of mains and services and installation of services, fire hydrants and drinking fountains; assists in shutting off broken sections of water mains.
49. Services water supply, sewer lines and pumps.
50. May be assigned to operate light and medium sized construction and power equipment, which may include a water truck, loader, backhoe/loader, jetter/inductor truck, manlift, patching equipment and street sweeper. May occasionally be assigned to operate heavy sized construction equipment, which may include a compactor, and street roller.
51. Operates a variety of equipment used in water, sewer and street maintenance.
52. May be assigned to transport hazardous materials.
53. Each employee may be assigned specific job responsibilities that will dictate their day-to-day work activity. Additional assignments may be given at any time at the discretion of the supervisor.
54. May be assigned to Parks Maintenance.
55. May serve on various employee or other committees as assigned.

Desired Minimum Qualifications:

Education and Experience:

4. Graduation from high school education or GED equivalent, and
5. Two(2) years of experience relating to construction, maintenance, or repair, or
6. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

16. Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
17. Skill in operation of various tools and equipment.
18. Ability to perform heavy manual tasks for extended periods of time.
19. Ability to work safely.
20. Ability to communicate effectively verbally and in writing.
21. Ability to establish and maintain effective working relationships with employees, other departments and the public.
22. Ability to understand and carry out written and oral instructions.

Special Requirements:

- 11) Valid State of California Class A Commercial Driver's License.
- 12) Air Brake Endorsement.
- 13) Tanker Endorsement.
- 14) All certifications necessary to perform the work as required.

- 15) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Tools and Equipment Used:

Motorized vehicles and equipment used include, but is not limited to: water truck, compactor, dump truck, trash compacting equipment, pick up truck, utility truck, backhoe/loader, front end loader, street sweeper, jetter/inductor truck, street roller, manlift, tamper, plate compactor, saws, pumps, aerial propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, ditch witch, mobile or portable radio, and phone.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms as well as to stand, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, and crawl into confined spaces. The employee frequently is required to use sensory perception in the detection of odors.

The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is required to work in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals and may be exposed to hazardous materials. The noise level in the work environment is usually loud.

Probationary Period:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

POSITION DESCRIPTION

Class Title: Maintenance Worker III – Maintenance

General Purpose:

Performs a variety of routine and complex semi-skilled work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of city water, sewer, streets, storm drains, water treatment, wastewater treatment, sanitary landfill, and parks. This position requires extensive background in public works operation, equipment operation, and supervision.

Supervision Received:

Works under general supervision of the Maintenance Manager. Position requires a large degree of individual initiative, judgment, and responsibility.

Supervision Exercised:

Frequently serves as a lead worker over lower level maintenance workers and seasonal employees.

Essential Duties and Responsibilities:

56. Inspects and/or repairs meters, parks, streets, drainage systems, water and sewer systems at frequent intervals to insure that all aspects of the systems are functioning properly.
57. Determines the locations of gas, telephone, power, television, water, sewer, and storm drains from the appropriate sources prior to excavation.
58. Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation; explains findings to supervisor.
59. Contacts residents and business owners in the area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.
60. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
61. Drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and materials.
62. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
63. Performs all duties in conformance to appropriate safety and security standards.
64. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.

- 65. Cuts, fits, lays, repairs, taps, cleans and flushes water mains, pipe, gates and fittings on repair of mains and services and installation of services, fire hydrants and drinking fountains; assists in shutting off broken sections of water mains.
- 66. Services water supply, sewer lines and pumps.
- 67. Will be assigned to operate light, medium, and heavy sized construction and power equipment, which may include, but is not limited to, a water truck, loader, backhoe/loader, jetter/inductor truck, street sweeper, manlift, compactor, patching equipment, street roller, grader, scraper, and bulldozer.
- 68. Operates a variety of equipment used in water, sewer and street maintenance.
- 69. May be assigned to transport hazardous materials.
- 70. Each employee may be assigned specific job responsibilities that will dictate their day-to-day work activity. Additional assignments may be given at any time at the discretion of the supervisor.
- 71. May be assigned to Parks Maintenance.
- 72. May serve on various employee or other committees as assigned.

Desired Minimum Qualifications:

Education and Experience:

- 7. Graduation from high school education or GED equivalent, and
- 8. Two(2) years of experience relating to construction, maintenance, or repair, or
- 9. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

- 23. Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
- 24. Skill in operation of various tools and equipment.
- 25. Ability to perform heavy manual tasks for extended periods of time.
- 26. Ability to work safely.
- 27. Ability to communicate effectively verbally and in writing.
- 28. Ability to establish and maintain effective working relationships with employees, other departments and the public.
- 29. Ability to understand and carry out written and oral instructions.

Special Requirements:

- 16) Valid State of California Class A Commercial Driver's License.
- 17) Air Brake Endorsement.
- 18) Tanker Endorsement.
- 19) All certifications necessary to perform the work as required.

- 20) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Tools and Equipment Used:

Motorized vehicles and equipment used include, but is not limited to: water truck, compactor, dump truck, trash compacting equipment, pick up truck, utility truck, backhoe/loader, front end loader, street sweeper, jetter/inductor truck, street roller, manlift, tamper, plate compactor, saws, pumps, aerial propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, ditch witch, mobile or portable radio, and phone.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms as well as to stand, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, and crawl into confined spaces. The employee frequently is required to use sensory perception in the detection of odors.

The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is required to work in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals and may be exposed to hazardous materials. The noise level in the work environment is usually loud.

Probationary Period:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

POSITION DESCRIPTION

Maintenance Worker II – Public Works Assignment to Parks

GENERAL PURPOSE:

Performs a variety of semi-skilled technical and maintenance work in the operation, maintenance, and repair of the parks. May be assigned to assist in the repair, maintenance, and replacement of City water, sewer, streets, storm drainage facilities and systems, water treatment and wastewater treatment.

SUPERVISION RECEIVED:

Works under general supervision of the Maintenance Manager and under direct supervision of the Maintenance Worker III as assigned.

SUPERVISION EXERCISED:

May serve as a lead worker over Maintenance Worker I and seasonal employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Maintain plantings and grounds, recreation and play areas, and irrigation systems; unlock and open gates to parks; mows lawns, hauls garbage, often heavy lifting up to 100 lbs.; assists with irrigation repairs including sprinklers, lines, valves, clocks, etc.; rakes, performs pick and shovel work, paints, performs carpentry tasks, does concrete work, performs plumbing, operates chainsaws as may be necessary for pruning trees and shrubs, assembles equipment. Maintains swimming pool; clean filters; checks and maintains water quality. Coordinates park reservations and special requests, may respond to inquiries from the general public. Employee may be assigned specific job responsibilities that will dictate the day-to-day work activity. Additional assignments may be given at any time at the discretion Maintenance Manager to perform other duties within the Department of Public Works within the scope of duties of the Maintenance Worker II.

During winter months will be frequently assigned to general duties of Maintenance Worker II - Public Works Maintenance.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- Graduation from high school or GED equivalent.
- Some experience in parks construction and/or maintenance
- Any equivalent combination of education and experience.

Special Requirements:

- 21) Valid State of California Class A Commercial Driver's License.
- 22) Air Brake Endorsement.
- 23) Tanker Endorsement.
- 24) All certifications necessary to perform the work as required.
- 6) Qualified Applicators Certificate for application of pesticides.

- 7) Certified Pool Operators License.
- 8) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Necessary knowledge, skills and abilities:

- General knowledge of equipment, facilities, materials, methods and procedures used in maintenance and operation of parks and public works.
- Ability to repair, operate, and maintain varied mechanical and electrical equipment.
- Ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.
- This classification requires the use of a City vehicle while conducting City business. In order to drive, individuals must be physically capable of operating the vehicles safely and must possess an appropriate valid California motor vehicle operator's license.

TOOLS AND EQUIPMENT USED:

Motor vehicles, manlift, generators, pumps, gauges, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, electrical diagnostic equipment, and a variety of landscape maintenance equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls and to reach with hands and arms. The employee frequently is required to stand for long periods of time, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, crawl, and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee often works in outside adverse weather conditions. The employee occasionally works near moving mechanical parts. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is occasionally exposed to toxic or caustic chemicals.

The noise level in the work environment is usually moderately loud.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

PROBATIONARY PERIOD:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

POSITION DESCRIPTION

Maintenance Worker I – Public Works Assignment to Parks

GENERAL PURPOSE:

Performs a variety of semi-skilled technical and maintenance work in the operation, maintenance, and repair of the parks. May be assigned to assist in the repair, maintenance, and replacement of City water, sewer, streets, storm drainage facilities and systems, water treatment and wastewater treatment.

SUPERVISION RECEIVED:

Works under general supervision of the Maintenance Manager and under direct supervision of the Maintenance Worker III and/or II as assigned.

SUPERVISION EXERCISED:

May serve as a lead worker over seasonal employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Maintain plantings and grounds, recreation and play areas, and irrigation systems; unlock and open gates to parks; mows lawns, hauls garbage, often heavy lifting up to 100 lbs.; assists with irrigation repairs including sprinklers, lines, valves, clocks, etc.; rakes, performs pick and shovel work, paints, performs carpentry and plumbing tasks, does concrete work, operates chainsaws as may be necessary for pruning trees and shrubs, assembles equipment. Employee may be assigned specific job responsibilities that will dictate the day-to-day work activity. Additional assignments may be given at any time at the discretion Maintenance Manager to perform other duties within the Department of Public Works within the scope of duties of the Maintenance Worker I.

During the winter months may be frequently assigned to general duties of Maintenance Worker I - Public Works Maintenance.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- Graduation from high school or GED equivalent.
- Some experience in parks construction and/or maintenance
- Any equivalent combination of education and experience.

Special Requirements:

- 25) Valid State of California Class A Commercial Driver's License, or obtain within 180 days of appointment.
- 26) Air Brake Endorsement, or obtain within 180 days of appointment.
- 27) Tanker Endorsement, or obtain within 180 days of appointment.
- 28) All certifications necessary to perform the work as required.
- 29) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Necessary knowledge, skills and abilities:

- General knowledge of equipment, facilities, materials, methods and procedures used in maintenance and operation of parks.
- Ability to repair, operate, and maintain varied mechanical and electrical equipment.
- Ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.
- This classification requires the use of a City vehicle while conducting City business. In order to drive, individuals must be physically capable of operating the vehicles safely and must possess an appropriate valid California motor vehicle operator's license.

TOOLS AND EQUIPMENT USED:

Motor vehicles, generators, pumps, gauges, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, electrical diagnostic equipment, and a variety of landscape maintenance equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls and to reach with hands and arms. The employee frequently is required to stand for long periods of time, walk, talk, hear, sit, climb, balance, stoop, kneel, crouch, crawl, and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee often works in outside adverse weather conditions. The employee occasionally works near moving mechanical parts. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is occasionally exposed to toxic or caustic chemicals. The noise level in the work environment is usually moderately loud.

AGENCY SHOP REQUIREMENTS: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

PROBATIONARY PERIOD:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Signature

Date

POSITION DESCRIPTION

Class Title: Maintenance Worker II – Assignment as Water Meter Reader.

General Purpose:

Performs a variety of semi-skilled maintenance work primarily pertaining to reading and maintaining water meters. May be assigned to assist in the repair, maintenance, and replacement of City water, sewer, streets, storm drainage facilities and systems, water treatment, wastewater treatment, and maintenance of parks.

Supervision Received:

Works under the supervision of the Maintenance Manager or designated crew leader. Frequently works alone while reading water meters.

Essential Duties and Responsibilities:

1. Reads, inspects, maintains, and repairs water meters.
2. Inspects and/or repairs booster pumping stations, reservoir, meters, streets, drainage systems, water and sewer systems at frequent intervals to insure that all aspects of the systems are functioning properly.
3. Maintains a variety of records relating to inspections, maintenance activity, water supply, consumption, etc.
4. Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation; explains findings to supervisor.
5. Contacts residents and business owners in the area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.
6. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
7. Determines that locations of gas, telephone, power, television, water and sewer lines from the appropriate sources prior to excavation.
8. Drives trucks of various sizes and weights in the loading, hauling and unloading of various equipment and materials.
9. Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
10. May occasionally be assigned to operate light and medium-sized construction and power equipment, which may include a water truck, loader, backhoe/front end, jetter/inductor truck, street sweeper, patching equipment, street roller, and dump truck.
11. Performs all duties in conformance to appropriate safety and security standards.
12. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.
13. Cuts, fits, lays, repairs, taps, cleans and flushes water mains, pipe, gates and fittings on repair of mains and services and installation of services, fire hydrants and drinking fountains; assists in shutting off broken sections of water mains.
14. May assist in the training of lower level employees to increase their skills in the maintenance, construction and repair of water, sewer, street, and storm drainage facilities.

15. Services water supply, sewer lines, and pumps.
16. Operates a variety of power construction and maintenance equipment used in the water, sewer, street, parks and landfill departments. Each employee may be assigned specific job responsibilities that will dictate their day-to-day work activity. Additional assignments may be given at any time at the discretion Maintenance Manager to perform other duties within the public works department within the scope of duties of the Maintenance Worker II.
17. May serve on various employee or other committees as assigned.

Desired Minimum Qualifications:

Education and Experience:

10. Graduation from high school education or GED equivalent, and
11. Two(2) years of experience relating to construction, maintenance, or repair, or
12. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

1. Ability to accurately read water meters and record readings.
2. Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
3. Skill and knowledge in operation of various tools and equipment.
4. Some skill in operation of heavy, power driven equipment.
5. Ability to perform heavy manual tasks for extended periods of time.
6. Ability to work safely.
7. Ability to communicate effectively verbally and in writing.
8. Ability to establish and maintain effective working relationships with employees, other departments and the public.
9. Ability to understand and carry out written and oral instructions.

Special Requirements:

- 30) Valid State of California Class A Commercial Driver's License.
- 31) Air Brake Endorsement.
- 32) Tanker Endorsement.
- 33) All certifications necessary to perform the work as required.
- 34) Pass a medical examination and mandatory drug and alcohol screenings required for licensing and work assignment.

Tools and Equipment Used

Motorized vehicles and equipment, including water truck, dump truck, pickup truck, utility truck, street sweeper, jetter/inductor truck, street roller, loader, manlift, tamper, plate compactor, saws, pumps, aerial propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to frequently walk.

The employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms as well as to stand; walk; talk; hear; sit; climb; balance; stoop; kneel; crouch; and crawl into confined spaces. The employee frequently is required to stand and talk or hear. The employee must frequently lift concrete and steel water meter covers, frequently lift and/or move up to 30 pounds, and occasionally lift and or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is required to work in outside weather conditions and work alone. The employee works near moving and mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, and risk of electrical shock. The employee may be exposed to toxic or caustic chemicals. The noise level in the work environment is occasionally loud.

Probationary Period:

Employees serve a probationary period of six months. During the probationary period the employee may be terminated without cause or recourse. The probationary period may be extended with the consent of the City Manager.

Agency Shop Requirements: This job classification is represented by the Yreka Employees' Association, the employees of which are required, as a condition of employment, to either join the union and pay union dues or pay an equivalent service fee.

Selection Guidelines:

Formal application; rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Date: _____ Signature

Appendix A
City of Yreka
2013-14 Salary Schedules
Monthly Salary
Yreka City Employees Association
(valid through 12/31/2014)

SALARY SCHEDULE FISCAL YEAR 2013-14 JOB TITLE	UNIT	COLA	JOB#	RANGE	Factor Hourly Range	Prior Year BASE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	10-YR YCEA LONGEVITY STEP G
ACCOUNT CLERK I	YCEA	1.07	31	1088	1303	2,111	2,259	2,372	2,491	2,616	2,747	2,884	3,028
ACCOUNT CLERK II	YCEA	1.07	32	1247	1494	2,420	2,589	2,718	2,854	2,997	3,147	3,304	3,469
MAINTENANCE WORKER I	YCEA	1.07	312	1028	1231	1,994	2,134	2,241	2,353	2,471	2,595	2,725	2,861
MAINTENANCE WORKER II	YCEA	1.07	311	1247	1494	2,420	2,589	2,718	2,854	2,997	3,147	3,304	3,469
MAINTENANCE WORKER III	YCEA	1.07	310	1345	1612	2,611	2,794	2,934	3,081	3,235	3,397	3,567	3,745
MAINTENANCE LEAD PERSON	YCEA	1.07	302	1409	1687	2,733	2,924	3,070	3,224	3,385	3,554	3,732	3,919
MAINTENANCE SPECIALIST	YCEA	1.07	320	1409	1687	2,733	2,924	3,070	3,224	3,385	3,554	3,732	3,919
FACILITIES AND MAINT. TECHNICIAN	YCEA	1.07	322	1413	1693	2,742	2,934	3,081	3,235	3,397	3,567	3,745	3,932
WASTE WATER MAINT. CLASS I	YCEA	1.07	332	1277	1529	2,477	2,650	2,783	2,922	3,068	3,221	3,382	3,551
WASTE WATER MAINT. CLASS II	YCEA	1.07	331	1409	1687	2,733	2,924	3,070	3,224	3,385	3,554	3,732	3,919
CLASS II W/H2O TREATMENT CERT	YCEA	1.07	333	1479	1771	2,869	3,070	3,224	3,385	3,554	3,732	3,919	4,115
WASTE WATER MAINT. CLASS III	YCEA	1.07	330	1667	1997	3,235	3,461	3,634	3,816	4,007	4,207	4,417	4,638
CLASS III W/H2O TREATMENT CERT	YCEA	1.07	334	1750	2096	3,395	3,633	3,815	4,006	4,206	4,416	4,637	4,869
WATER MAINTENANCE CLASS I	YCEA	1.07	335	1277	1529	2,477	2,650	2,783	2,922	3,068	3,221	3,382	3,551
WATER MAINTENANCE CLASS II	YCEA	1.07	336	1409	1687	2,733	2,924	3,070	3,224	3,385	3,554	3,732	3,919
WATER MAINTENANCE CLASS III	YCEA	1.07	337	1667	1997	3,235	3,461	3,634	3,816	4,007	4,207	4,417	4,638
MECHANIC	YCEA	1.07	352	1345	1612	2,611	2,794	2,934	3,081	3,235	3,397	3,567	3,745
SR MECHANIC	YCEA	1.07	351	1409	1687	2,733	2,924	3,070	3,224	3,385	3,554	3,732	3,919

Approved:



City Manager

Effective Date 9-1-96

**CITY OF YREKA
POLICIES AND PROCEDURES**

**OVERTIME/OUT OF CLASS/
STANDBY PAY POLICIES FOR
MISCELLANEOUS CITY EMPLOYEES**

I. Call out/overtime pay:Policy:

- a. Call out will be compensated at the rate of 1 ½ times regular pay for all hours including the two-hour minimum. Compensation shall be either payment or compensatory time at the option of the employee.
- b. Overtime as an extension of the regular work day will be at the rate of 1 ½ times the regular rate of pay for each hour worked (no minimum.)
- c. An employee who is off for vacation or sick leave during the regular work day will be credited as if it were a regular worked eight-hour day. For the purpose of computing overtime payment, this means that even when an employee is off, ~~the overtime pay will be the same as if he or she was on the job for a full eight hours.~~

II. Out of Class Pay:Policy:

When an employee works at a higher class, he or she will be paid at 5% above the current regular salary or at step A of the higher pay range, whichever is greater.

III. Stand by Pay:Policy:

Standby pay will be paid at the rate of \$50 per full 24 hour standby period and \$25.00 for less than a 24-hour standby period. To qualify for standby pay, an employee must be specifically assigned to standby duty on his or her regular day off.

Appendix C
CITY OF YREKA - POLICY AND PROCEDURES
CATASTROPHIC LEAVE POLICY

The City Manager may approve employee request(s) for Catastrophic Leave. Catastrophic illness or injury is a severe illness or injury where the employee is expected to be incapacitated for a minimum of sixty (60) days after he/she has fully exhausted all of his/her accumulated paid leave time (e.g., sick leave, vacation, holiday, and CTO). Catastrophic illness or injury is further defined as a debilitating illness or injury of an employee's spouse, or legally dependent child because the employee is expected to be off work specifically to care for their spouse or legally dependent child for a minimum of sixty (60) days after the employee has exhausted all of his/her accumulated paid leave. An employee's job related illness or injury subject to workers' compensation coverage shall not be eligible for this catastrophic leave provision. This leave does not extend any Family-Medical Leave Act and California Family Rights Act, and is to run concurrently with any such benefit.

The City Manager may request medical documentation stating the employee is unable to perform their job and return to work. The City Manager may request documentation that the family (member) is still injured or ill. The decision of the City Manager may not be appealed, nor will any decision of the City Manager relative to Catastrophic Leave establish a precedent of any kind.

Purpose:

The purpose of this policy is to provide a means by which employees of the City may donate their accrued compensatory time, vacation leave, or sick leave to a co-employee who has suffered a catastrophic injury or illness and has inadequate paid leave available during the expected duration of the injury or illness.

Donation of Compensatory Time:

Any employee may donate all or any part of their accrued compensatory time to a co-employee who has suffered a catastrophic injury or illness.

Donation of Vacation Leave:

Any City employee may donate accrued vacation leave to a co-employee who has suffered a catastrophic injury or illness provided, however, the contributing employee shall maintain a balance of accrued vacation of not less than 40 hours.

Donation of Sick Leave:

Any employee may donate sick leave to a co-employee who has suffered a catastrophic injury or illness **up to 5 days accrued sick leave** provided, however, any such contributing employee shall maintain at least 12 days of accrued sick leave for their own use. The contribution of sick leave is limited to one donation per co-employee per 12-month period so as to assure that the

contributing employee maintains their own sick leave account in the event they suffer a catastrophic injury or illness.

Procedure:

Donations shall be made pursuant to the approval of the City Manager. The employee receiving the leave will be paid at their normal rate of pay. Hours donated will be applied in the order in which they are received by the Finance Director and any excess donations not utilized will be credited back to the donor.

CATASTROPHIC LEAVE
DONATION FORM

Name of contributing employee: _____

Name of co-employee to which donation is made: _____

Type of Donation:

Compensatory time # of hours donated _____

Vacation leave # of hours donated _____
*Employee must maintain **40 hours** vacation leave after donation.*

Sick leave # of hours donated _____
No more than 5 days may be donated per 12-month period.
*Employee must maintain **12 days** sick leave after donation.*

Signature of employee

Date: _____

Approved by _____
City Manager

Date: _____

THIS FORM IS A CONFIDENTIAL DOCUMENT
ALL DONATIONS WILL REMAIN ANONYMOUS



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Rhetta Hogan, Finance Director 
Agenda title: Requested action – Approve Agreement for Services Between the City of Yreka and Springbrook for Web-Based Payment Inquiry and Processing and Authorize the City Manager to execute the necessary agreements for Web-based payments.
Meeting date: March 6, 2014

Discussion:

The City staff is recommending that the City Council authorize the City Manager to execute an addendum to the agreement with Springbrook Software, Inc and to execute any other related documents necessary to implement the Springbrook Utility Billing Web Payments System.

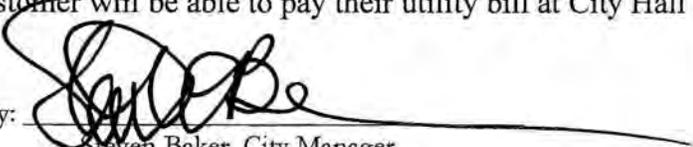
Background:

The City of Yreka has utilized Springbrook Utility Billing system for its water, wastewater, fire and landfill assessments since early 2009. Currently, customers do not have the ability to access their account information online, receive electronic billing information (paperless e-bills), or to make payments by credit or ATM card either online or at City Hall. This is a service offered to customers by most utilities, and one that City of Yreka utility customers routinely request. Offering this service would reduce the number of phone calls received requesting account information; and would reduce the number of customers coming to City Hall to pay their bills. In addition, customer access and service can improve as the “window” of access for information and payment processing would be available for self-service on a 24/7 basis.

Staff has evaluated other third party credit card payments firms, which offer some or all of the desired enhancements (on-line account inquiry, electronic billing and credit card payments). The Finance Director reviewed proposals and on-line demonstrations from Springbrook, Paymentus Corporation and GovTeller. Solicitations were considered on cost, ease of use, and timing of transaction into and integration with the City’s existing software. Only Springbrook can best meet the needs (real-time updates, online history of both billing and payments) of the City at a competitive rate. None of the other firms could provide on-line customer account information, and payment interfaces delay could result in inadvertent turn-offs.

Springbrook offers a web payment product that is fully integrated with the current utility billing system. Springbrook would provide the City of Yreka utility customers with the following options:

- Access to current and historical (one-year) billing and consumption information
- Utility customers may setup one-time or recurring bill payments online by either credit or ATM card, or EFT (electronic funds transfer).
- Customer will be able to pay their utility bill at City Hall by credit or ATM card

Approved by: 
Steven Baker, City Manager

- Customer may receive electronic bills rather than paper bills through the mail

Fiscal Impact:

The cost to implement this new feature includes a monthly fee of \$0.05 per active account (minimum of \$200.00 per month) and \$1.00 per transaction fee that would be paid by the City directly to Springbrook for software use. In addition, the City would incur a special “fixed rate utilities” interchange fee of \$0.65 (Mastercard) or \$0.75 (Visa) for each card transaction processed. This is a reduced rate offered only for utility payments.

These costs would be partially offset by a savings of printing and mailing costs per bill (\$1.05) for each customer who enrolls in electronic billing to replace their current mailed utility bill. Finance estimates it costs approximately \$2.50 per transaction to assist at the counter. The City has approximately 3,500 billed accounts that are billed monthly. Over time, industry trends show that approximately 15% of the customer will migrate to electronic billing and or credit card payment program. The cost of services would be funded from the enterprise funds. There would be no cost to the General Fund or direct cost to the customer.

Recommendation:

Approve Agreement for Services Between the City of Yreka and Springbrook for Web-Based Payment Inquiry and Processing and Authorize the City Manager to execute the necessary agreements for Web-based payments.

SPRINGBROOK SOFTWARE HOSTED SERVICES ADDENDUM

This Addendum sets forth additional terms and conditions applicable to Subscription Services purchased by the City of Yreka ("Client") from Springbrook Software, Inc. ("Vendor") pursuant to the Master Client Agreement (the "Master Agreement") entered into by Vendor and Client and any applicable Order Form or Statement of Work. Capitalized terms used in this Addendum but not defined herein will have the meanings set forth in the Master Agreement.

1. **DEFINITIONS.** Capitalized terms in this Addendum mean the following unless specifically defined elsewhere in this Addendum.

"Citizens" means citizens, consumers, and others designated by the Client to access or use any Products or Services where such access or use is facilitated, directly or indirectly, by Subscription Services.

"Client Data" means any and all data and information of any kind or nature submitted to Vendor by Client, or received by Vendor on behalf of Client, other than publicly available information.

"Subscription Services" means any Products or Services purchased by Client from Vendor that are provided by or through a Third Party Vendor, as indicated on an Order Form. Subscription Services may include Online Payment Services, IVR service, and third party hosting of computer hardware, software, or networking elements.

"Online Payment Services" means the services described in Section 2.1.

"Third Party Vendors" mean vendors chosen by Vendor, in its reasonable discretion (or by Client, as provided in this Addendum), to provide the Subscription Services.

2. **ONLINE PAYMENT SERVICES.**

- 2.1. Online Payment Services allow Citizens to make payments and perform certain other functions via a website, telephone or webpage hosted and maintained by Vendor and/or a Third Party Vendor that is accessible by hotlink from Client's own website, as set forth in the appropriate Order Form. Client agrees to use only Third Party Vendors that are subject to a written agreement between the Client and the Third Party Vendor for merchant banking services. For purposes of credit card and similar transactions, Client shall act as merchant, and Client shall be solely responsible for maintaining its merchant relationship with its approved Third Party Vendor, and for all payments related to that merchant relationship. Client agrees to only use merchant services Third Party Vendors approved by Vendor.
- 2.2. Operation of the Online Payment Services requires installation and maintenance of Licensed Software Products on servers maintained by Client on Client's premises. The Licensed Software Product needed to operate Online Payment Services is limited to the most current released version of the Vendor's payment Application, and includes any updates to that Application made available by Vendor. The payment Application does not include new software Applications, substantially new versions of any software Application, or Services necessary to implement new Applications or versions of the Applications. Client agrees that Vendor may designate any software Application released by Vendor after the executed Addendum as a new version or a new Application, and additional fees may be required for any such new version or Application.

3. **OTHER SUBSCRIPTION SERVICES**

3.1. **General**

Vendor may, in its sole discretion, select Third Party Vendors to provide the Subscription Services, including IVR and third party hosting services. Client acknowledges and agrees that Vendor's rights, obligations, and liabilities to Third Party Vendors in connection with Subscription Services are governed by agreements negotiated with the Third Party Vendors in Vendor's sole discretion. These agreements are available to Client upon reasonable request from Vendor. Client agrees that its rights, obligations, and liabilities to Vendor with respect to Subscription Services shall be limited by these agreements. In no event will Client's rights with respect to Subscription Services exceed the rights available to Vendor under these agreements and in no event will Client's obligations or liabilities to Vendor in connection with the Subscription Services be less or more limited than Vendor's obligations and liabilities to the Third Party Vendors under these agreements. Without limitation, Client agrees to indemnify and hold Vendor harmless from any and all liability and expenses Vendor incurs as a result of Subscription Services provided to Client pursuant to this Addendum, including any indemnity obligation Vendor may have to a Third Party Vendor.

3.2. **Configuration**

Client shall be solely responsible for (a) properly configuring, developing, programming, hosting and operating its hardware, software, web sites, content and all applications, and their respective telephone and Internet connections, to allow access to and use of the Subscription Services in accordance with the documentation provided by Vendor or any Third Party Vendor and all applicable protocols and requirements of the platforms used to provide Subscription Services and (b) providing any connections necessary to communicate with a Third Party Vendor's platform.

3.3. **Unauthorized Use**

Client will be responsible for, and shall pay any applicable fees associated with; any unauthorized use of the Subscription Services, telephone numbers assigned to Client, and Client's account. In the event Client becomes aware of such unauthorized use, Client shall promptly notify Vendor and the relevant Third Party Vendor.

3.4. **Support for Subscription Services**

Vendor's support obligations to Client in connection with Subscription Services, if any, shall be limited to providing support available from the Third Party Vendors. Client shall otherwise be responsible for providing all support services to its end users with regard to the Subscription Services.

3.5. Network Traffic

Client acknowledges that, as a result of using Subscription Services, Client content and data will pass through hosted servers that may not be segregated or in a separate physical location from servers on which the content of other third parties is or will be transmitted or stored.

3.6. Content

Client is and shall be solely responsible for the creation, editorial content, control, and all other aspects of the content passing through third party servers as a result of the Subscription Services. Client represents and warrants that Client has obtained (or will obtain, prior to transmission) all authorizations and permissions required to use and transmit such content.

3.7. No Harmful Code

Client represents and warrants that no content shall be knowingly transmitted by Client or end users through the Subscription Services that contains any program, routine or device which is designed to delete, disable, deactivate, interfere with or otherwise harm any software, program, data, device, system or service, including without limitation, any 'time bomb', virus, drop dead device, malicious logic, worm, Trojan horse or trap or back door (collectively, "Harmful Code").

3.8. Client Data

Client shall remain the sole and exclusive owner of all Client Data. As such, Client Data shall be subject to regulation and examination by the appropriate auditors and regulatory agencies to the same extent as if such information were on Client's premises.

4. CLIENT RESPONSIBILITIES.

Client acknowledges that operation of the Subscription Services requires Client's effort and cooperation, and that in addition to its other obligations under this Addendum, Client assumes the following responsibilities:

4.1. Set-Up, Training.

Client shall use its best efforts to facilitate and participate in Third Party Vendor's service set-up activities, and will afford Vendor and Third Party Vendors reasonable access to information, equipment and facilities upon request. Client shall require all of Client's personnel who use the Subscription Services to complete any training prescribed by Vendor or Third Party Vendor at the time of implementation. Subsequent training of new personnel after implementation is not included in this Addendum.

4.2. Equipment Maintenance

Client shall maintain hardware and software, including non-Vendor hardware or software, at Client's site as recommended by Vendor for operation and use of the Subscription Services. Client, at its expense, shall also maintain its own website, which shall feature a hotlink icon by which Citizens can access the Subscription Services, to the extent necessary for the operation and use of the Subscription Services. Vendor may, at its discretion, provide a standard web page that appears to belong to Client but is actually housed on Vendor's website.

4.3. Account Access, Creation and Termination

Client shall exercise control over all administrative account access, creation and termination, and shall be solely responsible for, creating or terminating accounts, and for allowing Citizens to open accounts, and for controlling account and password security. Third Party Vendors may restrict access to each Citizen account to users who enter the assigned account password, but otherwise Vendor shall not be responsible or liable for controlling access to or misuse of accounts.

4.4. Monitor and Store Data

Client shall verify account data accuracy on a regular basis, and assumes sole responsibility for maintaining data backup systems of systems located at the client site or managed and maintained but the client. Client shall immediately inform Vendor of any account data inconsistency, errors or corruption.

4.5. Release of Client or Citizen Records

Client shall assume responsibility for responding to and determining the validity of any requests or demands, whether from a court, a regulatory or other governmental agency, or the public, for the release of any Client or Citizen records or data in Vendor's control or possession. Vendor shall not release any such records or data to any party without written authorization by Client, unless compelled to do so by a court or agency of competent jurisdiction. In the event that Vendor needs to release client information to defend a claim against Vendor, Vendor shall inform Client of any such required disclosure prior to disclosure, and seek approval to release information.

4.6. Citizen Support

Client assumes sole responsibility for providing all support services to Citizens, and shall be the sole contact for all support requests from Citizens. Client shall not refer any Citizen to Vendor directly for support requests, but may communicate such requests to Vendor together with contact information for the requesting Citizen. Vendor may, in its discretion, respond directly to the Citizen or provide a response to Client, and may deem any such response support not covered by regular Maintenance and Support to be billed as an additional fee to Client at Vendor's normal hourly rates.

4.7. Credit Card Charge-backs

Client assumes liability for, and indemnifies Vendor and its agents, against any claims or charges by any bank or credit card company for charge-backs related to any Citizen payment via the Service, and any claims or charges by any bank or credit card company for online payment processing fees related to online payments to Client.

4.8. PCI and Red flag Compliance

As between Vendor and Client, Client shall be solely and exclusively responsible for ensuring that all transactions processed through Subscription Services comply fully with the Payment Card Industry ("PCI") Data Security Association Requirements and with the "red flag" requirements of the Fair and Accurate Credit Transactions Act ("FACTA"). Client will indemnify and hold Vendor harmless for any and all liabilities and damages the Vendor incurs as a result of Client's failure or alleged failure to comply with PCI or FACTA requirements.

4.9. Upgrades and Service Packs

Client understands and agrees that periodically Upgrades and Service Packs will be applied to the Products as deemed necessary by the Vendor and at the Vendor's sole discretion. Vendor will provide notification to Client in a timely manner prior to any Upgrades or Service Packs being applied.

- 5.2.1. sets forth the grounds for termination, and;
- 5.2.2. gives the breaching party thirty (30) days to cure the breach, and;
- 5.2.3. Notwithstanding that a party gives notice of termination, such termination shall not be effective if the breach is cured prior to expiration of the thirty (30) day notice period, and the terminating party is notified of the cure within the notice period.

5. TERM; DEFAULT; RENEWAL

5.1. Term

This Addendum is effective upon execution and shall continue for a term as set forth in the Order Form, (the "Initial Term"). This Addendum will automatically renew at the end of the Initial Term or any subsequent term for an additional term of 12 months. The Client must notify the vendor within 30 days of the end of a Term that they wish to terminate this Addendum.

5.2. Termination

Either party may terminate this Addendum upon delivering notice of termination for any material breach of this Addendum by the other, provided such notice;

IN WITNESS WHEREOF, each of the parties hereto has caused this Addendum to be executed in duplicate by its duly authorized officer or representative.

Vendor: Springbrook Software, Inc.
 By: _____
 Name (Print): Tim Rosener
 Title: Vice President, SBD
 Date: _____

Client:
 By: _____
 Name (Print): _____
 Title: _____
 Date: _____

Springbrook Software, Inc. Web Payments Order Form

Client Information					
Licensee:	City of Yreka	Contact Email:			
Licensee Contact:	Rhetta Hogan	Contact Phone:			
Billing Address:	701 4 th Street				
City:	Yreka	State:	CA	Zip:	96097
Service Term (Pursuant to terms and conditions of the master Web Payments Agreement)					
Term if Applicable :	2 years				
Effective Date:					
Client Fiscal Year:					
Number of Active Accounts:	3,500				
Online Application Fees					
Product Family	Type	Details	Fee		
Web Payments	One Time	License Fee	NA		
Web Payments	One Time	Setup Fee	NA		
Web Payments	One Time	Initial Training	NA		
Web Payments	One Time	Web Hosting Fee	NA		
Web Payments	Monthly Fee	Online Web Payments for Utility Billing (minimum \$200/month)*	\$0.05/active account		

Client will be charged a \$1.00 transaction fee to use the web payment service for each transaction performed through the web payment service. Client may opt to have Citizen pay this fee in lieu of the Client paying the fee via a convenience fee. Client is responsible for all associated third party fees including but not limited to interchange, gateway and processing fees.

Services not specifically identified by this Order Form, or identified in the Springbrook Software as Service Agreement, And Addenda are considered out of scope and may incur additional costs.

This order form is issued pursuant to the terms and conditions set forth in the Springbrook Web Payments Agreement and addenda thereto. Client also agrees that services not defined in this agreement or order form may incur additional costs. By signing below the client agrees by the terms of this order form and the agreement referenced above.

*Monthly fee is billed from date of contract execution.

LICENSOR:

LICENSEE:

By: Springbrook Software

By:

Signature: _____

Signature _____

Name (Print): Tim Rosener

Name (Print): _____

Title: Vice President, BD

Title: _____

Date: _____

Date: _____

FIRST SCREEN AFTER LOG IN. MESSAGES YOU CAN CHANGE.

Dashboard Make Payment My Bill Activity My Profile Contact Us Account: 005050-000

Dashboard

Customer Address

7411 NE 110TH AVE
Springbrook, OR 99999

Service Address

7411 NE 110TH AVE
Springbrook, OR 99999

Balance

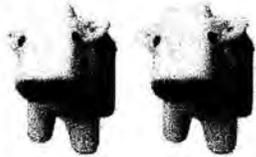
You currently have a Balance due of \$304.00

[Make Payment](#)

MEMBER LOGIN MESSAGE

Be sure to check out the Usage tab to see how your water conservation efforts are going!

Report suspected leaks right away! You can always find our phone number and email address on the Contact Us tab, even when you aren't logged in.



Auto Pay Your Bill (New)

If you would like your bill automatically deducted from your account, click GO below.

[Go](#)

Make A Payment

If you would like to make an electronic payment, click GO below.

[Go](#)

View Your Bill

For complete details regarding your bill, please click GO below.

[Go](#)

Account Profile

To manage your account information and billing options, please GO below.

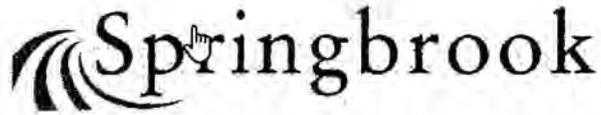
[Go](#)

Your Activity

To view the history of your account activity, click GO below.

[Go](#)

MAKE PAYMENT:



Payment Management
[Logout](#)

Dashboard Make Payment My Bill Activity My Profile Contact Us Account: 005050-000 ▼

Make Payment

Existing Payment Options

You must select a previous payment method, or click "I would like to use a different payment method."

My CU MC (Credit Card ending in : 5454) Exp: 2/2014

[I would like to use a different payment method.](#)

Payment Details

Sewer:	\$340.00
Finance Charge:	\$0.00
Lien Interest:	\$0.00
Miscellaneous:	\$0.00

Payment Amount

Amount (USD) \$

Convenience Fee: \$ 1.75
Total: \$ 305.75

PAYMENT SCREEN MESSAGE

Please be sure to enter the address for your credit card billing statement if it is not the same as the address for your Utility account.

THIS IS THE CUSTOMERS CURRENT BILL

Dashboard Make Payment My Bill Activity My Profile Contact Us Account: 005050-000

Bill

Springbrook
1000 SW Broadway, Suite 1900
Portland, OR 97205
866-777-0069
8 AM to 4:30 PM

Account Information

Account:	005050-000
Service Address:	7411 NE 110TH AVE
Service Period:	5/29/2009 to 4/26/2011 (698 days)
Billing Date:	4/26/2011
Due Date:	5/11/2011

Meter Reading

Previous Reading		Current Reading		Cons
Serial	Date	Reading	Date	

Current Charges

Sewer: Single Family Res.	\$68.00
Total Current Charges:	\$68.00

Bill Summary

Previous Balance:	\$272.00
Payments Received:	\$0.00
Adjustments:	\$0.00
Current Charges:	\$68.00

* Total Amount Due by: 5/11/2011 **\$340.00**

* This was the amount due at the time of billing.

To view your amount due at the current time and make a payment [click here.](#)

CUSTOMER SET UP PROFILE AND ALSO CREDIT CARD. You can see that I have selected an Customer that has three accounts.

And they have also elected to do paperless billing (get their bills via email). They can change between accounts by clicking on the

Account below or on the first screen they have the drop down box on the right side.

My Profile

Account Information

If you would like to change your e-mail address or password, click Change below.

Account Information

Your e-mail address : Beta1@DoNotUse.com [\[Change\]](#)

Your Password: ***** [\[Change\]](#)

Your Saved Payment Methods

Below are your payment methods that have been setup. If you would like to remove a saved payment method you may click remove next to the payment method below.

Payment Method

[Remove Payment Method](#)

My CU MC (Credit Card ending in : 5454) Exp: 2/2014 [Remove](#)

Your accounts

If you would like to change any of the accounts associated with this membership, click the account number below to modify the settings.

Default Set who is your default customer when you log in (if you have multiple accounts set up).

Paper Bill Toggle the ability to receive a paper bill in the mail.

Electronic Bill Toggle the ability to receive an electronic bill via e-mail.

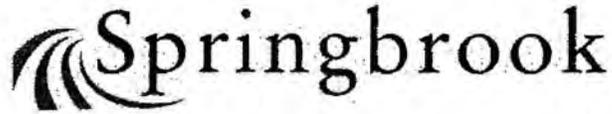
Auto Pay Automatically debit your account when your bill is due. [Tell me more.](#)

Account Number	Default Customer	Paper Bills	Electronic Bills	Auto Pay	Remove Account
000065-000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	[Remove]
013201-000		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> My CU MC	[Remove]
005050-000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

[Add more accounts](#) to this membership.



HERE THE CUSTOMER CAN SEE THEIR PAST HISTORY AND OF PAYMENTS AND BILLINGS:



Payment Management
[Logout](#)

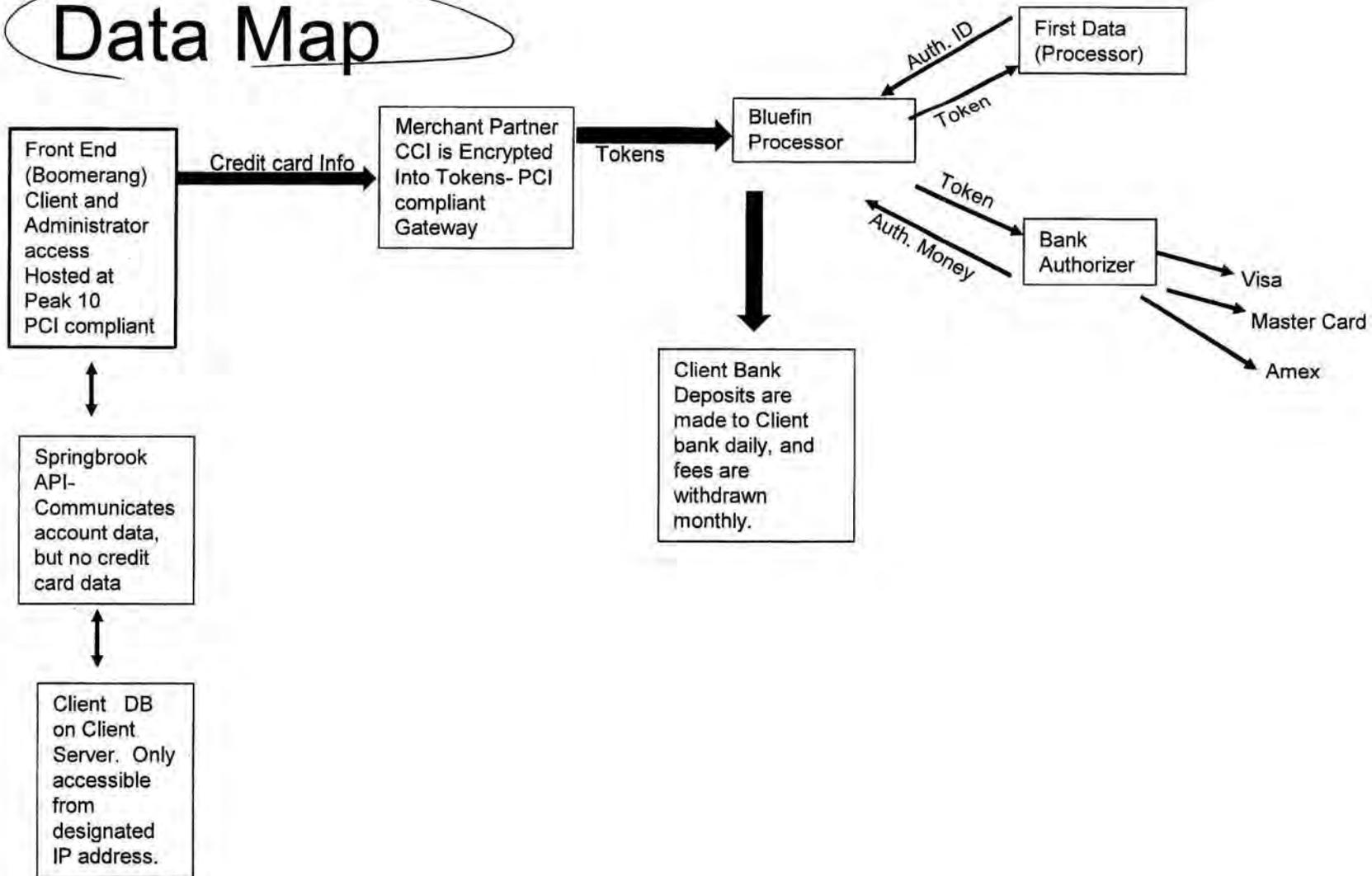
Dashboard	Make Payment	My Bill	Activity	My Profile	Contact Us	Account: <input type="text" value="005050-000"/>
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Customer Activity

Customer Information (005050-000)		
Service Address	Owner Address	Customer Address
7411 NE 110TH AVE Springbrook, OR 99999		7411 NE 110TH AVE Springbrook, OR 99999

Activity Details	Balance Due			
	The balance due shown may take up to 24 hours to post.	\$304.00		
Transaction Date Time	Transaction Type	Description	Amount	Balance
09/12/2013	Payment		(\$5.00)	\$304.00
07/26/2013	Payment		(\$10.00)	\$320.00
07/26/2013	Payment		(\$1.00)	\$319.00
07/26/2013	Payment		(\$10.00)	\$309.00
05/17/2013	Payment		(\$10.00)	\$330.00

Data Map



MEMORANDUM

CITY OF YREKA



To: City Council
From: Allan Jones, Fire Chief
Re: Recruitment and Recommendation Checklist for Appointment of Candidate,
Name: KENNETH BURNSIDE
Date: 4/2/13 2/24/14

I certify this candidate has completed all of the following steps in connection with their application.

- Chief Memo regarding Application process
- Candidate Application

- Background Investigation (prior to Fire Department approval)
 - City of Yreka External Background check form
 - Authorization to Procure and Election to Receive/Not Receive Copy of Consumer Report
 - Certification to Consumer Credit Agency (*Fire Chief signs*)
 - City of Yreka Internal Background check form
 - DMV driver record information and report

- Health and Safety Screening (prior to City Council appointment)
 - Essential Functions and Work Conditions of Firefighter
 - Certificate of Physician (*Physician signs*)
 - Health Screen Questionnaire
 - OSHA Respirator Questionnaire
 - Candidate's Release for Pre-Appointment Agility Test (*Fire Chief also signs*)
 - Fire Chief Certification of Candidate Agility Test (*Fire Chief signs*)
 - Live Scan Fingerprint Screening
 - Drug Screening (*Fire Chief notes date and time, and also signs*)
 - Department Recommendation of Appointment and Approval (*Fire Chief signs before scheduling City Council appointment*)

I recommend that the City Council approve the appointment of this candidate to the Yreka Volunteer Fire Department:

Handwritten signature of Allan Jones, Fire Chief.

Allan Jones, Fire Chief

B.J. LAUSTAU

MEMORANDUM

CITY OF YREKA



To: City Council
From: Allan Jones, Fire Chief
Re: Recruitment and Recommendation Checklist for Appointment of Candidate,
Name: JENNIFER JOHNSON
Date: 2/24/14

I certify this candidate has completed all of the following steps in connection with their application.

- Chief Memo regarding Application process
- Candidate Application

Background Investigation (prior to Fire Department approval)

- City of Yreka External Background check form
- Authorization to Procure and Election to Receive/Not Receive Copy of Consumer Report
- Certification to Consumer Credit Agency (*Fire Chief signs*)
- City of Yreka Internal Background check form
- DMV driver record information and report

Health and Safety Screening (prior to City Council appointment)

- Essential Functions and Work Conditions of Firefighter
- Certificate of Physician (*Physician signs*)
- Health Screen Questionnaire
- OSHA Respirator Questionnaire
- Candidate's Release for Pre-Appointment Agility Test (*Fire Chief also signs*)
- Fire Chief Certification of Candidate Agility Test (*Fire Chief signs*)
- Live Scan Fingerprint Screening
- Drug Screening (*Fire Chief notes date and time, and also signs*)
- Department Recommendation of Appointment and Approval (*Fire Chief signs before scheduling City Council appointment*)

I recommend that the City Council approve the appointment of this candidate to the Yreka Volunteer Fire Department:


Allan Jones, Fire Chief


B. J. Lawstet



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director 
Steve Baker, City Manager

Agenda title: Approve the proposal to prepay the 6/1/2007 10-year Sovereign Bank Fire Apparatus Lease Agreement with the City of Yreka

Meeting date: March 6, 2014

Summary:

Staff is recommending the prepayment of the 2007 lease purchase agreement for Fire Apparatus with Sovereign Bank. The City and the Yreka Volunteer Fire Department have evaluated the purchase of a new fire apparatus, and solicited financing under a lease purchase request for proposals. The City is recommending that the financing be restructured to fully finance the new engine over 5-years and prepaying the existing lease purchase agreement with Sovereign Bank.

There reasons to prepay are

- The City's Fire Tax Measure H fund has sufficient cash on hand to prepay the existing lease agreement.
- The City proposes 100% financing the new engine through a lease with the option to purchase agreement with a less than 2% financing rate.
- Contract terms state that upon 30 days notice the lessee shall have the option to pay the purchase option price.
- New lenders evaluate not only the collateral of the lease, but also the ability of the lessor to repay.
- The YVFD Measure H committee has been involved throughout the financing process and is in agreement with staff to prepay the existing lease agreement.
- By restructuring the lease portfolio, the debt servicing rate will be lowered from the current 4.75% to below 2%.

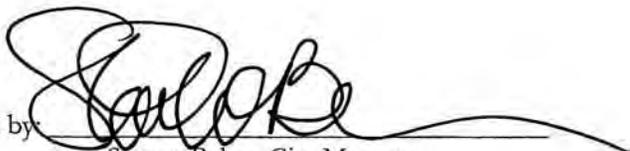
Fiscal Impact:

If paid by March 20, 2014, the purchase option is \$420,361.06. Future interest savings are \$33,044.39 from 3/1/2014 to 6/1/2017.

Recommendation and Requested Action:

Approve the proposal to prepay the 6/1/2007 10-year Sovereign Bank Fire Apparatus Lease Agreement with the City of Yreka.

Approved by



Steven Baker, City Manager



February 25, 2014

City of Yreka
701 4th Street
Yreka, CA 96097

Re: Contract # 002-0007159-000
Equipment Description:
VIN# 1F9FS38T38CST2004 – 2007 Ladder
VIN# 1F9EA28T58CST2023 – 2008 Pumper

Per your request the current payoff amount of \$420,361.06 is good through 03/20/2014.

In order to properly process your payoff, the following instructions should be followed:

1) Payment by BANK or CERTIFIED check should be made payable to the order of Santander Bank and mailed to Santander Bank, 3 Huntington Quadrangle, Suite 101N, Melville, NY 11747 Attn: Customer Service Department. **(Include a copy of this letter with payment)**

2) Payment by wire transfer should be sent to:

Beneficiary:	Santander Bank NA
ABA Routing #:	231372691
Account Number:	0758261450
Description:	Customer's Name, Account # (<i>reference number above</i>) and description (payoff, payment, etc.)

3) Submit written instructions indicating where and to whom title should be sent.

All amounts quoted are subject to final confirmation by our Accounting Department. Final release of the Santander Bank Security interest in the referenced equipment requires that ALL OBLIGATIONS with Santander Bank be in good standing and current at the time of payoff. Please note the release of such collateral interest and/or title will be a minimum of 15 business days after receipt of payoff and completion of audit.

If you have any question regarding this payoff please call me directly at (631) 531-0601.

Sincerely yours,

Michael Paez

LEASE WITH OPTION TO PURCHASE AGREEMENT

Lessee: City of Yreka
701 Fourth Street
Yreka CA 96097
(530)841-2323

Lessor: Sovereign Bank
3 Huntington Quad Suite 101N
Melville, NY 11747
(631) 631-0600

Dated as of June 1, 2007

This Lease with Option to Purchase Agreement #002-0007159-000 dated as of the date listed above is between Lessor and Lessee listed directly above. Lessor desires to lease the Equipment described in Exhibit "A" to Lessee and Lessee desires to lease the Equipment from Lessor subject to the terms and conditions of this Agreement, which are set forth below.

I. Definitions:

Section 1.01. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Lease with Option to Purchase Agreement and all Exhibits attached hereto. "Budget Year" means the Lessee's fiscal year.

"Commencement Date" is the date when Lessee's obligation to pay rent begins.

"Equipment" means all of the Items of Equipment listed on Exhibit "A" and all replacements, restorations, modifications and improvements.

"Lessee" means the entity listed above as Lessee and which is leasing the Equipment from Lessor under the provisions of this Agreement. "Lessor" means the entity originally listed above as Lessor or any of its assignees.

"Lease Term" means the Original Term and all Renewal Terms.

"Original Term" means the period from the Commencement Date until the end of the Budget Year of Lessee.

"Renewal Term" means the annual term which begins at the end of the Original Term and which is simultaneous with Lessee's Budget Year.

"Rental Payments" means the payments Lessee is required to make under this Agreement as set forth on Exhibit "B".

"State" means the state in which Lessee is located.

II. Lessee Warranties

Section 2.01. Lessee represents, warrants and covenants as follows for the benefit of Lessor or its assignees:

(a) Lessee is an "issuer of tax exempt obligations" because Lessee is the State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended, The "Code" or because Lessee is a constituted authority or district authorized to issue obligations on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-(b).

(b) Lessee is authorized under the Constitution and laws of the State to enter into this Agreement, and has used such authority to properly execute and deliver this Agreement. Lessee has followed all proper procedures of its governing body in executing this Agreement. The Officer of Lessee executing this Agreement has the authority to execute and deliver this Agreement. This Agreement constitutes a legal, valid, binding and enforceable obligation of the Lessee in accordance with its terms.

(c) Lessee has complied with all statutory laws and regulations that may be applicable to the execution of this Agreement.

(d) Lessee shall use the Equipment only for essential, traditional government purposes.

(e) Should the IRS disallow the tax-exempt status of the Interest Portion of the Rental Payments as a result of the failure of the Lessee to use the Equipment for governmental purposes, then Lessee shall be required to pay additional sums to the Lessor or its assignees so as to bring the after tax yield to the same level as the Lessor or its assignees would attain if the transaction continued to be tax-exempt.

(f) Should the Lessee cease to be an issuer of tax exempt obligations or if the obligation of Lessee created under this Agreement ceases to be a tax exempt obligation for any reason, then Lessee shall be required to pay additional sums to the Lessor or its assignees so as to bring the after tax yield on this Agreement to the same level as the Lessor or its assignees would attain if the transaction continued to be tax-exempt.

(g) Lessee has never non-appropriated funds under an Agreement similar to this Agreement.

(h) Lessee will submit to the Secretary of the Treasury an information reporting statement as required by the Code.

(i) Upon request by Lessor, Lessee will provide Lessor with current financial statements, reports, budgets or other relevant fiscal information.

(j) Lessee shall retain the Equipment free of any hazardous substances as defined in the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9601 et. Seq. as amended and supplemented.

(k) Lessee presently intends to continue this Agreement for the Original Term and all Renewal Terms as set forth on Exhibit "B" hereto. The official of Lessee responsible for budget preparation will include in the budget request for each Budget Year the Rental Payments to become due in such Budget year, and will use all reasonable and lawful means available to secure the appropriation of money for such Budget Year sufficient to pay the Rental Payments coming due therein. Lessee reasonably believes that moneys can and will lawfully be appropriated and made available for this purpose.

Section 2.02. Escrow Agreement. In the event both Lessor and Lessee mutually agree to utilize an escrow account, then immediately following the execution and delivery of this Agreement, Lessor and Lessee agree to execute an escrow agreement in form and substance acceptable to both. This Agreement shall take effect only upon execution and delivery of an escrow agreement by the parties hereto. Lessor shall deposit or cause to be deposited into a deposit account with the Lessor the sum of \$ N/A to be applied towards the purchase acquisition price of the Equipment and which shall be held and disbursed in accordance with the escrow agreement.

III. Acquisition of Equipment, Rental Payments and the Purchase Option Price

Section 3.01. Acquisition. Lessee shall be solely responsible for the ordering of the Equipment and for the delivery and installation of the Equipment.

Section 3.02. Rental Payments. Lessee shall pay Rental Payments exclusively to Lessor or its assignees in lawful, legally available money of the United States of America. The Rental Payments shall be sent to the location specified by the Lessor or its assignees. The Rental Payments shall constitute a current expense of the Lessee and shall not constitute an indebtedness of the Lessee. Lessor shall have the option to charge interest at the highest lawful rate on any Rental Payment received later than the due date. The Rental Payments will be payable without notice or demand.

Section 3.03. Rental Payments Unconditional. Except as provided under Section 4.01, THE OBLIGATIONS OF LESSEE TO MAKE RENTAL PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS CONTAINED IN THIS AGREEMENT SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE.

Section 3.04. Purchase Option Price. Upon 30 days written notice, Lessee shall have the option to pay, in addition to the Rental Payment, the corresponding Purchase Option Price which is listed on the same line on Exhibit B. If Lessee chooses this Option and pays the Purchase Option Price to Lessor then Lessor will transfer any and all of its rights, title and interest in the Equipment to Lessee.

Section 3.05. Lease Term. The Lease Term of the Agreement shall be the Original Term and all Renewal Terms until all the Rental Payments are paid as set forth on Exhibit B except as provided under Section 4.01 and Section 9.01 below, if, after the end of the budgeting process which occurs at the end of the Original Term or any Renewal Term, Lessee has not non-appropriated as provided for in this Agreement then the Lease Term shall be extended into the next Renewal Term and the Lessee shall be obligated to make the Rental Payments that come due during such Renewal Term.

Section 3.06. Disclaimer of Warranties. LESSOR MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY, AND FITNESS FOR PARTICULAR PURPOSE OR ANY OTHER WARRANTY WITH RESPECT TO THE EQUIPMENT. LESSOR SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGE ARISING OUT OF THE INSTALLATION, OPERATION, POSSESSION, STORAGE OR USE OF THE EQUIPMENT BY LESSEE.

IV. Non-Appropriation

Section 4.01. Non-Appropriation. If insufficient funds are available in Lessee's budget for the next Budget Year to make the Rental Payments for the next Renewal Term and the funds to make such Rental Payments are otherwise unavailable by any lawful means whatsoever, then Lessee shall have the option to non-appropriate the funds to pay the Rental Payments for the next Renewal Term. Lack of a sufficient appropriation shall be evidenced by the passage of an ordinance or resolution by the governing body of Lessee specifically prohibiting Lessee from performing its obligations under this Agreement and from using any moneys to pay the Rental Payments due under this Agreement for a designated Budget Year and all subsequent Budget Years. If Lessee chooses this option, then all obligations of the Lessee under this Agreement regarding Rental Payments for all remaining Renewal Terms shall be terminated at the end of the then current Original Term or Renewal Term without penalty or liability to the Lessee of any kind provided that if Lessee has not delivered possession of the Equipment to Lessor as provided herein and conveyed to Lessor or released its interest in the Equipment by the end of the last Budget Year for which Rental Payments were paid, the termination shall nevertheless be effective but Lessee shall be responsible for the payment of damages in an amount equal to the amount of the Rental Payments thereafter coming due under Exhibit "B" which are attributable to the number of days after such Budget Year during which Lessee fails to take such actions and for any other loss suffered by Lessor as a result of Lessee's failure to take such actions as required. Lessee shall immediately notify the Lessor as soon as the decision to non-appropriate is made. If such non-appropriation occurs, then Lessee shall deliver the Equipment to Lessor or to a location designated by Lessor at Lessee's expense. Lessee shall be liable for all damage to the equipment other than normal wear and tear. If Lessee fails to deliver the Equipment to Lessor, then Lessor may enter the premises where the Equipment is located and take possession of the Equipment and charge Lessee for costs incurred. If Lessee non-appropriates under this section, then Lessee shall not purchase, lease or rent Equipment performing same or similar functions to those performed by the Equipment for a period of 360 days unless otherwise prohibited by public policy considerations.

V. Insurance, Damage, Insufficiency of Proceeds, Indemnification

Section 5.01. Insurance. Lessee shall maintain both casualty insurance and liability insurance at its own expense with respect to the Equipment. Lessee shall be solely responsible for selecting the insurer(s) and for making all premium payments and ensuring that all policies are continuously kept in effect during the period when Lessee is required to make Rental Payments. Lessee shall provide Lessor with a Certificate of Insurance, which lists the Lessor and/or Assigns as a Loss Payee and an Additional Insured on the policies with respect to the Equipment.

- (a) Lessee shall insure the Equipment against any loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Lessor in an amount at least equal to the then applicable Purchase Option Price of the Equipment. Alternatively, Lessee may insure the Equipment under a blanket insurance policy or policies.
- (b) The liability insurance shall insure Lessor from liability and property damage in any form and amount satisfactory to Lessor.
- (c) Lessee may self-insure against the casualty risks and liability risks described above. If Lessee chooses this option, Lessee must furnish Lessor with a certificate and/or other documents, which evidences such coverage.
- (d) All insurance policies issued or affected by this Section shall be so written or endorsed such that the Lessor and its assignees are named additional insured and loss payees and that all losses are payable to Lessee and Lessor or its assignees as their interests may appear. Each policy issued or affected by this Section shall contain a provision that the insurance company shall not cancel or materially modify the policy without first giving thirty (30) days advance notice to Lessor or its assignees. Lessee shall furnish to Lessor certificates evidencing such coverage throughout the Lease Term.

Section 5.02. Damage to or Destruction of Equipment. Lessee assumes the risk of loss or damage to the Equipment. If the Equipment or any portion thereof is lost, stolen, damaged, or destroyed by fire or other casualty, Lessee will immediately report all such losses to all possible insurers and take the proper procedures to attain all insurance proceeds. At the option of Lessor, Lessee shall either (1) apply the Net Proceeds to replace, repair or restore the Equipment or (2) apply the Net Proceeds to the applicable Purchase Option Price. For purposes of this Section and Section 5.03, the term Net Proceeds shall mean the amount of insurance proceeds collected from all applicable insurance policies after deducting all expenses incurred in the collection thereof.

Section 5.03. Insufficiency of Net Proceeds. If there are no Net Proceeds for whatever reason or if the Net Proceeds are insufficient to pay in full the cost of any replacement, repair, restoration, modification or improvement of the Equipment, then Lessee shall, at the option of Lessor, either complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds or apply the Net Proceeds to the Purchase Option Price and pay the deficiency, if any, to the Lessor.

Section 5.04. Lessee Negligence. Lessee assumes all risks and liabilities, whether or not covered by insurance, for loss or damage to the Equipment and for injury to or death of any person or damage to any property whether such injury or death be with respect to agents or employees of Lessee or of third parties, and whether such property damage be to Lessee's property or the property of others including, without limitation, liabilities for loss or damage related to the release or threatened release of hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act or similar or successor law or any state or local equivalent now existing or hereinafter enacted which in any manner arise out of or are incident to any possession, use, operation, condition or storage of any Equipment by Lessee which is proximately caused by the negligent conduct of Lessee, its officers, employees and agents. Lessee hereby assumes responsibility for and agrees to reimburse Lessor for all liabilities, obligations, losses, damages, penalties, claims, actions, costs and expenses including reasonable attorneys' fees of whatsoever kind and nature, imposed on, incurred by or asserted against Lessor that in any way relate to or arise out of a claim, suit or proceeding, based in whole or in part upon the negligent conduct of Lessee, its officers, employees and agents, to the maximum extent permitted by law.

VI. Title and Security Interest

Section 6.01. Title. Title to the Equipment shall vest in Lessee when Lessee acquires and accepts the Equipment. Title to the Equipment will automatically transfer to the Lessor in the event Lessee non-appropriates under Section 4.01 or in the event Lessee defaults under Section 2.01. In either of such events, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of legal title to the Equipment to Lessor.

Section 6.02. Security Interest. To secure the payment of all Lessee's obligations under this Agreement, Lessee hereby grants to Lessor a security interest under the Uniform Commercial Code constituting a first lien on the Equipment described more fully on Exhibit "A". The security interest established by this section includes, not only all additions, attachments, repairs and replacements to the Equipment but also all proceeds there from. It also includes all accounts, instruments, documents, chattel paper, warranties, licenses, software and general intangibles related to the Equipment. Lessee agrees that Lessor or its Assignee may execute such additional documents including financing statements, affidavits, notices, and similar instruments, for and on behalf of Lessee which Lessor deems necessary or appropriate to protect Lessor's interest in the Equipment and in this Agreement.

VII. Assignment

Section 7.01. Assignment by Lessor. All of Lessor's rights, title and/or interest in and to this Agreement may be assigned and reassigned (in whole or in part) to one or more assignees or sub-assignees including a Registered Owner for Lease Participation Certificates) by Lessor at any time without the consent of Lessee. No such assignment shall be effective as against Lessee until the assignor shall have filed with Lessee written notice of assignment identifying the assignee. Lessee shall pay all Rental Payments due hereunder relating to such Equipment to or at the direction of Lessor or the assignee named in the notice of assignment. Lessee shall keep a complete and accurate record of all such assignments.

Section 7.02. Assignment by Lessee. None of Lessee's right, title and interest under this Agreement and in the Equipment may be assigned by Lessee unless Lessor approves of such assignment in writing before such assignment occurs and only after Lessee first obtains an opinion from nationally recognized counsel stating that such assignment will not jeopardize the tax-exempt status of the obligation.

VIII. Maintenance of Equipment

Section 8.01. Lessee shall keep the Equipment in good repair and working order. Lessor shall have no obligation to inspect, test, service, maintain, repair or make improvements or additions to the Equipment under any circumstances. Lessee will be liable for all damage to the Equipment, other than normal wear and tear, caused by Lessee, its employees or its agents. Lessee shall pay for and obtain all permits, licenses and taxes necessary for the installation, operation, possession, storage or use of the Equipment. If the Equipment includes any titled vehicles, then Lessee is responsible for obtaining such titles from the State and also for ensuring that Lessor is listed as First Lien holder on all of the titles. Lessee shall not use the Equipment to haul, convey or transport hazardous waste as defined in the Resource Conservation and Recovery Act, 42 U.S.C. 6901 et. Seq. Lessee shall not during the term of this Agreement create, incur or assume any leases, liens or encumbrances of any kind with respect to the Equipment except those created by this Agreement. The Equipment is and shall at all times be and remain personal property. Lessee shall allow Lessor to examine and inspect the Equipment at all reasonable times.

IX. Default

Section 9.01. Events of Default defined. The following events shall constitute an "Event of Default" under this Agreement:

- (a) Failure by Lessee to pay any Rental Payment listed on Exhibit "B" for fifteen 15 days after such payment is due according to the Payment Date listed on Exhibit "B".
- (b) Failure to pay any other payment required to be paid under this Agreement at the time specified herein and a continuation of said failure for a period of fifteen 15 days after written notice by Lessor that such payment must be made. If Lessee continues to fail to pay any payment after such period, then Lessor may, but will not be obligated to, make such payments and charge Lessee for all costs incurred plus interest at the highest lawful rate.
- (c) Failure by Lessee to observe and perform any warranty, covenant, condition, promise or duty under this Agreement for a period of thirty 30 days after written notice specifying such failure is given to Lessee by Lessor, unless Lessor agrees in writing to an extension of time. Lessor will not unreasonably withhold its consent to an extension of time if corrective action is instituted by Lessee. Subsection (c) does not apply to Rental Payments and other payments discussed above.
- (d) Any statement, material omission, representation or warranty made by Lessee in or pursuant to this Agreement which proves to be false, incorrect or misleading on the date when made regardless of Lessee's intent and which materially adversely affects the rights or security of Lessor under this Agreement.
- (e) Any provision of this Agreement which ceases to be valid for whatever reason and the loss of such provision, would materially adversely affect the rights or security of Lessor.
- (f) Lessee admits in writing its inability to pay its obligations. Lessee defaults on one or more of its other obligations. Lessee applies or consents to the appointment of a receiver or a custodian to manage its affairs. Lessee makes a general assignment for the benefit of creditors.
- (g) Any Equipment or other collateral or any interest therein is transferred or assigned without the consent of Lessor.
- (h) Lessee moves any collateral outside of its jurisdictional limits without the consent of Lessor.
- (i) Lessee files for relief under any federal or state bankruptcy law.

Section 9.02. Remedies on Default. Whenever any Event of Default exists, Lessor shall have the right to take one or any combination of the following remedial steps:

- (a) With or without terminating this Agreement, Lessor may declare all Rental Payments and other amounts payable by Lessee hereunder to the end of the then current Budget Year to be immediately due and payable.
- (b) With or without terminating this Agreement, Lessor may require Lessee at Lessee's expense to redeliver any or all of the Equipment to Lessor to a location specified by Lessor. Such delivery shall take place within 15 days after the event of default occurs. If Lessee fails to deliver the Equipment, Lessor may enter the premises where the Equipment is located and take possession of the Equipment and charge Lessee for cost incurred. Notwithstanding that Lessor has taken possession of the Equipment, Lessee shall still be obligated to pay the remaining Rental Payments due up until the end of the then current Original Term or Renewal Term. Lessee will be liable for any damage to the Equipment caused by Lessee or its employees or agents.
- (c) Lessor may take whatever action at law or in equity that may appear necessary or desirable to enforce its rights.

Section 9.03. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or shall be construed to be a waiver thereof.

X. Miscellaneous

Section 10.01. Notices. All notices shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at their respective places of business as first set forth herein or as the parties shall designate hereafter in writing.

Section 10.02. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon Lessee and Lessor and their respective successors and assigns.

Section 10.03. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 10.04. Amendments, Addenda, Changes or Modifications. This Agreement may be amended, added to, changed or modified by written agreement duly executed by Lessor and Lessee.

Section 10.05. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 10.06. Captions. The captions or headings in this Agreement do not define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 10.07. Master Lease. This Agreement shall be construed to be a Master Lease Agreement whereby Lessor and Lessee may agree to the lease of additional Equipment, provided that Lessor and Lessee properly execute and deliver amendments to Exhibits "A" and reflecting the additional Equipment and the revised schedule of Rental Payments, and that an additional certificate in the form attached hereto as Exhibit additional resolution in the form attached hereto as Exhibit "E", and additional information reporting statement relating to the additional Equipment are provided by Lessee. Upon any such amendment, such additional Equipment shall thereafter be subject to all terms and conditions of this Agreement to the same extent as if originally set forth herein.

Section 10.08. Entire Writing. This Agreement constitutes the entire writing between Lessor and Lessee. No waiver, consent, modification or change of terms of this Agreement shall bind either party unless in writing and signed by both parties, and then such waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, representations, conditions, or warranties, express or implied, which are not specified herein regarding this Agreement or the Equipment leased hereunder. Any terms and conditions of any purchase order or other documents submitted by Lessee in connection with this Agreement which are in addition to or inconsistent with the terms and conditions of this Agreement will not be binding on Lessor and will not apply to this Agreement.

Section 10.09. Choice of Law, Venue, and Jury Waiver, Jurisdiction and Venue. Lessee irrevocably submits to the nonexclusive jurisdiction of any Federal or state court sitting in California, over any suit, action or proceeding arising out of or relating to this Agreement. Lessee irrevocably waives, to the fullest extent it may effectively do so under applicable law, any objection it may now or hereafter have to the laying of the venue of any such suit, action or proceeding brought in any such court and any claim that the same has been brought in an inconvenient forum. Lessee hereby consents to any and all process which may be served in any such suit, action or proceeding. (i) by mailing a copy thereof by registered and certified mail, postage prepaid, return receipt requested, to the Lessee's address shown in this Agreement or as notified to the Lessor and (ii) by serving the same upon the Lessee in any other manner otherwise permitted by law, and agrees that such service shall in every respect be deemed effective service upon Lessee.

JURY WAIVER. THE LESSEE AND LESSOR EACH HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY, AND AFTER AN OPPORTUNITY TO CONSULT WITH LEGAL COUNSEL, (A) WAIVE ANY AND ALL RIGHTS TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING IN CONNECTION WITH THIS AGREEMENT, THE OBLIGATIONS, ALL MATTERS CONTEMPLATED HEREBY AND DOCUMENTS EXECUTED IN CONNECTION HEREWITH AND (B) AGREE NOT TO SEEK TO CONSOLIDATE ANY SUCH ACTION WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE, OR HAS NOT BEEN, WAIVED. THE LESSEE CERTIFIES THAT NEITHER THE LESSOR NOR ANY OF ITS REPRESENTATIVES, AGENTS OR COUNSEL HAS REPRESENTED, EXPRESSLY OR OTHERWISE, THAT THE LESSOR WOULD NOT IN THE EVENT OF ANY SUCH PROCEEDING SEEK TO ENFORCE THIS WAIVER OF RIGHT TO TRIAL BY JURY.

Lessor and Lessee have caused this Agreement to be executed in their names by their duly authorized representatives listed below.

Lessee

Lessor: Sovereign Bank

By:

By:

Typed:

Brian Meek

Typed:

Title:

City Manager

Title:

EXHIBIT A

DESCRIPTION OF EQUIPMENT

RE: Lease With Option to Purchase Agreement #002-0007159 dated as of June 1, 2007, between Sovereign Bank (Lessor) and City of Yreka (Lessee)

Below is a detailed description of all the items of Equipment including quantity, model number and serial number where applicable:

Quantity	Serial Number	Type, Make, Model
One (1)		Seagrave Pumper Side Mount Attacker Truck
One (1)		Seagrave 75'500 # MII Tilt Ladder Truck
		Loose Equipment (as per attachment)

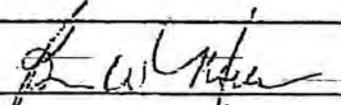
EQUIPMENT LOCATION Complete only if equipment will not be located at Lessee's address

Address

City

State

County

BY: 

TITLE: City Manager

DATE: 6.13.07

EXHIBIT B

SCHEDULE OF PAYMENTS

RE: Lease With Option to Purchase Agreement #002-0007169 dated as of June 1, 2007, between Sovereign Bank (Lessor) and City of Yreka (Lessee)

	<u>Date</u>	<u>Payment</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance</u>
Loan	06/01/2007				1,091,969.46
1	07/01/2007	11,317.00	4,094.89	7,222.11	1,084,747.35
2	08/01/2007	11,317.00	4,067.80	7,249.20	1,077,498.15
3	09/01/2007	11,317.00	4,040.62	7,276.38	1,070,221.77
4	10/01/2007	11,317.00	4,013.33	7,303.67	1,062,918.10
5	11/01/2007	11,317.00	3,985.94	7,331.06	1,055,587.04
6	12/01/2007	11,317.00	3,958.45	7,358.55	1,048,228.49
2007 Totals		67,902.00	24,161.03	43,740.97	
7	01/01/2008	11,317.00	3,930.86	7,386.14	1,040,842.35
8	02/01/2008	11,317.00	3,903.16	7,413.84	1,033,428.51
9	03/01/2008	11,317.00	3,875.36	7,441.64	1,025,986.87
10	04/01/2008	11,317.00	3,847.45	7,469.55	1,018,517.32
11	05/01/2008	11,317.00	3,819.44	7,497.56	1,011,019.76
12	06/01/2008	11,317.00	3,791.32	7,525.68	1,003,494.08
13	07/01/2008	11,317.00	3,763.10	7,553.90	995,940.18
14	08/01/2008	11,317.00	3,734.78	7,582.22	988,357.96
15	09/01/2008	11,317.00	3,706.34	7,610.66	980,747.30
16	10/01/2008	11,317.00	3,677.80	7,639.20	973,108.10
17	11/01/2008	11,317.00	3,649.16	7,667.84	965,440.26
18	12/01/2008	11,317.00	3,620.40	7,696.60	957,743.66
2008 Totals		135,804.00	45,319.17	90,484.83	
19	01/01/2009	11,317.00	3,591.54	7,725.46	950,018.20
20	02/01/2009	11,317.00	3,562.57	7,754.43	942,263.77
21	03/01/2009	11,317.00	3,533.49	7,783.51	934,480.26
22	04/01/2009	11,317.00	3,504.30	7,812.70	926,667.56
23	05/01/2009	11,317.00	3,475.00	7,842.00	918,825.56
24	06/01/2009	11,317.00	3,445.60	7,871.40	910,954.16
25	07/01/2009	11,317.00	3,416.08	7,900.92	903,053.24
26	08/01/2009	11,317.00	3,386.45	7,930.55	895,122.69
27	09/01/2009	11,317.00	3,356.71	7,960.29	887,162.40
28	10/01/2009	11,317.00	3,326.86	7,990.14	879,172.26
29	11/01/2009	11,317.00	3,296.90	8,020.10	871,152.16
30	12/01/2009	11,317.00	3,266.82	8,050.18	863,101.98
2009 Totals		135,804.00	41,162.32	94,641.68	

EXHIBIT B

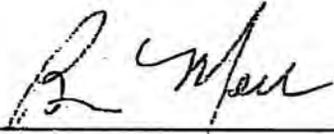
31	01/01/2010	11,317.00	3,236.63	8,080.37	855,021.61
32	02/01/2010	11,317.00	3,206.33	8,110.67	846,910.94
33	03/01/2010	11,317.00	3,175.92	8,141.08	838,769.86
34	04/01/2010	11,317.00	3,145.39	8,171.61	830,598.25
35	05/01/2010	11,317.00	3,114.74	8,202.26	822,395.99
36	06/01/2010	11,317.00	3,083.98	8,233.02	814,162.97
37	07/01/2010	11,317.00	3,053.11	8,263.89	805,899.08
38	08/01/2010	11,317.00	3,022.12	8,294.88	797,604.20
39	09/01/2010	11,317.00	2,991.02	8,325.98	789,278.22
40	10/01/2010	11,317.00	2,959.79	8,357.21	780,921.01
41	11/01/2010	11,317.00	2,928.45	8,388.55	772,532.46
42	12/01/2010	11,317.00	2,897.00	8,420.00	764,112.46
2010 Totals		135,804.00	36,814.48	98,989.52	
43	01/01/2011	11,317.00	2,865.42	8,451.58	755,660.88
44	02/01/2011	11,317.00	2,833.73	8,483.27	747,177.61
45	03/01/2011	11,317.00	2,801.92	8,515.08	738,662.53
46	04/01/2011	11,317.00	2,769.98	8,547.02	730,115.51
47	05/01/2011	11,317.00	2,737.93	8,579.07	721,536.44
48	06/01/2011	11,317.00	2,705.76	8,611.24	712,925.20
49	07/01/2011	11,317.00	2,673.47	8,643.53	704,281.67
50	08/01/2011	11,317.00	2,641.06	8,675.94	695,605.73
51	09/01/2011	11,317.00	2,608.52	8,708.48	686,897.25
52	10/01/2011	11,317.00	2,575.86	8,741.14	678,156.11
53	11/01/2011	11,317.00	2,543.09	8,773.91	669,382.20
54	12/01/2011	11,317.00	2,510.18	8,806.82	660,575.38
2011 Totals		135,804.00	32,266.92	103,537.08	
55	01/01/2012	11,317.00	2,477.16	8,839.84	651,735.54
56	02/01/2012	11,317.00	2,444.01	8,872.99	642,862.55
57	03/01/2012	11,317.00	2,410.73	8,906.27	633,956.28
58	04/01/2012	11,317.00	2,377.34	8,939.66	625,016.62
59	05/01/2012	11,317.00	2,343.81	8,973.19	616,043.43
60	06/01/2012	11,317.00	2,310.16	9,006.84	607,036.59
61	07/01/2012	11,317.00	2,276.39	9,040.61	597,995.98
62	08/01/2012	11,317.00	2,242.48	9,074.52	588,921.46
63	09/01/2012	11,317.00	2,208.46	9,108.54	579,812.92
64	10/01/2012	11,317.00	2,174.30	9,142.70	570,670.22
65	11/01/2012	11,317.00	2,140.01	9,176.99	561,493.23
66	12/01/2012	11,317.00	2,105.60	9,211.40	552,281.83
2012 Totals		135,804.00	27,510.45	108,293.55	

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	67	01/01/2013	11,317.00	2,071.06	9,245.94	543,035.89	
	68	02/01/2013	11,317.00	2,036.38	9,280.62	533,755.27	
	69	03/01/2013	11,317.00	2,001.58	9,315.42	524,439.85	
	70	04/01/2013	11,317.00	1,966.65	9,350.35	515,089.50	
	71	05/01/2013	11,317.00	1,931.59	9,385.41	505,704.09	
	72	06/01/2013	11,317.00	1,896.39	9,420.61	496,283.48	
	73	07/01/2013	11,317.00	1,861.06	9,455.94	486,827.54	
	74	08/01/2013	11,317.00	1,825.60	9,491.40	477,336.14	
	75	09/01/2013	11,317.00	1,790.01	9,526.99	467,809.15	
	76	10/01/2013	11,317.00	1,754.28	9,562.72	458,246.43	
	77	11/01/2013	11,317.00	1,718.42	9,598.58	448,647.85	
	78	12/01/2013	11,317.00	1,682.43	9,634.57	439,013.28	
	2013 Totals		135,804.00	22,535.45	113,268.55		
	79	01/01/2014	11,317.00	1,646.30	9,670.70	429,342.58	
cur bal	80	02/01/2014	11,317.00	1,610.03	9,706.97	419,635.61	+ interest
	81	03/01/2014	11,317.00	1,573.63	9,743.37	409,892.24	payable 3/15/14
	82	04/01/2014	11,317.00	1,537.10	9,779.90	400,112.34	prepay prior to auto draft
	83	05/01/2014	11,317.00	1,500.42	9,816.58	390,295.76	
	84	06/01/2014	11,317.00	1,463.61	9,853.39	380,442.37	
	85	07/01/2014	11,317.00	1,426.66	9,890.34	370,552.03	
	86	08/01/2014	11,317.00	1,389.57	9,927.43	360,624.60	
	87	09/01/2014	11,317.00	1,352.34	9,964.66	350,659.94	
	88	10/01/2014	11,317.00	1,314.97	10,002.03	340,657.91	
	89	11/01/2014	11,317.00	1,277.47	10,039.53	330,618.38	
	90	12/01/2014	11,317.00	1,239.82	10,077.18	320,541.20	
	2014 Totals		135,804.00	17,331.92	118,472.08		
	91	01/01/2015	11,317.00	1,202.03	10,114.97	310,426.23	
	92	02/01/2015	11,317.00	1,164.10	10,152.90	300,273.33	
	93	03/01/2015	11,317.00	1,126.02	10,190.98	290,082.35	
	94	04/01/2015	11,317.00	1,087.81	10,229.19	279,853.16	
	95	05/01/2015	11,317.00	1,049.45	10,267.55	269,585.61	
	96	06/01/2015	11,317.00	1,010.95	10,306.05	259,279.56	
	97	07/01/2015	11,317.00	972.30	10,344.70	248,934.86	
	98	08/01/2015	11,317.00	933.51	10,383.49	238,551.37	
	99	09/01/2015	11,317.00	894.57	10,422.43	228,128.94	
	100	10/01/2015	11,317.00	855.48	10,461.52	217,667.42	
	101	11/01/2015	11,317.00	816.25	10,500.75	207,166.67	
	102	12/01/2015	11,317.00	776.88	10,540.12	196,626.55	
	2015 Totals		135,804.00	11,889.35	123,914.65		

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103	01/01/2016	11,317.00	737.35	10,579.65	186,046.90
104	02/01/2016	11,317.00	697.68	10,619.32	175,427.58
105	03/01/2016	11,317.00	657.85	10,659.15	164,768.43
106	04/01/2016	11,317.00	617.88	10,699.12	154,069.31
107	05/01/2016	11,317.00	577.76	10,739.24	143,330.07
108	06/01/2016	11,317.00	537.49	10,779.51	132,550.56
109	07/01/2016	11,317.00	497.06	10,819.94	121,730.62
110	08/01/2016	11,317.00	456.49	10,860.51	110,870.11
111	09/01/2016	11,317.00	415.76	10,901.24	99,968.87
112	10/01/2016	11,317.00	374.88	10,942.12	89,026.75
113	11/01/2016	11,317.00	333.85	10,983.15	78,043.60
114	12/01/2016	11,317.00	292.66	11,024.34	67,019.26
2016 Totals		135,804.00	6,196.71	129,607.29	
115	01/01/2017	11,317.00	251.32	11,065.68	55,953.58
116	02/01/2017	11,317.00	209.83	11,107.17	44,846.41
117	03/01/2017	11,317.00	168.17	11,148.83	33,697.58
118	04/01/2017	11,317.00	126.37	11,190.63	22,506.95
119	05/01/2017	11,317.00	84.40	11,232.60	11,274.35
120	06/01/2017	11,317.00	42.65	11,274.35	0.00
2017 Totals		67,902.00	882.74	67,019.26	
Grand Totals		1,358,040.00	266,070.54	1,091,969.46	

BY: 

TITLE: Brian Meek, City Manager

DATE: _____



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director
Steve Baker, City Manager

Agenda title: Adopt the resolution of the Yreka City Council approving and authorizing acquisition of equipment and execution of all necessary documents for acquiring and financing of equipment for the Yreka Volunteer Fire Department

Meeting date: March 6, 2014

Summary:

On February 6, 2014 the City of Yreka issued a request for proposals (RFP) for lease with the option to purchase financing. Proposals were mailed to all financial institutions that operate a branch or ATM facility in the City of Yreka. A notification of the proposal was posted in the local paper, Siskiyou Daily news and on the City's website. At the close of the RFP, seven responses were received, of which three were from financial institutions doing business within Yreka. Proposal interest rates ranged from 3.2% to 1.68%. Funding amount, payment duration and frequency, were specified in the RFP.

Staff is recommending the lease with an option to purchase financing from USBancorp. The proposal was complete, offered the most competitive rate, and operates a branch within the City. The Finance Director is also recommending the 1.76% financing level with no prepayment premium. And although the prepayment of debt over a 60 month life is unlikely, the 103% premium on prepayment would far outweigh the differential in rates over the life of the lease financing agreement. Both rates, I believe are very competitive in the current interest rate environment.

Fiscal Impact:

Five-year lease financing not to exceed \$650,000 at either 1.68% with 103% prepayment factor or 1.76% with 100% prepayment factor (or no prepayment penalty), recommended. Should full financing of \$650,000 be utilized, interest paid over the life of the lease would be \$29,980 at the 1.68% level, and \$31,420 at the 1.76% level.

Recommendation and Requested Action:

Adopt the resolution of the Yreka City Council approving and authorizing acquisition of equipment and execution of all necessary documents for acquiring and financing of equipment for the Yreka Volunteer Fire Department

Approved by: 
Steven Baker, City Manager

Government Leasing and Finance

February 20, 2014

City of Yreka, CA
Attn: Rhett Hogan

At your request, U.S. Bancorp Government Leasing and Finance, Inc. ("USBGLF") has prepared for your consideration the following proposal for financing ("Proposal"). **This is only a proposal and does not represent a commitment by U.S. Bancorp Government Leasing and Finance, Inc.**

Customer:	City of Yreka, CA						
Lessor:	U.S. Bancorp Government Leasing and Finance, Inc.						
PROPERTY:	Seagraves Fire Truck						
EXPIRATION:	March 30, 2014						
LEASE QUOTE:	Amount	Rate	Payments	Factor	Pmts / Year	Term	Adv. / Arr.
Option A	650,000.00	1.68%	11,333.00	0.0174354	12	62 Months	Arrears
Option B	650,000.00	1.76%	11,357.00	0.0174723	12	62 Months	Arrears

Notes:

- There are no fees associated with this offer including the establishment and use of a U.S. Bank, N.A. escrow account should one be required.
- Proposal Format
 - This cover letter
 - RFP Form completed by USBGLF
 - Sample Documentation
 - Titling Instructions (see page 20 Sample Documentation)
 - State of Disclaimer completed by USBGLF
 - Amortization Schedules
 - W-9

The Lease will be structured as a tax-exempt municipal lease, with title in the Lessee's name and USBGLF holding a security interest in the equipment during the term. The lease is "triple-net" with the Lessee responsible for taxes, maintenance and insurance. Documentation will be provided by USBGLF, including (i) standard representations, warranties and covenants by the Lessee pertaining to the accuracy of information, organization, authority, essential use, compliance with laws, pending legal action, location and use of collateral, insurance, financial reporting and financial covenants; and (ii) standard USBGLF provisions pertaining to events of default and remedies available upon default. This offer is subject to the execution of all documentation by the Lessee within a reasonable time and in form and substance acceptable to Lessee, USBGLF and USBGLF's counsel, including terms and conditions not outlined in this Proposal.

This Proposal is conditioned on there being no material adverse change in the financial condition of the Lessee. Additionally, the terms and conditions outlined herein are subject to final review and approval (including collateral and essential use review) by USBGLF's business, legal, credit, and equipment risk management personnel.

Sincerely,
Thomas E. Seybold

Thomas E. Seybold
Vice President

Payment Table

(Assumes funding 03/15/2014)
Option A – 103% Prepayment

	Totals	679,980.00	650,000.00	29,980.00	
*Prepayment balance equals 103% of outstanding principal after payment due.					
Pay #	Date	Payment	Principal	Interest	Prepayment Balance*
1	15-Apr-2014	0.00	-908.30	908.30	670,435.55
2	15-May-2014	0.00	-909.57	909.57	671,372.41
3	15-Jun-2014	11,333.00	10,422.16	910.84	660,637.59
4	15-Jul-2014	11,333.00	10,436.72	896.28	649,887.77
5	15-Aug-2014	11,333.00	10,451.31	881.69	639,122.92
6	15-Sep-2014	11,333.00	10,465.91	867.09	628,343.03
7	15-Oct-2014	11,333.00	10,480.53	852.47	617,548.08
8	15-Nov-2014	11,333.00	10,495.18	837.82	606,738.05
9	15-Dec-2014	11,333.00	10,509.85	823.15	595,912.91
10	15-Jan-2015	11,333.00	10,524.53	808.47	585,072.64
11	15-Feb-2015	11,333.00	10,539.24	793.76	574,217.22
12	15-Mar-2015	11,333.00	10,553.97	779.03	563,346.64
13	15-Apr-2015	11,333.00	10,568.71	764.29	552,460.86
14	15-May-2015	11,333.00	10,583.48	749.52	541,559.87
15	15-Jun-2015	11,333.00	10,598.27	734.73	530,643.65
16	15-Jul-2015	11,333.00	10,613.08	719.92	519,712.18
17	15-Aug-2015	11,333.00	10,627.91	705.09	508,765.43
18	15-Sep-2015	11,333.00	10,642.76	690.24	497,803.38
19	15-Oct-2015	11,333.00	10,657.64	675.36	486,826.02
20	15-Nov-2015	11,333.00	10,672.53	660.47	475,833.31
21	15-Dec-2015	11,333.00	10,687.44	645.56	464,825.24
22	15-Jan-2016	11,333.00	10,702.38	630.62	453,801.80
23	15-Feb-2016	11,333.00	10,717.33	615.67	442,762.94
24	15-Mar-2016	11,333.00	10,732.31	600.69	431,708.66
25	15-Apr-2016	11,333.00	10,747.31	585.69	420,638.94
26	15-May-2016	11,333.00	10,762.32	570.68	409,553.75
27	15-Jun-2016	11,333.00	10,777.36	555.64	398,453.06
28	15-Jul-2016	11,333.00	10,792.42	540.58	387,336.86
29	15-Aug-2016	11,333.00	10,807.50	525.50	376,205.13
30	15-Sep-2016	11,333.00	10,822.61	510.39	365,057.85
31	15-Oct-2016	11,333.00	10,837.73	495.27	353,894.99
32	15-Nov-2016	11,333.00	10,852.88	480.12	342,716.53
33	15-Dec-2016	11,333.00	10,868.04	464.96	331,522.44
34	15-Jan-2017	11,333.00	10,883.23	449.77	320,312.72
35	15-Feb-2017	11,333.00	10,898.44	434.56	309,087.33
36	15-Mar-2017	11,333.00	10,913.67	419.33	297,846.26
37	15-Apr-2017	11,333.00	10,928.92	404.08	286,589.47
38	15-May-2017	11,333.00	10,944.19	388.81	275,316.96

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39	15-Jun-2017	11,333.00	10,959.48	373.52	264,028.69
40	15-Jul-2017	11,333.00	10,974.80	358.20	252,724.66
41	15-Aug-2017	11,333.00	10,990.13	342.87	241,404.82
42	15-Sep-2017	11,333.00	11,005.49	327.51	230,069.17
43	15-Oct-2017	11,333.00	11,020.87	312.13	218,717.67
44	15-Nov-2017	11,333.00	11,036.27	296.73	207,350.32
45	15-Dec-2017	11,333.00	11,051.69	281.31	195,967.07
46	15-Jan-2018	11,333.00	11,067.13	265.87	184,567.93
47	15-Feb-2018	11,333.00	11,082.60	250.40	173,152.85
48	15-Mar-2018	11,333.00	11,098.09	234.91	161,721.82
49	15-Apr-2018	11,333.00	11,113.59	219.41	150,274.82
50	15-May-2018	11,333.00	11,129.12	203.88	138,811.82
51	15-Jun-2018	11,333.00	11,144.68	188.32	127,332.81
52	15-Jul-2018	11,333.00	11,160.25	172.75	115,837.75
53	15-Aug-2018	11,333.00	11,175.84	157.16	104,326.63
54	15-Sep-2018	11,333.00	11,191.46	141.54	92,799.42
55	15-Oct-2018	11,333.00	11,207.10	125.90	81,256.11
56	15-Nov-2018	11,333.00	11,222.76	110.24	69,696.67
57	15-Dec-2018	11,333.00	11,238.44	94.56	58,121.07
58	15-Jan-2019	11,333.00	11,254.15	78.85	46,529.30
59	15-Feb-2019	11,333.00	11,269.87	63.13	34,921.33
60	15-Mar-2019	11,333.00	11,285.62	47.38	23,297.14
61	15-Apr-2019	11,333.00	11,301.39	31.61	11,656.70
62	15-May-2019	11,333.00	11,317.19	15.81	0.00

Option B – 100% Prepayment

	Totals	681,420.00	650,000.00	31,420.00	
*Prepayment balance equals 100% of principal outstanding after payment due.					
Pay #	Date	Payment	Principal	Interest	Prepayment Balance*
1	15-Apr-2014	0.00	-951.24	951.24	650,951.24
2	15-May-2014	0.00	-952.63	952.63	651,903.87
3	15-Jun-2014	11,357.00	10,402.98	954.02	641,500.89
4	15-Jul-2014	11,357.00	10,418.20	938.80	631,082.69
5	15-Aug-2014	11,357.00	10,433.45	923.55	620,649.25
6	15-Sep-2014	11,357.00	10,448.71	908.29	610,200.53
7	15-Oct-2014	11,357.00	10,464.01	892.99	599,736.53
8	15-Nov-2014	11,357.00	10,479.32	877.68	589,257.21
9	15-Dec-2014	11,357.00	10,494.66	862.34	578,762.55
10	15-Jan-2015	11,357.00	10,510.01	846.99	568,252.54
11	15-Feb-2015	11,357.00	10,525.39	831.61	557,727.15
12	15-Mar-2015	11,357.00	10,540.80	816.20	547,186.35
13	15-Apr-2015	11,357.00	10,556.22	800.78	536,630.13
14	15-May-2015	11,357.00	10,571.67	785.33	526,058.45
15	15-Jun-2015	11,357.00	10,587.14	769.86	515,471.31
16	15-Jul-2015	11,357.00	10,602.64	754.36	504,868.68

Government Leasing and Finance

17	15-Aug-2015	11,357.00	10,618.15	738.85	494,250.52
18	15-Sep-2015	11,357.00	10,633.69	723.31	483,616.83
19	15-Oct-2015	11,357.00	10,649.25	707.75	472,967.58
20	15-Nov-2015	11,357.00	10,664.84	692.16	462,302.74
21	15-Dec-2015	11,357.00	10,680.45	676.55	451,622.29
22	15-Jan-2016	11,357.00	10,696.08	660.92	440,926.22
23	15-Feb-2016	11,357.00	10,711.73	645.27	430,214.49
24	15-Mar-2016	11,357.00	10,727.41	629.59	419,487.08
25	15-Apr-2016	11,357.00	10,743.10	613.90	408,743.98
26	15-May-2016	11,357.00	10,758.83	598.17	397,985.15
27	15-Jun-2016	11,357.00	10,774.57	582.43	387,210.58
28	15-Jul-2016	11,357.00	10,790.34	566.66	376,420.24
29	15-Aug-2016	11,357.00	10,806.13	550.87	365,614.11
30	15-Sep-2016	11,357.00	10,821.94	535.06	354,792.17
31	15-Oct-2016	11,357.00	10,837.78	519.22	343,954.39
32	15-Nov-2016	11,357.00	10,853.64	503.36	333,100.74
33	15-Dec-2016	11,357.00	10,869.53	487.47	322,231.22
34	15-Jan-2017	11,357.00	10,885.43	471.57	311,345.79
35	15-Feb-2017	11,357.00	10,901.36	455.64	300,444.42
36	15-Mar-2017	11,357.00	10,917.32	439.68	289,527.11
37	15-Apr-2017	11,357.00	10,933.29	423.71	278,593.81
38	15-May-2017	11,357.00	10,949.29	407.71	267,644.52
39	15-Jun-2017	11,357.00	10,965.32	391.68	256,679.20
40	15-Jul-2017	11,357.00	10,981.36	375.64	245,697.84
41	15-Aug-2017	11,357.00	10,997.43	359.57	234,700.40
42	15-Sep-2017	11,357.00	11,013.53	343.47	223,686.87
43	15-Oct-2017	11,357.00	11,029.65	327.35	212,657.23
44	15-Nov-2017	11,357.00	11,045.79	311.21	201,611.44
45	15-Dec-2017	11,357.00	11,061.95	295.05	190,549.49
46	15-Jan-2018	11,357.00	11,078.14	278.86	179,471.34
47	15-Feb-2018	11,357.00	11,094.35	262.65	168,376.99
48	15-Mar-2018	11,357.00	11,110.59	246.41	157,266.40
49	15-Apr-2018	11,357.00	11,126.85	230.15	146,139.55
50	15-May-2018	11,357.00	11,143.13	213.87	134,996.42
51	15-Jun-2018	11,357.00	11,159.44	197.56	123,836.98
52	15-Jul-2018	11,357.00	11,175.77	181.23	112,661.21
53	15-Aug-2018	11,357.00	11,192.13	164.87	101,469.08
54	15-Sep-2018	11,357.00	11,208.51	148.49	90,260.58
55	15-Oct-2018	11,357.00	11,224.91	132.09	79,035.67
56	15-Nov-2018	11,357.00	11,241.34	115.66	67,794.33
57	15-Dec-2018	11,357.00	11,257.79	99.21	56,536.54
58	15-Jan-2019	11,357.00	11,274.26	82.74	45,262.28
59	15-Feb-2019	11,357.00	11,290.76	66.24	33,971.52
60	15-Mar-2019	11,357.00	11,307.28	49.72	22,664.24
61	15-Apr-2019	11,357.00	11,323.83	33.17	11,340.40
62	15-May-2019	11,357.00	11,340.40	16.60	0.00

RFP FORM: Financing for the Purchase of New Vehicles and Equipment; Total Principal Not to Exceed \$650,000

CLOSING/DUE DATE: February 20, 2014 at 4:00PM PST

Annual payments, based on the following fixed interest rate, which must be held firm for 30 days from the proposal closing/due date:

Option A - 135,996.00

5-year lease: Annual payments of \$ Option B - 136,284.00 based on an interest rate of 1.68%/1.76 %

Special Terms or Conditions: There are no fees associated with this offer.

Titling instructions are included in the sample document.

Prepayment Options in Proposal (if any): Prepayment in whole, but not in part, on any payment date. Option A has a

3% prepayment penalty (lower interest rate). Option B allows for prepayment with no penalty. See amortizations for

detail.

Proposer: U. S. Bancorp Government Leasing and Finance, Inc.

Address: 950 17th Street

7th Floor

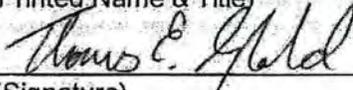
Denver, CO 80202

Telephone: 303-585-4052

Email: thomas.seybold@usbank.com

Proposal Submitted By: Thomas Seybold, VP - Western Region

(Printed Name & Title)



(Signature)

Date: February 20, 2014

STATEMENT OF DISCLAIMER

This is to certify that no employee, official or elected officer of the City has a proprietary interest in the company, corporation, partnership, or other organization, furnishing the goods and/or services, or stands to benefit personally from the furnishing of such goods or services, as referenced above.

It is agreed that this Proposal shall be binding for a period of thirty (30) days from the date fixed for the Proposal opening, unless extended by mutual consent of both parties.

U. S. Bancorp Government Leasing and Finance, Inc.

(Name of partnership or corporation or signature of individual making Proposal)

Thomas E. Gald

(Signature of person authorized to make Proposal - firm or corporation)

Date February 20, 2014

Financing for the Purchase of New Vehicles and Equipment

(Name of Proposal)

By *Thomas E. Gald* (Signature)
Title VP - Western Region

Address 950 17th Street, 7th Floor

Denver, CO 80202

Where Proposal is a corporation, add:

Attest: *Myra Abraham* Witness

Date: February 20, 2014

State of Colorado

County of Denver



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: BJ Laustalot, Chief, Yreka Volunteer Fire Department
Steve Baker, City Manager

Agenda title: Adopt the resolution of the Yreka City Council approving and authorizing acquisition of equipment and execution of all necessary documents for acquiring and financing of equipment for the Yreka Volunteer Fire Department

Meeting date: March 6, 2014

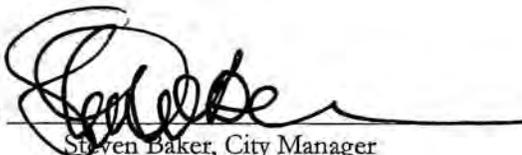
Summary:

The Yreka Volunteer Fire Department (YVFD) Measure H committee is recommending the purchase of a Seagraves Marauder Pumper to replace the 1986 Pierce Fire Apparatus. The committee has detailed the pumper specifications to best meet the needs of the department and has sought comparative pricing of the apparatus from both a dealer representative quote (\$589,043) based from the Woodside "tag-on" bid and the Houston Galveston Area Council Purchasing Cooperative quote (\$591,043). The quotes are within \$2,000 of each other. The purchase approval is contingent on approval of the lease with an option to purchase financing authority also included on the agenda this evening. The Seagraves Marauder Pumper acquisition is part of a long term equipment replacement strategy identified with the November 2006 of voter approved Measure H, a measure to fund capital outlay for the YVFD. Sales tax is estimated to be \$44,328 (or less) and a change order contingency allowance of approximately \$15,000, for the authority to finance an amount not to exceed \$650,000.

In reviewing various options for fire apparatus, the committee determined that Seagraves fabricated fire apparatus best matches the City's requirements for

- Standardization of equipment for maintenance and repair.
- Standardization will increase operator proficiency, minimize training requirements and increase the safety of our firefighters and the public.
- Providing consistency with existing equipment, which can be important in emergency situations with trained volunteers. Procurement of the pumper will be the third modern Seagraves fabricated fire apparatus.
- Seagraves has provided the YVFD with reliable, high quality equipment that has been designed to meet and is well-suited for our use.
- Additionally, the City will benefit from more up-to-date equipment with the latest technologies.

Approved by: _____



Steven Baker, City Manager

Fiscal Impact:

Fire apparatus cost is \$591,043 (or less), plus sales tax \$44,328 (or less), plus a contingency allowance approximately \$15,000, not to exceed \$650,000.

Recommendation and Requested Action:

Adopt the resolution of the Yreka City Council approving and authorizing acquisition of equipment and execution of all necessary documents for acquiring and financing of equipment for the Yreka Volunteer Fire Department

OPTION A

SEAGRAVES TAG-ON QUOTE

(cash discount)



SEAGRAVE FIRE APPARATUS, LLC

January 17, 2014

City of Yreka - Fire Department
Fire Chief BJ Laustalot
401 W Miner St
Yreka, CA 96097
(530) 841-2383

Chief Laustalot;

FWD Seagrave Fire Apparatus, LLC is pleased to offer you this proposal.

- This proposal is for one (1) Seagrave Marauder Pumper, based on the requirements set forth by your Apparatus Committee.
- The price is \$589,043.00 (Five Hundred Eighty Nine Thousand Forty Three Dollars and No Cents) (DOES NOT INCLUDE TAX). This price is good for thirty (30) days from the date on this document.
- The Woodside Fire Protection District, Woodside, CA proposal will be used as your "Tag-on" bid. Under section four and five, you will find Woodside's documents. The Woodside unit was delivered and is still under warranty. The Woodside price was \$566,306.00, plus the addition cost of the 2014 diesel engine, \$22,737.00 equals your cost of \$589,043.00. While working through the process with your committee members, some components were changed to meet the mission needs of the Yreka Fire Department.
- Pricing is based on the Yreka specification enclosed and is what is quoted.
- The Fire Department may purchase an additional identical unit off this contract for a discounted price. Please contact me if you are interested in obtaining a price.
- This price will be extended to any other agency that would like to purchase an identical vehicle.
- Delivery can be expected in about two hundred and eighty (280) days after a signed approval drawing is received.
- Drawings of a "Preliminary Concept" vehicle are included. More detailed drawings will be created to match the written specifications approved by the Department after the pre-construction meeting.

We look forward to working with you and your staff through this project and delivering your new Seagrave Custom Fire Apparatus, which will give the Yreka Fire Department many years of service.

Sincerely,


James Mario Demattei, Sales Representative, FWD Seagrave

James Demattei – Sales Representative – james.demattei@seagrave.com – 650-291-5691
105 E 12th St • Clintonville, WI 54929
PHONE: 715-823-2141 • FAX: 715-823-5769 Main Office/Purchasing
FAX: 715-823-5767 Parts and Service seagrave.com

QUOTATION

Seagrave Fire Apparatus

Woodside Fire Protection District
 Chief Dan Ghiorso
 3111 Woodside Road
 Woodside, CA 94062
 650-851-1594
 650-851-3960
 dghiorso@woodsidefire.org

Quote No: 10005-0016
PUMPER: CUSTOM-M Custom Matrix Pumper
BOILER PLT: BPLATE01B Boiler Plate - Proposal (MII Pumper)
CAB: CUSTOM-2A1 Cab/Chas - MII.2 2010 Pumper
CHASSIS: CUSTOM-2X Misc. Chas - SFA Chassis
ELECTRICAL: CUSTOM-3AA 12V Elec - MII.2 2010 Pumper
OP. STAND: CUSTOM-4A Op. Stand - Custom Side Mt. Pumper
BODY: CUSTOM-5C Pumper Body OAL - 130" Medium
BODY OPT.: CUSTOM-6A2 Body Options - Matrix Pumper
MISC EQUIP: CUSTOM-8A Misc. Equipment - SFA Chassis Pumper
PAINT: PAINT009A Paint & Striping - SFA Chassis Pumper
WRNTY/DOCS: WRNTY009A Warranty & Docs - SFA Chassis Pumper

01/15/2014

Page 1

PART NO	DESCRIPTION	QTY
	== Boiler Plate - Proposal (MII Pumper) - 0.000 ==	1
	Seagrave SGX Master Data Version 8-111810	1
00-03-010A	Bid/Quote Review Request	1
	BOILER PLATE - PROPOSAL AND FINANCIAL	1
00-03-230B	Payment Terms - "A" Pay in Full on Delivery	1
00-03-2410	Specifications Introduction - Seagrave	1
00-03-2500	Seagrave History and Background	1
	BOILER PLATE - INTENT AND MFG REQUIREMENTS	1
00-04-0110	Intent of Proposal	1
00-04-01A0	Compliance with NFPA 1901	1
00-04-01B0	Purchaser's NFPA 1901 Responsibilities	1
00-04-0210	Acquaintance With Fire Dept and Community Needs	1
00-04-0410	Advantages of Single Source Manufacturer - Custom Chassis	1
	BOILER PLATE - BID DOCUMENTATION REQUIREMENTS	1
00-04-5710	Completion Date (Enter Days in Qty)	1
00-04-5910	Proposal Drawings - Proposal	1

PART NO	DESCRIPTION	QTY
00-04-5B20	Turning Radius Drawing	1
00-04-7000	Approval Drawings	1
BOILER PLATE - TRIPS AND DELIVERY		1
00-04-811C	Pre-Construction Conference - Proposal, Clintonville	3
00-04-8240	Digital Pictures IPO In-Process Inspection	1
00-04-831C	Final Inspection - Proposal, Clintonville	3
00-04-8400	Pre-Delivery Road Trip and Final Factory Checklist	1
00-04-8510	Final Delivery & Familiarization - Pumpers/Rescues	1
00-04-8600	No Familiarization for Triton CAFS Required	1
BOILER PLATE - APPARATUS DESIGN		1
00-05-013A	General Design Requirements - Marauder II, S/S Body	1
00-05-0210	Gross Vehicle Weight - w/ Certificate at Delivery	1
00-05-0310	In-Service Weight Calculation	1
00-05-0420	Vehicle Performance Analysis Report	1
00-05-1000	No Height Restrictions/Descriptions	1
00-05-1100	No Length Restrictions/Descriptions	1
00-05-1200	No Width Restrictions/Descriptions	1
00-05-2000	General Construction, Quality and Workmanship	1
00-05-2110	NFPA 1901 Stepping Surface Certification	1
00-05-300S	Pump Test and Certification - Third Party	1
00-05-4000	Performance Requirements and Test - NFPA	1
00-05-4100	Failure To Meet Test	1
	== Cab/Chas - MII.2 2010 Pumper - 0.000 ==	1
10-00-0010	Marauder II.2 S/S Tilt Cab - Side Mt. Pumper	1
10-00-9910	Wheelbase 184.50	1
10-00-9920	Seating Capacity	5
10-00-9940	Gross Vehicle Weight Ratings	1
10-10-1200	Frame - 10.25"/12.5" Vari Sect. Rail, 2.6016m RBM (180-219" WB)	1
10-11-0000	Bumper - 10" High, S/S, Wrap-Around	1
10-12-0012	Bumper Extension - 12", Standard	1
10-12-00A0	Bumper Extension Shall Be Lifiable & Towable	1
10-12-0110	Front Bumper Trough - Center, 12" Extension	1
10-12-1400	No In-Bumper Front Suction	1
10-12-152F	Recessed Notch in Front Bumper - LS, Full, for Q2B	1
10-12-5400	Dri-Deck - Front Bumper Compt (Ea)	1
10-12-6000	Cover - Vinyl, for Front Bumper Trough	1
10-20-0300	Front Tow Eyes - (2) Cut Plate, Chrome, Thru Bumper	1
10-22-0100	Rear Tow Loops - (2) Painted, Under Step	1
10-22-1200	Receiver Tubes- Rear, Under Step & Uder Body	1
10-22-2110	7 Pin Pigtail Connector	2
10-22-2500	No Winch Required	1
10-25-0100	Power Steering Installation With Ross TAS-85	1
10-25-1300	Auxiliary Cylinder - Power Steering	1
10-25-2000	Chassis Alignment	1
10-28-0100	Air System - Chassis, Two Axle	1
10-28-3820	Air Dryer - Meritor WABCO System Saver 1200	1
10-28-4900	Aux Air Outlet - Schrader Coupler, Shutoff Valve	1

PART NO	DESCRIPTION	QTY
10-28-5900	Aux Air Inlet - w/ Kussmaul Auto Eject, Side of Cab	1
11-00-4000	Front Axle - MFS, 22.8K w/Disc Brakes / Spring Suspension	1
11-00-9100	Auxiliary Park Brake - Front Axle, Air Applied (Pumpers)	1
11-00-9500	Oil Seals - w/ Viewing Window, Front Axle	1
11-10-1100	Rear Axle - RS-26-185, w/EX225H Disc Brakes, 27,000#	1
11-10-9999	Top Road Speed 68 MPH (Not avail Aerials)	1
11-20-0000	Remote Zerk Fittings	1
11-20-2600	Anti-Lock Brakes (ABS) - 4-Channel	1
11-20-2755	Electronic Roll Stability (ESC) - f/ Single Axle	1
11-20-2795	Automatic Traction Control w/ Deep Mud & Snow Switch	1
11-20-4990	No Automatic Snow Chains	1
11-30-3200	Rear Susp. - Semi-Elliptical Spring, 3"x52", Single, 27,000#	1
12-15-1100	Front Tires - MI/315/80R22.5/XZA2 Energy/Hwy 10,000# (Ea)	2
12-16-1200	Rear Tires - MI/12R22.5/XDN2/Neige 7,220# (Ea)	4
12-50-0500	Wheels - Alum. Disc, Polished, Single Rear Axle	1
12-80-01C0	Hub Caps - (2) S/S, "Baby Moon", Front Axle w/ Front Axle Oil Seal Cutout	1
12-90-0200	Hub Caps - (2) S/S, "High Hat", Rear Axle	1
12-90-1010	Tire Pressure Indicators - Accu-Pressure H.D. Safety Caps, Single Axle	1
13-00-5050	Engine - Cummins ISX11.9, 500 HP, 1645 ft.lb., 11.9 L, 2010 Emissions	1
13-00-7000	Engine Cooling Certification	1
13-00-7500	Fan Clutch	1
13-00-7600	Coolant Overflow Reservoir - 6 QT	1
13-01-2100	Silicone Hoses - Coolant/Heater	1
13-03-1200	Transmission - Allison, 4000-EVS	1
13-03-2005	Transmission Fluid - Mobil Delvac Synthetic ATF F/ 4000-EVS	1
3-03-3000	Transmission Programming - 5th On Mode	1
13-03-4000	Transmission Shift Control - Allison Touch Pad	1
13-05-0200	Driveline - Spicer 1810	1
13-08-2700	Fuel Tank - 65 Gallon, S/S, Rear Mt., w/ S/S Straps	1
13-08-3060	Fuel Fill Door - S/S, Brushed, Side Hinged (NA TDA)	2
13-08-5400	Fuel Cooler - Engine	1
13-08-5700	Fuel/H2O Separator - Fleetguard FS1000	1
13-10-2100	Alternator - Niehoff, 430 Amp, Model C680-1 (For ISX only)	1
13-11-0400	Air Compressor - Wabco 18.7 cfm	1
13-12-0500	Air Cleaner	1
13-12-5500	Air Restrict Indicator - Information Display Center	1
13-13-0010	Exhaust - Stacked DPF/SCR, Outboard of Frail Rail for 2010 Emissions Engine	1
13-13-0050	Diesel Exhaust Fluid (DEF) & DEF Access	1
13-13-1130	Exhaust Heat Shielding for 2010 Emissions Engine	1
13-15-0700	Engine Brake - Jacobs, Cummins ISX	1
13-15-3300	Heater - Engine, 1500 Watt	1
13-15-4100	Fast Idle - Switched on Dash	1
13-15-5000	Nameplate - Lubrication Capacity	1
20-00-670A	Cab - S/S, Full Tilt, 141" Marauder II.2	1
20-00-68B1	Rear Cab Wall Exterior Finish - Full ATP	1
20-00-6910	Cab Grille - Front	1
20-00-69MV	Engine Air Inlet Grille & Ember Separator, MII.2 Only	1
20-00-7410	Cab Roof - S/S, Flat, MII.2	1
20-00-78A1	Exterior Cab Roof Finish - Paint	1

PART NO	DESCRIPTION	QTY
20-00-8210	Doors - Barrier Style, MII.2	1
20-00-9110	Cab Steps - Intermediate in Cab Step Wells, Partial, for 131/141" Cab	1
20-00-9600	Doors - (2) Cab, Side Access, 37" High	1
20-00-9640	Sill Protectors - (2) Cab Side Acc. Door, Brushed S/S	1
20-00-9660	Scuffplates - (2) Cab Side Access Door Frame, S/S, Hi-Polish	1
20-00-9690	No Side Access Compartment Required	1
20-01-0120	Scuffplate - Interior Cab Side Acc. Door, Brushed S/S (Ea)	2
20-05-2020	Innerliners - Front, Aluminum	1
20-05-2110	Fenderettes - Front, S/S	1
20-07-0300	Mud Flaps - Front and Rear, HDR	1
20-10-2499	No Convex Spot Mirror Required	1
20-10-4000	Mirrors - (2) Velvac #2010, West Coast, S/S, 7x16, Htd w/Remote	1
20-12-0300	Windshield - Tinted	1
20-12-0305	Windshield Wipers & Washers	1
20-12-0310	Windshield Washer Fluid Reservoir - 4QT (MII)	1
20-12-2710	Door Glass - Electric Power Windows, Tinted, MII.2	1
20-12-3000	Add'l Sw. - (3) to Allow Driver to Operate all Power Windows	1
20-13-0010	No Power Door Locks Required	1
20-14-1110	Glass - Side Crew Cab, Fixed, Tinted, MII.2	1
20-16-0100	Cab Trim - Exterior Molding	1
20-16-5000	Scuffplates - (4) Cab Door Frame, S/S, Hi-Polished	1
20-18-0100	Knurled Aluminum Cab Handrails & Grab Handles	1
20-18-1100	Grab Handle - Add'l, 8", Rubber Covered, Interior Only (Ea)	2
20-18-1200	Grab Rail - Additional, 8", Knurled (Ea)	3
20-20-0100	Crash Test Report - Chassis and Cab	1
20-20-1000	No RollTek	1
20-20-3010	Seat Belt Warning System - NFPA	1
20-20-4010	Helmet Holder - Ziamatic #UHH-2 (Ea, Qty must = # of seats)	5
20-20-4024	Helmet Caution Labels (for 4 door cabs)	1
20-25-0800	Headliner - Padded, Acoustical	1
20-25-0900	Back Liner - Padded, Acoustical	1
20-25-1010	Engine Enclosure, MII.2	1
20-25-3000	Steering Wheel - Tilt/Telescoping	1
20-25-4000	Cab Dash Finish - Line-X	1
20-25-5000	Sun Visors - (2) Vinyl, Padded	1
20-25-8000	Sign - Vehicle Dimension & Weight	1
20-26-1200	Cable Raceway - MII.2	1
20-50-5200	Inner Cab Door Panels - S/S, Brushed	1
20-50-6000	Reflective Chevron on Inner Cab Door Panel	1
21-00-0220	Seat - Driver's, Seats Inc, 911 Universal, Air, Reclining	1
21-01-0220	Seat - Officer's, Seats Inc, 911 Universal, Air, Reclining	1
21-05-0051	MII.2 Seat Riser Dimensions Diagram - See PDF Tab	1
21-07-033D	Seat Riser/Compt, MII.2 Driver, 4" High	1
21-07-0330	Seat Riser/Compt, MII.2 Officer, 4" High	1
21-11-0601	Communications Wiring	1
21-11-5990	No Outboard Rear Facing Seats Provided	1
21-11-5997	Cab Access Door - False Wall	1
21-11-6000	No Inboard Rear Facing Seats Required	1
21-11-6B05	Seat - (1) Inboard, Fwd Facing, Seats Inc, 911-U, Flip-up	1
21-11-7A05	Seat - (2) Outboard, Fwd Facing, Seats Inc, 911-U, Fixed	1
21-12-7400	Upholstery - Seat, Vinyl, LAFD Maroon	1
21-13-1600	Interior Decor - Black (Items w/o Line-X Finish)	1
21-13-1800	Interior Line-X Decor - Black	1

PART NO	DESCRIPTION	QTY
21-13-2500	Sign - Seating Capacity	1
21-15-0200	No Forward Facing Storage Compartment Required In Cab	1
21-15-1000	No Rear Facing Storage Compartment Required In Cab	1
21-21-27LM	Right Side Crew Cab Compartment	1
21-23-0710	Heater/Defroster - Forward Cab, 30,000 BTU, MII.2	1
21-23-090N	No Manual Shutoff Required for Forward Cab HVAC Return	1
21-23-270N	No Rear Crew Cab Heater Required	1
21-23-310N	No Manual Shutoff Valve Required for Rear Crew Cab Heater Return	1
21-23-3810	Air Conditioner - 60,000 BTU, MII.2	1
21-23-500N	No Auxiliary Fan on Cab Dash Required	1
21-50-0790	No Map Box Required	1
21-50-5040	Radio - AM/FM/CD/MP3/iPod/USB Stereo, Pioneer DEH-410UB, w/ Stereo Antenna	1
21-50-5110	No Two-Way Radio Antenna	1
21-51-0001	No Headset Intercom System	1
22-00-0510	Power Studs - Overhead Switch Panel, (4) Stud Switched	1
22-00-0520	Power Studs - Cab Dash Area, (4) Stud Switched	1
23-12-2797	TIC Charger Unit	1
23-12-27XX	Customer Furnished Portable Radio Charger	6
23-25-0010	Cab Side Access Door Light - ROM V3 LED, (1) Strip Light Per Door	1
91-75-0015	Warranty - Meritor Front Axle, 2 Yr , P&L	1
91-75-0020	Warranty - Meritor Disc Brakes, 3 Yr , P&L	1
91-75-0020	Warranty - Meritor Disc Brakes, 3 Yr , P&L	1
91-75-0025	Warranty - Meritor Rear Axle, 2 Yr , P&L	1
91-75-004A	Warranty - Cummins ISX11.9 Engine, 5 Yr / 100,000 Mile	1
91-75-0065	Warranty - Allison Transmission, 5 Yr P & L	1
91-75-0070	No Extended Engine Major Component Warranty Coverage Required	1
	== Misc. Chas - SFA Chassis - 0.000 ==	1
	== 12V Elec - MII.2 2010 Pumper - 0.000 ==	1
22-00-0105	Electrical Wiring - 12V General, Marauder II.2 Only	1
22-00-0110	Main Battery And Starter Circuits	1
22-00-0120	EMI/RFI Protection	1
22-00-0130	Low Voltage Electrical System Performance Testing	1
22-00-014A	Cab Dash & Instruments - For Marauder II.2	1
22-00-015D	Emergency & Work Light Switch Panel - Driver	1
22-00-0160	Door Ajar/Hazard Warning Indicator - LED	1
22-00-0170	Digital Clock	1
22-00-0200	Electrical Wiring - 12V Hardwire	1
22-00-0215	Information Center II - Hardwire	1
22-00-0220	Load Management System - Hardwire	1
22-00-0230	Load Sequencer - Hardwire	1
22-00-0235	Vehicle Data Recorder - NFPA, LifeGuard Technologies, Hardwire	1
22-00-0240	Electrical System Diagnostics - Hardwire	1
22-00-06A0	No Dash Layout Drawing	1
22-01-0200	Pump Engagement Controls & Indicators - Hardwrie	1
22-01-0600	Ammeter (IATS)	1
22-03-1300	12V Power Point - Officer's Side Dash (Ea)	2
22-03-1400	12V Power Point - User Defined Location (Ea)	3
22-0C-0001	No Camera System	1
2-10-0700	Batteries - (6) Champion, 12V, 950 CCA	1
2-10-5200	Jumper Cable Studs - Under Driver's Side Battery Box	1
22-11-0600	Battery Boxes - S/S, (1) Each Side For Full Tilt Cabs	1

PART NO	DESCRIPTION	QTY
22-11-5100	Battery Mats - Turtle Tile, Non-Corrosive	1
22-15-1400	Battery Selector Switch - Blue Sea 350 Amp	1
22-15-3750	Battery Charger - Kussmaul #091-53-12, Autocharge 1200	1
22-15-4LDF	Location - Floor Behind Driver's Seat	1
22-15-5000	Battery Charger Cover	1
22-15-5500	"Super Auto Eject" Plug - Kussmaul, 20 amp	1
22-15-5598	Handlight - Streamlight SL-20X	1
22-90-010L	Headlights - Quad, Rectangular, LED	1
22-90-0110	Headlights - Daytime Running Lights	1
22-90-0120	Headlights - Alternating, Flashing	1
22-90-012E	Frt Direct Lts - Whelen 600 LED, Amber Arrow w/ Single Bezel	1
22-90-0140	Headlight Bezels - (2) Additional For Warning Lights	1
22-90-0210	Marker/ID/Clearance Lights - LED, Ft Cowl Surface Mt	1
22-90-030L	Side Turn/Marker Lights - (2) TL 60115Y, Amber LED, Midship (Req 30' OAL+)	1
22-90-0400	License Plate Bracket & LED Light	1
22-90-0500	D.O.T. Reflectors	1
23-00-5000	Driving Lights	1
23-02-9010	Cab Side Directional Lights - (2) Weldon LED "Bug Eye"	1
23-03-BWL2	Brake/Tail Lights - (2) Whelen 600, LED, Max Intensity	1
23-03-BXXX	No Third Brake Light	1
23-03-TWL3	Rr Turn Signals - (2) Whelen Series 600, LED, Amber Arrow	1
23-03-VWL2	Back Up Lights - (2) Whelen Series 600, LED, Max Intensity	1
23-03-XWB1	Bezels (2) - Stop/Turn/Backup, Whelen, Chrome, f/ 600 series	3
23-04-020A	Rear Floodlights - (2) Whelen PAR36, 12 Diode Super-LED, Cab Sw	1
23-05-0010	Light Activation - Step Lights, Ground Lights	1
23-05-0110	Step Lights - (4) Cab, Techniq Eon, LED	1
23-05-0210	Step Lights - (4) Body, Techniq Eon, LED, Surface Mt	1
23-05-2110	Ground Lights - (4) Cab, TecNiq #T410 LED	1
23-05-2120	Ground Lights - (2) Body, TecNiq #T410 LED	1
23-05-2160	Ground Lights - (2) Pump Enclosure, TecNiq #Eon, LED	1
23-05-3010	Work Light - (1) Engine Compt, T/L 4094SW	1
23-05-3110	Work Light - (2) Pump Module, T/L 4094SW	1
23-11-1000	Cab Dome Lights - (4) Red/Clear	2
23-11-1200	Cab Dome Lights - Add'l Red/Clear (IATS)	1
23-11-2100	Map Light - Flex Neck W/Switch Sunnex #741-12	1
23-11-2700	Door Switches - Dome Lights, Automatic	1
23-11-2900	No Lights Required on Cab Door Interiors	1
23-12-0197	Cab Spotlights - (2) Golights, #2020 White, Roof w/ Dash Mount	1
23-12-2500	Handlight - Streamlight, LiteBox 45107, Halogen (Ea)	2
23-12-3S10	Shoulder Strap - Streamlight, Standard	2
23-25-0130	Exterior Compartment Lights - (1) ROM V3 LED Strip, Horizontal Mt (Ea)	4
23-25-0140	Exterior Compartment Lights - (1) ROM V3LED Strip, Vertical Mt (Ea)	6
23-25-0150	Exterior Compartment Lights - (2) ROM V3 LED Strips, Vertical Mt (Ea)	1
23-25-151L	Compartment Door Light - Recessed, Horz Hing LiftUp Dr, LED (Ea)	8
24-00-0197	Lightbar - Code 3, Model 2769-ALRC-102	1
24-00-9797	Mini Bar - Code-3, Model 9501 (Pair)	1
24-06-0097	12 Volt Fuse Blocks	6
24-30-CL45	Perimeter - Code 3, #45BZR, LED, Red lens (Ea)	6
24-30-CLL1	Perimeter - Code 3, LED-X, #LXEX1F-R, LED, Clear Lens (Ea)	4
24-30-CLL2	Perimeter- Code 3, LED-X, #LXEX64P - RR, Clear Lens (Ea)	2
24-3L-0100	Standard Perimeter Warning Light Locations - Custom Apparatus	1
24-80-CL40	Traffic Advisor - Code 3, #NASL839, LED, NarrowStik, 40.5"	1
24-82-IN0R	Installation - Traffic Advisor, Recessed in Intermediate Step	1

PART NO	DESCRIPTION	QTY
25-00-0100	Electric horn - Single	1
25-01-0100	Backup Alarm - Preco #LDA-50, 97DBA	1
25-15-2500	Rear Step to Cab Buzzer - Back of Body, 2 Buttons	1
26-00-1100	Air Horn - Single, Grover, w/Selector Switch	1
26-00-3600	Foot Switch - For Air Horn(s), RH Side, Linemaster #632-S	1
26-00-BRKT	FDNY Foot Switch Bracket	1
26-01-5100	12" Chrome Bell - Right Side, Cowl Mtd.	1
26-10-7000	Electronic Siren - Code 3 3692, 200 watt	1
26-11-FE1E	Siren Speaker - FedSig #ES100, w/EF Grille, In Bumper (Ea)	1
26-15-5500	Mechanical Siren - Q2B, w/2 Foot Switches, Recessed in Bump	1
26-15-6010	Brake Rocker Switch - Q2B Siren, Additional, for Officer	1
	== Op. Stand - Custom Side Mt. Pumper - 0.000 ==	1
30-00-0048	Side Mount Pump Enclosure Shall Be 48" Wide	1
30-00-AH2D	Pump Enclosure - 48", Side Ctrl, Alum, w/ (3) 1.75" Low Crosslay Beds	1
30-02-7010	Pump Enclosure Exterior Finish - Side Mount, Brushed S/S	1
30-05-48LF	Running Board - 48", LS 3/16" ATP, w/Hosewell (NA Aerials)	1
30-05-48R0	Exhaust Skirt ILO Runningbd - 48" RS, ATP with Step, For 2010 Emissions Engine	1
30-05-X030	Cover - Vinyl, Running Board Hosewell	1
30-06-0W48	Pump Mount Bracket - f/ Waterous Pump and 48" Pump Enclosure	1
30-12-0010	Pump Panel Labels - NFPA	1
30-12-0080	Pump Panel Layout Drawing Option #1	1
30-12-0110	Pump Panel Lights - (7) TecNiq Eon, LED, Side Mt	1
30-12-0111	Step Light Sheild	1
30-12-0410	Pump Panel Light Activation - 1 Light by Pump Shift, Side Mt	1
30-12-0490	Light Switch - Pump Panel	1
0-12-0855	No Speaker Grille Required	1
30-12-0910	No Pump Enclosure Heat	1
30-12-1120	ATP Cover w/ End Flaps - Crosslay Atop Pump Enclosure	1
30-13-0010	No Tunnel Compartment Required	1
31-00-1400	Pump - Waterous, 1500 GPM, 2-Stage, CMU	1
31-01-0120	Pump Anti-Corrosion System - Zinc Anode, Waterous Pumps	1
31-01-0210	Pump Packing - Graphite	1
31-01-0570	Pump Shift - Waterous, Three-Position, Air, w/Locking Collar	1
31-01-0580	Pump Shift Manual Override	1
31-01-0590	Transmission Lock Up - Pump Shift Activation	1
31-01-0710	Relief Valve - Intake Pressure, Elkhart #40, 2-1/2"	1
31-01-0910	Transfer Valve - Manual Shift, Waterous	1
31-01-1010	Primer - Rotary Vane, Waterous #VPO, Oil-less	1
31-01-1020	Priming Valve - Waterous, Vacuum Activtd, Push Button, Elect	1
31-01-1220	Pressure Governor - FRC, PumpBoss	1
31-01-2020	Auxiliary Engine Cooling System	1
31-01-2110	Pump Piping - S/S Pipe, Discharge Manifold and HP Hose, Hydrottested	1
31-01-2120	Drain Valve - Master Pump, Brass/S/S, w/Sealed Port	1
31-01-2130	Drain Valves - Line, Class 1, Quarter Turn	1
31-01-5020	Tank To Pump Line Valve - 3", Side Panel Control	1
31-02-0010	Valve Controls - Side Mount, Innovative Controls	1
31-02-0110	Valves - All Akron	1
31-02-0330	Master Compound Gauges - (2) Ashcroft, 6" dia., 30-0-600	1
31-02-0430	Gauges - Discharge, 3.5", Ashcroft, 30-0-600, 1 per Discharge (Ea)	10
31-02-1040	Pump Panel Engine Gauge Display NOT Required With Selected Pressure Governor	1
31-02-1090	Fuel Gauge - Pump Panel	1

PART NO	DESCRIPTION	QTY
31-02-1210	Push Button - On Pump Panel, f/Air Horns	1
31-02-2020	Tank Level Gauge - Water, Class1, Intelli-Tank	1
31-02-2110	Remote Large Display Driver - Water Tank Level Gauge, Class1	1
31-02-2190	Large Tank Level Displays - (2) Water, Whelen PST LED - Cab	1
31-02-2220	Tank Level Gauge - Foam, Class1, Intelli-Tank (Ea)	1
33-10-0200	Main Pump Inlets - 6" Short, (1) L/S, (1) R/S	1
33-10-0297	MIV Valves - TFT	2
33-10-1300	Auxiliary Inlet - Gated, 2-1/2", Left Side (Ea)	1
33-10-1400	Auxiliary Inlet - Gated, 2-1/2", Right Side (Ea)	1
33-13-0000	No Front Inlet	1
33-13-1Z90	No Front Inlet Valve Required	1
33-13-3000	No Rear Inlet	1
33-13-3990	No Rear Inlet Valve Required	1
33-20-0200	Tank Fill Line - 2"	1
34-15-0110	Front Bumper Discharge - 1.5" w/Swivel & 2" Plumbing, Manual Valve	1
34-16-0130	Crosslay Discharges - (2) 1.5" w/ 2" Plumbing & w/ (1) 1.75" Dry Bed	1
34-20-0250	Discharge - LS, 2-1/2" (Ea)	1
34-21-0250	Discharge - RS, 2-1/2" (Ea)	1
34-21-0300	Discharge - RS, 3" w/Akron Valve (Ea)	1
34-23-0250	Hose Bed Pre-connect - RS Front, 2-1/2" (Ea)	2
34-24-0250	Rear Discharge - LS, 2-1/2" (Ea)	1
34-85-0010	No 6" x 5" NST Straight Adapter for Main Pump Inlet	1
34-85-002A	No Storz Adapter or Elbow Required	1
34-85-002Z	Cap & Cable - Main Pump Inlet, 5" Storz, Anodized (Ea)	2
34-85-0110	Plug & Chain - LS Auxiliary Gated Inlet, 2.5", Chrome Plated (Ea)	1
34-85-0120	Plug & Chain - RS Auxiliary Gated Inlet, 2.5", Chrome Plated (Ea)	1
34-85-0510	No Cap & Chain for Front Bumper Discharge	1
34-85-1210	Adapter - LS 2.5" Discharge, 2.5" x 2.5" NST, Chrm Pltd (Ea)	1
34-85-1213	Elbow - LS 2.5" Discharge, 2.5" NST, 30 Deg, Chrm Pltd (Ea)	1
34-85-1610	Adapter - RS Discharge, 2.5" NST, Chrome Plated (Ea)	1
34-85-1613	Elbow - RS Discharge, 2.5" NST, 30 Deg., Chrome Plated (Ea)	1
34-85-1700	Adapter - RS 3" Discharge, 3" x 3" NST, Chrome Plated (Ea)	1
34-85-1763	Elbow - RS 3" Discharge, 3" x 5" Storz, 30 Degree, Anodized (Ea)	1
34-85-1933	Reducer, Cap & Chain - LS Discharge, 2.5", Chrome Platd (Ea)	1
34-85-2033	Reducer, Cap & Chain - RS Discharge, 2.5", Chrome Platd (Ea)	1
34-85-2090	Cap & Chain - RS Discharge, 5" Storz, Anodized (Ea)	1
34-85-2210	Adapter - LS Rear Discharge, 2.5" NST, Chrome Plated (Ea)	1
34-85-2213	Elbow - LS Rear Discharge, 2.5" NST, 30 Deg, Chrm Platd (Ea)	1
34-85-2933	Reducer, Cap & Chain - LS Rear Discharge, 2.5", Chm Pltd(Ea)	1
34-90-03AH	Discharge - Deck Gun, 3", Akron w/ Handwheel Control	1
35-00-4C00	TFT Crossfire Deck Gun	1
35-00-4CM0	Deck Gun - TFT Crossfire, Manual	1
35-00-4X1H	Monitor Base - TFT, SafeTak 1250 #XFH-2NJ, (2) 2.5"F NH	1
35-00-4X2A	Monitor Top Section - TFT Crossfire #XFT-NJ, 2.5" M NH Outlet	1
35-00-4X40	Nozzle - MstrStrm M-11000-NJ, 2.5"NH,150-1000gm, Auto,NoHalo	1
35-00-4X5A	Stacked Nozzle Tip Set - TFT #MST-4NJ, 2.5" F NH	1
35-00-4X6C	Stream Shaper - 10"L x NH, XF-SS10, TFT	1
35-00-4X8B	Extend-A-Gun - TFT #XG18VL-XL, 18" x 3", Manual	1
35-00-4X9A	Crossfire Mount and Storage Package	1
35-00-4X9C	Crossfire Storage Bracket	1
35-00-4X9D	Bracket Kit - TFT, Ext-A-Gun, 3" saddle/saddle	1
35-00-9X00	No Deck Gun Flange or Adapter Required	1

PART NO	DESCRIPTION	QTY
36-90-5200	Foam System - FoamPro 2002, A or B Foam	1
36-91-0010	Foam Capable Discharges - Direct Injection foam Systems	1
36-91-01M2	Foam System Testing - Test Method 2	1
36-95-0000	No Foam Tank Power Fill System Required	1
91-75-0500	Warranty - Waterous, Pump, 5 Yrs, Parts Only	1
91-75-052B	Warranty - Akron Brass, 8600/8800 Heavy Duty Valves, 10 Year	1
91-75-3180	Warranty - Ashcroft Gauges, 5 Yr	1
91-75-3180	Warranty - Ashcroft Gauges, 5 Yr	10
	== Pumper Body OAL - 130" Medium - 0.000 ==	1
37-11-0200	Water Tank - 750 Gallon, L-Type	1
37-35-010B	No "B" Foam Tank Required	1
37-35-030A	Foam Tank - "A", 30 Gallon, Built Into Water Tank	1
37-50-0010	No Quick Dumps Required	1
39-80-0500	No Transverse Compartment Required In Front Of Pump	1
40-00-0130	Pumper Body OA Length - 130" Medium (C=61.5")	1
40-00-1120	Body Material & Construction - Stainless Steel, Medium	1
40-10-0010	Body Mounting Substructure For Stainless Steel Pumper Body	1
45-10-1297	Flag Pole Holder	1
45-10-3285	LS Compts - Med SS 70"H HiLo, 31.5/64/34.5, Hinged	1
45-20-3295	RS Compts - Med SS 70"H HiLo, 31.5/64/34.5, w/Rack, Hinged	1
45-20-3297	Beaver Tail Compartments - Full Height - Both Sides	1
45-38-0100	Vents - Body Compartments (Matrix)	1
45-39-0020	Innerliners - Rear Single Axle, Aluminum	1
45-39-0030	Fenderette - Rear Single Axle, S/S	1
45-39-0060	Fender Panel - Rear, S/S, Single Axle, Painted w/o Overlay	1
45-40-3375	Rear Compt. - 33.75" H, SS, Roll Up Door	1
45-48-8995	Pumper Rear - Recessed Tailboard, for Ext. Bodies Only	1
45-48-9200	Rear Surface - Smooth Aluminum Below Hosebed(Pumper,Non-Ext)	1
57-00-0005	Compartment Doors - Side Hinged, S/S	1
57-00-0010	Compartment Door - Rear, Roll-up-Type - R.O.M./Robinson Shutter	1
57-00-2000	Keyed Locks - Hinged Compartment Doors (Ea)	9
57-00-2010	Keyed Locks - ROM Roll-up Compartment Doors (Ea)	1
57-00-300N	Do Not Paint Roll Up Doors	1
57-00-3519	No Roll-up Door Protector	1
57-00-5200	Liner - Interior Hinged Compt Door, Brushed S/S (Ea)	10
57-05-2000	Rear Compt. Partition - to divide Transverse Compt. (Ea)	2
57-20-5610	Tailboard - Pumper, 16" D, w/ Grip, for Ext.	1
90-10-0100	Hydraulic Ladder Rack	1
91-01-0330	Finish - Body Side Compt Interior, Gray Zolatone Paint (Per Compt)	6
91-01-0430	Finish - Body Rear Compt Interior, Gray Zolatone Paint (Per Compt)	1
91-01-4310	Finish - Body Side Compt Interior, Clearcoat (Per Compt)	6
91-01-4320	Finish - Body Rear Compt Interior, Clearcoat (Per Compt)	1
91-02-2100	Hosebed Finish - DA Finish	1
91-75-0530	Warranty - Water Tank, Limited Lifetime	1
91-75-2990	Warranty - R.O.M. Products	1
	== Body Options - Matrix Pumper - 0.000 ==	1
45-5A-0010	No Underbody Compts Required	1
45-60-0100	Hose Load - Main Hosebed	1
45-60-0200	Hosebed - w/Aluminum Slats, Pumper	1
45-65-0999	No Hosebed Cross Panel Divider Required	1

PART NO	DESCRIPTION	QTY
45-65-1500	Hosebed Partition - Aluminum, Etchfinish w/ Handhold (Ea)	2
45-68-1220	Hosebed Cover - Hinged, ATP w/ Center Partition	1
45-68-1250	Vinyl End Flap - F/Rear of ATP Hosebed Cover	1
45-68-1275	Backboard Storage - Under ATP Hosebed Cover	1
57-00-1800	Front Compt Door - Hinged At Rear	1
57-00-3500	Sill Protector - Body Compt. Door, Brushed S/S Per Compartment	11
57-05-0005	DOT Reflective Stripe	1
57-05-0200	Turtle Tile - Per Compartment / Shelf / Tray (Ea)	8
57-05-0297	Line-X - Compartment Floors	1
57-05-2000	Rear Compt. Partition - to divide Transverse Compt. (Ea)	2
57-05-2100	Compartment Divider - Vertical (Ea)	1
57-05-3030	Shelf - Adjustable, Stainless Steel (Ea)	5
57-05-4040	Rollout Tray - In Compt., 500#, Adjustable, S/S (Ea)	2
57-05-4070	Rollout Tray - In Compt., 500#, Floor Mt, S/S (Ea)	1
57-05-4100	No Adjustable Rollout Drop Down Trays Required	1
57-05-5000	Alumastrut Only In Compt (for future shelves) (Ea)	3
57-05-5010	Peg Board - Aluminum, On Unistrut (Ea)	10
57-10-0600	Weatherproof Speaker with Grille	1
57-10-106S	Air Bottle Compts. - (6) Bottles In Single Wheel Well, Oval (Poly)	1
57-10-150B	Air Bottle Compt. Door - Brushed w/ Push Button Lever Latch	4
57-20-8010	Steps - Chrome Folding, (2) LS	1
57-20-8020	No Additional Chrome Folding Steps Required on LS Front of Body	1
57-20-802A	No Additional Chrome Folding Steps Required on RS Front of Body	1
57-20-8040	Step - Intermediate Rear	1
57-25-0110	Handrails - Body Rear, (2) Vertical, (1) Intermediate X-rail	1
57-25-8100	Handrail - Body, 8", Additional (Ea)	2
57-30-0120	Rub Rail, Body Sides - S/S, Brushed	4
57-30-1170	Rub Rail, Body Rear - S/S, Brushed, Split	1
91-01-5100	Finish - Adjustable Shelf, Paint w/ Grey Zolatone (Ea)	5
91-01-5910	Finish - Adjustable Shelf, Clear Coat (Ea)	5
91-01-6100	Finish - Rollout Tray, Grey Zolatone Paint (Ea)	2
91-01-6100	Finish - Rollout Tray, Grey Zolatone Paint (Ea)	1
91-01-6910	Finish - Rollout Tray, Clear Coat (Ea)	2
91-01-6910	Finish - Rollout Tray, Clear Coat (Ea)	1
	== Misc. Equipment - SFA Chassis Pumper - 0.000 ==	1
70-00-0010	No 120V/240V Generator System	1
70-02-0005	No Generator Chosen To Locate	1
70-05-31N0	Cord Reel - ECR 1618-17-18, 3-Conductor (Capacity: 200 ft of 10/3) (Ea)	1
70-05-3400	Cord Roller Assembly for Opt.70-05-31** (On Reel)	1
70-05-4400	10/3 Cord Reel Cable - Per 200 foot length	1
70-05-5100	Cable Stop	1
70-05-5110	Twist-Lock Female Plug on Cord Reel Cable (Ea)	1
70-05-5199	No Junction Box Required	1
71-1A-0000	No Cab Front Brow Mount Scenelights	1
71-2A-0000	No Cab Side Brow Mount Scenelights	1
71-3A-0000	No Cab 12V Surface Mount Scenelights	1
71-4A-0000	No Cab Recessed Mount Scenelights	1
71-6A-0000	No Fixed Top Mount, Non-telescopic Scenelights	1
71-7A-0000	No Fixed Side Mount, Non-telescopic Scenelights	1
71-AA-0000	No Body Side 12V Surface Mount Scenelights	1
71-BA-0000	No Body Rear 12V Surface Mount Scenelights	1

PART NO	DESCRIPTION	QTY
71-CA-0000	No Body Side Recessed Mount Scenelights	1
71-DA-0000	No Body Rear Recessed Mount Scenelights	1
71-GF-0530	Telescopic Pole Mt - FRC, 530, Side Mount, Push-Up (Ea)	2
71-HA-0000	No Tripod Mount Scenelights	1
71-IA-0000	No Portable Mount Scenelights	1
71-KF-FQ14	Lighthead - FRC, Focus FCA-Q14, 12V, 14000 lm, LED (Ea)	2
71-PA-0B03	Provide the standard 20" Outer Tube	2
71-PA-0F01	No Light Pole Shields On Rear Cab Corners	2
71-PA-0G01	No Wire Lamp Guard	2
71-PA-0G05	No Guide Collar & Rail Required	2
71-PA-0L05	No Lighthead On/Off Switch	2
71-PF-0A00	Choose Side Mount Brackets for lighthead selected - Check EN	2
71-PF-0B05	Steady Rest Bracket f/ Telescopic Pole - FRC, (-SR) (Ea)	2
71-PF-0G03	Rubber Bumpers - FRC, (FC-RB), for Focus Only (Ea)	2
71-PF-0L01	Light Raised Indicator Switch - FRC, (-SW) (Ea)	2
71-PF-0PW0	Finish Lighthead & Brackets - FRC, White (Ea)	2
71-Y0-0025	12V Light Switched at Cab Dash & Op St w/ 3 Way Switch	2
72-00-0010	Light Tower Not Required	1
72-00-0097	1600 Watt Redi-Line Generator	1
90-00-0100	Ground Ladders - Pumpers	1
90-00-1000	Ladder - Folding, Duo-Safety #585A, 10' Aluminum	1
90-00-2700	Ladder - Roof, Duo-Safety #775A, 14' Aluminum	1
90-00-4100	Ladder - 24'-2 Sect. Ext., Duo-Safety #900A, Aluminum	1
90-00-9520	Ladder Brackets & Pull/Twist Clamps F/ Hydraulic Ladder Rack	1
90-00-9700	Ladder Brackets - Leather Lined	1
0-01-34ZZ	No Additional Hosebed Ladder Storage Compartment Required	1
90-03-0100	Hose Troughs - Hard Suction, 6"	1
90-05-0100	Pike Poles	1
90-05-2200	Pike Pole - 6' Duo-Safety w/ Hollow Fiberglass Handle	1
90-05-2400	Pike Pole - 10' Duo-Safety w/ Hollow Fiberglass Handle	1
90-05-6550	Pike Pole Mounting - Aluminum Tube (Ea)	2
90-21-0600	Wheel Chocks - (2) Worden HWG, Aluminum	1
91-02-3990	Pike Pole Tube Finish - Mill Finish (Ea)	2
	== Paint & Striping - SFA Chassis Pumper - 0.000 ==	1
91-00-0020	Paint - Prep & Finish (Chassis, Cab & Body)	1
91-00-3000	Paint - Clear Coat Paint Finish (Exterior Cab & Body)	1
91-00-4600	Paint - Frame & Undercarriage Finish, Job Color	1
91-00-5000	Paint - Cab Interior, Gray Zolatone Paint	1
91-00-5400	Paint - Cab Interior, Clear Coat (Full Cabs)	1
91-00-5900	Paint - Cab Exterior, One Color	1
91-00-A110	Cab Decorative Trim Molding - 5G radius	1
91-02-1000	Paint - Body Exterior, Single Color	1
91-02-2AZ0	Finish - Pump Enclosure/Pump/Valves/Plumbing, Mill Finish Except Exposed Pipe	1
91-02-4500	Standard Finishes for Small Parts	1
91-02-9010	No Undercoating Required	1
91-02-9100	No Seagrave FrameGard Required	1
91-03-2990	NFPA Reflective Striping Shall Be Provided By Dealer	1
91-03-6995	NFPA Chevron Striping Shall Be Provided By Dealer	1
91-04-000D	Lettering Shall Be Provided By Dealer	1

PART NO	DESCRIPTION	QTY
== Warranty & Docs - SFA Chassis Pumper - 0.000 ==		
91-50-0100	Warranty - All Seagrave, Base, 1 Year Parts & Labor, All Units	1
91-50-0205	Warranty - Seagrave, Cab, Structural - 15 Years	1
91-50-030S	Warranty - Seagrave, Stainless Steel Body, Structural - 15 Years	1
91-50-0500	Warranty - Seagrave, Frame Rail, Structural - Lifetime	1
91-50-0600	Warranty - Seagrave, Paint & Corrosion, 6 Years, Pro-Rated, All Units	1
91-50-0700	Warranty - Seagrave, Plumbing, 10 Years	1
92-00-1000	Weight analysis - Required if over Min. NFPA Equip.	1
98-50-500C	Oper & Parts Manuals w/ Wiring Diagram - (2) CD (Non-Aerial)	1
99-00-0001	NFPA and Loose Equipment	1
99-00-0002	Dealer Preparation and Delivery	1
99-00-0003	Lettering and Striping	1

OPTION B

HGAC Purchasing Cooperative with the YVFD Specifications



SEAGRAVE FIRE APPARATUS, LLC

January 28, 2014

Chief Officer William Laustalot
Yreka Volunteer Fire Department
401 W Miner St
Yreka, CA 96097

Dear Chief Officer William Laustalot;

Thank you for the opportunity to assist you with your fire apparatus needs with a proposal to purchase a Seagrave Custom Pumper through the Houston-Galveston Area Council (H-GAC) program.

Your proposal was based on the H-GAC executed contract for FS12-13, effective December 1, 2013 through November 30, 2015. Seagrave agrees to sell said fire apparatus to Yreka Volunteer Fire Department through the H-GAC contract extending all pricing, terms and conditions.

PROPOSAL SUMMARY

Seagrave Fire Apparatus, LLC offers the apparatus herein named (product code WC01) for the following price:

2014 Seagrave Custom Pumper	
HGAC Base Unit Price	\$429,024
Published Options.....	\$ 81,615
Unpublished Options.....	\$ 81,609
HGAC Order Processing Fee.....	\$ 2,000
Pre Construction Meeting & Final Inspection (3 individuals each trip).....	\$ 13,000
Delivery to Customer.....	\$ 4,489
Price Adjustment.....	\$(20,694)
Unit Purchase Price.....	\$591,043 each
State, federal, FET or local taxes not included.	

Delivery 280 calendar days upon receipt of complete order and signed PE drawing

Again, we appreciate the opportunity to assist the Yreka Volunteer Fire Department with their apparatus needs.

Regards,

SEAGRAVE FIRE APPARTUS, LLC

Chairman & CEO

cc: dennis.warren@seagrave.com
michael.johnston@seagrave.com

YREKA FIRE DEPARTMENT, YREKA, CA
 MODEL WC01 / SEAGRAVE CUSTOM PUMPER
 PUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
10-12-0110	Front Bumper Trough - Center, 12" Extension	\$296.00
10-12-1510	Opening/Recessed Notch in Front Bumper for Q2B	\$655.00
10-20-0300	Front Tow Eyes - (2) Cut Plate, Chrome, Thru Bumper	\$524.00
10-28-4900	Aux Air Outlet - Schrader Coupler, with Shutoff Valve	\$251.00
11-10-0900	Rear Axle - RS-25-160, with EX225H Disc Brakes, 27,000# IPO base	\$473.00
11-20-2755	Electronic Roll Stability (ESC) - for Single Axle IPO Base	\$1,400.00
11-20-2795	Automatic Traction Control w/ Deep Mud & Snow Switch	\$705.00
11-20-5000	Automatic Snow Chains - Onspot	\$2,376.00
12-50-0500	Wheels - Aluminum Disc, Polished, on Single Rear Axle IPO base	\$620.00
13-00-5050	Upgrade to Cummins ISX12 500HP Engine with Allison 4000 transmsion & Jake Brake	\$21,555.00
13-10-2100	Alternator - Niehoff, 430 Amp, Model C680-1 IPO base	\$1,054.00
20-00-670A	Cab - S/S, Full Tilt, 141" Marauder II IPO base	\$1,800.00
20-00-9600	Doors - (2) Cab, Side Access, 37" High, MII 2010	\$1,291.00
21-50-0800	Map Box - 30 Degree Angle Slots w/ Black Line-X Finish	\$566.00
22-00-0200	Electrical Wiring - 12V Hardwire IPO Base	\$3,500.00
23-90-0120	Headlights - Alternating flashing	\$104.00
23-25-0150	Exterior Compartment Lights - (2) ROM LED Strips, Vertical Mount (Ea Pair- 7) IPO base	\$2,835.00
26-15-5500	Mechanical Siren - Q2B, with 2 Foot Switches, Recessed in Bumper	\$1,909.00
30-12-1120	Crosslay cover- ATP Cover with End Flaps IPO base	\$195.00
31-02-1210	Push Button - On Pump Panel, for Air Horns	\$179.00
31-02-2220	Tank Level Gauge - Foam, Class1, Intelli-Tank (Ea- 1)	\$454.00
34-15-0110	Front Bumper Discharge - 1.5" with Swivel & 2" Plumbing, Manual Valve	\$2,626.00
34-21-0400	Discharge - RS, 4" with Akron Valve, Manual Handwheel Control, elbows, caps and gauge	\$2,772.00
34-24-0250	Rear Discharge - Left side , 2.50" with adapter, 45 degree elbow, cap and gauge	\$2,039.00
30-90-030M	Discharge- Deck Gun 3", Akron with Manual Control	\$1,925.00
35-70-0100	Booster Reel - Open Bin with Capitive Hose Rollers	\$3,159.00
36-90-4400	Foam System- Foam Pro. Foam system test inclusive	\$10,158.00
37-35-030A	Foam Tank - A Built into Water Tank	\$510.00
57-05-2000	Rear Compartment Partition - to divide Transverse Compartment (Ea- 2)	\$230.00
45-68-1220	Hosebed Cover - Hinged, ATP with Center Partition IPO base	\$2,936.00
57-05-0100	Dri-Dek - Flooring PER Compartment (15)	\$495.00
57-05-3010	Shelf - Adjustable, 3/16" Aluminum w/Smooth Finish with DA Finish outside edge (Ea-10)	\$2,780.00
57-05-4060	Rollout Tray - In Compartment, 500#, Aluminum with DA finish outside edge (Ea- 3)	\$1,389.00
57-10-1085	Air Bottle Compts. - (8) Bottles In Single Wheel Well, Oval (Poly) with brushed SS doors IPO	\$1,225.00
57-20-7940	Steps - Chrome Folding,(3) LS, Body Frt w (2) 8" Rails & (1) LED Lite	\$581.00
57-20-7990	Steps - Chrome Folding,(3) RS, Body Frt w (2) 8" Rails & (1) LED Lite	\$581.00

YREKA FIRE DEPARTMENT, YREKA, CA

PUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
70-05-31N0	Cord Reel - ECR 1618-17-18, 3-Conductor (Capacity: 200 ft of 10/3) and box	\$1,722.00
71-1F-F807	Cab Front Brow Mount - FRC, Focus/Evolution FCA807 (Ea-1) w/Focus FCA-M10 switched	\$907.00
71-GF-0530	Telescopic Pole Mount - FRC, 530, Side Mnt, Push-Up (Ea- 2) w/Focus FCA-M10 switched	\$2,838.00
TOTAL		\$81,615.00

SEAGRAVE FIRE APPARATUS, LLC 01/27/14

YREKA FIRE DEPARTMENT, YREKA, CA
 MODEL WC01 / SEAGRAVE CUSTOM PUMPER
 UNPUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
00-04-8240	Digital Pictures IPO In-Process Inspection	\$195.00
10-12-5980	Retaining Strap - Velcro for Front Bumper Trough	\$54.00
10-28-5600	Aux Air Inlet - Manual	\$116.00
11-00-360A	Front Axle - MFS, 20.0K with Disc Brakes & 4" Spring Suspension IPO base	\$40.00
11-30-3200	Rear Susp. - Semi-Elliptical Spring, 3"x52", Single, 27,000# IPO base	\$388.00
12-15-1000	Front Tires - MI/315/80R22.5/XZY3/On/Off 10,000# (Ea- 2) IPO base	\$216.00
12-16-1300	Rear Tires - MI/12R22.5/XZY3/On/Off 7,220# (Ea- 4) IPO base	\$628.00
12-80-01C0	Hub Caps - (2) S/S, "Baby Moon", Front Axle w/ Front Axle Oil Seal Cutout	\$121.00
12-90-0200	Hub Caps - (2) S/S, "High Hat", Rear Axle	\$164.00
13-08-5680	Fuel Water Separator with Alarm & Heater - Racor 490 Series IPO base	\$196.00
13-13-0085	Muffler Cover - Brushed Stainless Steel, For Stacked Exhaust Systems	\$146.00
13-15-3300	Heater - Engine, 1500 Watt	\$95.00
20-50-5200	Inner Cab Door Panels - S/S, Brushed IPO base	\$183.00
20-00-68B1	Rear Cab Wall Exterior Finish - Full ATP IPO base	\$313.00
20-00-78B1	Exterior Cab Roof Finish - Paint w/ ATP Strips	\$273.00
20-00-9120	Cab Steps - Intermediate in Cab Step Wells, Full Width IPO base	\$596.00
20-00-9640	Sill Protectors - (2) Cab Side Access Door, Brushed S/S	\$198.00
20-00-9660	Scuffplates - (2) Cab Side Access Door Frame, S/S, Hi-Polish	\$56.00
20-01-0120	Scuffplate - Interior Cab Side Acc. Door, Brushed S/S (Ea-2)	\$232.00
20-10-1600	Mirrors - (2) Rosco Accustyle, Heated/Remote w/Convex, Chrome Finish IPO base	\$273.00
20-16-5000	Scuffplates - (4) Cab Door Frame, S/S, Hi-Polished	\$621.00
20-18-1200	Grab Rail - Additional, 8", Aluminum, Knurled (Ea- 2)	\$100.00
20-25-0900	Back Liner - Padded, Acoustical IPO base	\$230.00
20-25-4120	Officer's Dash - Includes MDT-Laptop Pocket (NA for Attacker HD Cabs)	\$65.00
21-00-0120	Seat - Driver's, Bostrom, Sierra, Air-100, Reclining	\$265.00
21-05-110D	Seat Riser - Driver, C-Channel Bracket IPO base	-\$135.00
21-01-0150	Seat - Officer's, Bostrom, Tanker 450, Air-100, SCBA IPO base	\$414.00
21-05-0330	Seat Riser - MII 2010 131/141" Officer, 4" High	-\$47.00
21-08-0200	SCBA Bracket - SecureAll, Bostrom Seats Only (Ea- 6)	\$1,128.00
21-11-6C00	Seat - (2) Inboard, Forward Facing, Bostrom, Tanker 450 SCBA Seats, Fixed	\$1,470.00
21-12-7100	Cavity Covers - Bostrom, 400 Series Seats	\$70.00
21-12-7155	Elbow Pads - Durawear, Driver & Officer, Inboard	\$146.00
21-12-7600	Upholstery - Seat, Bostrom, Dura-Wear, Black (Ea- 6) IPO base	\$168.00
21-13-8100	Embroider Customer Logo to Bostrom Head Rest (Ea-6)	\$840.00
21-15-5503	Compartment - Under Seat, Rear Forward Facing (41") MII 131/141" Only	\$916.00
21-50-5120	Two-Way Radio Antenna Mount - Universal w/ Cable (Ea)	\$402.00
21-51-4397	Installation of Customer supplied radio and MDT	\$3,961.00

YREKA FIRE DEPARTMENT, YREKA, CA

UNPUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
21-50-5030	Radio - AM/FM/CD/MP3/USB Stereo, Pioneer DEH-4300UB, w/ Stereo Antenna	\$814.00
22-01-0600	Ammeter (IATS)	\$174.00
22-03-1400	12V Power Point - User Defined Location (Ea- 3)	\$168.00
22-10-0700	Batteries - (6) Champion, 12V, 950 CCA IPO base	\$606.00
22-11-5100	Battery Mats - Turtle Tile, Non-Corrosive	\$20.00
22-15-4800	Air Comp./Bat. Charger - Kussmaul #091-9-1200 Pump Plus 1200	\$1,313.00
22-15-5000	Battery Charger Cover	\$94.00
22-15-5500	"Super Auto Eject" Plug - Kussmaul #091-55-20-120, 20 amp IPO base	\$301.00
22-90-0025	Upper Raised Bezel Surrounds, with Panels, (2)	\$660.00
22-90-004A	Headlights- Quad, Halogen, (2) with Dual Light Bezels IPO base	-\$562.00
22-90-0055	Headlights - Daytime Running Lights	\$111.00
22-90-007D	Front Directional Whelen 600 Flanges, (2) IPO base	-\$203.00
22-90-008D	Front Directional Lights - Whelen 60A00TAR, LED, Amber Arrow, (2)	\$159.00
22-90-0095	Additional Front Warning Light Dual Light Bezels, (2)	\$131.00
23-02-9010	Cab Side Directional Lights - (2) Weldon LED "Bug Eye" IPO base	\$70.00
23-03-VWL2	Back Up Lights - (2) Whelen, #60C00WCR, LED, Max Intensity IPO base	\$442.00
23-04-020A	Rear Floodlights - (2) Whelen PAR36, 12 Diode Super-LED, Cab Switch IPO base	\$459.00
23-04-1110	Cab Spotlights - (2) Golights, #2020 White, Roof with Dash Mount Remote	\$488.00
23-05-0910	Step Lights - Additional Body, TecNiq Eon, LED, Surface Mount (Ea- 8)	\$392.00
23-05-2180	Ground Lights - Additional, TecNiq #T410 LED (Ea- 4)	\$396.00
23-05-301L	Work Light - (1) Engine Compartment, Whelen 5SCA0CCR, LED IPO base	\$39.00
23-05-311L	Work Light - (2) Pump Module, Grote 61171, LED IPO base	\$170.00
23-05-4020	Parking Lights - (2) TecNiq #E960 LED, Surface Side Mount	\$375.00
23-11-2150	Map Light - Pivot/Swivel with Switch, Sunnex HS671-00	\$196.00
23-12-260L	Handlight - Streamlight, Survivor LED Model 90503 (Ea- 6)	\$954.00
23-25-0140	Exterior Compartment Lights - (1) ROM LED Strip, Vertical Mount (Ea)	\$246.00
24-20-WLB2	Beacons - (2) Whelen #B6MMRAP, Super-LED, Red/Amber IPO base	\$958.00
24-30-WL6A	Perimeter - Whelen #60R02F*R, Super-LED, Red (Ea- 12)	\$786.00
25-15-2500	Rear Step to Cab Buzzer - Back of Body, 2 Buttons	\$695.00
26-00-0020	Air Horn - Single, Grover	\$258.00
26-00-0110	Air Horn Selector Switch	\$37.00
26-00-0810	Switch - for Air Horn(s), Right Side Dash	\$54.00
26-15-6000	Brake Push Button - Q2B Siren, Additional, for Officer	\$69.00
26-15-6010	Brake Rocker Switch - Q2B Siren, Additional, for Officer	\$68.00
30-00-AS2A	Op Stand, Short - 48", Side Ctrl, Alum, w/ (2) 1.75" Low Crosslay Beds IPO base	\$469.00
30-05-48LF	Running Board - 48", L5, ATP, with Hosewell	\$205.00
30-05-X010	Retaining Strap - Velcro, for Running Board Hosewell	\$54.00
31-00-1400	Pump - Waterous, 1500 GPM, 2-Stage, CMU IPO base	\$3,577.00

YREKA FIRE DEPARTMENT, YREKA, CA

UNPUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
31-01-1250	Pressure Governor - FRC, Incontrol 400 with Knob IPO base	\$832.00
31-01-0120	Pump Anti-Corrosion System - Zinc Anode, Waterous Pumps	\$135.00
31-01-0580	Pump Shift Manual Override	\$244.00
31-02-0330	Master Compound Gauges - (2) Ashcroft, 6" dia., 30-0-600	\$75.00
31-02-0430	Gauges - Discharge, 3.5", Ashcroft, 30-0-600, 1 per Discharge (Ea- 10) IPO base	\$746.00
31-02-1090	Fuel Gauge - Pump Panel	\$135.00
31-02-2110	Remote Large Display Driver - Water Tank Level Gauge, Class1	\$320.00
31-02-2190	Large Tank Level Displays - (2) Water, Whelen PST LED - Cab	\$514.00
34-85-002D	Elbow - Main Pump Inlet, 6" NST x 4.50" Swivel FNST, Anodized (Ea-)	\$700.00
34-85-0030	Delete Cap - Main Pump Inlet, 6", Long Handled, Chrome Plated for total of (1)	-\$249.00
33-10-1200	Master Intake Valve - Waterous Monarch, Electric Control (Ea- 2)	\$7,854.00
33-10-1400	Auxiliary Inlet - Gated, 2-1/2", Right Side (Ea- 1)	\$878.00
34-85-0120	Plug & Chain - RS Auxiliary Gated Inlet, 2.5", Chrome Plated (Ea- 1)	\$68.00
33-20-0200	Tank Fill Line - 2" IPO base	\$93.00
34-15-0115	Front Bumper Discharge - Addl. 2.5" Plumbing, with Electric Valve IPO of Manual Valve	\$2,042.00
34-21-0250	Discharge - RS, 2-1/2" (Ea- 1)	-\$755.00
34-85-1610	Adapter - RS Discharge, 2.5" NST, Chrome Plated (Ea- 1) IPO of (2)	-\$59.00
34-85-1614	Elbow - RS Discharge, 2.5" NST, 45 Degree Chrome Plated (Ea- 1) IPO of (2)	-\$85.00
34-85-2033	Reducer, Cap & Chain - RS Discharge, 2.5", Chrome Platd (Ea- 1) IPO of (2)	-\$45.00
34-23-0250	Hose Bed Pre-connect - RS Front, 2-1/2" (Ea- 1)	\$1,411.00
34-85-210P	Adapter - RS Front Pre-Connect, 2.5" NST, Chrome Plated	\$30.00
35-00-4CM0	Deck Gun - TFT Crossfire, Manual	\$41.00
35-00-4X1H	Monitor Base - TFT, SafeTak 1250 #XFH-2NJ, (2) 2.5" F NH	\$1,460.00
35-00-4X2A	Monitor Top Section - TFT Crossfire #XFT-NJ, 2.5" M NH Outlet	\$1,048.00
35-00-4X4M	Nozzle - Mstr Strm M-R1250S-NJ, 2.5"NH, 150-1250gm,Auto,Halo	\$689.00
35-00-4X5A	Stacked Nozzle Tip Set - TFT #MST-4NJ, 2.5" F NH	\$320.00
35-00-4X6C	Stream Shaper - TFT, XF-SS10, 10"L x NH	\$119.00
35-00-4X8B	Extend-A-Gun - TFT #XG18VL-XL, 18" x 3", Manual	\$1,023.00
35-00-4X9D	Bracket Kit - TFT, #XGB-33, Extend-A-Gun, 3" saddle/saddle	\$68.00
35-00-4X9A	Crossfire Mount and Storage Package	\$463.00
35-00-4X9C	Crossfire Storage Bracket - TFT, #XF-B	\$193.00
35-70-6400	Booster Hose - 3/4", 100' Length (Ea- 2)	\$1,032.00
35-70-6900	Hose Reel Polished S/S Rollers & Guides - Open Bin, Both Side	\$713.00
35-70-7100	Reel Rewind Switch - Foot Operated, Stirrup (IATS)	\$45.00
37-02-2075	Water Tank - 750 Gallon, T-Type, Long IPO base	\$38.00
45-10-6220	LS Compts - Long SS 70"H FH, 40.5/64/50.5, 28" Extended, Roll Up IPO base	\$481.00
45-20-6430	RS Compts - Long SS 70"H FH, 40.5/64/50.5, Full Depth, w/Ladder Tunnel, Roll Up IPO	\$1,410.00
90-01-9935	Ladder Bay Light - (1) Triton #TLPC, LED	\$124.00

YREKA FIRE DEPARTMENT, YREKA, CA

UNPUBLISHED OPTIONS / PROCUREMENT; CONTRACT#FS12-13

CODE OR PART NO.	DESCRIPTION	OFFERED PRICE
91-01-0480	Finish -Tunnel Interior, Gray Zolatone Paint	\$403.00
91-01-4330	Finish - Tunnel Interior, Clearcoat	\$104.00
45-40-7039	Rear Compt. - 39.75" H, SS, Vertically Hinged Double Doors IPO base	\$1,435.00
91-01-0430	Body Rear Compartment Interior, Gray Zolatone Paint (Ea Compt- 1) IPO base	\$403.00
91-01-4320	Finish - Body Rear Compartment Interior, Clearcoat (Ea Compt- 1)	\$104.00
57-00-5200	Liner - Interior Hinged Compt Door, Brushed S/S (Ea- 2)	\$250.00
57-00-6030	Body Door Hinges - Polished Finish, Roll Up Door Body with Some Hinged Doors	\$313.00
91-01-0330	Finish - Body Side Compartment Interior, Gray Zolatone Paint (Ea Compt- 6) IPO base	\$2,418.00
91-01-4310	Finish - Body Side Compartment Interior, Clearcoat (Ea Compt- 6)	\$624.00
57-20-5620	Tailboard - Pumper, 24" D , T-Style, with Grip, for Extended	\$254.00
45-65-1500	Hosebed Partition - Aluminum, Etchfinish with Handhold (Ea- 1) additional for total of (3)	\$475.00
45-68-0100	Hosebed Part. Reinforcement - Required with Partitions 23"-36" tall (Ea- 1) for total of (3)	\$136.00
45-68-1250	Vinyl End Flap - for Rear of ATP Hosebed Cover	\$241.00
45-68-1275	Backboard Storage - Under ATP Hosebed Cover	\$339.00
45-68-1300	Access Cover - Hinged, for Water Tank Fill Tower	\$138.00
57-00-3500	Sill Protector - Body Compartment Door, Brushed S/S (Ea Compartment- 7)	\$196.00
57-05-2100	Compartment Divider - Vertical (Ea- 1)	\$165.00
57-05-3005	Tool Chest	\$2,849.00
57-05-5010	Peg Board - Aluminum, On Unistrut (Ea Compartment- 3)	\$822.00
57-05-5025	Swing Out Tool Board - Aluminum Peg Board, Adjustable (Ea- 1)	\$540.00
57-30-0120	Rub Rail, Body Sides - S/S, Brushed IPO base	\$188.00
57-30-1170	Rub Rail, Body Rear - S/S, Brushed, Split IPO base	\$154.00
70-05-0710	Power Inverter - Xantrex Pro XM1800, 1800 watt	\$1,351.00
00-05-3305	Generator/Inverter Test and Certification - Third Party	\$326.00
71-KF-EV15	Lighthouse - FRC, Evolution FCA100-V15, 12V, 15k Lum LED (Ea- 3) IPO	\$878.00
90-00-9750	Ladder Slides - for Ground Ladder Storage Compts IPO Base	\$984.00
90-03-0105	Hose Trough - (2) Hard Suction, 6", Aluminum with Velcro	\$876.00
90-03-5010	Suction Hose - TFT #AM8HNX10, 6" x 10', Long Handle (Ea- 1)	\$414.00
90-03-5095	Kochek Barrel Strainer	\$237.00
90-05-4100	Pike Pole - 6', Fire Hooks NHF-6 with Fiberglass Handle (Ea- 1) IPO	\$3.00
90-05-4197	Dry Wall Hook, Fire Hooks with Fiber Glass Handle	\$171.00
90-05-5100	"D" Handles for Pike Poles (Ea- 2)	\$52.00
90-05-6150	Pike Pole Mounting IPO	\$524.00
91-03-2990	NFPA Reflective Striping Shall Be Provided By Sales Representative IPO	-\$749.00
99-00-0097	DFI 'Brackets and Mounts	\$9,500.00
TOTAL		\$81,609.00

RESOLUTION NO. _____

RESOLUTION OF THE YREKA CITY COUNCIL APPROVING AND AUTHORIZING ACQUISITION OF EQUIPMENT AND EXECUTION OF ALL NECESSARY DOCUMENTS FOR ACQUIRING AND FINANCING OF EQUIPMENT FOR THE YREKA VOLUNTEER FIRE DEPARTMENT

WHEREAS, the City, is a municipal corporation, which has the authority to purchase and finance equipment and vehicles; and,

WHEREAS, the City maintains a fire department established pursuant to Yreka Municipal Code, Title 2.28; and,

WHEREAS, in response, the City submitted Measure H to the voters of the City of Yreka for the purpose of establishing a special tax for acquisition of necessary equipment, among other things, which was adopted by the voters in November 2006; and,

WHEREAS, on February 20, 2014, Yreka Volunteer Fire Department (YVFD) made a recommendation to the City Council that the City acquire one Marauder Pumper, “Fire Apparatus”, from Seagraves of Clintonville, Wisconsin to replace its 1986 Pierce fire apparatus as part of the YVFD long-term equipment replacement program and,

WHEREAS, the fire apparatus identified above was the subject to a publicly bid process conducted by the Houston Galveston Area Council Purchasing Cooperative (HGAC) that resulted in a contract award to Seagraves of Clintonville, Wisconsin, which contract specifications contain a Marauder Pumper which is equal to the fire apparatus sought by the City and is still an open contract; and,

WHEREAS, California Government Code Section 6502 authorizes a city to exercise any power in common with another agency if even one of the agencies is located outside of this state; and,

WHEREAS, the City of Yreka could have adopted a procurement ordinance pursuant to California Government Code Section 54202 and 54203, but has not so adopted such an ordinance, and therefore, no limitation exists on the City Council’s authority to take the action proposed by this Resolution; and,

WHEREAS, both HGAC and the City have the common power to acquire and finance the acquisition vehicles and equipment; and,

WHEREAS, the specifications and prices provided by Seagraves to the City, the “Purchase Agreement”, are equal to or better than the specifications provided by the HGAC contract; and,

WHEREAS, the City of Yreka has determined that it is for the common benefit

and in the best interest of the City for the acquisition and financing of the fire apparatus described in this Resolution; and,

WHEREAS, the City Council has determined it is in the best interest of the City to enter into a qualified tax-exempt municipal lease agreement for the acquisition of the fire apparatus, the "Lease Agreement" and,

WHEREAS, the City of Yreka solicited proposals for tax-exempt municipal lease agreement and,

WHEREAS, USBankcorp has offered the City a cost effective five year lease financing arrangement in the amount of \$650,000 at 1.76% for the acquisition of the fire apparatus; and,

WHEREAS, it is in the public interest to take action at the earliest possible time to take advantage of the availability of the equipment at the pricing and construction times available under the contract and to fix purchase prices and financing rates on said fire apparatus before the end of March 2014, which are all beneficial for the City, otherwise additional costs or interest may be incurred; and

WHEREAS, it is in the public interest that the City jointly procure the equipment described herein from Seagraves of Clintonville, Wisconsin on the same or better terms than the contract initiated by HGAC, with Seagraves, of Clintonville, Wisconsin, for the purchase of the fire apparatus described in this Resolution in the amount not to exceed \$650,000 for the use of Yreka Volunteer Fire Department ["YVFD"] solely and exclusively for fire suppression and fire protection services in the City of Yreka and by mutual aid; and,

WHEREAS, the City Council hereby authorizes the City Attorney to review the Purchase Agreement, the Lease Agreement and any contract initiated by HGAC, with Seagraves, Wisconsin, and together with the City Manager negotiate appropriate modifications to said Purchase Agreement, the Lease Agreement and any contract initiated by HGAC, with Seagraves, Wisconsin prior to execution of the agreements by those persons so authorized by the governing body for such purpose; and,

WHEREAS, the City Council hereby authorizes the City Attorney to review the Purchase Agreement, the Lease Agreement and any contract initiated by HGAC, with Seagraves, Wisconsin, and together with the City Manager for the purchase authorized herein and to execute any other documents authorized and necessary by this Resolution to carry out the purpose of this Resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. Purchase Agreement. The City Council hereby approves entering into a Purchase Agreement, subject to approval as to form by the City Attorney, and authorizes the City Manager to execute and deliver the Purchase Agreement, together with any changes therein or additions thereto deemed advisable.

2. Lease Agreement. The City Council hereby approves entering into a Lease Agreement, subject to approval as to form by the City Attorney, and authorizes the City Manager to execute and deliver the Lease Agreement, together with any changes therein or additions thereto deemed advisable.

3. Findings. The acquisition of the Fire Apparatus, under the terms and conditions provided for in the Agreement and this Resolution, is necessary, convenient, in the furtherance of and will at all times be used in connection with the City of Yreka's governmental and proprietary purposes and functions (except to the extent that subleasing of the Equipment is permitted under terms of the Agreement) and are in the best interest of the City of Yreka, and no portion of the Fire Apparatus will be used directly or indirectly in any trade or business carried on by any person other than a governmental unit of the State on a basis different from the general public.

4. Maintenance. The City covenants that it will perform all acts within its power which are or may be necessary to insure the maintenance of its legal status as being a duly organized and existing entity under the laws of the State of California, which status is to at all times remain exempt from federal income taxation under the laws and regulations of the United States of America as presently enacted and construed or as hereafter amended.

5. Qualified Tax-Exempt Obligation. The Lease Agreement is hereby designated as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The City, together with all subordinate entities of the City, does not reasonably expect to issue during the calendar year in which the Lease Agreement is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

6. Savings Clause. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

7. Other Actions. The City Manager and other officers of the City are each hereby authorized and directed, jointly and severally, to do any and all things to execute and deliver any and all agreements, documents and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Purchase Agreement and the Lease Agreement. Such actions are hereby ratified, confirmed and approved.

8. Attestations. The City Clerk or other appropriate City officer is hereby authorized and directed to attest the signature of the City Manager, and to affix and attest the seal of the City, as may be required or appropriate by in connection with the execution and delivery of the Purchase Agreement and the Lease Agreement.

9. Effect. This Resolution shall take effect immediately upon its passage.

Passed and adopted this 6th day of March, 2014 , by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen, Mayor

Attest:

Liz Casson, City Clerk

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
Jan-2014

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 1,926,466.84	\$ 939,032.92	\$ 456,091.22	\$ 2,409,408.54	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	3,322.35	-	-	3,322.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	35,803.46	-	-	35,803.46	
General-Designated	01	Parkland Trust	300.00	-	-	300.00	
General-Designated	01	Police Asset Forfeit	6,424.78	-	-	6,424.78	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	01	Baker Tract/Lucas	-	-	-	0.00	
General-Designated	02	Gifts Donations	5,486.80	-	-	5,486.80	
General-Designated	02	K-9 Unit	11,457.23	7.32	-	11,464.55	
General-Designated	02	YPD Donated - Hitson	7,611.64	10.88	-	7,622.52	
General-Designated	02	YPD Donated - Travellers	3,445.12	-	-	3,445.12	
General-Designated	02	YPD Donated - Teen Fund	1,753.08	200.00	-	1,953.08	
General-Designated	02	Greenhorn Park Redevelopment	-	-	-	0.00	
General-Designated	03	YVFD Volunter Fund	56,363.42	1,608.22	-	57,971.64	
General-Restricted	04	Crandell Cash	1,980,354.09	3,009.65	-	1,983,363.74	
General-Restricted	04	Morgan Stanely SmithBarney-Crandall	-	-	-	0.00	
General-Designated	08	Grant Projects Reserve	1,097,718.95	11,191.10	67,889.20	1,041,020.85	
General-Designated	08	PERS Pension Liability Reserve	(378,791.46)	11,191.10	-	(367,600.36)	
General-Designated	09	Reserves for Cap. Outlay	954,253.21	-	-	954,253.21	
General-Designated	10	Capital Outlay	115,127.07	-	4,003.75	111,123.32	General - All
General-Designated	11	Capital Building Project - YPD	-	-	3,000.00	(3,000.00)	\$ 6,376,167.54
Spec. Rev. -Streets	20	Road and Street Funds including HUTA	23,501.79	17,981.87	28,876.85	12,606.81	
Spec. Rev. -Streets	21	Local Transportation	365,960.37	233.92	-	366,194.29	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	112,159.30	1,839.64	9,486.01	104,512.93	\$ 483,314.03
Special Revenue	30	Fire Assessment Spec. Rev	411,140.92	24,862.56	11,821.22	424,182.26	
Special Revenue	31	Landfill Access Fee - Debt Service	(124,999.66)	21,566.71	523.32	(103,956.27)	Special Revenues
Special Revenue	32	Developer Impact Fees	396,565.89	22,598.18	-	419,164.07	\$ 739,390.06
Special Grants	60	Spec Grants Capital Outlay	(514,354.15)	-	28,842.31	(543,196.46)	Special Grants
Special Grants	65	Community Development Grants	261,818.97	1,842.01	-	263,660.98	\$ (279,535.48)
Water Enterprise	70	Water Operating	469,004.86	236,870.83	162,563.69	543,312.00	
Water Enterprise	71	Water Capital Projects	(22,165.36)	-	10,525.95	(32,691.31)	
Water Enterprise	72	Water Debt Servicing	111,833.27	56.44	-	111,889.71	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	5,486,187.57	45,551.55	-	5,531,739.12	\$ 6,354,249.52
Sewer Enterprise	80	Sewer Operating	53,935.90	232,317.54	151,448.57	134,804.87	
Sewer Enterprise	81	Sewer Capital Outlay	(400,801.69)	-	4,831.38	(405,633.07)	
Sewer Enterprise	82	Sewer Debt Servicing	-	-	-	-	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	2,530,281.15	51,830.71	-	2,582,111.86	\$ 2,411,283.66
Agency	90	Agency - Cash	(36,437.90)	449,322.64	431,468.07	(18,583.33)	Agency- Payroll
							\$ (18,583.33)
COLUMN TOTALS			\$15,364,531.75	\$ 2,073,125.79	\$ 1,371,371.54	\$ 16,066,286.00	\$ 16,066,286.00
BANK RECAPITULATION			PER BANK	Market Value		PER LEDGER	
		L.A.I.F. 0.244%	15,499,813.32	15,499,813.32			
		Petty Cash Drawers	1,200.00				
		YVFD Petty Cash	100.00				
		TriCounties YVFD DDA	58,740.74				
		Scott Valley Bank - ZBA (s/b zero)	-				
		Scott Valley Bank - Primary DDA	515,442.43				
		TOTAL PER BANK	16,075,296.49				16,066,286.00
ADJUSTMENTS							
		Less Outstanding Checks SVB	(20,600.54)				
		Less Outstanding Checks TCB	(869.10)				
		SVB DDA Interest 1/31 GL 2/1	(31.81)				
		IPAY SVB 1/31 GL 2/1	(98.38)				
		Overpayment ST CA Taxes 12/31	12,589.33				
		Writeoff Small Diff	0.01				
		TOTAL PER LEDGER	16,066,286.00				16,066,286.00



Rhetta Hogan, City Treasurer

David Simmen, City Mayor

**2013-2014 Operating Budget of Revenue and Expenditures
with Actual Results
January 31, 2014**

Fund Analysis		REVENUE			EXPENSE			Excess of Rev over Exp.-Surplus/ (Deficit)		Based on Operating Budget			Current Cash Balance
		Adopted	Operating Budget	Year to Date	Adopted	Operating Budget	Year to Date	Operating Budget	Net Actual Year to Date	Prelim Close Beginning Working Capital	Operating Budget Net Increase / (Decrease)	Ending Working Capital	
Major Grp	Fund												
Investment in LAIF	00	-	-	-	-	-	-	-	-	-	-	-	-
General Operating	01	4,779,294.00	4,787,794.00	2,536,227.68	4,737,653.29	4,747,783.29	2,863,147.34	40,010.71	(326,919.66)	2,904,550.58	40,010.71	2,944,561.29	2,569,063.07
General Operating Fund		4,779,294.00	4,787,794.00	2,536,227.68	4,737,653.29	4,747,783.29	2,863,147.34	40,010.71	(326,919.66)	2,904,550.58	40,010.71	2,944,561.29	2,569,063.07
Gifts Donations	02	500.00	500.00	2,636.07	1,200.00	1,200.00	257.40	(700.00)	2,378.67	27,593.40	(700.00)	26,893.40	29,972.07
YVFD Volunter Fund	03	17,500.00	17,500.00	5,800.33	17,500.00	17,500.00	8,054.03	-	(2,253.70)	60,225.34	-	60,225.34	57,971.64
Trusts -Crandell-Stewart	04	5,200.00	5,200.00	74,652.28	31,700.00	81,700.00	6,916.36	(76,500.00)	67,735.92	1,910,735.05	(76,500.00)	1,834,235.05	1,983,363.74
General Fund Reserves	08	(117,051.00)	(117,051.00)	(62,705.48)	(178,028.00)	(178,028.00)	(4,640.72)	60,977.00	(58,064.76)	731,485.25	60,977.00	792,462.25	673,420.49
Reserves for Cap. Outlay	09	(150,000.00)	(150,000.00)	(150,000.00)	355,000.00	355,000.00	-	(505,000.00)	(150,000.00)	1,104,253.21	(505,000.00)	599,253.21	954,253.21
Capital Outlay	10	257,500.00	257,500.00	250,000.00	257,500.00	257,500.00	86,943.40	-	163,056.60	-	-	-	111,123.32
Construction Fund	11	-	-	-	-	-	3,000.00	-	(3,000.00)	-	-	-	(3,000.00)
General Fund - Restricted or Designated		13,649.00	13,649.00	120,383.20	484,872.00	534,872.00	100,530.47	(521,223.00)	19,852.73	3,834,292.25	(521,223.00)	3,313,069.25	3,807,104.47
Total General Fund		4,792,943.00	4,801,443.00	2,656,610.88	5,222,525.29	5,282,655.29	2,963,677.81	(481,212.29)	(307,066.93)	6,738,842.83	(481,212.29)	6,257,630.54	6,376,167.54
Gas Tax & Traffic Cong.	20	923,016.69	923,016.69	281,379.89	923,016.69	923,016.69	270,669.06	-	10,710.83	1,895.98	-	1,895.98	12,606.81
Local Transportation	21	(168,469.87)	(82,884.87)	(83,254.13)	173,625.00	201,690.00	-	(284,574.87)	(83,254.13)	449,448.42	(284,574.87)	164,873.55	366,194.29
Fines - Traffic Safety	24	88,000.72	88,000.72	100,588.66	88,000.72	88,000.72	82,224.13	-	18,364.53	86,148.40	-	86,148.40	104,512.93
Road, Street & Transit - Restricted		842,547.54	928,132.54	298,714.42	1,184,642.41	1,212,707.41	352,893.19	(284,574.87)	(54,178.77)	537,492.80	(284,574.87)	252,917.93	483,314.03
Total Road, Streets and Transit		842,547.54	928,132.54	298,714.42	1,184,642.41	1,212,707.41	352,893.19	(284,574.87)	(54,178.77)	537,492.80	(284,574.87)	252,917.93	483,314.03
Fire Assessment Spec. Rev	30	230,750.00	230,750.00	135,219.26	142,424.90	142,424.90	71,370.63	88,325.10	63,848.63	375,220.07	88,325.10	463,545.17	424,182.26
Landfill Access Fee - Debt Service	31	216,000.00	216,000.00	128,915.34	181,620.93	181,620.93	178,480.05	34,379.07	(49,564.71)	(34,659.39)	34,379.07	(280.32)	(103,956.27)
Developer Impact Fees	32	16,000.00	16,000.00	22,852.46	-	-	-	16,000.00	22,852.46	92,194.80	16,000.00	108,194.80	419,164.07
Special Revenue - Restricted		462,750.00	462,750.00	286,987.06	324,045.83	324,045.83	249,850.68	138,704.17	37,136.38	432,755.48	138,704.17	571,459.65	739,390.06
Total Special Revenue		462,750.00	462,750.00	286,987.06	324,045.83	324,045.83	249,850.68	138,704.17	37,136.38	432,755.48	138,704.17	571,459.65	739,390.06
Spec Grants Capital Outlay	60	2,511,470.00	2,511,470.00	(23,860.06)	2,511,470.00	2,511,470.00	519,336.40	-	(543,196.46)	-	-	-	(543,196.46)
Community Development Grants	65	5,950.00	5,950.00	6,414.22	-	-	327.29	5,950.00	6,086.93	250,862.00	5,950.00	256,812.00	263,660.98
Special Grants - Capital Projects		2,517,420.00	2,517,420.00	(17,445.84)	2,511,470.00	2,511,470.00	519,663.69	5,950.00	(537,109.53)	250,862.00	5,950.00	256,812.00	(279,535.48)
Special Grants - Operating & Capital Projects		2,517,420.00	2,517,420.00	(17,445.84)	2,511,470.00	2,511,470.00	519,663.69	5,950.00	(537,109.53)	250,862.00	5,950.00	256,812.00	(279,535.48)
Water Operating	70	1,602,343.05	1,602,343.05	1,173,161.22	1,602,343.05	1,602,343.05	704,296.32	-	468,864.90	-	-	-	543,312.00
Water Capital Projects	71	305,000.00	305,000.00	686.98	305,000.00	305,000.00	33,378.26	-	(32,691.28)	-	-	-	(32,691.31)
Water Debt Servicing	72	262,456.25	262,456.25	262,571.58	262,456.25	262,456.25	37,681.87	-	224,889.71	215,346.75	-	215,346.75	311,889.71
Water Reserves	74	585,700.70	585,700.70	408,244.87	-	-	-	585,700.70	408,244.87	5,587,286.97	585,700.70	6,172,987.67	5,531,739.12
Water Enterprise		2,755,500.00	2,755,500.00	1,844,664.65	2,169,799.30	2,169,799.30	775,356.45	585,700.70	1,069,308.20	5,802,633.72	585,700.70	6,388,334.42	6,354,249.52
Sewer Operating	80	1,715,574.12	1,715,574.12	947,162.17	1,715,574.12	1,715,574.12	668,400.86	-	278,761.31	-	-	-	134,804.87
Sewer Capital Outlay	81	3,391,102.52	3,391,102.52	-	3,391,102.52	3,391,102.52	155,449.21	-	(155,449.21)	-	-	-	(405,633.07)
Sewer Debt Servicing	82	(2,926,258.80)	(2,926,258.80)	126,843.72	(2,926,258.80)	(2,926,258.80)	20,943.56	-	105,900.16	27,002.82	-	27,002.82	100,000.00
Sewer Reserves	84	183,082.16	183,082.16	356,865.35	-	-	-	183,082.16	356,865.35	3,153,168.83	183,082.16	3,336,250.99	2,582,111.86
Sewer Enterprise Fund		2,363,500.00	2,363,500.00	1,430,871.24	2,180,417.84	2,180,417.84	844,793.63	183,082.16	586,077.61	3,180,171.65	183,082.16	3,363,253.81	2,411,283.66
Total Enterprise Funds		5,119,000.00	5,119,000.00	3,275,535.89	4,350,217.14	4,350,217.14	1,620,150.08	768,782.86	1,655,385.81	8,982,805.37	768,782.86	9,751,586.23	8,765,533.18
Agency Trust - Cash	90	-	-	-	-	-	18,247.60	-	(18,247.60)	-	-	-	(18,583.33)
Agency Funds		-	-	-	-	-	18,247.60	-	(18,247.60)	-	-	-	(18,583.33)
Total Agency Funds		-	-	-	-	-	18,247.60	-	(18,247.60)	-	-	-	(18,583.33)
All Funds Combined		13,734,660.54	13,828,745.54	6,500,402.41	13,592,900.67	13,681,095.67	5,724,483.05	147,649.87	775,919.36	16,942,758.48	147,649.87	17,090,408.35	16,066,286.00

Approval: _____

David Simmen, City Mayor

2/27/2014 12:33 PM



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council

Prepared by: Steven Baker, City Manager
Ben Matts, Project Assistant

AGENDA TITLE: Report Greenhorn Park Beginner Trail

MEETING DATE: MARCH 6, 2014

Presentation:

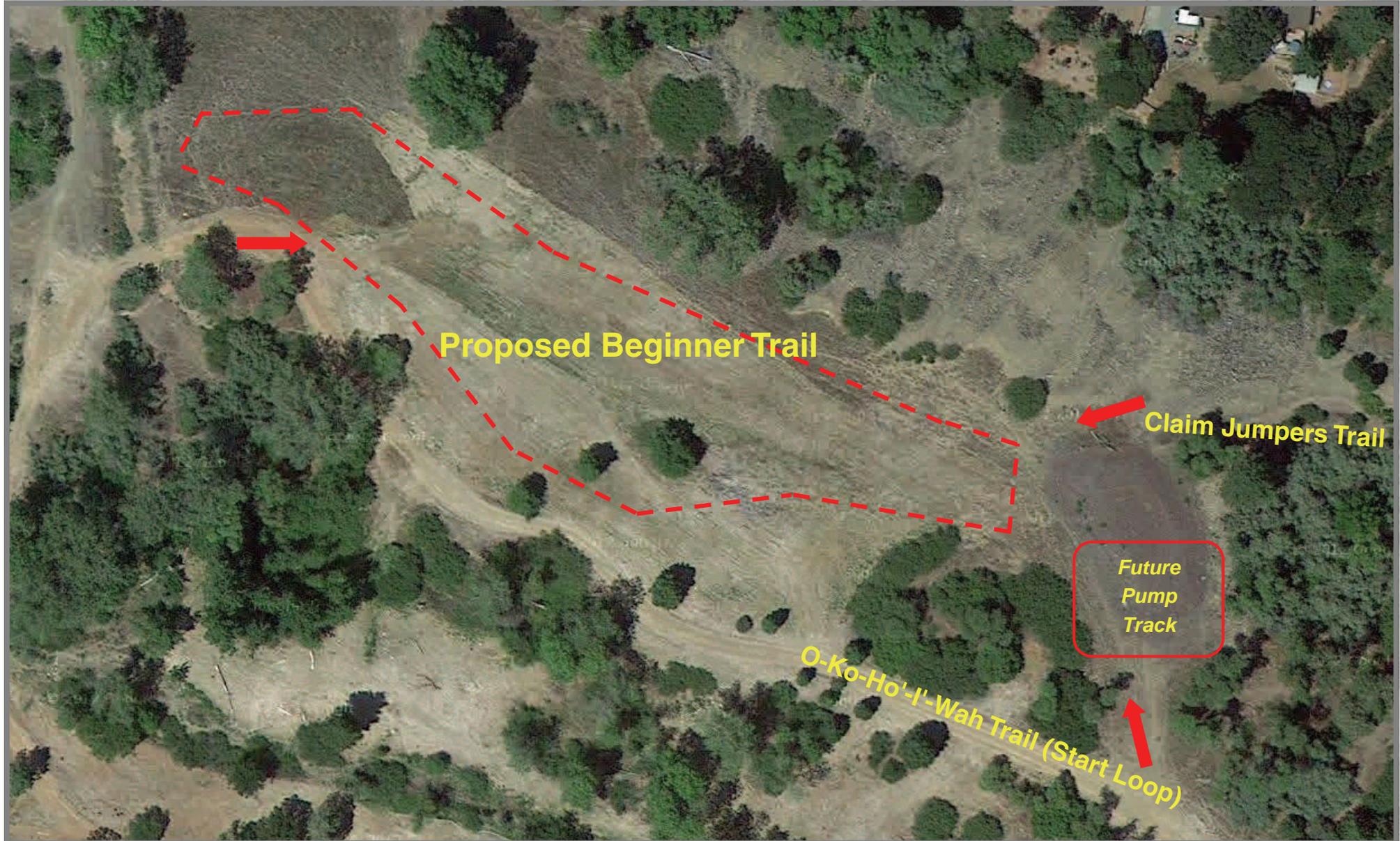
The Jefferson Mountain Bike Association is proposing to construct a beginner bike and multipurpose trail in upper Greenhorn Park. The International Mountain Bike Association's Trail Solutions would design, and help construct the trail, which will be located between the Claim Jumper Trail and O-Ko-Ho'-I'-Wah Trail (see the attached conceptual diagram).

The purpose of this project is to create a trail that is accessible and friendly to children and other beginning bike riders. Locating the trail between the adjacent Claim Jumper Trail and O-Ko-Ho'-I'-Wah Trail would allow for riders to easily access the trail from the upper Greenhorn Park parking lot, and it would allow parents and other guardians to observe children using the trail from one location. The trail would not be limited in use to bike riders, but would be open and accessible to all park users.

Approved by: 
Steven Baker, City Manager

Jefferson Mountain Bike Association & IMBA Trail Solutions

Proposed Beginner Trail (Bicycle/Multipurpose)





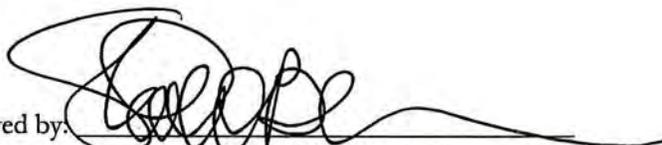
CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Review of 2013-14 Fiscal Year Goals
Meeting date: March 6, 2014

Discussion:

Attached is a listing of the goals and objectives in the 2013-14 Fiscal Year Budget with a brief discussion of their current status. Staff will discuss some of the goals, including those that are either being deferred or otherwise not being met.

Approved by: _____



Steven Baker, City Manager

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
	Dept. #	Dept. Name	GOAL				
1	020	Administration	Implement City Council Strategic Goals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
2	030	Finance	Continue Springbrook upgrades, expected to be on track to migrate to V7.16 in May of 2014.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	May delay until August
3	030	Finance	Implementation of Human Resource modules system on V7.15.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will not complete in 2013-2014
4	030	Finance	Work with the Fair Labor Standards Act record keeping and time card entry with select departments in payroll on Springbrook.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Implemented Auto FSLA calc, still have timecard entry project to do - carry over to 2014-2015
5	030	Finance	Implementation of policies relating to Affordable Care Act compliance, that includes acceptance by all bargaining units.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Some implementation requirements delayed by Federal action.
6	030	Finance	Implement credit card payment processing and web based inquiry for customer service.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In progress, probably summer of 2014
7	030	Finance	Finalize and publish revisions to the City's water and sewer ordinances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will not complete in 2013-2014. Under legal review. Other projects have taken priority.
8	030	Finance	Completion and acceptance of the City's rate study review, and conduct a Prop 218 process to implement the recommended utility rates.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Study was completed, council did not accept.
9	050	Information Technology	Continued implementation of new hardware and software.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation of Crystal Reports in process. Implemented F100 on website.
10	050	Information Technology	Rebidding IT contracts and evaluating integration of YPD IT services with City Hall for support vendors.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Primarily for YPD. Spring of 2014
11	050	Information Technology	Assessment of desktop units for replacement.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Eight PC's will be replaced (5 for YPD) approximately 1/4 of the PC inventory city wide.
12	050	Information Technology	Evaluation of City telecommunications (centrix, VOIP, handsets).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not started
13	050	Information Technology	Continue to increase reliability of the system.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track, service ticket logs and severity of errors.
14	050	Information Technology	Finalize 5-year citywide technology plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Spring 2014, possible carryover to summer.
15	060	Planning	Continue to review and update zoning code text as it relates to changes in state law, permitted uses and requests made for possible use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16	060	Planning	Build working relationships with business and development community members to encourage use of the City's website and to encourage the community's education and involvement in administering the City's General Plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
17	060	Planning	Continue to improve customer service by administering in a professional and courteous manner the land development regulations of the City of Yreka.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
18	060	Planning	PMC is preparing the annual Housing Element report to be filed with the state 4/1/2013, and is submitting a proposal to prepare the General Plan Housing Element Update which must be completed prior to June 30, 2014.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
19	080	Building Maintenance	Perform City Buildings lighting survey	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed
20	080	Building Maintenance	Retrofit fixtures and/or ballasts to new standard T-8 lighting in place of T-12 lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed
21	090	Community Allocations	Continue tourism and events support to the Chamber of Commerce and Collier's Rest Area	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
22	090	Community Allocations	Continue support of the Enterprise Zone, Senior Programs and the Library.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Enterprise Zone has been discontinued by the State.
23	090	Community Allocations	Work with Splash to keep the pool operating.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pool was open for 2013 Summer. Will work with Splash in 2014 as well.

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
	Dept. #	Dept. Name	GOAL				
24	090	Community Allocations	Produce six city newsletters, and transition website to a customer oriented layout.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E-Newsletter is available with council agenda.
25	090	Community Allocations	Produce E-Newsletter(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Newsletter already in place w/mini-council agenda alert.
26	200	Police	Online case reporting for the public. With the department's steady increase in incidents and resulting workload, this is a priority.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Testing the system at this time. In progress.
27	200	Police	Relocating the Yreka Police Department, as present building is inadequate. The City will need to execute a plan for an adequate operations location for Yreka law enforcement services.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Started this multi year project. Will not be completed this year.
28	200	Police	Replace aging shotguns.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Determining trade in allowance. In progress.
29	210	Fire	Acquire used Model 15 fire truck for responding to wildland fires	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Spring 2014, awaiting availability from Cal Fire
30	210	Fire	Add two more COS firefighter cadets	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31	210	Fire	Add four more volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
32	210	Fire	Increase fire hall energy efficiency by replacing meeting room windows.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	May carryover to 2014-2015
33	220	Building Inspection	Continue self-education and participation in the ICC chapter to keep current on the codes and products in order to better serve the public.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
34	220	Building Inspection	Continue working with staff on planning and development issues and procedures related to the Planning Department.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
35	220	Building Inspection	Ongoing training for counter staff, broaden the knowledge base of building staff person, and increase informational handouts and website.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
36	220	Building Inspection	Fats, Oils, and Grease (FOG) –Code Enforcement: Monitor and track requirements for change of occupancy for eating establishments. FOG enforcement and education will be tracked within the code and contact management module within the City's Springbrook software.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
37	220	Building Inspection	Ensure that all new construction/ improvements/change of occupancy of privately owned property conform to requirements of state and city codes including disabled access requirements, and energy and water conservation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On going
38	230	Animal Control	Improve the kennel drainage in the front and back of the building.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Work order in. On Track.
39	230	Animal Control	Add rock to the customer parking area.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Work order in. On Track.
40	230	Animal Control	Free up time to be in the field more.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	New ACO currently training.
41	300	PW Administration	Begin construction of Wastewater Treatment and Collection System Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Construction to begin spring 2014.
42	300	PW Administration	Complete Implementation of Fats, Oils and Grease Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Educational outreach to FOG contributors is complete.
43	300	PW Administration	Complete Stormwater Management Plan to comply with NPDES General Permit and TMDLs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Implementation Plan approved in December. Initial focus is community outreach and education, completing an assessment and mapping effort, followed by municipal code updates to implement the new regulations.

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL					
44	310,311,312,313,314	PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Install and test eight LED streetlights. If proven reliable, to continue installation project.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation of light fixture models underway.
45	310,311,312,313,314	PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Continue installation of retro-reflective signs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Not slated for completion in this year.
46	310,311,312,313,314	PW - Streets, Street Sweeping, Street Lighting, Street Weed Control, Public Parking	Finalize streetlight inventory with a GIS based system. A handheld GIS collection unit will need to be purchased to move forward.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	GIS contracting through an RFP process is taking more time than initially anticipated. Streetlights may be included in Streets layer if available funds permit, and GIS collection units are being evaluated.
47	320	Traffic Safety	Complete annual painting of crosswalks and other traffic painting.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
48	320	Traffic Safety	Install additional LED streetlights.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
49	320	Traffic Safety	Research removal methods of red curbs and install "No Parking" signage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	In progress
50	320	Traffic Safety	Inventory of City signs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Signs may be included in GIS Streets layer if available funds permit.
51	350	Fleet	Continue regular maintenance of the City's Fleet	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track
52	350	Fleet	Further reduce general fund expenditures where possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track
53	350	Fleet	Keep current with all CARB(California Air Resource Board) regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In progress
54	350	Fleet	Reduce Fleet building costs through improved efficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In progress: efficient lighting, programmable thermostats, electric meter for tracking
55	350	Fleet	10-Yard Dump Truck	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	On track for second half of budget year
56	350	Fleet	New Street Sweeper	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has been ordered.
57	350	Fleet	New Police Cruiser	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ordered, currently being built.
58	350	Fleet	Wastewater Tractor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Complete
59	350	Fleet	Upgrade Fuel System	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track for second half of budget year
60	370	Service Center	Construction of concrete slab bins for inventory of sand, gravel, cold patch, et al	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Weather stopped further progress.
61	370	Service Center	Organize and clean area near entrance of Service Center to create a safer and more professional appearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
62	390	Storm Drains	Complete minor projects in Storm Drain Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
63	390	Storm Drains	Repair Shasta Ave Detention Basin to ensure proper drainage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Under review
64	390	Storm Drains	Complete Stormwater Management Plan to comply with NPDES General Permit and TMDL's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	In Progress. See implementation above.
65	400,420,460	Parks, Pool, Portable Stage	Replace failing sprinkler mainlines at Miner Street Park with PVC and redesign system layout to more efficiently irrigate the park.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
Dept. #	Dept. Name	GOAL					
66	400,420,460	Parks, Pool, Portable Stage	Repair backstop at Miner Street Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rescheduled for 2014-15
67	400,420,460	Parks, Pool, Portable Stage	Utilize Wood Chipper debris as weed control	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
68	400,420,460	Parks, Pool, Portable Stage	Trim dead branches in Miner Street Park to remove hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
69	400,420,460	Parks, Pool, Portable Stage	Install water fountain at Discovery Park and refurbish restrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drinking fountain not installed. Restrooms are complete. Paint, Floors, Fixtures
70	500	Water Distribution	Operate and maintain the water distribution system in compliance with all State and Federal Regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-going. In compliance to date.
71	500	Water Distribution	Continue to perform water quality testing throughout the distribution system. Lead and copper samples are required every three years and will be done this summer. Samples will be drawn from 20 customers homes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-going weekly Bacteria sampling. Lead and Copper completed in August for 2013.
72	500	Water Distribution	Rebuild the pumps and motors and install mechanical seals in the Barham Pump Station.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical seals scheduled for mid-January. Pump and motor rebuild will only take place if needed after visual inspection.
73	500	Water Distribution	Install 500 Radio Read Meters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approximately 85% of water meters are radio read.
74	500	Water Distribution	Perform Fire Hydrant Flushing and tagging	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
75	500	Water Distribution	Locate and repair leaks to decrease loss	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ongoing
76	500	Water Distribution	Install Backflow devices on irrigation services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This is a multi year project.
77	510	Water Supply and Treatment	Update the 2005 Master Water Plan with a focus on specific improvements and deficiencies that have been identified since the 2005 plan was completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Should start in January. Still on track for completion.
78	510	Water Supply and Treatment	Continue to work with and learn the new water system controls and components and purchase repair parts to ensure reliability.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ongoing
79	510	Water Supply and Treatment	Water Quality testing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed in August for 2013 for Fall Creek, North Well, and Distribution system.
80	520	Water Conservation	Comply with State regulations for water conservation with an overall goal of reducing the per capita consumption by 20% by 2020.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On track with Best Management Practices (BMP) compliance and reporting. More public outreach will begin in early April geared towards water efficiency during the peak summer months.
81	550	Wastewater Collection	Continued training	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
82	550	Wastewater Collection	Camera inspections during annual flushing (Requires new camera system)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Camera purchased. Training in progress.
83	550	Wastewater Collection	Begin work on Condition Assessment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Training in progress.
84	550	Wastewater Collection	Update Sanitary Sewer Overflow Backup and Response Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Consultant will complete in Spring 2014.
85	550	Wastewater Collection	Complete Pump Station Emergency Response Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nearing completion
86	560	Wastewater Treatment	Operate and maintain the Plant without violations of our discharge permit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No violations year to date.
87	560	Wastewater Treatment	Install defused air for aeration in both Digesters.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project is part of WWSI, construction expected spring 2014
88	560	Wastewater Treatment	Install two more Aerators. One in each Aeration Basin.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project is part of WWSI, construction expected spring 2014
89	560	Wastewater Treatment	Fill vacancy in the WWTP Staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	New Operator II started 02/11/2014.
90	560	Wastewater Treatment	Begin construction of the Wastewater Treatment and Collections System Improvement Project.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction to begin spring 2014.

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
	Dept. #	Dept. Name	GOAL				
91	Capital Projects	Public Works	Foothill Drive Reconstruction (I-5 to east City Limit near Juniper Lane) – Select consultants and begin engineering.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Consultant selection in progress. Contracts should be executed in Spring.
92	Capital Projects	Public Works	Bridge evaluation – Select consultants, conduct bridge evaluations, and start engineering design for necessary repairs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working on RFP for Federal Aid Project
93	Capital Projects	Public Works	Continue collaboration with Yreka Creek Committee (SGPGA) partners for upcoming projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yreka Creek Committee is providing assistance with several projects including MS4, N. Yreka Creek, Oberlin Trail, and Flood Hazard Reduction.
94	Capital Projects	Public Works	Flood Hazard Reduction - Contract for necessary design and environmental services, begin outreach to neighborhoods and adjacent property owners, collaborate on Master Plan Update, preliminary engineering design, and environmental review with project partners (i.e. Caltrans, Klamath National Forest, Siskiyou County).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contract negotiations in progress. Contracts should be executed by Spring and outreach started for environmental and design.
95	Capital Projects	Public Works	N. Yreka Creek Trail - Complete construction of improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Formulation of rebid is underway.
96	Capital Projects	Public Works	Oberlin Trail Development - Obtain regulatory permits. Begin construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Regulatory permits are anticipated to be issued by January.
97	Capital Projects	Public Works	Fairgrounds Water Line – Complete engineering, and begin construction \$100,000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Coordinating with other development in the area
98	Capital Projects	Public Works	Wastewater System Improvements to be completed at the WWTP in FY 13/14 is \$2.9 million and will be paid with loan proceeds from USDA-Rural Development. Complete funding and engineering. Start construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction to begin Spring 2014.
99	Capital Projects	Public Works	Continuation of water meter replacement project, \$65,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	See Water Meters above.
100	Capital Projects	Public Works	Acquisition of a new 10-yard dump truck for \$200,000; 40% (\$80,000) contribution from the water capital outlay and 40% (\$80,000) contribution from sewer capital outlay.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	On track
101	Capital Projects	Public Works	Wastewater collection, acquisition of sewer cameras and software and training for the evaluation of collection system condition assessment \$135,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchased
102	Capital Projects	Public Works	Wastewater collection, update and inclusion of pump station sanitary sewer overflow prevention and maintenance plans.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Progress
103	Capital Projects	Public Works	Wastewater treatment replacement of motor controllers \$23,000 and acquisition of tractor for effluent field mowing and maintenance \$25,000	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
104	Development Grants	Economic Development	Initiate GIS survey project (\$150,000), with contributions from the water (\$60,000) and sewer (\$60,000) capital funds.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	GIS contracting through an RFP process is taking more time than initially anticipated. Streetlights may be included in Streets layer if available funds permit.
105	Development Grants	Economic Development	Completion and closeout of the Brownfields Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Final Closeout information submitted in December.
106	Development Grants	Economic Development	Continue participating with county-wide grant monitoring group.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	County is taking the lead for scheduling and coordinating. No action to date.
107	Development Grants	Economic Development	Participate in meetings and administer Tourism Planning and Technical Assistant grant #11PTEC7648.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Final Closeout hearing in December. Final invoicing to State due in January.
108	Development Grants	Economic Development	Evaluate additional funding opportunities as they arise. Prepare funding applications when they meet a Council goal or City priority.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
109	Development Grants	Economic Development	Participate in County-wide bicycle tourism efforts.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ongoing
110	Capital Outlay	Parks, Pool	Ringe Pool - Roofing and other repairs at the Ringe Pool, costs have not been estimated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	On hold.

2013-14 FY Goals				RED	YELLOW	GREEN	Comments
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111	Capital Outlay	Community Theatre and Center	Community Theatre and Center - Match for the siding repair at the theatre. Cost of match has not been estimated.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	City is matching Ford Foundation grant application.
112	Capital Outlay	Finance/Fleet	Finance - In conjunction with Fleet Management, implementation of work scheduling on Springbrook, software support implementation consulting and onsite training, costs \$5,000.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	On hold.
113	Capital Outlay	Information Technology	Replacement of copier at City Hall, \$7,500	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	On hold.
114	Capital Outlay	Building Maintenance	Replacement of City Maintenance Van, equip new van/vehicle with mobile service shop equipment, \$10,000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Actively searching for replacement van.
115	Capital Outlay	Police	Vehicle, \$35,500.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will be ordered in the near future.
116	Capital Outlay	PW Administration	Related costs for capital grant application work, that may include professional services, \$10,000.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
117	Capital Outlay	Parks, Pool	Replace playground equipment, in particular slides, \$20,000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In Progress - quote review.
118	Capital Outlay	Parks, Pool	Greenhorn park survey, City match in conjunction with Rotary donation, \$3,000.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In progress, survey completed, boundary markers will be placed this spring.
119	Capital Outlay	Parks, Pool	Purchase of parks mower, \$35,000, cost of maintenance exceeding value of current equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mower purchased.