

YREKA CITY COUNCIL
AGENDA
August 2, 2012 – 6:30 P.M.
Yreka City Council Chamber 701 Fourth Street, Yreka, CA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held July 19, 2012
 - b. Approval of Warrants issued from July 19, through August 2, 2012.
 - c. Authorize Expenditure of Additional Funds not to exceed \$1,300 for continuing legal services in the matter known as City of Brisbane et al. v. The California State Board of Equalization, San Francisco Superior Court case numbers CPF-09-509231, - 232 and CPF 09-5099234.
2. Discuss Bicycle Tourism – Engage Business Committee’s Ideas for Miner Street.
3. Discussion/Possible Action – Unallocated General Fund Capital Projects.
4. Discussion/Possible Action – Fiscal Year 2012-2013 Budget:
 - a. Adopt Resolution No. 2982 adopting the Budget for Fiscal Year 2012-2013.
 - b. Adopt Resolution No. 2981 setting forth the Appropriations Limit for the City of Yreka for Fiscal Year 2012 – 2013.
 - c. Adopt Resolution No. 2983 adopting the Budget for Fiscal Year 2012-2013 Fund 30-all Measure H Special Tax Fund, Fund 03 all the Volunteer Fire Department Benefit Fund, and Fund 01-210-0000 all expenditures of the Volunteer Fire Department.
 - d. Adopt Resolution No. 2984 adopting the Budget for Fiscal Year 2012-2013 Fund 01-090-0000-560-001 (Siskiyou County Economic Development Council).

5. Discussion/Possible Action - Update on Greenhorn Park Host Proposal.
6. Discussion/Possible Action - Approval of all Warrants payable to Siskiyou County Economic Development Council from July 20, 2012 through August 2, 2012.

City Manager Report:

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. One case – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage.
2. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Assessor Parcel No. 053-681-070
Third Party Negotiator: Cliff Brown, Phillipe Lane Industrial Park
City Negotiators: City Manager and City Attorney
Under Negotiation: Possible purchase including price, terms of payment, or both.

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON JULY 19, 2012

On the 19TH day of July 2012, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Approve appointment to the Yreka Volunteer Fire Department.

Following Council discussion, Council Member Bicego moved to approve the appointment of Paul Lebron to the Yreka Volunteer Fire Department.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor McNeil thereupon declared the motion carried.

Election of Mayor and Mayor Pro-Tempore:

City Manager Steve Baker assumed the chair and opened nominations from the Council Members for the election of Mayor.

Council Member Mercier moved to nominate Council Member Simmen.
Council Member Foster moved to nominate himself.

There being no further nominations, City Manager Baker closed the nominations and called for a vote. Upon roll call, the following voted for Simmen: Bicego, Mercier, & Simmen.
The following voted for Foster: McNeil & Foster.

City Manager Baker thereupon declared the motion to elect David Simmen Mayor as carried.

ELECTION OF MAYOR PRO-TEMPORE

Mayor Simmen opened nominations from the Council for the election of Mayor Pro-Tempore.

Council Member McNeil moved to nominate Council Member Bicego. There being no further nominations, Mayor Simmen closed the nominations and called for a vote. Upon roll call, the following voted for Bicego: Foster, Mercier, McNeil & Simmen.

Mayor Simmen thereupon declared the motion to elect Rob Bicego Mayor Pro-Tempore as carried.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Warrants issued from June 22, 2012 through July 19, 2012.
- b. Approval of Minutes of the meeting held June 21, 2012.
- c. Approval of Workshop Consortium Contract with Liebert Cassidy Whitmore for fiscal year 2012-2013.
- d. Approval of Treasurer's report and budget to actual for the month of May.

Council Member Bicego requested item d be removed from the consent calendar for discussion.

Following Council discussion, Council Member Mercier moved to approve items a, b & c on the consent calendar as submitted.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of Treasurer's report and budget to actual for the month of May 2012.

Council Member Bicego asked City Treasurer/Finance Director Rhetta Hogan to give a status report on the City's expenditures and revenues.

Following the report from Treasurer Hogan and Council discussion, Council Member Bicego moved to adopt the Treasurers' Report and Budget to Actual for the month of May as submitted.

Council Member Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 2985 approving requests associated with Special Event known as the Yreka Union High School District 2012 Yreka Elk's Cross Country Invitational.

Pam Borg, Yreka High School Cross Country Coach, addressed the Council to answer any questions regarding the event and to request a change in the time for the event, extending the period to 7 pm, instead of 6 pm as stated in her letter to the Council.

Following Council discussion, Council Member Mercier moved to adopt Resolution No. 2985 as amended to reflect the amended time of 7 pm.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 2986 approving requests associated with the special event known as the "Kids Block Party" to be held on August 18, 2012.

Kris Taylor addressed the Council to answer any questions regarding the event and to request a change in the date to August 18, 2012, instead of August 4, as stated in her letter to the Council.

Following Council discussion, Council Member Foster moved to adopt Resolution No. 2986 as amended to reflect the change in the date to August 18, 2012.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 2987 approving requests associated with special event known as the Taste of Siskiyou to be held October 6, 2012.

Kris Taylor addressed the Council to answer any questions regarding the event.

Following Council discussion, Council Member Mercier moved to adopt Resolution No. 2987 as submitted.

Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Unallocated General Fund Capital Projects.

Council Member Bicego requested that the Council consider moving the discussion on the Unallocated General Fund Capital Projects and the Budget Adoption Resolutions to a special City Council meeting.

City Manager Steve Baker reported one of the items on the Unallocated General Fund Capital Projects list has now risen to the point of urgent, and need of immediate attention. In this year's budget request to the City, Splash requested an operational contribution of \$32,500 and a one-time allocation of \$15,000 to cover ½ the cost for replacement of the heating units, hoping that the heaters would hold out until the fall. However, that did not prove to be the case, and Jason Darrow of Yreka Splash is here tonight to request \$10,000 for the immediate replacement of one of the heaters.

Following Council discussion, Council Member Bicego moved to table the budget items listed as agenda items 7 & 8, with the exception of the Ringe Pool Heater, to a special City Council meeting.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Jason Darrow reported to the Council that the current heaters are over 25 years old and in anticipation of the need for replacement, he obtained three quotes for the replacing all 3 heating units at the cost of \$30,000, approximately \$10,000 each. The proposed systems have a much higher efficiency rating and a life expectancy of an additional 20-years, so overall operational costs can be reduced through a reduction in heating bills and maintenance can be reduced as neither the City of Yreka or Splash will need to provide additional monitoring of the system throughout the year.

Mr. Darrow further reported that they are working with the YMCA and other community partners to prepare a long-term plan for Ringe Pool and would like to present the plan to Council at a future meeting.

Following Council discussion, Council Member Bicego moved to approve the request for an allocation of \$10,000 to Yreka Splash from the Unallocated General Fund Capital Projects one-time funds for the replacement of one water heater at Ringe Pool.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Direct City Attorney to review the City of Yreka Conflict of Interest code as required by California Government Code Section 87306.5.

City Attorney Mary Frances McHugh reported that the Political Reform Act requires each local government agency to review its conflict of interest code biennially to determine its accuracy or, alternatively, that the code must be amended. The City's Conflict of Interest Code was last amended on September 16, 2010, to add the positions of Fire Chief and Fire Department Secretary-Treasurer in disclosure category 2. To meet the requirements of the Political Reform Act, the City Attorney will have to review the Conflict of Interest Code to determine whether amendments are necessary.

Following Council discussion, Mayor Simmen moved to direct the City Attorney to review the City's Conflict of Interest Code.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of all Warrants payable to Siskiyou County Economic Development Council from June 21, 2012 through July 19, 2012.

Council Member Mercier announced his recusal stating that he has a conflict of interest with the warrants listed by reason of his employment relationship with Siskiyou County Economic Development Council, and therefore recused himself and left the Council Chamber.

Following Council discussion, Council Member Bicego moved to approve the warrants payable to Siskiyou County Economic Development Council as submitted.

Council Member Simmen seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, and Simmen.

Mayor Simmen thereupon declared the motion carried. Council Member Mercier thereupon returned to his seat at the Council table.

CLOSED SESSION:

1. Conference with Real Property Negotiator (Government Code Section 54956.8)
 - Property: Assessor Parcel No. 053-681-070
 - Third Party Negotiator: Cliff Brown, Phillippe Lane Industrial Park
 - City Negotiators: City Manager and City Attorney
 - Under Negotiation: Possible purchase including price, terms of payment, or both.

2. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. One case – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage.

RETURN TO OPEN SESSION: Upon return to open session, City Attorney Mary Frances McHugh reported out that no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

 David Simmen, Mayor
 Minutes approved by Council
 Motion 8-2-2012

 Elizabeth E. Casson, City Clerk

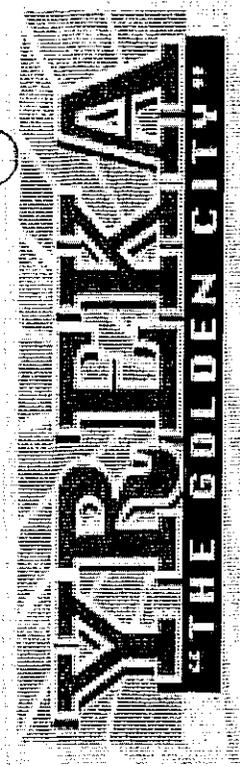
Accounts Payable

Computer Check Proof List by Vendor

User: Debbie

Printed: 07/27/2012 - 7:28AM

Batch: 00015.07.2012



| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|--------------|----------------------|----------|--------------|---------------------|--------------------|
| Vendor: 1327 | ACME COMPUTER | | | | |
| 84101 | INV 84101 | 3,375.00 | 08/03/2012 | 01-050-0000-525-000 | ACH Enabled: False |
| | Check Total: | 3,375.00 | | | |
| Vendor: 4301 | AT&T CALNET 2 | | | | |
| 3545722 | INV 3545722 | 17.82 | 08/03/2012 | 01-300-0000-517-000 | ACH Enabled: False |
| 3545723 | INV 3545723 | 15.70 | 08/03/2012 | 80-560-0000-517-000 | |
| 3545727 | INV 3545727 | 44.95 | 08/03/2012 | 01-020-0000-517-000 | |
| 3545735 | INV 3545735 | 30.31 | 08/03/2012 | 70-510-0000-517-000 | |
| 3546456 | INV 3546456 | 15.70 | 08/03/2012 | 70-510-0000-517-000 | |
| 3554428 | INV 3554428 | 66.47 | 08/03/2012 | 01-210-0000-517-000 | |
| | Check Total: | 190.95 | | | |
| Vendor: 1019 | BASIC FENCING | | | | |
| 10754 | INV 10754 | 71.43 | 08/03/2012 | 80-560-0000-416-000 | ACH Enabled: False |
| | Check Total: | 71.43 | | | |
| Vendor: 6021 | BASIC LABORATORY INC | | | | |
| 1205933 | INV 1205933 | 84.00 | 08/03/2012 | 70-500-0000-420-006 | ACH Enabled: False |
| 1205955 | INV 1205955 | 121.00 | 08/03/2012 | 80-560-0000-416-001 | |
| 1206110 | INV 1206110 | 56.00 | 08/03/2012 | 70-500-0000-420-006 | |
| 1206196 | INV 1206196 | 121.00 | 08/03/2012 | 80-560-0000-416-001 | |
| 1206295 | INV 1206295 | 121.00 | 08/03/2012 | 80-560-0000-416-001 | |
| 1206387 | INV 1206387 | 56.00 | 08/03/2012 | 70-500-0000-420-006 | |
| 1206551 | INV 1206551 | 112.00 | 08/03/2012 | 70-500-0000-420-006 | |
| | Check Total: | 671.00 | | | |
| Vendor: 1518 | BLACK'S APPLIANCES | | | | |
| 13858 | INV 13858 | 353.91 | 08/03/2012 | 70-510-0000-420-000 | ACH Enabled: False |

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|---------------|-----------------------------|--------|--------------|---|--------------------|
| | Check Total: | 353.91 | | | |
| Vendor: 1048 | CA RURAL WATER ASSN | | | | ACH Enabled: False |
| 2012 DUES | 2012 DUES | 807.00 | 08/03/2012 | Check Sequence: 6 70-510-0000-535-000 | |
| | Check Total: | 807.00 | | | |
| Vendor: 1859 | CHEMTRAC INC | | | | ACH Enabled: False |
| 21620 | INV 21620 | 285.00 | 08/03/2012 | Check Sequence: 7 70-510-0000-420-000 | |
| | Check Total: | 285.00 | | | |
| Vendor: 2070 | JOHN DEBENEDETTI | | | | ACH Enabled: False |
| 835818 | INV 835818 | 65.00 | 08/03/2012 | Check Sequence: 8 04-620-1017-520-000 | |
| | Check Total: | 65.00 | | | |
| Vendor: 2083 | DEPT OF AIR FORCE | | | | ACH Enabled: False |
| RFND TOT | REFUND TOT 06/23/12 | 8.60 | 06/30/2012 | Check Sequence: 9 01-000-0000-813-200 | |
| | Check Total: | 8.60 | | | |
| Vendor: 1698 | WARREN DRESSLER | | | | ACH Enabled: False |
| 369 | INV 369 | 398.19 | 08/03/2012 | Check Sequence: 10 01-200-0000-521-000 | |
| | Check Total: | 398.19 | | | |
| Vendor: 19017 | FAIRCHILD MEDICAL CENTER | | | | ACH Enabled: False |
| 0382550473 | YFD EXAM - BIGLER | 278.00 | 06/30/2012 | Check Sequence: 11 01-210-0000-525-000 | |
| | Check Total: | 278.00 | | | |
| Vendor: 1122 | FAIRCHILD MEDICAL CLINICS | | | | ACH Enabled: False |
| 1429 6/15/12 | YFD EXAM - ADAMS | 118.00 | 06/30/2012 | Check Sequence: 12 01-210-0000-525-000 | |
| | Check Total: | 118.00 | | | |
| Vendor: 1912 | G & G HARDWARE (FALL CREEK) | | | | ACH Enabled: False |
| 138514 | INV 138514 | 9.64 | 06/30/2012 | Check Sequence: 13 70-510-0000-416-000 | |
| 138925 | INV 138925 | 22.47 | 06/30/2012 | 70-510-0000-420-000 | |
| 139151 | INV 139151 | 26.80 | 08/03/2012 | 70-510-0000-420-000 | |
| 139222 | INV 139222 | 24.09 | 08/03/2012 | 70-510-0000-420-000 | |
| 139475 | INV 139475 | 29.31 | 08/03/2012 | 70-510-0000-420-000 | |
| 139603 | INV 139603 | 2.13 | 08/03/2012 | 70-510-0000-420-000 | |

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|--------------|-------------|--------|--------------|---------------------|-----------|
| 139647 | INV 139647 | 40.73 | 08/03/2012 | 70-510-0000-420-000 | |
| 139647 | INV 139647 | 14.46 | 08/03/2012 | 70-510-0000-422-000 | |
| 139736 | INV 139736 | 38.56 | 08/03/2012 | 70-510-0000-420-000 | |
| 139789 | INV 139789 | 34.98 | 08/03/2012 | 70-510-0000-420-000 | |
| 139801 | INV 139801 | 36.96 | 08/03/2012 | 70-510-0000-420-000 | |
| 139810 | INV 139810 | 50.28 | 08/03/2012 | 70-510-0000-420-000 | |
| 139863 | INV 139863 | 2.77 | 08/03/2012 | 70-510-0000-420-000 | |
| 139929 | INV 139929 | 33.31 | 08/03/2012 | 70-510-0000-420-000 | |
| Check Total: | | 366.49 | | | |

ACH Enabled: False

Check Sequence: 14

| Vendor: | Description | Amount | Payment Date | Acct Number | Reference |
|--------------|------------------------|---------|--------------|---------------------|-----------|
| 1910 | G & G HARDWARE (PARKS) | | | | |
| 138492 | INV 138492 | 85.79 | 06/30/2012 | 01-090-0000-516-000 | |
| 138511 | INV 138511 | 9.63 | 06/30/2012 | 01-400-0000-416-000 | |
| 138637 | INV 138637 | 9.64 | 06/30/2012 | 01-400-0000-416-000 | |
| 138734 | INV 138734 | 2.77 | 06/30/2012 | 01-400-0000-416-000 | |
| 138796 | INV 138796 | 4.45 | 06/30/2012 | 01-400-0000-416-017 | |
| 138820 | INV 138820 | 17.21 | 06/30/2012 | 01-400-0000-416-017 | |
| 138871 | INV 138871 | 678.90 | 06/30/2012 | 01-400-0000-416-017 | |
| 138872 | INV 138872 | -557.27 | 06/30/2012 | 01-400-0000-416-017 | |
| 139075 | INV 139075 | 11.78 | 08/03/2012 | 01-400-0000-416-002 | |
| 139075 | INV 139075 | 19.88 | 08/03/2012 | 01-400-0000-416-000 | |
| 139210 | INV 139210 | 2.13 | 08/03/2012 | 70-520-0000-515-000 | |
| 139230 | INV 139230 | 0.89 | 08/03/2012 | 01-400-0000-416-000 | |
| 139420 | INV 139420 | 19.57 | 08/03/2012 | 01-400-0000-416-000 | |
| 139426 | INV 139426 | 9.82 | 08/03/2012 | 01-400-0000-416-000 | |
| 139548 | INV 139548 | 7.08 | 08/03/2012 | 01-400-0000-416-017 | |
| 139752 | INV 139752 | 6.72 | 08/03/2012 | 01-400-0000-416-000 | |
| 139799 | INV 139799 | 11.18 | 08/03/2012 | 01-400-0000-416-017 | |
| 139817 | INV 139817 | 8.86 | 08/03/2012 | 01-400-0000-416-017 | |
| 139826 | INV 139826 | 10.18 | 08/03/2012 | 01-400-0000-416-017 | |
| 139861 | INV 139861 | 4.82 | 08/03/2012 | 01-400-0000-416-017 | |
| Check Total: | | 364.03 | | | |

ACH Enabled: False

Check Sequence: 15

| Vendor: | Description | Amount | Payment Date | Acct Number | Reference |
|---------|-------------------------------|--------|--------------|---------------------|-----------|
| 1911 | G & G HARDWARE (PUBLIC WORKS) | | | | |
| 138485 | INV 138485 | 19.29 | 06/30/2012 | 01-090-0000-516-000 | |
| 138617 | INV 138617 | 12.67 | 06/30/2012 | 01-400-0000-421-000 | |
| 138685 | INV 138685 | 10.91 | 06/30/2012 | 01-400-0000-416-017 | |
| 138692 | INV 138692 | 8.03 | 06/30/2012 | 01-400-0000-416-017 | |
| 138701 | INV 138701 | 36.45 | 06/30/2012 | 01-210-0000-521-000 | |
| 138725 | INV 138725 | 5.05 | 06/30/2012 | 70-500-0000-416-000 | |
| 138742 | INV 138742 | 2.77 | 06/30/2012 | 24-320-0000-416-000 | |

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|--------------|-----------------------|----------|--------------|---------------------|--------------------|
| 138745 | INV 138745 | 47.15 | 06/30/2012 | 01-210-0000-421-000 | |
| 138753 | INV 138753 | 22.49 | 06/30/2012 | 01-210-0000-421-000 | |
| 138804 | INV 138804 | 12.87 | 06/30/2012 | 01-310-0000-422-000 | |
| 138804 | INV 138804 | 12.87 | 06/30/2012 | 70-500-0000-422-000 | |
| 138804 | INV 138804 | 12.86 | 06/30/2012 | 80-550-0000-422-000 | |
| 139069 | INV 139069 | 5.35 | 08/03/2012 | 71-500-0000-450-001 | |
| 139110 | INV 139110 | 98.24 | 08/03/2012 | 24-320-0000-416-000 | |
| 139145 | INV 139145 | 13.92 | 08/03/2012 | 80-550-0000-416-000 | |
| 139189 | INV 139189 | 9.09 | 08/03/2012 | 20-312-0000-420-000 | |
| 139198 | INV 139198 | 29.99 | 08/03/2012 | 20-312-0000-420-000 | |
| 139232 | INV 139232 | 19.20 | 08/03/2012 | 20-312-0000-420-000 | |
| 139257 | INV 139257 | 7.50 | 08/03/2012 | 20-312-0000-420-000 | |
| 139281 | INV 139281 | 8.04 | 08/03/2012 | 80-550-0000-416-000 | |
| 139281 | INV 139281 | 8.03 | 08/03/2012 | 70-500-0000-416-000 | |
| 139330 | INV 139330 | 22.51 | 08/03/2012 | 01-080-0000-521-000 | |
| 139335 | INV 139335 | 7.49 | 08/03/2012 | 01-080-0000-521-000 | |
| 139487 | INV 139487 | 13.93 | 08/03/2012 | 01-400-0000-416-000 | |
| 139563 | INV 139563 | 8.57 | 08/03/2012 | 70-500-0000-416-000 | |
| 139623 | INV 139623 | 15.00 | 08/03/2012 | 71-500-0000-450-001 | |
| 139733 | INV 139733 | 1,099.30 | 08/03/2012 | 24-320-0000-416-001 | |
| 139813 | INV 139813 | 30.02 | 08/03/2012 | 24-320-0000-416-001 | |
| 139846 | INV 139846 | 6.96 | 08/03/2012 | 24-320-0000-422-000 | |
| 139883 | INV 139883 | 28.95 | 08/03/2012 | 24-320-0000-416-001 | |
| 139912 | INV 139912 | 2.77 | 08/03/2012 | 24-320-0000-416-001 | |
| 139914 | INV 139914 | 3.53 | 08/03/2012 | 01-460-1015-416-000 | |
| 139917 | INV 139917 | 20.14 | 08/03/2012 | 01-080-0000-521-000 | |
| 139939 | INV 139939 | 11.55 | 08/03/2012 | 01-400-0000-416-000 | |
| 139939 | INV 139939 | 11.56 | 08/03/2012 | 80-550-0000-416-000 | |
| 139939 | INV 139939 | 11.56 | 08/03/2012 | 80-560-0000-416-000 | |
| 139939 | INV 139939 | 11.56 | 08/03/2012 | 70-500-0000-416-000 | |
| 139939 | INV 139939 | 11.56 | 08/03/2012 | 70-510-0000-416-000 | |
| 139959 | INV 139959 | 6.96 | 08/03/2012 | 01-080-0000-516-000 | |
| 139977 | INV 139977 | 0.86 | 08/03/2012 | 71-500-0000-450-001 | |
| | Check Total: | 1,727.55 | | | |
| Vendor: 1902 | G & G HARDWARE (WWTP) | | | Check Sequence: 16 | ACH Enabled: False |
| 139235 | INV 139235 | 11.55 | 08/03/2012 | 80-560-0000-420-003 | |
| 139450 | INV 139450 | 7.50 | 08/03/2012 | 80-560-0000-420-003 | |
| 139559 | INV 139559 | 381.80 | 08/03/2012 | 80-560-0000-416-000 | |
| | Check Total: | 400.85 | | | |

Invoice No

Description

Amount

Payment Date

Acct Number

Reference

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|--|--|------------------------------|--|---|--------------------|
| Vendor: 23080 30722 | JIM WILSON MOTORS INV 30722 | 46.49 | 08/03/2012 | Check Sequence: 17 01-200-0000-520-360 | ACH Enabled: False |
| | Check Total: | 46.49 | | | |
| Vendor: 1466 10156716 | JOHN'S SATELLITE INV 10156716 | 27.86 | 08/03/2012 | Check Sequence: 18 70-510-0000-420-000 | ACH Enabled: False |
| | Check Total: | 27.86 | | | |
| Vendor: 1555 1238388-01 | LN CURTIS & SONS INV 1238388-01 | 385.03 | 08/03/2012 | Check Sequence: 19 01-210-0000-450-011 | ACH Enabled: False |
| | Check Total: | 385.03 | | | |
| Vendor: 2085 07/21/12 RFND DEPOSIT | UVALDO LOPEZ RFND DISHES NOT USED RFND CLEANING 07/21/12 | 50.00 100.00 | 08/03/2012 08/03/2012 | Check Sequence: 20 01-480-0000-543-000 01-480-0000-543-000 | ACH Enabled: False |
| | Check Total: | 150.00 | | | |
| Vendor: 1203 31699468 | MCMMASTER-CARR INV 31699468 | 192.93 | 08/03/2012 | Check Sequence: 21 70-510-0000-420-000 | ACH Enabled: False |
| | Check Total: | 192.93 | | | |
| Vendor: 1204 3865 | JASON MEAD INV 3865 | 337.21 | 06/30/2012 | Check Sequence: 22 70-510-0000-420-001 | ACH Enabled: False |
| | Check Total: | 337.21 | | | |
| Vendor: 1212 315403 | MT SHASTA SPRING WATER INV 315403 | 43.65 | 08/03/2012 | Check Sequence: 23 80-560-0000-420-003 | ACH Enabled: False |
| | Check Total: | 43.65 | | | |
| Vendor: 1244 35855 35858 35858 | PACIFIC MUNICIPAL CONSULTANTS INV 35855 INV 35858 INV 35858 | 687.50 872.56 1,024.30 | 06/30/2012 06/30/2012 06/30/2012 | Check Sequence: 24 01-060-0000-526-000 81-550-3024-425-000 81-560-3024-425-000 | ACH Enabled: False |
| | Check Total: | 2,584.36 | | | |
| Vendor: 1253 4059 | PERFECTION CLEANING INC INV 4059 | 680.00 | 08/03/2012 | Check Sequence: 25 01-200-0000-526-001 | ACH Enabled: False |

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|---------------|------------------------------|----------|--------------|---------------------|--------------------|
| 4059 | INV 4059 | 185.00 | 08/03/2012 | 01-080-0000-526-001 | |
| 4059 | INV 4059 | 300.00 | 08/03/2012 | 01-400-0000-426-003 | |
| | Check Total: | 1,165.00 | | | |
| Vendor: 1463 | R & B COMPANY | | | Check Sequence: 26 | ACH Enabled: False |
| S1301427.004 | INV S1301427.004 | 122.68 | 08/03/2012 | 71-500-0000-450-001 | |
| S1301427.005 | INV S1301427.005 | 10.73 | 08/03/2012 | 71-500-0000-450-001 | |
| | Check Total: | 133.41 | | | |
| Vendor: 2086 | MEAGAN RODRIGUES | | | Check Sequence: 27 | ACH Enabled: False |
| RFND DEPOSIT | RFND CLEANING 07/01/12 | 100.00 | 08/03/2012 | 01-480-0000-543-000 | |
| | Check Total: | 100.00 | | | |
| Vendor: 1303 | SHASTA FOREST PRODUCTS | | | Check Sequence: 28 | ACH Enabled: False |
| 20937-IN | INV 20937-IN | 20.67 | 08/03/2012 | 01-400-0000-416-000 | |
| | Check Total: | 20.67 | | | |
| Vendor: 1650 | SIERRA CHEMICAL CO | | | Check Sequence: 29 | ACH Enabled: False |
| 236611 | INV 236611 | 4,793.05 | 08/03/2012 | 70-510-0000-420-002 | |
| | Check Total: | 4,793.05 | | | |
| Vendor: 19102 | SISKIYOU DISTRIBUTING | | | Check Sequence: 30 | ACH Enabled: False |
| 308730 | INV 308730 | 155.20 | 08/03/2012 | 01-400-0000-416-002 | |
| 308837 | INV 308837 | 105.11 | 08/03/2012 | 01-400-0000-416-002 | |
| | Check Total: | 260.31 | | | |
| Vendor: 19101 | SISKIYOU PLUMBING & ELECTRIC | | | Check Sequence: 31 | ACH Enabled: False |
| 17453 | INV 17453 | 36.44 | 08/03/2012 | 70-510-0000-420-000 | |
| 17455 | INV 17455 | 34.75 | 08/03/2012 | 01-210-0000-521-000 | |
| 17465 | INV 17465 | 52.55 | 08/03/2012 | 80-560-0000-420-003 | |
| | Check Total: | 123.74 | | | |
| Vendor: 1320 | DONALD SOLUS | | | Check Sequence: 32 | ACH Enabled: False |
| 3749 | DMV EXAM - HATHAWAY | 28.34 | 08/03/2012 | 80-550-0000-525-000 | |
| 3749 | DMV EXAM - HATHAWAY | 28.33 | 08/03/2012 | 70-500-0000-525-000 | |
| 3749 | DMV EXAM - HATHAWAY | 28.33 | 08/03/2012 | 20-310-0000-525-000 | |

| | | | | | | |
|---------------|---------------------------|--------|------------|---------------------|--------------------|--------------------|
| Vendor: 1324 | Check Total: | 85.00 | | | | |
| 22247 | SPRINGBROOK SOFTWARE INC | | | | | ACH Enabled: False |
| | INV 22247 | 875.00 | 08/03/2012 | 01-030-0000-526-000 | Check Sequence: 33 | |
| Vendor: 22015 | Check Total: | 875.00 | | | | |
| 002022 7/12 | SUBURBAN PROPANE | | | | | ACH Enabled: False |
| 002535 7/12 | 1638-002022 7/12 | 190.99 | 08/03/2012 | 01-210-0000-518-002 | Check Sequence: 34 | |
| 002535 7/12 | 1638-002535 7/12 | 8.00 | 08/03/2012 | 01-020-0000-518-002 | | |
| 002535 7/12 | 1638-002535 7/12 | 8.00 | 08/03/2012 | 04-610-1016-518-002 | | |
| 002543 7/12 | 1638-002543 7/12 | 49.80 | 08/03/2012 | 01-470-0000-518-002 | | |
| 002551 7/12 | 1638-002551 7/12 | 422.46 | 08/03/2012 | 01-480-0000-518-002 | | |
| 010421 7/12 | 1638-010421 7/12 | 8.00 | 08/03/2012 | 01-210-0000-518-002 | | |
| Vendor: 1338 | Check Total: | 687.25 | | | | |
| 13851 | SVM PLUMBING | | | | | ACH Enabled: False |
| | INV 13851 | 325.00 | 08/03/2012 | 70-500-0000-526-000 | Check Sequence: 35 | |
| Vendor: 1339 | Check Total: | 325.00 | | | | |
| B2700070 | RICHARD SWENSON | | | | | ACH Enabled: False |
| | YFD EXAM - LEBRON | 220.00 | 08/03/2012 | 01-210-0000-525-000 | Check Sequence: 36 | |
| Vendor: 1349 | Check Total: | 220.00 | | | | |
| 12007344 | UNDERGROUND SERVICE ALERT | | | | | ACH Enabled: False |
| 12007344 | INV 12007344 | 111.75 | 08/03/2012 | 70-500-0000-416-000 | Check Sequence: 37 | |
| | INV 12007344 | 111.75 | 08/03/2012 | 80-550-0000-416-000 | | |
| Vendor: 21027 | Check Total: | 223.50 | | | | |
| 84V993282 | UNITED PARCEL SERVICE | | | | | ACH Enabled: False |
| 84V993292 | INV 84V993282 | 12.28 | 08/03/2012 | 70-510-0000-420-000 | Check Sequence: 38 | |
| | INV 84V993292 | 13.01 | 08/03/2012 | 71-500-0000-450-001 | | |
| Vendor: 1353 | Check Total: | 25.29 | | | | |
| 713222 | USA BLUE BOOK | | | | | ACH Enabled: False |
| 714464 | INV 713222 | 48.21 | 08/03/2012 | 70-500-0000-420-001 | Check Sequence: 39 | |
| | INV 714464 | 593.10 | 08/03/2012 | 70-500-0000-420-001 | | |

| Invoice No | Description | Amount | Payment Date | Acct Number | Reference |
|---------------|----------------------------|-----------|--------------|---------------------|--------------------|
| | Check Total: | 641.31 | | | |
| Vendor: 1356 | VISION SERVICE PLAN | | | Check Sequence: 40 | ACH Enabled: False |
| 07/26/12 | AUGUST 2012 | 1,048.24 | 08/03/2012 | 90-000-0000-951-120 | |
| 07/26/12 | AUGUST 2012 | 184.24 | 08/03/2012 | 90-110-0000-340-201 | |
| 07/26/12 | AUGUST 2012 | 23.44 | 08/03/2012 | 90-110-0000-340-201 | |
| | Check Total: | 1,255.92 | | | |
| Vendor: 2082 | YREKA COMPUTER | | | Check Sequence: 41 | ACH Enabled: False |
| 1252 | INV 1252 | 15.02 | 08/03/2012 | 01-200-0000-517-000 | |
| | Check Total: | 15.02 | | | |
| Vendor: 25040 | YREKA HARDWARE | | | Check Sequence: 42 | ACH Enabled: False |
| 099953 | INV 099953 | 207.96 | 06/30/2012 | 70-510-0000-420-000 | |
| 099988 | INV 099988 | 8.04 | 06/30/2012 | 70-510-0000-420-000 | |
| 099994 | INV 099994 | 9.71 | 06/30/2012 | 70-510-0000-420-000 | |
| 099996 | INV 099996 | 8.53 | 06/30/2012 | 70-510-0000-420-000 | |
| 099997 | INV 099997 | 29.98 | 06/30/2012 | 70-510-0000-420-000 | |
| 100079 | INV 100079 | 116.96 | 06/30/2012 | 70-510-0000-420-000 | |
| | Check Total: | 381.18 | | | |
| Vendor: 25120 | YREKA TRANSFER | | | Check Sequence: 43 | ACH Enabled: False |
| 005821 7/12 | ACCT 005821 7/12 | 73.00 | 08/03/2012 | 01-210-0000-518-004 | |
| 043311 7/12 | ACCT 043311 7/12 | 93.00 | 08/03/2012 | 04-620-1017-518-004 | |
| 054217 7/12 | ACCT 054217 7/12 | 120.00 | 08/03/2012 | 01-480-0000-518-004 | |
| | Check Total: | 286.00 | | | |
| | Total for Check Run: | 24,865.18 | | | |
| | Total of Number of Checks: | 43 | | | |



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

TO: Yreka City Council
Prepared by: Mary Frances McHugh, City Attorney
Date: July 26, 2012
AGENDA TITLE: Authorize Expenditure of Additional Funds Not to Exceed \$1300 for continuing legal services in the matter known as *City of Brisbane et al. v. The California State Board of Equalization*, San Francisco Superior Court case numbers CPF-09-509231, -232 and CPF 09-5099234
MEETING DATE: August 2, 2012

Discussion: On February 3, 2011, the City Council authorized the City to join in the above referenced litigation and to retain the services of Wendel, Rosen, Black and Dean for that purpose. This litigation includes 64 cities which support the position of the State Board of Equalization (SBOE) on allocation of local sales or use tax. The SBOE contends that it correctly distributed to other jurisdictions (including the City of Yreka) certain local tax revenues which the Petitioner Cities claim should have been distributed exclusively to them.

The litigation has proceeded and the City has paid its contract share of costs of \$1,500. As reported to the Council on January 19, 2012, the trial of the matter was still in progress and had gone longer than anticipated. The invoice submitted for approval at this time relates to unanticipated fees and costs incurred due to the extended trial of the matter. According to the online docket of the San Francisco Superior Court, a Notice of Decision has been filed, however, the document on the docket is incomplete. It appears from the docket that the Decision is disputed and still under review. The docket indicates there are continuing proceedings regarding the trial which has been continued until July 31, 2012. If the trial court rejects the SBOE position, it is anticipated that an appeal will be taken, and the City will be asked to make a further contribution of \$750.00 for its share of the cost.

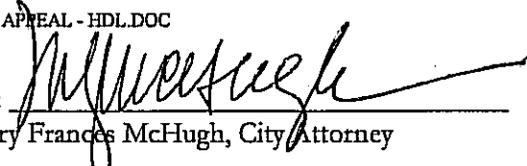
Fiscal Impact: At the present time, the scope of the financial exposure is not known.

Environmental Review: not required.

Attachments: SBOE Litigation Roster; Second Work Authorization; Original Authorization

Recommendation and Requested Action: Approve Requested Authorization which will be charged to Legal 01-040-0000-525, professional services, for that purpose.

7-26-12 COUNCIL AGENDA MEMORANDUM RE MASS APPEAL - HDL.DOC

Approved by: 
Mary Frances McHugh, City Attorney

**SALES AND USE TAX
LITIGATION ROSTER
MAY 2012**

ALAMEDA, CITY OF, et al. v. The California State Board of Equalization

San Francisco Superior Court Case No. CPF-09-509234

Filed -04/21/09

BOE's Counsel

Kris Whitten

BOE Attorney

John Waid

Plaintiff's Counsel

Charles Coleman

Holland & Knight, LP

Issue(s): Whether BOE's characterization of transactions where the property sold is shipped to California customers from points out of state and the retailer has a business operation in Alameda as being subject to use tax is valid.

Audit/Tax Period: 1995 - Present

Amount: Unspecified

Status: The parties have stipulated and filed a motion to assign the *City of Alameda v. BOE*, *City of Brisbane v. BOE*, and the *City of South San Francisco v. BOE* to a single judge for all purposes. Trial began on October 17, 2011, and was continued to November 1, 2011. The trial commenced on October 17, 2011 and is still on-going.

ALHAMBRA, CITY OF, et al. v. California State Board of Equalization

Los Angeles Superior Court Case No. BS124978

Court of Appeal, Second Appellate District No. B232833

Filed - 02/19/10

BOE's Counsel

Marta Smith

BOE Attorney

John Waid

Plaintiff's Counsel

Richard R. Terzian, Mark J. Mulkerin

Burke, Williams & Sorensen, LLP

Issue(s): Whether BOE's reallocation of local sales tax away from the Los Angeles county-wide pool and directly to the City of Pomona for the period 1994-2009 violates public policy, due process, the statute of limitations, and the consistent and uniform administration of the law as required by Revenue and Taxation Code sections 7221 et seq.

Audit/Tax Period:

Amount: Unspecified

Status: The court consolidated the following cases for all purposes: *City of Palmdale v. BOE* (LASC Case No. BS124919), *City of Los Angeles v. BOE* (LASC Case No. BS124950), and *City of Alhambra v. BOE* (LASC Case No. BS124978). *City of Palmdale* is designated as the lead case.

Plaintiffs' petition for writ of mandate was granted. Judgment entered March 9, 2011. BOE's and City of Pomona's Notice of Appeal were filed May 5, 2011. At the hearing on June 2, 2011, the judge summarily denied Petitioners' motion for attorney fees. The case is currently being briefed in the Court of Appeal.

Mary Frances McHugh

From: Mary Frances McHugh
Sent: Thursday, July 19, 2012 2:41 PM
To: Steven Baker
Subject: RE: Mass Appeal - 2nd Work Authorization

No, I didn't. I'll prep for approval by Council on 8-2-12. mf

From: Steven Baker
Sent: Thursday, July 19, 2012 12:03 PM
To: Mary Frances McHugh
Subject: FW: Mass Appeal - 2nd Work Authorization

Mary Frances:

I'm assuming you also received this.

Steve

From: Work Auth [<mailto:Workauth@hdlcompanies.com>]
Sent: Thursday, July 19, 2012 9:22 AM
Subject: Mass Appeal - 2nd Work Authorization

Your signed Work Authorization indicated that you agreed to pay \$1500 for your agency's part of the costs incurred by intervening in this action. Attached is an amendment that authorizes payment to HdL of an additional \$1,300 to cover the costs associated with the extended and unanticipated duration of this trial. The additional amount is strictly to cover costs already incurred and does not include any profit for our firm.

Please return a signed copy by the method that is most convenient for you:

By email: workauth@hdlcompanies.com

By fax: (909) 861-7726

By U.S. Mail: 1340 Valley Vista Dr., Suite 200
Diamond Bar, CA 91765

If you have questions or would like additional information, please contact Robin Sturdivant at (909) 861-4335, extension 312

Pia Marie Lising
Tel: (909) 861-4335 extension 353
Fax: (909) 839-5005
plising@hdlcompanies.com

*7-26-12
mfmc to Pia Marie Lising*

HdL
COMPANIES

**AUTHORIZATION
MOTION TO INTERVENE**

This authorization confirms that the local government agency listed below previously authorized HdL to retain Wendel, Rosen, Black and Dean LLP to intervene in the cases of *City of Brisbane, et al., v. The California State Board of Equalization*, Nos. CPF-09-509231, CPF-09-509232 and CPF-09-5099234 in San Francisco Superior Court and to represent the interests of our city/county in these lawsuits. We recognize The HdL Companies interests in the issues within these lawsuits based on the work they have done and may continue to do on behalf of our agency in pursuing misallocated sales and use tax. We hereby authorize The HdL Companies to represent our interests in this case, to direct the actions of counsel in these cases.

Due to the fact that that legal fees and the length of the trial far exceed the original estimates, we agree to pay an additional \$1,300 to cover our share of the costs incurred to date. If the case is appealed to the higher court, we understand that an additional \$750 will be billed at a later date to cover appeal costs.

Agency Name: City of Yreka

Signature: _____

Print Name: Steven W. Baker

Title: City Manager

Date: _____

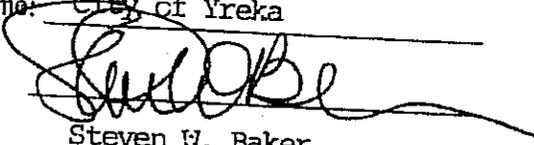


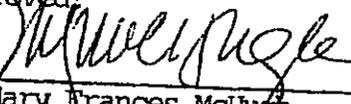
Hinderliter, de Llamas & Associates
HdL Coren & Cone
HdL Software, LLC

**AUTHORIZATION
MOTION TO INTEVENE**

This letter confirms that the local government agency listed below authorizes The HdL Companies to retain counsel to intervene in the cases of *City of Brisbane, et al., v. The California State Board of Equalization*, Nos. CPF-09-509231, CPF-09-509232 and CPF-09-5099234 in San Francisco Superior Court and to represent the interests of our city/county in these lawsuits. We recognize The HdL Companies interests in the issues within these lawsuits based on the work they have done and may continue to do on behalf of our agency in pursuing misallocated sales and use tax. We hereby authorize The HdL Companies to represent our interests in this case, to direct the actions of counsel in these cases and to settle or otherwise resolve these cases in our interest.

We specifically approve your retention of the law firm of Wendel, Rosen, Black & Dean LLP ("Wendel") in these cases. We agree to pay you up to \$1500 as our share of the costs of intervening in these lawsuits. We waive any right to direct the specific actions of Wendel. We also agree that Wendel's representation of The HdL Companies in these cases on behalf of our agency would not create the basis for any conflict of interest for Wendel in any future administrative or litigation matters involving our City/County except in matters directly affecting sales or use taxes that are or may be owed our agency.

Agency Name: City of Yreka
Signature: 
Print Name: Steven W. Baker
Title: City Manager
Date: February 28, 2011

Approved: 
By: Mary Frances McHugh
City Attorney,
City of Yreka



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Benjamin Matts, Project Assistant
Steve Baker, City Manager
Agenda title: Discuss Bicycle Tourism Engage Business Committee's Ideas for Miner Street
Meeting date: August 2, 2012

Discussion:

The Bicycle Tourism Engage Business Committee's Ideas for Miner Street include installing custom bike racks in the Miner Street Plaza, and possibly other areas.

Replacement of street light banners with Bicycle/Yreka themed banners.

Installation of additional benches on Miner Street.

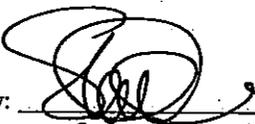
Install bicycle themed art.

Fiscal Impact: Eventual use of up to \$10,000 in Miner Street Grant funds.

Recommendation:

That the City Council discusses the proposed improvements and gives staff direction.

Approved by: _____


Steven Baker, City Manager



City of Yreka Historic Downtown Community Projects Grant Program

Initial Application

1. Project Location

Address or Property to be improved: Miner Street

Assessor Parcel Number(s), if applicable: NA

Name of Business(es) or organization(s) in project: Bicycle Tourism Engage Business Committee

2. Applicant Information

Name(s): Jill Harris, Tonya Dowse, Joan Smith Freeman

Address: 1512 S Oregon St Yreka, Ca

Phone: 530 842 2685

Name of Property Owner(s): N/A/City of Yreka Phone: 530 841 2386

3. Description of proposed project:

Install bike racks in plaza and other places on Miner Street

Install new Bicycle themed banners on Miner Street
Possibly install benches and other items on Miner Street

4. Estimated total budget for project: \$ 10,000

Signed: _____

Property Owner(s) Signature(s) – If applicable

Date: _____

Signed: Jill Harris

Applicant(s) Signature(s)

Date: 7/13/2012

B.S. Fabrication

1131 Hwy 96
Yreka, Ca. 96097

Ca lic # C51-936920

Office 530-475-3406 Fax 530-475-3712

Cell 530-598-5251

July 20, 2012

Economic Growth Group

Bicycle Bike Rack

Fabrication of tube steel bike rack per drawing. All tube openings to be welded and ground smooth. Finish to be powder coat painted. Quantities to be in pairs.

\$ 752.00 ea.

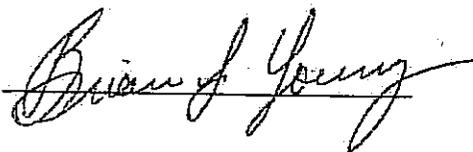
Installation of bike rack with (8) ½ x 4" B-7 threaded rod epoxy set. Minimum four (4) units to be installed.

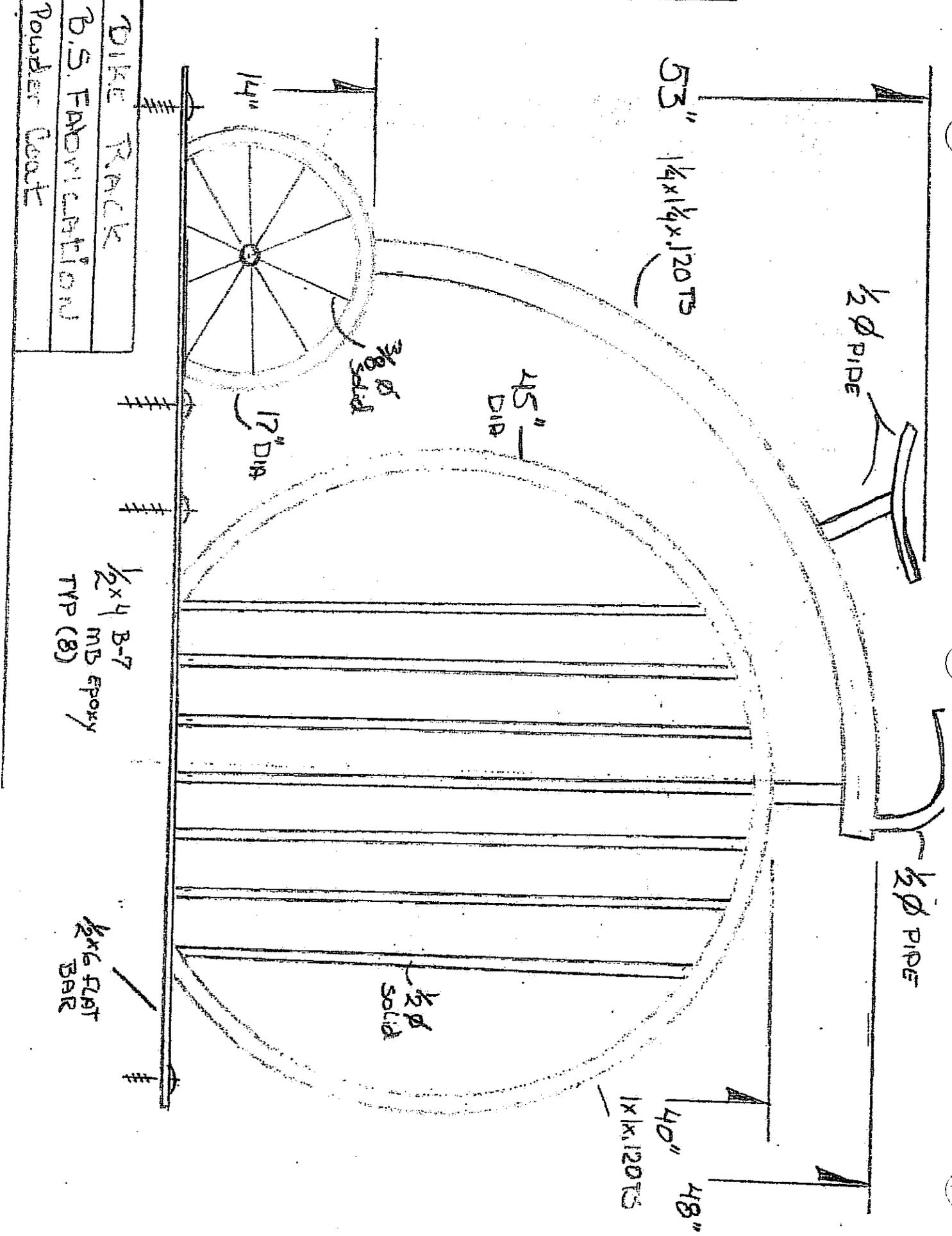
\$ 140.00 ea

Terms: 20% down on fabricated units. Balance will be net 15 days from receiving units. All installed units to be 15 days from installation dates.

Submittals of materials used with mill certs, welding procedures, certification of welder qualifications. MSDS data upon request.

Submitted by





DIKE TRACK

B.S. FAVORITE

Powder Coat

1/2 ϕ PIPE

1/2 ϕ PIPE

45" DIA

3/8 ϕ Solid

17" DIA

14"

1/2 x 4 B-7 MB epoxy TYP (8)

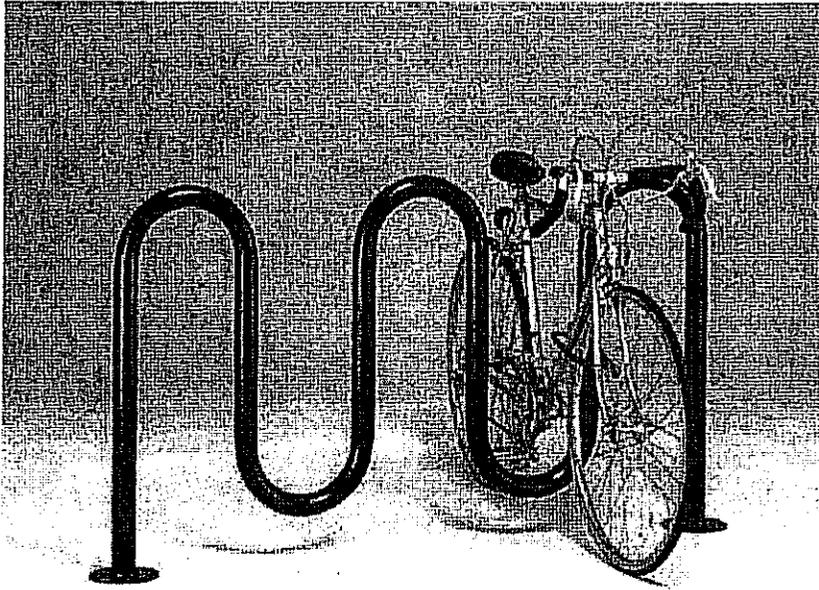
1/2 x 6 Flat BAR

1/2 ϕ Solid

40"

1/4 x 1/4 x 120 TS

48"



GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-13-P-SF Surface Mount Powder-Coated (148 lbs) \$749.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-13-P-SG Gusset Mount Powder-Coated (148 lbs) \$759.00

H36-13-S-IG In-ground Mount Stainless Steel (146 lbs) \$1,949.00

H36-13-S-SF Surface Mount Stainless Steel (148 lbs) \$2,009.00

Heavy-Duty Challenger Wave Bike Racks | 13 Loops 15 Bikes Qty

H36-15-G-IG In-ground Mount Galvanized (173 lbs) \$789.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-15-G-SF Surface Mount Galvanized (175 lbs) \$839.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-15-G-SG Gusset Mount Galvanized (175 lbs) \$849.00

H36-15-P-IG In-ground Mount Powder-Coated (173 lbs) \$869.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-15-P-SF Surface Mount Powder-Coated (175 lbs) \$919.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-15-P-SG Gusset Mount Powder-Coated (175 lbs) \$929.00

H36-15-S-IG In-ground Mount Stainless Steel (173 lbs) \$2,269.00

H36-15-S-SF Surface Mount Stainless Steel (175 lbs) \$2,329.00

Heavy-Duty Challenger Wave Bike Racks | 15 Loops 17 Bikes Qty

H36-17-G-IG In-ground Mount Galvanized (200 lbs) \$949.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-17-G-SF Surface Mount Galvanized (202 lbs) \$999.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-17-G-SG Gusset Mount Galvanized (202 lbs) \$1,009.00

H36-17-P-IG In-ground Mount Powder-Coated (200 lbs) \$1,039.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-17-P-SF Surface Mount Powder-Coated (202 lbs) \$1,089.00

GC-238 Optional Grout Covers - 3 Required Per Bike Rack - \$20/ea No Yes

H36-17-P-SG Gusset Mount Powder-Coated (202 lbs) \$1,099.00

H36-17-S-IG In-ground Mount Stainless Steel (200 lbs) \$2,589.00

H36-17-S-SF Surface Mount Stainless Steel (202 lbs) \$2,649.00

Heavy-Duty Challenger Wave Bike Racks | 17 Loop 19 Bikes Qty

H36-19-G-IG In-ground Mount Galvanized (227 lbs) \$1,119.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-19-G-SF Surface Mount Galvanized (229 lbs) \$1,169.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-19-G-SG Gusset Mount Galvanized (229 lbs) \$1,179.00

H36-19-P-IG In-ground Mount Powder-Coated (227 lbs) \$1,219.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-19-P-SF Surface Mount Powder-Coated (229 lbs) \$1,269.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-19-P-SG Gusset Mount Powder-Coated (229 lbs) \$1,279.00

H36-19-S-IG In-ground Mount Stainless Steel (227 lbs) \$2,949.00

H36-19-S-SF Surface Mount Stainless Steel (229 lbs) \$3,009.00

Heavy-Duty Challenger Wave Bike Racks | 19 Loops 21 Bikes Qty

H36-21-G-IG In-ground Mount Galvanized (254 lbs) \$1,279.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-21-G-SF Surface Mount Galvanized (256 lbs) \$1,329.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-21-G-SG Gusset Mount Galvanized (256 lbs) \$1,339.00

H36-21-P-IG In-ground Mount Powder-Coated (254 lbs) \$1,389.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-21-P-SF Surface Mount Powder-Coated (256 lbs) \$1,439.00

GC-238 Optional Grout Covers - 4 Required Per Bike Rack - \$20/ea No Yes

H36-21-P-SG Gusset Mount Powder-Coated (256 lbs) \$1,449.00

H36-21-S-IG In-ground Mount Stainless Steel (254 lbs) \$3,309.00

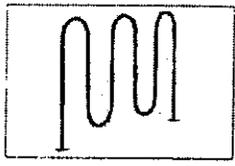
H36-21-S-SF Surface Mount Stainless Steel (256 lbs) \$3,369.00

Optional Accessories | for In-ground & Surface Mounts Qty

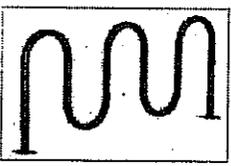
GC-238 Two Piece Grout Cover (2 lbs) \$20.00

(Prices F.O.B. Origin) [Bulk Inquiry](#) [Add to Cart](#)

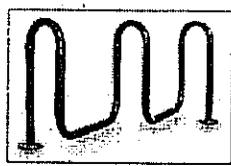
Related Products



Winder Plus Commercial Bike Rack



Capitol Square™ Outdoor Bike Rack



U-Turn Bike Racks



Ribbed | Crown Thermoplastic Coated Garbage Can w/Door

[Previous Product](#)

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Bike Coil Bicycle Racks



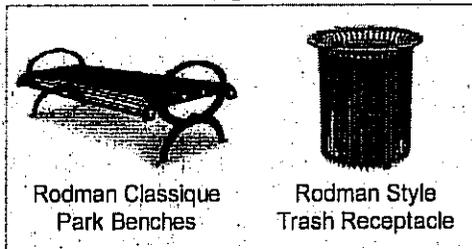
Model BRBC-8

Eye-Catching Bike Coil Security for up to Ten Bicycles

Place these unique coil style bicycle racks near schools, malls, libraries or any place where bicycle parking is needed. The interesting spiral design is easy to spot and even easier to use. The smart design not only adds to the aesthetics of any environment, but will also secure bicycles at an upright position.

The state of the art finishing process used on this bike rack combines the application of an 'Electrocoat Zinc Rich Primer' with a durable powder-coat to ensure every crevice and joint is completely coated, providing full protection against corrosion and weathering. Choose a Solid or Hammerstone powder-coated color option to achieve a finished look that will last for years.

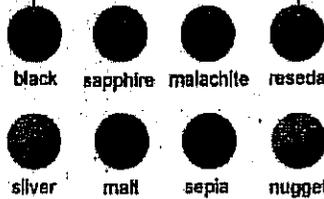
Matching Products



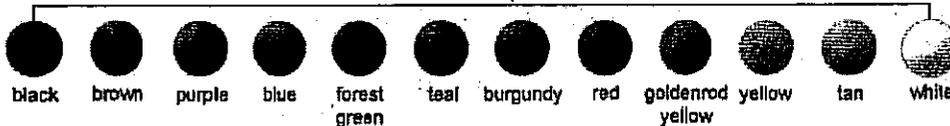
Rodman Classique Park Benches

Rodman Style Trash Receptacle

Hammerstone Color Options



Solid Color Options



▼ Item Specific Details Available on Linked Model Numbers Below



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- Featured Products
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- Barbecue Grills
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- Canopy Tents
- Cigarette Receptacles
- Dimensional Lumber
- Drinking Fountains
- Exercise Equipment
- Fire Rings
- Flags
- Floor Matting
- Food Service Equipment
- Message Centers
- Park Benches
- Park Grills | Camp Stoves
- Parking Lot Equipment
- Patio | Café Furniture
- Pet Products
- Picnic Tables
- Planters
- Playground Equipment
- Pool Furniture
- Sanitation Equipment
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- Sports Equipment
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- ▼ Browse by Material
- Concrete
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- Metal | Aluminum | Steel
- Recycled Plastic
- Resin
- Wood

Bike Coil Bicycle Racks | Surface Mount

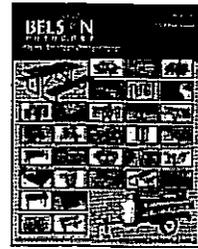
Qty

| | | | | | | |
|---------|---------|----------------|---|-----------|----------|----------------------|
| BRBC-6 | 3 Loops | Holds 6 Bikes | <input type="text" value="Choose Color"/> | (78 lbs) | \$440.00 | <input type="text"/> |
| BRBC-8 | 4 Loops | Holds 8 Bikes | <input type="text" value="Choose Color"/> | (96 lbs) | \$497.00 | <input type="text"/> |
| BRBC-10 | 5 Loops | Holds 10 Bikes | <input type="text" value="Choose Color"/> | (114 lbs) | \$555.00 | <input type="text"/> |

(Prices F.O.B. Origin)

[Bulk Inquiry](#)

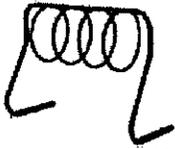
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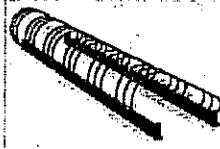
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Loop Style
Bike Racks



Premier Flare Top
Recycling Station



Ground Loop
Bike Rack



Premier Style
Flare Top Planter

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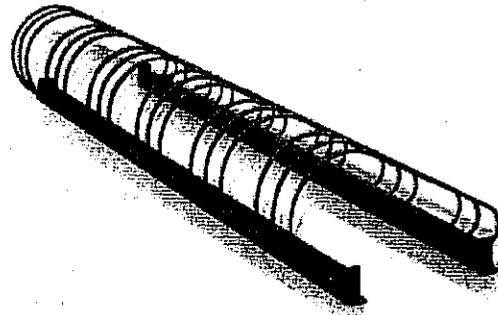
Browse

Ground Loop Bike Rack



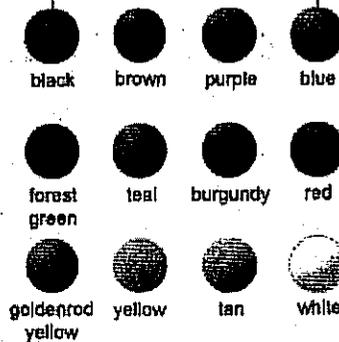
High-Capacity Commercial Grade Loop Bike Rack

Easy-to-use ground loop bike rack has a classic style that will keep bikes standing upright and neatly arranged. Provides bike parking for eight or twelve bikes, perfect for schools and parks. Can easily be mounted to a flat surface such as concrete. Galvanized finish offers corrosion protection, and gives the bike rack a muted gray appearance. Bike rack should be securely mounted to the ground. Includes four pre-drilled holes for surface mounting. Recommended 3/8" Dia. mounting hardware is supplied by customer.

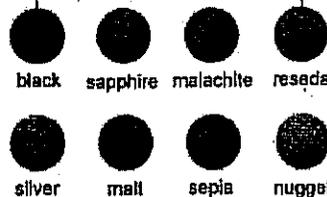


Model BR12

Solid Color Options

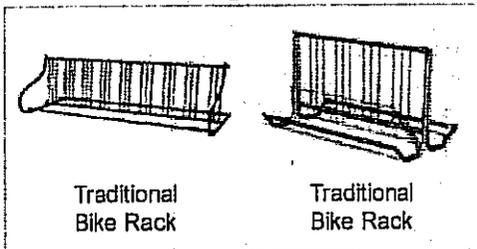


Hammertone Color Options



The state of the art finishing process used on this bike rack combines the application of an 'Electrocoat Zinc Rich Primer' with a durable powder-coat to ensure every crevice and joint is completely coated, providing full protection against corrosion and weathering. Choose a solid or hammertone powder-coated color option to achieve a finished look that will last for years.

Matching Products



Traditional Bike Rack

Traditional Bike Rack

Item Specific Details Available on Linked Model Numbers Below



Ground Loop Bike Rack | Surface Mount

Qty

| | | | | | |
|------|----------------|--------------|-----------|----------|----------------------|
| SBR8 | Holds 8 Bikes | Choose Color | (95 lbs) | \$345.00 | <input type="text"/> |
| BR12 | Holds 12 Bikes | Choose Color | (114 lbs) | \$411.00 | <input type="text"/> |

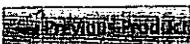
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 - Message Centers
 - Park Benches
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 - Sanitation Equipment
 - Security
 - Sports Equipment
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 - Resin
 - Wood



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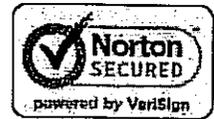
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| | | | |
|------------|-------------------|------------------------|------------------|
| Loop Style | Queen City Series | Haws Square | Premier Circular |
| Bike Racks | Flat Steel Gated | Dual Height & Pet Bowl | Tree Bench |
| | Trash Receptacles | Pet Fountain | |



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CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/ Possible Action: Unallocated General Fund Capital Projects from One Time Funds.
Meeting date: August 2, 2012

The Unallocated Capital Projects budget will be discussed during the City Council workshop on the Budget.

The staff report from the July 19 meeting is attached. Subsequent to the preparation of that memo, staff has received two new cost estimates. The solution to the grease trap at the Community Center is approximately \$7,000. The cost for residing the Theater is estimated at \$152,000 (Entire building, not just the west side.)

Approved by: _____

Steve Baker, City Manager



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/ Possible Action: Unallocated General Fund Capital Projects from One Time Funds.
Meeting date: July 19, 2012

Discussion: An appropriation of \$250,000 of one time funds for small capital projects has been requested in the City's 2012-2013 General Fund Capital Projects budget (Fund 10): Listed below are unallocated and allocated projects that have been recommended, many of which are continuing projects from 2011-2012.

Unallocated Projects \$145,540

- **Ringe Pool and Bathhouse Repairs**
 - Bathhouse Roofing and Repairs, initial costs for the roof were estimated at \$15,000. The amount may be higher on the roof and there are other repairs that are coming to our attention.
 - Pool Water Heaters: Replacement of non-functioning water heaters, costs have been estimated at approximately \$10,000 per heater, with participation from Splash. This is an urgent item for replacement of one or more heaters for the fall.
- **Greenhorn Park site survey** of boundaries for Greenhorn Park. A shared cost proposal with Rotary International would require a contribution in the \$3,000 range.
- **Community Theatre and Center maintenance**
 - grease trap installation at the center, cost estimate forthcoming
 - breezeway roof supports (\$35,000).
 - Community Theater siding; The Red Scarf Society has approached the city regarding working on replacing the siding on the west side of the building that is deteriorating (a meeting is scheduled for mid July).
- **Public Works Equipment;**
 - Replacement of a bucket truck that was purchased used and has some major mechanical and structural breakdowns. Cost of a used vehicle has been revised to \$55,000.
 - Brush and limb chipper \$7,000, Public Works Maintenance Manager has requested the wood chipper to manage the brush and limb debris collection.
- **Gravel paving of parking lot** located behind the Black's building, roughly estimated between \$3,000-\$10,000.

2012-2013 Allocated Capital Projects \$103,960

Information Systems \$46,960

- Continued implementation of the Springbrook financial software, including workorders, project management and inventory control, as well as debt servicing. Currently schedule for August in the version upgrade, and related training cost of onsite consultant.

Police \$32,000

- One time money in the budget for a Command vehicle for Sergeants is included in the capital budget. The command vehicle is used for major incidents and is an incident command post. It is very important for YPD to function in all weather conditions at all times and this vehicle carries the tools needed to get the job done. This vehicle purchase will allow the old vehicle to be passed down and free up a patrol unit for the K-9. Estimated cost \$32,000.

Fire \$20,000

- Installation of new HVAC system, expected return on current utility bills, are estimated to be less than a 5-year return on investment. Prior year's propane charges were nearly \$28,000. The operating budget assumes savings from installation of a new HVAC system \$20,000.

Parks \$5,000

- Residual clean up costs from the demolition of the structure on West Street, adjunct to Miner Street Park \$5,000.

Recommendation: That the Council discuss and give direction on the Unallocated Capital Projects for the 2012-2013 Fiscal Year. Depending on the budget adoption schedule, some of the more urgent of these may need to be approved prior to budget adoption.

Approved by: _____
Steve Baker, City Manager

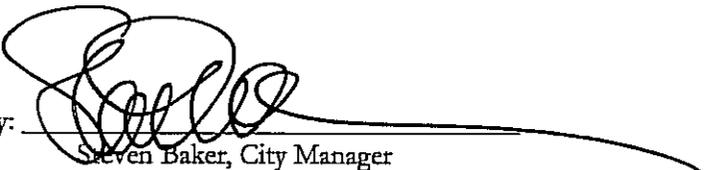


CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action – 2012-2013 Annual Budget.
Meeting date: August 2, 2012

The City Council scheduled a workshop on the 2012-2013 Annual Budget at 5:30 on August 2, prior to the regular City Council meeting.

The staff reports from the last City Council meeting along with Resolutions for approval of the budget are attached.

Approved by: 
Steven Baker, City Manager



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action – 2012-2013 Annual Budget.
Meeting date: July 19, 2012

Discussion: The 2012-13 Annual Budget has been prepared and distributed to the City Council at a previous meeting. The Budget transmittal is attached.

Staff is prepared to make a brief Budget presentation and respond to questions. Alternatively, Council may want to schedule a special budget session to go over the budget in more detail.

The resolutions for adopting the budget and appropriations limit have been included in the packet if the Council wishes to adopt the Budget. Because of individual Councilmember potential conflicts of interest on activities contained in specific budget units, the adoption resolutions have been prepared with exclusions to allow adoption of the Budget.

In addition, the Unallocated Capital Projects from one-time funds are in a separate item on this agenda for Council direction. Because of project timing, a few of those may need to be approved prior to full Budget adoption if the Council chooses a special budget workshop at a later date.

Recommendation: That the Council discuss the Annual Budget and either:

- 1) Adopt the following resolutions:
 - Resolution No. 2982 adopting the Budget for Fiscal Year 2012-2013.
 - Resolution No. 2981 setting forth the Appropriations Limit for the City of Yreka for Fiscal Year 2012 – 2013.
 - Resolution No. 2983 adopting the Budget for Fiscal Year 2012-2013 Fund 30-all Measure H Special Tax Fund, Fund 03 all the Volunteer Fire Department Benefit Fund, and Fund 01-210-0000 all expenditures of the Volunteer Fire Department.
 - Resolution No. 2984 adopting the Budget for Fiscal Year 2012-2013 Fund 01-090-0000-560-001 (Siskiyou County Economic Development Council).

- 2) Schedule a special meeting for a Budget Workshop

Approved by: _____

Steve Baker, City Manager

City of Yreka 2012-13 Projected Budget

Major Expense Groups, by Departments within Fund

| FUND | 2009-10 Actual | 2010-11 Act | 2011-12 Op. Bdg. | 2011-12 Yr. | 2012-13 Request |
|---|------------------|------------------|------------------|------------------|-------------------|
| 10 GF Capital Outlay | | | | | |
| 000 Unallocated | | | | | |
| 620 BLDG ACQ. AND IMPROVEM | 0.00 | 0.00 | 0.00 | 0.00 | 145,540.00 |
| 000 Unallocated | 0.00 | 0.00 | 0.00 | 0.00 | 145,540.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | N/A |
| 050 Information Technology | | | | | |
| 650 EQUIPMENT | 60,630.33 | 22,584.66 | 30,000.00 | 26,724.66 | 30,000.00 |
| 740 DEBT PRINCIPAL | 16,960.00 | 16,960.00 | 16,960.00 | 16,960.00 | 16,960.00 |
| 050 Information Technology | 77,590.33 | 39,544.66 | 46,960.00 | 43,684.66 | 46,960.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | 0.00% |
| 200 Police | | | | | |
| 620 BLDG ACQ. AND IMPROVEM | 0.00 | 0.00 | 75,000.00 | 53,068.99 | 0.00 |
| 650 EQUIPMENT | 0.00 | 82,998.87 | 5,000.00 | 5,000.00 | 32,500.00 |
| 200 Police | 0.00 | 82,998.87 | 80,000.00 | 58,068.99 | 32,500.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | -59.38% |
| 210 Fire | | | | | |
| 620 BLDG ACQ. AND IMPROVEM | 0.00 | 0.00 | 0.00 | 0.00 | 20,000.00 |
| 210 Fire | 0.00 | 0.00 | 0.00 | 0.00 | 20,000.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | N/A |
| 230 Animal Control | | | | | |
| 650 EQUIPMENT | 0.00 | 0.00 | 6,040.00 | 5,110.00 | 0.00 |
| 230 Animal Control | 0.00 | 0.00 | 6,040.00 | 5,110.00 | 0.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | -100.00% |
| 300 PW Administration | | | | | |
| 650 EQUIPMENT | 14,735.67 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300 PW Administration | 14,735.67 | 0.00 | 0.00 | 0.00 | 0.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | N/A |
| 400 Parks | | | | | |
| 620 BLDG ACQ. AND IMPROVEM | 0.00 | 81,114.25 | 10,000.00 | 8,143.75 | 5,000.00 |
| 400 Parks | 0.00 | 81,114.25 | 10,000.00 | 8,143.75 | 5,000.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | -50.00% |
| 470 Community Theater | | | | | |
| 620 BLDG ACQ. AND IMPROVEM | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 |
| 470 Community Theater | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 |
| <i>Percentage Increase/(Decrease) in 2012-13 from 2011-2012</i> | | | | | -100.00% |
| 480 Community Center | | | | | |
| S 620 BLDG ACQ. AND IMPROVEM | 0.00 | 0.00 | 16,109.00 | 16,108.14 | 0.00 |



City of Yreka

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Honorable Mayor and City Council
City of Yreka
701 Fourth Street
Yreka, California 96097

Re: 2012-2013 Annual Budget

The following pages contain the proposed 2012-13 Annual Budget for the City of Yreka. As in other recent budgets, the City's revenues continue to reflect the downturn in the local and national economy. While there are signs that the decline is slowing, the City's revenues do not yet reflect an economic recovery.

The downturn in revenues has resulted in the City taking a number of actions in recent years, including outsourcing services, leaving positions unfilled, consolidating departments and services, decreasing services that the City used to provide and holding the line on employee costs. This budget reflects continuing those strategies as the City works under the conditions of the "new normal" with lower expected revenues.

The proposed General Fund in 2012-13 estimates that on-going expenses and on-going revenues are essentially balanced. This result reflects the strategies that have been implemented above in recent years, as well as assumptions on revenues. Of the City's three largest revenue sources, Sales tax is projected to increase by \$100,000 to \$1,700,000; Property Tax and Transient Occupancy (hotel) Tax are projected to stay essentially flat at \$1,431,500 and \$600,000 respectively. Overall, the City's General Operating Fund revenue is expected to be \$4,844,507.

The City's General Operating Fund expenses have slightly increased by less than 1% of 2011-2012 adopted budget to \$4,840,592. Staff has been reallocated to the enterprise funds to better reflect their anticipated work during the 2012-2013 Fiscal Year.

This balancing of revenues and expenses is fragile. This budget does not assume any takeaways by the State, although the California State Budget is seriously out of balance and the State has been very creative in taking funds from local governments. The General Fund budget also assumes that that expenses will remain under control, however, unexpected events can have a greater impact as funding and service levels are significantly lower. The revenue projections assume that the economy will stay the same or perhaps even marginally improve; however, there is no guarantee that the national economy or the local economy will do so. Fortunately the City has strong reserves that have allowed it to weather the economic conditions better than most cities.

The City also has sufficient reserves in its enterprise funds (sewer and water) for operations and repairs, but the reserves in the Streets Fund continue to decline reflecting the decline in recent years of local transportation funds allocated to the City.

The City currently has sufficient transportation and gas tax funds to fund streets, including pothole patching, crack sealing, costs of streetlights, and other street related costs for the current fiscal year, but will need to either curtail services, increase revenues or transfer funds from the general fund in future years. The City will also continue seeking grant funding where possible. The City's street infrastructure is one of its largest assets and keeping it in good repair now will prevent larger cost increases in the future.

The budget format has been changed. Additional descriptive information about the activities within major budget units has been added to make the budget more readable, but also to better show the relationship of the numbers in the budget to the activities that the City will be undertaking in the coming fiscal year.

This "new normal" will require the City to continue to hold the line on expenses and continue looking for more efficient ways to deliver City services and accomplish City Council goals. The City will also need to keep an eye on the future to assess the impacts of outside factors such as the expected CalPERS increases in 2013-2014, as well as to plan the investments needed for good stewardship of the City's infrastructure.

The City's employees have continued to work to provide services in these tough economic times. Many suggestions from employees to better provide those services have been incorporated into how the City does business and have helped to balance the General Fund Budget. The strength of this community is also evidenced in the volunteer organizations who have stepped up to help preserve and improve some of the services that add to Yreka's quality of life.

I would like to thank the many people who worked to put this budget together. The department heads, division managers, and staff worked hard to find different ways of approaching services and to keep costs in check. Special thanks to Rhett Hogan and her Finance Staff who worked to pull all of the numbers together. We are fortunate to have such dedicated employees.

Finally, with the City Council's leadership, a dedicated staff and an involved "can do" community, we look forward to another year of working to continue to move the City of Yreka forward.

Respectfully Submitted

Steven W. Baker
City Manager

RESOLUTION NO. 2982
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF YREKA ADOPTING
THE BUDGET FOR FISCAL YEAR 2012-2013

WHEREAS, it is the desire of the City Council to adopt the 2012-2013 budget,

NOW THEREFORE, BE IT RESOLVED that, **excepting the funds set forth below**, the proposed budget for the 2012-2013 fiscal year consisting of Estimated Revenues of \$13,722,727; and Personnel, Operating, and Capital Outlay of \$13,170,529; is hereby adopted and shall be the financial plan for the 2012-2013 fiscal year. Expenditures of City funds are hereby authorized under this budget plan, titled "City of Yreka Fiscal Year 2012-2013 Budget", and the City Manager is authorized to approve the expenditures set forth in this budget and to make such transfers within major categories of expenditure (Personnel, Capital and Maintenance & Operation) as may be necessitated by changing circumstances. The City Manager is also authorized to execute such contract documents on behalf of the City, which are necessary to memorialize expenditure approved herein.

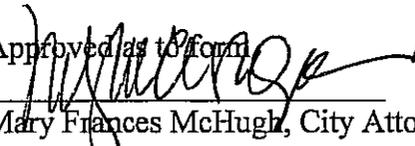
This action excepts fund 01-090-0000-560-001 (Siskiyou County Economic Development Council) by reason of the recusal of Councilmember John Mercier, due to a conflict of interest arising from a contractual relationship with the payee.

This action also excepts Fund 30-all Measure H Special Tax Fund, Fund 03-all the Volunteer Fire Department Benefit Fund, Fund 01-210-0000-all expense of Fire Department, by reason of the recusal of Councilmember Rob Bicego, due to a conflict of interest arising from a membership relationship with the Yreka Volunteer Fire Department.

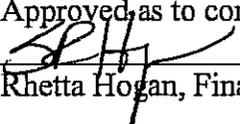
Passed and adopted this 2nd day of August, 2012 by the following vote:

AYES:
NOES:
RECUSED:
ABSENT:

Approved as to form:


Mary Frances McHugh, City Attorney

Approved as to content:


Rhett Hogan, Finance Director

David Simmen, Mayor

Attest:

Elizabeth E. Casson, City Clerk

RESOLUTION NO. 2981

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
SETTING FORTH THE APPROPRIATIONS LIMIT FOR THE
CITY OF YREKA FOR FISCAL YEAR 2012-2013

WHEREAS, Article XIII B of the Constitution of the State of California as implemented by SB 1352 of 1980 and amended by Proposition 111 of 1990 specifies that the total annual appropriations limit of the City shall be adjusted for the change in population and the change in cost of living; and

WHEREAS, the Department of Finance has provided the population estimate for the City of Yreka as of January 1, 2012; to be 7,750 and

WHEREAS, the annual percentage change population estimate for the City of Yreka is a decrease of 0.49% and the change in the California per capita personal income is an increase of 3.77%.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Yreka that it does determine that the appropriations limit for Fiscal Year 2012-2013 is \$14,169,500. Appropriations subject to the Gann Limit are \$5,667,399.

Passed and adopted this 2nd day of August 2012, by the following vote:

AYES:

NAYS:

ABSENT:

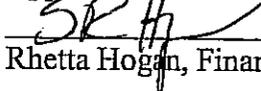
APPROVED AS TO FORM:


Mary Frances McHugh
City Attorney

David Simmen, Mayor

ATTEST: _____
Elizabeth E. Casson, City Clerk

Approved as to content:


Rhetta Hogan, Finance Director

RESOLUTION NO. 2983

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF YREKA ADOPTING
THE BUDGET FOR FISCAL YEAR 2012-2013
FUND 30-ALL MEASURE H SPECIAL TAX FUND, FUND 03-ALL THE
VOLUNTEER FIRE DEPARTMENT BENEFIT FUND, FUND 01-210-0000-ALL
EXPENDITURES OF VOLUNTEER FIRE DEPARTMENT

WHEREAS, it is the desire of the City Council to adopt the balance of the 2012-2013 budget which have been excepted from adoption by the full Council reason of the recusal of Councilmember Rob Bicego, due to a conflict of interest arising from a membership relationship with the Yreka Volunteer Fire Department,

NOW THEREFORE, BE IT RESOLVED that, the funds excepted from Resolution 2982 which are set forth below, are hereby adopted and shall be included in the financial plan for the 2012-2013 fiscal year as part of the proposed budget for the 2012-2013 fiscal year consisting of Estimated Revenues of \$13,722,727; and Personnel, Operating, and Capital Outlay of \$13,170,529. Expenditures of City funds are hereby authorized under this budget plan, titled "City of Yreka Fiscal Year 2012-2013 Budget", and the City Manager is authorized to make such transfers within major categories of expenditure (Personnel, Capital and Maintenance & Operation) as may be necessitated by changing circumstances.

This action is for Fund 30-all "Measure H Special Tax Fund", Fund 03-all "The Volunteer Fire Department Benefit Fund", Fund 01-210-0000-all expenditures of the Volunteer Fire Department.

Passed and adopted this 2nd day of August, 2012 by the following vote:

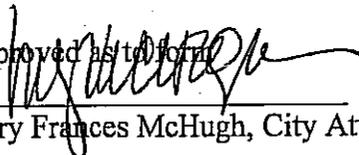
AYES:

NOES:

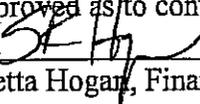
RECUSED: Bicego

ABSENT:

Approved as to form:


Mary Frances McHugh, City Attorney

Approved as to content:


Rhett Hogan, Finance Director

David Simmen, Mayor

Attest:

Elizabeth E. Casson, City Clerk

RESOLUTION NO. 2984

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF YREKA ADOPTING
THE BUDGET FOR FISCAL YEAR 2012-2013
FUND 01-090-0000-560-001 (Siskiyou County Economic Development Council).

WHEREAS, it is the desire of the City Council to adopt the balance of the 2012-2013 budget which had been excepted from adoption by the full Council by reason of the recusal of Councilmember John Mercier, due to a conflict of interest arising from a contractual relationship with the payee,

NOW THEREFORE, BE IT RESOLVED that, the fund excepted from Resolution 2984 which is set forth below, is hereby adopted and shall be included in the financial plan for the 2012-2013 fiscal year as part of the proposed budget for the 2012-2013 fiscal year consisting of Estimated Revenues of \$13,722,727; and Personnel, Operating, and Capital Outlay of \$13,170,529. Expenditures of City funds are hereby authorized under this budget plan, titled "City of Yreka Fiscal Year 2012-2013 Budget", and the City Manager is authorized to make such transfers within major categories of expenditure (Personnel, Capital and Maintenance & Operation) as may be necessitated by changing circumstances. The City Manager is authorized to execute such contract documents on behalf of the City which are necessary to memorialize this expenditure.

This action is for fund 01-090-0000-560-001 (Siskiyou County Economic Development Council).

Passed and adopted this 2nd day of August, 2012 by the following vote:

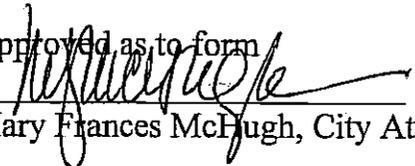
AYES:

NOES:

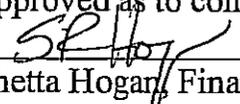
RECUSED: Mercier

ABSENT:

Approved as to form


Mary Frances McHugh, City Attorney

Approved as to content:


Rhetta Hogan, Finance Director

David Simmen, Mayor

Attest:

Elizabeth E. Casson, City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Update on Greenhorn Park Host
Meeting date: ~~June 21, 2012~~ August 2, 2012 JOB

Discussion:

Earlier this year, Councilmember Foster brought up the idea of having a park host at Greenhorn Park and City Council concurred with having staff research the proposal. Staff has done some research to identify how such park hosts work in other cities, the physical layout of a space at Greenhorn Park, and possible costs of improvements. I wanted to share with you that research.

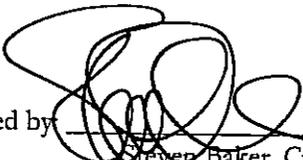
The park host is used at state and national parks, often in association with parks with campgrounds, in exchange for a space for their recreational vehicle. Park hosts at City run parks are less common, but staff did locate some cities in Oregon who utilize park hosts. In exchange for the space, park hosts duties can include such activities as:

- Providing visitor information
- Staffing visitor centers and museums
- Encourage compliance with park rules
- Maintenance projects
- General housekeeping
- Open and close park
- Pick up litter
- Coordinating reservations of park facilities

A sampling of materials from the California State Parks, Oregon City and the City of Warrenton are attached.

In addition, staff has taken a preliminary review of the facilities needed. A concrete slab could be installed next to the existing older restrooms at the entrance to Greenhorn Park, along with electrical service, water hookup, sewer hookup, small lawn area and a fire pit. The estimated costs are between \$4,000 and \$5,000 for the work to set this up, although these costs have not been verified. A rough layout, not to scale, is attached.

The costs to the City for on-going sewer, water and electricity would be variable depending on a number of factors, but \$150 -200 per month seems like a reasonable estimate.

Approved by 
Steven Baker, City Manager

Beneficial work that the park host could perform include opening and closing the park, coordinating reservations of the park facilities, informing the public of park rules (but not enforcing them), picking up litter, and contacting Police about suspicious activities to deter vandalism.

Next Steps:

If the City Council determines that this is a priority, next steps would include:

- Creating a job description for the park host.
- Creating an allocation in the unallocated capital projects budget for one-time costs, as well as on-going costs.
- Initiating construction
- After completion of construction, recruiting applicants and selecting park host(s)

Campground and Park Hosts

Summary:

Camp/park hosts typically are used in the national, and state parks. Hosts for cities are seemingly a lot rarer, except in Oregon. This is why my examples are drawn mostly from Oregon. From what I could tell, all of the park hosts are volunteers, and their descriptions said nothing about stipends etc, though, most if not all are covered under liability, and workers compensation insurance.

Duties vary somewhat, but in general they include providing visitor information, light maintenance, and cleaning (bathrooms), litter patrol, walking the park, advising public works of problems, opening and closing park entrances, and bathrooms, contacting Police in the event of emergencies, advising visitors of park rules and regulations, but not actually enforcing rules.

The length of stay for park hosts varies. Some parks want a host just for tourist season, while others like to have hosts year round. All the examples I saw had a max length of stay of six months, if not less. Applicants usually have to reapply every year, and selection is usually done by a small group of local officials.

Amenities provided varied slightly, but in general full RV/trailer hook ups were provided, and some had private bathrooms/showers for the hosts.

Host Duties:

Oregon City, Oregon: Greet and assist park visitors, answer questions, receive comments, pass out publications. Knowledgeable of park rules and regulations, but host is not required to enforce rules. Be observant for activities that require attention by park staff or law enforcement and contract help when emergencies occur. Maintain a clean campsite and perform minor maintenance tasks, such as litter pick up and emptying garbage cans. Open and close gates, and walk through park noting any problems.

Warrenton, Oregon: Manage reservations for Gazebo, and ball fields. Greet visitors, answer questions, receiving comments, and make themselves readily available to the public. Inform public works department about unusual or hazardous circumstances. Hosts open and close park entrances. Advise public works of full trash receptacles. Walk the park daily and advise pw of any problems. Turn water/electricity on/off before and after each scheduled event at the gazebo.

California State Parks: Duties vary by location, but generally include providing visitor information, staffing visitor centers and museums, maintenance projects and general housekeeping. Duties are usually 20 hours a week.

Dallas, Oregon: Communicating with groups who reserve park shelters, explaining rules to park visitors, but not enforcement of rules, light maintenance, cleaning bathrooms, litter patrol, and monitoring for vandalism.

Length of Stay:

Oregon City, Oregon: Min 1 month, Max 3 Months.

Warrenton, Oregon: Max 6 months

California State Parks: Min 1-3 months, max 6months.

Dallas, Oregon: 5 months fixed.

Recreation Vehicle/Hookups:

Oregon City, Oregon: Electricity and water hook up.

Warrenton, Oregon: Water, sanitary sewer, electricity, garbage, and recycling.

California State Parks: Varies from full hook ups with showers, bathrooms etc, to nothing.

Dallas, Oregon: Water, sewer, electricity.

Application Process:

Oregon City, Oregon: People must apply with a new application each calendar year by filling out an application. Candidates will then be contacted for an in person interview. Background check and references are part of application.

Warrenton, Oregon: Application, and City Manager, Public Works Director, and a member of the parks advisory board will make Park Host selection based on application, background check, and volunteer activities proposal.

California State Parks: Contact district volunteer coordinator for application, submit it, if selected then attend training. Individual parks select their own park hosts.

Dallas, Oregon: Rolling application deadline, until park host(s) are selected.



OREGON CITY

VOLUNTEER PARK HOST APPLICATION

PURPOSE OF HOST:

To greet and provide services to visitors of Oregon City's Parks, encourage compliance with park rules and assist staff in selected maintenance tasks.

PARK LOCATIONS:

| | |
|------------------|------------------------|
| Clackamette Park | 1955 Clackamette Drive |
| Wesley Lynn Park | 12901 Frontier Parkway |

NUMBER OF HOSTS PER PARK:

There is one Park Host location per park with the exception of Clackamette Park where there are three park hosts. An individual or couple may act as host.

INSURANCE:

Hosts are insured by the City of Oregon City for liability and workers compensation while performing volunteer duties.

RECREATION VEHICLE:

All Park Host locations have electricity and water hook-up.

LENGTH OF STAY:

Minimum one month, maximum up to three months for seasonal. Hosts may request in writing to remain longer than three months at any one park or to move to another park if there is an opening.

VOLUNTEER PARK HOST JOB DESCRIPTION:

Greet and assist park visitors, answer questions, receive comments and pass out publications. Be a viable representative of the Park and Recreation Department, with knowledge of park rules and regulations. The Park Host is not required to enforce the rules.

Be informed about the park setting, location of other parks, and local attractions and activities.

Be observant for activities within the park that require attention by park staff or law enforcement and contact help when emergencies occur. Call 911 for emergency or police.

Promote pride in our parks by maintaining a clean campsite and performing minor maintenance tasks, such as daily litter pick up and emptying of garbage cans.

On a daily basis:

- Open the gates at 5:00 AM and close the gates at 10:00 PM.
- Walk through the park, noting any problems or concerns, and bringing them to the attention of Oregon City Parks and Recreation staff.

Determine any additional duties and responsibilities through discussion with the Park Operations and Facilities Manager. Park and Recreation staff may add or delete special hosting assignments, as well as lengthen a host's stay, on an individual park basis as operational needs change. Please check with the Park Staff if you have any questions.

HOW TO APPLY:

Prospective park hosts must apply with a new application each calendar year. Obtain a Park Host Application from Oregon City Parks and Recreation, Park/Cemetery Operations Division located at 500 Hilda Street, Oregon City, OR 97045.

Mail your completed application to Oregon City Parks and Recreation, Park/Cemetery Operations Division, 500 Hilda Street, Oregon City, OR 97045.

Successful applicant(s) will be contacted for an interview. Candidates will be interviewed in person by the Park Operations and Facilities Manager, except in the case of returning park hosts.

**OREGON CITY PARKS AND RECREATION
VOLUNTEER PARK HOST APPLICATION**

All adults who will be residing in the park must complete this form

Applicant #1

Last Name: _____

First Name: _____ Middle Initial: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Message Number: _____

Are you employed? _____ Retired? _____

Name of Employer: _____

Phone number of employer: _____

Applicant #2

Last Name: _____

First Name: _____ Middle Initial: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Message Number: _____

Are you employed? _____ Retired? _____

Name of Employer: _____

Phone number of employer: _____

Have you hosted in other parks? Yes _____ No _____

Park _____ Date _____

Park _____ Date _____

Do you have any medical/physical conditions we should take into consideration when assigning tasks/chores to you?

Yes: _____ No: _____

If yes, please explain: _____

Type of Recreational Vehicle:

Camper: _____

Trailer: _____

5th Wheel: _____

Motor Home: _____

Size of Recreational Vehicle: _____

Year of Recreational Vehicle: _____

State briefly your reasons for volunteering for a Park Host position:

Criminal History Verification of Applicants:

The following questions are to assist in determining a prospective volunteer's fitness as an applicant. The City will conduct a criminal background check on all prospective volunteers. A "Yes" answer does not automatically disqualify a prospective volunteer. If you answer "Yes" to any question, please provide details on a separate sheet, including the state where the conviction occurred. Each situation will be evaluated individually:

- Have you ever been convicted of any crime other than a minor traffic offence?

YES NO

- Have you ever been subject to a court order barring you from contact with any minor children and/or senior citizen?

YES NO

- Other than the above, is there any fact or circumstance that would call into question your ability to supervise, guide and care for children and/or senior citizens?

YES NO

I hereby give the City of Oregon City permission to check civil and criminal records to verify any statement made on this form. I also hereby give the City permission to contact persons or organizations named in the application, or contact any person or organization that may have information concerning me to verify any statement made on this form. I hereby release and agree to hold harmless the City of Oregon City, its employees and volunteers.

The facts set forth on this Application are true and correct to the best of my knowledge. I understand that false statements on this form will be considered sufficient cause to deny my application to be accepted as a volunteer or to dismiss me from volunteer work.

References

(Not related to you)

1: Name: _____
Address: _____
City: _____
State: _____
Zip: _____
Phone: _____
Occupation: _____
Relationship: _____
Number of years known: _____

2: Name: _____
Address: _____
City: _____
State: _____
Zip: _____
Phone: _____
Occupation: _____
Relationship: _____
Number of years known: _____

3: Name: _____
Address: _____
City: _____
State: _____
Zip: _____
Phone: _____
Occupation: _____
Relationship: _____
Number of years known: _____

Dated: _____

Applicant #1 Name: _____

Applicant #1 Signature: _____

Applicant #2 Name: _____

Applicant #2 Signature: _____

City of Oregon City

AUTHORIZATION FORM TO CONDUCT CRIMINAL HISTORY BACKGROUND CHECK, AND VERIFICATION OF DRIVING RECORD AND STATUS

All employment applicants and volunteers are required to sign a Criminal History Background Check authorization form per Ordinance 01-1031 as part of the application process with the City of Oregon City.

"I, the undersigned, hereby authorize the City of Oregon City to conduct a Criminal History Background Check as part of my employment or volunteer application process. In addition I authorize the City to conduct a check of my driving record and status. I hereby release and agree to hold harmless the City of Oregon City, its employees and volunteers."

Applicant/volunteer please sign, date and complete all information requested below. (Use black or blue ink.)

NOTE: ALL AREAS MUST BE COMPLETED OR THE BACKGROUND CHECK WILL BE REJECTED AS INCOMPLETE.

Signature _____ Dated _____

First _____ Full Middle _____ Last _____ (Print)

Address _____

City, St, Zip _____

Date of Birth _____ Driver's License # _____

SSN _____

Race _____ Sex: Male Female

.....
FOR OFFICAL USE ONLY

Date of Request: _____ City of Oregon City Dept _____

To: Oregon City Police Department
From: City of Oregon City Personnel Department

Please conduct a Criminal History Background Check and driving record/status check on this applicant or volunteer. Contact the personnel department with the results.

Date completed: _____ By: _____ Results: No Criminal Record
 Criminal Record

Date personnel department notified of results: _____

City of Oregon City

AUTHORIZATION FORM TO CONDUCT CRIMINAL HISTORY BACKGROUND CHECK, AND VERIFICATION OF DRIVING RECORD AND STATUS

All employment applicants and volunteers are required to sign a Criminal History Background Check authorization form per Ordinance 01-1031 as part of the application process with the City of Oregon City.

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Applicant/volunteer please sign, date and complete all information requested below. (Use black or blue ink.)

NOTE: ALL AREAS MUST BE COMPLETED OR THE BACKGROUND CHECK WILL BE REJECTED AS INCOMPLETE.

Signature _____ Dated _____

First _____ Full Middle _____ Last _____ (Print)

Address _____

City, St, Zip _____

Date of Birth _____ Driver's License # _____

SSN _____

Race _____ Sex: Male Female

.....
FOR OFFICAL USE ONLY

Date of Request: _____ City of Oregon City Dept _____

To: Oregon City Police Department
From: City of Oregon City Personnel Department

Please conduct a Criminal History Background Check and driving record/status check on this applicant or volunteer. Contact the personnel department with the results.

Date completed: _____ By: _____ Results: No Criminal Record
 Criminal Record

Date personnel department notified of results: _____

Warrenton, Oregon - No Camping.

Quincy & Bessie Robinson Park is an approximately 9.8-acre community park located on SW 3rd & Alder Avenue. The park is named for the park's benefactors who created a private trust to fund park projects in the City of Warrenton. Centrally located and highly used, the park offers a range of structured activities, from basketball to baseball, as well as community use facilities such as community gardens and the community center. To the west and south lies undeveloped forest area, some of which is City-owned open space. The park has access to the Warrenton Grade School Trail.

Eben H. Carruthers Park is an approximately 5.5-acre community park located off of Warrenton Drive (Fort Stevens Highway 104). The park is bordered by a lumber mill to the east, the Columbia River to the north, and wooded undeveloped area to the west that is designated for residential development. A multi-use path has been newly paved and widened leading to the historical Lewis & Clark informational viewpoint off of the Columbia River. The new dog park receives heavy used by the community.

Oregon City, Oregon - Camping (RVs)

Clackamette RV Park is located at the confluence of the beautiful Willamette and Clackamas Rivers in Oregon City. RV spaces are available on a first-come, first-served basis. We do not take advanced reservations. Stays are limited to 10 days.

Clackamette RV Park features:

- 35 Spaces accommodating up to 40' RVs
- Water and electricity (30 amp) hookups
- RV Dump on site (\$5 dump fee)
- Boat launch at nearby

Dallas, Oregon - No Camping.

Dallas City Park, the largest park in town (35 acres), plays host to large community events, and is a great place to hold family gatherings or company picnics. For convenience and comfort at these events, the park features:

- A creek with a swimming hole
- An 18-hole disc golf course
- Approximately 100 picnic tables
- Five basketball courts
- Numerous BBQ pits
- One kitchen
- Seven horseshoe pits
- Several sinks
- Two fireplaces
- Two playground areas
- Two sets of restrooms
- Two shelters

The City of Warrenton is seeking **Volunteer Park Hosts** for the Quincy Robinson City Park located at 300 SW Alder Avenue and Eben H. Carruthers Memorial Park located on NW Warrenton Drive. Quincy Robinson City Park has a Gazebo with water and electricity, a Community Garden, Playground, Tennis Courts, four ball fields, restrooms and a concession stand. A Community Center is located adjacent to the park. The ball fields are available by reservation. The restrooms in both parks are open from 8 a.m. to 10 p.m. daily.

Volunteer Park Hosts will reside on the premises in their own recreational vehicle at a site provided by the City of Warrenton. The **City** will provide essential services to the site, such as water, sanitary sewer, electricity, garbage and recycling services at no charge. **Volunteer Park Hosts** will be expected to maintain a tidy site.

All persons considered for **Volunteer Park Hosts** will be required to provide information for a background check and will be subject to drug testing subject to City policies.

City will provide Workman's Compensation for the **Volunteer Park Host**.

City will do a complete background check on all **Volunteer Parks Hosts**.

All prospective Volunteer Park Host applicants must complete a Park Host Application Form to be considered for this position.

Volunteer Park Hosts will receive a ball field reservation list and game schedules from City of Warrenton Public Works Department on a weekly basis (Quincy Robinson Park).

Volunteer Park Hosts will receive a reservation list from the City of Warrenton Public Works Department for the Gazebo on an as needed basis (Quincy Robinson Park).

Volunteer Park Hosts will provide the City of Warrenton Public Works Department with a working telephone number at all times.

The City of Warrenton requests **Volunteer Park Hosts** to greet visitors and make them feel welcome. This may include answering questions, receiving comments and making themselves readily accessible to the public.

The City of Warrenton requests **Volunteer Park Hosts** to inform the City of Warrenton Public Works Department at 503-861-0912 of any unusual or hazardous circumstances occurring on or about the premises.

The City of Warrenton encourages applicants for these positions which will be a maximum of 6 months in duration to include a proposal of possible volunteer activities at the site. The City does expect the **Volunteer Park Host**, at a minimum conduct the following:

- 1) Open and close park restrooms at 8:00 a.m. and 10:00 pm. respectively.
- 2) Advise Public Works Department of full trash receptacles.
- 3) Walk the park, at least daily, and advise Public Works Department of any problems.
- 4) Advise Public Works Department of routine maintenance and repairs to the restroom facilities, park structures, grounds and equipment that may be needed.
- 5) Turn water and electricity on and off before and after each scheduled event at the Gazebo.
- 6) City will provide Park Host with necessary personal protective equipment (PPE), if needed.

Selection of Volunteer Park Hosts

Selection of Volunteer Park Hosts will be made by the City Manager, Public Works Director and a member of the Parks Advisory Board based on the Volunteer Park Host applications, background check and volunteer activities proposal.

Making a difference through excellence of service



CITY OF WARRENTON

City of Warrenton Volunteer Park Host Application Form

Thanks for your interest in volunteering for the City of Warrenton! Please complete this entire application.

Application Date: _____

Personal Information:

Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Telephone: (Day) _____ (Eve) _____
(Fax) _____ (Email) _____

Driver's License #: _____ Current Insurance: _____

RV License Plate #: _____ Current Insurance: _____

Previous/Current Occupation: _____ Retired? Yes No

Will you have a pet with you? Yes No (Current rabies vaccination certificate required, bring a copy with you)

Do you have current CPR certification? Yes No Expiration Date: _____

Type, size, length of recreation vehicle: _____ Extra Vehicle? Yes No

Amperage required 20amps 30amps 50amps Tip out Yes No

References:

First Reference-

Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Alt Phone: _____

Email: _____

Second Reference-

Name: _____

Address: _____

Availability: - (Estimated volunteer time needed: minimum of 2 hours per day 5 days a week on schedule suggested by City of Warrenton Public Works) -

Time Availability:

| | Mon. | Tue. | Wed. | Thurs. | Fri. | Sat. | Sun. |
|----------------|------|------|------|--------|------|------|------|
| Hours Each Day | | | | | | | |

Emergency Information:

In an emergency, call...

First Contact:

Name: _____

Relationship: _____

Home Phone: _____

Work Phone: _____

Second Contact:

Name: _____

Relationship: _____

Home Phone: _____

Work Phone: _____

- Any allergies/physical limitations relevant to this position: _____

Disclaimer and Signature

IMPORTANT: If I am selected as Park Host, I understand that I must pass a drug screen urinalysis before I begin and periodically thereafter.

If selected as the Park Host, I understand the City of Warrenton will conduct a driving and criminal history background check, and contact my references.

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to acceptance as a Park Host, I understand that false or misleading information in my application or interview may result in my release from this volunteer position.

Signature: _____ Date: _____

Campground and Park Hosts

The California State Park system has more than 270 incredible state parks. Their miles of breathtaking coastline, remarkable wetlands, majestic redwood forests, beautiful deserts and colorful valleys provide a variety found nowhere else in the world. Volunteer camp host positions are available in over 100 parks. This is a great opportunity to spend time in a wonderful location and meet fellow travelers.

Camp host duties vary according to each park but generally include providing visitor information, staffing visitor centers and museums, maintenance projects and general housekeeping. Most hosts work approximately 20 hours a week and, in exchange for those services, the hosts are provided with a campsite during their stay.

Many parks have full hookups and are equipped with restrooms and showers. For those who prefer a more rustic setting, there are parks with little or no hookups or commercial amenities. When applying as a park or campground host, make sure the location that interests you has the appropriate hookups for your needs.

For a complete list of California State Parks that use volunteers and/or campground hosts, the California State Park District Offices file provides a helpful overview. In addition, parks often advertise current and ongoing campground and park host openings below.

Angel Island State Park

(Availability year around) Located in the San Francisco Bay Area. Must have a boat suitable for living aboard; a docking slip will be provided. Duties include greeting visitors and providing assistance and information, fee collections and general maintenance. Send applications to: PO Box 318, Tiburon, CA 94920 or call (415) 435-5390 for more information.

Anza Borrego Desert State Park Borrego Palm Canyon Campground 2012 / 2013 Season

Enjoy beautiful weather, desert wildflowers and the possibility of spotting big horn sheep in this large campground and day use area located at the base of Borrego Palm Canyon. Traditional duties include registering campers, collecting fees, conducting camp checks, staffing the entrance station, selling firewood, and some housekeeping duties. Full hook-ups are provided. We are seeking enthusiastic hosts to fill host positions beginning in October 2012. Three month minimum. Contact Ranger Nicole Van Doren at nvandoren@parks.ca.gov.

Please call or write the volunteer coordinator at the California State Park where you would like to volunteer. Follow the link to the park page for mailing address of the park.

To request a volunteer information packet, please call (916) 653-9069 or contact vipp@parks.ca.gov.

Please Note

Camp host positions require a minimum commitment of 1 to 3 months and a maximum of 6 months.

Non-California Residents

who reside in the state for 6 months or more must have their vehicles registered in California (CVC 516).



State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

STATE PARKS VOLUNTEER APPLICATION

| | | |
|--|-----------------|----------------------------------|
| NAME | HOME PHONE NO. | ALTERNATE PHONE NO. |
| STREET ADDRESS | | CITY/STATE/ZIP CODE |
| IF UNDER AGE 18, PROVIDE NAME, ADDRESS AND PHONE NO. OF PARENT OR GUARDIAN | | |
| HAVE YOU EVER SERVED AS A CALIFORNIA STATE PARKS VOLUNTEER? <input type="checkbox"/> Yes <i>(List locations and approximate dates below.)</i> <input type="checkbox"/> No | | |
| POSITION YOU ARE SEEKING | | PARK PREFERENCE, IF KNOWN |
| WHY DO YOU WISH TO BECOME A STATE PARK VOLUNTEER? | | |
| CURRENT OCCUPATION | | |
| HIGHLIGHT YOUR EDUCATIONAL AND EMPLOYMENT BACKGROUND/EXPERIENCES THAT YOU FEEL MAY CONTRIBUTE TO THE STATE PARK VOLUNTEER PROGRAM <i>(You may attach a resume.)</i> | | |
| LIST THREE PERSONS NOT RELATED TO YOU WHO KNOW OF YOUR WORK QUALITY | | |
| Name | Phone No. | Relationship |
| FOR CAMPGROUND HOST APPLICANTS ONLY | | |
| INDICATE YOUR CHOICE OF STATE PARK AND DATES AVAILABLE <i>(Minimum of 30 days, maximum of 6 consecutive months in one park.)</i> | | |
| First Choice | Dates Available | Second Choice Dates Available |
| INDICATE TYPE OF EQUIPMENT AND LENGTH | | |
| <input type="checkbox"/> Camper: <input type="checkbox"/> Motorhome: <input type="checkbox"/> Trailer: <input type="checkbox"/> Extra Vehicle: | | |
| IF APPLICABLE, INDICATE TYPES AND NUMBER OF PETS YOU WILL HAVE WITH YOU <i>(You must have proof of your pets' current rabies vaccination with you while you reside in the park as a campground host.)</i> | | |
| <input type="checkbox"/> Dogs: <input type="checkbox"/> Cats: <input type="checkbox"/> Other: | | |
| CERTIFICATION | | |
| <i>I understand that additional information, such as driver's license, Social Security Account Number and a background check may be required for certain volunteer positions. I hereby certify that all statements made on this application are true and complete.</i> | | |
| APPLICANT SIGNATURE | | DATE |

Volunteers

Make a Difference!



The mission of California State Parks is to provide for the health, inspiration and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.



California State Parks supports equal access. Prior to arrival, visitors with disabilities who need assistance should contact the park they plan to visit. This publication is available in alternate formats by contacting:

CALIFORNIA STATE PARKS

P. O. Box 942896

Sacramento, CA 94296-0001

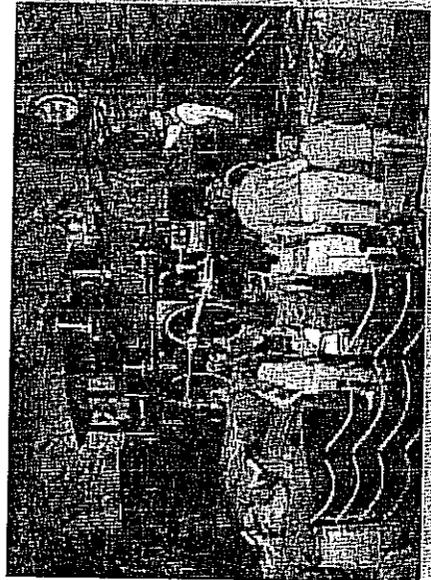
For information call: (800) 777-0369

(916) 653-6995, outside the U.S.

711, TTY relay service

www.parks.ca.gov

Discover the many states of California.™

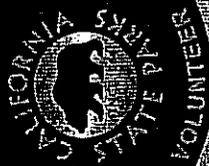


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Our hundreds of state parks offer opportunities to volunteer in a place you will enjoy. Many of California's special places are preserved and protected within the

State Park System. If you are a "nature-ally" interested person or looking for the "best time in history," you'll find your place with us.





Become a volunteer with California State Parks and help make a difference!

In addition to ongoing opportunities in parks, one day events are scheduled for Earth Day and Trail Days in the spring and Coastal Cleanup Day in the fall. These days offer great opportunities to spend time with your family or to make new friends as you get out and help make a difference.

In many parks, annual and special events take place to celebrate our resources while teaching visitors about the wonders of nature and history. Join us—be part of what makes California so extraordinary! Unique and wonderful!

Why should I volunteer?

- Help other people
- Spend time in nature
- Meet new people and make new friends
- Learn new things
- Spend time with family
- Teach people and share knowledge
- Make a difference
- Have fun!

Hiking you

Caroling

Historic reenactment

Cooking demonstration

What could I do?

- Be a camp host
- Help operate a visitor center
- Train visitors about the park
- Lead hikes and teach about nature
- Conduct tours and explain park history
- Help build and maintain trails
- Clean up a beach
- Participate in living history demonstrations
- Help answer phones and give directions

How do I become a volunteer?

- Choose a location that interests you
- Locate park district information on the reverse side
- Contact the district volunteer coordinator for the Volunteer Application or visit www.parks.ca.gov/volunteer for information on to apply
- Submit the application
- Attend training
- Meet people while you help our parks
- Enjoy as the fun begins!

Volunteer Opportunities in the California State Park System

Determine the district where you would like to volunteer and locate the district on the map. Call or email the district to receive a Volunteer Application. Take action today to help make a difference!

ANGELES DISTRICT

(818) 880-0363
1925 Las Virgenes Road
Calabasas, CA 91302
vol.angeles@parks.ca.gov

CAPITAL DISTRICT

(916) 445-7373
1111 Street
Sacramento, CA 95814
vol.capitaldistrict@parks.ca.gov

CENTRAL VALLEY DISTRICT

(209) 536-5930
22708 Broadway Street
Columbia, CA 95310
vol.centralvalley@parks.ca.gov

CHANNEL COAST DISTRICT

(805) 585-1850
911 San Pedro Street
Ventura, CA 93001
vol.channelcoast@parks.ca.gov

COLORADO DESERT DISTRICT

(760) 767-4037
200 Palm Canyon Drive
Borrego Springs, CA 92004
vol.coloradodesert@parks.ca.gov

DIABLO VISTA DISTRICT

(707) 769-5652
845 Casa Grande Road
Petaluma, CA 94954
vol.diablovista@parks.ca.gov

GOLD FIELDS DISTRICT

(916) 988-0205
7806 Folsom-Auburn Road
Folsom, CA 95630-1797
vol.goldfields@parks.ca.gov

HOLLISTER HILLS DISTRICT

(831) 637-8186
7800 Cienega Road
Hollister, CA 95023
vol.hollisterhills@parks.ca.gov

HUNGRY VALLEY DISTRICT

(661) 248-7007
P.O. Box 360
Lebec, CA 93245
vol.hungryvalley@parks.ca.gov

INLAND EMPIRE DISTRICT

(951) 443-2423
17801 Lake Perris Drive
Perris, CA 92571
vol.inlandempire@parks.ca.gov

MARIN DISTRICT

(707) 769-5665
845 Casa Grande Road
Petaluma, CA 94954
vol.marinstaterparks@parks.ca.gov

MENDOCINO DISTRICT

(707) 937-5804
12301 N. Highway 1, Box 1
Mendocino, CA 95460
vol.mendocino@parks.ca.gov

MONTEREY DISTRICT

(831) 649-2836
2211 Garden Road
Monterey, CA 93940
vol.montereydistrict@parks.ca.gov

NORTH COAST REDWOODS DISTRICT

(707) 445-6547
P.O. Box 2000
Eureka, CA 95502-2006
vol.northcoast@parks.ca.gov

NORTHERN BUTTES DISTRICT

(530) 538-2200
400 Glen Drive
Oroville, CA 95966
vol.northernbuttes@parks.ca.gov

Visitor center guide

OCEANO DUNES DISTRICT
(805) 773-7170

340 James Way, Suite 270
Pismo Beach, CA 93449
vol.oceanodunes@parks.ca.gov

OCOTILLO WELLS DISTRICT
(760) 767-5391

P.O. Box 360
Borrego Springs, CA 92004
vol.ow@parks.ca.gov

ORANGE COAST DISTRICT

(949) 492-0802
3030 Avenida del Presidente
San Clemente, CA 92672
vol.orangecoast@parks.ca.gov

RUSSIAN RIVER DISTRICT

(707) 865-2391
P.O. Box 123
Duncans Mills, CA 95430
vol.russianriver@parks.ca.gov

Camphosts



POST



SIERRA DISTRICT

(530) 575-7232
 7360 West Lake Blvd
 Tahoma, CA 96142
 volsterra@parks.ca.gov

TEHACHAPI DISTRICT

(661) 942-0662
 43779 15th Street West
 Lancaster, CA 93594
 volteachapi@parks.ca.gov

TWIN CITIES DISTRICT

(916) 985-8521
 13900 White Rock Road
 Rancho Cordova, CA 95742
 voltwincities@parks.ca.gov

CALIFORNIA STATE PARKS HEADQUARTERS

Volunteers in Parks Program
 (916) 653-9069
 P.O. Box 942896
 Sacramento, CA 94296-0001
 volunteerapps@parks.ca.gov

SAN DIEGO COAST DISTRICT

(619) 688-3260
 2477 Pacific Highway
 San Diego, CA 92110
 volsandiego@parks.ca.gov

SAN LUIS OBISPO COAST DISTRICT

(805) 927-2065
 750 Hearst Castle Road
 San Simeon, CA 93452
 volhearstcastle@parks.ca.gov

SANTA CRUZ DISTRICT

(831) 355-6318
 303 Big Trees Park Road
 Felton, CA 95018
 volsantacruz@parks.ca.gov

**California State
 Park Districts**



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Park Host

Taking Care of City Park

The City of Dallas is looking for an individual or couple to serve as park host for the City Park located in beautiful Dallas, Oregon.

Position Details

The position offers no pay, however the park host will be given a free drive-through, shaded RV site with paid water, sewer, and 50 amp electrical hookups in exchange for some work. Work duties include, but are not limited to, communicating with groups who reserve park shelters, explaining rules that apply to park users (advisory role only and does not include enforcement of park rules), light maintenance and cleaning of the restroom facilities, litter patrol, and monitoring for vandalism.

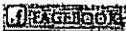


We require a commitment from May 1 through

September 30. The park host must be energetic and have good communication and social skills. Our park is non-smoking and alcohol-free.

The Application Process

If you are interested in this volunteer position, please download the [application form](#). You can also contact the [Parks and Recreation Department](#) at 503.831.3502 to request a form. Applications will be accepted until the position is filled.



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- WATER HOOKUPS
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- PARKING SPACE (12' x 35' CONCRETE SLAB)
- SMALL LAWN AREA
- FIRE PIT

CONCEPTUAL (NOT TO SCALE)

