

YREKA CITY COUNCIL
AGENDA

December 1, 2016 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval/ratification of payments issued from November 18 through December 1, 2016.
 - b. Approval of Minutes of the meeting held November 17, 2016.
 - c. Acceptance of Treasurer's Report and Budget to Actual for the month October 2016.
 - d. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.
2. Discussion/Possible Action – Adopt Ordinance No. 849 adding to Title 2 of the Municipal Code and Establishing Section 2.24.065 relating to the approval of plans and designs.
3. Discussion/Possible Action – Adopt a Resolution agreeing to collaborate with the City of Weed and Siskiyou County for a Brownfields Assessment Coalition Grant.
4. PUBLIC HEARING – to receive comments on the City of Yreka Draft 2015 Urban Water Management Plan Update.
 - a) Discussion/Possible Action – Adopt Resolution approving the 2015 Urban Water Management Plan.
5. Discussion/Possible Action – Approve a Budget Revision for 2016-17 for the Siskiyou Unified Major Investigations Team (SUMIT).

City Manager Report

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka Police Officer's Association and Yreka City Employees Association.

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

Public Hearings: If, in the future, you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a City Council decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes "final."

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 11/22/2016 - 1:34PM
 Batch: 00005.11.2016



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1527 FPA-90985	ACME COMPUTER INV FPA-90985	3,480.00	12/02/2016	Check Sequence: 1 01-050-0000-525-000	ACH Enabled: False
	Check Total:	3,480.00			
Vendor: 1263 TRNG 1/23-2/3	AMERICAN RIVER COLLEGE TRNG 1/23-2/3 POTTER	182.00	12/02/2016	Check Sequence: 2 01-200-6506-513-004	ACH Enabled: False
	Check Total:	182.00			
Vendor: 4301 8838001	AT&T CALNET INV 8838001	30.17	12/02/2016	Check Sequence: 3 01-200-0000-517-000	ACH Enabled: False
	Check Total:	30.17			
Vendor: 2427 TRNG 12/12-16	BEHAVIORAL ANALYSIS TRAINING INSTI TRNG 12/12-16 GAMACHE	614.00	12/02/2016	Check Sequence: 4 01-200-0000-513-001	ACH Enabled: False
	Check Total:	614.00			
Vendor: 1041 12/02/16	RON BLACK DECEMBER 2016	689.50	12/02/2016	Check Sequence: 5 01-200-0000-521-004	ACH Enabled: False
	Check Total:	689.50			
Vendor: 3065 11/14/16 11/14/16	CITY OF YREKA - PETTY CASH LIVE SCAN - FINGERPRINTING LIVE SCAN - FINGERPRINTING	12.50 12.50	12/02/2016 12/02/2016	Check Sequence: 6 70-500-0000-516-000 80-550-0000-516-000	ACH Enabled: False
	Check Total:	25.00			
Vendor: 1073 2923337	COASTWIDE LABORATORIES INC INV 2923337 - TP & PAPER TOWELS	103.51	12/02/2016	Check Sequence: 7 01-080-0000-516-001	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	103.51			
Vendor: 1092 1026188	DASH MEDICAL GLOVES INC INV 1026188 - GLOVES	154.59	12/02/2016	Check Sequence: 8 01-200-0000-416-000	ACH Enabled: False
	Check Total:	154.59			
Vendor: 1109 8616	DOBBY'S LOCK & KEY SHOP INV 8616 - KEYS	11.29	12/02/2016	Check Sequence: 9 01-200-0000-516-000	ACH Enabled: False
	Check Total:	11.29			
Vendor: 1916 215958	G & G HARDWARE (POLICE) INV 215958 - FILTERS	37.56	12/02/2016	Check Sequence: 10 01-200-0000-521-000	ACH Enabled: False
	Check Total:	37.56			
Vendor: 1132 TRNG 12/12-16	CHRIS GAMACHE TRNG 12/12-16 SANTA ROSA	1,218.00	12/02/2016	Check Sequence: 11 01-200-0000-513-001	ACH Enabled: False
	Check Total:	1,218.00			
Vendor: 2142 12/02/16	DOHN HENION DECEMBER 2016	1,250.00	12/02/2016	Check Sequence: 12 01-040-0000-525-001	ACH Enabled: False
	Check Total:	1,250.00			
Vendor: 2429 12/02/16	LIBERTY ARTS FACADE GRANT REIMBURSMENT	2,310.86	12/02/2016	Check Sequence: 13 04-610-1018-561-000	ACH Enabled: False
	Check Total:	2,310.86			
Vendor: 1400 12/02/16	MADRONE HOSPICE DECEMBER 2016	6,250.00	12/02/2016	Check Sequence: 14 01-090-0000-560-004	ACH Enabled: False
	Check Total:	6,250.00			
Vendor: 1157 OCT 2016	MAGIC RAIN CAR WASH INV OCT 2016	24.00	12/02/2016	Check Sequence: 15 01-200-0000-520-001	ACH Enabled: False
	Check Total:	24.00			
Vendor: 2400 3	ISABELLE MOORE INV 3 - SEPT & OCT 2016	7.50	12/02/2016	Check Sequence: 16 01-090-0000-525-000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7.50			
Vendor: 1261	JEREMY POTTER			Check Sequence: 17	ACH Enabled: False
TRNG 1/23-2/3	TRNG 1/23-2/3 SACRAMENTO	2,038.00	12/02/2016	01-200-6506-513-004	
	Check Total:	2,038.00			
Vendor: 17014	QUILL CORPORATION			Check Sequence: 18	ACH Enabled: False
1841906	INV 1841906 - TONER & MISC SUPPLIES	224.52	12/02/2016	01-200-0000-515-000	
1842308	INV 1842308 - PAPER & BINDER CLIPS	120.86	12/02/2016	01-200-0000-515-000	
	Check Total:	345.38			
Vendor: 1283	SC ECONOMIC DEVELOPMENT COUNCIL			Check Sequence: 19	ACH Enabled: False
12/02/16	DECEMBER 2016	3,333.33	12/02/2016	01-090-0000-560-001	
	Check Total:	3,333.33			
Vendor: 19100	SISKIYOU DAILY NEWS			Check Sequence: 20	ACH Enabled: False
8908	NEWS #8908	173.00	12/02/2016	20-300-0000-519-000	
8909	NEWS #8909	115.25	12/02/2016	80-300-0000-519-000	
8911	NEWS #8911	270.12	12/02/2016	01-020-0000-519-000	
8912	NEWS #8912	186.12	12/02/2016	01-020-0000-519-000	
	Check Total:	744.49			
Vendor: 19102	SISKIYOU DISTRIBUTING			Check Sequence: 21	ACH Enabled: False
351744	INV 351744 - SOAP & TRASH BAGS	95.16	12/02/2016	01-200-0000-516-001	
	Check Total:	95.16			
Vendor: 22015	SUBURBAN PROPANE			Check Sequence: 22	ACH Enabled: False
NOVEMBER 2016	1638-002535	237.65	12/02/2016	01-020-0000-518-002	
NOVEMBER 2016	1638-002543	148.86	12/02/2016	01-470-0000-518-002	
NOVEMBER 2016	1638-002551	960.26	12/02/2016	01-480-0000-518-002	
	Check Total:	1,346.77			
Vendor: 2188	TEATRONICS			Check Sequence: 23	ACH Enabled: False
111616A	INV 111616A - CONTROL MODULES	829.89	12/02/2016	01-470-0000-525-002	
	Check Total:	829.89			
Vendor: 25090	USPS			Check Sequence: 24	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
12/02/16	DECEMBER 2016	1,400.00	12/02/2016	70-030-0000-515-001	
	Check Total:	1,400.00			
Vendor: 1374	YREKA CHAMBER OF COMMERCE			Check Sequence: 25	ACH Enabled: False
12/02/16	DECEMBER 2016	4,750.00	12/02/2016	01-090-0000-560-000	
	Check Total:	4,750.00			
	Total for Check Run:	31,271.00			
	Total of Number of Checks:	25			

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON NOVEMBER 17, 2016

On the 17th day of November 2016, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, John Mercier and David Simmen Absent - None.

Mayor Mercier reported that he has received a request to hear item number 3 as the first item on the agenda.

Approval of location of Stagecoach.

Mayor Mercier announced his recusal stating that he has a conflict of interest by reason of a business relationship with Mr. Neilson, and therefore recused himself and left the Council Chamber.

Mayor Pro-tempore Freeman opened discussion.

Director of Public Works Matt Bray reported that at the October 20 City Council meeting Council directed staff to review and report back to Council with options for the placement of the Stagecoach, including Mr. Nelson's request to place the Stagecoach immediately east of the crosswalk in front of his building.

Director of Public Works Bray presented the Council with several options as reviewed by the City Engineer and the Traffic Committee, which consists of the Chief of Police the Director of Public Works.

Public Works Director Bray reported that after review of all the options presented, the Traffic Committee is recommending that the Council authorize a long-term encroachment permit for the location of the Stagecoach west of the crosswalk in front of Mr. Nelson's Building. The estimated cost for the option is \$2,000.

Gary Neilson addressed the Council stating that he really likes the option shown as Figure #5 in the options presented by the Director of Public Works.

Following Council discussion, Councilmember Simmen moved to authorize the City Manager and Director of Public Works to execute the necessary documents to leave the stagecoach at its current location indefinitely. Further moved to direct staff to review the Downtown Plan prepared in 2004 and explore more options with the business community and residents for a long-term comprehensive plan for the ambiance of Miner Street similar to examples provided by the Director of Public Works.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Pro-tempore Freeman thereupon declared the motion carried.

Mayor Mercier returned to his seat at the Council table.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from November 4 through November 17, 2016.
- b. Approval of Minutes of the meeting held November 3, 2016.
- c. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

Councilmember Simmen requested item 1a be pulled for discussion.

Following Council discussion, Councilmember Simmen moved to approve items 1 b & c on the consent calendar as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approval/ratification of payments issued from November 4 through November 17, 2016.

Following Council discussion, Councilmember Simmen moved to approve the payments as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approve the Transportation Claim for the 2016-2017 Local Transportation Fund and authorize the Mayor to sign the Claim on behalf of the City.

Director of Public Works Bray reported that the Local Transportation Funds are distributed to cities and counties in California in accordance with the Transportation Development Act that was passed in the late 1970's to subsidize public transit. The County receives 0.25 cents of each 8.25 cents of State tax collected from the County. The major use of the funds is for public transit. However, counties with a population of less than 200,000 are allocated a portion of the funds for streets and roads after the County transit needs are met and a public hearing on Unmet Needs is held. Siskiyou County distributes any remaining funds to the County and cities in Siskiyou County based on population.

The Local Transportation staff has estimated that the allocation of streets revenue for the City of Yreka is \$254,382 for the 2016-17 fiscal year. Of this amount, the County has estimated that it will use approximately \$181,213 of the City's allocation for public transit this year, leaving the City of Yreka an estimated amount of \$71,169.00. The actual amount to the City will vary based on the actual receipts from the State of California.

Following Council discussion, Councilmember Freeman moved to approve the Transportation Claim as submitted and authorize the Mayor to sign.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approve City Policy Titled "Design Immunity" and introduce Ordinance relating to approval of designs.

City Manager Steve Baker reported that the purpose of this agenda item is to approve a City Policy and adopt an Ordinance to help ensure that the City maintains design immunity protection as discussed below.

State law provides public agencies with a design immunity defense for any public works projects designed and constructed by the public agency, provided that the design was approved in advance of the construction by the agency's legislative body or by an employee authorized by the legislative body to give such design approval. The purpose of the design immunity is to protect local governments by preventing a jury from second-guessing the legislative body's decision to adopt a design.

When projects are authorized to be advertised or bids are awarded by the City Council, language is typically included in the Council action to approve plans and specifications. There are situations where the City Council does not approve plans and specifications, such as small projects or change orders during construction. To better protect the City from potential design defect claims and preserve its design immunity protection afforded by State law, staff recommends that the City Council formally delegate to the Public Works Director, or his or her designee, the authority to approve plans and designs for all public works/improvement and subdivision improvement projects. The attached proposed design immunity policy and Ordinance are based on suggested best practices by the California Joint Powers Insurance Authority (JPIA) and have been reviewed by the City Attorney.

It is important to note that the proposed policy and Ordinance do not in any way impact, affect or change the City Council's discretion and authority to approve projects and appropriate project funding pursuant to other applicable City policies and procedures. The policy and Ordinance also do not circumvent other established project design review and approval processes (e.g. design review and approval for conformance with discretionary permit requirements, etc.). The proposed policy and Ordinance are narrowly limited to approval of project designs for the purpose of establishing and maintaining design immunity protection pursuant to State law.

Following Council discussion, Councilmember Freeman moved to approve and adopt the City Policy titled “Design Immunity” and to introduce the Ordinance titled “An Ordinance of the City Council of the City of Yreka California adding to Title II of the Municipal Code and establishing Section 2.24.065 relating to the approval of Plans and Designs”.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Selection Process for New City Councilmember: Appointment of new City Councilmember Using That Process.

City Manager Baker reported that at the July 7, 2016 City Council meeting, Mayor Mercier indicated his desire to resign after the election of councilmembers in November. The election has occurred, however, the anticipated timeline for certification of the results would mean that the new councilmembers would be seated on December 15th.

The purpose of this agenda item to outline the process for appointment of a councilmember on or after December 15th. (Government Code Section 36512 requires that upon vacancy of a City Council seat, the City Council either appoint a replacement within 60 days or call for an election).

State statutes do not identify the details of the appointment process, so the Council has wide latitude in how to make the appointment, The Council could, for example, simply nominate and agree on an individual to fill in the unexpired term of Mayor Mercier. Alternatively, the Council could accept applications for appointment to post and hold interviews (this was the process followed at the last vacancy in 2010, which included a special meeting for the interviews).

Because of the timing of the seating of the new Council and Mayor Mercier’s intent to resign so that the newly formed council can make the appointment, staff is suggesting that an application period begin now, with applications due within two weeks (e.g. December 5th) so that the newly formed council will have the information on who is interested.

The League of California Cities holds a new Councilmembers workshop in mid-January. This orientation session is strongly encouraged for all new councilmembers.

Following Council discussion, Councilmember Freeman moved to authorize accepting applications for Mayor Mercier’s soon to be vacant seat.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, and Mercier. Abstain – Simmen.

Mayor Mercier thereupon declared the motion carried.

Authorization to Negotiate Agreement with the Siskiyou Golden Fairgrounds/10th District Agricultural Association to Transfer Ownership of the portable Stage.

City Manager reported that Cliff Munson of the Siskiyou Golden Fair has contacted staff regarding the City's portable stage. The Community stage is used for City and Community events mostly the Scott Valley Bank concert series in Yreka and Lake Shastina, and various events of the Chamber of Commerce such as the Gold Rush Days, Sizzlin September Car Show, and the annual Parade and Night of Lights.

The City purchased the stage in the summer of 2005 for \$81,100.92 utilizing Community donations raised in the amount of \$20,014.65, a Ford Family Foundation Grant in the amount of \$27,000, and City funds in the amount of \$34,086.27. The first official use of the Stage was at a free Scott Valley Bank concert in the park held in Fort Jones on September 17, 2005.

The City currently provides free use of the stage (which includes insurance coverage, transportation and set up/tear down) for City sponsored events such as the Scott Valley Bank Concerts and the Chamber of Commerce events. The City charges \$250 per day for the use of the stage for events not sponsored by the City. The Stage is available to rent for events held within the City during the months of June, July and August of each year.

Mr. Munson indicated that the Fair is interested in obtaining the stage earlier this year, but yearly events were already scheduled, and it was not a high priority for our staff to work on at that time. The scheduling season for events and stages is coming up and letting the Fair know if an agreement could be reached would be helpful for his staff to plan for the upcoming season.

Following Council discussion, Councilmember Simmen moved to keep the portable stage, preserving it for City sponsored community events.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

City Treasurer's Report: Approval of:

- a) Cash Balances Report – September 2016
- b) Quarterly Treasurer's Investment Report – 1st Quarter Fiscal Year 2016/2017
- c) Budget of Revenue and Expenditures with Year to Date Actuals through September 2016
- d) Quarterly Fiscal Performance Report – 1st Quarter Fiscal Year 2016/2017

Following Council discussion, Councilmember Freeman moved to approve the Treasurer's reports as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka Police Officer's Association.

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported out that item #1 was pulled, and as to item #2, Council conferred with its labor negotiator, and no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

John Mercier, Mayor
Minutes approved by Council
Motion December 1, 2016

Elizabeth E. Casson, City Clerk

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
Oct-2016

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 2,184,524.60	\$ 405,048.75	\$ 374,837.00	\$ 2,214,736.35	
General-Designated	01	General Oper. - Other	-	-	-	0.00	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	3,322.35	-	-	3,322.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	36,228.46	-	-	36,228.46	
General-Designated	01	Parkland Trust	300.00	-	-	300.00	
General-Designated	01	Police Asset Forfeit	6,803.63	-	-	6,803.63	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	02	Gifts Donations	7,536.88	1,000.00	1,000.00	7,536.88	
General-Designated	02	K-9 Unit	11,614.17	1,021.01	-	12,635.18	
General-Designated	02	YPD Donated - Hitson	4,720.87	30.57	-	4,751.44	
General-Designated	02	YPD Donated - Travellers	1,634.44	-	-	1,634.44	
General-Designated	02	YPD Donated - Teen Fund	2,941.67	2,000.00	-	4,941.67	
General-Designated	03	YVFD Volunter Fund	60,179.54	1,658.07	-	61,837.61	
General-Restricted	04	Crandell Cash	109,445.65	2,442.74	1,974.30	109,914.09	
General-Designated	08	Grant Projects Reserve	1,116,164.75	11,102.08	15,868.16	1,111,398.67	
General-Designated	08	PERS Pension Liability Reserve	(89,543.04)	7,934.08	-	(81,608.96)	
General-Designated	09	Reserves for Cap. Outlay	483,917.54	2,001.00	-	485,918.54	
General-Designated	10	Capital Outlay	95,374.93	-	-	95,374.93	
General-Designated	11	Capital Building Project - YPD	1,754,995.75	500.00	64.80	1,755,430.95	General - All
General-Designated	90	Payroll Clearing	17,622.43	369,731.23	409,852.78	(22,499.12)	\$ 5,922,461.05
Spec. Rev. -Streets	20	Road and Street Funds including HUTA	359,427.40	1,825.21	33,975.01	327,277.60	
Spec. Rev. -Streets	21	Local Transportation	156,267.17	414.60	15,020.35	141,661.42	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	148,668.27	2,471.60	3,718.24	147,421.63	\$ 616,360.65
Special Revenue	30	Fire Assessment Spec. Rev	262,756.51	21,081.19	11,593.68	272,244.02	
Special Revenue	31	Landfill Access Fee - Debt Service	(29,998.31)	19,837.28	594.30	(10,755.33)	Special Revenues
Special Revenue	32	Developer Impact Fees	257,257.39	454.40	-	257,711.79	\$ 519,200.48
Special Grants	60	Spec Grants Capital Outlay	(143,360.03)	222,181.66	373,989.49	(295,167.86)	Special Grants
Special Grants	65	Community Development Grants	384,584.61	3,369.84	893.86	387,060.59	
SpecialOperating	67	SUMIT Operating	26.08	-	-	26.08	\$ 91,918.81
Water Enterprise	70	Water Operating	682,105.40	328,943.91	181,889.94	829,159.37	
Water Enterprise	71	Water Capital Projects	(294,069.09)	-	30,599.49	(324,668.58)	
Water Enterprise	72	Water Debt Servicing	627,906.19	-	192,448.75	435,457.44	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	7,011,549.13	65,911.31	-	7,077,460.44	\$ 8,217,408.67
Sewer Enterprise	80	Sewer Operating	510,530.27	204,671.26	143,209.53	571,992.00	
Sewer Enterprise	81	Sewer Capital Outlay	(249.96)	-	1,774.20	(2,024.16)	
Sewer Enterprise	82	Sewer Debt Servicing	293,283.63	-	76,843.72	216,439.91	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	3,340,915.90	56,875.26	-	3,397,791.16	\$ 4,284,198.91
Agency	92	Agency SUMIT - Cash	7,303.28	737,266.61	-	744,569.89	\$ 744,569.89
COLUMN TOTALS			\$ 19,796,492.40	\$ 2,469,773.66	\$ 1,870,147.60	\$ 20,396,118.46	\$ 20,396,118.46
BANK RECAPITULATION			PER BANK	Market Value	PER LEDGER		
L.A.I.F. 0.654%			15,302,729.91	15,302,729.91			
Pershing Bank - CD & Treas Investments			3,945,000.00	3,457,689.85			
Petty Cash Drawers			1,200.00				
YVFD Petty Cash			100.00				
TriCounties YVFD DDA			62,506.59				
SVB SUMIT Operating			26.08				
SVB SUMIT Asset Forfeiture			744,569.89				
Scott Valley Bank - 01015102			372,009.65				
TOTAL PER BANK			20,428,142.12				
ADJUSTMENTS							
Less Outstanding Checks SVB			(33,012.26)				
Less Outstanding Checks TCB			(768.98)				
Less Outstanding Checks SVB SUMIT			-				
SVB DDA Interest 8/31 GL 9/6			(46.07)				
OS CC GL 10/31 SVB 11/2			971.51				
OS CC GL 10/31 SVB 11/2			832.14				
TOTAL PER LEDGER			20,396,118.46		20,396,118.46		

Rhetta Hogan, City Treasurer

John Mercier, City Mayor

**2016-2017 Operating Budget of Revenue and Expenditures
with Actual Results
October 31, 2016**

Fund Analysis		REVENUE			EXPENSE			Excess of Rev over Exp.-Surplus/ (Deficit)		Based on Estimated Actuals			Current Cash Balance
		Adopted	Operating Budget	Year to Date	Adopted	Operating Budget	Year to Date	Operating Budget	Net Actual Year to Date	Beginning Working Capital	Operating Budget Net Increase / (Decrease)	Ending Working Capital	
Major Grp	Fund												
Investment in LAIF	00	-	-	-	-	-	-	-	-	-	-	-	-
General Operating	01	5,274,445.00	5,277,445.00	724,053.85	5,409,823.03	5,412,823.03	2,002,754.26	(135,378.03)	(1,278,700.41)	3,665,129.11	(1,278,700.41)	2,386,428.70	2,375,194.73
General Operating Fund		5,274,445.00	5,277,445.00	724,053.85	5,409,823.03	5,412,823.03	2,002,754.26	(135,378.03)	(1,278,700.41)	3,665,129.11	(1,278,700.41)	2,386,428.70	2,375,194.73
Gifts Donations	02	-	-	3,451.58	700.00	700.00	79.15	(700.00)	3,372.43	28,127.18	3,372.43	31,499.61	31,499.61
YVFD Volunter Fund	03	9,500.00	9,500.00	1,324.05	9,500.00	9,500.00	(1,329.81)	-	2,653.86	59,183.75	2,653.86	61,837.61	61,837.61
Trusts -Crandell-Stewart	04	4,000.00	4,000.00	5,022.07	17,000.00	17,000.00	13,710.30	(13,000.00)	(8,688.23)	114,346.71	(8,688.23)	105,658.48	109,914.09
General Fund Reserves	08	(115,000.00)	(115,000.00)	(29,278.39)	(115,000.00)	(115,000.00)	(32,446.39)	-	3,168.00	1,026,621.71	3,168.00	1,029,789.71	1,029,789.71
Reserves for Cap. Outlay	09	-	2,000.00	2,001.00	57,108.00	57,108.00	57,108.00	(55,108.00)	(55,107.00)	541,025.54	(55,107.00)	485,918.54	485,918.54
Capital Outlay	10	95,000.00	95,000.00	95,000.00	105,000.00	105,000.00	(374.93)	(10,000.00)	95,374.93	-	95,374.93	95,374.93	95,374.93
Construction Fund	11	6,000.00	6,000.00	2,500.00	120,000.00	120,000.00	(1,397.15)	(114,000.00)	3,897.15	1,752,033.80	3,897.15	1,755,930.95	1,755,430.95
Payroll Clearing	90	-	-	-	-	-	19,667.84	-	(19,667.84)	-	(19,667.84)	(19,667.84)	(22,499.12)
General Fund - Restricted or Designated		(500.00)	1,500.00	80,020.31	194,308.00	194,308.00	55,017.01	(192,808.00)	25,003.30	3,521,338.69	25,003.30	3,546,341.99	3,547,266.32
Total General Fund		5,273,945.00	5,278,945.00	804,074.16	5,604,131.03	5,607,131.03	2,057,771.27	(328,186.03)	(1,253,697.11)	7,186,467.80	(1,253,697.11)	5,932,770.69	5,922,461.05
Gas Tax & Traffic Cong.	20	628,910.34	635,910.34	466,517.86	628,910.34	635,910.34	139,240.36	-	327,277.50	0.10	327,277.50	327,277.60	327,277.60
Local Transportation	21	139,814.18	139,814.18	(84,337.74)	224,566.52	224,566.52	24,566.52	(84,752.34)	(108,904.26)	250,565.68	(108,904.26)	141,661.42	141,661.42
Fines - Traffic Safety	24	97,475.15	97,475.15	72,120.60	97,475.15	97,475.15	11,027.62	-	61,092.98	86,328.65	61,092.98	147,421.63	147,421.63
Road, Street & Transit - Restricted		866,199.67	873,199.67	454,300.72	950,952.01	957,952.01	174,834.50	(84,752.34)	279,466.22	336,894.43	279,466.22	616,360.65	616,360.65
Total Road, Streets and Transit		866,199.67	873,199.67	454,300.72	950,952.01	957,952.01	174,834.50	(84,752.34)	279,466.22	336,894.43	279,466.22	616,360.65	616,360.65
Fire Assessment Spec. Rev	30	245,250.00	245,250.00	83,538.76	282,180.18	282,180.18	43,414.27	(36,930.18)	40,124.49	249,266.83	40,124.49	289,391.32	272,244.02
Landfill Access Fee - Debt Service	31	230,000.00	230,000.00	79,130.48	183,177.20	183,177.20	177,254.62	46,822.80	(98,124.14)	109,060.23	(98,124.14)	10,936.09	(10,755.33)
Developer Impact Fees	32	16,000.00	16,000.00	9,638.64	-	-	-	16,000.00	9,638.64	248,073.15	9,638.64	257,711.79	257,711.79
Special Revenue - Restricted		491,250.00	491,250.00	172,307.88	465,357.38	465,357.38	220,668.89	25,892.62	(48,361.01)	606,400.21	(48,361.01)	558,039.20	519,200.48
Total Special Revenue		491,250.00	491,250.00	172,307.88	465,357.38	465,357.38	220,668.89	25,892.62	(48,361.01)	606,400.21	(48,361.01)	558,039.20	519,200.48
Spec Grants Capital Outlay	60	1,521,864.52	1,521,864.52	(107,095.58)	1,571,864.52	1,571,864.52	413,823.65	(50,000.00)	(520,919.23)	225,751.37	(520,919.23)	(295,167.86)	(295,167.86)
Community Development Grants	65	17,700.00	17,700.00	7,553.05	12,250.00	12,250.00	3,491.11	5,450.00	4,061.94	319,398.56	4,061.94	323,460.50	387,060.59
SUMIT Operating Fund	67	-	-	-	-	-	73.92	-	(73.92)	-	(73.92)	(73.92)	26.08
Special Grants - Capital Projects		1,539,564.52	1,539,564.52	(99,542.53)	1,584,114.52	1,584,114.52	417,388.68	(44,550.00)	(516,931.21)	545,149.93	(516,931.21)	28,218.72	91,918.81
Special Grants - Operating & Capital Projects		1,539,564.52	1,539,564.52	(99,542.53)	1,584,114.52	1,584,114.52	417,388.68	(44,550.00)	(516,931.21)	545,149.93	(516,931.21)	28,218.72	91,918.81
Water Operating	70	1,928,806.02	1,928,806.02	598,138.11	1,928,806.02	1,927,306.02	480,313.77	1,500.00	117,824.34	-	117,824.34	117,824.34	829,159.37
Water Capital Projects	71	1,422,000.00	1,422,000.00	-	1,422,000.00	1,422,000.00	324,668.64	-	(324,668.64)	-	(324,668.64)	(324,668.64)	(324,668.58)
Water Debt Servicing	72	262,536.25	262,536.25	262,536.25	262,536.25	262,536.25	35,724.37	-	226,811.88	529,645.56	226,811.88	756,457.44	635,457.44
Water Reserves	74	(854,842.27)	(854,842.27)	257,380.49	-	-	-	(854,842.27)	257,380.49	5,587,286.97	257,380.49	5,844,667.46	7,077,460.44
Water Enterprise		2,758,500.00	2,758,500.00	1,118,054.85	3,613,342.27	3,611,842.27	840,706.78	(853,342.27)	277,348.07	6,116,932.53	277,348.07	6,394,280.60	8,217,408.67
Sewer Operating	80	1,691,755.66	1,691,755.66	320,457.59	1,691,755.66	1,693,255.66	327,046.31	(1,500.00)	(6,588.72)	-	(6,588.72)	(6,588.72)	571,992.00
Sewer Capital Outlay	81	261,500.00	261,500.00	-	261,500.00	261,500.00	2,024.16	-	(2,024.16)	-	(2,024.16)	(2,024.16)	(2,024.16)
Sewer Debt Servicing	82	283,036.22	283,036.22	283,036.22	283,036.22	283,036.22	4,212.51	-	278,823.71	101,822.38	278,823.71	380,646.09	316,439.91
Sewer Reserves	84	220,708.12	220,708.12	207,427.48	-	-	-	220,708.12	207,427.48	3,153,168.83	207,427.48	3,360,596.31	3,397,791.16
Sewer Enterprise Fund		2,457,000.00	2,457,000.00	810,921.29	2,236,291.88	2,237,791.88	333,282.98	219,208.12	477,638.31	3,254,991.21	477,638.31	3,732,629.52	4,284,198.91
Total Enterprise Funds		5,215,500.00	5,215,500.00	1,928,976.14	5,849,634.15	5,849,634.15	1,173,989.76	(634,134.15)	754,986.38	9,371,923.74	754,986.38	10,126,910.12	12,501,607.58
SUMIT Agency Trust - Cash	92	-	-	-	-	-	-	-	-	-	-	-	744,569.89
Agency Funds		-	-	-	-	-	-	-	-	-	-	-	744,569.89
Total Road, Streets and Transit		-	-	-	-	-	-	-	-	-	-	-	744,569.89
All Funds Combined		13,386,459.19	13,398,459.19	3,260,116.37	14,454,189.09	14,464,189.09	4,044,653.10	(1,065,729.90)	(784,536.73)	18,046,836.11	(784,536.73)	17,262,299.38	20,396,118.46

Approval: _____ John Mercier, Mayor



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

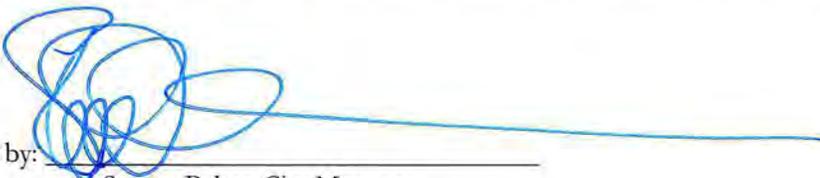
To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action: Adopt Ordinance No. 849 adding to Title II of the Yreka Municipal Code and establishing Section 2.24.065 relating to the approval of Plans and Designs.
Meeting date: December 1, 2016

Discussion: This Ordinance was introduced by the City Council at its meeting held November 17, 2016. State law provides public agencies with a design immunity defense for any public works projects designed and constructed by the public agency, provided that the design was approved in advance of the construction by the agency's legislative body or by an employee authorized by the legislative body to give such design approval. The purpose of the design immunity is to protect local governments by preventing a jury from second-guessing the legislative body's decision to adopt a design.

When projects are authorized to be advertised or bids are awarded by the City Council, language is typically included in the Council action to approve plans and specifications. There are situations where the City Council does not approve plans and specifications, such as small projects or change orders during construction. To better protect the City from potential design defect claims and preserve its design immunity protection afforded by State law, staff recommends that the City Council formally delegate to the Public Works Director, or his or her designee, the authority to approve plans and designs for all public works/improvement and subdivision improvement projects. The attached proposed Ordinance is based on suggested best practices by the California Joint Powers Insurance Authority (JPPIA) and have been reviewed by the City Attorney.

It is important to note that the proposed Ordinance does not in any way impact, affect or change the City Council's discretion and authority to approve projects and appropriate project funding pursuant to other applicable City policies and procedures. The Ordinance also does not circumvent other established project design review and approval processes (e.g. design review and approval for conformance with discretionary permit requirements, etc.). The Ordinance is narrowly limited to approval of project designs for the purpose of establishing and maintaining design immunity protection pursuant to State law.

Recommendation: That the City Council Adopt Ordinance No. 849 titled "An Ordinance of the City Council of the City of Yreka, California Adding To Title II of the City of Yreka, California, Municipal Code and Establishing Section 2.24.065 Relating to the Approval of Plans and Designs."

Approved by: 
Steven Baker, City Manager



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ORDINANCE NO. 849

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF YREKA, CALIFORNIA ADDING TO TITLE II
OF THE CITY OF YREKA, CALIFORNIA, MUNICIPAL CODE
AND ESTABLISHING SECTION 2.24.065
RELATING TO THE APPROVAL OF PLANS AND DESIGNS**

10 **WHEREAS**, California Government Code Section 830.6 provides
11 that neither a public entity nor a public employee is liable for an injury
12 caused by the plan or design of a construction of, or an improvement
13 to, public property under certain conditions; and

14 **WHEREAS**, such conditions are that such plan or design must be
15 approved in advance of the construction or improvement by the
16 legislative body of the public entity, or by some other body or
17 employee exercising discretionary authority to give such approval; and

18 **WHEREAS**, in order to preserve the City's design immunity
19 protection under Section 830.6, the City Council now desires to confer
20 upon and delegate the authority to approve plans and designs for all of
21 the City's public improvement projects and subdivision improvement
22 projects to the Public Works Director, or his or her designee, and
23 memorialize this fact by way of this Ordinance; and

24 **WHEREAS**, such delegation of design approval authority does
25 not change the City Council's discretion and authority to approve
26 projects and appropriate project funding pursuant to other applicable
27 City policies, procedures, and codes, or circumvent other established
28 project design review and approval processes (e.g. design review and
29 approval for conformance with discretionary permit requirements).

30 **NOW, THEREFORE**, the City Council of the City of Yreka does ordain
31 as follows:

32 **SECTION ONE – CLASSIFICATION.**

33 This ordinance is classified as a codified ordinance of a
34 permanent nature.

35 **SECTION TWO – ADDITION OF NEW SECTION.**

36 There is hereby added to the Title II of the Yreka Municipal Code
37 a new Section 2.24.065 as follows:

38 2.24.065 **APPROVAL OF PLANS AND DESIGNS**

39 The Public Works Director is delegated the authority to exercise
40 discretionary approval of plans, designs and any design amendments
41 or addenda for public improvement or subdivision improvement
42 projects. The Public Works Director or his/her designee shall sign the
43 plans and designs.

44 **SECTION THREE - INCONSISTENCIES REPEALED.**

45 Any provisions of the Yreka Municipal Code, or appendices
46 thereto, or any other ordinances of the City inconsistent herewith, to
47 the extent of such inconsistencies and no further, are hereby repealed.

48

49

50 **SECTION FOUR - PUBLICATION OF CODIFICATION.**

51 Section Two of this Ordinance is the sole portion of this
52 ordinance that requires publication in the codification of the Yreka
53 Municipal Code.

54 **SECTION FIVE - IMPLEMENTATION.**

55 The City Council hereby authorizes and directs the City Manager
56 to take any action and sign any documents necessary to implement
57 this Ordinance.

58 **SECTION SIX - EXECUTION.**

59 The Mayor and City Clerk are authorized to subscribe this
60 ordinance where indicated below to evidence its approval by the City
61 Council.

62 **SECTION SEVEN - SEVERABILITY.**

63 If any section, sentence, clause or phrase of this Chapter is for
64 any reason held to be invalid or unconstitutional by a decision of any
65 court of competent jurisdiction, such decision shall not affect the
66 validity of the remaining portions of this Chapter. The City Council
67 hereby declares that it would have passed this ordinance and adopted
68 this Chapter and each section, sentence, clause or phrase thereof,
69 irrespective of the fact that any one or more sections, subsections,
70 sentences, clauses or phrases were to be declared invalid or
71 unconstitutional.

72 **SECTION EIGHT - EFFECTIVE DATE; PUBLICATION.**

73 The City Clerk is directed to publish this ordinance in accordance
74 with law in a newspaper of general circulation printed and published in
75 the County of Siskiyou. This ordinance shall be effective thirty-one
76 (31) days from and after its adoption.

77

78 Passed duly and regularly passed and adopted by the City Council of the City
of Yreka this 1st day of December, 2016, after a first reading at a regular
meeting before the City Council

79 on the 17th day of November, 2016, on the following polled vote:

80 AYES:

81 NOES:

82 ABSTAIN:

83 ABSENT:

84

85

86

87

JOHN MERCIER, Mayor
City of Yreka, California

88 ATTEST:

APPROVED AS TO FORM:

88

89 Liz Casson, City Clerk
90 City of Yreka, California

DOHN R. HENION
City Attorney



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Jeannette Hook, Administrative Assistant *Baloon*
Agenda title: ADOPT A RESOLUTION AGREEING TO COLLABORATE WITH THE CITY OF WEED AND SISKIYOU COUNTY FOR A BROWNFIELDS ASSESSMENT COALITION GRANT.
Meeting date: December 1, 2016

Discussion:

In 2013, the City of Yreka, in cooperation with the Siskiyou Economic Development Council (SEDC), completed a successful Brownfields Assessment project with funding from the US Environmental Protection Agency. This grant provided an important economic development tool for the reuse of old industrial sites, and it resulted in the location of several new businesses in Yreka, including Tractor Supply on South Main Street, and Belcampo Meats and Fruit Growers mill on Phillippe Lane.

Staff believes that a new grant would be a valuable opportunity to support business development. Potential development sites located within Yreka may be limited and therefore the SEDC has recommended that the city participate in a regionally collaborative application to ensure funds are available should a specific opportunity present itself.

Due to the City's successful experience with the Brownfield's program, SEDC staff have requested that Yreka act as lead-agency for a project coalition comprised of the cities of Yreka, Weed and Siskiyou County. Should the grant be awarded, the City will act as fiscal sponsor for the project and administer an Advisory Committee comprised of representatives from each participating agency to oversee implementation of, and progress towards, the grant objectives.

Fiscal Impact:

Administering the \$400,000 Yreka Brownfield grant between 2009 and 2012 required approximately \$6,250 per year. The administration necessary to support this coalition application is likely to require a comparable level of effort, or slightly less, over the life of the project. The staff time necessary to administer the project would be borne by each participating agency in order to maximize the funds available for site assessments in support of regional economic development.

Recommendation and Requested Action:

That the Council: Adopt a Resolution agreeing to collaborate with the City of Weed and Siskiyou County for a Brownfields Assessment Coalition Grant.

Approved by: _____

Steven Baker
Steven Baker, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA AGREEING TO COLLABORATE WITH THE CITIES OF WEED AND SISKIYOU COUNTY FOR A BROWNFIELDS ASSESSMENT COALITION GRANT

WHEREAS, the United States Environmental Protection Agency has announced the availability of Assessment Grants to provide funding to inventory potential sites, prioritizing, conducting community involvement, site assessments, and preparing cleanup plans for identified brownfield sites; and

WHEREAS, under the provisions of said Assessment Grants, assessment proposals may be submitted by one "lead" eligible entity on behalf of a coalition of eligible entities to create a "pool" of grant funds; and

WHEREAS, a coalition is a group of three or more eligible entities that submits one Grant proposal under the name of one of the coalition participants who will be the grant recipient, if selected and said grant recipient must administer the Grant and be accountable to EPA for proper expenditure of the funds; and

WHEREAS, participating in said coalition is advantageous in that it allows for the consideration of brownfield sites on a larger geographic area to focus on potentially the most economic and environmental appropriate sites; and

WHEREAS, the City of Yreka desires to enter into such a coalition with the City of Weed, and County of Siskiyou and apply on behalf of the Coalition for Grant funding in the amount of \$600,000 from the Environmental Protection Agency (EPA).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yreka

(1) The City of Yreka agrees to be the lead agency with the City of Weed and Siskiyou County to submit the Grant on behalf of the Coalition and it will be the grant recipient responsible to administer the Grant, be accountable to EPA for proper expenditure of the funds, and will be the point of contact for the other coalition members.

(2) The City Manager is authorized to negotiate and execute a Memorandum of Agreement (MOA) with the Coalition members prior to the expenditure of any funds awarded. This MOA will document a mutually agreed upon site selection process, identify and describe the role of each coalition member, and establish the relationships necessary to achieve the project's goal.

(3) The City will also have the responsibility to review goals, determine priority sites and fund use priorities, oversee progress, and administer the grant with the Environmental Protection Agency.

(4) Authorizes the City Manager, the City Clerk and all other proper officers and officials of the City to execute agreements, other documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

(5) The grant recipient (City of Yreka) may procure a third-party contractor to conduct regular administration and management of the Grant.

(6) It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision

of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

(7) This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this ____ day of _____, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Mercier
Mayor

ATTEST: _____

Elizabeth Casson, City Clerk
City of Yreka



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
From: Matthew K. Bray, Director of Public Works
Prepared by: Jeannette Hook, Administrative Assistant
Agenda title: CONDUCT A PUBLIC HEARING TO ACCEPT PUBLIC INPUT AND CONSIDER ADOPTING A RESOLUTION APPROVING THE 2015 URBAN WATER MANAGEMENT PLAN
Meeting date: December 1, 2016

Discussion:

It is requested that the City Council conduct a public hearing as required by the California Water Code for the purpose of obtaining input regarding (1) a method, pursuant to California Water Code for determining the City's urban water use target in 2020, (2) its plan for achieving the water conservation provisions of its Draft Update, and (3) the economic impacts of its implementation plan for achieving the 2020 urban water use target.

Any city or county within which a water supplier delivers water is to be notified at least 60 days prior to the hearing to be conducted. On September 16, 2016, the Department of Public Works sent the required notifications to various departments of the County of Siskiyou. Copies of the Draft Plan have been made at City Hall available for public review and written comments are required to be submitted by 5 pm on December 1, 2016 so that the Council may consider them during the public hearing.

The Urban Water Management Plan (UWMP) serves as the basis for the City to effectively assess, plan, and manage its water resources to meet existing and future water needs of the community. This update addresses the changes required by the California Water Code. Specifically, the City is required to report on its demand management measures, its efforts to reduce demand, and the progress it has made towards meeting its water usage targets for 2020 (See Chapter 9). The City met its per capita interim target reduction for the 2015 report and is currently meeting target reductions for 2020 indicating that the methods of outreach have been successful. Much of this update focuses on ensuring that cities in California consider current circumstances and the best available data and planning tools available in order to address water needs throughout the state. New requirements also place more emphasis on recycling and reuse and more comprehensive drought planning, however Yreka does not currently have a recycling and reuse component to its water deliveries.

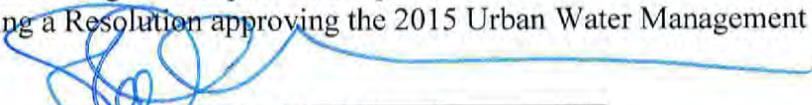
The City of Yreka is behind in updating the 2015 UWMP and submitting it to the Department of Water Resources. We received a letter from DWR in October, after initiating the public review period, indicating our eligibility for grant funds was jeopardized by not having a current UWMP.

Fiscal Impact:

Adopting the 2015 Urban Water Management Plan preserves the City's eligibility for State grant funds.

Recommendation and Requested Action:

Conduct a Public Hearing to Accept Public Input and
Consider Adopting a Resolution approving the 2015 Urban Water Management Plan

Approved By: 
Steven W. Baker, City Manager

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA ADOPTING
THE CITY OF YREKA 2015 URBAN WATER MANAGEMENT PLAN UPDATE

WHEREAS, the City, a municipal corporation, is the owner of a water system operated by the City of Yreka within its limits; and

WHEREAS, pursuant to the Urban Water Management Planning Act (hereafter "UWMPA", California Water Code sections 10610 et seq.) each urban water supplier is encouraged to conduct long-term water resource planning and to ensure that it has adequate water supplies to meet existing and future water demands. The UWMPA applies to urban water suppliers with 3,000 or more customers or that supplies 3,000 acre-feet or more of water annually. A qualifying purveyor must prepare an Urban Water Management Plan (UWMP) to assess the reliability of its water supplies over a 20-year planning horizon. The California Water Code (CWC) not only mandates preparation of an UWMP, but also generally requires that an urban water supplier prepare an UWMP to obtain grants and other financial assistance from the State of California related to local water projects. Current requirements are that urban water suppliers prepare water conservation plans that will produce a 10% per capita water savings by 2015 and a 20% per capita water savings by 2020 compared to a historic baseline. This requirement is commonly referred to as "20% by 2020"; and

WHEREAS, the City of Yreka crossed the 3,000-customer threshold in 2009. As of 2015, the City was serving water to 3,016 customers. As such, the City is a qualifying purveyor. As long as the City has at least 3,000 customers or serves more than 3,000 acre-feet of water in a year, it is required to produce updates to this UWMP every 5 years into the future as well as meet the "20% by 2020" conservation requirements; and

WHEREAS, the City of Yreka held a public hearing on Thursday, December 1, 2016, regarding the City of Yreka's 2015 Urban Water Management Plan Update (Draft Plan) to receive comments on the Draft Update and to: (1) adopt a method, pursuant to California Water Code (CWC) § 10608.20, for determining the City's urban water use target in 2020, (2) allow community input regarding its plan for achieving the water conservation provisions of its Draft Update, and (3) consider the economic impacts of its implementation plan for achieving its 2020 urban water use target; and

WHEREAS, the City Council has received and reviewed, with the assistance of staff, The City of Yreka 2015 Urban Water Management Plan Update; and,

WHEREAS, pursuant to California Water Code Section 10652, this action is statutorily exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is related to the preparation and adoption of plans pursuant to the California Water Code. The Council further finds that this action would not significantly affect water supplies for fish and wildlife, nor affect any project for implementation of the plan, other than projects implementing Section 10632, or any project for expanded or additional water supplies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY

RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The City Council of the City of Yreka does hereby find that adoption of the City of Yreka 2015 Urban Water Management Plan Update, described herein, is in the best interests of the City of Yreka, and finds that said plan establishes the method, pursuant to California Water Code (CWC) § 10608.20, for determining the City's urban water use target in 2020.

Section 3. The City Council does hereby authorize filing of said plan with the State of California by the City Manager on behalf of the City of Yreka. The City Manager or designee is hereby further authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized, and the City Clerk or such Clerk's designee is hereby authorized and directed to affix the City's seal to said documents and to attest thereto.

Section 4. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 5. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be affected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 6. This resolution shall take effect immediately upon its passage.

Passed and adopted on December 1, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

John Mercier,
Mayor of the City of Yreka

Attest: _____
Elizabeth E. Casson, City Clerk



CITY COUNCIL AGENDA MEMORANDUM

TO: Yreka City Council

PREPARED BY: Rhetta Hogan, Finance Director, City of Yreka; Ryan Maki, Commander, Siskiyou Unified Major Investigations Team (SUMIT)

AGENDA TITLE: Approve a Budget Revision for 2016-17 for the Siskiyou Unified Major Investigations Team (SUMIT).

MEETING DATE: December 1, 2016

Discussion:

This revision reflects the transfer funds and budget from the County of Siskiyou to the City of Yreka for SUMIT Fiscal and Custodial Administrative Services

On June 2, 2016, the City of Yreka adopted a resolution to accept the transfer of accounts and fiduciary assets for the Siskiyou Unified Major Investigations Team from the County of Siskiyou to the City of Yreka for Fiscal and Custodial Administrative Services. The transfer of funds was delayed by the County until certain internal procedural and operating issues could be resolved.

On October 21, 2016, the City received the non-adjudicated fiduciary accounts totaling \$695,766.61 (City's Fund 92) and has directly received new case deposits for \$48,803.28, for a cash balance of \$744,569.89. And on November 21, 2016, the City received transfer funds of \$407,538.41 (City's Fund 67) from the County for the SUMIT operating fund accounts. Both the fiduciary and operating accounts have unique accounting funds, but also unique trust deposit and demand deposit bank accounts with Scott Valley Bank.

The City is in the process of coordinating various payments-for-services with the County, and may need to execute related MOU agreements with the County as SUMIT is closely intertwined in support services from the Siskiyou County Sheriff and District Attorney's offices.

The proposed budget documents for fiscal year 2016-17 reflect the remaining budget transferred from the County and associated fund balances. The program receives funding from adjudicated seizures that are dedicated (and restricted) to support SUMIT. Both Federal and State adjudicated funds must be tracked separately for both revenues and expenditures. Federal funds are further segregated by agency, e.g. Department of Justice (DOJ) and Federal Bureau of Investigations (FBI). The City uses resources in its accounts code structure to delineate expenditures by these funding sources and uses.

Fiscal Impact:

The City's fiscal impact will continue to be administrative staff time for ongoing support and the current the one time efforts associated with initial startup. YPD may also be asked to provide some administrative staff time and resources. Direct costs incurred by the City may be reimbursed by SUMIT.

Recommendation and Requested Action:

Approve a Budget Revision for 2016-17 for the Siskiyou Unified Major Investigations Team (SUMIT).

Approved by: _____
Steven Baker, City Manager

Approved by: _____
John Mercier, Mayor

City of Yreka
SUMMIT Operating Budget 2016-17
Adoption December 1, 2016

STATE - ADJUDICATED						
Reference	GL Purpose	GL Account	SC ORG BUDGET	SC EXPENDED	SC REMAIN BUDGET	CITY TO ADOPT
REVENUE	Siskiyou County	County FB Transfer to City	N/A	N/A	N/A	322,850.00
	subtotal revenues	Adjudicated State Funds to SUMIT	-	-	-	322,850.00
EXPENSES	Siskiyou County	Contract Services/ Insurance	167.00	69.60	97.40	98.00
	Siskiyou County	Contract Services / Data Processing	12,556.00	5,242.74	7,313.26	7,313.00
	Direct Charges	Special Dept Supplies	35,000.00		35,000.00	35,000.00
	Participating Agencies	Reimb Mutual Aid/Support	41,000.00		41,000.00	41,000.00
	Siskiyou County - Walters	DA Evidence Services	39,438.00	11,594.49	27,843.51	27,844.00
	Siskiyou County - Bigler	SUMIT Admin Services	56,163.00	56,163.00	-	-
	subtotal expenses		184,324.00	73,069.83	111,254.17	111,255.00
ENDING Fund Balance STATE Restricted (not budgeted)						211,595.00

FEDERAL - DEPARTMENT OF JUSTICE ADJUDICATED						
Reference	GL Purpose	GL Account	SC ORG BUDGET	SC EXPENDED	SC REMAIN BUDGET	CITY TO ADOPT
REVENUE	Siskiyou County	County FB Transfer to City	N/A	N/A	N/A	84,690.00
	subtotal revenues	Adjudicated Federal Funds to SUMIT	-	-	-	84,690.00
EXPENSES	Direct Charges	Membership, Dues, Publications	1,100.00	-	1,100.00	1,100.00
	Direct Charges	Travel, Conferences, Per Diem, Lodging	11,000.00	6,899.45	4,100.55	4,100.00
	Direct Charges	Training - Non Travel	10,000.00	5,582.00	4,418.00	4,418.00
	Direct Charges	Departmental Supplies	10,000.00	2,206.56	7,793.44	7,794.00
	Direct Charges	Special Departmental Supplies	5,000.00	4,139.85	860.15	861.00
	Direct Charges	Custodial Supplies	500.00	-	500.00	500.00
	Direct Charges	Communication - Telcom/Data Lines	10,000.00	1,272.11	8,727.89	8,728.00
	Direct Charges	Alarm Services/Maintenance	2,200.00	-	2,200.00	2,200.00
	Direct Charges	Maintenance and Operations	2,000.00	734.18	1,265.82	1,266.00
	Direct Charges	Contract Services	5,600.00	1,551.92	4,048.08	4,048.00
	Direct Charges	Non Capitalized Equipment	3,827.00	-	3,827.00	3,827.00
	Participating Agencies	Reimb Mutual Aid/Support	19,000.00	9,654.50	9,345.50	9,346.00
	Siskiyou County	SUMIT Probation Services	8,571.00	311.51	8,259.49	8,260.00
	subtotal expenses		88,798.00	32,352.08	56,445.92	56,448.00
ENDING Fund Balance FEDERAL-DOJ Restricted (not budgeted)						28,242.00

NO. 10459821

INVOICE #	INVOICE DATE	GROSS	DISCOUNT	TAX	ADDITIONAL	NET
TSKFORCE.STATE	11/21/16	322,849.36	0.00	0.00	0.00	322,849.36
TSKFORCE.FED	11/21/16	84,689.05	0.00	0.00	0.00	84,689.05

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND BROWN ARE PRESENT.

MUFG Union Bank
400 California Street
San Francisco, California

COUNTY OF SISKIYOU
YREKA, CALIFORNIA



WARRANT NO.
10459821

16-49-6 878
1220

CHECK DATE
11/21/16

WARRANT AMOUNT
***407,538.41

Four Hundred Seven Thousand Five Hundred Thirty-Eight & 41/100*****

PAY TO THE ORDER OF
CITY OF YREKA
PO BOX 1005
YREKA CA 96097-3380

Jennie Ebejer
JENNIE EBEJER, AUDITOR/CONTROLLER

⑆ 10459821⑆ ⑆ 22000496⑆ 7020015327⑆

REMOVE DOCUMENT ALONG THIS PERFORATION

RESOLUTION NO. 2016- 33

**ADOPT A RESOLUTION AUTHORIZING THE TRANSFER OF ACCOUNTS
AND FIDUCIARY ASSETS FOR THE SISKIYOU UNIFIED MAJOR
INVESTIGATIONS TEAM (SUMIT) FROM THE COUNTY OF SISKIYOU TO
THE CITY OF YREKA FOR FISCAL, CUSTODIAL AND LIMITED
ADMINISTRATIVE SERVICES**

WHEREAS, Siskiyou Unified Major Investigations Team (SUMIT) is desirous of changing fiduciary agents from Siskiyou County and has requested that the City of Yreka provide fiscal, custodial and limited amount of administrative services

WHEREAS, on May 18, 2016 the Siskiyou Unified Major Investigations Team (SUMIT) Amended Board Meeting Minutes approved a change in fiduciary agents naming the City as agent to oversee fiduciary accounts for SUMIT.

WHEREAS, the SUMIT Task Force is a multi-agency, multi-jurisdictional specialized enforcement team that endeavors to effectively enforce major crimes and the controlled substance laws of the State of California.

WHEREAS, the SUMIT Task Force is intended to ensure well-coordinated narcotic and major crime enforcement regionally and to increase the flow of criminal intelligence information between law enforcement agencies.

WHEREAS, the City of Yreka is supportive of the efforts of SUMIT and has a history has provided direct and support services to the organization

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Yreka as follows:

1. The City of Yreka, effective on July 1, 2016, will receive from the County of Siskiyou all asset forfeiture funds and associated fiduciary duties from all accounts held or managed by the County of Siskiyou on behalf of the Siskiyou Unified major Investigation Team (SUMIT), including the following accounts: DA (not Adjudicated) Seized 772028-216126, 772029-212227, State Fund Balance (Restricted) 1004-461013, Federal-Justice 772036-212213, Justice Federal Treasury 772038-212138 and Federal Fund Balance (Restricted) 1004-461027.
2. The City of Yreka Police Department will provide administrative assistance relating to travel arrangements, ordering, and purchase order and invoice preparation.
3. The City of Yreka, Finance Department will provide and be responsible for fiscal administration, audit support, that includes maintaining cash accounts, monthly reporting, budgeting and accounting services.

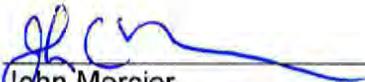
4. The City of Yreka, Finance Department will administer departmental fiscal resources within the framework of existing procedures for cash receipts, accounts payable (that may include credit card procurement) and bank reconciliation.
5. City of Yreka understands and accepts there is audit and compliance risk in performing fiscal services for SUMIT, should there be any substantive findings.

Passed and adopted this 2nd day of June, 2016 by the following vote:

AYES: Baird, Foster, Freeman, Mercier & Simmen

NAYS: None

ABSENT: None



John Mercier
Mayor

Attest: 

Liz Casson
City Clerk



CITY COUNCIL AGENDA MEMORANDUM

TO: Yreka City Council

PREPARED BY: Brian Bowles, Chief of Police and Rhett Hogan, Finance Director

AGENDA TITLE: Adopt a Resolution Authorizing the Transfer of Accounts and Fiduciary Assets for the Siskiyou Unified Major Investigations Team (SUMIT) from the County of Siskiyou to the City of Yreka for Fiscal and Custodial Administrative Services

MEETING DATE: June 2, 2016

Discussion:

Siskiyou Unified Major Investigations Team (SUMIT) is desirous of changing fiduciary agents from Siskiyou County and has requested that the City of Yreka provide fiscal, custodial and limited amount of administrative services. The City of Yreka is SUMIT's first choice as its fiduciary agent in the county.

On May 18, 2016 the Siskiyou Unified Major Investigations Team (SUMIT) executive board met and voted for change in fiduciary agents naming the City as agent to oversee fiduciary accounts for SUMIT. Task forces across the state are now finding it to be best practice of using cities instead of counties as fiduciary for Department of Justice lead task forces and investigation teams. One of the reasons being cities are less structured in the administrative process, enabling the teams to respond quickly and operate more efficiently. By instituting this change in fiduciary agents, SUMIT believes it will be able to operate at the financial level better (faster, and more efficient) allowing the team to function better as a whole unit.

Fiscal Impact:

Finance staff time and resources - unknown effort level, initial startup and ongoing. YPD administrative staff time and resources - unknown effort level, initial startup and ongoing. Some direct costs may be reimbursed by SUMIT.

Recommendation and Requested Action:

Adopt a Resolution Authorizing the Transfer of Accounts and Fiduciary Assets for the Siskiyou Unified Major Investigations Team (SUMIT) from the County of Siskiyou to the City of Yreka for Fiscal and Custodial Administrative Services.

Approved by

A handwritten signature in black ink, appearing to read "Steven Baker".

Steven Baker, City Manager