

YREKA CITY COUNCIL
AGENDA

December 15, 2016 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval/ratification of payments issued from December 2 through December 15, 2016.
 - b. Approval of Minutes of the meeting held December 1, 2016.
2. Discussion/Possible Action – Adopt Resolution declaring results of the General Municipal Election held November 8, 2016.
 - City Manager – Presentation to retiring City Council Members Bryan Foster, John Mercier and David Simmen.
 - City Manager - Oath of Office for Newly Elected Council Members, City Clerk and City Treasurer.
3. Discussion/Possible Action – Interview Council Applicants and Appoint a new City Councilmember to fill the unexpired term of Mayor Mercier.
4. Election of Mayor and Mayor Pro-Tempore:
 - ✓ Election of Mayor – City Manager opens nominations from the Council Members – Close nominations, call for votes in same order as nominations. (First nominee to receive majority vote is seated.)
 - ✓ Election of Mayor Pro-Tempore – Mayor assumes chair - open nominations from the Council Members – Close nominations, call for votes in same order as nominations. (First nominee to receive majority vote is seated.)
5. Discussion/Possible Action – Cancel City Council meeting scheduled for January 19, 2017 due to lack of quorum.
6. Discussion/Possible Action – Approve a Budget Revision for \$30,000 in fiscal year 2016-2017 to replace the City's file/data server.

City Manager Report

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code:
(Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka Police Officer's Association and Yreka City Employees Association.

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 12/07/2016 - 1:49PM
 Batch: 00004.12.2016



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 2271	ACCELA INC #774375			Check Sequence: 1	ACH Enabled: False
ACC26163	INV ACC26163 - NOVEMBER 2016	340.50	12/16/2016	70-030-0000-526-100	
ACC26163	INV ACC26163 - NOVEMBER 2016	340.50	12/16/2016	80-030-0000-526-100	
	Check Total:	681.00			
Vendor: 2425	ACTIVE SHOOTER TRAINING LLC			Check Sequence: 2	ACH Enabled: False
738	INV 738 - TRNG AMMO	273.00	12/16/2016	01-200-0000-513-000	
	Check Total:	273.00			
Vendor: 1005	AIELLO GOODRICH & TEUSCHER			Check Sequence: 3	ACH Enabled: False
83599	INV 83599 - 15/16 AUDIT	17,250.00	12/16/2016	01-030-0000-525-000	
	Check Total:	17,250.00			
Vendor: 1011	AMERICAN LINEN			Check Sequence: 4	ACH Enabled: False
LMED1348095	INV LMED1348095	29.11	12/16/2016	01-200-0000-526-000	
	Check Total:	29.11			
Vendor: 2217	TIMOTHY ASELTINE			Check Sequence: 5	ACH Enabled: False
1502	INV 1502 - NOVEMBER 2016	150.00	12/16/2016	01-200-0000-520-001	
	Check Total:	150.00			
Vendor: 1591	AT&T			Check Sequence: 6	ACH Enabled: False
9117828 11/16	530 911-7828 615 4 11/16	199.56	12/16/2016	01-200-0000-517-000	
	Check Total:	199.56			
Vendor: 4301	AT&T CALNET			Check Sequence: 7	ACH Enabled: False
8909843	INV 8909843	18.00	12/16/2016	70-510-0000-517-000	
8909844	INV 8909844	54.91	12/16/2016	70-510-0000-517-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
8909845	INV 8909845	20.05	12/16/2016	70-510-0000-517-000	
	Check Total:	92.96			
Vendor: 1031	CHRIS BETTS			Check Sequence: 8	ACH Enabled: False
TRNG 12/19-23	TRNG 12/19-23 MEDFORD	90.00	12/16/2016	01-200-0000-513-000	
	Check Total:	90.00			
Vendor: 3050	CHEVRON & TEXACO CARD SERVICES			Check Sequence: 9	ACH Enabled: False
49136262	INV 49136262	301.59	12/16/2016	01-200-0000-520-310	
	Check Total:	301.59			
Vendor: 3065	CITY OF YREKA - PETTY CASH			Check Sequence: 10	ACH Enabled: False
11/28/16	LIVE SCAN - FINGERPRINTING	25.00	12/16/2016	70-500-0000-525-000	
12/01/16	CA DFW - FILING FEE	50.00	12/16/2016	11-200-0911-535-000	
	Check Total:	75.00			
Vendor: 3643	CITY OF YREKA - WATER DEPT			Check Sequence: 11	ACH Enabled: False
NOVEMBER 2016	005406-000	31.60	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	005407-000	88.36	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	006136-000	63.55	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	006327-000	85.20	12/16/2016	01-200-0000-518-003	
NOVEMBER 2016	006404-000	285.28	12/16/2016	01-210-0000-518-003	
NOVEMBER 2016	006420-000	81.21	12/16/2016	01-210-0000-518-003	
NOVEMBER 2016	006427-000	39.97	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	006529-000	41.08	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	006531-000	41.08	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	007488-000	96.98	12/16/2016	01-020-0000-518-003	
NOVEMBER 2016	007603-000	104.68	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	009919-000	206.19	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	009919-001	78.23	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	013279-000	121.63	12/16/2016	80-560-0000-518-003	
NOVEMBER 2016	013280-000	78.12	12/16/2016	01-200-0000-518-003	
NOVEMBER 2016	016150-000	278.94	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	016165-000	172.57	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017683-000	89.15	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017825-000	47.40	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017826-000	473.32	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017827-000	486.86	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017890-000	78.12	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017949-000	636.74	12/16/2016	01-400-0000-518-003	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
NOVEMBER 2016	017950-000	171.37	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017951-000	89.83	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017952-000	139.39	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017963-000	31.60	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	019066-000	709.17	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	019244-000	31.91	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	006327-001	0.00	12/16/2016	01-200-0000-518-003	
NOVEMBER 2016	020207-000	47.50	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	007599-000	2.77	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	020499-000	238.34	12/16/2016	01-370-0000-518-003	
NOVEMBER 2016	017948-000	0.71	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	020121-000	0.49	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	018636-000	0.00	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	017947-000	18.97	12/16/2016	01-400-0000-518-003	
NOVEMBER 2016	019532-001	439.20	12/16/2016	71-510-0000-625-003	
NOVEMBER 2016	020153-000	2,968.66	12/16/2016	80-560-0000-518-003	
NOVEMBER 2016	018302-001	439.20	12/16/2016	60-400-6029-518-003	
NOVEMBER 2016	017694-006	618.19	12/16/2016	01-420-0000-518-003	
	Check Total:	9,653.56			
Vendor: 1073	COASTWIDE LABORATORIES INC			Check Sequence: 12	ACH Enabled: False
2926642	INV 2926642 - PAPER TOWELS	117.95	12/16/2016	01-200-0000-516-001	
	Check Total:	117.95			
Vendor: 1077	COMPUTER LOGISTICS CORPORATION			Check Sequence: 13	ACH Enabled: False
68802	INV 68802 - MONTHLY CONTRACT	1,666.67	12/16/2016	01-200-0000-525-001	
68813	INV 68813 - CLOUD	144.00	12/16/2016	01-200-0000-517-000	
	Check Total:	1,810.67			
Vendor: 2272	TRAVIS COOKE			Check Sequence: 14	ACH Enabled: False
TRNG 12/19-23	TRNG 12/19-23 MEDFORD	90.00	12/16/2016	01-200-0000-513-000	
	Check Total:	90.00			
Vendor: 1107	DISH NETWORK			Check Sequence: 15	ACH Enabled: False
0354090 12/16	8255707080354090 12/16	72.70	12/16/2016	01-200-0000-517-000	
	Check Total:	72.70			
Vendor: 2405	E & S ENGINEERS & SURVEYORS INC			Check Sequence: 16	ACH Enabled: False
1587	INV 1587 - OREGON ST REHAB	2,782.50	12/16/2016	60-310-6036-525-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1588	INV 1588 - OREGON ST REHAB	1,815.00	12/16/2016	81-550-6036-525-000	
1589	INV 1589 - OREGON ST REHAB	1,740.00	12/16/2016	71-500-6036-525-000	
	Check Total:	6,337.50			
Vendor: 2142	DOHN HENION			Check Sequence: 17	ACH Enabled: False
12/16/16	DECEMBER 2016 (2)	1,250.00	12/16/2016	01-040-0000-525-001	
	Check Total:	1,250.00			
Vendor: 1148	THOMAS HESSELDENZ			Check Sequence: 18	ACH Enabled: False
1605COY-FHR	INV 1605COY-FHR - GREENWAY MASTER F	10,615.00	12/16/2016	60-390-6035-525-000	
1606COYRP	INV 1606COYRP - YREKA CREEK TRAIL	13,478.93	12/16/2016	60-400-6029-525-000	
	Check Total:	24,093.93			
Vendor: 1167	CLIFF KETTLE			Check Sequence: 19	ACH Enabled: False
7872	INV 7872 - NAME PLATES	28.70	12/16/2016	01-010-0000-515-000	
7874	INV 7874 - PLAQUE	61.17	12/16/2016	01-200-0000-516-000	
7875	INV 7875 - PLAQUES	336.05	12/16/2016	01-010-0000-516-000	
7878	INV 7878 - SHADOW BOX	120.62	12/16/2016	01-200-0000-516-000	
7880	INV 7880 - NAME PLATES	37.30	12/16/2016	01-010-0000-515-000	
	Check Total:	583.84			
Vendor: 2319	KOFF & ASSOCIATES			Check Sequence: 20	ACH Enabled: False
3479	INV 3479 - CLASSIFICATION STUDY	2,520.00	12/16/2016	01-110-0000-525-000	
	Check Total:	2,520.00			
Vendor: 2392	MAGIC RAIN CAR WASH			Check Sequence: 21	ACH Enabled: False
NOV 2016	NOVEMBER 2016 TOKEN SALES	516.00	12/16/2016	01-090-0000-882-000	
NOV 2016	NOVEMBER 2016 TOKEN SALES	-197.00	12/16/2016	01-090-0000-882-100	
	Check Total:	319.00			
Vendor: 2373	MIRACLE-EAR CENTER			Check Sequence: 22	ACH Enabled: False
12/01/16	INV 12/01/16 - HEARING TEST & EXAM	40.00	12/16/2016	70-500-0000-525-000	
12/01/16	INV 12/01/16 - EAR PROTECTORS	600.00	12/16/2016	70-500-0000-510-000	
	Check Total:	640.00			
Vendor: 2326	MORRISON STRUCTURES INC			Check Sequence: 23	ACH Enabled: False
1147	INV 1147 - FAIRLANE RD BR DECK	4,543.73	12/16/2016	60-310-3026-525-000	
1148	INV 1148 - FAIRLANE RD BR DECK	1,451.53	12/16/2016	60-310-3025-525-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	5,995.26			
Vendor: 1524	MOTOROLA			Check Sequence: 24	ACH Enabled: False
13137263	INV 13137263 - VHF HIGH POWER SINGLE]	4,044.22	12/16/2016	10-200-0000-650-000	
	Check Total:	4,044.22			
Vendor: 1630	PERSONNEL PREFERENCE			Check Sequence: 25	ACH Enabled: False
71656	INV 71656	46.50	12/16/2016	01-030-0000-525-000	
71656	INV 71656	151.10	12/16/2016	01-050-0000-525-000	
71656	INV 71656	58.13	12/16/2016	60-310-3025-525-000	
71656	INV 71656	127.88	12/16/2016	60-310-3026-525-000	
71656	INV 71656	58.13	12/16/2016	60-310-6036-525-000	
71656	INV 71656	58.13	12/16/2016	71-500-6036-525-000	
71656	INV 71656	58.13	12/16/2016	81-550-6036-525-000	
71656	INV 71656	249.94	12/16/2016	60-390-6035-525-000	
71656	INV 71656	122.06	12/16/2016	60-400-6029-525-000	
71716	INV 71716	34.86	12/16/2016	01-030-0000-525-000	
71716	INV 71716	58.11	12/16/2016	01-050-0000-525-000	
71716	INV 71716	63.94	12/16/2016	01-300-0000-525-000	
71716	INV 71716	11.63	12/16/2016	60-310-3026-525-000	
71716	INV 71716	244.13	12/16/2016	60-390-6035-525-000	
71716	INV 71716	249.94	12/16/2016	60-400-6029-525-000	
71716	INV 71716	127.88	12/16/2016	71-500-0000-625-011	
71716	INV 71716	127.88	12/16/2016	71-510-0000-625-003	
71716	INV 71716	11.63	12/16/2016	81-550-6038-525-000	
71769	INV 71769	162.75	12/16/2016	01-050-0000-525-000	
71769	INV 71769	412.66	12/16/2016	01-300-0000-525-000	
71769	INV 71769	34.88	12/16/2016	60-310-3026-525-000	
71769	INV 71769	11.63	12/16/2016	60-310-6036-525-000	
71769	INV 71769	11.63	12/16/2016	71-500-6036-525-000	
71769	INV 71769	11.63	12/16/2016	81-550-6036-525-000	
71769	INV 71769	261.56	12/16/2016	60-390-6035-525-000	
71769	INV 71769	11.63	12/16/2016	60-400-6029-525-000	
71769	INV 71769	11.63	12/16/2016	81-550-6038-525-000	
	Check Total:	2,790.00			
Vendor: 2044	JOSEPHINE PETERSON			Check Sequence: 26	ACH Enabled: False
1617	INV 1617	735.41	12/16/2016	01-220-0000-526-000	
	Check Total:	735.41			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1266 12/16/16	DEBBIE RAMIREZ REIMBURSE SCORE TRNG SUPPLIES	58.11	12/16/2016	Check Sequence: 27 01-070-0000-512-000	ACH Enabled: False
	Check Total:	58.11			
Vendor: 2216 1431315	RAY MORGAN COMPANY INV 1431315	49.38	12/16/2016	Check Sequence: 28 01-020-0000-515-000	ACH Enabled: False
	Check Total:	49.38			
Vendor: UB*00268	SC ROAD DEPT Refund Check	2,810.03	12/16/2016	Check Sequence: 29 70-000-0000-950-000	ACH Enabled: False
	Check Total:	2,810.03			
Vendor: 1305 14-H01-COY1	SHASTA VALLEY RCD INV 14-H01-COY1	7,433.22	12/16/2016	Check Sequence: 30 60-390-3512-526-000	ACH Enabled: False
	Check Total:	7,433.22			
Vendor: 19100 8828 8925	SISKIYOU DAILY NEWS NEWS #8828 NEWS #8925	389.22 52.50	12/16/2016 12/16/2016	Check Sequence: 31 70-520-0000-525-001 01-020-0000-519-000	ACH Enabled: False
	Check Total:	441.72			
Vendor: 1314 13340 13340 13343 13343	SISKIYOU OPPORTUNITY CENTER INV 13340 - MAILING UTILITY BILLS INV 13340 - MAILING UTILITY BILLS INV 13343 - DOG RENEWAL LETTERS INV 13343 - DOG RENEWAL LETTERS	203.34 203.34 670.32 118.64	12/16/2016 12/16/2016 12/16/2016 12/16/2016	Check Sequence: 32 70-030-0000-526-000 80-030-0000-526-000 01-230-0000-515-001 01-230-0000-515-000	ACH Enabled: False
	Check Total:	1,195.64			
Vendor: 2127 507	DAVID SMITH INV 507 - NOVEMBER 2016	2,425.00	12/16/2016	Check Sequence: 33 01-220-0000-526-000	ACH Enabled: False
	Check Total:	2,425.00			
Vendor: 2346 C79DAE60	SPEAKWRITE LLC INV C79DAE60 - NOVEMBER 2016	506.62	12/16/2016	Check Sequence: 34 01-200-0000-525-000	ACH Enabled: False
	Check Total:	506.62			
Vendor: 1542	STATE WATER RESOURCES CONTROL BOA			Check Sequence: 35	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
094008578 16/17	ACCT 094-008578 16/17	565.80	12/16/2016	70-510-0000-535-000	
	Check Total:	565.80			
Vendor: 1542	STATE WATER RESOURCES CONTROL BOA			Check Sequence: 36	ACH Enabled: False
094006048 16/17	ACCT 094-006048 16/17	168.81	12/16/2016	70-510-0000-535-000	
	Check Total:	168.81			
Vendor: 1542	STATE WATER RESOURCES CONTROL BOA			Check Sequence: 37	ACH Enabled: False
094016662 16/17	ACCT 094-016662 16/17	230.12	12/16/2016	70-510-0000-535-000	
	Check Total:	230.12			
Vendor: 1339	RICHARD SWENSON			Check Sequence: 38	ACH Enabled: False
11/22/16	YPD EXAM - C6B000HI	87.00	12/16/2016	01-200-0000-525-000	
	Check Total:	87.00			
Vendor: 1231	TRANSUNION RISK & ALTERNATIVE			Check Sequence: 39	ACH Enabled: False
NOV 2016	NOV 2016 CONTRACT	140.00	12/16/2016	01-200-0000-525-000	
	Check Total:	140.00			
Vendor: 4185	VERIZON WIRELESS			Check Sequence: 40	ACH Enabled: False
9775562543	INV 9775562543	1,029.67	12/16/2016	01-200-0000-517-000	
NOVEMBER 2016	970733304-00001	38.01	12/16/2016	01-150-0000-517-000	
NOVEMBER 2016	970733304-00001	9.09	12/16/2016	01-080-0000-517-000	
NOVEMBER 2016	970733304-00001	167.79	12/16/2016	01-210-0000-517-000	
NOVEMBER 2016	970733304-00001	38.01	12/16/2016	01-030-0000-517-000	
NOVEMBER 2016	970733304-00001	38.01	12/16/2016	01-230-0000-517-000	
NOVEMBER 2016	970733304-00001	58.96	12/16/2016	70-500-0000-517-000	
NOVEMBER 2016	970733304-00001	23.91	12/16/2016	01-400-0000-517-000	
NOVEMBER 2016	970733304-00001	39.33	12/16/2016	01-370-0000-517-000	
NOVEMBER 2016	970733304-00001	107.08	12/16/2016	01-300-0000-517-000	
NOVEMBER 2016	970733304-00001	53.54	12/16/2016	01-350-0000-517-000	
NOVEMBER 2016	970733304-00001	114.03	12/16/2016	70-510-0000-517-001	
NOVEMBER 2016	970733304-00001	163.89	12/16/2016	80-560-0000-517-000	
NOVEMBER 2016	970733304-00001	31.21	12/16/2016	20-310-0000-517-000	
NOVEMBER 2016	970733304-00001	106.67	12/16/2016	70-510-0000-517-000	
NOVEMBER 2016	970733304-00001	18.31	12/16/2016	80-550-0000-517-000	
NOVEMBER 2016	970733304-00001	9.16	12/16/2016	24-320-0000-517-000	
NOVEMBER 2016	970733304-00001	4.58	12/16/2016	20-390-0000-517-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,051.25			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 41	ACH Enabled: False
005401	INV 005401 - KENNEL SUPPLIES	11.98	12/16/2016	01-230-0000-416-000	
005401	INV 005401 - DE-ICER	15.96	12/16/2016	01-200-0000-416-000	
005401	INV 005401 - COFFEE	39.90	12/16/2016	01-200-0000-516-000	
005569	CM 005569 - RETURN BLINDS	-36.42	12/16/2016	01-200-0000-521-000	
009258	INV 009258 - CANNED AIR DUSTER	12.87	12/16/2016	01-200-0000-515-000	
	Check Total:	44.29			
Vendor: 1375	YREKA FIRE DEPT			Check Sequence: 42	ACH Enabled: False
12/06/16	NOVEMBER 2016	1,059.00	12/16/2016	01-210-0000-560-000	
12/06/16	NOVEMBER 2016	160.00	12/16/2016	01-210-0000-416-000	
12/06/16	NOVEMBER 2016	634.78	12/16/2016	01-210-0000-421-000	
	Check Total:	1,853.78			
Vendor: 1770	YREKA MACHINE WORKS INC			Check Sequence: 43	ACH Enabled: False
009209	INV 009209 - 2"X1"X20' TUBE, 1"X1"X20' SQ	101.05	12/16/2016	70-510-0000-420-000	
	Check Total:	101.05			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 44	ACH Enabled: False
024631 11/16	ACCT 024631 11/16	102.00	12/16/2016	01-200-0000-518-004	
	Check Total:	102.00			
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	Total of Number of Checks:	44			

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON DECEMBER 1, 2016

On the 1st day of December 2016, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, John Mercier and David Simmen Absent - None.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from November 18 through December 1, 2016.
- b. Approval of Minutes of the meeting held November 17, 2016.
- c. Acceptance of Treasurer's Report and Budget to Actual for the month October 2016.
- d. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

Following Council discussion, Councilmember Freeman moved to approve the items on the consent calendar as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Adopt Ordinance No. 849 adding to Title 2 of the Municipal Code and Establishing Section 2.24.065 relating to the approval of plans and designs.

City Manager Steve Baker reported that this Ordinance was introduced by the City Council at its meeting held November 17, 2016. State law provides public agencies with a design immunity defense for any public works projects designed and constructed by the public agency, provided that the design was approved in advance of the construction by the agency's legislative body or by an employee authorized by the legislative body to give such design approval. The purpose of the design immunity is to protect local governments by preventing a jury from second-guessing the legislative body's decision to adopt a design.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Simmen moved to adopt the Ordinance as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Adopt a Resolution agreeing to collaborate with the City of Weed and Siskiyou County for a Brownfields Assessment Coalition Grant.

Tonya Dowse, Executive Director of the Siskiyou County Economic Development Council addressed the Council to answer any questions regarding the proposed collaboration for a Brownfields Assessment Coalition Grant.

Ms. Dowse reported that in 2013 the City of Yreka, in cooperation with the Economic Development Council completed a successful Brownfields Assessment Project with funding from the US Environmental Protection Agency which provided an important economic development tool for the reuse of old industrial sites. Due to the City's successful experience with the Brownfield's program, we are requesting that the City of Yreka act as lead-agency for a project coalition comprised of the cities of Yreka, Weed and the County of Siskiyou. In closing Ms. Dowse stated that potential development sites located within the City of Yreka may be limited, however, submitting a collaborative application will ensure funds are available should a specific opportunity present itself.

Following Council discussion, Councilmember Simmen moved to adopt the Resolution as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

PUBLIC HEARING – to receive comments on the City of Yreka Draft 2015 Urban Water Management Plan Update.

Curtis Paget, of PACE Engineering addressed the Council to answer any questions regarding the Draft 2015 Urban Water Management Plan Update, and reported that the Urban Water Management Plan serves as the basis for the City to effectively assess, plan, and manage its water resources to meet existing and future needs of the community. This update address the changes required by the California Water Code. Specifically, the City is required to report on its demand management measures, its efforts to reduce demand, and the progress it has made towards meeting its water usage targets for 2020. The City met its per capita interim target reduction for the 2015 report and is currently meeting target reductions for 2020 indicating that the methods of outreach have been successful. Much of this update focuses on ensuring that cities in California consider current circumstances and the best available data and planning tools available in order to address water needs throughout the state. New requirements also place more emphasis on recycling and reuse and more comprehensive drought planning, however Yreka does not currently have a recycling and reuse component to its water deliveries.

This being the time and date scheduled for the public hearing, Mayor Mercier opened the hearing up to the audience. Phil Porter asked if the North Well should be used to keep it in good working order. Mr. Paget responded that the North Well system is routinely discharged and

maintained. There being no further statements or comments from the audience, Mayor Mercier closed the public hearing.

Adopt Resolution approving the 2015 Urban Water Management Plan.

Following Council discussion, Councilmember Freeman moved adopt the Resolution as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approve a Budget Revision for 2016-17 for the Siskiyou Unified Major Investigations Team (SUMIT).

City Manager Baker reported that the City is in the process of coordinating various payments for services with the County, and may need to execute related MOU agreements with the County as SUMIT is closely intertwined in support services from the Siskiyou County Sheriff and District Attorney's Offices. The proposed budget documents for fiscal year 2016-17 reflect the remaining budget transferred from the County and associated fund balances. The program receives funding from adjudicated seizures that are dedicated and restricted to support SUMIT. Both Federal and State adjudicated funds must be tracked separately for both revenues and expenditures. Federal funds are further segregated by agencies such as the Department of Justice and Federal Bureau of Investigations. The City uses resources in its accounts code structure to delineate expenditures by these funding sources and uses. The Finance Department will continue to provide administrative staff time for ongoing support and the Police Department may also be asked to provide some administrative staff time and resources.

Following Council discussion, Councilmember Baird moved to approve the Budget Revision as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka Police Officer's Association and Yreka City Employees Association.

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported out that item #1 was pulled, and as to item #2, Council conferred with its labor negotiator, and no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

John Mercier, Mayor
Minutes approved by Council
Motion December 15, 2016

Elizabeth E. Casson, City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

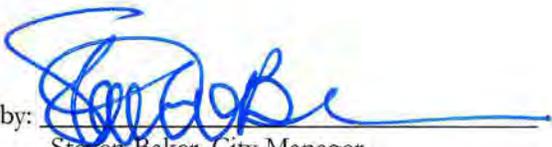
To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda Title: Discussion/Possible Action - Adopt Resolution declaring the results of General Municipal Election held November 8, 2016.
Meeting Date: December 15, 2016

Discussion:

Siskiyou County Clerk, Colleen Setzer, has submitted the attached Final Election Results. The Elections Code requires the governing body to declare the results and install the newly elected officers no later than the next regularly scheduled City Council meeting following the certification of the election.

Fiscal Impact: None.

Recommendation: That the Council adopt Resolution declaring the election results as submitted.

Approved by: 
Steven Baker, City Manager

**RESOLUTION NO. 2016-56
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF YREKA DECLARING RESULTS
OF A GENERAL MUNICIPAL ELECTION HELD NOVEMBER 8, 2016**

WHEREAS, a general municipal election was held and conducted in the City of Yreka on Tuesday, the 8th of November 2016 as required by law; and

WHEREAS, it appears that notice of said election was duly and regularly given; that voting precincts were properly established; that election officers were appointed and election supplies furnished and that in all respects said election was held and conducted and the votes thereof, made and declared in time, form and manner as required by the Election Code of the State of California governing elections in cities of General Law Class; and

WHEREAS, the City Council of said City of Yreka met in the Council Chamber of said Council on December 15, 2016 to canvass the returns of said election and to install the newly elected officers, as a result of which canvass the Council finds that the number of votes casts, the names of persons voted for, and the matters required by law to be as hereinafter stated;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That said General Municipal Election was held and conducted in the City of Yreka, on Tuesday, the 8th day of November 2018, in time, form and manner as required by law;

That there were voting precincts established for the purpose of conducting said election consisting of a consolidation of election precincts established for holding general, state and county elections.

The City Clerk shall enter on the records of the Council, the election results as certified by the Siskiyou County Clerk depicting the number of votes cast for each of such persons and the number of votes cast for Ballot Measure C as follows:

<u>Yreka City Council:</u>	Total Votes
Duane Kegg	1,986
Norman John Shaskey	1,416
Craig Mommer	1,261

<u>City Clerk</u>	Total Votes
Elizabeth E. Casson	2,587

<u>City Treasurer</u>	Total Votes
Shella Rhetta Hogan	2,546

<u>Measure C – City of Yreka – ½ percent Transaction and Use (sales) Tax</u>	Total Votes
Yes	1,733
No	1,272

The City Council finds and declares that as a result of said election:

- ✓ Duane Kegg and Norman John Shaskey were elected to the office of City Council, Elizabeth E. Casson was elected to the office of City Clerk, and Shella Rhetta Hogan was elected to the office of City Treasurer, each term expiring in November 2020.
- ✓ Measure C known as the "1/2 percent Transaction and Use (sales) Tax" has passed.

The City Clerk shall immediately make and deliver to each of said persons elected, a certificate of election signed and duly authenticated. Each of said officers shall immediately take and swear to the oath of office and subscribe thereto, whereupon they shall be inducted into the representative office to which they have been elected.

PASSED AND ADOPTED this 15th day of December 2016, by the following vote:

AYES:
NOES:
ABSENT:

John Mercier, Mayor

ATTEST:

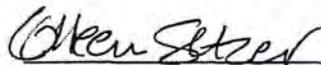
BY _____
Elizabeth E. Casson, City Clerk

**CERTIFICATE OF COUNTY CLERK
TO RESULTS OF THE CANVASS OF THE RETURNS
OF THE PRESIDENTIAL GENERAL ELECTION HELD IN
SISKIYOU COUNTY ON
NOVEMBER 8, 2016**

STATE OF CALIFORNIA)
) ss.
COUNTY OF SISKIYOU)

I, Colleen Setzer, County Clerk of the County of Siskiyou, State of California, and ex-officio Registrar of Voters of said county, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the Presidential General Election held in said County on November 8, 2016, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.

WITNESS my hand and seal on November 30, 2016.



COLLEEN SETZER, County Clerk
County of Siskiyou
State of California

CITY OF WEED MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 2 of 2 (100.00%)

	Election Day	VBM	Total	
Times Cast	300	545	845 / 1,296	65.20%
Undervotes	114	178	292	
Overvotes	0	0	0	
Candidate	Party	Election Day	VBM	Total
BOB HALL		148	294	442 31.62%
SUSAN TAVALERO		131	247	378 27.04%
DAVE PEARCE		127	204	331 23.68%
CHUCK SUTTON		80	167	247 17.67%
Write-in		0	0	0 0.00%
Write-in		0	0	0 0.00%
Total Votes		486	912	1,398

CITY OF YREKA MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 6 of 6 (100.00%)

	Election Day	VBM	Total	
Times Cast	937	2,251	3,188 / 4,390	72.62%
Undervotes	525	1,187	1,712	
Overvotes	0	0	0	
Candidate	Party	Election Day	VBM	Total
DUANE KEGG		584	1,402	1,986 42.58%
NORMAN JOHN SHASKEY		402	1,014	1,416 30.36%
CRAIG MOMMER		362	899	1,261 27.04%
Write-in		1	0	1 0.02%
Write-in		0	0	0 0.00%
Total Votes		1,349	3,315	4,664

CITY OF YREKA CITY CLERK (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Election Day	VBM	Total	
Times Cast	937	2,251	3,188 / 4,390	72.62%
Undervotes	163	438	601	
Overvotes	0	0	0	
Candidate	Party	Election Day	VBM	Total
ELIZABETH E. CASSON		774	1,813	2,587 100.00%
Write-in		0	0	0 0.00%
Total Votes		774	1,813	2,587

CITY OF YREKA CITY TREASURER (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Election Day	VBM	Total	
Times Cast	937	2,251	3,188 / 4,390	72.62%
Undervotes	164	477	641	
Overvotes	0	0	0	

Candidate	Party	Election Day	VBM	Total	
SHELLA RHETTA HOGAN		773	1,773	2,546	99.96%
Write-in		0	1	1	0.04%
Total Votes		773	1,774	2,547	

LAKE SHASTINA COMMUNITY SERVICES DISTRICT DIRECTOR (Vote for 2)

Precincts Reported: 2 of 2 (100.00%)

	Election Day	VBM	Total	
Times Cast	328	950	1,278 / 1,499	85.26%
Undervotes	177	472	649	
Overvotes	0	0	0	

Candidate	Party	Election Day	VBM	Total	
MICHAEL L. GRAVES		208	553	761	39.91%
CAROL L. CUPP		160	473	633	33.19%
PAULA MITCHELL		111	401	512	26.85%
Write-in		0	1	1	0.05%
Write-in		0	0	0	0.00%
Total Votes		479	1,428	1,907	

MCCLLOUD COMMUNITY SERVICES DISTRICT DIRECTOR (Vote for 2)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	VBM	Total	
Times Cast	182	343	525 / 678	77.43%
Undervotes	55	81	136	
Overvotes	0	0	0	

Candidate	Party	Election Day	VBM	Total	
CHUCK OTT		144	292	436	47.70%
MICHAEL RORKE		90	168	258	28.23%
ANNE SIMONS		75	145	220	24.07%
Write-in		0	0	0	0.00%
Write-in		0	0	0	0.00%
Total Votes		309	605	914	

MEASURE Y - Majority Vote Required to Pass (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	VBM	Total	
Times Cast	272	461	733 / 972	75.41%
Undervotes	9	30	39	
Overvotes	0	0	0	
Candidate	Party	Election Day	VBM	Total
NO		173	274	447 64.41%
YES		90	157	247 35.59%
Total Votes		263	431	694

MEASURE D - Majority Vote Required to Pass (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	VBM	Total	
Times Cast	272	461	733 / 972	75.41%
Undervotes	15	40	55	
Overvotes	0	1	1	
Candidate	Party	Election Day	VBM	Total
YES		168	266	434 64.11%
NO		89	154	243 35.89%
Total Votes		257	420	677

MEASURE C - Majority Vote to Pass (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Election Day	VBM	Total	
Times Cast	937	2,251	3,188 / 4,390	72.62%
Undervotes	43	139	182	
Overvotes	0	1	1	
Candidate	Party	Election Day	VBM	Total
YES		523	1,210	1,733 57.67%
NO		371	901	1,272 42.33%
Total Votes		894	2,111	3,005



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action: Interview Council Applicants and Appoint a New City Councilmember to Fill the Unexpired Term of Mayor Mercier.
Meeting date: December 15, 2016

Discussion: At the November 17, 2016 City Council meeting, Mayor Mercier submitted his resignation to be effective at the December 15, 2016 City Council meeting immediately following the seating of the new Councilmembers. At that time, the Council will have a vacancy.

The Council authorized the submission of applications for that Council seat that were due by December 5, 2016. The City Clerk has received applications from Craig Mommer and David Simmen. The applications are attached.

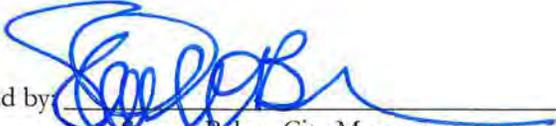
The next step would be for the Council to interview the two applicants. This would occur in open session. The last time that the Council did this, a separate special meeting was held and that could be scheduled in this case; however, given that there are only two applicants interviewing them at this Council meeting would be a viable alternative.

The memo from the November 17th meeting outlining the reasoning behind the process is attached. Government Code Section 36512 requires that upon vacancy of a City Council seat, the City Council either appoint a replacement within 60 days or call for an election. The League of California Cities New Councilmembers workshop is in mid-January and this orientation is strongly encouraged for new Councilmembers.

The suggested process then is that the newly formed Council consent to the process outlined above, interview both candidates for appointment and, after the interviews, make an appointment by a majority of the Council.

Recommendation: That the Council interview Council applicants and appoint a new City Councilmember to fill the unexpired term of Mayor Mercier.

Alternatively, the Council could discuss a different process for filling the seat.

Approved by 
Steven Baker, City Manager

November 17, 2016

Yreka City Council
701 4th Street
Yreka, California 96097

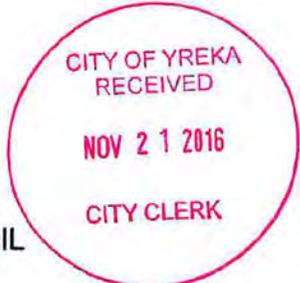
As I indicated to you earlier this year, I would like to step down from the City Council once the new Council is seated. I therefore am resigning effective December 15, 2016 after the certification of the election results.

I have enjoyed working with all of you.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Mercier', with a long horizontal flourish extending to the right.

John Mercier
Mayor



APPLICATION FOR APPOINTMENT TO YREKA CITY COUNCIL

NAME: David Simmen _____ Phone Number 530-340-0126 _____

Physical Address 851 Outen Road _____, Yreka, California

Mailing Address: 851 Outsen Road _____, Yreka, California 96097

Length of residence in Yreka: 55+ years _____

What is your particular background, interest and/or experience that would contribute to this Council.

I have served on the City Council for over eight years and have done my best to guide the City in a positive direction. As willing as I am to accept civilian life, there is still a lot of unfinished business. With new positive energy coming from the Council Elect, the solid experience of the remaining Council Members and Measure C money to actually get something done; this new City Council has an opportunity to be one of the most productive and exciting of Councils. It would be an honor to serve as a member of this Council. I humbly offer my knowledge and experience to Council for their convenience with my only desire to serve the City Council and the Citizens of Yreka with the best of my abilities.

_____ Please attach additional pages if necessary.

I am a registered voter in the City of Yreka.

Date 11/21/2016

DocuSigned by:
David Simmen
9C2678256178438
Signature

Please return application to Liz Casson, Yreka City Clerk, 701 Fourth Street, Yreka, Ca. 96097, no later than 5 pm December 5, 2016.



RECEIVED

NOV 15 2016

CITY OF YREKA

APPLICATION FOR APPOINTMENT TO YREKA CITY COUNCIL

NAME: CRAIG A. MOMMER Phone Number 559 706-2207

Physical Address 509 NORTH OREGON ST, Yreka, California

Mailing Address: _____, Yreka, California 96097

Length of residence in Yreka: EIGHT YEARS

What is your particular background, interest and/or experience that would contribute to this Council.

AS A SMALL BUSINESS OWNER (SHASTA'S CHOCOLATE EMPORIUM), RETIRED U.S. ARMY OFFICER, AND RETIRED OPERATIONS MANAGER WITH AT&T FOR OVER THIRTY YEARS, I HAVE SIGNIFICANT EXPERIENCE WORKING WITH BUDGETS, PLANNING, ORGANIZATION AND MOST IMPORTANTLY PEOPLE. DURING THE LAST ELECTION, I RECEIVED OVER 1100 VOTES FOR THE CITY COUNCIL WHICH I AM VERY GRATEFUL FOR. I HAVE THE EXPERIENCE, DEDICATION, INTEREST, AND TIME TO PERFORM THE DUTIES AND RESPONSIBILITIES FOR THE COUNCIL. ATTACHED IS MY PERSONAL RESUME SHOWING MY EDUCATION, MANAGEMENT, AND LEADERSHIP BACKGROUND AS REFLECTED BY THE YEARS OF SERVICE WITH BUSINESS, LOCAL GOVERNMENTAL AGENCIES, AND MILITARY BACKGROUND.

Please attach additional pages if necessary.

I am a registered voter in the City of Yreka.

Craig A. Mommer
Signature

Date 11-14-2016

Please return application to Liz Casson, Yreka City Clerk, 701 Fourth Street, Yreka, Ca. 96097, **no later than 5 p.m. Monday December 5, 2016.**



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action: Selection Process for New City Councilmember:
Appointment of new City Councilmember Using That Process.
Meeting date: November 17, 2016

Discussion: At the July 7, 2016 City Council Meeting, Mayor Mercier indicated his desire to resign after the election of Councilmembers in November. The election has occurred, however, the anticipated timeline for certification of the results would mean that the new councilmembers would be seated on December 15th.

The purpose of this agenda item to outline the process for appointment of a councilmember on or after December 15th. (Government Code Section 36512 requires that upon vacancy of a City Council seat, the City Council either appoint a replacement within 60 days or call for an election).

State statutes do not identify the details of the appointment process, so the Council has wide latitude in how to make the appointment, The Council could, for example, simply nominate and agree on an individual to fill in the unexpired term of Mayor Mercier. Alternatively, the Council could accept applications for appointment to post and hold interviews (this was the process followed at the last vacancy in 2010, which included a special meeting for the interviews).

Because of the timing of the seating of the new Council and Mayor Mercier's intent to resign so that the newly formed council can make the appointment, staff is suggesting that an application period begin now, with applications due within two weeks (e.g. December 5th) so that the newly formed council will have the information on who is interested.

The League of California Cities holds a new Councilmembers workshop in mid-January. This orientation session is encouraged strongly for all new councilmembers.

If the Council determines that an application process is appropriate, a draft application based roughly on the City's application used for commissions is attached.

Recommendation: That the Council authorize accepting applications for the Mayor Mercier's soon to be vacant seat.

Approved by: _____
Steven Baker, City Manager



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda Title: Discussion/Possible Action – Cancel City Council meeting
scheduled for January 19, 2017 due to lack of a quorum.
Meeting Date: December 15, 2016.

Discussion:

Staff has reviewed the dates for the Council meetings for the coming year and noted a conflict with the second regularly scheduled meeting in January, due to the New Mayors and Council Members' Academy to be held in Sacramento January 18 – 20, 2017.

Recommendation:

That the City Council cancel the regularly scheduled City Council meeting to be held January 19, 2017 due to a lack of a quorum.

Approved by: _____

Steven Baker, City Manager



CITY COUNCIL AGENDA MEMORANDUM

TO: Yreka City Council
PREPARED BY: Rhetta Hogan, Finance Director
AGENDA TITLE: Approve a Budget Revision for \$30,000 in fiscal year 2016-2017 to replace the City's file/data server.
MEETING DATE: December 15, 2016

Discussion:

The City has been experiencing server downtime and intermittent lockups over the past 18 months. On December 7, 2016, I came in early in the morning as I had identified that email services had stopped working sometime in the night, and contacted ACME off hours support for assistance. ACME identified that one of the hard drives within the RAID array had locked up (placing the server in a half crash state). ACME was able to restart, (forcing a hard manual shutdown) and the hard drive came back online and rebuilt. This has been an ongoing problem with the server hardware and operating system (in its ability to remain functional during any hardware health problems) even with numerous redundancies built into the system.

The Sluicebox server has a single RAID controller card, which holds all the information of all the hard drives and data storage on the server. (One might think of this as the "motherboard" on a computer, or "mothership" in the case of our server. There is a battery device on that card, so that information is not lost when the server itself is powered down. The battery device on the controller card is also in a degraded state.

ACME has evaluated this and now identifies the server as operating in a critical condition. ACME can no longer assure that the City will be able to recover, as the degraded battery card will not provide recovery information to restart. Parts have been replaced on the server in efforts to keep it running. The server has had these half-crash symptoms for some time, and all efforts to replace parts and restore fully to have not cleared these faults. To date no data has been lost, however cumulative downtime adversely affects not only the City staff but also our customers. The cost of downtime is nearing the replacement cost for the server.

Councilmembers may recall last summer our server "crashed" and computing services were nonoperable from July 1 – July 8, 2016. This half-crash, corrupted the RAID array, and forced a full server wipe and reload from backup files. The "post-mortum" from that event, was to collaborate with Dell, Microsoft and ACME to extract and analyze both hardware and software logs to identify problem. These logs are do not help in diagnosis

of any specific malfunction. The server in essence experiences a kind blackout when it freezes up with no logs recording. The server hardware (ordered April 2012) is almost five years old. Our operating system Small Business Server Ver 2011 Premium (with rights to limit licenses for SQL services) is also now no longer a current operating system version. The Sluicebox server is running all data files, e.g. Office products, GIS data files, email, all the domain security services and firewalls. (Structured Query Language or SQL services operate Accela/Springbrook, Fuelmaster, Badger, and AQ2 remote deposit software).

Within the preliminary budget prepared this summer, Finance requested \$25,000 (G/L Account 10-050-0000-625-000) to replace the server and operating system software which was cut in the final budget. It was hoped that the server would remain functional for at least one or two more fiscal years. The City cannot operate without its computerized server systems. Therefore, Finance is requesting authorization to replace the server now, before these issues cause further enterprise risk, e.g. non restorable services.

Fiscal Impact:

The City's fiscal impact is expected to be \$30,000. The City is currently finalizing quotes from DELL and Microsoft on its governmental contract pricing.

Recommendation and Requested Action:

Approve a Budget Revision for \$30,000 in fiscal year 2016-17 to replace the City's file/data server.

Approved by: _____


Steven Baker, City Manager

Approved by: _____

Mayor

Attachments

From: Rhetta Hogan
Sent: Tuesday, November 29, 2016 11:37 AM
To: Steven Baker
Cc: Jeannette Hook; Matt Bray; Jesse Austin (External)
Subject: City's server

Steve-

I met with Jesse after work yesterday about 3:30pm to discuss options for the City's ongoing "Sluicebox" server problems. These problems, as we as users recognize them, are "lock-ups" of print and mail services. Work arounds are to reboot the servers and or wait it out until the system releases its job queues. You may remember some of these while contacting Councilmember that there is no email. The email problem is just the "tip" of the underlying problems and the most visible.

Our servers (Sluicebox and Dredge) will be 5 years old (ship date was April 21, 2012) in June 2017. It was hoped when ordering these servers that the useful life would at least be five years with time of another two years to explore migration options, e.g. more cloud based hosted applications.

Jesse Austin is advising us, in acting as the City's contracted chief information officer (CIO) that we do not have that luxury of time remaining. As you may recall, I had placed in the original budget, \$25K for IT replacement equipment that included servers. In the struggle to balance the budget to an acceptable level of spending, many of those perceived discretionary line items were removed.

Downtime experienced by the City results in lost productivity of the over 15-20 simultaneous users probably 35-40 concurrent users on the system. Three days of non-productive time creates not lost work, but loss of our customers being able make any payments, ability of the City to communicate and respond to customers, citizens, and connecting with Council through email, and critical records from stored file servers become at risk should they be corrupted during one of these server "instances". You may recall this summer when ACME had to fully "scrub" all data on the server and perform restoration services. It was hoped at that time, these problems would be resolved. They were not. ACME has worked extensively with both DELL and Microsoft to pinpoint the "bug", but no error log code traces exist for any of these stalled instances. It is as if it has "blackout" period with no recall and then restarts functioning as usual with no recollection of ever having had a blackout.

The software running server services running are also at end of life, and were in 2012 the best solution for the City for the price of running instances of MS Enterprise SQL (which was included with the SBS license) and MS 2011 Small Business Server (SBS). The SBS software is at end of life as well.

I have asked Jesse to prepare a brief write up each of the several options. One that will be the safest route, is the server replacement option, that would also allow the City to migrate to MS Office 365 mail, calendar, file sharing (large cloud storage opportunity) and productivity group work tools (e.g. Sharepoint, OneNote, OneDrive, Sway, etcetera).

The core applications of MS Office like Word, Excel, and Access would not migrate (yet) under that attached proposal. And probably for the best, and too much change creates chaos, versus managed change that can promote use integration and leverage productivity.

Another proposal will be offsite hosted server services in Medford, and while I am not opposed in the long run to an offsite option, I personally do not feel that is the best path for the City at this time. I will go into more specifics with you individually on that option. The attached quote, reflects the City still having an on premise server. I would expect four years of operations from this solution (2021). At such point, some of the cloud based computing shortcomings will have resolved as the technology continues to evolve. I would expect that before another server migration, Accela will be

running cloud-based. The asset management system will also be a cloud based solution. So in another 4 years, our operation environment should have changed to better fit a fully off-site hosted server environment.

Not included, and another option, I want to see for disaster recovery, is of an "off-site" redundant server in the new YPD building for City Hall and PW in the event of disaster and or prolonged power outage. This disaster model option would not require integration with YPD servers, only shared access on dedicated point to point data lines between critical facilities.

This is probably confusing in context of just an email, however, I know Jesse's written report that he is working on will help clarify.

I have copied Jeannette and Matt, to include their thoughts in moving forward with PW work group collaboration relating in part to the GIS cloud based needs and storage as the solution attached should cover the need for robust cloud based storage needs with easy to use OneDrive (individual storage – think equivalent of Dropbox) and Sharepoint (collaboration cloud storage productivity tool where combined storage is equal to 1TB per user license), so each license effectively gets 2TB storage.

Thanks, Rhetta

Shella Rhetta Hogan
Finance Director
City of Yreka
701 Fourth Street
Yreka, CA 96097
530-841-2386

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Acme Computer Quote



ESTIMATE

From: Jesse Austin
Acme Computer
1512 S Oregon Street
Yreka, CA 96097
United States
(877) 630-2263
jesse@acmecomputer.com

Prepared for: Rhetta Hogan
City of Yreka
701 Fourth St
Yreka, CA 96097
United States
(530) 841-2323
rhetta@ci.yreka.ca.us

Quantity	Description	Unit Price	Ext. Price
1.00	POWEREDGE R530 - INTEL XEON PROCESSOR - 2 X 16GB RDIMM MEMORY - RAID AND CONTROLLER - 2 X 300GB HARD DRIVE - 6 X 1 TB HARD DRIVE - WINDOWS SERVER 2016 - 7 X 10 PACK WINDOWS SERVER 2016 USER CALS - MICROSOFT SQL SERVER 2014 W/5 USER CALS - 2 X 5 PACK MICROSOFT SQL SERVER 2014 USER CALS - 5 YEAR PRO SUPPORT WARRANTY	\$16,536.82	\$16,536.82
1.00	SHIPPING	\$49.00	\$49.00
30.00	Labor: Exchange: Migrate all current mailboxes and users to the Office 365 platform Connect all mail and mobile clients to new system. (70 accounts) *Ongoing - \$7.30/mo per user paid annually for Office 365 Government E1 **Ongoing - \$2.50/mo per user paid annually for Exchange Online Archiving for Government	\$126.86	\$3,805.80
60.00	Labor: Server migration: Server migration of all network services off current server hardware to new server hardware. Test all services and connections for all devices, services, and users.	\$126.86	\$7,611.60
		Subtotal:	\$28,003.22
		Sales Tax:	\$1,240.26
		Total:	\$29,243.48

All quotes valid for 30 days only. Vendor prices are subject to change without notice.

Signature: _____

Date: _____