

YREKA CITY COUNCIL  
AGENDA

November 17, 2016 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website [www.ci.yreka.ca.us/council](http://www.ci.yreka.ca.us/council)

PLEDGE OF ALLEGIANCE

**PUBLIC COMMENTS:** This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

**SPEAKERS:** Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
  - a. Approval/ratification of payments issued from November 4 through November 17, 2016.
  - b. Approval of Minutes of the meeting held November 3, 2016.
  - c. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.
2. Discussion/Possible Action – Approve the Transportation Claim for the 2016-2017 Local Transportation Fund and authorize the Mayor to sign the Claim on behalf of the City.
3. Discussion/Possible Action – Approval of location of Stagecoach.
4. Discussion/Possible Action – Approve City Policy Titled “Design Immunity” and introduce Ordinance relating to approval of designs.
5. Discussion/Possible Action: Selection Process for New City Councilmember: Appointment of new City Councilmember Using That Process.
6. Discussion/Possible Action – Authorization to Negotiate Agreement with the Siskiyou Golden Fairgrounds/10<sup>th</sup> District Agricultural Association to Transfer Ownership of the portable Stage.
7. City Treasurer’s Report: Discussion/Possible Action – Approval of:
  - a) Cash Balances Report – September 2016
  - b) Quarterly Treasurer’s Investment Report – 1<sup>st</sup> Quarter Fiscal Year 2016/2017
  - c) Budget of Revenue and Expenditures with Year to Date Actuals through September 2016
  - d) Quarterly Fiscal Performance Report – 1<sup>st</sup> Quarter Fiscal Year 2016/2017
8. City Manager Report

- Department Quarterly Reports

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

**CLOSED SESSION:**

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code:  
(Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka Police Officer's Association.

**RETURN TO OPEN SESSION: Announcement** of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

*In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at [casson@ci.yreka.ca.us](mailto:casson@ci.yreka.ca.us).*

# Accounts Payable

## Computer Check Proof List by Vendor

User: lysandra  
 Printed: 11/10/2016 - 8:46AM  
 Batch: 00003.11.2016



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 2271	ACCELA INC #774375			Check Sequence: 1	ACH Enabled: False
ACC25424	INV ACC25424 - OCTOBER 2016	348.00	11/18/2016	70-030-0000-526-100	
ACC25424	INV ACC25424 - OCTOBER 2016	348.00	11/18/2016	80-030-0000-526-100	
ACC25441	INV ACC25441 - IVR PAY BY PHONE	3,525.00	11/18/2016	70-030-0000-526-000	
ACC25441	INV ACC25441 - IVR PAY BY PHONE	3,525.00	11/18/2016	80-030-0000-526-000	
	Check Total:	7,746.00			
Vendor: 1023	BAXTER AUTO PARTS			Check Sequence: 2	ACH Enabled: False
3011215 10/16	ACCT 3011215 10/16 - FILTERS, GAS CYLIN	835.38	11/18/2016	01-350-0000-520-000	
	Check Total:	835.38			
Vendor: 3050	CHEVRON & TEXACO CARD SERVICES			Check Sequence: 3	ACH Enabled: False
48866696	INV 48866696	134.98	11/18/2016	01-200-0000-520-310	
48866696	INV 48866696	68.43	11/18/2016	80-560-0000-513-000	
	Check Total:	203.41			
Vendor: 3065	CITY OF YREKA - PETTY CASH			Check Sequence: 4	ACH Enabled: False
11/18/16	LIVESCAN FINGERPRINTING	25.00	11/18/2016	70-500-0000-516-000	
11/18/16	SC CLERK FEES	12.50	11/18/2016	60-310-3025-525-000	
11/18/16	SC CLERK FEES	37.50	11/18/2016	60-310-3026-525-000	
	Check Total:	75.00			
Vendor: 2426	NOLAN CLARK			Check Sequence: 5	ACH Enabled: False
28203	INV 28203 - LIGHTING REPAIR	244.15	11/18/2016	01-470-0000-525-000	
	Check Total:	244.15			
Vendor: 1017	CLASS C SOLUTIONS GROUP			Check Sequence: 6	ACH Enabled: False
8535296001	INV 8535296001 - SHOP SUPPLIES	96.76	11/18/2016	01-350-0000-520-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	96.76			
Vendor: 1077	COMPUTER LOGISTICS CORPORATION			Check Sequence: 7	ACH Enabled: False
68492	INV 68492 - POWER SUPPLY	554.85	11/18/2016	01-200-0000-517-000	
68602	INV 68602 - MONTHLY CONTRACT	1,666.67	11/18/2016	01-200-0000-525-001	
68613	INV 68613 - CLOUD	144.00	11/18/2016	01-200-0000-517-000	
	Check Total:	2,365.52			
Vendor: 1123	FEDEX			Check Sequence: 8	ACH Enabled: False
5-592-57682	INV 5-592-57682	67.91	11/18/2016	01-200-0000-516-000	
	Check Total:	67.91			
Vendor: 1917	G & G HARDWARE (PW - NEW ACCT)			Check Sequence: 9	ACH Enabled: False
213635	INV 213635 - POOL BRUSH FOR POOL BRU:	13.96	11/18/2016	24-320-0000-520-000	
213636	INV 213636 - ANTIFREEZE DRAIN VALVE F	7.50	11/18/2016	01-400-0000-416-018	
213638	INV 213638 - BUSHING FOR IRRIGATION RI	1.39	11/18/2016	01-400-0000-416-018	
213659	INV 213659 - SANDING MASK - 20 PK 3M U	25.79	11/18/2016	01-400-0000-420-000	
213660	INV 213660 - FASTENERS FOR METER INST	2.31	11/18/2016	71-500-0000-450-001	
213772	INV 213772 - AIR FILTERS FOR COMM. CEN	231.86	11/18/2016	01-480-0000-521-000	
213810	INV 213810 - FASTENERS & CORNER BRAC	16.01	11/18/2016	01-080-0000-521-000	
213811	INV 213811 - FASTENERS FOR HAZARD RE	1.75	11/18/2016	01-080-0000-521-000	
213840	INV 213840 - HEARING PROTECTION FOR J	22.56	11/18/2016	24-320-0000-416-000	
213844	INV 213844 - ROTARY FAN FOR CITY HALL	15.04	11/18/2016	01-080-0000-521-000	
213849	INV 213849 - MOTOR/BLOWER WHEEL FOF	19.34	11/18/2016	01-080-0000-521-000	
213882	INV 213882 - SISKIYOU LAWN MIX FOR RII	15.00	11/18/2016	01-400-0000-416-000	
213914	INV 213914 - PIPE, ELBOWS, NIPPLES, TEE,	93.57	11/18/2016	01-400-0000-416-018	
213917	INV 213917 - FASTENERS FOR SEWERLINE	0.95	11/18/2016	80-550-0000-416-000	
213930	INV 213930 - CRIMPER LIGHT DUTY 8" L FC	13.96	11/18/2016	01-400-0000-416-018	
213976	INV 213976 - PAINT ROLLER, TAPE MEASU	16.08	11/18/2016	24-320-0000-422-000	
213998	INV 213998 - BUSHING, & PVC NIPPLES FO	15.97	11/18/2016	01-480-0000-521-000	
214073	INV 214073 - GARAGE DOOR HINGE FOR R	7.51	11/18/2016	80-550-0000-521-000	
214106	INV 214106 - FASTENERS FOR REPAIRS TO	13.93	11/18/2016	01-210-0000-421-000	
214113	INV 214113 - FASTENERS FOR REPAIRS TO	2.58	11/18/2016	01-210-0000-421-000	
214116	INV 214116 - FASTENERS FOR REPAIRS TO	1.48	11/18/2016	01-210-0000-421-000	
214143	INV 214143 - FASTENERS & SAFETY HASP	6.87	11/18/2016	01-400-0000-421-000	
214182	INV 214182 - FASTENERS, NUTS, & BOLTS J	87.40	11/18/2016	71-500-0000-450-001	
214183	CM 214183 - CREDIT FOR RETURNED NUT	-5.38	11/18/2016	71-500-0000-450-001	
214226	INV 214226 - SISKIYOU MIX FOR COMM. C	14.50	11/18/2016	01-480-0000-521-000	
214335	INV 214335 - FASTENERS FOR WATER MET	4.47	11/18/2016	71-500-0000-450-001	
214343	INV 214343 - QUIK FIX COUPLING, GALV. N	22.10	11/18/2016	71-500-0000-450-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
214346	INV 214346 - SISKIYOU LAWN MIX FOR RII	29.99	11/18/2016	01-400-0000-420-000	
214373	INV 214373 - SISKIYOU MIX FOR COMM. C	14.50	11/18/2016	01-480-0000-521-000	
214384	INV 214384 - DELTA BALL PART FOR WOMI	15.04	11/18/2016	01-480-0000-521-000	
214418	INV 214418 - WHITE CAULKING FOR REPA.	5.35	11/18/2016	01-210-0000-421-000	
214549	INV 214549 - BAR & CHAIN OIL, GAS CAN ,	42.97	11/18/2016	01-400-0000-420-000	
214550	INV 214550 - SAWZAL BLADE, CRAYON LU	21.04	11/18/2016	01-400-0000-420-000	
214606	INV 214606 - ROOF COATING & PAINT BRU	33.84	11/18/2016	01-210-0000-421-000	
214641	INV 214641 - CONCRETE CRACK FILLER FC	11.81	11/18/2016	80-550-0000-416-000	
214645	INV 214645 - CONCRETE CRACK FILLER FC	11.81	11/18/2016	80-550-0000-416-000	
214648	INV 214648 - FASTENERS FOR WATER WHE	17.20	11/18/2016	01-400-0000-420-000	
214738	INV 214738 - FLEX SEAL (WHITE) (1) 14OZ.	27.93	11/18/2016	01-200-0000-521-000	
214827	INV 214827 - FLEX SEAL (WHITE) (1) 14OZ.	27.93	11/18/2016	01-080-0000-521-000	
214932	INV 214932 - SPRING RAKE ON SWEEPER F	51.58	11/18/2016	20-311-0000-420-001	
214951	INV 214951 - LED BULB 10.5W 2-PK FOR CC	23.64	11/18/2016	01-470-0000-521-000	
214994	INV 214994 - CONTACT GLUE CEMENT FOI	7.51	11/18/2016	01-400-0000-421-000	
215020	INV 215020 - PLUG T TYPE QC 1/4" MPT & A	13.42	11/18/2016	01-400-0000-416-018	
	Check Total:	1,024.06			
Vendor: 2142	DOHN HENION			Check Sequence: 10	ACH Enabled: False
11/18/16	NOVEMBER 2016 (2)	1,250.00	11/18/2016	01-040-0000-525-001	
	Check Total:	1,250.00			
Vendor: 1096	JERRY MOSIER			Check Sequence: 11	ACH Enabled: False
11/18/16	REIMBURSE TREES	80.00	11/18/2016	01-400-1005-516-000	
	Check Total:	80.00			
Vendor: 1223	NORTH COAST ELECTRIC COMPANY			Check Sequence: 12	ACH Enabled: False
S7385239.001	INV 65131 - VALMONT STREET LIGHT POL	12,437.75	11/18/2016	20-312-0000-650-000	
	Check Total:	12,437.75			
Vendor: 1467	OWEN EQUIPMENT SALES			Check Sequence: 13	ACH Enabled: False
37538	INV 37538 - PNEU VALVE AND WIRING HAJ	1,952.36	11/18/2016	01-350-0000-520-000	
37538	CM 37538 - PNEU VALVE AND WIRING HAF	-238.05	11/18/2016	01-350-0000-520-000	
	Check Total:	1,714.31			
Vendor: 16030	PACIFIC POWER			Check Sequence: 14	ACH Enabled: False
OCTOBER 2016	62665681-001 9	23.01	11/18/2016	01-200-0000-518-001	
OCTOBER 2016	62665681-002 7	376.29	11/18/2016	01-400-0000-518-001	
OCTOBER 2016	62665681-003 5	18,734.81	11/18/2016	70-510-0000-518-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
OCTOBER 2016	62665681-004 3	26.08	11/18/2016	01-090-0000-518-001	
OCTOBER 2016	62665681-005 0	233.46	11/18/2016	01-370-0000-518-001	
OCTOBER 2016	62665681-006 8	663.14	11/18/2016	70-510-0000-518-001	
OCTOBER 2016	62665681-007 6	2,581.96	11/18/2016	20-312-0000-418-001	
OCTOBER 2016	62665681-010 0	292.08	11/18/2016	70-510-0000-518-001	
OCTOBER 2016	62665681-011 8	705.14	11/18/2016	01-210-0000-518-001	
OCTOBER 2016	62665681-014 2	174.61	11/18/2016	01-400-0000-518-001	
OCTOBER 2016	62665681-021 7	181.42	11/18/2016	01-230-0000-518-001	
OCTOBER 2016	62665681-023 3	478.80	11/18/2016	01-350-0000-518-001	
OCTOBER 2016	62665681-025 8	9,167.34	11/18/2016	80-560-0000-518-001	
OCTOBER 2016	62665681-032 4	682.39	11/18/2016	01-470-0000-518-001	
OCTOBER 2016	62665681-033 2	1,006.77	11/18/2016	01-480-0000-518-001	
OCTOBER 2016	62665681-034 0	26.05	11/18/2016	80-560-0000-518-001	
OCTOBER 2016	62665681-041 5	950.42	11/18/2016	01-020-0000-518-001	
OCTOBER 2016	62665681-050 6	296.97	11/18/2016	80-550-0000-518-001	
OCTOBER 2016	62665681-051 4	44.19	11/18/2016	20-312-0000-418-001	
OCTOBER 2016	62665681-065 4	115.63	11/18/2016	01-400-0000-518-001	
OCTOBER 2016	62665681-051 4	135.63	11/18/2016	01-420-0000-518-001	
OCTOBER 2016	62665681-027 4	1,283.09	11/18/2016	01-200-0000-518-001	
OCTOBER 2016	62665681-068 8	55.70	11/18/2016	01-400-0000-518-001	
OCTOBER 2016	62665681-069 6	145.27	11/18/2016	01-200-0000-518-001	
Check Total:		38,380.25			
Vendor: 1630	PERSONNEL PREFERENCE			Check Sequence: 15	ACH Enabled: False
71536	INV 71536	93.00	11/18/2016	01-020-0000-525-000	
71536	INV 71536	34.86	11/18/2016	01-030-0000-525-000	
71536	INV 71536	81.36	11/18/2016	01-300-0000-525-000	
71536	INV 71536	23.25	11/18/2016	01-400-0000-525-000	
71536	INV 71536	81.38	11/18/2016	20-390-1024-525-000	
71536	INV 71536	58.13	11/18/2016	60-310-3025-525-000	
71536	INV 71536	58.13	11/18/2016	60-310-3026-525-000	
71536	INV 71536	34.88	11/18/2016	60-310-6036-525-000	
71536	INV 71536	34.88	11/18/2016	71-500-6036-525-000	
71536	INV 71536	34.88	11/18/2016	81-550-6036-525-000	
71536	INV 71536	191.81	11/18/2016	60-390-6035-525-000	
71536	INV 71536	98.81	11/18/2016	60-400-6029-525-000	
71536	INV 71536	23.25	11/18/2016	71-500-0000-625-011	
71536	INV 71536	23.25	11/18/2016	71-510-0000-625-003	
71536	INV 71536	58.13	11/18/2016	81-550-6038-525-000	
Check Total:		930.00			

Invoice No	Description	Amount	Payment Date	Acct Number
Vendor: 2216	RAY MORGAN COMPANY			Check Sequence: 16
1402750	INV 1402750	23.90	11/18/2016	01-300-0000-515-000
1402750	INV 1402750	0.05	11/18/2016	01-370-0000-515-000
1402750	INV 1402750	13.93	11/18/2016	01-060-0000-515-000
1402750	INV 1402750	10.75	11/18/2016	01-030-0000-515-000
1402750	INV 1402750	20.49	11/18/2016	01-030-0000-515-000
1402750	INV 1402750	11.06	11/18/2016	01-020-0000-515-000
1402750	INV 1402750	24.82	11/18/2016	70-030-0000-515-000
1402750	INV 1402750	24.82	11/18/2016	80-030-0000-515-000
1402750	INV 1402750	0.14	11/18/2016	01-020-0000-515-000
	Check Total:	129.96		
Vendor: 1515	RED SCARF SOCIETY			Check Sequence: 17
RFND DEPOSIT	RFND CLEANING 10/22/16	100.00	11/18/2016	01-470-0000-543-000
	Check Total:	100.00		
Vendor: 2307	SC TID			Check Sequence: 18
SEPTEMBER 2016			11/18/2016	01-000-0000-813-201
SEPTEMBER 2016			11/18/2016	01-000-0000-813-205
SEPTEMBER 2016			11/18/2016	01-000-0000-813-204
SEPTEMBER 2016			11/18/2016	01-000-0000-813-202
SEPTEMBER 2016			11/18/2016	01-000-0000-813-203
SEPTEMBER 2016			11/18/2016	01-000-0000-813-207
SEPTEMBER 2016			11/18/2016	01-000-0000-813-208
SEPTEMBER 2016			11/18/2016	01-000-0000-813-206
SEPTEMBER 2016			11/18/2016	01-000-0000-813-213
SEPTEMBER 2016			11/18/2016	01-000-0000-813-209
SEPTEMBER 2016			11/18/2016	01-000-0000-813-212
SEPTEMBER 2016			11/18/2016	01-000-0000-813-210
SEPTEMBER 2016			11/18/2016	01-000-0000-813-215
SEPTEMBER 2016			11/18/2016	01-000-0000-813-211
	Check Total:	17,852.51		
Vendor: 25035	MICHAEL SIMAS			Check Sequence: 19
42181	INV 42181 - UTILITY BILLS (BLUE)	526.89	11/18/2016	70-030-0000-515-000
42181	INV 42181 - UTILITY BILLS (BLUE)	526.88	11/18/2016	80-030-0000-515-000
	Check Total:	1,053.77		
Vendor: 19100	SISKIYOU DAILY NEWS			Check Sequence: 20
1109529 10/16	ACCT 1109529 10/16	52.91	11/18/2016	70-500-0000-519-000

AP-Computer Check Proof List by Vendor (11/10/2016 - 8:46 AM)

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1109529 10/16	ACCT 1109529 10/16	52.91	11/18/2016	80-550-0000-519-000	
1109529 10/16	ACCT 1109529 10/16	8.81	11/18/2016	01-400-0000-516-000	
1109529 10/16	ACCT 1109529 10/16	17.64	11/18/2016	20-310-0000-519-000	
1109529 10/16	ACCT 1109529 10/16	17.64	11/18/2016	20-312-0000-516-000	
1109529 10/16	ACCT 1109529 10/16	26.46	11/18/2016	20-390-0000-516-000	
	Check Total:	176.37			
Vendor: 2346	SPEAKWRITE LLC			Check Sequence: 21	ACH Enabled: False
FC5107C1	INV FC5107C1 - OCTOBER 2016	241.82	11/18/2016	01-200-0000-525-000	
	Check Total:	241.82			
Vendor: 1330	STATE WATER RESOURCES CONTROL BOA			Check Sequence: 22	ACH Enabled: False
11/18/16	INV 10/19/16 - DIST I CERT - HALL	70.00	11/18/2016	70-500-0000-535-002	
	Check Total:	70.00			
Vendor: 1333	STEINHOFF HEAVY EQUIPMENT & REPAIR			Check Sequence: 23	ACH Enabled: False
49428	INV 49428 - BATTERY #339	326.69	11/18/2016	01-350-0000-520-000	
49443	INV 49443 - FITTINGS AND HOSE #317	82.38	11/18/2016	01-350-0000-520-000	
49570	INV 49570 - FITTINGS #344	36.60	11/18/2016	01-350-0000-520-000	
49596	INV 49596 - INLET GUIDE AND ROLLER - S	59.83	11/18/2016	01-350-0000-520-000	
49598	INV 49598 - BATTERY #423	980.08	11/18/2016	01-350-0000-520-000	
49666	INV 49666 - HOSE #344	10.84	11/18/2016	01-350-0000-520-000	
49765	INV 49765 - BATTERY AND FILTERS #297	392.61	11/18/2016	01-350-0000-520-000	
49770	INV 49770 - BELTS FOR BRAKE LATHE - SH	54.06	11/18/2016	01-350-0000-520-000	
49882	INV 49882 - FLAGS AND MARKER KIT #307	60.07	11/18/2016	01-350-0000-520-000	
49899	INV 49899 - FITTINGS AND HOSE #326	230.15	11/18/2016	01-350-0000-520-000	
49911	INV 49911 - HOSE AND FITTINGS #307	87.05	11/18/2016	01-350-0000-520-000	
	Check Total:	2,320.36			
Vendor: 1231	TRANSUNION RISK & ALTERNATIVE			Check Sequence: 24	ACH Enabled: False
OCT 2016	OCT 2016 CONTRACT	140.00	11/18/2016	01-200-0000-525-000	
	Check Total:	140.00			
Vendor: 1516	GORDON VINCENT			Check Sequence: 25	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 10/30/16	100.00	11/18/2016	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 23040	WELDON'S TIRE SERVICE			Check Sequence: 26	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
41340	INV 41340 - MT & DISMT TIRES #314	130.00	11/18/2016	01-350-0000-520-200	
41420	INV 41420 - FLAT REPAIR #244	15.00	11/18/2016	01-350-0000-520-200	
	Check Total:	145.00			
Vendor: 2424	PATRICIA WILLIAMS			Check Sequence: 27	ACH Enabled: False
RFND DEPOSIT	RFND CLEANING 10/29/16	100.00	11/18/2016	01-480-0000-543-000	
	Check Total:	100.00			
Vendor: 1368	WINGFOOT COMMERCIAL TIRE SYSTEMS			Check Sequence: 28	ACH Enabled: False
187-1045033	INV 187-1045033 - STUDLESS SNOW TIRES	2,388.48	11/18/2016	01-350-0000-520-200	
	Check Total:	2,388.48			
Vendor: 25005	YREKA AUTO PARTS			Check Sequence: 29	ACH Enabled: False
1395 10/16	ACCT 1395 10/16 - AC COMP AND SMALL P.	440.80	11/18/2016	01-350-0000-520-000	
	Check Total:	440.80			
Vendor: 1375	YREKA FIRE DEPT			Check Sequence: 30	ACH Enabled: False
11/07/16	OCTOBER 2016	849.00	11/18/2016	01-210-0000-560-000	
11/07/16	OCTOBER 2016	178.50	11/18/2016	01-210-0000-416-000	
11/07/16	OCTOBER 2016	139.75	11/18/2016	01-210-0000-416-001	
11/07/16	OCTOBER 2016	187.50	11/18/2016	01-210-0000-421-000	
11/07/16	OCTOBER 2016	47.00	11/18/2016	01-210-0000-515-000	
	Check Total:	1,401.75			
	Total for Check Run:	94,111.32			
	Total of Number of Checks:	30			

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON NOVEMBER 3, 2016

On the 3<sup>rd</sup> day of November 2016, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, John Mercier and David Simmen Absent - None.

Mayor Mercier announced that the closed session has been pulled from the agenda.

Mayor Mercier presented Joan Favero and Brian Meek of the Shasta Regional Community Foundation, a Proclamation proclaiming November 29, 2016 as North State Giving Tuesday.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from October 21 through November 3, 2016.
- b. Approval of Minutes of the meeting held October 20, 2016.
- c. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

Following Council discussion, Councilmember Freeman moved to approve the items on the consent calendar as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Continuation of item No. 2, Council Agenda for Meeting dated October 20, 2016, Approval of location of Stagecoach; authorize a long-term encroachment agreement for a stagecoach at a location within the City right of way on W. Miner Street.

Mayor Mercier announced his recusal stating that he has a conflict of interest by reason of business relationship with Mr. Neilson, and therefore recused himself and left the Council Chamber.

Mayor Pro-tempore Freeman opened discussion.

Public Works Director Matt Bray reported that he is working with members of the Traffic Committee and the City Engineer to find a compromise and hopes to have more information for Council consideration at the next meeting.

Following Council discussion, it was the consensus of the Council to table this item to the November 17 meeting to staff more time to research the matter.

Mayor Mercier returned to his chair.

Resolution No. 2016-53 accepting Small Community Wastewater Grant funds in the amount of \$500,000, authorizing the Finance Director amend the budget for these funds, and approving a consultant task order with PACE Engineering to provide engineering services for the Wastewater Collection System Improvements Planning Project in the amount of \$300,000.

Public Works Director Matt Bray reported that in March 2016, the Council approved Resolution 2016-13 authorizing the City to apply for Small Community Wastewater Grant Program funds from the California State Water Resources Control Board (SWRCB) for wastewater planning and improvement projects and to enter into a funding agreement. The City's application was approved, and as a result, the City is eligible to receive grant funds in the amount of \$500,000 to use toward the City's Wastewater Collection System Improvements Planning Project. The grant agreement was executed in October and needs to be amended into the approved 2016/17 budget.

One outcome of this project will be the update of the Master Sewer Plan, which allows the City to identify problem areas, prioritize the necessary work, and organize the work into manageable projects. The project includes creating a GIS model for the collection system and performing a CCTV inspection of the City's entire current collection system. This work will result in an updated, interactive service area map for the City's use, as well as a Master Plan report and a Capital Improvement Schedule to guide the City's future funding efforts.

The City of Yreka has retained PACE Engineering to provide consultant services for multiple projects outside the scope of its services as the City's Engineer. PACE prepared the 2005 Master Sewer Plan and the grant application; therefore, PACE is in a position to deliver the updated plan expeditiously. At the City's request, PACE has provided a task order proposal to complete the scope of work contemplated in this agreement. The estimated consultant cost for this project is approximately \$300,000, with the remaining \$200,000 of the grant allocated for City employees' project labor and for training employees to use the new online sewer mapping system.

Following Council discussion, Councilmember Simmen moved to adopt Resolution No. 2016-53 as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Ordinance No 846 amending Title 12, by adding to Title 12 and enacting Chapter 12.40 pertaining to Storm Water Quality Management and Discharge control and finding that the Ordinance is exempt from CEQA.

City Manager Steve Baker reported that this is the second reading of the proposed Ordinance, which was introduced by the Council at the meeting held October 20. There being no statements or comments received, staff is recommending that the Ordinance be adopted as submitted.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Freeman moved to adopt Ordinance No. 846 as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Ordinance No. 847 creating Section 12.16 “Private Lateral and Sewer Inspection and Repair” of the Yreka Municipal Code.

City Manager Baker reported that this is the second reading of the proposed Ordinance, which was introduced by the Council at the meeting held October 20. There being no statements or comments received, staff is recommending that the Ordinance be adopted as submitted.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Simmen moved to adopt Ordinance No. 847 as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Ordinance No. 845 amending Chapter 3.30 “Investment and Audit Committee” of the Yreka Municipal Code.

City Manager Baker reported that this is the second reading of the proposed Ordinance, which was introduced by the Council at the meeting held October 20. There being no statements or comments received, staff is recommending that the Ordinance be adopted as submitted.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Baird moved to adopt Ordinance No. 845 as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Ordinance No. 848 Amending Chapter 2.28. “Fire Department” Section 2.28.070 “Assignment of Duties – Payment for Services” of the Yreka Municipal Code.

City Manager Baker reported that this is the second reading of the proposed Ordinance, which was introduced by the Council at the meeting held October 20. There being no statements or comments received, staff is recommending that the Ordinance be adopted as submitted.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Freeman moved to adopt Ordinance No. 848 as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

\_\_\_\_\_  
John Mercier, Mayor  
Minutes approved by Council  
Motion November 17, 2016

\_\_\_\_\_  
Elizabeth E. Casson, City Clerk



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

From: Matthew K. Bray, Director of Public Works JBL MKB

Prepared by: Jeannette Hook, Administrative Assistant

Agenda title: APPROVE THE TRANSPORTATION CLAIM FOR THE 2016/2017 LOCAL TRANSPORTATION FUND AND AUTHORIZE THE MAYOR TO SIGN THE CLAIM ON BEHALF OF THE CITY.

Meeting date: November 17, 2016

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Discussion:

Local Transportation Funds (LTF) are distributed to cities and counties in California because of the Transportation Development Act (TDA) that was passed in the late 1970's to subsidize public transit. The County receives 0.25 cents of each 8.25 cents of State sales tax collected from the County. The major use of the funds is for public transit. However, counties with a population of less than 200,000 are allocated a portion of the funds for streets and roads after the County transit needs are met and a public hearing on Unmet Needs is held. Siskiyou County distributes any remaining funds to the County and the cities in Siskiyou County based on population.

The City Council is required to approve the attached Transportation Claim, and the Mayor is required to sign it, before the Local Transportation Commission considers it for approval.

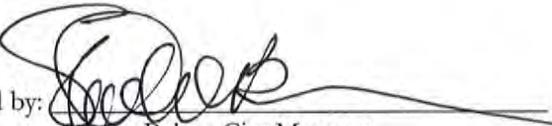
Fiscal Impact:

The Local Transportation Commission (LTC) staff has estimated that the allocation of streets revenue for the City of Yreka is \$254,382.00 in the 2016/2017 fiscal year. The County estimated that it will use \$181,213.00 of the City's allocation for public transit this year. Therefore, the City claim is for \$71,169.00. The amount the City will receive may vary, because it is based on actual receipts from the State of California.

Recommendation and Requested Action:

That the Council: Approve the attached Transportation Claim for the 2016/2017 Local Transportation Fund and authorize the Mayor to sign the Claim on behalf of the City.

*Attachment*

Approved by:   
Steven Baker, City Manager

Transportation Claim  
2016/2017 Local Transportation Fund

(New   X   Amended        )

To: Siskiyou County Local Transportation Commission

From: City of Yreka  
(Claimant)

This applicant, qualified pursuant to section 99203 of the Public Utilities Code, hereby requests, in accordance with the applicable rules and regulations of the Transportation Development Act as enacted and amended by statute to January 1, 2011, that its claim be approved in the amount of:

Two Hundred Fifty Four Thousand Three Hundred Eighty Two Dollars      \$      254,382.00

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A. Funding Available (Not Claimed)

1. Funds from prior years		
a. Estimated funds with County Auditor (07/01/2016)	\$	15,020.00
2. Current (2016/2017) Estimated Allocations	\$	<u>239,362.00</u>
	\$	254,382.00

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B. Total Amount Claimed

1. By Funding Source		
a. Estimated funds with County Auditor (07/01/2016)	\$	15,020.00
Current (2016/2017) Estimated Allocations	\$	<u>239,362.00</u>
c. Total Claimed	\$	254,382.00
2. By Purpose		
(Chapter 4, Part 11, Division 10 of P.U.C.)		
a. Public Transit [Art 4, Sec 99260 (a)]	\$	183,213.00
b. Streets/Roads [Art 8, Sec 99400 (a)]	\$	71,169.00
c. Other	\$	<u>-</u>
d. Total Claimed	\$	254,382.00

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Transportation Claim  
2016/2017 Local Transportation Fund

The claimant herewith recognizes that any allocations for streets and roads will be made in accordance with, but not limited to, Section 99401.5, Article 8, Chapter 4, Part 11, Division 10 of the Public Utilities Code. This section stipulates that the Local Transportation Commission must take certain actions with respect to "Unmet Transit Needs" and whether they are "Reasonable to Meet" before any allocation can be made for other Public Transportation services.

When approved, please transmit this claim for payment from the Local Transportation Fund to the following address:

Siskiyou County Local Transportation Commission  
190 Greenhorn Road  
Yreka, CA 96097

Approval of the claim and payment by the County Auditor is subject to such monies being on hand and available for distribution and to the provisions that such monies will be used in accordance with the rules and regulations of the Transportation Development Act.

Approved:

Local Transportation Commission

City of Yreka

By: \_\_\_\_\_  
Executive Director, SCLTC

By: \_\_\_\_\_  
Chairman / Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

Prepared by: Steven W. Baker, City Manager  
Matt Bray, Public Works Director



Agenda title: Discussion/Possible Action: Approval of location of Stage Coach

Meeting date: November 17th, 2016

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**Discussion:**

The City Council has discussed a number of times the location of a Stage Coach on Miner Street in front of the Franco American Building. The coach's owner, Gary Nelson, has requested that the coach be placed immediately east of the crosswalk in front of his building (see Figure 1)

At the October 20th meeting, after extensive discussion, Council asked staff to review and bring back to a future meeting. Subsequently staff, including the Traffic committee which consists of the Police Chief and Public Works Director has consulted with the City Engineer to review options.

An option discussed at the meeting was to move the existing crosswalk (Figure 2) to the east (lining up with the eastern sidewalk of 4th street), closing the existing crosswalk, and placing the stagecoach in the existing curb extension (see figure 3). This option is conceptual and would require engineered plans from a Traffic Engineer, and the public process explained in the Vehicle Code.

Vehicle Code 21950.5.

(a) An existing marked crosswalk may not be removed unless notice and opportunity to be heard is provided to the public not less than 30 days prior to the scheduled date of removal. In addition to any other public notice requirements, the notice of proposed removal shall be posted at the crosswalk identified for removal.

(b) The notice required by subdivision (a) shall include, but is not limited to, notification to the public of both of the following:

- (1) That the public may provide input relating to the scheduled removal.
- (2) The form and method of providing the input authorized by paragraph (1).

The conceptual layout entails the removal of the existing marked crosswalk, which then legally deems it an unmarked crosswalk. "No Crossing" or similar signs installed on the southwest corner would be required to ensure this is no longer a legally defined unmarked crosswalk. The sidewalk ramp on the south side would also require modification to assist in deterring pedestrian travel.

An ADA curb ramp would be required by alteration of the planter on the north side of Miner Street. Newly installed crosswalks are intended to be 90 degrees from the sidewalk. Skewed intersections occur when streets cross at angles other than 90 degrees and create complicated scenarios for both

pedestrians and drivers. Staff understands there are a number of skewed crosswalks on Miner Street. These are due to a difference in street widths as the downtown area was built out and changed over the years.

The Traffic Committee recommends 20' no parking zones be placed directly before crosswalks. This would remove one parking spot in front of the now vacant Cooley and Pollard building. The curb ramp to the south, near the Etna Brewery Taphouse, would also require ADA upgrades, as the newly installed crosswalk would require full ADA accessibility requirements on both sides. Pedestrian signage would be installed where required, and advanced stop lines be painted on the asphalt per code.

The total cost of this option is an unknown due to the lack of engineered plans and study costs. It is estimated to be up to \$25,000.

Alternatively, additional options similar to (Figure 4) could be identified by the Council and Community. A holistic approach to the ambiance of Miner Street could be explored to answer the question of what the community wants the downtown area to be. Examples could be stagecoaches, ore carts, and other historical mining items, Parklets for local businesses to expand into the street and sidewalk area, additional curb extension/bulb-outs similar to the one in question, pedestrian bulb-outs, planters, etc. (See Figure 5)

The Stewart Trust may be an option Council wishes to utilize. The project must meet the terms of Mrs. Phyllis Stewart's will, beautification of Miner Street.

**Recommended Alternative:**

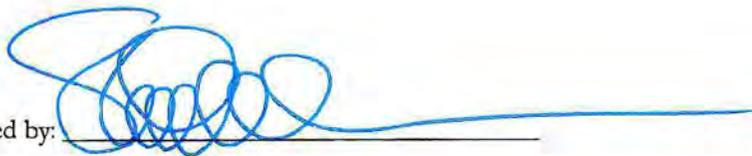
That the Council authorize a long term encroachment permit at the location west of the crosswalk in front of Mr. Nelson's building. (Figure 6) This alternative is projected to cost up to \$2000.

**Other Alternative(s):**

Relocate sidewalk to the east as indicated above, close the existing sidewalk with appropriate signage, and permit the stagecoach to be located east of the existing crosswalk.

The Council may also wish to direct the exploration of further, more global options, such as those shown in the attached figures 4 and 5.

Approved by: \_\_\_\_\_



Steven Baker, City Manager

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# CITY OF YREKA

## DEPARTMENT OF PUBLIC WORKS MEMORANDUM

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TO: City of Yreka Traffic Committee

FROM: Benjamin Miller, Maintenance and Operations Manager

SUBJECT: Franco American Building Stagecoach

DATE: November 8, 2016

The Traffic Committee has reviewed a request for the placement of a stagecoach in the easterly portion of the curb extension/bulb-out, in front of the Franco American building on Miner Street.

The committee finds this request does not meet the visibility/sight distance recommendations of the Federal Highway Administration (FHWA), <http://safety.fhwa.dot.gov/saferjourney1/library/countermeasures/55.htm> or the National Association of City Transportation Officials (NACTO), <http://nacto.org/publication/urban-street-design-guide/intersection-design-elements/visibility-sight-distance/>

The Traffic Committee also recommends the installation of 20' of red curb and "No Parking" signage immediately East and West of the crosswalk near 219 West Miner Street, currently Esperanzas Mexican Restaurant.

Please call Benjamin Miller, Maintenance and Operations Manager, at 841-2370 if you have any questions.

Sincerely,

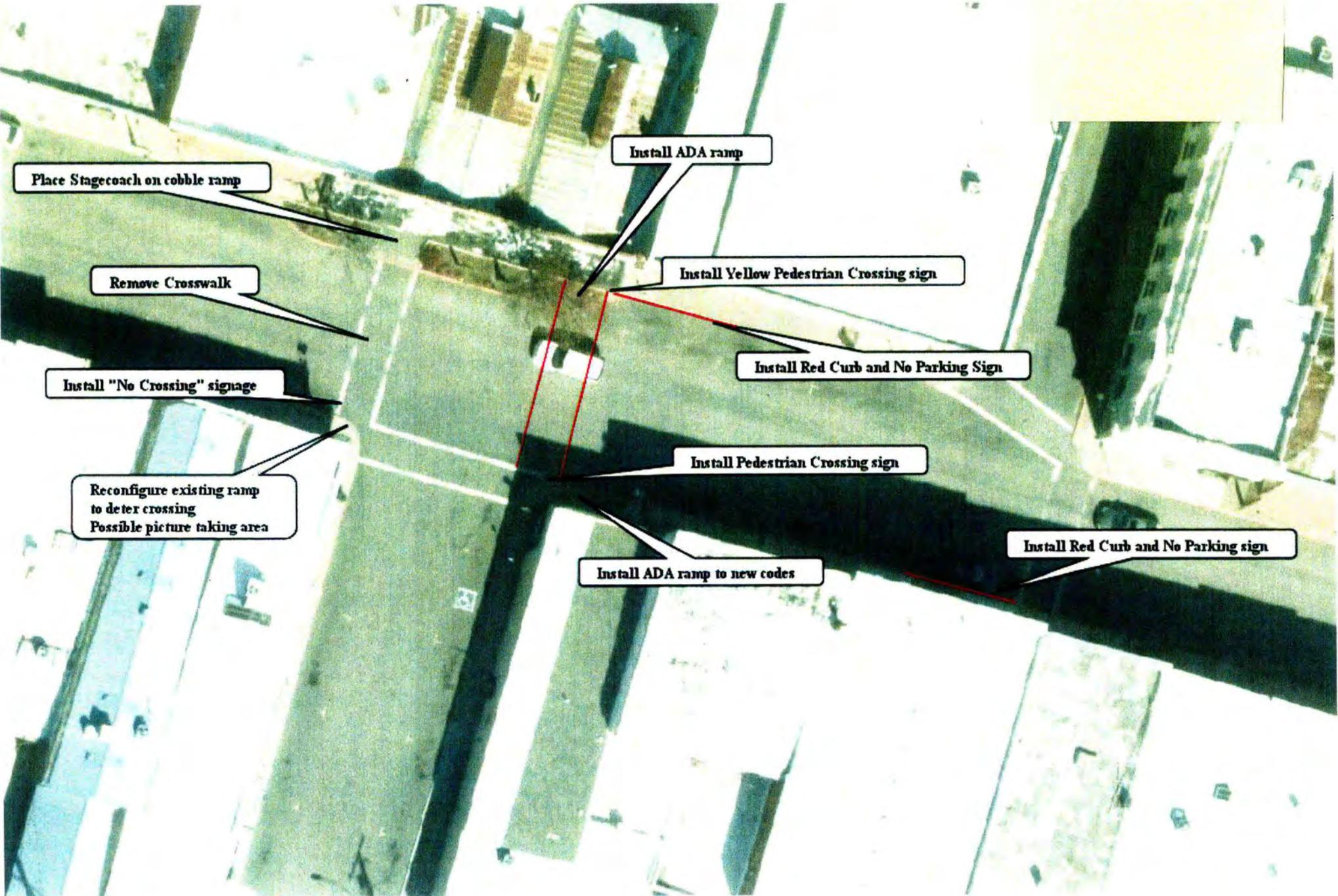
Matthew K. Bray  
Director of Public Works

Brian B. Bowles  
Chief of Police

FIGURE #1



FIGURE # 2



Place Stagecoach on cobble ramp

Remove Crosswalk

Install "No Crossing" signage

Reconfigure existing ramp to deter crossing  
Possible picture taking area

Install ADA ramp

Install Yellow Pedestrian Crossing sign

Install Red Curb and No Parking Sign

Install Pedestrian Crossing sign

Install ADA ramp to new codes

Install Red Curb and No Parking sign

FIGURE #3



Google earth

feet 10  
meters 3



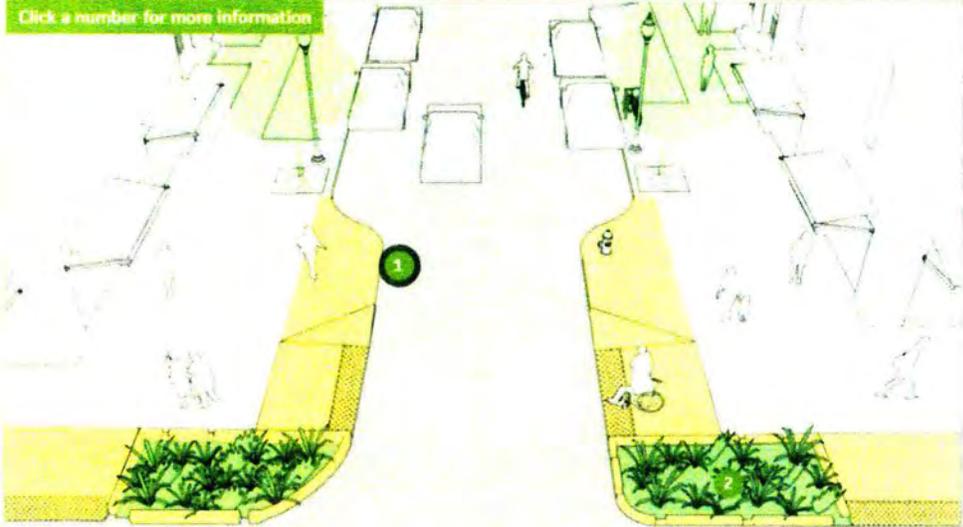
Click a number for more information



**RECOMMENDED**

Plant street trees on curb extensions aligned to the parking lane to narrow the overall profile of the roadway. Before installing street trees on the curb extension, assess surrounding utilities to ensure that the tree's roots will not damage underground infrastructure.

Click a number for more information



**RECOMMENDED**

A curb extension should generally be 1-2 feet narrower than the parking lane, except where the parking lane is treated with materials that integrate it into the structure of the sidewalk.

## Commercial Shared Street

Many narrow or crowded downtown streets operate informally as shared streets during rush hour or at lunchtime, but are not regulated as such. A commercial shared street environment should be considered in places where pedestrian activity is high and vehicle volumes are either low or discouraged. Commercial shared streets can be designed for narrow or wide cross sections, but become increasingly complex and difficult to maintain as a shared space as width increases.

From 1960–80, many neighborhood main streets and downtown retail corridors were converted to pedestrian-only usage. These conversions were often called “pedestrian malls.” In an era of declining downtown retail revenues due to competition from shopping center developments outside of historic cores, many of these conversions were unsuccessful or suffered from poor maintenance and a lack of programming or policing.<sup>3</sup>

Commercial shared streets differ from this earlier generation of pedestrian malls in both their regulation and implementation. Shared streets maintain access for vehicles operating at low speeds and are designed to permit easy loading and unloading for trucks at designated hours. They are designed to implicitly slow traffic speeds using pedestrian volumes, design, and other cues to slow or divert traffic.

*The street illustrated below depicts a 22-foot shared way within a 30-foot right-of-way.*

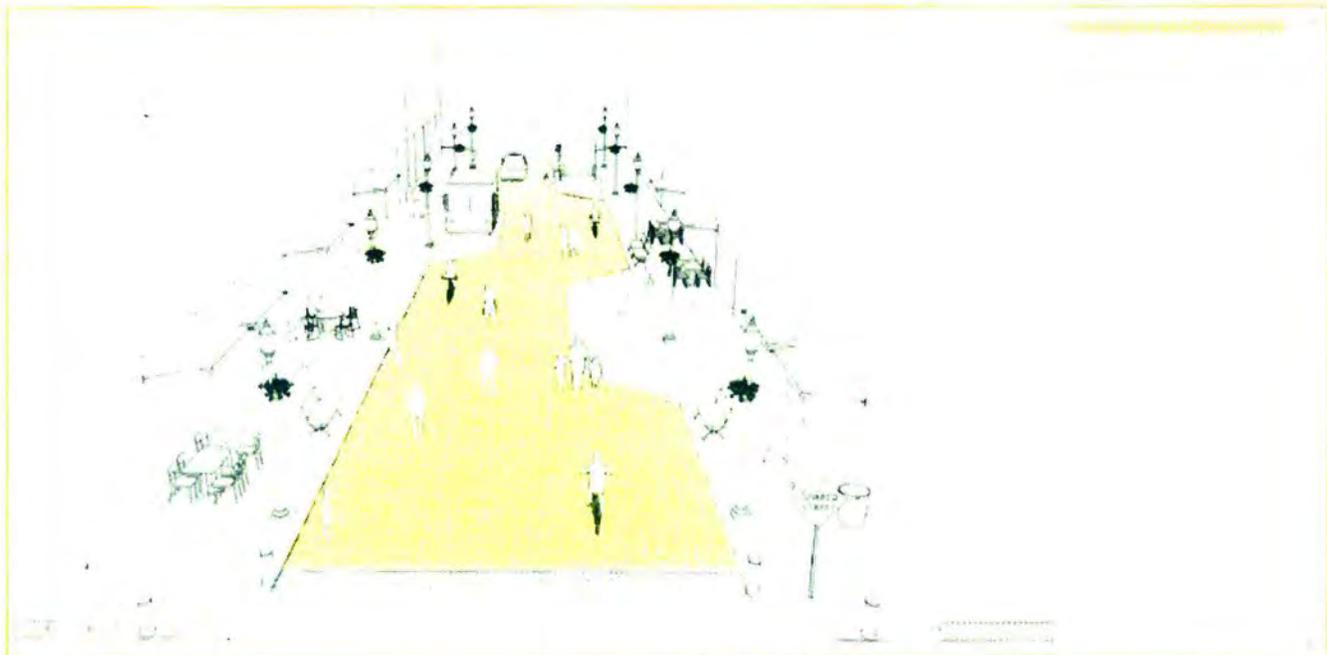


FIGURE # 60





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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council  
Prepared by: Steve Baker, City Manager  
Agenda title: Discussion/Possible Action: Approve city policy Titled "Design Immunity" and Introduce Ordinance relating to approval of designs.  
Meeting date: November 17, 2016

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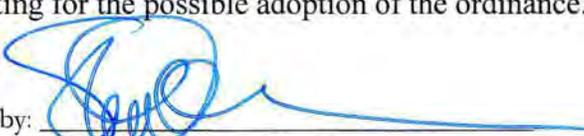
**Summary:** This item is to approve a City Policy and adopt an Ordinance to help ensure that the City maintains design immunity protection as discussed below.

**Discussion:** State law provides public agencies with a design immunity defense for any public works projects designed and constructed by the public agency, provided that the design was approved in advance of the construction by the agency's legislative body or by an employee authorized by the legislative body to give such design approval. The purpose of the design immunity is to protect local governments by preventing a jury from second-guessing the legislative body's decision to adopt a design.

When projects are authorized to be advertised or bids are awarded by the City Council, language is typically included in the Council action to approve plans and specifications. There are situations where the City Council does not approve plans and specifications, such as small projects or change orders during construction. To better protect the City from potential design defect claims and preserve its design immunity protection afforded by State law, staff recommends that the City Council formally delegate to the Public Works Director, or his or her designee, the authority to approve plans and designs for all public works/improvement and subdivision improvement projects. The attached proposed design immunity policy and Ordinance are based on suggested best practices by the California Joint Powers Insurance Authority (JPIA) and have been reviewed by the City Attorney.

It is important to note that the proposed policy and Ordinance do not in any way impact, affect or change the City Council's discretion and authority to approve projects and appropriate project funding pursuant to other applicable City policies and procedures. The policy and Ordinance also do not circumvent other established project design review and approval processes (e.g. design review and approval for conformance with discretionary permit requirements, etc.). The proposed policy and Ordinance are narrowly limited to approval of project designs for the purpose of establishing and maintaining design immunity protection pursuant to State law.

**Recommendation:** That the City Council Approve and adopt City Policy titled "Design Immunity;" and Introduce Ordinance titled "An Ordinance of the City Council of the City Of Yreka, California Adding To Title II of the City of Yreka, California, Municipal Code and Establishing Section 2.24.065 Relating to the Approval of Plans and Designs, " read by title only and pass to the next meeting for the possible adoption of the ordinance.

Approved by:   
Steven Baker, City Manager

<b>Subject:</b> PW – DESIGN IMMUNITY POLICIES & PROCEDURES	<b>Policy Number:</b>
	<b>Date Issued/Revised:</b> 11/14/16
<b>Responsible Department:</b> Department of Public Works	<b>Approved By:</b>

## Policy

- 1.0 It is the purpose of this policy to minimize the City of Yreka's liability exposure related to design and construction of public improvement projects by ensuring that the City establishes and maintains design immunity as provided by State law.
  
- 2.0 ORGANIZATION AFFECTED:  
All City Departments that engage in design and construction of public improvement projects.
  
- 3.0 REFERENCES:  
California Government Code Section 830.6.
  
- 4.0 POLICY:
  - 4.1 It is the desire of the City of Yreka to minimize its liability exposure related to design and construction of public improvement projects by establishing procedures to ensure that the City establishes and maintains design immunity protection afforded by State law. To invoke design immunity protection, the City must establish the following three elements: 1) discretionary approval of the design before construction; 2) substantial evidence supporting reasonableness of the design; and 3) a causal relationship between the design and the accident/injury claimed against the City. This policy provides procedures to support and establish these design immunity elements.
  
  - 4.2 This policy does not in any way impact, affect or change the City Council's discretion and authority to approve projects and appropriate project funding pursuant to other applicable City policies and procedures. This policy also does not circumvent other established project design review and approval processes (e.g. design review and approval for conformance with discretionary permit requirements, etc.). This policy is narrowly limited to approval of project designs for the purpose of establishing and maintaining design immunity.

## Procedure

- 5.0 DISCRETIONARY DESIGN APPROVAL:
  - 5.1 According to State law, discretionary approval of a design before construction can be established via approval of the design by the legislative body or another body or employee that has been given discretionary authority to approve the design.

- 5.2 To ensure and establish discretionary approval of designs, the Public Works Director (in conjunction with appropriately licensed professionals who review and recommend approvals) shall be delegated via the Yreka Municipal Code the authority to exercise discretionary approval of designs and any design amendments or addenda for public improvement or subdivision improvement projects.
- 5.3 The designs shall be signed by the Public Works Director or his/her designee.
- 5.4 Public improvement project construction contracts must still be approved in accordance with the City's purchasing policy for public works contracts. In addition to the Public Works Director/City Engineer approval of designs, all reports to the City Council for award of contracts to construct public improvement projects shall include a recommendation for City Council approval of the design similar to the following:

Staff recommends that the City Council approve the design, plans and specifications for the *<insert name of project, and City project number if applicable>*.

- 5.5 After a project design is approved and during construction of a project, there may be changed circumstances or conditions that result in a material or significant change to the approved project design. Any significant or material construction-phase project design changes must also be formally approved, and the Public Works Director, or his/her designee, is also delegated the authority to exercise discretionary design approval for material or significant design changes that occur during project construction.

What constitutes a significant or material design change will depend on project-specific factors, and the proposed change(s) must be compared against the originally-approved design to determine if the change is material or significant. For example, an approved roadway project includes re-striping an existing standard crosswalk, but during construction it has been determined that adding additional "ladder" striping to the crosswalk would improve its visibility and the additional striping is in compliance with applicable design requirements and would not adversely impact roadway users. Such a change shall be indicated on the project record ("as-built") drawings but does not need formal discretionary design approval (although this change could be formally approved if desired). On the other hand, if the crosswalk is deleted from the project, or if a new crosswalk is added to the project but was not included in the original design, such changes would be materially different than the originally-approved design and thus require discretionary design approval.

- 5.6 Whether or not there are any changes to the approved design during construction of the project, City staff shall practice sound construction project management, inspection and documentation to ensure that the completed project conforms to the approved project design, including any approved construction-phase design changes.

6.0 EVIDENCE OF THE REASONABLENESS OF THE DESIGN:

- 6.1 This element is satisfied with any substantial evidence that the design could have been adopted by a reasonable legislative body or public employee. The courts have generally found that proper discretionary approval of the design constitutes sufficient substantial evidence. To clearly establish the reasonableness of a design, the City shall ensure plans for construction are reviewed by a properly licensed professional. Their recommendation for approval shall include a review of applicable statutes, codes, standards and guidelines.
- 6.2 For project designs prepared by consultants hired by the City, the City's approval of such designs shall be considered an acceptance of the designs as being in general conformance with applicable statutes, codes, standards or guidelines. However, the responsibility for the completeness, accuracy and conformance of the designs resides with the Engineer and Engineering Firm of Record(or other appropriately licensed professional) that prepared the design. For designs prepared by consultants for the City, in addition to approving the design as

discussed in Section 6.0, the City shall apply an "acceptance" stamp to any plans or specifications similar to the following:

#### **Acceptance of Plans/Specifications**

The City of Yreka hereby accepts these plans/specifications for construction, as being in general compliance with applicable statutes, codes, standards or guidelines. Responsibility for the completeness and accuracy of the plans/specifications and related designs, and conformance to applicable statutes, codes, standards or guidelines, resides with *<the Engineer and Engineering Firm of Record (or other appropriately licensed professional)>*.

*(Signed and dated by authorized City staff)*

- 6.3 Design immunity is not perpetual, and the City may lose design immunity protection once the City has received actual or constructive notice that the design has caused a dangerous condition of public property due to changed physical conditions. The City will use best efforts to review whether accidents or claims that have occurred would constitute notice of a changed physical condition that have rendered a design as dangerous. If the City receives such notice, it shall act reasonably to correct or minimize the identified dangerous condition. Even absent any accidents or claims, City staff shall, if they become aware of a potential changed condition in the course of their duties, evaluate the condition to determine if it has or might cause a dangerous condition and if so, take reasonable steps to correct or minimize the dangerous condition. When addressing such conditions, staff shall adhere to existing applicable City policies regarding purchasing, contracting, etc.

#### **7.0 CAUSAL RELATIONSHIP BETWEEN THE DESIGN AND ACCIDENT:**

In order to support a design immunity defense, there must be adequate proof that the feature producing the injury was part of the project design. Proper documentation of a project's design basis and complete and correct designs as noted in the preceding procedures will support the determination of a causal relationship.

#### **8.0 DEFINITIONS:**

- 8.1 Design: a plan, drawing, sketch or specifications developed to depict or describe the function or workings of an improvement project before it is constructed.
- 8.2 Facility: any plant, building, structure, ground facility, utility system, real property, streets and highways or other public work improvement.
- 8.3 Public improvement: erection, construction, reconstruction, alteration, renovation, demolition, improvement, and repair work involving any facility owned, leased, or operated by the City of Yreka. A public improvement project does not include maintenance work.
- 8.4 Subdivision improvement: improvements associated with a subdivision as more fully defined in Title 15 of the Yreka Municipal Code.
- 8.5 Maintenance: routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes; minor repainting; resurfacing of streets and highways at less than one inch; landscape maintenance (including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems); and work performed to keep, operate, and maintain City-owned water, sanitary sewer, storm drainage, rights of way, buildings, property, and communications systems.



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ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF YREKA, CALIFORNIA ADDING TO TITLE II  
OF THE CITY OF YREKA, CALIFORNIA, MUNICIPAL CODE  
AND ESTABLISHING SECTION 2.24.065  
RELATING TO THE APPROVAL OF PLANS AND DESIGNS**

**WHEREAS**, California Government Code Section 830.6 provides that neither a public entity nor a public employee is liable for an injury caused by the plan or design of a construction of, or an improvement to, public property under certain conditions; and

**WHEREAS**, such conditions are that such plan or design must be approved in advance of the construction or improvement by the legislative body of the public entity, or by some other body or employee exercising discretionary authority to give such approval; and

**WHEREAS**, in order to preserve the City's design immunity protection under Section 830.6, the City Council now desires to confer upon and delegate the authority to approve plans and designs for all of the City's public improvement projects and subdivision improvement projects to the Public Works Director, or his or her designee, and memorialize this fact by way of this Ordinance; and

**WHEREAS**, such delegation of design approval authority does not change the City Council's discretion and authority to approve

26 projects and appropriate project funding pursuant to other applicable  
27 City policies, procedures, and codes, or circumvent other established  
28 project design review and approval processes (e.g. design review and  
29 approval for conformance with discretionary permit requirements).

30 **NOW, THEREFORE**, the City Council of the City of Yreka does ordain  
31 as follows:

32 **SECTION ONE – CLASSIFICATION.**

33 This ordinance is classified as a codified ordinance of a  
34 permanent nature.

35 **SECTION TWO – ADDITION OF NEW SECTION.**

36 There is hereby added to the Title II of the Yreka Municipal Code  
37 a new Section 2.24.065 as follows:

38 2.24.065 **APPROVAL OF PLANS AND DESIGNS**

39 The Public Works Director is delegated the authority to exercise  
40 discretionary approval of plans, designs and any design amendments  
41 or addenda for public improvement or subdivision improvement  
42 projects. The Public Works Director or his/her designee shall sign the  
43 plans and designs.

44 **SECTION THREE - INCONSISTENCIES REPEALED.**

45 Any provisions of the Yreka Municipal Code, or appendices  
46 thereto, or any other ordinances of the City inconsistent herewith, to  
47 the extent of such inconsistencies and no further, are hereby repealed.

48 **SECTION FOUR - PUBLICATION OF CODIFICATION.**

49 Section Two of this Ordinance is the sole portion of this  
50 ordinance that requires publication in the codification of the Yreka

51 Municipal Code.

52 **SECTION FIVE - IMPLEMENTATION.**

53 The City Council hereby authorizes and directs the City Manager  
54 to take any action and sign any documents necessary to implement  
55 this Ordinance.

56 **SECTION SIX - EXECUTION.**

57 The Mayor and City Clerk are authorized to subscribe this  
58 ordinance where indicated below to evidence its approval by the City  
59 Council.

60 **SECTION SEVEN - SEVERABILITY.**

61 If any section, sentence, clause or phrase of this Chapter is for  
62 any reason held to be invalid or unconstitutional by a decision of any  
63 court of competent jurisdiction, such decision shall not affect the  
64 validity of the remaining portions of this Chapter. The City Council  
65 hereby declares that it would have passed this ordinance and adopted  
66 this Chapter and each section, sentence, clause or phrase thereof,  
67 irrespective of the fact that any one or more sections, subsections,  
68 sentences, clauses or phrases were to be declared invalid or  
69 unconstitutional.

70 **SECTION EIGHT - EFFECTIVE DATE; PUBLICATION.**

71 The City Clerk is directed to publish this ordinance in accordance  
72 with law in a newspaper of general circulation printed and published in  
73 the County of Siskiyou. This ordinance shall be effective thirty-one  
74 (31) days from and after its adoption.

75 Passed duly and regularly passed and adopted by the City  
76 Council of the City of Yreka this                    day of                    ,  
77 2016, after a first reading at a regular meeting before the City Council

78 on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, on the following

79 polled vote:

80 AYES:

81 NOES:

82 ABSTAIN:

83 ABSENT:

84 \_\_\_\_\_

85 JOHN MERCIER, Mayor

86 City of Yreka, California

87 ATTEST:

APPROVED AS TO FORM:

88 \_\_\_\_\_

89 Liz Casson, City Clerk

90 City of Yreka, California

\_\_\_\_\_  
DOHN R. HENION

City Attorney



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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council  
Prepared by: Steve Baker, City Manager  
Agenda title: Discussion/Possible Action: Selection Process for New City Councilmember:  
Appointment of new City Councilmember Using That Process.  
Meeting date: November 17, 2016

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**Discussion:** At the July 7, 2016 City Council Meeting, Mayor Mercier indicated his desire to resign after the election of Councilmembers in November. The election has occurred, however, the anticipated timeline for certification of the results would mean that the new councilmembers would be seated on December 15<sup>th</sup>.

The purpose of this agenda item to outline the process for appointment of a councilmember on or after December 15<sup>th</sup>. (Government Code Section 36512 requires that upon vacancy of a City Council seat, the City Council either appoint a replacement within 60 days or call for an election).

State statutes do not identify the details of the appointment process, so the Council has wide latitude in how to make the appointment, The Council could, for example, simply nominate and agree on an individual to fill in the unexpired term of Mayor Mercier. Alternatively, the Council could accept applications for appointment to post and hold interviews (this was the process followed at the last vacancy in 2010, which included a special meeting for the interviews).

Because of the timing of the seating of the new Council and Mayor Mercier's intent to resign so that the newly formed council can make the appointment, staff is suggesting that an application period begin now, with applications due within two weeks (e.g. December 5<sup>th</sup>) so that the newly formed council will have the information on who is interested.

The League of California Cities holds a new Councilmembers workshop in mid-January. This orientation session is encouraged strongly for all new councilmembers.

If the Council determines that an application process is appropriate, a draft application based roughly on the City's application used for commissions is attached.

**Recommendation:** That the Council authorize accepting applications for the Mayor Mercier's soon to be vacant seat.

Approved by:   
Steven Baker, City Manager





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**CITY OF YREKA**  
**CITY COUNCIL AGENDA MEMORANDUM**

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To: Yreka City Council

Prepared by: Steve Baker, City Manager

Agenda title: Discussion/Possible Action: Authorization to Negotiate Agreement with the Siskiyou Golden Fairgrounds/10<sup>th</sup> District Agricultural Association to Transfer Ownership of the Stage.

Meeting date: November 17, 2016

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**Discussion:** The Siskiyou Golden Fair (10<sup>th</sup> District Agricultural Association) has contacted staff regarding the City's stage. The Fair has two similar stages, which they rent out when they do not need them for Fair events.

The City has a stage that is used for City and Community events, mostly the Scott Valley Bank concert series and Gold Rush days. In the past, the stage has also used for the Night of Lights and the Sizzlin' September Car Show. We have also loaned the stage to other jurisdictions (most recently Lake Shastina as part of the Scott Valley Concert series) and to the Fairgrounds. The stage is not loaned out to private vendors nor outside the city limits, except directly to jurisdictions as noted above.

The stage was originally purchased with Community donations, City and Ford Family Foundation Funds and intended to be used for community events.

The City currently sets up the stage for the concert series and Chamber events, with direction from Karl Griener. Transporting the stage requires specific insurance and licensing requirements. The City currently charges \$250 for use of the stage for other than Yreka City sponsored events. Often the staff hours involved in renting the stage for non-Yreka meet or exceed that cost. No funds are being set aside for repair or the eventual replacement of the stage.

The Fair is in the stage business, both for its events as well as other events. It has a higher rental rate and a crew used to working on these types of stages. Some of the funds could be set aside for repair and eventual replacement of the stage.

The Fair indicated that it was interested in the stage earlier this year, but it was not a high priority for our staff to work on this. The scheduling season for events and stages is coming up and letting the Fair know if an agreement could be reached would be helpful.

The Fair provided a draft agreement as a starting point. Before putting in the work to modify the agreement, staff wanted to get direction from City Council on the concept.

Approved by:   
Steven Baker, City Manager

Recommendation: That the City Council provide direction on Authorization to Negotiate Agreement with the Siskiyou Golden Fairgrounds/10th District Agricultural Association to Transfer Ownership of the Stage.

**From:** Rhetta Hogan  
**Sent:** Friday, March 31, 2006 3:26 PM  
**To:** kjgreiner@sbcglobal.net  
**Cc:** Liz Casson  
**Subject:** Yreka Portable Stage Donations

	Donor	Amount
7/12/2005	Siskiyou Dairy Products	100.00
8/3/2005	Gary and Julie Wade	1,000.00
8/1/2006	Rotary Club of Yreka	7,000.00
8/11/2005	Scott Valley Bank - Grassroots Donation	2,100.00
8/18/2005	Casa Ramos	1,500.00
8/17/2005	Betty Kaae	500.00
8/18/2005	Scott Valley Bank	3,000.00
8/16/2005	Paul and Constance McCoy	50.00
8/18/2005	<b>Valerie and Jerome Jereb</b>	50.00
8/16/2005	Edward and Marion Jereb	100.00
	Miscellaneous Cash Donations	14.65
8/18/2005	Mountain County Supplies Company	500.00
8/18/2005	Cross Petroleum	1,500.00
8/22/2005	Robert Kaster	500.00
8/25/2005	Bruce Riger, MD	1,000.00
8/25/2006	Wilma Meek	1,000.00
8/25/2006	Harry and Mary Ellen Bryan	100.00
	<b>Total Donations</b>	<b>20,014.65*</b>

Rhetta Hogan  
 Finance Director  
 City of Yreka  
 701 Fourth Street  
 Yreka, CA 96097  
 (530)841-2386 Phone  
 (530)842-4836 Fax

**YREKA COMMUNITY PORTABLE STAGE FUNDING:**

<b>TOTAL COST</b>	<b>\$81,100.92</b>
<b>DONATIONS RECEIVED</b>	<b>\$20,014.65</b>
<b>FORD FAMILY GRANT</b>	<b>\$27,000.00</b>
	<hr/>
<b>BALANCE RECEIVED FROM CITY OF YREKA</b>	<b>\$34,086.27</b>

DRAFT

## MARSHALL AUSTIN PORTABLE STAGE AGREEMENT

This agreement by and between the 10<sup>th</sup> District Agricultural Association/Siskiyou Golden Fairgrounds, a California State entity hereinafter called the "DAA" and the City of Yreka hereinafter called the "City" pertains to the Marshal Austin Portable, MAP 24, stage hereinafter called the "Stage".

The City agrees to pass ownership of the Stage to the DAA at no charge on the date listed below. All documentation on file at the City of Yreka regarding the Stage will be turned over to the 10<sup>th</sup> DAA for their records.

The date of ownership transfer will be:

### TERMS AND CONDITIONS OF THIS AGREEMENT

#### Ownership:

Upon the date of transfer, the Stage will become part of the DAA fleet of stages. The DAA will place the Stage on the 10<sup>th</sup> D.A.A. Rental Sheet as a rentable entity.

#### Scheduling:

DAA stage scheduling takes place in March of each year for most events. The DAA agrees to grandfather in at no charge the following two events:

- Scott Valley Bank Concerts
- Yreka Chamber of Commerce Gold Rush Day

With the stipulation that the dates of both these community events will have their dates scheduled by March 1<sup>st</sup> each year to expedite DAA stage contracts for other events. In the event the DAA does not receive the schedules for the grandfathered events, the stage contracts and rental agreements will be sent out and all stages will be rented on a first come-first served basis.

#### Loss or Damage:

The DAA stage contract requires all users to have insurance to cover any loss or damage while it is in their possession, this responsibility will fall on the events grandfathered into this agreement. Insurance will be required to be on file at the fair office before the stage will leave DAA property.

#### Transportation:

The DAA requires that a bonded vehicle move the current DAA stages. Proof of insurance will be required of anyone moving the Stage from or to DAA property. The stage is lighter than current DAA stages and can be transported by a ¾ ton vehicle with an 8,000 lb. towing capacity or greater.

#### Set Up & Tear Down:

The Stage is intended for use as a stationary platform to be set up on a firm, dry, unobstructed and relatively level surface. Improper use and installation present hazards and risks of injury that cannot be anticipated. The Stage is not designed or approved to haul cargo or persons.

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IN WITNESS WHEREOF, this agreement has been executed, in duplicate, by and on behalf of the authorized parties hereto, the day and year first written above.

10<sup>th</sup> District Agricultural Association  
1712 Fairlane Road, Yreka CA 96097  
530-842-2767

City of Yreka  
701 4<sup>th</sup> Street, Yreka CA 96097  
530-841-2386

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Cliff Munson, CEO                      Date

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Steve Baker, City Manager      Date

CITY OF YREKA  
 TREASURER'S REPORT TO THE CITY COUNCIL  
 Sep-2016

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 3,130,294.50	\$ 408,322.30	\$ 1,354,092.20	\$ 2,184,524.60	
General-Designated	01	General Oper. - Other	-	-	-	0.00	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	3,322.35	-	-	3,322.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	36,228.46	-	-	36,228.46	
General-Designated	01	Parkland Trust	300.00	-	-	300.00	
General-Designated	01	Police Asset Forfeit	6,803.63	-	-	6,803.63	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	02	Gifts Donations	7,536.88	-	-	7,536.88	
General-Designated	02	K-9 Unit	11,614.17	-	-	11,614.17	
General-Designated	02	YPD Donated - Hitson	4,720.87	-	-	4,720.87	
General-Designated	02	YPD Donated - Travellers	1,634.44	-	-	1,634.44	
General-Designated	02	YPD Donated - Teen Fund	2,941.67	-	-	2,941.67	
General-Designated	03	YVFD Volunter Fund	61,475.19	-	1,295.65	60,179.54	
General-Restricted	04	Crandell Cash	110,350.67	2,244.98	3,150.00	109,445.65	
General-Designated	08	Grant Projects Reserve	755,298.95	400,333.79	39,467.99	1,116,164.75	
General-Designated	08	PERS Pension Liability Reserve	(105,175.87)	23,835.16	8,202.33	(89,543.04)	
General-Designated	09	Reserves for Cap. Outlay	541,025.54	95,000.00	152,108.00	483,917.54	
General-Designated	10	Capital Outlay	374.93	95,000.00	-	95,374.93	
General-Designated	11	Capital Building Project - YPD	1,754,558.67	500.00	62.92	1,754,995.75	General - All
General-Designated	90	Payroll Clearing	(27,885.84)	538,118.85	492,610.58	17,622.43	\$ 5,921,588.56
Spec. Rev. -Streets	20	Road and Street Funds including HUTA	(496.37)	433,686.88	73,763.11	359,427.40	
Spec. Rev. -Streets	21	Local Transportation	265,586.03	-	109,318.86	156,267.17	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	82,803.58	69,431.50	3,566.81	148,668.27	\$ 664,362.84
Special Revenue	30	Fire Assessment Spec. Rev	254,048.95	19,886.42	11,178.86	262,756.51	
Special Revenue	31	Landfill Access Fee - Debt Service	(48,721.32)	19,710.08	987.07	(29,998.31)	Special Revenues
Special Revenue	32	Developer Impact Fees	248,073.15	9,184.24	-	257,257.39	\$ 490,015.59
Special Grants	60	Spec Grants Capital Outlay	(247,445.50)	125,549.64	21,464.17	(143,360.03)	Special Grants
Special Grants	65	Community Development Grants	383,149.60	3,477.77	2,042.76	384,584.61	
SpecialOperating	67	SUMIT Operating	-	100.00	73.92	26.08	\$ 241,250.66
Water Enterprise	70	Water Operating	47,073.37	1,131,782.37	496,750.34	682,105.40	
Water Enterprise	71	Water Capital Projects	1,207,665.03	-	1,501,734.12	(294,069.09)	
Water Enterprise	72	Water Debt Servicing	365,369.94	262,536.25	-	627,906.19	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	6,506,840.76	1,356,253.22	851,544.85	7,011,549.13	\$ 8,227,491.63
Sewer Enterprise	80	Sewer Operating	39,524.41	901,299.58	430,293.72	510,530.27	
Sewer Enterprise	81	Sewer Capital Outlay	61,170.79	-	61,420.75	(249.96)	
Sewer Enterprise	82	Sewer Debt Servicing	8,425.03	284,858.60	-	293,283.63	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	3,929,734.71	111,476.07	700,294.88	3,340,915.90	\$ 4,244,479.84
Agency	92	Agency SUMIT - Cash	7,303.00	0.28	-	7,303.28	\$ 7,303.28

**COLUMN TOTALS**

\$ 19,819,328.31    \$ 6,292,587.98    \$ 6,315,423.89    \$ 19,796,492.40    \$ 19,796,492.40

**BANK RECAPITULATION**

	PER BANK	Market Value	PER LEDGER
L.A.I.F. 0.634%	15,577,001.61	15,577,001.61	
Pershing Bank - CD & Treas Investments	3,455,000.00	3,457,689.85	
Petty Cash Drawers	1,200.00		
YVFD Petty Cash	100.00		
TriCounties YVFD DDA	62,642.86		
SVB SUMIT Operating	100.00		
SVB SUMIT Asset Forfeiture	7,303.28		
Scott Valley Bank - 01015102	949,264.57		

**TOTAL PER BANK**

20,052,612.32

**ADJUSTMENTS**

Less Outstanding Checks SVB	(11,039.17)
Less Outstanding Checks TCB	(2,563.32)
Less Outstanding Checks SVB SUMIT	(73.92)
SVB DDA Interest 8/31 GL 9/6	(36.90)
OS CC GL 9/29 SVB 10/3	1,045.21
OS CC GL 9/30 SVB 10/3	2,482.98
PERS Health Prem SVB 8/31 G/L 9/2	130.48
PERS Retirement ACH 8/31 G/L 9/2	(391.65)
Unsettled CD Settlement	(250,000.00)
Unsettled Transaction Quarterly Int	4,326.37
<b>TOTAL PER LEDGER</b>	<u>19,796,492.40</u>

19,796,492.40

Rhett Hogan, City Treasurer

John Mercier, City Mayor

## QUARTERLY TREASURER'S INVESTMENT REPORT

September 30, 2016

<u>Settlement Date</u>	<u>Investment</u>	<u>Account Number</u>	<u>Par Amount</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Interest Rate %</u>	<u>Maturity Date</u>	<u>Market Value %</u>
<b>Government Agency</b>								
	Multi-Bank Securities, Inc - PERSHING BANK ***	RMB-034398	\$1,050,000.00	\$1,050,000.00	\$1,048,917.50	1.246%	1-5 years	99.897%
<b>Certificates of Deposit</b>								
	Multi-Bank Securities, Inc - PERSHING BANK ***	RMB-034398	\$2,405,000.00	\$2,405,000.00	\$2,408,772.35	1.354%	1-5 years	100.157%
<b>Cash and Equivalents</b>								
9/30/2016	Local Agency Investment Fund - LAIF ***	98-47-996	\$15,577,001.61	\$15,577,001.61	\$15,577,001.61	0.634%	NONE	100.00%
9/30/2016	Scott Valley Bank- Checking	0001015102	\$949,264.57	\$949,264.57	\$949,264.57	0.700%	NONE	100.00%
9/30/2016	Scott Valley Bank-ZBA Credit Card Payments	0001036830	\$0.00	\$0.00	\$0.00	0.000%	NONE	100.00%
9/30/2016	Scott Valley Bank-SUMIT Non Adjudicated	0001194281	\$7,303.28	\$7,303.28	\$7,303.28	0.300%	NONE	100.00%
9/30/2016	Scott Valley Bank-SUMIT Operating	0001042233	\$100.00	\$100.00	\$100.00	0.000%	NONE	100.00%
9/30/2016	Tri-Counties Bank (YVFD)	176010540	\$62,642.86	\$62,642.86	\$62,642.86	0.200%	NONE	100.00%
9/30/2016	Petty Cash - City Departments		\$1,200.00	\$1,200.00	\$1,200.00		NONE	100.00%
9/30/2016	Petty Cash - YVFD		\$100.00	\$100.00	\$100.00		NONE	100.00%
TOTAL CASH AND INVESTMENTS			\$20,052,612.32	\$20,052,612.32	\$20,055,302.17			

\*\*\* See supplemental data on Multi Bank Securities and LAIF Investment maturities, investment portfolio mix and yield

The instruments of investments used this quarter are in direct relationship with the City's investment policy. It is the opinion of the Treasurer that the next six (6) months expenditures will be met.

\_\_\_\_\_  
Shella Rhetta Hogan, Treasurer

Approved by motion of the Yreka City Council at its meeting held November 17, 2016.

\_\_\_\_\_  
John Mercier, Mayor



**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/26/16	0.64	0.61	157
09/27/16	0.64	0.61	157
09/28/16	0.64	0.61	160
09/29/16	0.64	0.61	162
09/30/16	0.65	0.61	165
10/01/16	0.65	0.65	165
10/02/16	0.65	0.65	165
10/03/16	0.65	0.65	169
10/04/16	0.65	0.65	170
10/05/16	0.65	0.65	170
10/06/16	0.65	0.65	169
10/07/16	0.65	0.65	171
10/08/16	0.65	0.65	171
10/09/16	0.65	0.65	171
10/10/16	0.65	0.65	168
10/11/16	0.65	0.65	169
10/12/16	0.65	0.65	168
10/13/16	0.65	0.65	170
10/14/16	0.66	0.65	171
10/15/16	0.66	0.65	171
10/16/16	0.66	0.65	171
10/17/16	0.65	0.65	168
10/18/16	0.65	0.65	167
10/19/16	0.65	0.65	166
10/20/16	0.65	0.65	164
10/21/16	0.66	0.65	165
10/22/16	0.66	0.65	165
10/23/16	0.66	0.65	165
10/24/16	0.66	0.65	164
10/25/16	0.66	0.65	168
10/26/16	0.66	0.65	167

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

**Quarter Ending 09/30/16**

Apportionment Rate: 0.60%  
 Earnings Ratio: .00001651908048883  
 Fair Value Factor: 1.000306032  
 Daily: 0.65%  
 Quarter to Date: 0.61%  
 Average Life: 165

**PMIA Average Monthly Effective Yields**

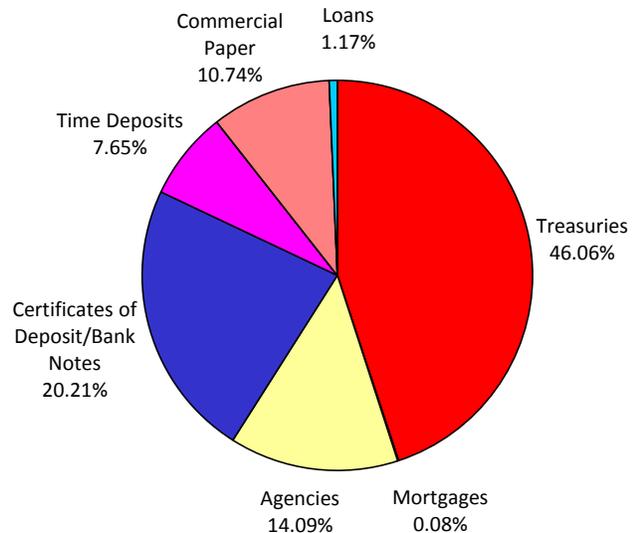
**Sep 2016 0.634%**  
 Aug 2016 0.614%  
 Jul 2016 0.588%

**Pooled Money Investment Account**

**Portfolio Composition**

**09/30/16**

**\$68.3 billion**



CITY OF YREKA  
701 4TH ST  
YREKA CA 96097 - 3380

**Your Account Executive:**  
PETER YANEZ  
(855) 928-0111

# Brokerage

## Account Statement

Account Number: RMB-034398

Statement Period: 09/01/2016 - 09/30/2016

### Portfolio at a Glance

	This Period
<b>Beginning Account Value</b>	<b>\$1,980,461.44</b>
Deposits (Cash & Securities)	1,475,677.10
Dividends, Interest and Other Income	2,747.68
Net Change in Portfolio	-1,196.37
<b>Ending Account Value</b>	<b>\$3,457,689.85</b>
Estimated Annual Income	\$45,642.50

### Asset Summary

	Last Period	This Period	% Allocation	
Fixed Income	1,978,882.75	3,457,689.85	100%	Please review your allocation periodically with your Account Executive.
Cash, Money Funds, and Bank Deposits	1,578.69	0.00	0%	Your Account is 100% invested in Fixed Income.
<b>Account Total</b>	<b>\$1,980,461.44</b>	<b>\$3,457,689.85</b>	<b>100%</b>	

## Client Service Information

<b>Your Account Executive:</b> FBG PETER YANEZ	<b>Contact Information</b> Telephone Number: (855) 928-0111 E-Mail Address: customerservice@mbssecurities.com	<b>Client Service Information</b> Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST) Client Service Telephone Number: (800) 967-9045 Web Site: WWW.MBSSECURITIES.COM
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## Your Account Information

<b>Investment Objective</b> Investment Objective: NONE SPECIFIED Risk Exposure: NONE SPECIFIED Please discuss your investment objective with your Account Executive.
<b>Tax Lot Default Disposition Method</b> Default Method for Mutual Funds: FIRST IN FIRST OUT Default Method for Stocks in a Dividend Reinvestment Plan: FIRST IN FIRST OUT Default Method for all Other Securities: FIRST IN FIRST OUT <b>Bond Amortization Elections:</b> Amortize premium on taxable bonds based on Constant Yield Method: Yes Accrual market discount method for all other bond types: Constant Yield Method Include market discount in income annually: No
<b>Electronic Delivery</b> You have not selected any account communications for electronic delivery. To register and turn off paper communications, log in to your account or contact your Account Executive for more information.

## Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Interest Income				
Bond Interest	937.50	0.00	937.50	0.00
Credit Interest	0.00	115.52	0.00	0.00
Other Interest	1,694.66	0.00	3,388.87	0.00
<b>Total Dividends, Interest, Income and Expenses</b>	<b>\$2,632.16</b>	<b>\$115.52</b>	<b>\$4,326.37</b>	<b>\$0.00</b>

## Accrued Interest Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Accrued Interest Paid				
Other Government Bond	-190.97	0.00	-304.72	0.00
Other Accrued Interest	0.00	0.00	-176.99	0.00
<b>Total Accrued Interest Paid</b>	<b>-\$190.97</b>	<b>\$0.00</b>	<b>-\$481.71</b>	<b>\$0.00</b>

# Brokerage

## Account Statement

Statement Period: 09/01/2016 - 09/30/2016

### Portfolio Holdings

Description	Quantity	Opening Balance	Closing Balance	Accrued Income	30-Day Yield
<b>Cash, Money Funds, and Bank Deposits 0.00% of Portfolio</b>					
Cash Balance		1,578.69	0.00		
<b>Total Cash, Money Funds, and Bank Deposits</b>		<b>\$1,578.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
<b>Fixed Income 100.00% of Portfolio (In Maturity Date Sequence)</b>						
<b>Certificates of Deposit</b>						
<b>EVERBANK JACKSONVILLE FLA CTF</b>	<b>245,000.000</b>	<b>100.0350</b>	<b>245,085.75</b>	<b>131.23</b>	<b>2,082.50</b>	<b>0.84%</b>
DEP ACT/365 0.850% 09/07/17 B/E DTD 09/07/16 1ST CPN DTE 09/07/17 Security Identifier: 29976DR93						
<b>MBANK MANISTIQUE MICH CTF DEP ACT/365</b>	<b>245,000.000</b>	<b>100.1250</b>	<b>245,306.25</b>	<b>40.27</b>	<b>2,450.00</b>	<b>0.99%</b>
MONTHLY 1.000% 12/26/17 B/E DTD 06/24/16 1ST CPN DTE 07/24/16 Security Identifier: 55275FKB3						
<b>AMERICAS CR UN DUPONT WASH SH CTF</b>	<b>245,000.000</b>	<b>100.2330</b>	<b>245,570.85</b>	<b>790.04</b>	<b>2,695.00</b>	<b>1.09%</b>
ACT/365 SEMI-ANNUALLY 1.100% 06/15/18 B/E DTD 06/15/16 Security Identifier: 03065AAE3						
<b>BANKUNITED NATL ASSN CTF DEP ACT/365</b>	<b>245,000.000</b>	<b>99.9640</b>	<b>244,911.80</b>	<b>16.11</b>	<b>2,940.00</b>	<b>1.20%</b>
SEMI-ANNUALLY 1.200% 09/28/18 B/E DTD 09/28/16 1ST CPN DTE 03/28/17 Security Identifier: 066519CK3						
<b>JPMORGAN CHASE BK NA COLUMBUS OHIO</b>	<b>245,000.000</b>	<b>100.2640</b>	<b>245,646.80</b>	<b>117.80</b>	<b>3,307.50</b>	<b>1.34%</b>
CTF DEP ACT/365 1.350% 06/17/19 B/E DTD 06/17/16 CALLABLE Security Identifier: 48125Y4K7						
<b>ALLY BK MIDVALE UTAH</b>	<b>245,000.000</b>	<b>99.9600</b>	<b>244,902.00</b>	<b>199.36</b>	<b>3,307.50</b>	<b>1.35%</b>
CTF DEP ACT/365 1.350% 09/09/19 B/E DTD 09/08/16 1ST CPN DTE 03/08/17 Security Identifier: 02006LL84						

## Portfolio Holdings *(continued)*

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
<b>Fixed Income <i>(continued)</i></b>						
<b>Certificates of Deposit <i>(continued)</i></b>						
WORLDS FOREMOST BK SYDNEY NEB CTF DEP ACT/365 MONTHLY 1.700% 06/09/21 DTD 06/09/16 1ST CPN DTE 07/09/16 Security Identifier: 981571CQ3	200,000.000	100.7310	201,462.00	195.62	3,400.00	1.68%
WELLS FARGO BK N A SIOUX FALLS S D CTF DEP ACT/365 1.750% 06/17/21 B/E DTD 06/17/16 1ST CPN DTE 07/17/16 Security Identifier: 9497485W3	245,000.000	100.7130	246,746.85	152.71	4,287.50	1.73%
CAPITAL ONE BK USA NATL ASSN GLEN ALLEN VA CTF DEP ACT/365 SEMI-ANNUALLY 1.600% 08/17/21 B/E DTD 08/17/16 Security Identifier: 140420B82	245,000.000	99.8790	244,703.55	472.55	3,920.00	1.60%
COMENITY CAP BK SALT LAKE CITY UTAH CTF DEP ACT/365 1.700% 09/27/21 B/E DTD 09/26/16 1ST CPN DTE 10/26/16 Security Identifier: 20033ASE7	245,000.000	99.7700	244,436.50	45.64	4,165.00	1.70%
<b>Total Certificates of Deposit :</b>	<b>2,405,000.000</b>		<b>\$2,408,772.35</b>	<b>\$2,161.33</b>	<b>\$32,555.00</b>	
<b>U.S. Government Bonds</b>						
FEDERAL HOME LN MTG CORP MEDIUM TERM NTS FED FIXED RATE 1.050% 05/25/18 B/E DTD 05/25/16 CALLABLE 11/25/16 Moody Rating AAA S & P Rating AA+ Security Identifier: 3134G9GC5	300,000.000	100.0100	300,030.00	1,093.75	3,150.00	1.04%
FEDERAL NATL MTG ASSN MEDIUM TERM NTS FIXED RATE 1.300% 03/30/20 B/E DTD 09/30/16 CALLABLE 03/30/17 Moody Rating AAA S & P Rating AA+ Security Identifier: 3136G4BC6	500,000.000	99.8780	499,390.00	0.00	6,500.00	1.30%
FEDERAL HOME LN MTG CORP MEDIUM TERM NTS FED FIXED RATE 1.375% 08/28/20 B/E DTD 08/30/16 CALLABLE 11/28/16 Moody Rating AAA S & P Rating AA+ Security Identifier: 3134GACX0	250,000.000	99.7990	249,497.50	286.46	3,437.50	1.37%
<b>Total U.S. Government Bonds :</b>	<b>1,050,000.000</b>		<b>\$1,048,917.50</b>	<b>\$1,380.21</b>	<b>\$13,087.50</b>	
<b>Total Fixed Income:</b>	<b>3,455,000.000</b>		<b>\$3,457,689.85</b>	<b>\$3,541.54</b>	<b>\$45,642.50</b>	
			<b>Market Value</b>	<b>Accrued Interest</b>	<b>Estimated Annual Income</b>	
<b>Total Portfolio Holdings</b>			<b>\$3,457,689.85</b>	<b>\$3,541.54</b>	<b>\$45,642.50</b>	

# Brokerage

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## Account Statement

Statement Period: 09/01/2016 - 09/30/2016

### Portfolio Holdings Disclosures

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**Pricing**

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

**Estimated Annual Figures**

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to [www.pershing.com/business\\_continuity.html](http://www.pershing.com/business_continuity.html) for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

**Reinvestment**

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

**Option Disclosure**

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

**Certificates of Deposit**

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

**Foreign Currency Transactions**

Pershing may execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

**Proxy Vote**

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

**Ratings**

This statement may contain credit rating information obtained from Standard & Poor's. Reproducing and distributing any information received from Standard & Poor's is not permitted without prior written authorization from Standard & Poor's. Standard & Poor's does not guarantee the accuracy, completeness, timeliness or availability of any information. Standard & Poor's is not responsible for any errors or omissions, regardless of the cause, or for the results of using such content. Standard & Poor's makes no express or implied warranties including warranties of merchantability or fitness for a particular purpose.

## Portfolio Holdings Disclosures (continued)

### Ratings (continued)

Standard & Poor's shall not be legally responsible for any fees, costs, expenses or losses in connection with the use of their content. Credit ratings are opinions and not statements of facts; are not recommendations to purchase, hold or sell securities; and do not address suitability for investment purpose. Credit ratings should not be relied upon as investment advice.

## Activity Summary (All amounts shown are in base currency)

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
<b>Securities</b>						
Securities Bought	0.00	-1,730,003.47	-1,730,003.47	0.00	-3,705,444.21	-3,705,444.21
<b>Total Securities</b>	<b>\$0.00</b>	<b>-\$1,730,003.47</b>	<b>-\$1,730,003.47</b>	<b>\$0.00</b>	<b>-\$3,705,444.21</b>	<b>-\$3,705,444.21</b>
<b>Dividends and Interest</b>	<b>\$2,747.68</b>	<b>\$0.00</b>	<b>\$2,747.68</b>	<b>\$4,441.89</b>	<b>-\$115.52</b>	<b>\$4,326.37</b>
<b>Distributions</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>
<b>Cash</b>						
Deposits	1,475,677.10	0.00	1,475,677.10	3,451,117.84	0.00	3,451,117.84
<b>Total Cash</b>	<b>\$1,475,677.10</b>	<b>\$0.00</b>	<b>\$1,475,677.10</b>	<b>\$3,451,117.84</b>	<b>\$0.00</b>	<b>\$3,451,117.84</b>
<b>Totals</b>	<b>\$1,728,424.78</b>	<b>-\$1,730,003.47</b>	<b>-\$1,578.69</b>	<b>\$3,705,559.73</b>	<b>-\$3,705,559.73</b>	<b>\$0.00</b>

## Transactions by Type of Activity

Process/ Settlement Date	Trade/ Transaction Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
<b>Securities Bought and Sold</b>								
09/07/16	08/30/16	PURCHASED 29976DR93	EVERBANK JACKSONVILLE FLA CTF DEP ACT/365 0.850% 09/07/17 B/E DTD 09/07/16 YLD .850 TO MAT	245,000.000	100.0000		-245,000.00	USD
09/08/16	08/30/16	PURCHASED 02006LL84	ALLY BK MIDVALE UTAH CTF DEP ACT/365 1.350% 09/09/19 B/E DTD 09/08/16 YLD 1.350 TO MAT	245,000.000	100.0000		-245,000.00	USD
09/20/16	09/19/16	PURCHASED FMCC4393506	FEDERAL HOME LN MTG CORP MEDIUM TERM NTS FED FIXED RATE 1.375% 08/28/20 B/E DTD 08/30/16 CLB BB YTW:1.394580 BB YTW DATE:20200828 YLD 1.395 TO MAT	250,000.000	99.9250	-190.97	-250,003.47	USD
09/26/16	09/16/16	PURCHASED 20033ASE7	COMENITY CAP BK SALT LAKE CITY UTAH CTF DEP ACT/365 1.700% 09/27/21 B/E DTD 09/26/16 YLD 1.700 TO MAT	245,000.000	100.0000		-245,000.00	USD

# Brokerage

## Account Statement

Statement Period: 09/01/2016 - 09/30/2016

### Transactions by Type of Activity *(continued)*

Process/ Settlement Date	Trade/ Transaction Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
<b>Securities Bought and Sold <i>(continued)</i></b>								
09/28/16	09/16/16	PURCHASED 066519CK3	BANKUNITED NATL ASSN CTF DEP ACT/365 SEMI-ANNUALLY 1.200% 09/28/18 DTD 09/28/16 YLD 1.200 TO MAT	245,000.000	100.0000		-245,000.00	USD
09/30/16	09/27/16	PURCHASED FNMA4405346	FEDERAL NATL MTG ASSN MEDIUM TERM NTS FIXED RATE 1.300% 03/30/20 B/E DTD 09/30/16 CLB BB YTW:1.300000 BB YTW DATE:20170330 YLD 1.300 TO PAR	500,000.000	100.0000		-500,000.00	USD
<b>Total Securities Bought and Sold</b>						<b>-\$190.97</b>	<b>-\$1,730,003.47</b>	<b>USD</b>
<b>Dividends and Interest</b>								
09/08/16		CASH DEBIT INTEREST ADJUSTMENT USD999997	REV CASH DUE INT OF 08/22/16				28.76	USD
09/08/16		CASH DEBIT INTEREST ADJUSTMENT USD999997	REV CASH DUE INT OF 07/20/16				86.76	USD
09/09/16		BOND INTEREST RECEIVED 981571CQ3	200000 WORLDS FOREMOST BK SYDNEY NEB CTF DEP ACT/365 MONTHLY 1.700% 06/09/21 DTD 06/09/16 RD 08/25 PD 09/09/16				288.77	USD
09/19/16		BOND INTEREST RECEIVED 48125Y4K7	245000 JPMORGAN CHASE BK NA COLUMBUS OHIO CTF DEP ACT/365 1.350% 06/17/19 B/E DTD 06/17/16 CLB RD 09/02 PD 09/17/16				833.67	USD
09/19/16		BOND INTEREST RECEIVED 9497485W3	245000 WELLS FARGO BK N A SIOUX FALLS S D CTF DEP ACT/365 1.750% 06/17/21 B/E DTD 06/17/16 RD 09/02 PD 09/17/16				364.14	USD
09/26/16		BOND INTEREST RECEIVED 55275FKB3	245000 MBANK MANISTIQUE MICH CTF DEP ACT/365 MONTHLY 1.000% 12/26/17 B/E DTD 06/24/16 RD 09/09 PD 09/24/16				208.08	USD
09/30/16		BOND INTEREST RECEIVED 3134G9UB1	FEDERAL HOME LN MTG CORP MEDIUM TERM NTS FED FIXED RATE 1.500% 06/30/20 B/E DTD 06/30/16 CLB ACCRUED INTEREST				937.50	USD
<b>Total Dividends and Interest</b>						<b>\$0.00</b>	<b>\$2,747.68</b>	<b>USD</b>



## Transactions by Type of Activity *(continued)*

Process/ Settlement Date	Trade/ Transaction Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
<b>Distributions</b>								
09/30/16		SECURITY REDEEMED 3134G9UB1	FEDERAL HOME LN MTG CORP MEDIUM TERM NTS FED FIXED RATE 1.500% 06/30/20 B/E DTD 06/30/16 CLB	-250,000.000			250,000.00	USD
<b>Total Distributions</b>						<b>\$0.00</b>	<b>\$250,000.00</b>	<b>USD</b>
<b>Cash Withdrawals and Deposits</b>								
09/07/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				245,000.00	USD
09/08/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				245,000.00	USD
09/20/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				250,003.47	USD
09/26/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				245,000.00	USD
09/28/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				245,000.00	USD
09/30/16		ELECTRONIC DEPOSIT USD999997	RECV FR BANK FOR ACH ACH 121106252 01015102				245,673.63	USD
<b>Total Cash Withdrawals and Deposits</b>						<b>\$0.00</b>	<b>\$1,475,677.10</b>	<b>USD</b>
<b>Total Value of Transactions</b>						<b>-\$190.97</b>	<b>-\$1,578.69</b>	<b>USD</b>

The price and quantity displayed may have been rounded.

## Bond Maturity Schedule

Bond Maturity	Market Value	% of Bond Market Value
7 to 12 months	245,085.75	7%
1 to 5 years	3,212,604.10	93%
<b>Total</b>	<b>3,457,689.85</b>	<b>100%</b>



Percentages of bond market values are rounded to the nearest whole percentage.

Bonds that are in default are not included.



# Brokerage Account Statement

Statement Period: 09/01/2016 - 09/30/2016

## Bond Quality

Bond Quality	Market Value	% of Bond Market Value
AAA	1,048,917.50	30%
Not Rated	2,408,772.35	70%
<b>Total</b>	<b>3,457,689.85</b>	<b>100%</b>



Percentages of bond market values are rounded to the nearest whole percentage.

Bond quality ratings reflect Moody's or Standard and Poor's ratings. Bonds may be rated by other services. Bonds that are in default are not included. Please refer to your Portfolio Holdings section.

## Trades Not Settled

Settlement Date	Trade Date	Activity Type	Description	Quantity	Price	Accrued Interest	Settlement Amount
10/05/16	09/27/16	Buy	CAPITAL ONE NATL ASSN MCLEAN VA CTF DEP ACT/365 1.700% 10/05/21 B/E DTD 10/05/16 YLD 1.700 TO	245,000.000	100.0000	0.00	-245,000.00
<b>Total Amount of Trades Not Settled</b>							<b>-\$245,000.00</b>

## Messages

Pursuant to the Securities Exchange Act of 1934, Pershing LLC (Pershing), a BNY Mellon company, provides individual investors with certain financial information on a semi-annual basis.

Pershing's June Statement of Financial Condition is now available. On June 30, 2016, Pershing's net capital of \$2.171 billion was 12.59% of aggregate debit balances and exceeded the minimum requirements by \$1.83 billion.

Pershing is also required to provide the most recent financial information as of this statement mailing. In accordance with this requirement, note that on July 31, 2016, Pershing's net capital of \$2.227 billion was 13.17% of aggregate debit balances and exceeded the minimum requirement by \$1.89 billion.

A copy of the June 30, 2016, Statement of Financial Condition is available at [pershing.com/statement\\_of\\_financial\\_condition.html](http://pershing.com/statement_of_financial_condition.html). You may also request a free, printed copy by calling (888) 860-8510 or (201) 413-4200, option #5.

Although a money market mutual fund seeks to preserve the value of your investment at \$1 per share, it is possible to lose money by investing in a money market mutual fund. Shares of a money market mutual fund or the balance of a bank deposit product held in your brokerage account may be liquidated upon request with the proceeds credited to your brokerage account. Please see the money market mutual fund's prospectus or the bank deposit product's disclosure document or contact your advisor for additional information. Pursuant to SEC Rule 10b-10(b)(1) confirmations are not sent for purchases into money market mutual funds processed on the sweep platform.

## Cash Not Yet Received

Security	Record Date	Payable Date	Quantity Held	Rate	Dividend Option	Amount of Payment
<b>Interest</b>						
WELLS FARGO BK N A SIOUX FALLS S D CTF DEP ACT/365	10/02/16	10/17/16	245,000.000	0.001438	Cash	352.40
WORLDS FOREMOST BK SYDNEY NEB CTF DEP ACT/365 MONTHLY	09/24/16	10/09/16	200,000.000	0.001397	Cash	279.45
<b>Total Cash Not Yet Received</b>						<b>\$631.85</b>

Assets shown here are not reflected in your account. This information has been received from sources we believe to be reliable. Pershing does not guarantee the accuracy of the information.

## Important Information and Disclosures

### The Role of Pershing

- Pershing carries your account as clearing broker pursuant to a clearing agreement with your financial institution. Pershing may accept from your financial institution without inquiry or investigation (i) orders for the purchase and sale of securities and other property and (ii) any other instructions concerning your account. Pershing is not responsible or liable for any acts or omissions of your financial institution or its employees and it does not supervise them. Pershing provides no investment advice nor does it assess the suitability of any transaction or order. Pershing acts as the agent of your financial institution and you agree that you will not hold Pershing or any person controlling or under common control with it liable for any investment losses incurred by you.
- Pershing performs several key functions at the direction of your financial institution. It acts as custodian for funds and securities you may deposit with it directly or through your financial institution or that it receives as the result of securities transactions it processes.
- Your financial institution is responsible for adherence to the securities laws, regulations and rules which apply to it regarding its own operations and the supervision of your account, its sales representatives and other personnel. Your financial institution is also responsible for approving the opening of accounts and obtaining account documents; the acceptance and, in certain instances, execution of securities orders; the assessment of the suitability of those transactions, where applicable; the rendering of investment advice, if any, to you and in general, for the ongoing relationship that it has with you.
- Inquiries concerning the positions and balances in your account may be directed to the Pershing Customer Service Department at (201) 413-3333. All other inquiries regarding your account or activity should be directed to your financial institution. Your financial organization's contact information can be found on the first page of this statement.
- For a description of other functions performed by Pershing please consult the Disclosure Statement provided to you upon the opening of your account. This notice is not meant as a definitive enumeration of every possible circumstance, but as a general disclosure. If you have any questions regarding this notice or if you would like additional copies of the Disclosure Statement, please contact your financial institution.
- Pershing is a member of the Securities Investor Protection Corporation (SIPC®). Please note that SIPC does not protect against loss due to market fluctuation. In addition to SIPC protection, Pershing provides coverage in excess of SIPC limits. For more detailed information please visit: [www.pershing.com/about/strength-and-stability](http://www.pershing.com/about/strength-and-stability).
- This statement will be deemed conclusive. You are advised to report any inaccuracy or discrepancy (including unauthorized trading) promptly, but no later than ten days after receipt of this statement, to your financial organization and Pershing. Please be advised that any oral communication should be re-confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.
- Your financial organization's contact information can be found on the first page of this statement. Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.** Errors and Omissions excepted.

### Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

# Brokerage

## Account Statement

Statement Period: 09/01/2016 - 09/30/2016

### Important Information and Disclosures *(continued)*

#### Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (I) the class certification is denied; (II) the class is decertified; or (III) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.**

## TERMS AND CONDITIONS

### TRANSACTIONS

- ALL ORDERS AND TRANSACTIONS SHALL BE SOLELY FOR YOUR ACCOUNT AND RISK SHALL BE SUBJECT TO THE CONSTITUTION, RULES, REGULATIONS, CUSTOMS, USAGES, RULINGS AND INTERPRETATIONS OF THE EXCHANGE OR MARKET AND THE CLEARING FACILITY, IF ANY, WHERE THE TRANSACTIONS ARE EXECUTED AND/OR SETTLED, OR IF APPLICABLE, OF THE FINANCIAL INDUSTRY REGULATORY AUTHORITY AND TO ALL APPLICABLE LAWS AND REGULATIONS.
- TITLE TO SECURITIES SOLD TO YOU, WHERE PERSHING HAS ACTED AS PRINCIPAL, SHALL REMAIN WITH PERSHING UNTIL THE ENTIRE PURCHASE PRICE IS RECEIVED OR UNTIL THE SETTLEMENT DATE, WHICHEVER IS LATER.
- YOU MAY HAVE RECEIVED CONFIRMATIONS FOR TRANSACTIONS WHICH DO NOT APPEAR ON YOUR STATEMENT. IF SO, THE TRANSACTIONS WILL APPEAR ON YOUR NEXT PERIODIC STATEMENT. SUCH TRANSACTIONS MUST BE CONSIDERED BY YOU WHEN COMPUTING THE VALUE OF YOUR ACCOUNT. THIS IS ESPECIALLY TRUE IF YOU HAVE WRITTEN OPTIONS WHICH HAVE BEEN EXERCISED.

**FREE CREDIT BALANCES:** ANY FREE CREDIT BALANCE CARRIED FOR YOUR ACCOUNT REPRESENTS FUNDS PAYABLE UPON DEMAND WHICH, ALTHOUGH PROPERLY ACCOUNTED FOR ON PERSHING'S BOOKS OF RECORD, ARE NOT SEGREGATED AND MAY BE USED IN THE CONDUCT OF ITS BUSINESS.

**DEBIT BALANCES:** INTEREST CHARGED ON DEBIT BALANCES IN YOUR ACCOUNT APPEARS ON THE STATEMENT. THE RATE OF INTEREST AND PERIOD COVERED ARE INDICATED. THE RATE MAY CHANGE FROM TIME TO TIME DUE TO FLUCTUATIONS IN MONEY RATES OR OTHER REASONS. INTEREST IS COMPUTED AS DESCRIBED IN MATERIAL PREVIOUSLY FURNISHED TO YOU. PLEASE CONTACT YOUR FINANCIAL INSTITUTION IF YOU DESIRE ADDITIONAL COPIES.

**MARGIN INFORMATION:** IF YOU MAINTAIN A MARGIN ACCOUNT, THIS IS A COMBINED STATEMENT OF YOUR GENERAL ACCOUNT AND A SPECIAL MEMORANDUM ACCOUNT MAINTAINED FOR YOU UNDER REGULATION T OF THE BOARD OF GOVERNORS OF THE FEDERAL RESERVE SYSTEM. THE PERMANENT RECORD OF THE SEPARATE ACCOUNT AS REQUIRED BY REGULATION T IS AVAILABLE FOR YOUR INSPECTION UPON REQUEST.

### TAX INFORMATION

- AFTER YEAR END, PERSHING IS REQUIRED TO PROVIDE TAX INFORMATION TO THE INTERNAL REVENUE SERVICE AND OTHER GOVERNMENTAL AUTHORITIES. AT THAT TIME PERSHING WILL PROVIDE THAT INFORMATION ON THE ANNUAL TAX INFORMATION STATEMENT TO YOU; USE THAT STATEMENT TO PREPARE YOUR TAX FILINGS. THE TAX STATEMENT ALSO INCLUDES OTHER USEFUL INFORMATION TO ASSIST IN ACCUMULATING THE DATA TO PREPARE YOUR TAX RETURNS.
- DIVIDENDS, INTEREST AND OTHER DISTRIBUTIONS SHOWN ON THIS STATEMENT WERE CLASSIFIED AS TAXABLE OR NONTAXABLE BASED ON CERTAIN INFORMATION KNOWN AS OF THE DISTRIBUTION DATE. THIS CLASSIFICATION IS SUBJECT TO CHANGE AND IS SOLELY INTENDED FOR USE AS GENERAL INFORMATION.
- PERSHING DOES NOT PROVIDE TAX, INVESTMENT OR LEGAL ADVISORY SERVICES AND NO ONE ASSOCIATED WITH PERSHING IS AUTHORIZED TO RENDER SUCH ADVICE. DO NOT RELY UPON ANY SUCH ADVICE, IF GIVEN. INVESTORS ARE ENCOURAGED TO CONSULT THEIR TAX ADVISORS TO DETERMINE THE APPROPRIATE TAX TREATMENT OF THEIR BUSINESS.

### GENERAL INFORMATION

- WHENEVER YOU ARE INDEBTED TO PERSHING LLC ("PERSHING") FOR ANY AMOUNT, ALL SECURITIES HELD BY IT FOR YOU IN ANY ACCOUNT IN WHICH YOU HAVE ANY INTEREST SHALL SECURE ALL YOUR LIABILITIES TO PERSHING, AND PERSHING MAY IN ITS DISCRETION AT ANY TIME, WITHOUT TENDER, DEMAND OR NOTICE TO YOU, CLOSE OR REDUCE ANY OR ALL OF YOUR ACCOUNTS BY PUBLIC OR PRIVATE SALE OR PURCHASE OR BOTH OF ALL OR ANY SECURITIES CARRIED IN SUCH ACCOUNTS; ANY BALANCE REMAINING DUE PERSHING TO BE PROMPTLY PAID BY YOU.
- WHENEVER YOU ARE INDEBTED TO PERSHING FOR ANY AMOUNT, ALL SECURITIES CARRIED FOR YOUR ACCOUNT ARE OR MAY BE, WITHOUT FURTHER NOTICE TO YOU, LOANED OR PLEDGED BY PERSHING, EITHER SEPARATELY OR UNDER CIRCUMSTANCES WHICH WILL PERMIT THE COMMINGLING THEREOF, WITH OTHER SECURITIES FOR ANY AMOUNT LESS THAN, EQUAL TO OR GREATER THAN YOUR LIABILITIES TO PERSHING, BUT NOT UNDER CIRCUMSTANCES FOR AN AMOUNT PROHIBITED BY LAW.

- PERSHING MAY TRADE FOR ITS OWN ACCOUNT AS A MARKET MAKER, SPECIALIST, ODD LOT DEALER, BLOCK POSITIONER, ARBITRAGEUR OR INVESTOR. CONSEQUENTLY, AT THE TIME OF ANY TRANSACTION YOU MAY MAKE, PERSHING MAY HAVE A POSITION IN SUCH SECURITIES, WHICH POSITION MAY BE PARTIALLY OR COMPLETELY HEDGED.
- IF AVERAGE PRICE TRANSACTION IS INDICATED ON THE FRONT OF THIS STATEMENT YOUR FINANCIAL INSTITUTION OR PERSHING MAY HAVE ACTED AS PRINCIPAL, AGENT OR BOTH. DETAILS AVAILABLE UPON REQUEST.
- A FINANCIAL STATEMENT OF PERSHING IS AVAILABLE FOR YOUR PERSONAL INSPECTION AT PERSHING'S OFFICES. A COPY OF IT WILL BE MAILED UPON YOUR WRITTEN REQUEST OR YOU CAN VIEW IT ONLINE AT [WWW.PERSHING.COM](http://WWW.PERSHING.COM).
- FOR BUSINESS CONTINUITY AND ADDITIONAL DISCLOSURES: [WWW.PERSHING.COM/DISCLOSURES](http://WWW.PERSHING.COM/DISCLOSURES).
- THIS STATEMENT SHOULD BE RETAINED FOR YOUR RECORDS.

### PAYMENT FOR ORDER FLOW AND ORDER ROUTING POLICIES DISCLOSURES [REGULATION NMS—RULE 607(A)(1)-(2)]

PERSHING SENDS CERTAIN EQUITY ORDERS TO EXCHANGES, ELECTRONIC COMMUNICATION NETWORKS, OR BROKER-DEALERS DURING NORMAL BUSINESS HOURS AND DURING EXTENDED TRADING SESSIONS. CERTAIN OF THESE VENUES PROVIDE PAYMENTS TO PERSHING OR CHARGE ACCESS FEES TO PERSHING DEPENDING UPON THE CHARACTERISTICS OF THE ORDER AND ANY SUBSEQUENT EXECUTION. THE DETAILS OF THESE PAYMENTS AND FEES ARE AVAILABLE UPON WRITTEN REQUEST. PERSHING RECEIVES PAYMENTS FOR DIRECTING LISTED OPTIONS ORDER FLOW TO CERTAIN OPTION EXCHANGES. IN ADDITION, PERSHING ROUTES CERTAIN EQUITY AND OPTION ORDERS TO ITS AFFILIATE, BNY MELLON CAPITAL MARKETS, LLC, FOR EXECUTION AS PRINCIPAL. COMPENSATION IS GENERALLY IN THE FORM OF A PER OPTION CONTRACT CASH PAYMENT.

**BEST EXECUTION:** NOTWITHSTANDING THE PREVIOUS PARAGRAPH REGARDING PAYMENT FOR ORDER FLOW, PERSHING SELECTS CERTAIN MARKET CENTERS TO PROVIDE EXECUTION OF OVER-THE-COUNTER AND EXCHANGE-LISTED SECURITIES TRANSACTIONS WHICH AGREE TO ACCEPT ORDERS, TRANSMITTED ELECTRONICALLY UP TO A SPECIFIED SIZE, AND TO EXECUTE THEM AT OR BETTER THAN THE NATIONAL BEST BID OR OFFER (NBBO), ON CERTAIN LARGER ORDERS, OR IF THE DESIGNATED MARKET CENTERS DO NOT MAKE A MARKET IN THE SUBJECT SECURITY, PERSHING DIRECTLY CONTACTS MARKET CENTERS TO OBTAIN AN EXECUTION. THE DESIGNATED MARKET CENTERS TO WHICH ORDERS ARE AUTOMATICALLY ROUTED ARE SELECTED BASED ON THE CONSISTENT HIGH QUALITY OF THEIR EXECUTIONS IN ONE OR MORE MARKET SEGMENTS AND THEIR ABILITY TO PROVIDE OPPORTUNITIES FOR EXECUTIONS AT PRICES SUPERIOR TO THE NBBO. PERSHING ALSO REGULARLY REVIEWS REPORTS FOR QUALITY OF EXECUTION PURPOSES.

IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE UNACCEPTABLE TO YOU, PLEASE NOTIFY PERSHING IMMEDIATELY IN WRITING BY CERTIFIED MAIL TO ONE PERSHING PLAZA, JERSEY CITY, NJ 07399, ATTN: LEGAL DEPT

**2016-2017 Operating Budget of Revenue and Expenditures  
with Actual Results  
September 30, 2016**

Fund Analysis		REVENUE			EXPENSE			Excess of Rev over Exp.-Surplus/ (Deficit)		Based on Estimated Actuals			Current Cash Balance
Major Grp	Fund	Adopted	Operating Budget	Year to Date	Adopted	Operating Budget	Year to Date	Operating Budget	Net Actual Year to Date	Beginning Working Capital	Operating Budget Net Increase / (Decrease)	Ending Working Capital	
Investment in LAIF	00	-	-	-	-	-	-	-	-	-	-	-	-
General Operating	01	5,274,445.00	5,277,445.00	327,468.01	5,409,823.03	5,412,823.03	1,637,743.14	(135,378.03)	(1,310,275.13)	3,665,129.11	(1,310,275.13)	2,354,853.98	2,344,982.98
<b>General Operating Fund</b>		<b>5,274,445.00</b>	<b>5,277,445.00</b>	<b>327,468.01</b>	<b>5,409,823.03</b>	<b>5,412,823.03</b>	<b>1,637,743.14</b>	<b>(135,378.03)</b>	<b>(1,310,275.13)</b>	<b>3,665,129.11</b>	<b>(1,310,275.13)</b>	<b>2,354,853.98</b>	<b>2,344,982.98</b>
Gifts Donations	02	-	-	400.00	700.00	700.00	79.15	(700.00)	320.85	28,127.18	320.85	28,448.03	28,448.03
YVFD Volunter Fund	03	9,500.00	9,500.00	323.02	9,500.00	9,500.00	(672.77)	-	995.79	59,183.75	995.79	60,179.54	60,179.54
Trusts -Crandell-Stewart	04	4,000.00	4,000.00	3,890.28	17,000.00	17,000.00	11,736.00	(13,000.00)	(7,845.72)	114,346.71	(7,845.72)	106,500.99	109,445.65
General Fund Reserves	08	(115,000.00)	(115,000.00)	(24,512.31)	(115,000.00)	(115,000.00)	(24,512.31)	-	-	1,026,621.71	-	1,026,621.71	1,026,621.71
Reserves for Cap. Outlay	09	-	-	2,000.00	57,108.00	57,108.00	-	(55,108.00)	(57,108.00)	541,025.54	(57,108.00)	483,917.54	483,917.54
Capital Outlay	10	95,000.00	95,000.00	95,000.00	105,000.00	105,000.00	(374.93)	(10,000.00)	95,374.93	-	95,374.93	95,374.93	95,374.93
Construction Fund	11	6,000.00	6,000.00	2,000.00	120,000.00	120,000.00	(1,461.95)	(114,000.00)	3,461.95	1,752,033.80	3,461.95	1,755,495.75	1,754,995.75
Payroll Clearing	90	-	-	-	-	-	(17,197.31)	-	17,197.31	-	17,197.31	17,197.31	17,622.43
<b>General Fund - Restricted or Designated</b>		<b>(500.00)</b>	<b>1,500.00</b>	<b>77,100.99</b>	<b>194,308.00</b>	<b>194,308.00</b>	<b>24,703.88</b>	<b>(192,808.00)</b>	<b>52,397.11</b>	<b>3,521,338.69</b>	<b>52,397.11</b>	<b>3,573,735.80</b>	<b>3,576,605.58</b>
<b>Total General Fund</b>		<b>5,273,945.00</b>	<b>5,278,945.00</b>	<b>404,569.00</b>	<b>5,604,131.03</b>	<b>5,607,131.03</b>	<b>1,662,447.02</b>	<b>(328,186.03)</b>	<b>(1,257,878.02)</b>	<b>7,186,467.80</b>	<b>(1,257,878.02)</b>	<b>5,928,589.78</b>	<b>5,921,588.56</b>
Gas Tax & Traffic Cong.	20	628,910.34	635,910.34	465,875.65	628,910.34	635,910.34	106,448.35	-	359,427.30	0.10	359,427.30	359,427.40	359,427.40
Local Transportation	21	139,814.18	139,814.18	(69,731.99)	224,566.52	224,566.52	24,566.52	(84,752.34)	(94,298.51)	250,565.68	(94,298.51)	156,267.17	156,267.17
Fines - Traffic Safety	24	97,475.15	97,475.15	69,499.00	97,475.15	97,475.15	7,159.38	-	62,339.62	86,328.65	62,339.62	148,668.27	148,668.27
<b>Road, Street &amp; Transit - Restricted</b>		<b>866,199.67</b>	<b>873,199.67</b>	<b>465,642.66</b>	<b>950,952.01</b>	<b>957,952.01</b>	<b>138,174.25</b>	<b>(84,752.34)</b>	<b>327,468.41</b>	<b>336,894.43</b>	<b>327,468.41</b>	<b>664,362.84</b>	<b>664,362.84</b>
<b>Total Road, Streets and Transit</b>		<b>866,199.67</b>	<b>873,199.67</b>	<b>465,642.66</b>	<b>950,952.01</b>	<b>957,952.01</b>	<b>138,174.25</b>	<b>(84,752.34)</b>	<b>327,468.41</b>	<b>336,894.43</b>	<b>327,468.41</b>	<b>664,362.84</b>	<b>664,362.84</b>
Fire Assessment Spec. Rev	30	245,250.00	245,250.00	62,875.53	282,180.18	282,180.18	32,558.25	(36,930.18)	30,317.28	249,266.83	30,317.28	279,584.11	262,756.51
Landfill Access Fee - Debt Service	31	230,000.00	230,000.00	59,432.39	183,177.20	183,177.20	176,679.10	46,822.80	(117,246.71)	109,060.23	(117,246.71)	(8,186.48)	(29,998.31)
Developer Impact Fees	32	16,000.00	16,000.00	9,184.24	-	-	-	16,000.00	9,184.24	248,073.15	9,184.24	257,257.39	257,257.39
<b>Special Revenue - Restricted</b>		<b>491,250.00</b>	<b>491,250.00</b>	<b>131,492.16</b>	<b>465,357.38</b>	<b>465,357.38</b>	<b>209,237.35</b>	<b>25,892.62</b>	<b>(77,745.19)</b>	<b>606,400.21</b>	<b>(77,745.19)</b>	<b>528,655.02</b>	<b>490,015.59</b>
<b>Total Special Revenue</b>		<b>491,250.00</b>	<b>491,250.00</b>	<b>131,492.16</b>	<b>465,357.38</b>	<b>465,357.38</b>	<b>209,237.35</b>	<b>25,892.62</b>	<b>(77,745.19)</b>	<b>606,400.21</b>	<b>(77,745.19)</b>	<b>528,655.02</b>	<b>490,015.59</b>
Spec Grants Capital Outlay	60	1,521,864.52	1,521,864.52	(329,277.24)	1,571,864.52	1,571,864.52	39,834.16	(50,000.00)	(369,111.40)	225,751.37	(369,111.40)	(143,360.03)	(143,360.03)
Community Development Grants	65	17,700.00	17,700.00	5,496.17	12,250.00	12,250.00	2,597.25	5,450.00	2,898.92	319,398.56	2,898.92	322,297.48	384,584.61
SUMIT Operating Fund	67	-	-	-	-	-	73.92	-	(73.92)	-	(73.92)	(73.92)	26.08
<b>Special Grants - Capital Projects</b>		<b>1,539,564.52</b>	<b>1,539,564.52</b>	<b>(323,781.07)</b>	<b>1,584,114.52</b>	<b>1,584,114.52</b>	<b>42,505.33</b>	<b>(44,550.00)</b>	<b>(366,286.40)</b>	<b>545,149.93</b>	<b>(366,286.40)</b>	<b>178,863.53</b>	<b>241,250.66</b>
<b>Special Grants - Operating &amp; Capital Projects</b>		<b>1,539,564.52</b>	<b>1,539,564.52</b>	<b>(323,781.07)</b>	<b>1,584,114.52</b>	<b>1,584,114.52</b>	<b>42,505.33</b>	<b>(44,550.00)</b>	<b>(366,286.40)</b>	<b>545,149.93</b>	<b>(366,286.40)</b>	<b>178,863.53</b>	<b>241,250.66</b>
Water Operating	70	1,928,806.02	1,928,806.02	421,324.42	1,928,806.02	1,927,306.02	351,202.09	1,500.00	70,122.33	-	70,122.33	70,122.33	682,105.40
Water Capital Projects	71	1,422,000.00	1,422,000.00	-	1,422,000.00	1,422,000.00	294,069.15	-	(294,069.15)	-	(294,069.15)	(294,069.15)	(294,069.09)
Water Debt Servicing	72	262,536.25	262,536.25	262,536.25	262,536.25	262,536.25	(35,724.38)	-	298,260.63	529,645.56	298,260.63	827,906.19	827,906.19
Water Reserves	74	(854,842.27)	(854,842.27)	191,469.18	-	-	-	(854,842.27)	191,469.18	5,587,286.97	191,469.18	5,778,756.15	7,011,549.13
<b>Water Enterprise</b>		<b>2,758,500.00</b>	<b>2,758,500.00</b>	<b>875,329.85</b>	<b>3,613,342.27</b>	<b>3,611,842.27</b>	<b>609,546.86</b>	<b>(853,342.27)</b>	<b>265,782.99</b>	<b>6,116,932.53</b>	<b>265,782.99</b>	<b>6,382,715.52</b>	<b>8,227,491.63</b>
Sewer Operating	80	1,691,755.66	1,691,755.66	170,573.25	1,691,755.66	1,693,255.66	235,105.42	(1,500.00)	(64,532.17)	-	(64,532.17)	(64,532.17)	510,530.27
Sewer Capital Outlay	81	261,500.00	261,500.00	-	261,500.00	261,500.00	249.96	-	(249.96)	-	(249.96)	(249.96)	(249.96)
Sewer Debt Servicing	82	283,036.22	283,036.22	283,036.22	283,036.22	283,036.22	(8,425.03)	-	291,461.25	101,822.38	291,461.25	393,283.63	293,283.63
Sewer Reserves	84	220,708.12	220,708.12	150,552.22	-	-	-	220,708.12	150,552.22	3,153,168.83	150,552.22	3,303,721.05	3,340,915.90
<b>Sewer Enterprise Fund</b>		<b>2,457,000.00</b>	<b>2,457,000.00</b>	<b>604,161.69</b>	<b>2,236,291.88</b>	<b>2,237,791.88</b>	<b>226,930.35</b>	<b>219,208.12</b>	<b>377,231.34</b>	<b>3,254,991.21</b>	<b>377,231.34</b>	<b>3,632,222.55</b>	<b>4,144,479.84</b>
<b>Total Enterprise Funds</b>		<b>5,215,500.00</b>	<b>5,215,500.00</b>	<b>1,479,491.54</b>	<b>5,849,634.15</b>	<b>5,849,634.15</b>	<b>836,477.21</b>	<b>(634,134.15)</b>	<b>643,014.33</b>	<b>9,371,923.74</b>	<b>643,014.33</b>	<b>10,014,938.07</b>	<b>12,371,971.47</b>
SUMIT Agency Trust - Cash	92	-	-	-	-	-	-	-	-	-	-	-	7,303.28
<b>Agency Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,303.28</b>
<b>Total Road, Streets and Transit</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,303.28</b>
<b>All Funds Combined</b>		<b>13,386,459.19</b>	<b>13,398,459.19</b>	<b>2,157,414.29</b>	<b>14,454,189.09</b>	<b>14,464,189.09</b>	<b>2,888,841.16</b>	<b>(1,065,729.90)</b>	<b>(731,426.87)</b>	<b>18,046,836.11</b>	<b>(731,426.87)</b>	<b>17,315,409.24</b>	<b>19,696,492.40</b>

Approval: \_\_\_\_\_ John Mercier, Mayor

***City of Yreka Financial Statement Groupings  
Summary FY 16-17 YTD Fiscal Performance  
as of September 30, 2016***



<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>	
<b>1. GENERAL FUNDS</b>						
<b>Revenue</b>						
801	REVENUE: PROP TAXES	995,500.00	995,500.00	2,867.42	-992,632.58	
807	MVLF IN LIEU	575,000.00	575,000.00	0.00	-575,000.00	
810	SALES TAX	2,000,000.00	2,000,000.00	146,300.00	-1,853,700.00	
813	REVENUE: TOT TAXES	675,000.00	675,000.00	142,059.50	-532,940.50	
814	REVENUE: FRANCHISE FEES	250,000.00	250,000.00	0.00	-250,000.00	
815	REVENUE - LICENSES AND PERMITS	175,050.00	175,050.00	22,724.50	-152,325.50	
825	REVENUE - FINES & FORFEITURES	1,250.00	1,250.00	105.08	-1,144.92	
830	REVENUE - USE OF MONEY & PROPERTY	27,300.00	27,300.00	8,043.35	-19,256.65	
850	REVENUE - INTERGOVERNMENTAL	135,000.00	140,000.00	3,585.08	-136,414.92	
870	REVENUE - USER FEES AND CHARGES	52,845.00	52,845.00	11,864.35	-40,980.65	
880	ICA ALLOCATION	325,000.00	325,000.00	60,000.00	-265,000.00	
882	REVENUE - OTHER	62,000.00	62,000.00	7,019.72	-54,980.28	
883	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00	
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	
<b>1. GENERAL FUNDS</b>	<b>Revenue</b>	<b>Totals</b>	<b>5,273,945.00</b>	<b>5,278,945.00</b>	<b>404,569.00</b>	<b>-4,874,376.00</b>
<b>Expense</b>						
100	MAYOR, COUNCIL, CITY MANAGER, CLERK	368,787.75	368,787.75	80,831.63	287,956.12	
110	EXP. GENERAL GOVERNMENT	541,955.56	541,955.56	255,876.24	286,079.32	
200	PUBLIC SAFETY - POLICE	2,576,847.25	2,576,847.25	587,948.26	1,988,898.99	

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>
210	PUBLIC SAFETY - FIRE	309,404.81	312,404.81	39,444.29	272,960.52
220	PLANNING AND DEVELOPMENT	465,778.12	465,778.12	130,227.16	335,550.96
300	PUBLIC WORKS - ENGINEERING AND ADMIN	66,251.23	66,251.23	13,600.16	52,651.07
350	PUBLIC WORKS - MECHANICAL MAINTENANCE	230,749.21	230,749.21	8,523.14	222,226.07
370	PUBLIC WORKS - SERVICE CENTER (ELIM)	0.00	0.00	7,156.55	-7,156.55
400	CULTURAL & REC - PARKS AND REC	384,773.95	384,773.95	80,718.39	304,055.56
645	CAPITAL OUTLAY	200,000.00	200,000.00	-1,461.95	201,461.95
760	INTERFUND TRANSFERS	459,583.15	459,583.15	459,583.15	0.00
<b>1. GENERAL FUNDS</b>	<b>Expense Totals</b>	<b>5,604,131.03</b>	<b>5,607,131.03</b>	<b>1,662,447.02</b>	<b>3,944,684.01</b>
<b>1. GENERAL FUNDS</b>	<b>Net Position Change</b>	<b>-330,186.03</b>	<b>-328,186.03</b>	<b>-1,257,878.02</b>	<b>-929,691.99</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>	
<i>Summary for 'Auditor Fund' = 1. GENERAL FUNDS (820 detail records)</i>						
<b>2. STREETS FUNDS</b>						
<b>Revenue</b>						
825	REVENUE - FINES & FORFEITURES	30,000.00	30,000.00	2,023.85	-27,976.15	
850	REVENUE - INTERGOVERNMENTAL	433,724.52	433,724.52	61,143.66	-372,580.86	
870	REVENUE - USER FEES AND CHARGES	0.00	0.00	0.00	0.00	
882	REVENUE - OTHER	0.00	7,000.00	0.00	-7,000.00	
898	INTERFUND TRANSFERS	402,475.15	402,475.15	402,475.15	0.00	
<b>2. STREETS FUNDS</b>	<b>Revenue</b>	<b>Totals</b>	<b>866,199.67</b>	<b>873,199.67</b>	<b>465,642.66</b>	<b>-407,557.01</b>
<b>Expense</b>						
300	PUBLIC WORKS - ENGINEERING AND ADMIN	67,041.29	67,041.29	7,105.09	59,936.20	
310	PUBLIC WORKS - STREET MAINTENANCE	157,167.28	157,167.28	24,552.69	132,614.59	
311	PUBLIC WORKS - STREET SWEEPING	63,058.37	63,058.37	8,932.76	54,125.61	
312	PUBLIC WORKS - STREET LIGHTING	54,229.20	54,229.20	7,853.85	46,375.35	
313	PUBLIC WORKS - WEED CONTROL STREETS	10,781.58	10,781.58	1,166.12	9,615.46	
314	PUBLIC WORKS - PUBLIC PARKING LOTS	1,020.00	1,020.00	0.00	1,020.00	
320	PUBLIC WORKS - TRAFFIC SAFETY	97,475.15	97,475.15	7,159.38	90,315.77	
340	TRANSPORTATION	200,000.00	200,000.00	0.00	200,000.00	
390	PUBLIC WORKS - STORM DRAINS	184,612.62	184,612.62	56,837.84	127,774.78	
645	CAPITAL OUTLAY	91,000.00	98,000.00	0.00	98,000.00	
760	INTERFUND TRANSFERS	24,566.52	24,566.52	24,566.52	0.00	
<b>2. STREETS FUNDS</b>	<b>Expense</b>	<b>Totals</b>	<b>950,952.01</b>	<b>957,952.01</b>	<b>138,174.25</b>	<b>819,777.76</b>
<b>2. STREETS FUNDS</b>	<b>Net Position Change</b>		<b>-84,752.34</b>	<b>-84,752.34</b>	<b>327,468.41</b>	<b>412,220.75</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>	
<i>Summary for 'Auditor Fund' = 2. STREETS FUNDS (223 detail records)</i>						
<b>3. SPECIAL REVENUE FUNDS</b>						
<b>Revenue</b>						
<i>811</i>	OTHER TAXES	245,000.00	245,000.00	62,875.53	-182,124.47	
<i>815</i>	REVENUE - LICENSES AND PERMITS	16,000.00	16,000.00	9,184.24	-6,815.76	
<i>830</i>	REVENUE - USE OF MONEY & PROPERTY	250.00	250.00	0.00	-250.00	
<i>870</i>	REVENUE - USER FEES AND CHARGES	230,000.00	230,000.00	59,432.39	-170,567.61	
<b>3. SPECIAL REVENUE FUNDS</b>	<b>Revenue</b>	<b>Totals</b>	<b>491,250.00</b>	<b>491,250.00</b>	<b>131,492.16</b>	<b>-359,757.84</b>
<b>Expense</b>						
<i>100</i>	COLLECTION EXPENSE	15,341.40	15,341.40	3,358.35	11,983.05	
<i>210</i>	PUBLIC SAFETY - FIRE	1,500.00	1,500.00	0.00	1,500.00	
<i>645</i>	CAPITAL OUTLAY	150,000.00	150,000.00	0.00	150,000.00	
<i>740</i>	PRINCIPAL ON LT DEBT	193,804.85	193,804.85	101,027.47	92,777.38	
<i>745</i>	INTEREST ON LT DEBT	104,711.13	104,711.13	104,851.53	-140.40	
<b>3. SPECIAL REVENUE FUNDS</b>	<b>Expense</b>	<b>Totals</b>	<b>465,357.38</b>	<b>465,357.38</b>	<b>209,237.35</b>	<b>256,120.03</b>
<b>3. SPECIAL REVENUE FUNDS</b>	<b>Net Position Change</b>		<b>25,892.62</b>	<b>25,892.62</b>	<b>-77,745.19</b>	<b>-103,637.81</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>
<i>Summary for 'Auditor Fund' = 3. SPECIAL REVENUE FUNDS (50 detail records)</i>					
<b>4. CAPITAL &amp; CDBG GRANTS</b>					
<b>Revenue</b>					
<i>645</i>	CAPITAL OUTLAY	4,308.00	4,308.00	4,308.00	0.00
<i>830</i>	REVENUE - USE OF MONEY & PROPERTY	17,700.00	17,700.00	5,496.17	-12,203.83
<i>850</i>	REVENUE - INTERGOVERNMENTAL	1,440,190.00	1,440,190.00	-410,951.76	-1,851,141.76
<i>898</i>	INTERFUND TRANSFERS	77,366.52	77,366.52	77,366.52	0.00
<b>4. CAPITAL &amp; CDBG GRANTS</b>	<b>Revenue</b>	<b>Totals</b>	<b>1,539,564.52</b>	<b>1,539,564.52</b>	<b>-323,781.07</b>
<b>Expense</b>					
<i>200</i>	PUBLIC SAFETY - POLICE	25,000.00	25,000.00	0.00	25,000.00
<i>207</i>	PUBLIC SAFETY - SUMIT	0.00	0.00	73.92	-73.92
<i>300</i>	PUBLIC WORKS - ENGINEERING AND ADMIN	24,566.52	24,566.52	972.12	23,594.40
<i>390</i>	PUBLIC WORKS - STORM DRAINS	2,920.00	2,920.00	0.00	2,920.00
<i>600</i>	COMMUNITY DEVELOPMENT	12,250.00	12,250.00	2,597.25	9,652.75
<i>645</i>	CAPITAL OUTLAY	1,519,378.00	1,519,378.00	38,862.04	1,480,515.96
<b>4. CAPITAL &amp; CDBG GRANTS</b>	<b>Expense</b>	<b>Totals</b>	<b>1,584,114.52</b>	<b>1,584,114.52</b>	<b>42,505.33</b>
<b>4. CAPITAL &amp; CDBG GRANTS</b>	<b>Net Position Change</b>		<b>-44,550.00</b>	<b>-44,550.00</b>	<b>-366,286.40</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>	
<i>Summary for 'Auditor Fund' = 4. CAPITAL &amp; CDBG GRANTS (181 detail records)</i>						
<b>5. WATER FUNDS</b>						
<b>Revenue</b>						
830	REVENUE - USE OF MONEY & PROPERTY	15,000.00	15,000.00	0.00	-15,000.00	
870	REVENUE - USER FEES AND CHARGES	2,743,500.00	2,743,500.00	875,329.85	-1,868,170.15	
883	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00	
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	
<b>5. WATER FUNDS</b>	<b>Revenue</b>	<b>Totals</b>	<b>2,758,500.00</b>	<b>2,758,500.00</b>	<b>875,329.85</b>	<b>-1,883,170.15</b>
<b>Expense</b>						
100	COLLECTION EXPENSE	151,152.97	151,152.97	34,991.50	116,161.47	
300	ENGINEERING	127,953.60	129,453.60	12,896.72	116,556.88	
500	WATER DISTRIBUTION EXPENSE	460,642.71	460,642.71	79,279.51	381,363.20	
510	WATER TREATMENT AND CONSERVATION	756,056.74	753,056.74	132,896.32	620,160.42	
510	COST OF POWER AND WATER	268,000.00	268,000.00	61,138.04	206,861.96	
645	CAPITAL OUTLAY	1,422,000.00	1,422,000.00	294,069.15	1,127,930.85	
745	INTEREST ON LT DEBT	262,536.25	262,536.25	-35,724.38	298,260.63	
799	ICA EXPENSE	165,000.00	165,000.00	30,000.00	135,000.00	
<b>5. WATER FUNDS</b>	<b>Expense</b>	<b>Totals</b>	<b>3,613,342.27</b>	<b>3,611,842.27</b>	<b>609,546.86</b>	<b>3,002,295.41</b>
<b>5. WATER FUNDS</b>	<b>Net Position Change</b>		<b>-854,842.27</b>	<b>-853,342.27</b>	<b>265,782.99</b>	<b>1,119,125.26</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>	
<i>Summary for 'Auditor Fund' = 5. WATER FUNDS (233 detail records)</i>						
<b>6. SEWER FUNDS</b>						
<b>Revenue</b>						
830	REVENUE - USE OF MONEY & PROPERTY	3,500.00	3,500.00	0.00	-3,500.00	
870	REVENUE - USER FEES AND CHARGES	2,453,500.00	2,453,500.00	604,161.69	-1,849,338.31	
882	REVENUE - OTHER	0.00	0.00	0.00	0.00	
898	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	
<b>6. SEWER FUNDS</b>	<b>Revenue</b>	<b>Totals</b>	<b>2,457,000.00</b>	<b>2,457,000.00</b>	<b>604,161.69</b>	<b>-1,852,838.31</b>
<b>Expense</b>						
100	COLLECTION EXPENSE	125,527.46	125,527.46	23,292.47	102,234.99	
300	ENGINEERING	99,193.59	100,693.59	12,670.10	88,023.49	
510	COST OF POWER AND WATER	211,000.00	211,000.00	26,830.73	184,169.27	
550	WASTEWATER COLLECTION EXPENSE	358,627.82	358,627.82	28,212.21	330,415.61	
560	WASTEWATER TREATMENT EXPENSE	737,406.79	737,406.79	114,099.91	623,306.88	
645	CAPITAL OUTLAY	261,500.00	261,500.00	249.96	261,250.04	
740	PRINCIPAL ON LT DEBT	74,000.00	74,000.00	0.00	74,000.00	
745	INTEREST ON LT DEBT	209,036.22	209,036.22	-8,425.03	217,461.25	
799	ICA EXPENSE	160,000.00	160,000.00	30,000.00	130,000.00	
<b>6. SEWER FUNDS</b>	<b>Expense</b>	<b>Totals</b>	<b>2,236,291.88</b>	<b>2,237,791.88</b>	<b>226,930.35</b>	<b>2,010,861.53</b>
<b>6. SEWER FUNDS</b>	<b>Net Position Change</b>		<b>220,708.12</b>	<b>219,208.12</b>	<b>377,231.34</b>	<b>158,023.22</b>

<i>ACCOUNT</i>	<i>DESCRIPTION</i>	<i>Adopted Bdgt</i>	<i>Revised Operating Bdgt</i>	<i>Current Period</i>	<i>Favorable or (Unfavorable)</i>
<i>Summary for 'Auditor Fund' = 6. SEWER FUNDS (206 detail records)</i>					
<b>Grand Total</b>		1,067,729.90	1,065,729.90	731,426.87	-334,303.03

# CITY OF YREKA

CALIFORNIA

## July – September 2016 ★ Actual to Budget Highlights

1

# CITY OF YREKA

CALIFORNIA

## Strengths – Sales Tax

**Major Business Groups**

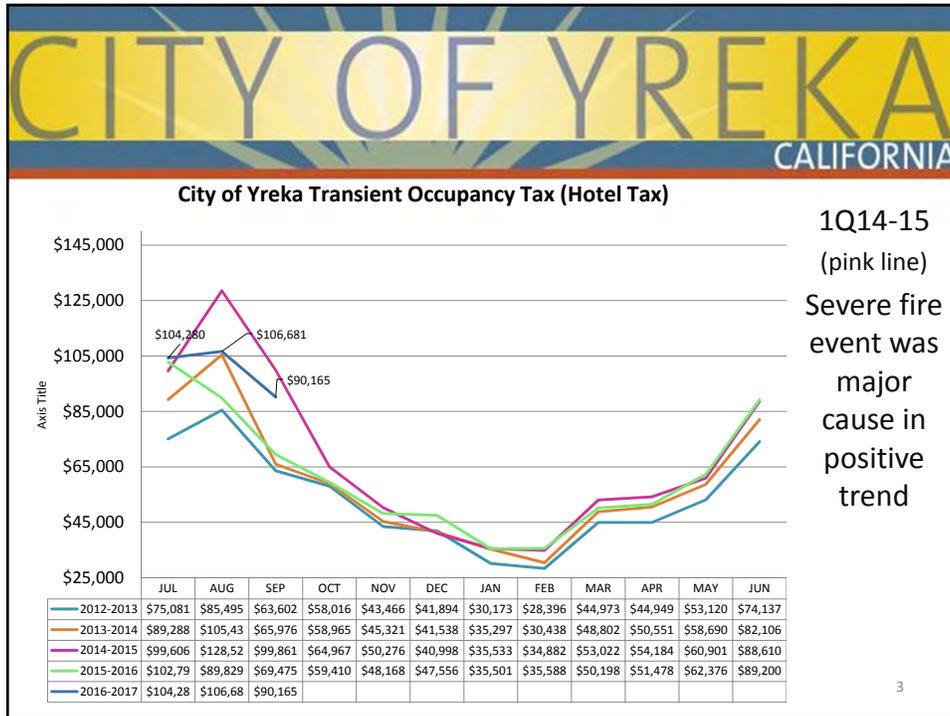
**Per Capita Sales**

**Top 25 Sales Tax Producers**

Black Bear Drive	Rite Aid
Case Remco	Sears Appliance Center
Casey Pharmacy	Shasta Forest Products
Elia Broyles Hards	Siskiyou Food Mart
El B. G. Ace Hardware	Siskiyou Tool & Water Co.
Genway Outlet	Taco Bell
J.C. Penney	Torstar Products Co.
Jim Wilson Ford	Tractor Supply
Lee Johnson Tire Center	USA Gasoline
McDonalds	Wal-Mart Supercenter
Meeks Building Center	Yreka Chemist
Meeks Street Station	Yreka Values
Religi	

2Q16 was \$446,045, was 13.2% higher than 2Q2015 \$394,028, City share of County pool 37.4%

2



3

**City of Yreka Financial Statement Groupings  
Summary FY 16-17 YTD Fiscal Performance  
as of September 30, 2016**

ACCOUNT	DESCRIPTION	Adopted Bdgt	Revised Operating Bdgt	Current Period	Favorable or (Unfavorable)
<b>I. GENERAL FUNDS</b>					
<b>Revenue</b>					
801	REVENUE: PROP TAXES	995,500.00	995,500.00	2,867.42	-992,632.58
807	MVLF IN LIEU	575,000.00	575,000.00	0.00	-575,000.00
810	SALES TAX	2,000,000.00	2,000,000.00	146,300.00	-1,853,700.00
813	REVENUE: TOT TAXES	675,000.00	675,000.00	142,059.50	-532,940.50
814	REVENUE: FRANCHISE FEES	250,000.00	250,000.00	0.00	-250,000.00
815	REVENUE - LICENSES AND PERMITS	175,050.00	175,050.00	22,724.50	-152,325.50
825	REVENUE - FINES & FORFEITURES	1,250.00	1,250.00	105.08	-1,144.92
830	REVENUE - USE OF MONEY & PROPERTY	27,300.00	27,300.00	8,043.35	-19,256.65
850	REVENUE - INTERGOVERNMENTAL	135,000.00	140,000.00	3,585.08	-136,414.92
870	REVENUE - USER FEES AND CHARGES	52,845.00	52,845.00	11,864.35	-40,980.65
880	ICA ALLOCATION	325,000.00	325,000.00	60,000.00	-265,000.00
882	REVENUE - OTHER	62,000.00	62,000.00	7,019.72	-54,980.28
883	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00
895	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
<b>I. GENERAL FUNDS</b>	<b>Revenue Totals</b>	<b>5,273,945.00</b>	<b>5,278,945.00</b>	<b>404,569.00</b>	<b>-4,874,376.00</b>

4



North St. Pump-before



North Well - before



6

**CITY OF YREKA**  
CALIFORNIA

**North Street Booster Pump Station and  
North Well Replacement Project**



North Street Booster Pump Station

North Well

7

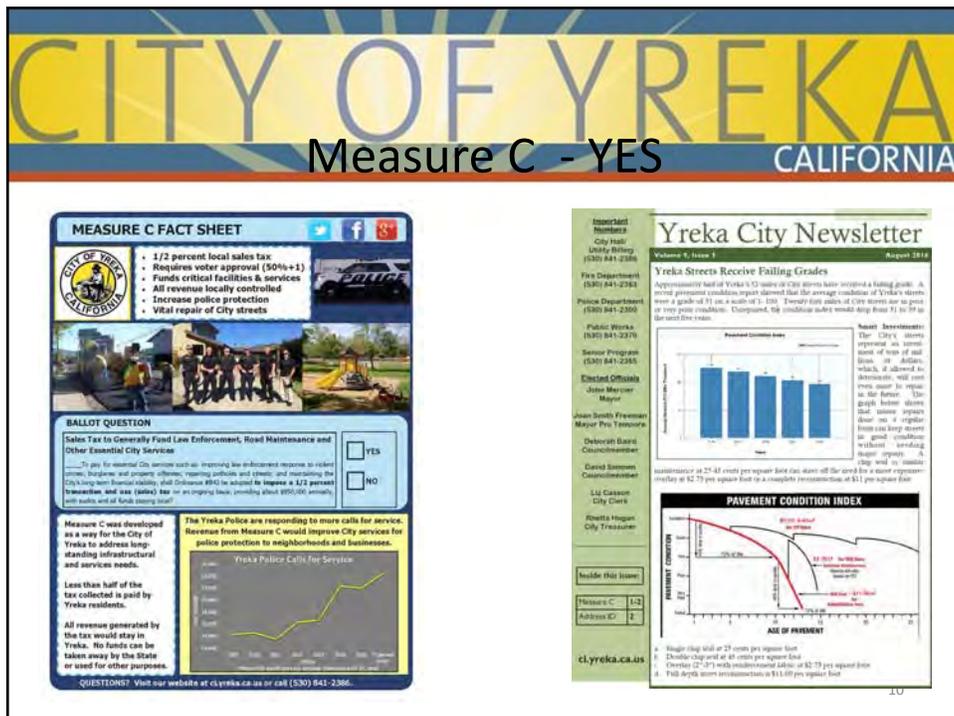
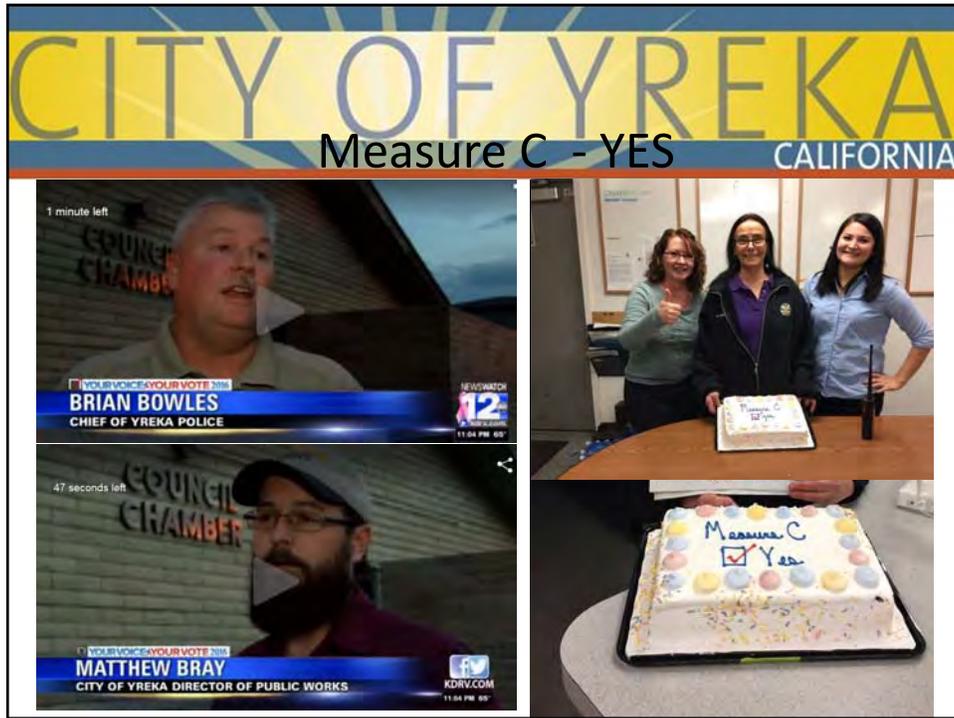
**CITY OF YREKA**  
CALIFORNIA



Thank you  
Volunteers!

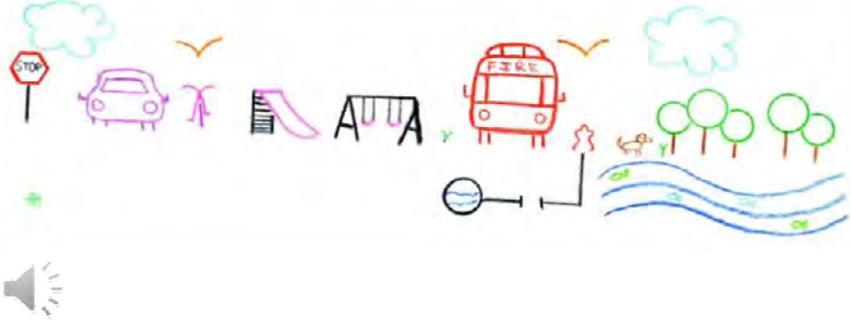
Greenhorn Park  
Historic Mining  
Town Restoration  
Work Day.  
Sunday, October  
23rd at 10:30  
Focusing on the  
restoration of the  
Assay Building at  
Greenhorn Park.

8



CITY OF YREKA  
CALIFORNIA

## Yreka Moving Forward



11



**City of Yreka**  
**Finance and Administrative Services**  
701 Fourth Street, Yreka, CA 96097  
(530) 841-2386 · FAX (530) 842-4836



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## **Finance and Administrative Services**

### **Quarterly Update**

### **July – September 2016**

#### **Finance and Administrative Services:**

- Adoption of Bi-Annual budget
- Implementation of “Pay by Phone”, integrated IVR system that real time updates City’s utility customer accounts for payments made by phone, second phase of project will be outbound IVR calling for late and turn off notices, as well as emergency and planned maintenance water service interruptions.
- Issuance, review and acceptance of State of California Streets report
- Preparation of City’s annual audit, completion draft of Financial Statement prior to onsite visit.
- Layout and preparation of City newsletters and Measure C sheets, “Pay by Phone” handy magnets, large print - especially helpful for elderly population (targeting those that have difficulty using desktop or mobile devices for online bill pay).

#### **Human Resources:**

- Recruitment and hiring of part time employees in Public Works and Police
- Implementation of hearing conservation policy: Project includes equipment monitoring, posting hearing loss warning signs, and establishing employee baseline tests, procurement of employee custom fit noise suppression devices.
- Completion of open enrollment of employee healthcare benefits
- Near finalization of employer-employee relations updates, expect Council resolution acceptance in 2Q16-17



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## Building and Planning Quarterly Update July – September 2016

### Planning Services:

- Nine administratively approved permits and 26 new Business Licenses were issued
- Responded to numerous inquiries to potential development projects.
  - Until such time as the project is ready to go public, most of the inquiries are confidential. The amount of time that it take to issue a development permit varies significantly, depending on the type of development permit and application complexity

### Building Services:

- A total of 31 building permits were issued from July to September 2016.
  - Breakdown of permits - (3) Residential Solar Permits, (5) Residential Reroofs, (2) Residential remodels, (1) Residential carport/garage, (1) Commercial Mobile Coffee Hut, (1) Commercial Reroof, (3) Commercial Remodel/Repairs (1) Industrial Silo, (1) Industrial Propane Storage Yard, (9) Electrical, (3) Mechanical/Plumbing, & (1) Demolition Permit.
- Forty Seven building permits were inspected and finalized during this three month period. With another seventeen inspections completed.
- City of Yreka Building Department continues to improve one stop shopping for customers. The Building Department meets as needed with the Planning & Public Works Departments to improve customer service and provide information/requirements that customers need to proceed with possible future project.
- We're currently working on a development procedure form and information handout. Information provided to customers includes fees, zoning requirements, and the MS4 requirements (for storm water erosion and sediment control plan, public improvements and more).
- Code Enforcement - The Building Department oversees Code Enforcement for trash, weed abatement, & building code violations. Building Staff meet with David Mason (Independent Contractor), Retired Code Enforcement Officer from Del Norte county for code enforcement training on July 7 and August 23, 2016. City's goal is to achieve voluntary compliance. Foreclosures continue to be a problem due to change of ownership and time it takes to process new ownership information. We are working on one abatement issue at a time.

# YREKA POLICE QUARTERLY REPORT

7/16 – 9/16

## ANIMAL CONTROL

Staff returned 35 dogs to owners and 10 dogs were adopted. We had 352 calls for service and took in 50 dogs to date.

Raccoons seem to be a problem and had a few Mt. Lion sightings in town.

## MAJOR CRIMES

Burglary suspect sentenced to 10+ years

Torture suspect sentenced to life

Shooting, Kidnapping, Car Jacking Suspect from Bend  
Stabbing Moonlit Oaks

2016 Case/Call for service 6597 to date

2015 Case/Call for service 5792 to date

## Marijuana Cultivation

Civil Marijuana Enforcement Training

Marijuana enforcement: 10 locations ?? all voluntary

## EVENTS/OUTREACH

Chill with a COP, Karuk Tribe Wellness Center

Greenway Clean Up started, Warning/Evictions.

Bike Rodeo, Chill with a COP, American Legion

Robbery and Workplace violence training provided  
Active

## PERSONNEL

Sgt. Mark Gilman retires

Records Supervisor Janene Kincade retires

Sgt. testing, Jeremy Potter promoted to Sergeant

Records Supervisor testing, Jolie Super promoted to  
Records Supervisor

Testing for Part Time Dispatcher – Joan Trabucco is hired

Officer Aaron Smith completes Field  
Training Program

## GOALS

A council member and city staff toured another Animal Control facility in Mt. Shasta. We continue to explore viable opportunities and build relationships with other animal groups.

City staff and council members met to develop a plan to kick start the YPD building project, meetings scheduled.



Facebook  
Started up



Cell Phones  
ordered



Police car  
ordered



Twitter  
Started up

## NOT BUDGETED

Interview camera system broke and had to order and install a new one.

\$2,250

New radio system install maintenance agreement came due.

\$4,500

## CASCADE Implemented

CASCADE, Combined Agencies of Siskiyou County Automated Data Exchange. This system will assist with investigations of crimes. It allows YPD to look at other agencies cases with the same suspect.



## FLEET BUDGET STATUS REPORT

### Report Information

Department	Fleet Management	Manager	Tim Shaw
Report Date	October 21, 2016		

### Expenses

Item	Photo	Details
Street Sweeper - Fleet Shop Repairs and Parts Purchase		The Street Sweeper is currently out of service for repairs to the gutter broom. Parts are ordered and should arrive from Owen Equipment today. Parts cost is about \$2,000.00. The slot curtain assemble was also just replaced, due to wear.
Vac Truck – Fleet Shop Repairs		The Vac Truck is currently undergoing repair to the damaged hinges and latch on the back clean-out door. We have just put in \$2,000 in parts for repairs to the pump and hydraulic system.
New Police Interceptor SUV – YPD Vehicle Fleet		The budgeted 2017 Police Interceptor Explorer has been ordered from Jim Wilson Motors on PO #8584 (9/27/16). Once it arrives at Lehr Auto, to be outfitted with equipment, the PO will be committed for \$33,113.01. An additional PO will be opened for Lehr Auto in the estimated amount of \$11,000, based on previously outfitted units. This amount was included in the original total vehicle cost approved in the Police budget.
New Water Department Tuck – Water Department Vehicle Fleet		The budgeted 2017 Ford F-150 Super Cab 4x4 truck for the Water Department has been purchased on PO #8632 (10/12/16). Once it arrives at Jim Wilson Motors, the PO will be committed for \$32,897.37. The truck that is being replaced will be reallocated and put into service for the Director of Public Works.



**City of Yreka**  
**PW Maintenance Services**  
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## **Public Works Maintenance Division**

### **Quarterly Update - July – September 2016**

#### **Public Works Maintenance Division:**

- Asphalt season is coming to a close. Due to a short crew we set a goal of patching back all asphalt removed or damaged during the past years water and sewer system repairs. The crew met this goal and surpassed it, managing to dig out and replace failing asphalt at many locations in the northwest portion of town.
- Because of no local asphalt plants and the rising costs of both hot asphalt concrete and cold mix we are looking into portable asphalt recycling plants. We recently had a demonstration with PMSI of a KM International T-2 asphalt recycler. The technology is here! I believe this to be a great option for our crew. My calculations suggest this machine would pay for itself in approximately three years.
- Our parks are looking excellent. The crew diagnosed and fixed some irrigation issues in Miner Street Park and the results are beautiful. We are currently preparing for winter and the City parks will be in great shape when the sun comes back out next spring.
- We are “on the hunt” for a new tractor style lawn mower. Two of the three mowers owned by the City have spent more time in the shop than in the parks this season. It is no longer cost effective to run these mowers with their extensive need for parts and labor. We have selected a Ventrac model mower which perfectly fits our needs with a wide array of attachments available and matches our budget.
- We started our annual sewer cleaning run and will be systematically moving our way across town. The goal is to clean every city owned sewer before spring.
- The City is working with Pace Engineering in order to fulfil our agreement with Riverwatch. This agreement states that the city will perform a condition assessment on all sewer mains within 200 feet of Yreka and Greenhorn Creeks. We have purchased the camera system, Digi sewer lens, and the computer programming in order to complete this assessment to NASCO standards. We are purchasing new software that will allow the video footage and data we acquire to work seamlessly with our GIS system.
- The crew has been training for and designing an efficient and effective system to clean our municipal separate storm sewer system (MS4) while meeting current regulations.
- The last of the city owned Street lights are being replaced with LED fixtures.
- We are closing in on the city wide project of replacing every water meter with a new radio read water meter
- We have conducted interviews and selected two candidates who will be joining our crew. The positions being filled are both in the maintenance worker classification. The first is allocated to water and the second is allocated equal time for water and sewer. Having two extra bodies will be a tremendous help, as we have been extremely short handed this past year.



October 21, 2016

### Quarterly Update – Water Division

**Lead and Copper Testing – Completed:** The City of Yreka began sampling and analysis to meet the Lead and Copper Rule in 1992. The regulations require that twenty households be tested at representative locations throughout the distribution system every three years. Since lead and copper are primarily introduced to drinking water through the corrosion of household plumbing materials, the tests are used to verify that the chemistry of the City’s water is protecting plumbing materials rather than causing lead and copper to leach from older household plumbing. Lead and copper were not detected in any of the twenty residences sampled. Results will be noted in the 2016 Annual Water Quality Report next spring.

**New Water Service Truck – In Progress:** A new Ford F-150 has been ordered for the Water Division and should arrive Late November.

**North Street Booster Pump Station and North Well Replacement Project – In Progress:** Contractor: RTA Construction Inc. The Notice to Proceed for the project was issued April 6, 2016 with substantial completion expected within 260 days of the notice. The project is on schedule. The underground and site work have been completed for both sites. RTA has assigned a new foreman to the job that is better adapted to the roofing and finish work that remains. SJM Masonry out of McKinleyville, CA will begin construction of the block buildings as soon as we get a break in the weather.



North Street Booster Pump Station



North Well

**Solar Upgrades – In Progress:** Additional solar panels, controllers, and batteries are being installed on City Ranch and Evergreen water tanks to correct low power problems encountered during extended overcast days.

**SCADA Software Upgrade and Modifications – In Progress:** This work was not budgeted, but some cost savings could be achieved since the Integrator will already be on-site to install new SCADA telemetry for the North Street / North Well Project. The proposal for the extra work is \$18,460. The services include; upgrading the SCADA software from Windows XP to Windows 7 so

that we can reprogram the SCADAPacks from our City laptops and provide training on the procedure, fix known issues with the SCADAPacks, add a second battery bank voltage display from Klamath Pass tank, Add some parameters to the SCADA screens that will assist in operations, check system backups, and assist in the solar panel changes that we have made to City Ranch and Evergreen tanks.

**Replace Sodium Hypochlorite Storage Tanks – *In Progress:*** Replaced the two Sodium Hypochlorite tanks at the Fall Creek Pump Station. The useful life of the tanks are 10 years. Insulation blankets still need to be purchased and installed.



*Removing the 2nd 5000 gallon tank*

**Water Conservation / Drought– *In Progress:*** Continuing to submit monthly drought compliance reports to the State through the end of the year. Our conservation standard has been reduced to 0%, meaning that we can produce the same amount or less water than the same month compared to 2013. Vicki Driver and I attended Water Audit training in September. Validated Water Audit reporting is a new annual requirement by the State and they have provided grant money to a couple of firms to provide training and assistance through the first reporting year. A work session by teleconference and a personal site visit will follow.

**Proposition 1 Water Projects – *In Progress:*** Worked with PACE Engineering to submit the following projects to the State Water Resources Control Board to determine grant eligibility.

Listed by Priority:

- Replace Underdrains, Media and Recoat filters
- Davis Well
- 16” Water Main Replacement on E. Lennox
- Replace Lower Humbug Tank
- Source Capacity Planning Study
- Fall Creek Pipeline Condition Assessment
- North Well Improvements

Rob Taylor  
Water Manager



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## **Wastewater Treatment Plant Quarterly Update July – September 2016**

### **WWTP Quarterly Updates:**

**What happened to Fall? October has started out with a BANG! We had 4.3 inches of rain with this latest storm, with 1.8 inches coming in less than an 8 hr. period. Needless to say, the WWTP experienced very high flows. Flows exceeded 2-3 times our designed capacity, with peak flows around 3.5-4.0 MGD (million gallons per day). While the plant is no stranger to these high flows, once the ground was saturated the flows came up very quickly! The WWTP new upgrades made these high flows more manageable. The new Headworks Disc Screen and Emergency Generator definitely made things less stressful. With these high flows, both manual barscreens are on line as well, requiring periodic cleaning to prevent chunks of grease from clogging them up, possibly causing the Headworks to overflow.**

**While we didn't receive the high wind speeds that were predicted, having the new Generator (that will power the entire plant) would have made power outages easier to deal with. One thing I did observe was how quickly the flows came down after the rain stopped. This has to be contributed to the work they have done in the Collection System to prevent Stormwater from entering the sewers.**

**Summer was typical at the WWTP, normal operations, lab procedures, quarterly, monthly and weekly sampling. The Effluent continued to exceed expectations set forth in our permit. We continued with the Weed Abatement Program, mowing Subsurface Field, until fire danger became to great to continue. Digester #2 was completely dewatered and aeration piping cleaned out. Diffusers were removed as per Pace Engineering recommendations. Digester #1 will receive this same maintenance as weather allows. We lost another VFD (Variable Frequency Drive) on Blower #1. This is the second one to go, both still under warranty. We also had an electric motor on the Polymer pump for the Centrifuge burn up, it was replaced under warranty. We started on painting piping, pumps, motors, etc. at the plant, way overdue! Other projects are based upon purchases, that should be made shortly.**

**Mitch and Joe continue to work towards higher certification. They both have been studying and attended a training and recently took their State Water Resources Grade 3 Wastewater Treatment Exam, I am anxiously awaiting the results!**

**Mike Moore  
City of Yreka  
WWTP Manager**