

YREKA CITY COUNCIL

AGENDA

November 7, 2013 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held October 17, 2013.
 - b. Approval/ratification of payments issued from October 18, 2013 through November 7, 2013.
 - c. Approve proposal to change contract providers and authorize the City Manager to execute the necessary agreements for IRS Section 125 Cafeteria Plan with TASC FlexSystem.
 - d. Adopt Resolution No. 3036 recognizing the City's Contribution to Employees Healthcare costs through IRS Section 125 Cafeteria Plan.
2. Discussion/Possible Action – Adopt Resolution No. 3035 approving requests associated with Yreka Chamber of Commerce Special Events to be held on November 30, and December 6, 2013.
3. Discussion/Possible Action – Annual Development Impact Fee Report:
 - a. Public Hearing – to solicit public comments regarding the City's intention to adopt a Resolution approving updates to the City's Capital Improvement Plan and Development Impact Fee Program.
 - b. Discussion/Possible Action – Adopt Resolution No. 3037 approving updates to the City's Capital Improvement Plan and Development Impact Fee Program.
4. Discussion/Possible Action – Introduce Ordinance No. 836 An Ordinance of the City Council of the City of Yreka, amending and or repealing certain sections of the Yreka Municipal Code in Chapters: 2.04 Council vacancies, 2.18 City Accounting Officer, 2.24 Public Works Department, 2.44 Mandatory Retirement of City Officers and Employees and 2.56 General Municipal Elections.

5. Discussion/Possible Action - Approval of all checks payable to Siskiyou County Economic Development Council from October 18, 2013 through November 7, 2013.
6. City Treasurer's Report: Discussion/Possible Action – Approval of:
 - a) Treasurer's Report to Council and Budget of Revenue and Expenditures with Actuals for the month of September 2013.
 - b) Treasurer's Quarterly Report – 3rd Quarter 2013.

City Manager Report

7. Discussion/Direction to Staff – Miner Street Grant Wayfaring Sign Project, and Visitor Information/Downtown Entrance Improvements.

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Labor Negotiator Government Code Section 54957.6 (a)
Agency negotiator: Steven Baker
Employee Organizations: Yreka Management Team Association, Confidential Unit, Yreka City Employees Association, and the Yreka Police Administration Unit.
2. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).
3. Pending Litigation: Conference with Legal Counsel pursuant to Government Code § 54959.9 - On the Matter of City of Yreka v. Kimberlee Abbott, et al. - Siskiyou County Superior Court Case No.11-1001.

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting. All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON OCTOBER 17, 2013

On the 17th day of October 2013, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, and David Simmen. Absent – John Mercier.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held October 3, 2013.
- b. Approval/ratification of payments issued from October 4, 2013 through October 17, 2013.
- c. Approval of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of August 2013.

Councilmember Bicego requested item 1c be pulled for discussion.

Following Council discussion, Councilmember Foster moved to approve items a & b on the consent calendar as submitted.

Councilmember McNeil seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of Treasurer's Report and Operating Budget of Revenue and Expenditures with Actual for the Month of August 2013.

Councilmember Bicego asked City Treasurer Rhetta Hogan to give a status report on the City's expenditures and revenues.

Following the report from Treasurer Hogan, Councilmember Bicego moved to approve the Treasurer's Report and Operating Budget as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No 3033 approving requests associated with the Special Event known as the Chris Lopez Classic to be held at Upper & Lower Greenhorn Park on June 14, 2014.

Following Council discussion, Councilmember McNeil moved to adopt Resolution No. 3033 as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of appointment of Dave LaMarr to the Yreka Volunteer Fire Department.

Yreka Volunteer Fire Department Captain Jason Suter introduced Dave LaMarr to the Council stating that the Fire Department has approved Dave's application for membership and is recommending that the City Council approve his appointment to the Fire Department.

Following Council discussion, Councilmember McNeil moved to approve the appointment of Dave LaMarr to the Yreka Volunteer Fire Department.

Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3032 authorizing the City to accept Federal-Aid Funds, authorize funding agreements, and designating representatives to sign related documents.

Steve Neill, Director of Public Works, reported the Department of Public Works submitted funding requests to Caltrans last year for two eligible federal-aid projects known as the Fairlane Road Deck Rehabilitation and the Bridge Preventative Maintenance Plan. The City has now received authorization to proceed with the design phase for both these projects, however, in order to access funds, the City needs to execute the Program Supplement Agreement and provide a Resolution to designate appropriate officials with signature authority for these projects. This Resolution also grants the City Manager authority to execute potential future funding agreements up to \$50,000 with specific Council approval.

Following Council discussion, Councilmember McNeil moved to adopt Resolution No. 3032 as submitted.

Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3034 approving the execution of the Memoranda of Understanding signed by the Yreka Police Officer's Association and the Yreka Police Sergeant's Association.

Following Council discussion, Councilmember McNeil moved to adopt Resolution No. 3034 as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of Appointments to the Yreka Planning Commission – Mayor Simmen.

Following Council discussion, Mayor Simmen moved to approve the appointment of Steve Leal and Barry Ohlund to the Planning Commission.

Councilmember McNeil seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

City Manager Report: Accomplishment Report from Brownfields Grant.

City Manager Baker reported that in 2009, the City received a \$400,000 grant from the Environmental Protection Agency (EPA) to complete Environmental Assessments to facilitate the reuse and redevelopment of properties that may have been contaminated due to former use. The City partnered with Siskiyou County Economic Development Council (SCEDC) to manage and implement this project. SCEDC subcontracted with a geotechnical firm to conduct the specific environmental assessments.

Tonya Dowse, Executive Director of SCEDC addressed the Council giving a brief overview of the accomplishments of the grant program. Ms. Dowse stated that a final closeout hearing detailing the accomplishments of the grant will be scheduled in November and the Council and public will be invited to attend.

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3. Pending Litigation: Conference with Legal Counsel pursuant to Government Code § 54959.9 - On the Matter of City of Yreka v. Kimberlee Abbott, et al. - Siskiyou County Superior Court Case No.11-1001.

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported out the following: On items 1,2 & 3, Council gave direction to staff.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

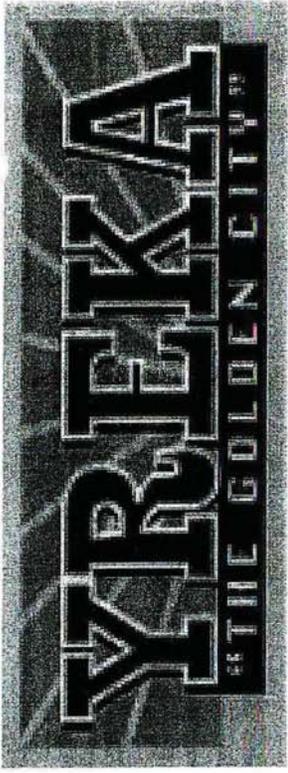
David Simmen, Mayor
Minutes approved by Council
Motion November 7, 2013

Elizabeth E. Casson, City Clerk

Accounts Payable

Manual Check Proof List

User: lysandra
Printed: 10/24/2013 - 12:56PM



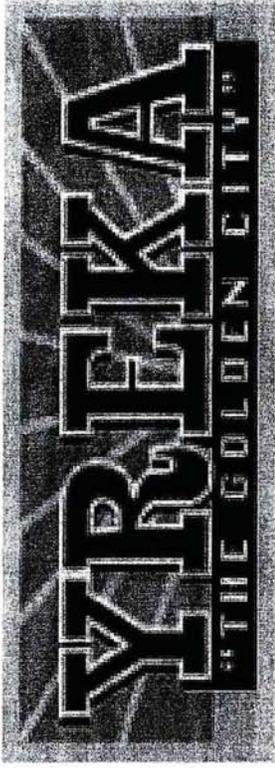
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Accounts Payable

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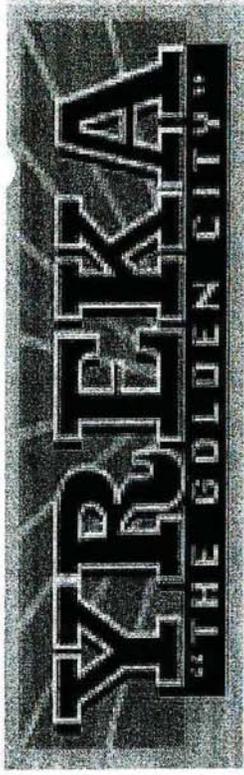
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Report Total:	51.00									

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Accounts Payable

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 Batch: 00007.10.2013



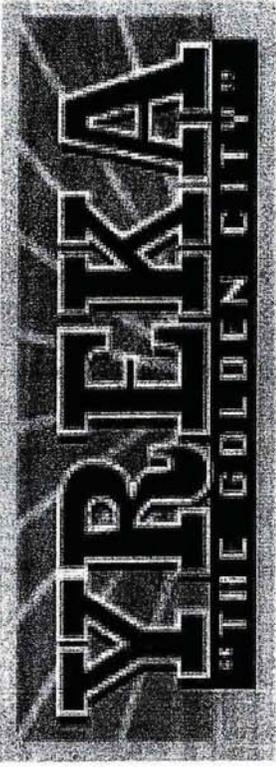
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Accounts Payable

Void Check Proof List

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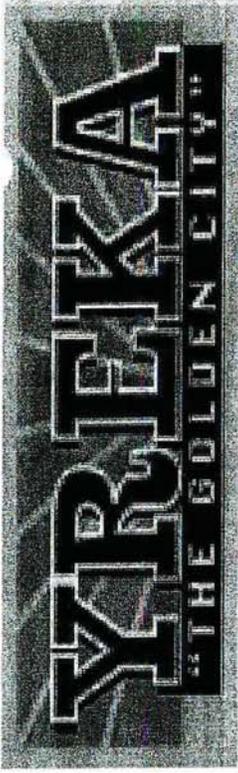
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01-210-0000-560-001										
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Vendor: 1535		JASON SUTER								
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Accounts Payable

Computer Check Proof List by Vendor

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 Batch: 00009.10.2013



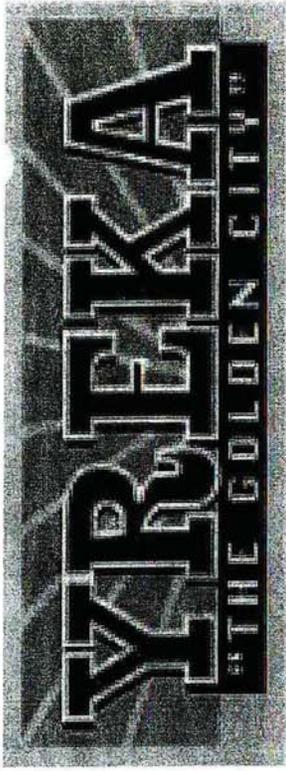
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10/30/13	REIMBURSE PETTY CASH	23.00	10/30/2013	70-510-0000-416-000	
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Vendor: 2099	WILLIAM GIRDNER			Check Sequence: 2	ACH Enabled: False
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Vendor: 2004	NOLAN HENRY			Check Sequence: 3	ACH Enabled: False
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Vendor: 2140	BRIAN JONES			Check Sequence: 4	ACH Enabled: False
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Vendor: 1301	SHASTA CASCADE ICC			Check Sequence: 7	ACH Enabled: False
TRNG 11/15	TRNG 11/15 SCHMIIT	100.00	10/30/2013	01-220-0000-512-000	

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Vendor: 1337	JOE SUTER				ACH Enabled: False
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Accounts Payable Manual Check Proof List

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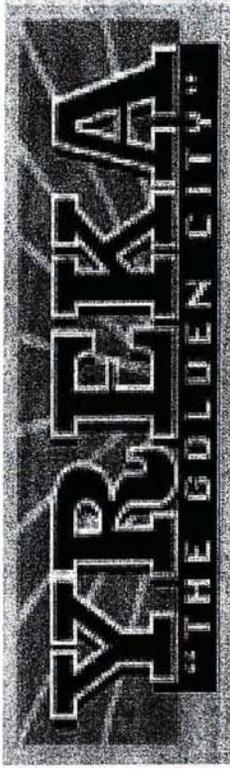
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93205946 9/13	-5.00	10/30/2013	ACCT 932-0594-6 9/13			01-090-0000-350-000	
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Accounts Payable

Computer Check Proof List by Vendor

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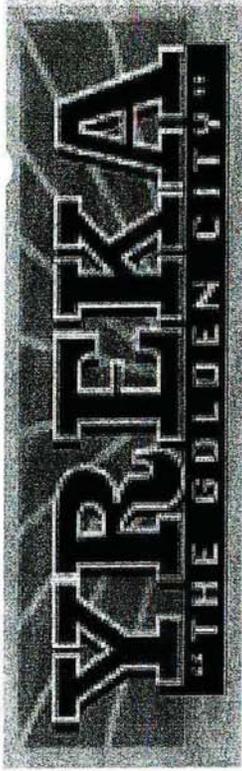
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Accounts Payable

Computer Check Proof List by Vendor

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 Batch: 00012.10.2013



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Vendor: 4301	AT&T CALNET 2				
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4763394	INV 4763394	16.19	11/08/2013	01-350-0000-517-000	
4765889	INV 4765889	23.27	11/08/2013	01-200-0000-517-000	
4793338	INV 4793338	16.79	11/08/2013	01-300-0000-517-000	
4793339	INV 4793339	16.15	11/08/2013	80-560-0000-517-000	
4793343	INV 4793343	32.02	11/08/2013	01-020-0000-517-000	

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
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4802235	INV 4802235	66.66	11/08/2013	01-210-0000-517-000	
4806501	INV 4806501	14.97	11/08/2013	70-510-0000-517-000	
4806502	INV 4806502	47.01	11/08/2013	70-510-0000-517-000	
4806505	INV 4806505	16.58	11/08/2013	70-510-0000-517-000	
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1309813	INV 1309813	84.00	11/08/2013	70-500-0000-420-006	
1309939	INV 1309939	101.00	11/08/2013	80-560-0000-416-001	
1309940	INV 1309940	233.00	11/08/2013	80-560-0000-416-001	
1309942	INV 1309942	932.00	11/08/2013	80-560-0000-416-001	
1310067	INV 1310067	84.00	11/08/2013	70-500-0000-420-006	
1310157	INV 1310157	121.00	11/08/2013	80-560-0000-416-001	
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324001630 11/13	ACCT 324001630 11/13	99.95	11/08/2013	01-210-0000-517-005	
324001631 11/13	ACCT 324001631 11/13	149.95	11/08/2013	01-200-0000-517-005	
324004371 11/13	ACCT 324004371 11/13	400.00	11/08/2013	01-370-0000-517-005	
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Invoice No

Description

Amount

Payment Date

Acct Number

Reference

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
16150 10/13	016150-000 10/13	192.14	11/08/2013	01-400-0000-518-003	
16165 10/13	016165-000 10/13	381.95	11/08/2013	01-400-0000-518-003	
17683 10/13	017683-000 10/13	114.28	11/08/2013	01-400-0000-518-003	
17825 10/13	017825-000 10/13	47.40	11/08/2013	01-400-0000-518-003	
17826 10/13	017826-000 10/13	1,037.45	11/08/2013	01-400-0000-518-003	
17827 10/13	017827-000 10/13	892.15	11/08/2013	01-400-0000-518-003	
17890 10/13	017890-000 10/13	83.51	11/08/2013	01-400-0000-518-003	
17947 10/13	017947-000 10/13	214.27	11/08/2013	01-400-0000-518-003	
17948 10/13	017948-000 10/13	10.42	11/08/2013	01-400-0000-518-003	
17949 10/13	017949-000 10/13	1,550.74	11/08/2013	01-400-0000-518-003	
17950 10/13	017950-000 10/13	630.27	11/08/2013	01-400-0000-518-003	
17951 10/13	017951-000 10/13	87.29	11/08/2013	01-400-0000-518-003	
17952 10/13	017952-000 10/13	88.48	11/08/2013	01-400-0000-518-003	
17963 10/13	017963-000 10/13	34.26	11/08/2013	01-400-0000-518-003	
18636 10/13	018636-000 10/13	1,291.58	11/08/2013	01-400-0000-518-003	
19066 10/13	019066-000 10/13	1,437.80	11/08/2013	01-400-0000-518-003	
5406 10/13	005406-000 10/13	31.60	11/08/2013	01-400-0000-518-003	
5407 10/13	005407-000 10/13	130.05	11/08/2013	01-400-0000-518-003	
6136 10/13	006136-000 10/13	80.15	11/08/2013	01-400-0000-518-003	
6327 10/13	006327-000 10/13	109.38	11/08/2013	01-400-0000-518-003	
6404 10/13	006404-000 10/13	774.50	11/08/2013	01-200-0000-518-003	
6420 10/13	006420-000 10/13	135.82	11/08/2013	01-210-0000-518-003	
6427 10/13	006427-000 10/13	185.35	11/08/2013	01-400-0000-518-003	
6529 10/13	006529-000 10/13	41.08	11/08/2013	01-400-0000-518-003	
6531 10/13	006531-000 10/13	31.60	11/08/2013	01-400-0000-518-003	
7488 10/13	007488-000 10/13	110.20	11/08/2013	01-020-0000-518-003	
7599 10/13	007599-000 10/13	12.39	11/08/2013	01-400-0000-518-003	
7603 10/13	007603-000 10/13	220.35	11/08/2013	01-400-0000-518-003	
9919 10/13	009919-000 10/13	719.00	11/08/2013	01-400-0000-518-003	
9919-001 10/13	009919-001 10/13	78.09	11/08/2013	01-400-0000-518-003	
Check Total:		16,905.45			
Vendor: 1068	CL POPE CO				ACH Enabled: False
22121	INV 22121	31.98	11/08/2013	70-510-0000-420-000	Check Sequence: 9
22122	INV 22122	28.45	11/08/2013	20-310-0000-510-000	70-510-0000-420-000
22122	INV 22122	28.45	11/08/2013	01-400-0000-510-000	20-310-0000-510-000
22122	INV 22122	56.90	11/08/2013	70-500-0000-510-000	01-400-0000-510-000
22122	INV 22122	56.91	11/08/2013	80-550-0000-510-000	70-500-0000-510-000
Check Total:		202.69			80-550-0000-510-000
Vendor: 1073	COASTWIDE LABORATORIES INC				ACH Enabled: False
Check Total:					Check Sequence: 10

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2599267	INV 2599267	126.42	11/08/2013	01-080-0000-516-001	
	Check Total:	126.42			
Vendor: 1077	COMPUTER LOGISTICS CORPORATION			Check Sequence: 11	ACH Enabled: False
61214	INV 61214	376.24	11/08/2013	01-200-0000-517-000	
	Check Total:	376.24			
Vendor: 1083	CPCA - CA POLICE CHIEFS ASSN			Check Sequence: 12	ACH Enabled: False
11/08/13	ASSC MEMBERSHIP - GAMACHE	125.00	11/08/2013	01-200-6506-513-004	
	Check Total:	125.00			
Vendor: 1094	CPOA			Check Sequence: 13	ACH Enabled: False
2678606	INV 2678606	40.00	11/08/2013	01-200-0000-511-000	
	Check Total:	40.00			
Vendor: 3118	CROSS PETROLEUM			Check Sequence: 14	ACH Enabled: False
185746-IN	INV 185746-IN	3,669.95	11/08/2013	01-350-0000-520-100	
185749-IN	INV 185749-IN	7,280.23	11/08/2013	01-350-0000-520-100	
47430-IN	INV 47430-IN	989.49	11/08/2013	01-350-0000-520-150	
CL21061	INV CL21061	33.46	11/08/2013	01-200-0000-520-310	
CL21361	INV CL21361	62.90	11/08/2013	01-200-0000-520-310	
	Check Total:	12,036.03			
Vendor: 1047	DEPT OF FISH & WILDLIFE			Check Sequence: 15	ACH Enabled: False
11/08/13	PERMIT EXTENSION	224.00	11/08/2013	20-390-0000-516-000	
	Check Total:	224.00			
Vendor: 10101	DEPT OF JUSTICE			Check Sequence: 16	ACH Enabled: False
996095	INV 996095	32.00	11/08/2013	70-510-0000-416-000	
	Check Total:	32.00			
Vendor: 20056	DEPT OF TRANSPORTATION			Check Sequence: 17	ACH Enabled: False
SL140012	INV SL140012 7-9/13	2,510.96	11/08/2013	24-320-0000-518-001	
	Check Total:	2,510.96			
Vendor: 1109	DOBBY'S LOCK & KEY SHOP			Check Sequence: 18	ACH Enabled: False
7612	INV 7612	9.68	11/08/2013	01-350-0000-520-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7614	INV 7614	12.90	11/08/2013	01-350-0000-520-000	
	Check Total:	22.58			
Vendor: 1698	WARREN DRESSLER			Check Sequence: 19	ACH Enabled: False
531	INV 531	388.70	11/08/2013	01-200-0000-521-000	
	Check Total:	388.70			
Vendor: 1116	DRY CREEK LANDFILL INC			Check Sequence: 20	ACH Enabled: False
1932632	INV 1932632	1,790.28	11/08/2013	80-560-0000-420-006	
	Check Total:	1,790.28			
Vendor: 1122	FAIRCHILD MEDICAL CLINICS			Check Sequence: 21	ACH Enabled: False
215792	YFD EXAM - 10/01/13	108.00	11/08/2013	01-210-0000-525-000	
	Check Total:	108.00			
Vendor: 1111	JAMES FITZGERALD			Check Sequence: 22	ACH Enabled: False
2013-161	INV 2013-161	11,996.00	11/08/2013	10-210-0000-620-000	
	Check Total:	11,996.00			
Vendor: 1128	FLOYD A BOYD CO			Check Sequence: 23	ACH Enabled: False
0250987	INV 0250987	469.37	11/08/2013	80-560-0000-421-004	
	Check Total:	469.37			
Vendor: 2059	FRC SYSTEMS INTERNATIONAL LLC			Check Sequence: 24	ACH Enabled: False
11843	INV 11843	130.89	11/08/2013	80-560-0000-420-003	
	Check Total:	130.89			
Vendor: 1912	G & G HARDWARE (FALL CREEK)			Check Sequence: 25	ACH Enabled: False
160079	INV 160079	186.66	11/08/2013	70-510-0000-420-000	
160097	INV 160097	13.73	11/08/2013	70-510-0000-521-000	
160219	INV 160219	214.99	11/08/2013	70-510-0000-422-000	
160245	INV 160245	17.19	11/08/2013	70-510-0000-422-000	
160246	INV 160246	108.94	11/08/2013	70-510-0000-420-003	
160310	INV 160310	39.18	11/08/2013	70-510-0000-420-000	
160443	INV 160443	12.89	11/08/2013	70-510-0000-420-000	
160539	INV 160539	33.73	11/08/2013	70-510-0000-420-000	
160829	INV 160829	14.49	11/08/2013	70-510-0000-420-000	
160871	INV 160871	15.04	11/08/2013	70-510-0000-420-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
160889	INV 160889	27.87	11/08/2013	70-510-0000-420-000	
160929	INV 160929	8.05	11/08/2013	70-510-0000-422-000	
	Check Total:	692.76			
Vendor: 1910	G & G HARDWARE (PARKS)				ACH Enabled: False
158161	INV 158161	11.15	11/08/2013	01-400-0000-416-000	Check Sequence: 26
158675	INV 158675	8.59	11/08/2013	01-400-0000-416-000	
158875	INV 158875	1.60	11/08/2013	01-400-0000-416-000	
158941	INV 158941	32.12	11/08/2013	01-400-0000-416-000	
158942	INV 158942	5.99	11/08/2013	01-400-0000-416-000	
158950	INV 158950	4.92	11/08/2013	01-400-0000-416-000	
158961	INV 158961	4.82	11/08/2013	01-400-0000-416-000	
159078	CM 159078	-21.66	11/08/2013	01-400-0000-416-000	
159115	INV 159115	8.12	11/08/2013	01-400-0000-416-000	
159126	INV 159126	7.59	11/08/2013	01-400-0000-416-000	
159153	INV 159153	9.85	11/08/2013	01-400-0000-416-000	
159160	CM 159160	-7.07	11/08/2013	01-400-0000-416-000	
159192	INV 159192	21.78	11/08/2013	01-400-0000-416-000	
159245	INV 159245	4.60	11/08/2013	01-400-0000-416-000	
159262	INV 159262	54.17	11/08/2013	01-400-0000-416-000	
159293	CM 159293	-10.44	11/08/2013	01-400-0000-416-000	
159294	INV 159294	8.59	11/08/2013	01-400-0000-416-000	
159300	INV 159300	1.43	11/08/2013	01-400-0000-416-000	
159326	INV 159326	5.48	11/08/2013	01-400-0000-416-000	
160014	INV 160014	10.17	11/08/2013	01-400-0000-416-000	
160188	INV 160188	12.51	11/08/2013	01-400-0000-416-000	
160191	INV 160191	5.99	11/08/2013	01-400-0000-416-000	
160311	INV 160311	3.27	11/08/2013	01-400-0000-416-000	
160540	INV 160540	14.49	11/08/2013	01-400-0000-416-000	
160932	INV 160932	23.67	11/08/2013	01-400-0000-416-000	
	Check Total:	221.73			
Vendor: 1916	G & G HARDWARE (POLICE)				ACH Enabled: False
160141	INV 160141	32.21	11/08/2013	01-200-0000-416-000	Check Sequence: 27
	Check Total:	32.21			
Vendor: 1911	G & G HARDWARE (PUBLIC WORKS)				ACH Enabled: False
158262	INV 158262	34.38	11/08/2013	01-400-0000-416-000	Check Sequence: 28
158432	INV 158432	6.22	11/08/2013	01-370-0000-521-000	
158596	INV 158596	1.08	11/08/2013	01-400-0000-416-000	

Reference

Acct Number

Payment Date

Amount

Description

Invoice No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
158626	INV 158626	66.46	11/08/2013	01-200-0000-521-000	
158626	INV 158626	66.47	11/08/2013	01-080-0000-521-000	
158721	INV 158721	14.27	11/08/2013	01-370-0000-521-000	
159020	INV 159020	86.79	11/08/2013	01-370-0000-521-000	
159020	INV 159020	86.78	11/08/2013	01-480-0000-521-000	
159107	INV 159107	1.90	11/08/2013	01-080-0000-521-000	
159132	INV 159132	15.02	11/08/2013	80-550-0000-416-000	
159193	INV 159193	24.80	11/08/2013	70-500-0000-416-000	
159201	INV 159201	21.80	11/08/2013	70-500-0000-416-000	
159301	INV 159301	18.80	11/08/2013	01-350-0000-521-000	
159366	INV 159366	21.48	11/08/2013	71-500-0000-450-001	
159660	INV 159660	12.84	11/08/2013	01-400-0000-416-000	
159675	INV 159675	33.83	11/08/2013	01-350-0000-521-000	
160054	INV 160054	5.36	11/08/2013	01-230-0000-521-000	
160063	INV 160063	6.98	11/08/2013	01-370-0000-521-000	
160209	INV 160209	16.10	11/08/2013	20-310-0000-416-001	
160217	INV 160217	82.65	11/08/2013	70-510-0000-416-000	
160248	INV 160248	8.59	11/08/2013	01-230-0000-518-004	
160312	INV 160312	26.29	11/08/2013	01-210-0000-521-000	
160314	INV 160314	1.60	11/08/2013	01-210-0000-521-000	
160357	INV 160357	9.73	11/08/2013	01-210-0000-521-000	
160379	INV 160379	16.11	11/08/2013	01-370-0000-521-000	
160519	INV 160519	36.53	11/08/2013	80-550-0000-416-000	
160615	INV 160615	8.58	11/08/2013	20-310-0000-416-001	
160673	INV 160673	38.47	11/08/2013	01-400-0000-421-000	
160721	INV 160721	23.63	11/08/2013	01-480-0000-521-000	
160738	INV 160738	5.36	11/08/2013	01-480-0000-521-000	
160844	INV 160844	1.59	11/08/2013	01-230-0000-521-000	
160853	INV 160853	9.82	11/08/2013	70-500-0000-416-000	
160853	INV 160853	9.81	11/08/2013	80-550-0000-416-000	
160880	INV 160880	32.24	11/08/2013	70-500-0000-422-000	
160930	INV 160930	13.96	11/08/2013	20-312-0000-420-000	
160952	INV 160952	214.99	11/08/2013	01-480-0000-521-000	
160953	INV 160953	7.28	11/08/2013	01-400-0000-421-000	
161037	CM 161037	-27.94	11/08/2013	01-400-0000-421-000	
	Check Total:	1,060.65			
Vendor: 1902	G & G HARDWARE (WWTP)			Check Sequence: 29	ACH Enabled: False
159898	INV 159898	55.95	11/08/2013	80-560-0000-420-003	
160213	INV 160213	3.75	11/08/2013	80-560-0000-420-003	
160297	INV 160297	42.98	11/08/2013	80-560-0000-420-003	
160503	INV 160503	4.05	11/08/2013	80-560-0000-420-003	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
160509	INV 160509	12.79	11/08/2013	80-560-0000-420-003	
160620	INV 160620	51.04	11/08/2013	80-560-0000-420-003	
160683	INV 160683	16.09	11/08/2013	80-560-0000-420-003	
160957	INV 160957	13.75	11/08/2013	80-560-0000-420-003	
161022	INV 161022	13.96	11/08/2013	80-560-0000-420-003	
	Check Total:	214.36			
Vendor: 2023	GERARD PELLETTIER TRANSFER (YPD)			Check Sequence: 30	ACH Enabled: False
1009	INV 1009 ACCT 930	5.00	11/08/2013	01-230-0000-518-004	
664	INV 664 ACCT 93	5.00	11/08/2013	01-230-0000-518-004	
	Check Total:	10.00			
Vendor: 1015	HD FOWLER CO			Check Sequence: 31	ACH Enabled: False
13478247	INV 13478247	2,662.55	11/08/2013	71-500-0000-450-001	
	Check Total:	2,662.55			
Vendor: 1155	HUE & CRY SECURITY SYSTEMS INC			Check Sequence: 32	ACH Enabled: False
457677	INV 457677	104.64	11/08/2013	01-470-0000-525-000	
457677	INV 457677	88.29	11/08/2013	01-480-0000-525-000	
	Check Total:	192.93			
Vendor: 23080	JIM WILSON MOTORS			Check Sequence: 33	ACH Enabled: False
37025	INV 37025	46.49	11/08/2013	01-200-0000-520-360	
	Check Total:	46.49			
Vendor: 1165	JP COOKE COMPANY			Check Sequence: 34	ACH Enabled: False
255463	INV 255463	317.86	11/08/2013	01-230-0000-416-000	
	Check Total:	317.86			
Vendor: 1010	KLAMATH MOTOR LODGE			Check Sequence: 35	ACH Enabled: False
10/12/13	1 HOTEL VOUCHER 10/12/13	66.00	11/08/2013	02-200-1007-561-020	
	Check Total:	66.00			
Vendor: 1184	LEHR AUTO ELECTRIC INC			Check Sequence: 36	ACH Enabled: False
01089432	INV 01089432	131.87	11/08/2013	01-350-0000-520-000	
	Check Total:	131.87			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1526 1311	MAGIC RAIN CAR WASH INV 1311	36.00	11/08/2013	Check Sequence: 37 01-200-0000-520-001	ACH Enabled: False
	Check Total:	36.00			
Vendor: 1101 38367096 9/13	ARVID MAGNUSON MD ACCT 38367096 9/24/13	18.00	11/08/2013	Check Sequence: 38 01-210-0000-525-000	ACH Enabled: False
	Check Total:	18.00			
Vendor: 1195 1714	EILEEN MAIER INV 1714	32.25	11/08/2013	Check Sequence: 39 01-350-0000-520-000	ACH Enabled: False
	Check Total:	32.25			
Vendor: 2192 3777655	MALLORY SAFETY & SUPPLY LLC INV 3777655	280.51	11/08/2013	Check Sequence: 40 01-200-0000-416-000	ACH Enabled: False
	Check Total:	280.51			
Vendor: 1105 MC7552-17	MARICAL INV MC7552-17	256.74	11/08/2013	Check Sequence: 41 01-010-0000-515-000	ACH Enabled: False
	Check Total:	256.74			
Vendor: 1199 15662	JOHN MCCARTHY INV 15662	61.00	11/08/2013	Check Sequence: 42 01-470-0000-525-000	ACH Enabled: False
	Check Total:	61.00			
Vendor: 13Y6401 712444 712725	MEEK'S (FALL CREEK) INV 712444 INV 712725	11.83 12.75	11/08/2013 11/08/2013	Check Sequence: 43 70-510-0000-420-000 70-510-0000-420-000	ACH Enabled: False
	Check Total:	24.58			
Vendor: 13Y6403 712751 712754 712911 713371 713473	MEEK'S (PUBLIC WORKS) INV 712751 INV 712754 INV 712911 INV 713371 INV 713473	23.39 48.36 51.17 6.43 37.50	11/08/2013 11/08/2013 11/08/2013 11/08/2013 11/08/2013	Check Sequence: 44 70-500-0000-420-010 70-500-0000-422-000 01-350-0000-521-000 01-370-0000-521-000 01-370-0000-521-000	ACH Enabled: False
	Check Total:	166.85			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1215	MUNNELL & SHERRILL			Check Sequence: 45	ACH Enabled: False
67198	INV 67198	51.74	11/08/2013	24-320-0000-510-000	
67198	INV 67198	13.03	11/08/2013	70-510-0000-510-000	
67198	INV 67198	51.74	11/08/2013	20-390-0000-510-000	
67198	INV 67198	51.74	11/08/2013	01-400-0000-510-000	
67198	INV 67198	51.74	11/08/2013	20-310-0000-510-000	
67198	INV 67198	51.74	11/08/2013	70-500-0000-510-000	
67198	INV 67198	51.74	11/08/2013	80-550-0000-510-000	
68827	INV 68827	58.10	11/08/2013	70-510-0000-510-000	
70449	INV 70449	102.36	11/08/2013	01-080-0000-510-000	
70449	INV 70449	102.36	11/08/2013	70-510-0000-510-000	
	Check Total:	586.29			
Vendor: 1728	NATIONAL WILD TURKEY FEDERATION			Check Sequence: 46	ACH Enabled: False
REISSUE 100581	RFND CLEANING 03/30/13	51.00	11/08/2013	01-480-0000-543-000	
	Check Total:	51.00			
Vendor: 1223	NORTH COAST ELECTRIC COMPANY			Check Sequence: 47	ACH Enabled: False
S5387013.001	INV S5387013.001	406.65	11/08/2013	20-312-0000-650-000	
S5387013.002	INV S5387013.002	453.95	11/08/2013	20-312-0000-650-000	
S5437554.001	INV S5437554.001	24.38	11/08/2013	20-312-0000-420-000	
S5437554.002	INV S5437554.002	672.22	11/08/2013	20-312-0000-420-000	
S5446897.001	INV S5446897.001	1,018.32	11/08/2013	20-312-0000-420-000	
	Check Total:	2,575.52			
Vendor: 1908	O'REILLY AUTO PARTS			Check Sequence: 48	ACH Enabled: False
2945-225758	INV 2945-225758	66.95	11/08/2013	01-350-0000-520-000	
	Check Total:	66.95			
Vendor: 22019	OFFICE DEPOT			Check Sequence: 49	ACH Enabled: False
667705732001	INV 667705732001	70.60	11/08/2013	01-090-0000-516-000	
679131173001	INV 679131173001	294.10	11/08/2013	01-020-0000-515-000	
679402687001	INV 679402687001	73.08	11/08/2013	01-030-0000-515-000	
679402687001	INV 679402687001	31.86	11/08/2013	01-060-0000-515-000	
	Check Total:	469.64			
Vendor: 15025	OHLUND'S OFFICE SUPPLY			Check Sequence: 50	ACH Enabled: False
189842	INV 189842	27.14	11/08/2013	01-200-0000-516-000	
189851	INV 189851	9.68	11/08/2013	01-200-0000-516-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	36.82			
Vendor: 16030	PACIFIC POWER			Check Sequence: 51	ACH Enabled: False
56810274 9/13	62665681-027 4 9/13	993.90	11/08/2013	01-200-0000-518-001	
56810274 9/13	62665681-027 4 9/13	71.23	11/08/2013	01-200-0000-518-001	
	Check Total:	1,065.13			
Vendor: 1253	PERFECTION CLEANING INC			Check Sequence: 52	ACH Enabled: False
11/08/13	OCTOBER 2013	185.00	11/08/2013	01-080-0000-526-001	
11/08/13	OCTOBER 2013	300.00	11/08/2013	01-400-0000-426-003	
11/08/13	OCTOBER 2013	680.00	11/08/2013	01-200-0000-526-001	
	Check Total:	1,165.00			
Vendor: 1540	POTABLE DIVERS INC			Check Sequence: 53	ACH Enabled: False
10/21/13	INV 10/21/13	2,720.00	11/08/2013	70-500-0000-420-008	
	Check Total:	2,720.00			
Vendor: 2012	PROFORCE			Check Sequence: 54	ACH Enabled: False
186432	INV 186432	131.63	11/08/2013	01-200-0000-416-000	
	Check Total:	131.63			
Vendor: 17014	QUILL CORPORATION			Check Sequence: 55	ACH Enabled: False
6030977	INV 6030977	510.30	11/08/2013	01-200-0000-515-000	
6368690	INV 6368690	11.38	11/08/2013	01-200-0000-515-000	
	Check Total:	521.68			
Vendor: 2216	RAY MORGAN COMPANY			Check Sequence: 56	ACH Enabled: False
493631	INV 493631	0.09	11/08/2013	01-020-0000-515-000	
493631	INV 493631	0.33	11/08/2013	01-300-0000-515-000	
493631	INV 493631	4.50	11/08/2013	01-300-0000-515-000	
493631	INV 493631	0.16	11/08/2013	01-220-0000-515-000	
493631	INV 493631	4.53	11/08/2013	01-060-0000-515-000	
493631	INV 493631	0.05	11/08/2013	01-040-0000-515-000	
493631	INV 493631	10.63	11/08/2013	01-030-0000-515-000	
493631	INV 493631	9.55	11/08/2013	01-030-0000-515-000	
493631	INV 493631	6.80	11/08/2013	01-020-0000-515-000	
493631	INV 493631	55.70	11/08/2013	70-500-0000-515-000	
493631	INV 493631	0.03	11/08/2013	01-020-0000-515-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
493631	INV 493631	40.96	11/08/2013	01-020-0000-515-000	
493631	INV 493631	40.96	11/08/2013	01-020-0000-515-000	
493631	INV 493631	76.21	11/08/2013	01-020-0000-515-000	
493631	INV 493631	6.39	11/08/2013	01-020-0000-515-000	
493632	INV 493632	4.97	11/08/2013	01-020-0000-515-000	
493632	INV 493632	0.44	11/08/2013	01-300-0000-515-000	
493632	INV 493632	3.03	11/08/2013	01-300-0000-515-000	
493632	INV 493632	0.02	11/08/2013	01-370-0000-515-000	
493632	INV 493632	0.25	11/08/2013	01-220-0000-515-000	
493632	INV 493632	2.88	11/08/2013	01-060-0000-515-000	
493632	INV 493632	0.02	11/08/2013	01-040-0000-515-000	
493632	INV 493632	5.82	11/08/2013	01-030-0000-515-000	
493632	INV 493632	11.56	11/08/2013	01-030-0000-515-000	
493632	INV 493632	5.44	11/08/2013	01-020-0000-515-000	
493632	INV 493632	18.94	11/08/2013	70-500-0000-515-000	
493632	INV 493632	0.12	11/08/2013	01-020-0000-515-000	
493632	INV 493632	40.96	11/08/2013	01-020-0000-515-000	
493632	INV 493632	40.96	11/08/2013	01-020-0000-515-000	
493632	INV 493632	76.22	11/08/2013	01-020-0000-515-000	
493632	INV 493632	5.40	11/08/2013	01-020-0000-515-000	
507983	INV 507983	44.00	11/08/2013	01-200-0000-515-000	
	Check Total:	517.92			
Vendor: 1143	RENTAL GUYS REDDING				ACH Enabled: False
510569	INV 510569	83.74	11/08/2013	Check Sequence: 57 01-350-0000-520-000	
	Check Total:	83.74			
Vendor: 1301	SHASTA CASCADE ICC				ACH Enabled: False
2013 DUES	2013 DUES - SCHMITT	50.00	11/08/2013	Check Sequence: 58 01-220-0000-511-000	
	Check Total:	50.00			
Vendor: 1304	SHASTA VALLEY CHAINSAW				ACH Enabled: False
1157	INV 1157	167.70	11/08/2013	Check Sequence: 59 20-390-1026-516-000	
14501	INV 14501	14.51	11/08/2013	20-310-0000-416-001	
14502	INV 14502	37.57	11/08/2013	20-310-0000-416-001	
14574	INV 14574	49.56	11/08/2013	20-310-0000-416-001	
	Check Total:	269.34			
Vendor: 2205	SHASTA VALLEY ROCK				ACH Enabled: False
1235	INV 1235	209.67	11/08/2013	Check Sequence: 60 70-510-0000-420-003	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1237	INV 1237	203.48	11/08/2013	70-510-0000-420-003	
1251	INV 1251	68.07	11/08/2013	70-500-0000-416-001	
1251	INV 1251	68.06	11/08/2013	80-550-0000-416-001	
1253	INV 1253	226.35	11/08/2013	70-510-0000-420-003	
1272	INV 1272	172.92	11/08/2013	70-510-0000-420-003	
	Check Total:	948.55			
Vendor: 1572	SHOP SMART			Check Sequence: 61	ACH Enabled: False
1551618	INV 1551618 ACCT 46872	39.09	11/08/2013	01-200-0000-516-000	
	Check Total:	39.09			
Vendor: 25035	MICHAEL SIMAS			Check Sequence: 62	ACH Enabled: False
39269	INV 39269	92.77	11/08/2013	01-200-0000-515-000	
	Check Total:	92.77			
Vendor: 19100	SISKIYOU DAILY NEWS			Check Sequence: 63	ACH Enabled: False
12533 10/13	RENEW 12533 10/13 1 YR	113.95	11/08/2013	01-200-0000-511-000	
6898	NEWS #6898	162.25	11/08/2013	81-550-3024-519-000	
6928	NEWS #6928	39.00	11/08/2013	60-310-6010-625-007	
	Check Total:	315.20			
Vendor: 19102	SISKIYOU DISTRIBUTING			Check Sequence: 64	ACH Enabled: False
321174	INV 321174	452.79	11/08/2013	01-400-0000-416-002	
321177	CM 321177	-58.96	11/08/2013	01-400-0000-416-002	
322315	INV 322315	85.31	11/08/2013	01-080-0000-516-001	
	Check Total:	479.14			
Vendor: 1314	SISKIYOU OPPORTUNITY CENTER			Check Sequence: 65	ACH Enabled: False
11313	INV 11313	11.25	11/08/2013	01-200-0000-526-000	
	Check Total:	11.25			
Vendor: 1333	STEINHOFF HEAVY EQUIPMENT & REPAIR			Check Sequence: 66	ACH Enabled: False
026241	INV 026241	57.08	11/08/2013	80-550-0000-420-003	
026241	INV 026241	57.08	11/08/2013	70-500-0000-422-000	
026241	INV 026241	57.08	11/08/2013	01-400-0000-422-000	
026241	INV 026241	57.08	11/08/2013	20-390-0000-520-000	
	Check Total:	228.32			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 22015	SUBURBAN PROPANE			Check Sequence: 67	ACH Enabled: False
002022 10/13	1638-002022 10/13	327.04	11/08/2013	01-210-0000-518-002	
002535 10/13	1638-002535 10/13	120.61	11/08/2013	01-020-0000-518-002	
002543 10/13	1638-002543 10/13	102.17	11/08/2013	01-470-0000-518-002	
002551 10/13	1638-002551 10/13	868.59	11/08/2013	01-480-0000-518-002	
010421 10/13	1638-010421 10/13	528.33	11/08/2013	01-210-0000-518-002	
49138	INV 49138	46.12	11/08/2013	20-310-0000-416-001	
	Check Total:	1,992.86			
Vendor: 1349	UNDERGROUND SERVICE ALERT			Check Sequence: 68	ACH Enabled: False
13100016	INV 13100016	52.50	11/08/2013	70-500-0000-416-000	
13100016	INV 13100016	52.50	11/08/2013	80-550-0000-416-000	
	Check Total:	105.00			
Vendor: 21027	UNITED PARCEL SERVICE			Check Sequence: 69	ACH Enabled: False
84V993343	INV 84V993343	12.44	11/08/2013	70-510-0000-420-000	
84V993353	INV 84V993353	24.03	11/08/2013	70-510-0000-420-000	
84V993353	INV 84V993353	2.44	11/08/2013	70-510-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	70-500-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	80-550-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	01-400-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	20-390-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	20-310-0000-510-000	
84V993353	INV 84V993353	2.45	11/08/2013	24-320-0000-510-000	
84V993363	INV 84V993363	6.04	11/08/2013	80-560-0000-420-003	
84V993363	INV 84V993363	6.21	11/08/2013	70-510-0000-510-000	
84V993383	INV 84V993383	58.87	11/08/2013	70-510-0000-510-000	
84V993383	INV 84V993383	34.09	11/08/2013	80-560-0000-420-003	
84V993393	INV 84V993393	6.36	11/08/2013	80-560-0000-420-003	
84V993393	INV 84V993393	6.21	11/08/2013	80-560-0000-420-003	
84V993393	INV 84V993393	18.48	11/08/2013	70-500-0000-420-010	
84V993393	INV 84V993393	5.65	11/08/2013	70-500-0000-420-010	
84V993403	INV 84V993403	23.16	11/08/2013	71-500-0000-450-001	
84V993413	INV 84V993413	9.46	11/08/2013	80-560-0000-420-003	
84V993413	INV 84V993413	-10.72	11/08/2013	70-510-0000-420-000	
84V993423	INV 84V993423	15.34	11/08/2013	80-560-0000-420-003	
	Check Total:	232.76			
Vendor: 1351	UNITED RENTALS NORTHWEST			Check Sequence: 70	ACH Enabled: False
114705650-001	INV 114705650-001	551.21	11/08/2013	01-400-0000-416-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1353					
Check Total: 551.21					
154978	USA BLUE BOOK				ACH Enabled: False
162488	INV 154978	125.52	11/08/2013	70-510-0000-420-000	Check Sequence: 71
175382	INV 162488	-18.14	11/08/2013	70-510-0000-420-000	
175731	INV 175382	145.02	11/08/2013	80-560-0000-420-003	
177755	INV 175731	74.12	11/08/2013	80-560-0000-420-003	
	INV 177755	21.49	11/08/2013	80-560-0000-420-003	
Check Total: 348.01					
Vendor: 25090					
USPS					
PERMIT #35	PERMIT #35 1-12/2014	200.00	11/08/2013	70-030-0000-515-001	ACH Enabled: False
Check Total: 200.00					
Vendor: 23008					
WAL-MART COMMUNITY					
001451	INV 001451	6.96	11/08/2013	01-350-0000-515-000	Check Sequence: 73
001451	INV 001451	14.79	11/08/2013	01-350-0000-520-000	
002145	INV 002145	46.16	11/08/2013	01-230-0000-416-000	
002660	CM 002660	-38.70	11/08/2013	70-500-0000-416-000	
004392	INV 004392	23.59	11/08/2013	70-510-0000-420-000	
005217	INV 005217	8.54	11/08/2013	20-310-0000-420-503	
005217	INV 005217	38.70	11/08/2013	70-500-0000-416-000	
005217	INV 005217	15.05	11/08/2013	01-370-0000-515-000	
005787	INV 005787	36.00	11/08/2013	01-370-0000-515-000	
005960	INV 005960	49.80	11/08/2013	24-200-0000-416-003	
005988	INV 005988	13.61	11/08/2013	70-500-0000-416-000	
006525	CM 006525	-15.71	11/08/2013	01-370-0000-515-000	
006947	INV 006947	66.92	11/08/2013	70-510-0000-420-000	
008566	INV 008566	31.48	11/08/2013	01-370-0000-516-000	
Check Total: 297.19					
Vendor: 25040					
YREKA HARDWARE					
102818	INV 102818	2.42	11/08/2013	70-500-0000-420-010	ACH Enabled: False
Check Total: 2.42					
Vendor: 25120					
YREKA TRANSFER					
005821 10/13	ACCT 005821 10/13	73.00	11/08/2013	01-210-0000-518-004	Check Sequence: 75
024631 10/13	ACCT 024631 10/13	93.00	11/08/2013	01-200-0000-518-004	
054217 10/13	ACCT 054217 10/13	120.00	11/08/2013	01-480-0000-518-004	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	286.00			
	Total for Check Run:	84,074.44			
	Total of Number of Checks:	75			



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director 

Agenda title: Approve proposal to change contract providers and authorize the City Manager to execute the necessary agreements for IRS Section 125 Cafeteria Plan with TASC FlexSystem

Meeting date: November 7, 2013

Summary:

Staff is recommending a change in service providers for its flexible cafeteria plan to expand coverage to include flexible spending accounts for eligible dependent care and medical care expense reimbursements. A flexible cafeteria plan allows employees to pay certain expenses (e.g. employee share of medical plan premiums, co-payments of medical expenses, certain childcare expense, etc., as allowed by IRS regulations). The City is also required to have an IRS Section 125 qualified cafeteria plan to meet the requirements of CalPERS health plan regarding retiree medical benefits (this is referred to as the Public Employees Medical and Hospital Care Act (PEMHCA) and the current retiree contribution is \$115 per month.). The City's contractual commitment under PEMHCA is referenced in its collective bargaining agreements.

The City has had a flexible benefits plan in place since November 16, 2000 (Resolution 2332) with AFLAC, through its Flex One Plan. AFLAC does offer these flexible spending account plan features, but the City would be responsible for administering flexible spending account plan reimbursements in compliance with complex IRS regulations, whereas the new provider, TASC, will provide those administrative reimbursement services as part of their plan.

Approval of the staff recommendation will:

- Enable the City to maintain current medical benefits for existing active employees,
- Meet the CalPERS PEHMCA rules for paying retired employees the minimum annual contribution,
- Provide tax advantaged flexible spending account options to the employees, and
- Allow employees to continue to purchase the optional insurance coverage products that they currently have access to, such as cancer insurance, accident insurance, disability income, and intensive care insurance with AFLAC.

Approved by: _____



Steven Baker, City Manager

FlexSystem Plan Fiscal Impact:

Anticipated Fees for a FlexSystem Section 125 Cafeteria Plan with TASC

TASC FlexSystem	Initial Setup Fee (one time)	Minimum Monthly Fee	Per Participant Fee Per Month	Annual Renewal Fee	Other Fees
	\$750.00	\$100.00	\$5.25	\$250.00	None

In addition to fees noted above related to implementing and maintaining a Plan, ongoing employer costs may be partially recovered. An employee's contribution to medical and dependent care flexible spending accounts are not subject to statutory employer paid payroll taxes of Social Security and Medicare, currently 6.20% and 1.45% respectively. Over time, greater employee participation in the flexible savings accounts may result in the plan being cost neutral to the City and provide valuable employee tax saving benefits to otherwise taxable earnings. The City estimates the break-even annual contribution level from all employee participants to be \$19,000 annually.

Recommendation and Requested Action:

Approve proposal to change contract providers and authorize the City Manager to execute the necessary agreements for IRS Section 125 Cafeteria Plan with TASC FlexSystem

Enclosures

Supplemental Information –
Cafeteria Plan and CalPERS PEMHCA

Cafeteria Plan

A cafeteria plan, hereafter the Plan, pursuant to Internal Revenue Code Section 125, is an employee benefits program that enables participants the opportunity to purchase certain qualified benefits (e.g., medical health insurance) on a pre-tax basis, thereby reducing their total taxable income and increasing their spendable/take-home income.

Plan participants may participate (if the employer allows) in flexible spending accounts (FSA) to be used for out of pocket medical expenses and dependent care on a pre-tax basis. In an FSA, employees may set aside a pre-established amount of money per plan year on a pre-tax basis. The employee can access their funds in FSA accounts to pay for eligible medical, dependent care, or transportation expenses. Funds set aside in FSA are not subject to federal, state, or payroll taxes for Medicare and Social Security.

Cafeteria Plan allowance

The City agrees to provide tiered Plan model contribution to all benefit eligible employees to participate in the City sponsored medical health benefits under the medical health insurance benefit program and offer employees FSA. Any tax consequences (most likely regarding employees who opt out) resulting from City contributions to the Cafeteria Plan are the sole responsibility of the employee. Any increases to the minimum monthly contribution under PEMHCA will result in a corresponding decrease in the employee's Plan allowance.

Under the CalPERS Health Benefit Program equal contribution option, the City is required under PEMHCA to provide the same benefit to active employees and retired employees (Public Employee Retirement Law Section 22892(b)(1)). The amount designated is the minimum amount required by CalPERS. In 2013, the minimum is \$115. This amount is increased annually on January 1 by a cost-of-living adjustment.

The City provides the minimum employer contribution (MEC) for retirees, currently \$115, and a larger tiered-benefit for active employees (table below). The City's design is fairly common and deemed PEMHCA compliant by using a flexible benefits cafeteria plan, for active contributions in excess of the retiree contribution. It is through the cafeteria plan, that City designates this minimum amount as the medical contribution towards active employees and then contributes the additional benefit through the plan structure for employee to use to pay (deduct from their payroll) for medical benefit premiums in excess of the minimum equal contribution.

The City will continue to pay 100% of dental and vision premiums as employer paid benefits.

Active benefit eligible employees:

The City will contribute an amount to the Plan, on behalf of active employees currently covered by a CalPERS medical policy. The monthly contribution to the flexible benefit plan shall equal to

100% of the premium for the employee and his or her eligible dependents not to exceed the amounts in the following table.

Coverage Level	City Contribution to Flexible Benefit Plan	
	All 30+ Hour Employees (Except YPOA/YPSA Units)	YPOA/YPSA (Effective 1/1/2014)
Single	\$480.00	\$500.00
2 Party	\$900.00	\$940.00
Family	\$1135.00	\$1195.00

A portion of this amount (the minimum amount each year described above) is specifically designated toward the cost of medical insurance coverage. The City's excess of the MEC contribution to the Plan can only be used for the purchase of City provided medical coverage through CalPERS, except for the employee opt out provision (see below).

Opt Out provision for active benefit eligible employees not covered by a CalPERS medical policy:

The City will continue to contribute \$500 per month to the Plan if the employee can annually show evidence of other substantially equivalent alternate medical coverage. Employees who chose to opt out may receive a cash payment, in lieu of City offered medical insurance coverage.

No changes to retired employees:

The retiree's monthly contribution toward their medical coverage shall be the cost of their monthly health benefit premium less the total amount of the City's contribution on their behalf as described above. In order for a retired employee to be eligible to receive health benefits through the City upon retirement, a retiree must meet the following definition of "annuitant" under CalPERS' requirements:

- a. The employee must be a member of CalPERS; and
- b. The employee must retire within 120 days of separation from employment with the City and begin receiving a monthly retirement allowance from CalPERS.

Summary:

The City will continue to contract with the California Public Employees' Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purpose of medical insurance will be equal to the minimum MEC required under the Public Employees Medical and Hospital Care Act (PEMHCA).



Advantages of a Flexible Spending Account (FSA)

A valuable pre-tax benefit with innovative services!

FlexSystem FSA increases your take-home pay by reducing your taxable income. A Flexible Spending Account (FSA) allows you to **save up to 30%** on your eligible healthcare and/or dependent care expenses every year by using **pre-tax dollars**.

Consider how much you spend on healthcare and/or dependent care expenses for you and your qualified dependents in one year:

- prescription drugs/medications
- medical/dental office visit co-pays
- eye exams and prescription glasses/lenses
- vaccinations
- daycare tuition

Why not reduce these expenses by using pre-tax dollars instead of after-tax dollars? With rising healthcare costs, **every penny counts!** By using pre-tax dollars, you are taxed on a lower gross salary, thereby saving money that would otherwise be spent on federal, state and FICA taxes, and thereby you **increase your take home pay!**

Beginning in January 2013, employee salary reductions to a medical Flexible Spending Account (FSA) are limited to \$2,500 per Plan Year, indexed for inflation. Check with your employer for your Plan's maximum annual election amount.

How FlexSystem Works

FlexSystem FSA is offered through your employer and is administered by TASC. When you choose to enroll in a FlexSystem FSA Healthcare and/or Dependent Care, you choose the dollar amount you want to contribute to each account based on your estimated expenses for the upcoming Plan Year. Your contributions will be deducted in equal amounts from each paycheck, **pre-tax**, throughout the Plan Year. **The more you contribute to these accounts, the more you save by paying less in taxes!** Your total Healthcare FSA annual contribution amount is available immediately at the start of the Plan Year; Dependent Care FSA funds are available up to the current account balance only.

Reimbursements and the TASC Card

As you incur eligible expenses, simply submit a request for reimbursement to TASC to receive reimbursement from FlexSystem, up to the amount of your annual contribution. FlexSystem offers multiple methods for requesting a reimbursement: MyTASC Mobile App, text message, online, fax, or mail.

For additional convenience, you will be issued a **TASC Card** to directly access your FlexSystem funds when paying for eligible expenses at the point of purchase, which eliminates the need for requesting a reimbursement. On the rare occasion when you don't use your TASC Card to pay for an eligible expense, simply submit a request for reimbursement. Your reimbursement is deposited into your MyCash account. You can access your MyCash funds in three ways: (1) swipe your TASC Card at any merchant that accepts Visa, (2) withdraw at an ATM, or (3) transfer to a personal bank account from MyCash Manager within MyTASC.

FlexSystem Healthcare FSA FlexSystem Dependent Care FSA

Pre-Tax Savings Example

	<i>Without FSA</i>	<i>With FSA</i>
Gross Monthly Pay:	\$3,500	\$3,500
Pre-Tax Contributions		
Medical/Dental Premiums	\$0	-\$125
Medical Expenses	\$0	-\$75
Dependent Care Expenses	\$0	-\$400
TOTAL:	\$0	-\$600
Taxable Monthly Income	\$3,500	\$2,900
Taxes (federal, state, FICA):	-\$968	-\$802
Out-of-pocket Expenses:	-\$600	\$0
Monthly Take-home Pay:	\$1,932	\$2,098

Net Increase in Take-Home Pay = \$166/mo!

For illustration only. Actual dollar amounts may vary.



A recognized leader in expert benefits administration and innovative service offerings.

PRICING

FLEXSYSTEM FSA

Number of Eligible Employees:	50
Plan Start Date:	1/1/2014

COST ELEMENT	COST
Set-Up Fee (one-time charge) *	\$ 750.00
<i>Includes:</i>	
<input checked="" type="checkbox"/> Employee assistance, enrollment support. <input checked="" type="checkbox"/> Employer assistance, enrollment support. <input checked="" type="checkbox"/> Online enrollment. <input checked="" type="checkbox"/> Direct deposit set-up.	
Administration Fee (per Participant, per month)	\$ 5.25
Minimum Administration Fee (per month)	\$ 39.00
<ul style="list-style-type: none"> • Based on the number of employees participating in at least one FSA. • Due for the full Plan Year for each employee who elects to participate, regardless of his or her employment status. • FlexSystem Plans without the TASC Card may incur an additional fee of \$0.25 per Participant, per month. 	
<i>Includes:</i>	
<input checked="" type="checkbox"/> Plan enrollment and implementation. <input checked="" type="checkbox"/> Plan funding services. <input checked="" type="checkbox"/> Compliance services. <input checked="" type="checkbox"/> Employee enrollment and education. <input checked="" type="checkbox"/> Participant services.	
Annual Renewal Fee	\$ 250.00
<ul style="list-style-type: none"> • Applied to each Plan renewal invoice, beginning with your second Plan Year. 	
<i>Includes:</i>	
<input checked="" type="checkbox"/> Annual non-discrimination testing and IRS Form 5500 preparation. <input checked="" type="checkbox"/> Plan re-enrollment and support. <input checked="" type="checkbox"/> Plan design changes and enhancement.	
Additional Service Options	
Client Relationship Manager	\$1200
Special Billing Structures	Upon request
Special Reporting Needs.....	Upon request
Short Plan Year Management.....	\$100

*Additional fee may be charged for multiple payroll locations.

TERMS

Set-up fee must be submitted with your completed service application.

GUARANTEES

The pricing presented in this proposal is guaranteed for 90 days.



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director, Steve Baker, City Manager 

Agenda title: Adopt Resolution Of The City Of Yreka Recognizing The City's Contribution To Employees Healthcare Costs Through IRS Section 125 Cafeteria Plan

Meeting date: November 7, 2013

Summary:

The City currently contributes to employees cost of healthcare coverage through the City's current cafeteria plan. The City provides a tiered Plan model contribution to all benefit eligible employees to participate in the City sponsored medical health benefits under the medical health insurance benefit program.

Under the CalPERS Health Benefit Program equal contribution option, the City is required under PEMHCA to provide the same benefit to active employees and retired employees (Public Employee Retirement Law Section 22892(b)(1)). The amount designated is the minimum amount required by CalPERS.

In 2013, the minimum is \$115 and this amount is increased annually on January 1 by a cost-of-living adjustment. This benefit is included in our collection bargaining unit agreements.

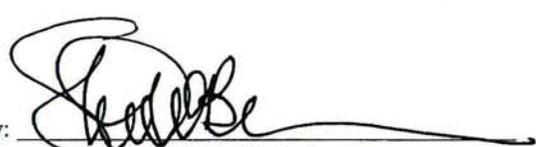
The City provides the minimum employer contribution (MEC) for retirees, currently \$115, and a larger tiered-benefit for active employees. The City's design is common and deemed PEMHCA compliant by using a flexible benefits cafeteria plan, for active contributions in excess of the retiree contribution. It is through the cafeteria plan, that City designates this minimum amount as the medical contribution towards active employees and then contributes the additional benefit through the plan structure for employee to use to pay (deduct from their payroll) for medical benefit premiums in excess of the minimum equal contribution.

This resolution defines the employer's contribution amount to the cafeteria plan in excess of the equal MEC.

Fiscal Impact: No new fiscal impacts.

Recommendation and Requested Action:

Adopt Resolution Of The City Of Yreka Recognizing The City's Contribution To Employees Healthcare Costs Through IRS Section 125 Cafeteria Plan

Approved by: 
Steven Baker, City Manager

RESOLUTION NO. 3606

**RESOLUTION OF THE CITY OF YREKA RECOGNIZING THE CITY'S CONTRIBUTION TO
EMPLOYEES HEALTHCARE COSTS THROUGH THE IRS SECTION 125 CAFETERIA
PLAN**

WHEREAS, the City Council of the City of Yreka deems it in the best interest of the City, the employees of the City of Yreka to contribute to active employees healthcare cost through a Section 125 Cafeteria Plan and adopt the Cafeteria Plan rates for 2013; and

WHEREAS, the City of Yreka contracts with CalPERS for the purpose of providing employees with medical insurance benefits; and

WHEREAS, as part of contracting with CalPERS for medical health insurance and to meet the requirements of the Public Employees Medical and Hospital Care Act (PEMHCA) Government Code §22892(a) and §22892(b) of the Act, that requires employers to provide the same health benefit to active and retired employees; and

WHEREAS, the City of Yreka contribution for each employee, retiree, or survivor for the 2013 health benefit year shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to the maximum of \$115, (adjusted as necessary to meet the PEMCHA minimum contribution amount); and

WHEREAS, the City of Yreka through its Section 125 Cafeteria Plan meets the requirements set forth by CalPERS and PEMHCA for providing equal contributions for active and retiree health care through use of this plan; and

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Yreka as follows:

Section 125 Cafeteria Plan for the City of Yreka as set forth in the attachment marked Attachment "A", and incorporated by reference.

Passed and adopted this 7th day of November, 2013 by the following vote:

AYES:
NAYS:
ABSENT:

David Simmen
Mayor of the City of Yreka

Attest: _____
Liz Casson, City Clerk

Attachment A

This document is for the City of Yreka Cafeteria Plan 125 Document.

DOLLAR ALLOWANCE

Covered Contractual Agreements for City of Yreka Management, Confidential, Miscellaneous Employees (YCEA) and Yreka Police Officers (YPOA), Sergeants (YPSA) and Administrators (YPA) Employees.

City's Plan Contribution 2013	YPSA and YPOA (1)	All Others
Single	\$500	\$480
2-Person	\$940	\$900
3 or More	\$1195	\$1135
Opt Out Contribution	\$500	\$500

(1) Effective January 1, 2014 Pursuant to Employee Agreement signed October 17, 2013.



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: City Clerk
Agenda title: Adopt Resolution No. 3035 approving requests associated with Yreka Chamber of Commerce Special Events to be held on November 30 and December 6, 2013.
Meeting date: November 7, 2013

Discussion:

The Chamber of Commerce has submitted the attached request for their events known as the Holiday Parade and the Night of Lights.

Fiscal Impact:

The Chamber is requesting the waiver of the Stage rental fee, and there will be labor costs incurred by the Public Works Department for extra trash removal and restroom maintenance due to the increased volume of users during the event. The fiscal impact is estimated to be less than \$500. This amount does not include additional costs that may be incurred by the Yreka Police Department.

Recommendation and Requested Action:

That the Council adopt Resolution No. 3035 as submitted.

Approved by: _____


Steven Baker, City Manager



TOURIST INFORMATION CENTER

117 W. Miner St. • Yreka, California 96097 • 530/842-1649
www.yrekachamber.com

October 30, 2013

Steve Baker, City Manager
City of Yreka
701 Fourth St
Yreka, Ca 96097

Dear Steve,

The Yreka Chamber of Commerce respectfully requests road closures for the following event.

The Holiday Parade & Night of Lights

Date: Saturday, November 30, 2013

Streets closed for the Parade Route at: Miner & Pine; N. Oregon & Yama; N. Broadway & Miner; Miner & Main, Main & W. Center, Main & Lane, Main & Butte, Main & South; S. Broadway & Jackson; 4th & Jackson; Jackson & 4th, Jackson & Gold; S. Oregon & Yreka, S. Oregon & South, S. Oregon & Butte, S. Oregon & Lane, S. Oregon & W. Center.

Parade Route: Starting at Jackson Street School, East on W. Miner, South on S. Broadway, and West on Jackson.

Streets closed for the assembling of the parade: Jackson Street from Oregon to Gold Street

Times: 1:00 pm. to approximately 8:00 p.m.

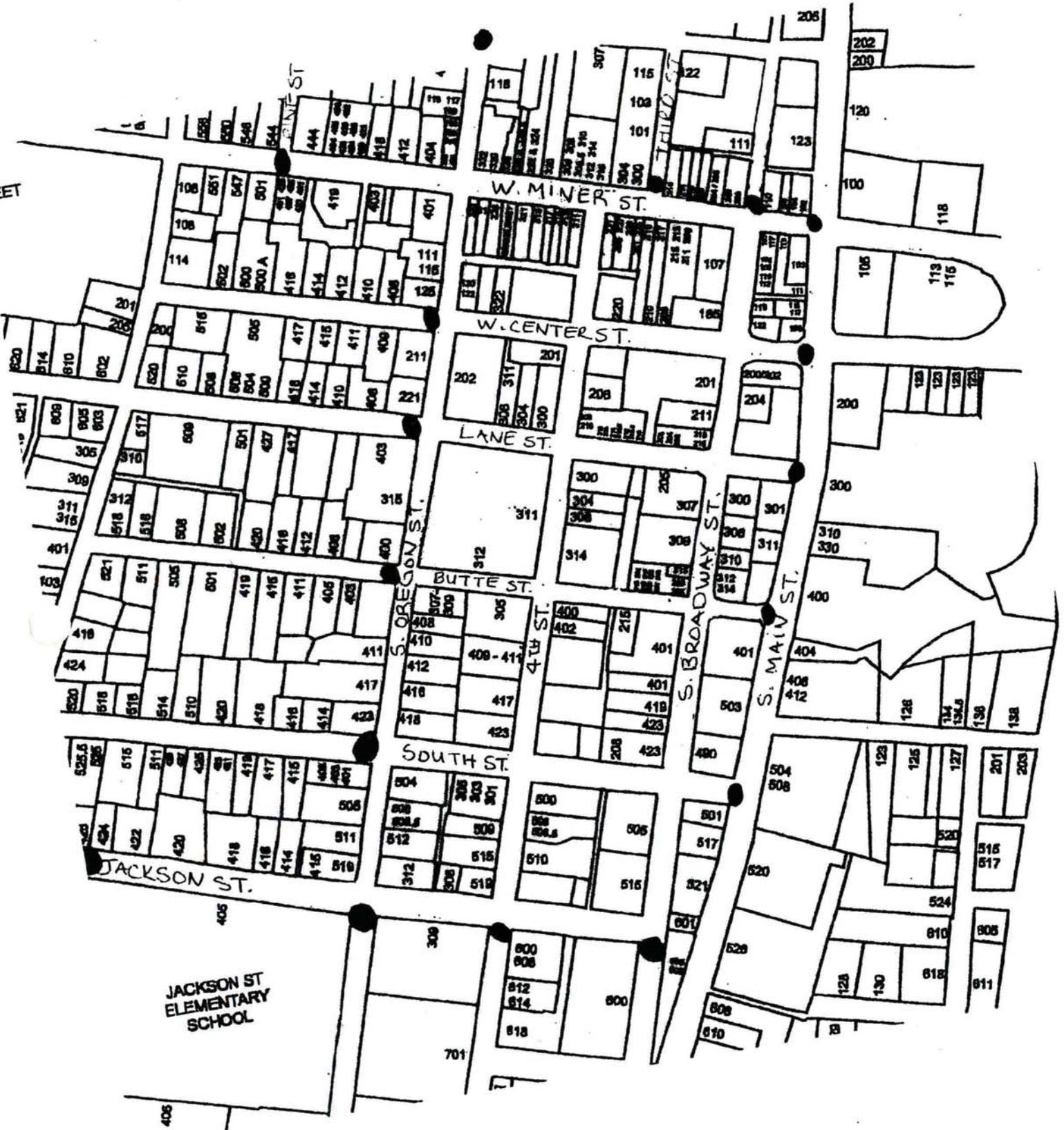
Barriers needed: 24 – 17 intersections @ 3 barriers per intersection (See map)

Also, we would like to request closure for Miner Street from Oregon to Main & Broadway from Miner to Lane Streets from 5:00 pm until 9:00 pm for the Night of Lights Celebration on December 6th, 2013.

Thank you for your consideration.

Joan Smith Freeman
Executive Director

Parade Route



RESOLUTION NO. 3035
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
APPROVING REQUESTS ASSOCIATED WITH
YREKA CHAMBER OF COMMERCE SPECIAL EVENTS TO BE HELD ON
NOVEMBER 30 AND DECEMBER 6, 2013.

WHEREAS, the city, a municipal corporation, is the owner of certain lands within the City of Yreka which are operated by the City as public municipal facilities, and,

WHEREAS, the Yreka Chamber of Commerce (hereafter also referred to as “event sponsor”) desires to sponsor the Annual Yreka Holiday Festival & Parade on November 30, 2013 and the Annual Christmas Night of Lights event to be held on December 6, 2013; and,

WHEREAS due to the proposed plans submitted for these events, the event sponsor has demonstrated that the following provisions of the Yreka Municipal Code [YMC] are not adversely implicated by this event:

- Vehicle controls- YMC Chapter 10.73
- Business license-YMC Section 5.04.
- Sound Amplifying Devices-YMC Chapter 9.28
- Temporary Signs-YMC Section 13.16.020.D

WHEREAS, in conjunction with these events, the event sponsor requests the use of the portable stage, community event barricades, and the temporary closure of certain city streets; and,

WHEREAS, pursuant to Government Code Section 21101(e) the City Council has authority to designate by resolution a temporary closing of a through street where the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing; and,

WHEREAS, the City Council finds that the closing of the requested City Streets is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing; and,

WHEREAS, a permissive business license may be granted by the City Council for an event of this nature if the applicant demonstrates good moral character and, that issuance of the license will not be detrimental to the public peace, public health or public morals of the city, which tax is subject to an exemption if the applicant demonstrates that the activity is for charitable purposes or for exhibition on historical

subjects whenever the receipts from the activity are to be appropriated for any benevolent purpose within the limits of the city.

WHEREAS, the Yreka Chamber of Commerce has demonstrated to the City its eligibility under YMC 5.04.160, and that the event will not disrupt traffic within the city beyond practical solution; will not interfere with access to fire stations and fire hydrants; the location of the special event will not cause undue hardship to adjacent businesses or residents; the event will not require the diversion of so many public employees that allowing the event would unreasonably deny service to the remainder of the city; and

Whereas, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment; and

WHEREAS, the City Council has determined it would be in the best interests of the City to approve and authorize the action outlined in this Resolution; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Council directs as follows:

a. Temporary Closure of City Streets subject to the terms and conditions as set forth hereafter:

- For the Yreka Holiday Festival & Parade; the closure of Miner from Oregon to Main; Third at Miner; Fourth from Jackson to Miner; Broadway from Miner to Dillon; Center St. from S. Oregon to Main; Lane from S. Oregon to Main; Butte from S. Oregon to Main; South Street from S. Oregon to Main, and S. Oregon from Yreka to Miner, from 1 pm until the conclusion of the parade at approximately 8 pm on November 30, 2013. In addition, for the purpose of assembling the parade, the Chamber requests the closure of Jackson from S. Oregon to S. Gold Street for assembling of the parade;
- For the Night of Lights; the closure of Miner from Oregon to Main, Fourth from Center to Miner; Third at Miner; Broadway from Miner to Butte; Center from

Main to S. Broadway; Lane from Main to S. Broadway; and Butte from Main to S. Broadway; from 5 p.m. to the conclusion of the event at approximately 9 pm on December 6, 2013; and

b. Permission is hereby granted for the use of community stage and (24) event barricades in conjunction with said event contingent upon the event sponsor providing all labor necessary for the set-up and take down of the Stage as well as the placement and removal of the barricades. Event Sponsor shall erect barricades to effectively and safely block traffic on the streets designated for closure. City will provide 24 barricades and the event sponsor will procure the balance. Delivery of the barricades and community stage shall be coordinated with the City of Yreka Event Coordinator.

c. The Chamber is hereby issued a business license for this event and is exempt from the business license tax. This exemption from the tax shall not apply to vendors at the event unless each vendor can separately demonstrate eligibility for exemption. The Chamber of Commerce may add vendors to their event and the City will work with the Chamber of Commerce to facilitate issuance of the daily business licenses for the event. Event sponsor will be responsible and hold harmless the City for acts of the vendors.

d. The event sponsor shall provide the City with proof of general liability insurance of not less than \$1,000,000 and a separate endorsement naming the City of Yreka as additionally insured specific to the event dates and location, at least 1 week prior to the event. Event sponsor will be responsible and hold harmless the City for acts of the volunteers and vendors.

e. The event sponsor is responsible to furnish, place and remove all necessary barricades, furnish, place and remove street closure signs, furnish place and remove extra garbage cans and dispose of garbage, provide emergency access, cleanup all areas used including but not limited to the streets.

f. The event sponsor shall comply with all other City of Yreka ordinances; and, the event sponsor shall comply with such further conditions and requirements as may be set by the City Manager or his designee.

g. The event sponsor is responsible to personally contact each business that may be potentially affected by this street closure prior to the event.

h. The event sponsor shall not place any paint on the street pavement, curb, gutter, and sidewalk. Any markings on the street pavement, curb, gutter, and sidewalk

shall be of a temporary nature and shall be removed by the event sponsor within 7 days after the end of the event.

i. The event sponsor shall be charged for any services required by the Public Works Department in connection with this event. The Director of Public Works is directed prepare a Use and Encroachment Agreement to be signed by the Event Sponsor setting forth the terms of use in accordance with this Resolution.

Section 3. It is further resolved, If any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 4. The City Manager, the Chief of Police, Director of Public Works, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 5. The City Clerk of the City shall forward a copy of this Resolution to the event sponsor. This resolution shall take effect immediately upon its passage.

Passed and adopted this 7th day of November 2013, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen, Mayor

Attest: _____
Elizabeth E. Casson, City Clerk

**NOTICE OF PUBLIC HEARING
AND
NOTICE OF AVAILABILITY OF
ANNUAL DEVELOPMENT IMPACT FEE REVIEW
AND UPDATE OF CAPITAL IMPROVEMENT PLAN REPORT**

The Yreka City Council will hold a public hearing at 6:30 p.m., Thursday, November 7, 2013, in the Council Chambers, 701 Fourth Street, Yreka, California, on the following matter:

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF YREKA
APPROVING THE ANNUAL DEVELOPMENT IMPACT FEE REPORT
AND UPDATING THE CITY'S CAPITAL IMPROVEMENT PLAN AND
DEVELOPMENT IMPACT FEE PROGRAM**

The Annual Development Impact Fee Review and Update of Capital Improvement Plan Report is on file in City Hall for public review. All interested persons are invited to attend the meeting and to participate in the public hearing or deliver written comments regarding the Report on or before 4:00 PM, Thursday, November 7, 2013, to the following address:

YREKA CITY COUNCIL, 701 Fourth Street, Yreka, CA 96097.

Pursuant to Government Code Section 66002 a local agency which levies a fee subject to Section 66001 of the Government Code shall annual update the capital improvement plan by resolution of the local agency adopted at a noticed public hearing. Pursuant to Government Code Section 66006, a local agency which levies a fee subject to Section 66001 shall within 180 days after the last day of each fiscal year make available to the public a report providing the information set forth in Section 66006(b)(1) and shall review that information at the next regularly scheduled public hearing not less than 15 days after the information has been made available to the public.

Liz Casson
City Clerk
City of Yreka

Thursday, October 24, 2013

LRH
2:24 PM 10/24/13

RECEIVED
OCT 24 2013
CITY OF YREKA



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

TO: Yreka City Council
PREPARED BY: Rhetta Hogan 
AGENDA TITLE: Conduct Public Hearing and Adopt Resolution 3037, a Resolution of the City Council of the City of Yreka approving the Development Impact Fee Reports and Updating the City's Capital Improvement Plan and Development Impact Fee Program
MEETING DATE: Thursday, November 7, 2013

Annual Development Impact Fee Review:

On November 16, 2006, the City Council adopted Ordinance 790 establishing and implementing development impact fees (DIFs) and made it a part of Title 11, Chapter 11.23. This Ordinance was amended twice, by Ordinance 795, and Ordinance 799 for technical amendments and re-titling it Municipal Utility Services, Impact and Connection Fees. Section 11.23.170 of Chapter 11.23 provides for an annual review of the capital improvement plan and an accounting of DIFs received and expended. The last report made to the Yreka City Council on December 20, 2012.

Based upon Government Code Section 66006(b), development fees must be reviewed annually and may be adjusted by the City Council after a noticed public hearing. The annual report shall include the following items.

1. A brief description of the type of fee collected;
2. The amount of the fee;
3. The beginning and ending balance of each type of fee held by the City;
4. The amount of fees collected and the interest earned;
5. An identification of each public improvement and the amount expended;
6. An identification of the approximate date by which the construction of the public improvement will be complete;
7. A description of each interfund transfer or loan made; and
8. The amount of refunds made (none reported).

As required by the Government Code, this information must be made available to the public through posting of a draft of this report. Upon the completion of a fifteen day review period, Council will be asked to accept and file the report.

It is important to note, that none of the funds have been held by the City for five or more years and that all past and planned expenditures are contained in the Master Facility Plan and are consistent with the community's goals, or have been programmed to be funded from sources other than DIF's.

ALTERNATIVES/OPTIONS: This item is presented for review as required by the Government Code to provide information to the public concerning collections and expenditures of Development Impact Fees (AB 1600 Fees). As long as the City maintains these fees, this annual review will be required.

Update of Capital Improvement Plan: Pursuant to the provisions of Government Code Section 66002(b), the capital improvement plan adopted by the City by Resolution 2615 approving the Development Impact Fee Study shall be annually updated at a noticed public hearing. The Capital Improvement Plan, Capital Needs Prioritization was updated as of October 23, 2013 by Public Works and is attached hereto as Attachment 4, which is being presented in addition to capital needs identified on the original report .

Discussion:

When the City Council adopted the Development Impact Fees Report, Yreka City Council made findings as follows:

1. There is a reasonable relationship between the need for the described public facilities and the impacts of the various types of development, and,
2. there is a reasonable relationship between the fees use and the type of development for which the fee is charged, and
3. the cost estimates set forth in the Master Facilities Plan are reasonable cost estimates for constructing these facilities, and that the fees to be generated by new development will not exceed the total of these costs.

The attached Resolution reaffirms these findings.

- Since the last report submitted to City Council on December 20, 2012, no other change of circumstance has occurred since the Capital Improvement Plan and Development Impact Fee program were adopted.
- Neither General Plan designations nor growth projections in the City have materially changed in the last year.
- The remainder of the public facilities identified in the Development Impact Fee Report are still required to serve the needs which will be created by new development in the City.
- A relationship between the need for such public facilities, the amount of fees necessary to fund development of such facilities, and the impacts of development for which the fees are charged has remained unchanged from when these programs were adopted.
- There have been duly authorized index adjustments of the cost of the public improvements and the fee amounts made pursuant to YMC Section 11.23.180.
- Gov Code Section 66006(b), which requires the Annual Review report of AB 1600 fees be made within 180 days after the last day of each fiscal year and that it be reviewed by the City Council **at the next regularly scheduled public meeting not less than 15 days** after the information is made available to the public. The update of the capital improvement plan can be by resolution, but must occur at a

noticed public hearing (one newspaper publication of the notice 10 days prior to the public hearing.) Gov. Code Section 66002. The update of the capital improvement plan and approval of the DIF fees report can occur at the same time. Legal notice will be published for public hearing on Monday, November 26, 2012 for the Capital Improvement Plan review updated December 2012.

Financial:

- Collection of Development Impact Fees provides revenue necessary for the City ultimately to fund the construction of the public improvements contained in the City's adopted Capital Improvement Plan.
- The City Council may review the phased in fee implementation schedule every six months, and the council may, in its discretion, set fees up to the full amounts of the fees as set forth in the City of Yreka Impact Fee Report, which fee modifications, if adopted, shall be effective six months after the order of the city council.
- It is anticipated that interfund loans between fee accounts have been and may be made during the next review period for the purposes of funding the construction of the improvements discussed in this report.
- Discussion and direction to staff topics bring back to the Council at a future meeting several horizon issues related to the rate and collection of DIF Fees.

ATTACHMENTS:

Attachment 1: Original AB 1600 Development Fee Project Improvements by Impact;
Attachment 2: Description of AB 1600 Development Fee Types;
Attachment 3: Schedule of AB 1600 Development Fee Collections and Disbursements;
Attachment 4: Capital Improvement Plan – Capital Needs Prioritization updated as of December 2010;
Attachment 5: Resolution Of The City Council Of The City Of Yreka Updating The City's Capital Improvement Plan And Development Impact Fee Program as shown in Attachment 4.

Recommendation:

Conduct Public Hearing and Adopt resolution 3037, a Resolution of the City Council of the City of Yreka approving the Development Impact Fee Reports and Updating the City's Capital Improvement Plan and Development Impact Fee Program.

Approved by: _____


Steven Baker, City Manager

Attachment 1

City of Yreka

Original Schedule of Developer Impact Fee Improvements by Impact

Fee Summary				
	Fee Per Unit/Due	Six Months (25%)	One Year (50%)	After One Year (100%)
4.1 City Buildings	\$792	\$198	\$396	\$792
4.2 Park Facilities	\$1,821	\$455	\$911	\$1,821
4.3 Police Department	\$683	\$171	\$342	\$683
4.4 Fire Department	\$35	\$9	\$17	\$35
4.5 Storm Drainage	\$99	\$25	\$49	\$99
4.6 Street Improvements	\$539	\$135	\$270	\$539
4.7 Wastewater System	\$1,486	\$371	\$743	\$1,486
4.8 Water System	\$5,132	\$1,283	\$2,566	\$5,132
Totals	\$10,587	\$2,647	\$5,294	\$10,587

Table 4.1-1 City Buildings			
Item	Sq. Ft.	\$ per Sq. Ft	Total
Expanded City Offices	2,000	\$200	\$400,000
Expanded Public Works Building	2,000	\$200	\$400,000
Total			\$800,000

Table 4.2-1 Basic Neighborhood Park Average Cost Estimate			
Item	Unit	Unit Cost	Total Cost
Acquisition (1)	5 acres	60000	\$300,000
Right of Way Improvements			
Curb, Gutter, Sidewalk	467 lineal ft.	45	\$21,015
Parking Lane, One Travel Lane --	217,800 square ft.	4	\$871,200
Pave-out			
Landscaping	217,800 square ft.	1	\$217,800
Irrigation	217,800 square ft.	1	\$217,800
Parking Area	15,000 square ft.	4	\$60,000
Restrooms	1 each	150000	\$150,000
Play Equipment	1 each	45000	\$45,000
Ball Field	1 each	25000	\$25,000
Soccer Field	1 each	10000	\$10,000
Benches/Bike Racks	6 each	500	\$3,000
Garbage Cans	6 each	200	\$1,200
Lighting (security)	6 each	1500	\$9,000
Sidewalks/Paths (miscellaneous)	140 lineal ft.	25	\$3,500
Total			\$1,934,515

(1) Acquisition of parcel on West street to "square" out Miner Street Park \$81,114

Attachment 1
continued

Table 4.3-1 Police Department Needs			
Item	Sq. Ft.	\$ per Sq. Ft.	Total
Expanded Police Building + Secure Parking Area	2760	200	\$552,000
Secure outdoor area at \$50 per sq. ft.	2760	50	\$138,000
Total			\$690,000

Table 4.4-1 Fire Department Needs	
Item	Total
Fire Services Report	\$35,000
Total	\$35,000

Table 4.5-1 Intersection Improvements Totals	
Traffic Signal SR 3 & SR 263	\$225,000
Traffic Signal Upgrade at SR 3 & Moonlit Oaks	\$90,000
Additional Backhoe (acquired, non DIF funding 2008-09)	\$80,000
Intersection Improvements at Miner and Oregon	\$150,000
Total	\$545,000

Table 4.7-2 Wastewater System Improvements		
	Ultimate	General Plan Growth
Vacuum Truck (acquired 2009-10)		\$450,000
Office At Plant w/ secure storage		\$400,000
Collection System Upgrades (PW Project Ref S3 and S4)	\$829,000	\$554,000
Totals	\$829,000	\$954,000

Attachment 1
continued

Table 4.8-2	
Water System Improvements	Totals
<i>General Plan Growth</i>	
New Filter Control Panel (USDA COP 2010 in progress)	\$75,000
Additional Booster Pump (USDA COP2010 in progress)	\$170,000
Stage 1 Water Treatment Plant Booster Pump Station (USDA COP2010)	\$1,100,000
Add Two Filters to Water Treatment Plant (USDA COP2010 in progress)	\$600,000
Zone 2 - 2.0 MG Storage Tank (USDA COP 2010 in progress)	\$1,660,000
Zone 1 Supply Improvements from Foothill Dr. (USDA COP2010 in progress)	\$662,000
Upgrade State Street Pumps (Improvement made 2009-10, not DIF funding)	\$63,000
Replacement Main in Hwy 3 (PW Project Ref D3)	\$560,000
Replacement Main from Deer Creek Way to Main (PW Project Ref D4)	\$144,000
Alternate Water Source Study (PW Project Ref W13)	\$150,000
Totals	\$5,121,000

Most of the improvements listed above were financed by a loan from USDA Certificate of Participation 2010, Water System Improvements Project. Over time that portion attributable to developer fees based on actual costs will be paid for debt servicing on the loan over the next 40 years.

City of Yreka Municipal Utility Services, Impact, & Connection Fees Worksheet

NOTICE: Enacted by Ordinance # 792 on November 16, 2006, amended by Ordinance # 795 on February 1, 2007, and amended by Ordinance #799 on December 6, 2007, pursuant to California Government Code Section 66000.

BASE FEE

Phased Implementation Effective Dates:

as of July 16, 2007 50%

Exemptions

- a. Alteration/renovation/expansion of residential building where no additional dwelling units are created.
- b. Expansion of commercial/industrial structure which is less than 50% of the square footage of the existing structures.
- c. Accessory building with no extra vehicle trips.
- d. Replacement structure, same size, within 3 years.
- e. Replacement mobile home.
- f. Fees pursuant to an Encroachment Permit will be charged for applicable connections only.

Fee Calculation Worksheet

Name: _____

Property Address or APN: _____

1. List the building size (sq. ft.) or # of units next to the type of proposed structure:

single family residence	_____	sf
multi-family residence	_____	units
commercial, retail	_____	sf
office, general	_____	sf
industrial	_____	sf

2. Water Meter Size or if no meter, water service pipe size

3. Fees Due

A. Public Facilities	_____
B. Streets	_____
C. Park and Recreation	_____
D. Storm Drainage	_____
E. Water *	_____
F. Wastewater *	_____
TOTAL	_____

4. Implementation Phase Percentage

Permit Application Date: _____

Percentage _____

Total Fee _____

Fee amount is due prior to issuance of building permit, encroachment permit or mobile home permit.



Impact Fee	\$614.24
1. Single Family - base fee per dwelling unit	
2. Multiple Family - base fee per dwelling unit	
3. Commercial - base fee is per 2,500 sq. ft.	
4. Office/general - base fee is per 2,500 sq. ft.	
5. Industrial - base fee is per 5,000 sq. ft.	

6. 3/4 inch Water Meter (as required) Fee	\$1,072.19
7. Single Family - base fee per dwelling unit	
8. Multiple Family - base fee per dwelling unit	

D. Storm Drainage Impact Fee	\$419.39
1. Single Family - base fee per dwelling unit	
2. Multiple Family - base fee per dwelling unit	
3. Commercial - base fee is per unit	
4. Office/general - base fee is per unit	
5. Industrial - base fee is per unit	

E. Water System Impact Fee * **\$5,848.37**

Base fee multiplied by household equivalent ratio from chart.



*Water and Wastewater Fees- Multiply the base fee for each premises times the Household Equivalent ratio (from chart below) based on the meter size, or if no meter is installed the water service pipe size.

Household Equivalent Ratio	Water Meter size or if no meter, water service pipe size
1	3/4 inch - SF Residential with Fire Suppression (1)
1.5	3/4 inch (Commercial)
2.5	1 inch
5	1.5 inch
8	2 inch
16	3 inch
25	4 inch
50	6 inch
80	8 inch

(1) Single Family residential home with required fire suppression system, pricing reflects pending ordinance change to SF Residential.

TOTAL BASE FEE - Single Family Residential with a 3/4" water meter size, as required for Fire Suppression \$ **12,064.83**

Attachment 3
City of Yreka
Utility Services, Impact and Connection Fees
Annual Report

FISCAL YEAR TO DATE 2012-2013

Fee Type	Beginning Balance 7/1/12	Fees Collected	Fees Expended	Interest Allocated	Ending Balance 6/30/13
Public Facilities	120,040.79	8,146.17		1,617.18	129,804.14
Streets	19,209.84	1,191.75		257.38	20,658.97
Storm Drains	1,366.11	112.82		18.66	1,497.59
Parks and Recreation	(54,834.11)			(691.78)	(55,525.89) ⁽¹⁾
Water	245,909.45	5,848.39		3,176.13	254,933.97
Sewer	(257,638.47)	1,693.44		(3,228.95)	(259,173.98) ⁽²⁾
	<u>2,744.74</u>	<u>16,992.57</u>	-	<u>1,148.62</u>	<u>92,194.80</u>

(1) Interfund Borrowing from GF Capital Reserves (purchased S. West St. property adjacent Miner St. Park)

(2) Interfund Borrowing from Sewer Capital Reserves (purchased Sewer Vacuum Truck 2009-10)

Attachment 4
 City of Yreka Department of Public Works
 Capital Needs Prioritization - Growth (DIF) and Non-Growth related
 (compiled for DIF purposes 10-22-13)

Priority Code	Impr. #	Improvements Done (2007 to 2012) In Budget This FY	Oct. 2013 Estimated Cost (2)	Comments	Proposed Funding Source
1	W4	Humbug Tank - Recoat Interior	\$78,111	Old coating beginning to fail, some pitting observed	
2	W6	Develop Alternative Water Supply	\$1,666,089	Upgrade well as an emergency supply (if feasible). Cost for Boston Shaft well. Alternative being explored.	
3	STR 1	Overlay with reinforcement fabric, 2-3"	\$7,238,863	1 13.9 miles, PCI 0 to 49	
4	S1	Inflow & Infiltration Reduction Program	\$3,707,203	Reduce .75 MGD of I&I	
5	SD 1	Curb Inlets, Construct/Reconstruct	\$161,931	4 locations	
6	SD 2	Curb & Gutter, Reconstruct	\$218,712	8 locations	
7	STR 2	Chip Seal (double)	\$3,982,955	13.9 miles, PCI 50 to 69	
8	SD 3	Box Culverts, Remove & Replace w/ Larger	\$409,033	6 locations, Humbug Cr	
9	SD 4	Headwall, 36" PVC	\$14,721	N. Gold @ school	
10	S2	Target Area General Improvements	\$3,380,569	Sewer, manholes, & lateral repairs & replacements	
11	D3	16" Main in Hwy 3 - Foothill Dr. to Deer Creek Way	\$624,881	Replace a portion of old steel piping and provide for growth north of Hwy 3 - Priority Depends on Growth	Conn. Fee (dif)
12	D4	14" Main - Deer Creek Way to Main Street	\$160,684	Provide for growth in the northwest portion of service area- Priority depends on Growth	Conn. Fee (dif)
13	STR 3	Chip Seal (single)	\$505,700	9.3 miles, PCI 70 to 90	
14	SD 5	Butte St. Drain	\$100,944	P.O. Flooding	
15	SD 6	Oregon St. Drain	\$113,562	Lawrence to Rose	
16	SD 7	Yama St. Drain	\$314,398	Discovery to Fairchild to Oak	
17	W13	Alt. Water Source Study (additional supply)	\$184,116	Investigate additional sources of new supply	Conn. Fee (dif)
18	W	Zone 3 water distribution improvements	\$2,102,998	Water tank, Barham Pump Station relocation and water pipeline between them. May be project specific.	Conn. Fee (dif)
TOTAL			\$24,965,470		

New Project	WWTP	Waste Water Treatment Plant Improvements	Oct 2013 Estimated Annual Cost	Comments	Proposed Funding Source
			\$7.82 million-\$ 14.43 million	Phase 2 of WWTP expansion plan (1.4 mgd capacity)	Conn. Fee (dif)

Ongoing Projects	Improvement	Cost	Comments	Proposed Funding Source
6 year completion	Steel Water Main Replacement	\$157,725	The Master Water Plan has \$900,000 as a total cost. Based on recent work the cost should be reviewed.	
15 year cycle	Water Meter Replacement	\$84,120	\$1,200,000 total projected cost (based on 15 yr cycle)	

Note 1: Reduced for completion of Oregon St, Miner to Turre Overlay
 Note 2: Oct. 2013 Estimated Cost is Dec 2012 Estimated Cost + 0.2%, which is the increase in the ENR Construction Cost Index from Sept. 2012 to Sept. 2013

Attachment 5

RESOLUTION NO. 3037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA APPROVING THE DEVELOPMENT IMPACT FEE REPORT AND UPDATING THE CITY'S CAPITAL IMPROVEMENT PLAN AND DEVELOPMENT IMPACT FEE PROGRAM

WHEREAS, on November 16, 2006, the City Council adopted Ordinance No. 790, which implemented the City's Development Impact Fee program, and, which established the level of Development Impact Fees; and

WHEREAS, by Resolution Number 2615, the City Council had previously approved a Capital Improvement Plan for the construction of public facilities in the City as described in the City's Developer Impact Fee Study; and

WHEREAS, Yreka Municipal Code Section 11.23.170 provides for an annual review of the Capital Improvement Plan, and provides for an annual review of both the City's Development Impact Fee Program and the balance of funds currently maintained in the City's various Development Impact Fee accounts; and

WHEREAS, by Ordinance 799 adopted December 6, 2007, the City Council last approved a revision to the level of Development Impact Fees; and

WHEREAS, the documents reflecting the balance in each Development Impact Fee account, the fee, interest, and income and the amount of expenditure by public facility, and the amount of refunds made for the fiscal year have been available for public review as required by law.

NOW, THEREFORE, it is hereby resolved by the City Council of the City of Yreka, California, as follows:

1. The City Council finds that there are no Development Impact Fees remaining unexpended or uncommitted in its account five (5) or more years after deposit of the fee.
2. The City Council finds that new development in the City will generate additional demands on public facilities throughout the City, and will contribute to the impact upon public facilities.
3. The City Council approves the estimated costs of the capital improvements described in the Capital Improvement Plan, attached hereto as Attachment 1, and as described in Resolution 2615, and determines that there is a continued need for these improvements and that there is a reasonable relationship between such need and the impacts of development for which the fees are charged.
4. The City Council finds that there is a reasonable relationship between the fees' use and the type of development for which the fees are charged, as these reasonable relationships are described in more detail in the City's Development Impact Fees Program and Capital Improvement Plan.

5. The City Council finds that the fees expected to be generated by new development will not exceed the costs for construction of public facilities set forth in the City's Capital Improvements Plan as set forth in the Developer Impact Fee Study.
6. The City Council approves the City's Capital Improvement Plan as set forth in the Developer Impact Fee Study with the additions identified in Attachment 4, attached to this Resolution and made a part hereof by this reference.
7. The City Manager is hereby authorized to initiate any loans between fee accounts which may be necessary during the next review period for the purpose of funding the construction of the improvements discussed in the Annual Review Report.

Adopted this 7th day of November 2013, by the following called vote:

AYES:
NOES:
ABSENT:

David Simmen, Mayor

APPROVED AS TO FORM:

City Attorney

Attest: _____
Elizabeth E. Casson,
City Clerk

RESOLUTION NO. 3037

A RESOLUTION OF THE CITY COUNCIL of THE CITY OF YREKA APPROVING
UPDATES TO THE CITY'S CAPITAL IMPROVEMENT PLAN AND
DEVELOPMENT IMPACT FEE PROGRAM

WHEREAS, on November 16, 2006, the City Council adopted Ordinance No. 790, which implemented the City's Development Impact Fee program, and, which established the level of Development Impact Fees; and

WHEREAS, by Resolution Number 2615, the City Council had previously approved a Capital Improvement Plan for the construction of public facilities in the City as described in the City's Developer Impact Fee Study; and

WHEREAS, Yreka Municipal Code Section 11.23.170 provides for an annual review of the Capital Improvement Plan, and provides for an annual review of both the City's Development Impact Fee Program and the balance of funds currently maintained in the City's various Development Impact Fee accounts; and

WHEREAS, by Ordinance 799 adopted December 6, 2007, the City Council last approved a revision to the level of Development Impact Fees; and

WHEREAS, the documents reflecting the balance in each Development Impact Fee account, the fee, interest, and income and the amount of expenditure by public facility, and the amount of refunds made for the fiscal year have been available for public review as required by law.

NOW, THEREFORE, it is hereby resolved by the City Council of the City of Yreka, California, as follows:

1. The City Council finds that there are no Development Impact Fees remaining unexpended or uncommitted in its account five (5) or more years after deposit of the fee.
2. The City Council finds that new development in the City will generate additional demands on public facilities throughout the City, and will contribute to the impact upon public facilities.
3. The City Council approves the estimated costs of the capital improvements described in the Capital Improvement Plan, attached hereto as Attachment 1, and as described in Resolution 2615, and determines that there is a continued need for these improvements and that there is a reasonable relationship between such need and the impacts of development for which the fees are charged.
4. The City Council finds that there is a reasonable relationship between the fees' use and the type of development for which the fees are charged, as these reasonable relationships are described in more detail in the City's Development Impact Fees Program and Capital Improvement Plan.

5. The City Council finds that the fees expected to be generated by new development will not exceed the costs for construction of public facilities set forth in the City's Capital Improvements Plan as set forth in the Developer Impact Fee Study.
6. The City Council approves the City's Capital Improvement Plan as set forth in the Developer Impact Fee Study with the additions identified in Attachment 4, attached to this Resolution and made a part hereof by this reference.
7. The City Manager is hereby authorized to initiate any loans between fee accounts which may be necessary during the next review period for the purpose of funding the construction of the improvements discussed in the Annual Review Report.

Adopted this 7th day of November 2013, by the following called vote:

AYES:

NOES:

ABSENT: Bicego

David Simmen, Mayor

Attest: _____
Elizabeth E. Casson, City Clerk



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council

Prepared by: Steve Baker, City Manager

Agenda title: Discussion/Possible Action – Introduce Ordinance No. 836 An Ordinance of the City Council of the City of Yreka, California, amending and or repealing certain sections of the Yreka Municipal Code in Chapters: 2.04 Council vacancies, 2.18 City Accounting Officer, 2.24 Public Works Department, 2.44 Mandatory Retirement of City Officers and Employees and 2.56 General Municipal Elections.

Meeting date: November 7, 2013

Discussion:

The City completes periodic reviews of the Yreka Municipal Code to amend or delete provisions which have become obsolete or that do not follow current City policies and practices. The current review focuses on various sections of Title 2 – Administration and Personnel.

The following portions of the Yreka Municipal Code have been submitted for amendment or repeal by staff as part of the review for this year:

- Section 2.04.100. The existing code no longer matches state law on filling vacant council seats. Staff is recommending deleting this section.
- Section 2.18.010. Transferring of accounting and financial duties of City Clerk to Finance Director. The Government Code identifies several financial functions to be performed by the City Clerk, but provides that the City may transfer to the Finance Director pursuant to Government Code Section 37209. These duties include handling of the City's bills and payroll. The proposed language would transfer these duties formally to the Finance Director, which has been our practice.
- Section 2.24.050. This ordinance, originally adopted in 1910 and updated in 1968 provides for the director of public works, civil engineer and a collector of water rents to be appointed by the City Council. These appointments are included under the City Manager's duties and responsibilities in Section 2.08.020
- Section 2.44.010 Age Limit. This section requires retirement at age 65. This section is obsolete and enforcement would violate state and federal laws. This section will be deleted.

- Section 2.56.020 Expiration of terms of city officers. The Government Code Section cited in this section has since changed. The main purpose of this section is to indicate that elected officials serve until replaced, which is exactly what state law provides. This section will be deleted.

Fiscal Impact: The recommended actions will result in no financial impact to the City's General Fund.

Recommendation:

That the City Council Introduce Ordinance No. 836 as submitted.

Approved by

A handwritten signature in black ink, appearing to read "S. Baker", is written over a horizontal line. The signature is stylized and cursive.

Steven Baker, City Manager

ORDINANCE NO. 836

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA
AMENDING AND OR REPEALING CERTAIN SECTIONS OF THE YREKA
MUNICIPAL CODE IN CHAPTERS: 2.04.100 COUNCIL VACANCIES, 2.18 CITY
ACCOUNTING OFFICER, 2.24 PUBLIC WORKS DEPARTMENT, 2.44 MANDATORY
RETIREMENT OF CITY OFFICERS AND EMPLOYEES AND
2.56 GENERAL MUNICIPAL ELECTIONS.**

BE IT ORDAINED by the City Council of the City of Yreka as follows:

SECTION 1. Section 2.04.100 of Chapter 2.04 of the Yreka Municipal Code is hereby deleted in its entirety:

~~2.04.100 – Council vacancies. In the event a vacancy is created on the city council, such vacancy may be filled by the council by appointing a person to fill said vacancy who shall hold office only until the date of a special election, which shall immediately be called to fill the remainder of the term of the person creating the vacancy. Said special election may be held on the date of the next regularly scheduled election to be held throughout the city not less than ninety days from call of the special election, unless such an election date falls more than two hundred seventy days from the call of the special election, in which case the special election shall be held on the next regularly scheduled election date not less than ninety days from the call of the special election. Any such appointment made pursuant to this section shall refer to this section and shall otherwise be in accordance with Government Code Section 36512.2 and amendments thereto. Appointments pursuant to this section are at the election of the city council and nothing herein shall be construed to prohibit the filling of any such vacancy as may be otherwise permitted by law.~~

SECTION 2. Section 2.18.010 and Section 2.18.020 of Chapter 2.18 of the Yreka Municipal Code is hereby supplanted with the following:

“Section 2.18.010 Transfer of Accounting and Financial Duties of City Clerk to Finance Director. The financial and accounting duties imposed upon the City Clerk by *the* Government Code ~~Sections 40802 through 40805~~ are hereby transferred to the Finance Director.”

“Section 2.18.020 Finance Director Duties. In addition to other duties assigned to the Finance Director, the Finance Director shall perform all duties as set forth in Government Code Sections 37203, 37204, 37205, 37208, *and* Sections 40802 through 40805 and is designated as the City’s Accounting Officer who shall maintain records readily reflecting the financial condition of the City.”

SECTION 3. Section 2.24.050 of Chapter 2.24 of the Yreka Municipal Code is hereby supplanted with the following:

“2.24.050 - Director to supervise department. The director of public works, under the supervision and direction of the City Council and City Manager, shall have supervision, direction and control of the department of public works.”

SECTION 4. Section 2.24.010 of Chapter 2.24 of the Yreka Municipal Code is hereby deleted in its entirety:

~~“Section 2.24.010—Appointment of director, engineer and collector of water rents. The City Council, under the authority of Section 852 of the Municipal Corporation Bill, shall appoint a director of public works, a civil engineer and a collector of water rents of the city, each and all of the officers to hold office during the pleasure of the City Council and City Manager.~~

SECTION 5. Section 2.44.010 of Chapter 2.44 of the Yreka Municipal Code is hereby deleted in its entirety:

~~“2.44.010—Age limit—Extension. Except as hereinafter provided, no person shall be employed by the city, either as an employee, servant, officer or official, after such a person shall have attained the age of sixty five years, and no person employed by the city shall remain in the employ of the city after he or she shall have attained the age of sixty five years, and any employee, servant, officer or official of the city, upon attaining the age of sixty five years, shall be retired and the employment of such person, either as employee, servant, officer or official, shall be terminated effective upon the attainment of such age, provided, however, that by resolution of the city council, adopted by a majority of two thirds of the entire council then in office, employment of any employee, servant, officer or official, may be extended annually but not for more than one year at a time, nor in any event beyond the age of seventy years, and that when any such resolution is adopted as to any such employee, servant, officer or official, no other such resolution shall again be adopted prior to the expiration of eleven months after the adoption of the previous such resolution. In the event of the adoption of such resolution, the employee, servant, officer or official as to whom the resolution has been adopted shall be retired and his employment terminated effective at the expiration of the period of extension provided by such resolution unless such employment be further extended as hereinbefore provided.”~~

SECTION 6. Section 2.56.020 of Chapter 2.56 of the Yreka Municipal Code is hereby deleted in its entirety:

~~2.56.020—Expiration of terms of city officers. In accordance with the provisions of subparagraph (d) of Government Code Section 36503.5, those city officers whose terms of office would have, prior to the adoption of the ordinance codified in this chapter, expired on the Tuesday succeeding the second Tuesday in April of every even-numbered year, shall instead continue in their offices until no later than the fourth Tuesday after the day of the general municipal election, and until their successors are elected and qualified.~~

SECTION 7. If any section, subsection, part, clause, sentence or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Ordinance, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 8. Validity. If any section, subsection, part, clause, sentence or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Ordinance, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 9. Posting and Publication. The City Clerk is directed to cause a copy of the full text of this ordinance to be published once in an adjudicated newspaper of general circulation in the City of Yreka within fifteen (15) days after adoption of this ordinance.

SECTION 10. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Yreka Municipal Code that codification of this Ordinance is limited to Sections 1, 2, 3, 4, 5, and 6.

Introduced at a regular meeting of the City Council held November 7, 2013, and adopted as an Ordinance of the City of Yreka at a regular meeting of the City Council held on _____ by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

David Simmen, Mayor

APPROVED AS TO FORM

Liz Casson, City Clerk

DOHN R. HENION, City Attorney

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
Sep-2013

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 1,834,444.96	\$ 248,477.64	\$ 384,925.11	\$ 1,697,997.49	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	4,952.35	-	-	4,952.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	35,803.46	-	-	35,803.46	
General-Designated	01	Parkland Trust	-	-	-	0.00	
General-Designated	01	Police Asset Forfeit	6,424.78	-	-	6,424.78	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	01	Baker Tract/Lucas	-	-	-	0.00	
General-Designated	02	Gifts Donations	3,552.80	-	-	3,552.80	
General-Designated	02	K-9 Unit	11,449.83	-	-	11,449.83	
General-Designated	02	YPD Donated - Hitson	7,601.17	-	500.00	7,101.17	
General-Designated	02	YPD Donated - Travellers	3,511.12	-	-	3,511.12	
General-Designated	02	YPD Donated - Teen Fund	1,553.08	-	-	1,553.08	
General-Designated	02	Greenhorn Park Redevelopment	-	-	-	0.00	
General-Designated	03	YVFD Volunter Fund	57,800.33	4,251.37	2,500.00	59,551.70	
General-Restricted	04	Crandell Cash	1,912,187.29	67,304.65	3,950.80	1,975,541.14	
General-Restricted	04	Morgan Stanely SmithBarney-Crandall	-	-	-	0.00	
General-Designated	08	Grant Projects Reserve	1,145,104.19	8,008.31	26,504.11	1,126,608.39	
General-Designated	08	PERS Pension Liability Reserve	(415,689.70)	8,008.31	-	(407,681.39)	
General-Designated	09	Reserves for Cap. Outlay	954,253.21	-	-	954,253.21	General - All
General-Designated	10	Capital Outlay	167,810.65	7,020.00	7,020.00	167,810.65	\$ 5,762,233.72
Spec. Rev. -Streets	20	Gas Tax 2106	38,405.85	83,750.00	46,031.91	76,123.94	
Spec. Rev. -Streets	20	Traffic Conjestion Relief	-	-	-	0.00	
Spec. Rev. -Streets	21	Local Transportation	449,448.42	-	83,750.00	365,698.42	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	168,583.85	3,270.77	4,518.58	167,336.04	\$ 609,158.40
Special Revenue	30	Fire Assessment Spec. Rev	386,087.29	17,692.14	11,802.19	391,977.24	
Special Revenue	31	Landfill Access Fee - Debt Service	(195,158.31)	18,054.44	489.33	(177,593.20)	Special Revenues
Special Revenue	32	Developer Impact Fees	393,010.73	300.08	-	393,310.81	\$ 607,694.85
Special Grants	60	Spec Grants Capital Outlay	(503,582.60)	-	5,276.10	(508,858.70)	Special Grants
Special Grants	65	Community Development Grants	254,271.76	1,600.68	-	255,872.44	\$ (252,986.26)
Water Enterprise	70	Water Operating	194,898.79	369,887.45	448,280.56	116,505.68	
Water Enterprise	71	Water Capital Projects	(8,945.79)	26,475.14	28,846.18	(11,316.83)	
Water Enterprise	72	Water Debt Servicing	37,681.88	262,456.25	-	300,138.13	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	5,266,553.95	76,030.22	-	5,342,584.17	\$ 5,947,911.15
Sewer Enterprise	80	Sewer Operating	139,511.18	522,998.84	731,883.76	(69,373.74)	
Sewer Enterprise	81	Sewer Capital Outlay	(6,865.43)	-	249,286.46	(255,951.89)	
Sewer Enterprise	82	Sewer Debt Servicing	23,702.37	126,843.72	103,098.69	47,447.40	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	2,713,857.92	495,357.17	-	3,209,215.09	\$ 3,031,336.86
Agency	90	Agency - Cash	(23,165.21)	342,326.75	320,480.55	(1,319.01)	Agency- Payroll
							\$ (1,319.01)
COLUMN TOTALS			\$ 15,473,060.11	\$ 2,690,113.93	\$ 2,459,144.33	\$ 15,704,029.71	\$ 15,704,029.71
BANK RECAPITULATION			PER BANK	Market Value		PER LEDGER	
		L.A.I.F. 0.257%	14,980,541.71	14,980,541.71			
		Petty Cash Drawers	1,200.00				
		YVFD Petty Cash	100.00				
		TriCounties YVFD DDA	59,732.28				
		Scott Valley Bank - ZBA (s/b zero)	-				
		Scott Valley Bank - Primary DDA	731,792.70				
		TOTAL PER BANK	15,773,366.69				15,704,529.71
ADJUSTMENTS							
		Less Outstanding Checks SVB	(68,556.40)				
		Less Outstanding Checks TCB	(280.58)				
		\$	-				
		\$	-				
		TOTAL PER LEDGER	15,704,529.71				15,704,529.71

SRH

Rhettta Hogan, City Treasurer

David Simmen, City Mayor

CITY OF YREKA
TREASURER'S QUARTERLY INVESTMENT REPORT
 September 30, 2013

<u>Settlement Date</u>	<u>Investment</u>	<u>Account Number</u>	<u>Par Amount</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Market Value %</u>
Government Bonds								
None								
Certificates of Deposit								
None								
Cash and Equivalents								
9/30/2013	CASH / COUPON & MATURITY PAYMENTS (cash in transit)	875-03646-17 500	\$0.00	\$0.00	\$0.00	0.000	NONE	N/A
9/30/2013	LOCAL AGENCY INVESTMENT FUND ***	98-47-996	\$14,980,541.71	\$14,980,541.71	\$14,980,541.71	0.2570	NONE	100.00%
9/30/2013	SCOTT VALLEY BANK-CHECKING	0001015102	\$731,792.70	\$731,792.70	\$731,792.70	0.1000	NONE	100.00%
9/30/2013	TRI-COUNTIES BANK (YVFD)	176010540	\$59,732.28	\$59,732.28	\$59,732.28	0.0200	NONE	100.00%
9/30/2013	PETTY CASH ON HAND - CITY DEPARTMENTS		\$1,200.00	\$1,200.00	\$1,200.00		NONE	100.00%
9/30/2013	PETTY CASH ON HAND - YVFD		\$100.00	\$100.00	\$100.00		NONE	100.00%
TOTAL CASH AND INVESTMENTS					\$15,773,366.69	\$15,773,366.69		

*** See supplemental data on LAIF investment maturity, investment portfolio mix and yield

The instruments of investments used this quarter are in direct relationship with the City's investment policy. It is the opinion of the Treasurer that the next six (6) months expenditures can be met.


 Sheila Rhetta Hogan, Treasurer

Approved by motion of the Yreka City Council at its meeting held November 7, 2013.

 David Simmen, Mayor

**BILL LOCKYER
TREASURER
STATE OF CALIFORNIA**

NEW LAIF WEBINAR INFORMATION

PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
10/2/2013	0.27	0.28	251
10/3/2013	0.27	0.27	248
10/4/2013	0.27	0.27	252
10/5/2013	0.27	0.27	252
10/6/2013	0.27	0.27	252
10/7/2013	0.27	0.27	251
10/8/2013	0.27	0.27	250
10/9/2013	0.27	0.27	251
10/10/2013	0.27	0.27	251
10/11/2013	0.27	0.27	248
10/12/2013	0.27	0.27	248
10/13/2013	0.27	0.27	248
10/14/2013	0.27	0.27	246
10/15/2013	0.27	0.27	246

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

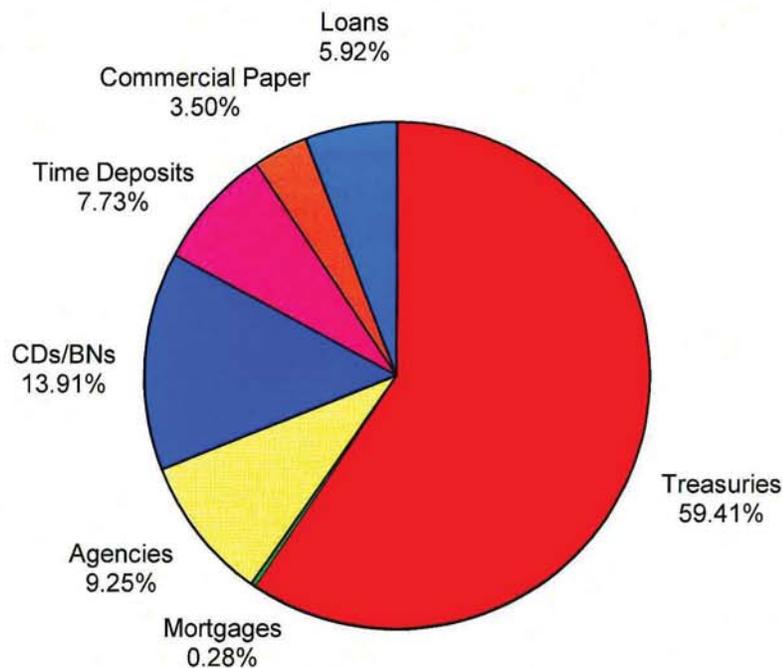
Quarter ending 09/30/2013

Apportionment Rate: 0.26%
 Earnings Ratio: .00000703151403121
 Fair Value Factor: 1.00056732
 Daily: 0.25%
 Quarter To Date: 0.27%
 Average Life: 239

PMIA Average Monthly Effective Yields

SEPT 2013 0.257%
 AUG 2013 0.271%
 JULY 2013 0.267%

**Pooled Money Investment Account
Portfolio Composition
\$56.6 Billion
09/30/13**



**2013-2014 Operating Budget of Revenue and Expenditures
with Actual Results
September 30, 2013**

Fund Analysis	Fund	REVENUE		EXPENSE		Excess of Rev over Exp.-Surplus/ (Deficit)		Based on Operating Budget			Current Cash Balance
		Adopted	Operating Budget	Adopted	Operating Budget	Operating Budget	Net Actual Year to Date	Prelim Close Beginning Working Capital	Operating Budget Net Increase / (Decrease)	Ending Working Capital	
Major Grp	00										
Investment in LAIF	00										
General Operating	01	4,779,294.00	4,787,794.00	4,737,653.29	4,746,153.29	1,280,101.22	1,280,101.22	2,904,550.58	41,640.71	2,946,191.29	1,858,982.02
General Operating Fund		4,779,294.00	4,787,794.00	4,737,653.29	4,746,153.29	1,280,101.22	1,280,101.22	2,904,550.58	41,640.71	2,946,191.29	1,858,982.02
Gifts Donations	02	500.00	500.00	1,200.00	1,200.00	125.40	125.40	27,593.40	(700.00)	26,893.40	27,668.00
YVFD Volunteer Fund	03	17,500.00	17,500.00	17,500.00	17,500.00	3,610.05	3,610.05	60,225.34	(700.00)	60,225.34	59,551.70
Trusts -Crandell-Stewart	04	5,200.00	5,200.00	31,700.00	31,700.00	5,244.05	5,244.05	1,910,735.05	(26,500.00)	1,884,235.05	1,975,541.14
General Fund Reserves	08	(117,051.00)	(117,051.00)	(178,028.00)	(178,028.00)	(10,066.20)	(10,066.20)	731,485.25	60,977.00	792,462.25	718,927.00
Reserves for Cap. Outlay	09	(150,000.00)	(150,000.00)	355,000.00	355,000.00	30,256.07	30,256.07	1,104,253.21	(505,000.00)	599,253.21	954,253.21
Capital Outlay	10	257,500.00	257,500.00	250,000.00	250,000.00	-	-	219,743.93	-	219,743.93	167,810.65
Construction Fund	11	-	-	-	-	-	-	-	-	-	-
General Fund - Restricted or Designated		13,649.00	13,649.00	484,872.00	484,872.00	29,169.37	29,169.37	3,834,292.25	(471,223.00)	3,363,069.25	3,903,751.70
Total General Fund		4,792,943.00	4,801,443.00	5,222,525.29	5,231,025.29	1,309,270.59	1,309,270.59	6,738,842.83	(429,582.29)	6,309,280.54	5,762,733.72
Gas Tax & Traffic Cong.	20	923,016.69	923,016.69	923,016.69	923,016.69	108,447.92	108,447.92	1,895.98	-	1,895.98	76,123.94
Local Transportation	21	(168,469.87)	(168,469.87)	83,750.00	83,750.00	10,083.85	10,083.85	449,448.42	(342,094.87)	107,353.55	365,698.42
Fines - Traffic Safety	24	88,000.72	88,000.72	88,000.72	88,000.72	-	-	86,148.40	-	86,148.40	167,336.04
Road, Street & Transit - Restricted		842,547.54	842,547.54	1,184,642.41	1,184,642.41	118,531.77	118,531.77	537,492.80	(342,094.87)	195,397.93	609,168.40
Total Road, Streets and Transit		842,547.54	842,547.54	1,184,642.41	1,184,642.41	118,531.77	118,531.77	537,492.80	(342,094.87)	195,397.93	609,168.40
Fire Assessment Spec. Rev	30	230,750.00	230,750.00	142,424.90	142,424.90	23,943.33	23,943.33	375,220.07	88,325.10	463,545.17	391,977.24
Landfill Access Fee - Debt Service	31	216,000.00	216,000.00	181,620.93	181,620.93	176,309.22	176,309.22	(34,659.39)	34,379.07	(280.32)	(177,593.20)
Developer Impact Fees	32	16,000.00	16,000.00	-	-	-	-	92,194.80	16,000.00	108,194.80	393,310.81
Special Revenue - Restricted		462,750.00	462,750.00	324,045.83	324,045.83	200,252.55	200,252.55	432,755.48	138,704.17	571,459.65	607,694.85
Total Special Revenue		462,750.00	462,750.00	324,045.83	324,045.83	200,252.55	200,252.55	432,755.48	138,704.17	571,459.65	607,694.85
Spec Grants Capital Outlay	60	2,511,470.00	2,511,470.00	2,511,470.00	2,511,470.00	331,848.90	331,848.90	-	-	-	(508,858.70)
Community Development Grants	65	5,950.00	5,950.00	-	-	105.76	105.76	250,862.00	5,950.00	256,812.00	255,872.44
Special Grants - Capital Projects		2,517,420.00	2,517,420.00	2,511,470.00	2,511,470.00	331,954.66	331,954.66	250,862.00	5,950.00	256,812.00	(252,986.26)
Special Grants - Operating & Capital Projects		2,517,420.00	2,517,420.00	2,511,470.00	2,511,470.00	331,954.66	331,954.66	250,862.00	5,950.00	256,812.00	(252,986.26)
Water Operating	70	1,602,343.05	1,602,343.05	1,602,343.05	1,602,343.05	290,468.61	290,468.61	-	-	-	116,505.68
Water Capital Projects	71	305,000.00	305,000.00	305,000.00	305,000.00	12,003.78	12,003.78	-	-	-	(11,316.83)
Water Debt Servicing	72	262,456.25	262,456.25	262,456.25	262,456.25	(37,681.88)	(37,681.88)	215,346.75	-	215,346.75	500,138.13
Water Reserves	74	585,700.70	585,700.70	-	-	-	-	5,887,286.97	585,700.70	6,472,987.67	5,342,584.17
Water Enterprise		2,755,500.00	2,755,500.00	2,169,799.30	2,169,799.30	264,790.51	264,790.51	5,802,633.72	585,700.70	6,388,334.42	5,947,911.15
Sewer Operating	80	1,715,574.12	1,715,574.12	1,715,574.12	1,715,574.12	242,885.65	242,885.65	-	-	-	(69,373.74)
Sewer Capital Outlay	81	3,391,102.52	3,391,102.52	3,391,102.52	3,391,102.52	5,768.03	5,768.03	-	-	-	(255,951.89)
Sewer Debt Servicing	82	(2,926,258.80)	(2,926,258.80)	(2,926,258.80)	(2,926,258.80)	(5,544.87)	(5,544.87)	27,002.82	-	27,002.82	147,447.40
Sewer Reserves	84	183,082.16	183,082.16	-	-	-	-	3,153,168.83	183,082.16	3,336,250.99	3,209,215.09
Sewer Enterprise Fund		2,363,500.00	2,363,500.00	2,180,417.84	2,180,417.84	243,108.81	243,108.81	3,180,171.65	183,082.16	3,363,253.81	3,031,336.86
Total Enterprise Funds		5,119,000.00	5,119,000.00	4,350,217.14	4,350,217.14	507,899.32	507,899.32	8,982,805.37	768,782.86	9,751,588.23	8,979,248.01
Agency Trust - Cash	90	-	-	-	-	(579.96)	(579.96)	-	-	-	(1,319.01)
Agency Funds		-	-	-	-	(579.96)	(579.96)	-	-	-	(1,319.01)
Total Agency Funds		-	-	-	-	(579.96)	(579.96)	-	-	-	(1,319.01)
All Funds Combined		13,734,660.54	13,743,160.54	13,582,900.67	13,601,400.67	2,467,328.93	2,467,328.93	16,942,768.48	141,759.87	17,084,518.35	15,704,529.71

**City of Yreka Financial Statement Groupings
Summary FY 13-14 YTD Fiscal Performance
as of September 30, 2013**



ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
I. GENERAL FUNDS					
801	REVENUE: PROP TAXES	940,500.00	940,500.00	1,435.70	-939,064.30
807	MVLF IN LIEU	540,000.00	540,000.00	0.00	-540,000.00
810	SALES TAX	1,700,000.00	1,700,000.00	102,900.00	-1,597,100.00
813	REVENUE: TOT TAXES	600,000.00	600,000.00	106,564.56	-493,435.44
814	REVENUE: FRANCHISE FEES	250,000.00	250,000.00	0.00	-250,000.00
815	REVENUE - LICENSES AND PERMITS	160,050.00	160,050.00	11,212.60	-148,837.40
825	REVENUE - FINES & FORFEITURES	6,500.00	6,500.00	1,131.19	-5,368.81
830	REVENUE - USE OF MONEY & PROPERTY	25,000.00	25,000.00	71,450.75	46,450.75
850	REVENUE - INTERGOVERNMENTAL	136,000.00	136,000.00	3,752.28	-132,247.72
870	REVENUE - USER FEES AND CHARGES	46,025.00	46,025.00	7,109.08	-38,915.92
880	ICA ALLOCATION	367,868.00	367,868.00	70,000.00	-297,868.00
882	REVENUE - OTHER	21,000.00	29,500.00	10,875.16	-18,624.84
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
1. GENERAL FUNDS	Revenue	4,792,943.00	4,801,443.00	386,431.32	-4,415,011.68
100	MAYOR, COUNCIL, CITY MANAGER, CLERK	329,038.40	329,038.40	64,481.22	264,557.18
110	EXP. GENERAL GOVERNMENT	563,742.31	563,742.31	261,828.96	301,913.35
200	PUBLIC SAFETY - POLICE	2,325,128.93	2,325,128.93	510,184.99	1,814,943.94
210	PUBLIC SAFETY - FIRE	343,313.39	351,813.39	52,111.66	299,701.73
220	PLANNING AND DEVELOPMENT	452,513.59	452,513.59	108,900.36	343,613.23
300	PUBLIC WORKS	65,177.96	65,177.96	8,978.31	56,199.65
350	PUBLIC WORKS - MECHANICAL MAINTENANCE	137,736.20	137,736.20	26,263.35	111,472.85

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ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
370	PUBLIC WORKS - SERVICE CENTER (ELIM)	0.00	0.00	3,168.71	-3,168.71
400	CULTURAL & REC - PARKS AND REC	389,326.97	389,326.97	109,629.53	279,697.44
645	CAPITAL OUTLAY	98,500.00	98,500.00	96.00	98,404.00
740	PRINCIPAL ON LT DEBT	0.00	0.00	0.00	0.00
760	INTERFUND TRANSFERS	518,047.54	518,047.54	163,047.54	355,000.00
1. GENERAL FUNDS	Expense	5,222,525.29	5,231,025.29	1,308,690.63	3,922,334.66
1. GENERAL FUNDS	Net Equity Change	-429,582.29	-429,582.29	-922,259.31	-492,677.02

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ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
<i>Summary for 'Auditor Fund' = 1. GENERAL FUNDS (776 detail records)</i>					
2. STREETS FUNDS					
825	REVENUE - FINES & FORFEITURES	0.00	0.00	3,270.77	3,270.77
830	REVENUE - USE OF MONEY & PROPERTY	500.00	500.00	0.00	-500.00
850	REVENUE - INTERGOVERNMENTAL	397,000.00	397,000.00	23,879.06	-373,120.94
870	REVENUE - USER FEES AND CHARGES	7,000.00	7,000.00	0.00	-7,000.00
898	INTERFUND TRANSFERS	438,047.54	438,047.54	163,047.54	-275,000.00
2.	STREETS FUNDS Revenue	842,547.54	842,547.54	190,197.37	-652,350.17
300	PUBLIC WORKS	40,149.25	40,149.25	7,964.76	32,184.49
310	PUBLIC WORKS - STREET MAINTENANCE	238,772.68	238,772.68	39,226.61	199,546.07
311	PUBLIC WORKS - STREET SWEEPING	81,026.82	81,026.82	28,312.20	52,714.62
312	PUBLIC WORKS - STREET LIGHTING	117,347.79	117,347.79	15,363.43	101,984.36
313	PUBLIC WORKS - WEED CONTROL STREETS	9,981.83	9,981.83	1,733.68	8,248.15
314	PUBLIC WORKS - PUBLIC PARKING LOTS	1,020.00	1,020.00	326.89	693.11
320	PUBLIC WORKS - TRAFFIC SAFETY	88,000.72	88,000.72	10,083.85	77,916.87
340	TRANSPORTATION	165,000.00	165,000.00	0.00	165,000.00
390	PUBLIC WORKS - STORM DRAINS	119,718.32	119,718.32	15,520.35	104,197.97
645	CAPITAL OUTLAY	315,000.00	315,000.00	0.00	315,000.00
760	INTERFUND TRANSFERS	8,625.00	8,625.00	0.00	8,625.00
2.	STREETS FUNDS Expense	1,184,642.41	1,184,642.41	118,531.77	1,066,110.64
2.	STREETS FUNDS Net Equity Change	-342,094.87	-342,094.87	71,665.60	413,760.47

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ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
<i>Summary for 'Auditor Fund' = 2. STREETS FUNDS (235 detail records)</i>					
3. SPECIAL REVENUE FUNDS					
811	OTHER TAXES	230,000.00	230,000.00	58,281.51	-171,718.49
815	REVENUE - LICENSES AND PERMITS	16,000.00	16,000.00	0.00	-16,000.00
830	REVENUE - USE OF MONEY & PROPERTY	750.00	750.00	0.00	-750.00
870	REVENUE - USER FEES AND CHARGES	216,000.00	216,000.00	55,228.23	-160,771.77
3.	SPECIAL REVENUE FUNDS Revenue	462,750.00	462,750.00	113,509.74	-349,240.26
100.3	COLLECTION EXPENSE	13,241.86	13,241.86	2,618.55	10,623.31
210	PUBLIC SAFETY - FIRE	0.00	0.00	0.00	0.00
645	CAPITAL OUTLAY	0.00	0.00	0.00	0.00
740	PRINCIPAL ON LT DEBT	180,779.41	180,779.41	83,522.38	97,257.03
745	INTEREST ON LT DEBT	130,024.56	130,024.56	114,111.62	15,912.94
3.	SPECIAL REVENUE FUNDS Expense	324,045.83	324,045.83	200,252.55	123,793.28
3.	SPECIAL REVENUE FUNDS Net Equity Change	138,704.17	138,704.17	-86,742.81	-225,446.98

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ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
<i>Summary for 'Auditor Fund' = 3. SPECIAL REVENUE FUNDS (39 detail records)</i>					
4. CAPITAL & CDBG GRANTS					
645	CAPITAL OUTLAY	75,200.00	50,200.00	0.00	-50,200.00
830	REVENUE - USE OF MONEY & PROPERTY	5,950.00	5,950.00	3,054.40	-2,895.60
850	REVENUE - INTERGOVERNMENTAL	2,236,270.00	2,258,403.00	-177,009.80	-2,435,412.80
898	INTERFUND TRANSFERS	200,000.00	202,867.00	0.00	-202,867.00
4. CAPITAL & CDBG GRANTS	Revenue	2,517,420.00	2,517,420.00	-173,955.40	-2,691,375.40
300	PUBLIC WORKS	0.00	0.00	3,586.54	-3,586.54
310	PUBLIC WORKS - STREET MAINTENANCE	0.00	25,000.00	0.00	25,000.00
390	PUBLIC WORKS - STORM DRAINS	7,520.00	7,520.00	24.21	7,495.79
600	COMMUNITY DEVELOPMENT	78,750.00	78,750.00	1,185.38	77,564.62
645	CAPITAL OUTLAY	2,425,200.00	2,400,200.00	327,158.53	2,073,041.47
4. CAPITAL & CDBG GRANTS	Expense	2,511,470.00	2,511,470.00	331,954.66	2,179,515.34
4. CAPITAL & CDBG GRANTS	Net Equity Change	5,950.00	5,950.00	-505,910.06	-511,860.06

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ACCOUNT	DESCRIPTION	Adopted Bdgt	Operating Bdgt	Current Period	Favorable or (Unfavorable)
<i>Summary for 'Auditor Fund' = 4. CAPITAL & CDBG GRANTS (225 detail records)</i>					
5. WATER FUNDS					
830	REVENUE - USE OF MONEY & PROPERTY	12,000.00	12,000.00	0.00	-12,000.00
850	REVENUE - INTERGOVERNMENTAL	0.00	0.00	686.98	686.98
870	REVENUE - USER FEES AND CHARGES	2,743,500.00	2,743,500.00	998,660.12	-1,744,839.88
882	REVENUE - OTHER	0.00	0.00	2,106.48	2,106.48
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
5. WATER FUNDS	Revenue	2,755,500.00	2,755,500.00	1,001,453.58	-1,754,046.42
100.3	COLLECTION EXPENSE	136,484.26	136,484.26	25,918.92	110,565.34
300.1	ENGINEERING	130,065.70	130,065.70	8,295.74	121,769.96
500	WATER DISTRIBUTION EXPENSE	331,815.33	331,815.33	53,306.01	278,509.32
510	WATER TREATMENT AND CONSERVATION	826,450.76	826,450.76	167,947.94	658,502.82
645	CAPITAL OUTLAY	245,000.00	245,000.00	12,003.78	232,996.22
690	CAPITALIZATION OF ASSETS	0.00	0.00	0.00	0.00
745	INTEREST ON LT DEBT	262,456.25	262,456.25	-37,681.88	300,138.13
760	INTERFUND TRANSFERS	60,000.00	60,000.00	0.00	60,000.00
799	ICA EXPENSE	177,527.00	177,527.00	35,000.00	142,527.00
5. WATER FUNDS	Expense	2,169,799.30	2,169,799.30	264,790.51	1,905,008.79
5. WATER FUNDS	Net Equity Change	585,700.70	585,700.70	736,663.07	150,962.37

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<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>
<i>Summary for 'Auditor Fund' = 5. WATER FUNDS (245 detail records)</i>					
6. SEWER FUNDS					
870	REVENUE - USER FEES AND CHARGES	2,363,500.00	2,363,500.00	616,906.01	-1,746,593.99
882	REVENUE - OTHER	0.00	0.00	0.00	0.00
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
6. SEWER FUNDS	Revenue	2,363,500.00	2,363,500.00	616,906.01	-1,746,593.99
100.3	COLLECTION EXPENSE	100,556.08	100,556.08	17,245.07	83,311.01
300.1	ENGINEERING	106,492.96	106,492.96	12,171.89	94,321.07
510.1	COST OF POWER AND WATER	214,000.00	214,000.00	35,972.16	178,027.84
550	WASTEWATER COLLECTION EXPENSE	364,262.55	364,262.55	27,052.30	337,210.25
560	WASTEWATER TREATMENT EXPENSE	777,921.53	777,921.53	115,444.23	662,477.30
645	CAPITAL OUTLAY	240,000.00	240,000.00	5,768.03	234,231.97
745	INTEREST ON LT DEBT	126,843.72	126,843.72	-5,544.87	132,388.59
760	INTERFUND TRANSFERS	60,000.00	60,000.00	0.00	60,000.00
799	ICA EXPENSE	190,341.00	190,341.00	35,000.00	155,341.00
6. SEWER FUNDS	Expense	2,180,417.84	2,180,417.84	243,108.81	1,937,309.03
6. SEWER FUNDS	Net Equity Change	183,082.16	183,082.16	373,797.20	190,715.04

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<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>
<i>Summary for 'Auditor Fund' = 6. SEWER FUNDS (209 detail records)</i>					
Grand Total		-141,759.87	-141,759.87	332,786.31	474,546.18

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CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager/Benjamin Matts, Project Assistant
Agenda title: Discussion/Direction to Staff - Miner Street Grant Wayfaring Sign Project, and Visitor Information/ Downtown Entrance Improvements.
Meeting date: November 7, 2013

Discussion:

City Staff is exploring the possibility of a Miner Street Grant Visitor Information and Wayfaring Sign Project (MSG Sign Project), as well as other improvements to entrances to Yreka's Historic Downtown. These projects are focused on not only beautifying the entrances to the downtown area, but also to help guide visitors, who are unfamiliar to the area, to parking, and other helpful visitor information.

Fiscal Impact:

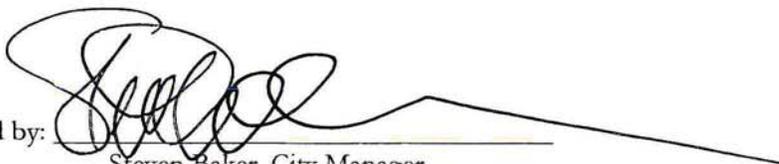
The MSG Sign Project and other visitor oriented improvements have the potential to expend Stuart Trust Funds as part of the Miner Street Grant Program in an amount dependent on the scope of the project.

Recommendation:

That the Council: Discuss the Miner Street Grant Wayfaring Sign Project and visitor information/downtown entrance improvements and provide direction to staff.

Attachments

Approved by: _____

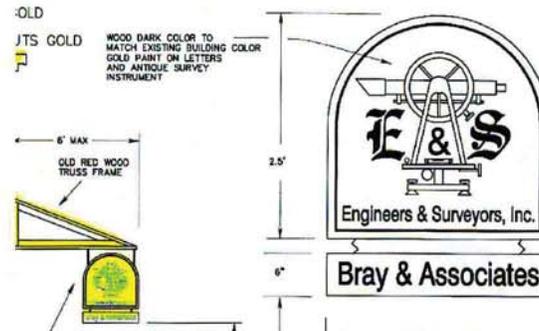


Steve Baker, City Manager

Draft - Miner Street Grant Visitor Information and Wayfaring Sign Project

Phase 1: Chamber of Commerce/Visitor Information Center Sign Improvement

Chamber signage needs improvement including repainting or replacement of current "Tourist Information" signs, and the addition of a projecting visitor information/Chamber of Commerce sign. The Bray Engineering sign (see below) may be a good example for the projecting sign. For example, have the main portion of the sign say "Visitor Information" and then have "Chamber of Commerce" hanging off the bottom of the sign.



Note:

- "Visitor Information" may be better than having "Tourist Information".
- Permits will be required and there will be a minimum clearance for the sign depending on how far the sign projects.
- Property owner permission will be needed.

Phase 2: Downtown Area/Yreka Visitor Map

A current and intuitive map to guide people around our downtown is needed to guide unfamiliar visitors around the downtown area. The Chamber has created a draft of a map that may work for this purpose. Once the design has been finalized, the map could be printed and hung in the Chamber's window until the map kiosk is constructed. Brochure versions of the downtown map/walking tour could possibly be created using the map as well. Kiosk map should be frequently updated.



Phase 3: Downtown Map Kiosk

A downtown map kiosk would help visitors orient themselves downtown and it would be an especially good resource during hours the Chamber is closed.



Note:

- Possible locations include (1) Bank Parking Lot near Broadway and Miner, (2) Miner Street Plaza, and (3) on the YPD lawn next to the sidewalk.
- Start with one kiosk and then evaluate the need for another.
- Map and information needs to be easily updated, at least annually.

Phase 4: Parking Sign Improvements

Currently the signage for downtown public parking is minimal. New signs that are better positioned and have a theme for downtown would be beneficial (Example of a better design below).



Note:

- 5-6 signs would be needed (not included signs for the lot entrances, which would add another 2-4 signs). Use of existing poles only is possible, but the project would benefit from installing 1 or 2 poles.
- Contractor would be needed to install signs.

Phase 5: Old Town Yreka Sign Repair

The Old Town Yreka Sign (located on the 113 W Miner Street facing Main Street), has faded and needs to be restored. It is one of the first things visitors see and it is currently very faded.



Note:

- This sign could potentially be removed and worked on in the restorers shop but this may not be logistically possible.
- Property owner's permission would be needed.

Phase 6: Street Banners

The current Yreka street banners are drab and in general are in need of replacement. Some, if not all of the hardware holding the banners will likely need to be replaced if new banners are to be installed.

Below are examples of colorful street banners:



Note:

- Installation of the hardware and banners would not be done by the City.
- Examples of banners could be: local groups, history, recreation, events, etc.
- Banners would probably need to remove or change the banners after a year.
- Banners could be at or near all the main entrances to downtown Yreka.