

CITY OF YREKA

Budget Units Descriptions

The City's accounts are arranged by funds and departments. Some of the funds and departments are:

- The Operating Departments of the City – i.e. the Police, Public Works, Administration, City Attorney, Planning, Finance and Building Inspection Departments.
- Others are budget units by Functions that are under one of these Departments (e.g. Streets and Roads are part of Public Works, but in a separate fund), cross departments (e.g. water includes both public works for operations and finance for billing).
- Outside Departments (e.g. City Council) will be referred to here as budget units, divisions or funds, even though all of them are considered “departments” for accounting purposes.

The following pages contain the various budget units of the City. The main operating departments are shown in the General Fund, but many of their operations (particularly Public Works and Finance) are covered by other non-General Funds. Department budgets have, in addition to descriptions, accomplishments, goals and staffing. Other budget units may only have a description. Budget highlights/comments and optionally, unit performance measures, are included to point out specific information about the budget unit.

The City's General Funds revenues are mostly general, meaning sales tax, property tax, transient occupancy (hotel) tax and similar general taxes can be allocated by policy decision of the City Council for any lawful purpose. Other General Fund revenues are specifically allocated to a department (e.g. animal licensing fees are included in with the animal control departmental narrative). Revenues restricted to certain activities (water and sewer revenues, grant funds, etc.) are allocated to those specific funds.

The budget units section better describes the budget units, shows the relationships of the budget to goals and accomplishments, and shows revenues that are related to specific services or projects. We hope that it will make the budget more understandable for the Council, citizens and other readers of the budget.

City of Yreka - Budget
 Fiscal Years Ending June 30, 2017 and 2018
 Function/Department Description

Department	Description
000	Unassigned
010	City Council
020	Administration
030	Finance
040	Legal
050	Information Technology
060	Planning
080	Building Maintenance-City Hall
090	Community Service & Promotion
110	Non-Departmental
140	Channel 4 TV
150	GIS
200	Police
201	K-9
205	DARE
210	Fire
220	Building Inspection
230	Animal Control
300	PW Administration
310	Streets
311	Street Sweeping
312	Street Lighting
313	Weed Control
314	Public Parking
320	Traffic Safety
330	Public Transportation
350	Vehicle Maintenance
360	Airport
370	Municipal Services Center
380	Waste Disposal
390	Storm Drains
400	Parks
410	Recreation
420	Swimming Pool
450	Senior Services
460	Comm. Concerts/Portable Stage
470	Community Theater
480	Community Center
500	Water Distribution
510	Water Supply and Treatment
520	Water Conservation (BMP)
550	Sewer Collection
560	Sewer Disposal (WWTP)
600	Community Development
610	Redevelopment
620	Housing
630	Economic Development

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

City Council - 010

The Yreka City Council consists of five members elected to four-year terms. The City Council establishes priorities and sets the overall policy direction for the City, approves land use decisions, and provides direction to the City Manager and City Attorney.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
City Council Members	5 Elected Officials	5 Elected Officials	5 Elected Officials

Budget Highlights

This budget unit accounts for the activities of the City Council including stipends, travel and training costs. Generally every other year, this budget unit includes election costs in the professional services account, unless a special ballot measure is added between the regular 2-year election cycle.

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
01 General Operating					
010 City Council					
100 SALARY	18,069.03	18,000.00	18,013.65	18,000.00	18,000.00
330 PAYROLL TAXES	1,382.02	1,377.00	1,377.76	1,377.00	1,377.00
360 WORK COMP	0.00	547.20	0.00	637.20	637.20
510 EMPLOYEE RELATED	4,030.62	500.00	2,145.61	2,500.00	2,500.00
515 GENERAL SUPPLIES	338.33	500.00	143.96	500.00	500.00
516 SPECIALIZED SUPPLIES	518.62	0.00	64.50	0.00	0.00
521 BLDG MAINT AND OPS	185.36	0.00	11.17	0.00	0.00
525 PROF AND CONTRACT SE	5,738.80	0.00	5,012.61	4,000.00	0.00
550 NON CAPITALIZED EQUIP	0.00	0.00	528.07	500.00	500.00
010 City Council	30,262.78	20,924.20	27,297.33	27,514.20	23,514.20
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				31.49%	
01 General Operating	30,262.78	20,924.20	27,297.33	27,514.20	23,514.20
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				31.49%	

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Administration - 020

The Administration Department consists of the City Manager, Assistant City Manager/City Clerk and Human Resource Coordinator. The City Manager is responsible for the operation and performance of all City departments and the implementation of all City policies and ordinances. The City Manager works with the City Council on policy matters and works with community groups and other governmental entities to accomplish Council goals. The Assistant City Manager/City Clerk maintains official records for the City, maintains custody of the City Seal, prepares Council meeting minutes, serves as filing officer to Fair Political Practices Commission regulations, administers oaths, records official documents, prepares, publishes and posts legal notices, maintains Municipal Code books, administers City claims, provides research and information services to the public, media, and staff, and assists the City Manager in the administration of the City. This department is also responsible for administering personnel rules, labor negotiations, employee benefit programs, maintaining personnel files, and assisting City departments with personnel issues.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
City Manager	1.00 FTE	1.00 FTE	1.00 FTE
Assistant City Manager	0.45 FTE	0.45 FTE	0.45 FTE
Management Analyst	0.12 FTE	0.02 FTE	0.02 FTE
Project Analyst		0.10 FTE	0.10 FTE
Human Resources (Accounting Manager)	0.10 FTE	0.30 FTE	0.30 FTE
Total	1.67 FTE	1.87 FTE	1.87 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Conducted labor negotiations with represented employees
- Evaluated and updated ordinances where needed

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Implement City Council strategic goals
- Conduct labor negotiations with represented employees
- Update personnel policies, procedures and job descriptions
- Evaluate and update ordinances where needed

The Administration budget reflects the inclusion of efforts from the Human Resource Coordinator, Grant and Project Analyst, Management Analyst, the Assistant City Manager and City Manager.

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Administration - 020, continued

Budget Highlights

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
01 General Operating					
020 Administration					
100 SALARY	167,443.78	188,673.16	117,107.24	188,389.20	188,594.40
102 OVERTIME	0.00	0.00	44.37	0.00	0.00
103 PARTIME	0.00	0.00	867.65	0.00	0.00
106 SEASONAL	60.64	0.00	724.25	0.00	0.00
320 PENSION	32,611.45	43,436.33	25,937.68	44,878.08	44,236.84
330 PAYROLL TAXES	12,104.88	14,433.50	9,860.56	14,411.77	14,427.47
340 HEALTH	25,281.50	30,554.50	23,914.43	30,607.44	30,690.65
360 WORK COMP	4,804.97	6,080.37	3,680.60	6,668.98	6,676.24
390 LIFE & ACCIDENTAL	1,629.03	1,809.41	1,445.56	1,808.08	1,809.04
510 EMPLOYEE RELATED	6,159.43	7,500.00	5,785.47	11,500.00	11,500.00
515 GENERAL SUPPLIES	7,858.03	11,500.00	8,474.70	9,000.00	9,000.00
516 SPECIALIZED SUPPLIES	275.25	2,000.00	2,893.51	2,000.00	2,000.00
517 TELCOM	3,151.53	4,200.00	4,576.17	4,560.00	4,560.00
518 UTILITIES	15,434.73	19,300.00	15,819.61	19,300.00	19,300.00
520 MAINT AND OPS	3,409.33	1,750.00	1,961.12	1,750.00	1,750.00
521 BLDG MAINT AND OPS	0.00	300.00	0.00	300.00	300.00
525 PROF AND CONTRACT SE	6,910.48	6,100.00	5,657.85	6,100.00	6,100.00
020 Administration	287,135.03	337,637.27	228,750.77	341,273.55	340,944.64
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				1.08%	
01 General Operating	287,135.03	337,637.27	228,750.77	341,273.55	340,944.64
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				1.08%	

City of Yreka –Budget by Activity
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Finance Department - 030

Under the direction of the City Manager, the Finance Department is responsible for the City's accounting and financial operations. Duties include: payroll, accounts payable, accounts receivable, utility billing and collections, dog licensing, and business license processing. Finance prepares and processes the Revenue and Expense Budget for the City along with annual financial reports to the State. Finance staff developed and maintain the City's website and prepares the community newsletter. The Finance Department facilitates office administrative functions, clerical support for administrators, and information technology assistance. Finance is also responsible for handling recreation/community facility reservations, collection of related fees, and the fiscal aspects of grant reporting and compliance. Employees in the Finance Department are the Finance Director and Account Clerks.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Finance Director, General Fund	0.90 FTE	0.80 FTE	0.80 FTE
Finance – General Fund	1.23 FTE	1.13 FTE	1.13 FTE
Finance – Fire Tax	0.10 FTE	0.10 FTE	0.10 FTE
Finance – Landfill	0.10 FTE	0.10 FTE	0.10 FTE
Finance – Water	1.05 FTE	1.05 FTE	1.05 FTE
Finance – Wastewater	1.00 FTE	1.00 FTE	1.00 FTE
Total	4.38 FTE	4.18 FTE	4.18 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Unqualified audit and grant compliance reporting
- Implementation of OpenGov Financial Transparency Platform

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Further development of Financial Transparency Platform
- Keep current with technology and system updates with Accela
- Coordinate coverage and adequate staffing to cover the front office and counter
- Fiscal control and responsibility for Siskiyou County SUMIT (major crimes & narcotics task force)

Major Workload Items

- Continued updates for regulatory and compliance issues relating to financial reporting with major partners and grants, e.g. State Controller's office, Governmental Accounting Standards Board, Federal and State grant overlays, payroll and CalPERS compliance
- Balancing an adequate level of staffing within the department and added incremental duties
- Succession planning and cross-training of existing staff for planned retirements

Budget Highlights

The budget includes business licensing as a part of Finance operations as business licenses are a general revenue and not a planning function. Staffing costs also include accounting clerical support that is shared between Fleet Services, Human Resources, Grant and Project Analyst Support, and Management Analyst.

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Finance Department - 030, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
030 Finance					
100 SALARY	121,995.08	128,337.90	126,444.30	127,911.96	128,847.24
102 OVERTIME	448.16	0.00	27.42	0.00	0.00
103 PARTIME	30.80	0.00	1,635.08	0.00	0.00
106 SEASONAL	0.00	0.00	2,799.31	0.00	0.00
320 PENSION	20,717.45	28,371.83	28,127.37	29,256.27	28,399.33
330 PAYROLL TAXES	8,758.08	9,817.85	9,409.88	9,785.26	9,856.81
340 HEALTH	18,089.41	18,224.14	18,983.67	18,281.92	18,287.71
360 WORK COMP	3,609.12	4,418.53	4,119.12	4,528.08	4,561.19
390 LIFE & ACCIDENTAL	1,196.88	1,078.86	1,234.30	1,076.87	1,081.25
510 EMPLOYEE RELATED	3,269.09	3,600.00	3,372.03	4,200.00	4,200.00
515 GENERAL SUPPLIES	4,429.12	3,000.00	8,463.30	5,000.00	5,000.00
516 SPECIALIZED SUPPLIES	1,365.03	500.00	6,617.39	500.00	500.00
517 TELCOM	1,260.48	840.00	847.55	960.00	960.00
525 PROF AND CONTRACT SE	61,312.69	65,000.00	58,276.98	65,000.00	65,000.00
530 INSURANCE	250.00	0.00	250.00	250.00	250.00
535 TAXES, FINES, FEES	3.50	0.00	94.88	0.00	0.00
542 PASS THRU AND REFUND	15.00	0.00	-5.50	0.00	0.00
030 Finance	246,749.89	263,189.11	270,697.08	266,750.36	266,943.53
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				1.35%	
01 General Operating	246,749.89	263,189.11	270,697.08	266,750.36	266,943.53
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				1.35%	
30 Spec Rev - Fire Tax					
030 Finance					
100 SALARY	4,145.11	4,330.20	4,324.59	4,382.40	4,382.40
102 OVERTIME	8.61	0.00	6.78	0.00	0.00
320 PENSION	727.78	996.90	995.82	1,043.98	1,045.20
330 PAYROLL TAXES	275.86	331.26	282.05	335.25	335.25
340 HEALTH	1,199.09	1,219.90	1,259.94	1,223.50	1,223.80
360 WORK COMP	124.45	131.64	137.77	155.14	155.14
390 LIFE & ACCIDENTAL	25.97	23.69	27.25	23.93	23.93
030 Finance	6,506.87	7,033.59	7,034.20	7,164.20	7,165.72
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				1.86%	
30 Spec Rev - Fire Tax	6,506.87	7,033.59	7,034.20	7,164.20	7,165.72
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				1.86%	

City of Yreka – Budget by Activity
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Finance Department - 030, continued

Budget Highlights, continued

EXPENSES

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
31 Spec Rev - LF Assessment					
030 Finance					
100 SALARY	4,144.93	4,330.20	4,324.63	4,382.40	4,382.40
102 OVERTIME	8.61	0.00	6.78	0.00	0.00
320 PENSION	727.52	996.90	995.45	1,043.98	1,045.20
330 PAYROLL TAXES	275.67	331.26	282.15	335.25	335.25
340 HEALTH	1,198.83	1,219.90	1,259.92	1,223.50	1,223.80
350 UNEMPLOYMENT	0.00	131.64	0.00	0.00	0.00
360 WORK COMP	124.15	119.44	137.78	155.14	155.14
390 LIFE & ACCIDENTAL	25.44	23.69	26.86	23.93	23.93
525 PROF AND CONTRACT SE	465.02	0.00	37.70	1,000.00	1,000.00
535 TAXES, FINES, FEES	0.00	0.00	0.00	0.00	0.00
030 Finance	6,970.17	7,153.03	7,071.27	8,164.20	8,165.72
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				14.14%	
31 Spec Rev - LF Assessment	6,970.17	7,153.03	7,071.27	8,164.20	8,165.72
Percentage Increase/(Decrease) 2016-17 from 2015-2016				14.14%	
70 Water Operating					
030 Finance					
100 SALARY	47,433.30	50,058.60	48,884.51	50,528.40	50,528.40
102 OVERTIME	51.67	0.00	194.91	0.00	0.00
103 PARTIME	0.00	0.00	3,972.93	7,500.00	7,500.00
106 SEASONAL	352.00	0.00	703.51	0.00	0.00
320 PENSION	8,528.83	11,524.49	11,492.36	12,036.88	12,051.02
330 PAYROLL TAXES	3,284.00	3,829.48	3,655.97	4,439.17	4,439.17
340 HEALTH	13,250.09	13,620.19	13,938.95	13,659.79	13,662.94
360 WORK COMP	1,471.83	1,521.78	1,746.86	2,054.21	2,054.21
370 RETIREE	-457.42	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	359.42	332.33	374.33	334.52	334.52
510 EMPLOYEE RELATED	798.22	1,500.00	602.12	2,600.00	2,600.00
515 GENERAL SUPPLIES	19,428.84	17,500.00	20,838.40	18,000.00	17,500.00
516 SPECIALIZED SUPPLIES	6,008.54	12,000.00	6,919.68	12,000.00	12,000.00
517 TELCOM	1,296.67	2,500.00	235.76	6,000.00	6,000.00
525 PROF AND CONTRACT SE	19,787.50	18,000.00	24,196.02	22,000.00	22,000.00
030 Finance	121,593.49	132,386.87	137,756.31	151,152.97	150,670.26
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				14.18%	
70 Water Operating	121,593.49	132,386.87	137,756.31	151,152.97	150,670.26
Percentage Increase/(Decrease) 2016-17 from 2015-2016				14.18%	

City of Yreka –Budget by Activity
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Finance Department - 030, continued

Budget Highlights, continued

EXPENSES

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
80 Wastewater Operating					
030 Finance					
100 SALARY	46,504.55	47,867.40	48,075.61	48,337.20	48,337.20
102 OVERTIME	51.67	0.00	40.66	0.00	0.00
103 PARTTIME	0.00	0.00	3,973.15	7,500.00	7,500.00
106 SEASONAL	341.00	0.00	672.01	0.00	0.00
320 PENSION	8,132.27	11,020.03	11,000.71	11,528.42	11,514.89
330 PAYROLL TAXES	3,136.68	3,661.86	3,508.86	4,271.55	4,271.55
340 HEALTH	12,585.37	12,950.29	13,209.62	12,991.09	12,988.09
360 WORK COMP	1,402.79	1,455.17	1,673.38	1,976.64	1,976.64
370 RETIREE	419.53	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	343.39	320.36	357.75	322.56	322.56
510 EMPLOYEE RELATED	607.63	1,500.00	43.33	2,600.00	2,600.00
515 GENERAL SUPPLIES	1,069.30	500.00	677.01	500.00	500.00
516 SPECIALIZED SUPPLIES	108.00	500.00	6,132.78	6,500.00	6,500.00
517 TELCOM	1,296.58	2,500.00	235.74	6,000.00	6,000.00
525 PROF AND CONTRACT SE	15,299.69	17,000.00	8,466.08	23,000.00	23,000.00
030 Finance	90,459.39	99,275.11	98,066.69	125,527.46	125,510.93
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				26.44%	
80 Wastewater Operating	90,459.39	99,275.11	98,066.69	125,527.46	125,510.93
Percentage Increase/(Decrease) 2016-17 from 2015-2016				26.44%	
Total	472,279.81	509,037.71	520,625.55	558,759.19	558,456.16

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Legal: City Attorney – 040

The City Attorney advises the City Council, City Manager, Planning Commission, and City staff on legal matters relating to the business of the City. The City Attorney drafts and reviews contracts for goods or services purchased by the City, drafts proposed ordinances, resolutions and regulations which are within the City's jurisdiction, drafts zoning ordinances and amendments, advises regarding general plan and amendments, conducts litigation or supervises outside counsel pursuant to City approval for performance of legal services in specialized fields, conducts litigation for tort defense, confers with and advises management and claims management personnel regarding risk management and litigation regarding municipal matters. The City Attorney also advises regarding personnel matters, renders legal advice on many of the activities of the City, handles public meetings and other City procedures. The Legal Department consists of the City Attorney with substantial coordination with the City Manager and support by the Confidential Administrative Assistant (shared with the Public Works Director).

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
City Attorney	Services by Contract	Services by Contract	Services by Contract
Confidential Admin. Asst.	0.08 FTE	0.08 FTE	0.08 FTE

Budget Highlights

The City contracts for general legal services. Fees are billed to projects, departments, and special funds as appropriate. The City contracts with specialized legal services as the needs arise. The budget reflects a fractional support staff cost which is necessary to (a) coordinate with an off-site attorney and (b) minimize use of these contract services to the extent possible (by conducting research and gathering relevant background information).

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
040 Legal					
100 SALARY	2,226.09	4,843.20	1,166.42	4,843.20	4,843.20
320 PENSION	390.60	1,115.00	268.53	1,153.75	1,155.10
330 PAYROLL TAXES	157.88	370.51	80.20	370.51	370.51
340 HEALTH	625.99	1,071.85	358.84	1,074.73	1,074.97
360 WORK COMP	67.64	147.23	36.03	171.45	171.45
390 LIFE & ACCIDENTAL	29.84	48.07	15.62	48.07	48.07
510 EMPLOYEE RELATED	0.00	1,000.00	60.00	1,000.00	1,000.00
515 GENERAL SUPPLIES	73.58	200.00	31.48	200.00	200.00
516 SPECIALIZED SUPPLIES	0.00	0.00	0.00	0.00	0.00
517 TELCOM	272.32	300.00	570.59	660.00	660.00
525 PROF AND CONTRACT SE	36,130.17	29,000.00	24,267.09	49,000.00	49,000.00
040 Legal	39,974.11	38,095.86	26,854.80	58,521.71	58,523.30
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				53.62%	
01 General Operating	39,974.11	38,095.86	26,854.80	58,521.71	58,523.30
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				53.62%	
Total	39,974.11	38,095.86	26,854.80	58,521.71	58,523.30

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Information Technology - 050

The Information Technology budget (a combination of finance staff and contractual IT services) supports the City’s information systems. These include secure email, data and financial servers, the wireless network, and help-desk support to the City’s desktop applications and hardware.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Finance Director	0.10 FTE	0.10 FTE	0.10 FTE
Project Assistant	0.08 FTE	0.08 FTE	0.08 FTE
Total	0.18 FTE	0.18 FTE	0.18 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- City Council Chambers media upgrade project
- Development of 5-year technology plan
- Evaluation of the City’s telecommunications (centrix, VOIP, handsets)
- YPD server upgrade and PC replacement project
- Assistance on 911 radio replacement project

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continued implementation of new hardware and software
- Evaluate rebidding IT contracts and evaluating integration of YPD IT services with City Hall for support vendors
- Assessment of desktop units for replacement
- Design and implementation support of GIS and Asset Management System projects

Major Workload Items

- Continued coordination between staff and support technicians in tracking status of open work order tickets and resolution of calls

Budget Highlights

This budget reflects ongoing maintenance costs and does not reflect new projects, as those are generally charged out to the department(s) requesting those services. Cuts were made in the fiscal years 2016-17 and 2017-18 for replacement of networking switches and servers. Should these devices fail in the next two years, the City will need to appropriate from reserves for replacement.

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Information Technology - 050, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
050 Information Technology					
100 SALARY	9,287.37	11,902.45	10,235.81	11,675.28	11,839.44
103 PARTIME	0.00	0.00	345.09	0.00	0.00
320 PENSION	1,543.87	2,740.18	2,234.29	2,781.29	2,229.37
330 PAYROLL TAXES	685.56	910.54	781.34	893.16	905.72
340 HEALTH	839.28	1,780.25	755.86	1,784.93	1,785.47
360 WORK COMP	266.39	637.60	322.91	413.30	419.12
390 LIFE & ACCIDENTAL	89.84	101.14	93.86	100.08	100.85
510 EMPLOYEE RELATED	0.00	0.00	60.00	0.00	0.00
516 SPECIALIZED SUPPLIES	5,926.11	0.00	402.07	0.00	0.00
517 TELCOM	2,488.40	2,600.00	2,482.20	2,600.00	2,600.00
525 PROF AND CONTRACT SE	50,709.71	61,000.00	50,091.64	61,000.00	61,000.00
550 NON CAPITALIZED EQUIP	8,358.82	2,500.00	4,073.86	5,000.00	5,000.00
050 Information Technology	80,195.35	84,172.16	71,878.93	86,248.04	85,879.97
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				2.47%	
01 General Operating	80,195.35	84,172.16	71,878.93	86,248.04	85,879.97
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				2.47%	

City of Yreka –Budget by Activity
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Planning Department - 060

The City Manager oversees the Planning Department. Staff consists of the Assistant City Manager and a one-quarter time Account Clerk. The Planning Department provides the public with information and guidance concerning development, General Plan policies, zoning district regulations, permit procedures, and other information relevant to land use and the orderly development of the community.

The Department:

- (a) assists the public by interpreting zoning regulations and related policies and procedures and provides assistance to applicants on the City's permitting requirements and procedures
- (b) provides technical assistance to the Planning Commission, Technical Advisory Committee and Building Department
- (c) supervises special studies, reports and other official documents such as the general plan, zoning ordinances, sign ordinances, CEQA studies, and environmental impact reports
- (d) monitors and enforces zoning and business regulations

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Assistant City Manager	0.50 FTE	0.50 FTE	0.50 FTE
Account Clerk II	0.25 FTE	0.25 FTE	0.25 FTE
Total	0.75 FTE	0.75 FTE	0.75 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Issuance of 62 permits in calendar year 2015 and 41 permits from January-June of 2016
- Continued updating permitting process with user-friendly brochures and application forms, posted to the City’s website, which detail necessary steps, fees, and expected timelines
- Collaborated with the Department of Public Works and the Building Department to coordinate a “Pre-Application” meeting process to enable the applicant to consult with staff representatives from each department, which helps determine a project’s conformity with essential City land development policies

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continue to review and update zoning code text as it relates to changes in state law, permitted uses and requests made for possible use
- Build working relationships with business and development community members to encourage use of the City’s website and to encourage the community’s education and involvement in administering the City’s General Plan
- Administer in a professional and courteous manner the land development regulations of the City

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Planning Department - 060, continued

Major Workload Items

Continue review of zoning code and permitted uses specifically as it relates to changes in state law and requests from the development community and citizens

Budget Highlights

The City has contracted with Michael Baker International (formerly PMC) to provide professional land use planning services to the City for discretionary project proposals, project environmental clearance (CEQA/NEPA), long range planning programs and special projects.

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
060 Planning					
850 OTHER STATE	2,062.00	0.00	0.00	0.00	0.00
870 FEE REVENUE	17,748.70	10,000.00	13,466.50	10,000.00	10,000.00
060 Planning	19,810.70	10,000.00	13,466.50	10,000.00	10,000.00
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				0.00%	
01 General Operating	19,810.70	10,000.00	13,466.50	10,000.00	10,000.00
Percentage Increase/(Decrease) 2016-17 from 2015-2016				0.00%	
Total	19,810.70	10,000.00	13,466.50	10,000.00	10,000.00

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
060 Planning					
100 SALARY	46,299.18	47,808.00	47,673.32	47,808.00	47,808.00
102 OVERTIME	0.00	0.00	0.00	0.00	0.00
320 PENSION	8,158.08	11,006.36	10,943.75	11,388.82	11,402.21
330 PAYROLL TAXES	3,239.60	3,657.32	3,270.26	3,657.32	3,657.32
340 HEALTH	11,207.51	11,660.68	11,866.61	11,641.84	11,722.41
360 WORK COMP	1,403.07	1,453.36	1,523.42	1,692.40	1,692.40
390 LIFE & ACCIDENTAL	442.53	421.86	472.01	421.86	421.86
510 EMPLOYEE RELATED	1,594.01	4,200.00	219.00	4,200.00	4,200.00
515 GENERAL SUPPLIES	1,075.84	1,500.00	2,066.03	1,500.00	1,500.00
516 SPECIALIZED SUPPLIES	256.10	750.00	0.00	750.00	750.00
517 TELCOM	347.01	360.00	211.10	260.00	260.00
520 MAINT AND OPS	389.07	500.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	31,184.70	38,500.00	34,943.34	38,500.00	38,500.00
542 PASS THRU AND REFUND	1,505.32	0.00	0.00	0.00	0.00
060 Planning	107,102.02	121,817.58	113,188.84	121,820.24	121,914.20
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				0.00%	
01 General Operating	107,102.02	121,817.58	113,188.84	121,820.24	121,914.20
Percentage Increase/(Decrease) 2016-17 from 2015-2016				0.00%	
Total	107,102.02	121,817.58	113,188.84	121,820.24	121,914.20

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Government Buildings - 080 (Public Works)

Government Buildings includes the funds for regular maintenance of all City buildings. Most expenditures are direct charges to departments housed in those facilities; however, unallocated costs are charged to department 080.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Maintenance Manager	0.05 FTE	0.05 FTE	0.05 FTE
Maintenance Staff	0.31 FTE	0.31 FTE	0.31 FTE
Total	0.36 FTE	0.36 FTE	0.36 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Built mobile workshop van that includes cabinetry, workbench, compressor, power inverter and other accessories
- Lighting retro-fit of City facilities

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continue to maintain City facilities in a safe, efficient manner
- Continued research into cost-saving measures in relation to utility upgrades and possible incentive programs
- Continue to implement repairs and alterations as per the pre-OSHA inspection checklist provided by SCORE consultants

Major Workload Items

- Weekly rounds to check facilities
- Maintenance calls for expedited repairs
- Evaluating deferred maintenance

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Government Buildings - 080 (Public Works), continued

Budget Highlights

Public Works directly charges operating departments for routine maintenance and an estimate of those labor allocations are included in the budget. Actual costs may vary as the repairs or maintenance work orders are completed and allocated to the departments receiving services.

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
01 General Operating					
080 Building Maintenance-City Ha					
100 SALARY	13,021.86	18,213.42	12,158.90	18,244.74	19,089.87
102 OVERTIME	1.80	0.00	13.50	0.00	0.00
106 SEASONAL	156.13	0.00	41.55	400.00	400.00
320 PENSION	2,260.52	4,182.46	2,778.65	4,335.26	4,541.91
330 PAYROLL TAXES	954.26	1,389.79	871.17	1,422.79	1,487.44
340 HEALTH	3,659.93	4,487.53	3,544.03	4,501.21	4,502.29
360 WORK COMP	1,532.15	2,120.79	1,433.65	2,264.06	2,372.48
390 LIFE & ACCIDENTAL	97.40	114.24	93.74	114.39	119.19
510 EMPLOYEE RELATED	105.55	100.00	147.37	300.00	300.00
516 SPECIALIZED SUPPLIES	1,381.96	1,300.00	926.04	1,300.00	1,300.00
517 TELCOM	64.88	100.00	119.55	100.00	100.00
520 MAINT AND OPS	2,711.58	2,827.50	4,127.18	2,985.00	2,985.00
521 BLDG MAINT AND OPS	2,401.41	4,000.00	1,107.41	4,000.00	4,000.00
525 PROF AND CONTRACT SE	5,505.00	2,500.00	5,080.00	5,400.00	5,400.00
080 Building Maintenance-City H	33,854.43	41,335.73	32,442.74	45,367.45	46,598.18
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				9.75%	
01 General Operating	33,854.43	41,335.73	32,442.74	45,367.45	46,598.18
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				9.75%	

City of Yreka –Budget by Activity
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Community Allocations - 090

The Community Allocations Budget reflects anticipated expenditures for community promotions and economic development, including support for the Yreka Chamber of Commerce, Siskiyou County Public Library, and Siskiyou County Economic Development Council.

Staffing

Generally, staff time is not direct-charged to the community allocation projects by the administrative staff. Project-based time is intermittent, such as Public Works staff installing the Christmas holiday decorations and the use of administrative staff for special projects.

Department Staffing:	Operating 2015-16	2016-17	2017-18
Project Assistant	0.10 FTE	0.10 FTE	0.10 FTE
Maintenance Staff	0.08 FTE	0.08 FTE	0.08 FTE
Total	0.18 FTE	0.18 FTE	0.18 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Continued tourism and event support to the Chamber of Commerce and Collier’s Rest Area
- Continued support of the Siskiyou County Economic Development Council, Senior Programs and the Library
- Worked with Yreka Splash to keep the pool operating
- Produced four to six City newsletters and transitioned website to a customer-oriented layout

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Develop long-term partnership strategies for sustainability

Budget Highlights

Wages and benefits budget allocations for staffing are allocated to reflect the direct community promotions support from Administrative and PW Maintenance staff. Actual labor time spent will be charged to the department. Increases to the community allocations budget for Madrone Hospice, have restored funding to its 2010 level of \$75,000 annually.

Community allocations support Madrone Hospice, Chamber of Commerce, Siskiyou County Economic Development Council, Siskiyou Media Council, Yreka Splash, Siskiyou County Library, Collier Rest Area Advertising, Montague Airport, Community Newsletter, Easter Egg Hunt, and Holiday Decorations.

City of Yreka – Budget by Activity
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Community Allocations - 090, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
01 General Operating					
090 Community Service & Promot					
100 SALARY	6,592.76	7,759.76	7,635.85	7,475.81	7,783.09
102 OVERTIME	71.43	0.00	513.00	0.00	0.00
103 PARTIME	0.00	0.00	50.00	0.00	0.00
106 SEASONAL	0.00	0.00	195.00	0.00	0.00
320 PENSION	1,109.30	1,783.87	1,645.45	1,778.22	1,110.67
330 PAYROLL TAXES	493.46	592.76	664.04	571.05	594.55
340 HEALTH	1,941.87	1,941.62	1,008.88	1,947.92	1,948.46
350 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	472.44	892.68	736.30	576.67	597.03
390 LIFE & ACCIDENTAL	36.91	42.42	37.63	41.09	42.53
516 SPECIALIZED SUPPLIES	612.06	500.00	536.42	500.00	500.00
518 UTILITIES	458.28	300.00	529.77	300.00	300.00
525 PROF AND CONTRACT SE	6,000.00	6,000.00	5,330.00	6,000.00	6,000.00
560 ALLOCATIONS	235,413.90	230,850.00	233,642.06	238,050.00	238,050.00
090 Community Service & Prom	253,202.41	250,663.11	252,524.40	257,240.76	256,926.33
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				2.62%	
01 General Operating	253,202.41	250,663.11	252,524.40	257,240.76	256,926.33
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				2.62%	
Total	253,202.41	250,663.11	252,524.40	257,240.76	256,926.33

DETAIL OF BUDGET ITEM 560 AND 561 ALLOCATIONS

City of Yreka Fiscal Year Ending 2017 and 2018 Budget - Expense Sorted by Fund

<i>Fund</i>	<i>01</i>	<i>General Operating</i>		<i>FY 15</i>	<i>FY 2016</i>	<i>FY 16</i>	<i>FY 2017</i>	<i>FY 2018</i>
<i>Object Account</i>		<i>Account Description</i>	<i>Resource</i>	<i>Actuals</i>	<i>Operating</i>	<i>YTD</i>	<i>Proposed</i>	<i>Proposed</i>
Department	090	Community Service & Promotion						
560	01-090-0000-560-000	Chamber of Commerce		57,000.00	51,300.00	57,000.00	57,000.00	57,000.00
560	01-090-0000-560-001	Siskiyou Economic Development		39,999.96	40,000.00	39,999.96	40,000.00	40,000.00
560	01-090-0000-560-003	Siskiyou Media Council		5,800.00	8,000.00	5,800.00	8,000.00	8,000.00
560	01-090-0000-560-004	Madrone Hospice		67,500.00	67,500.00	67,500.00	75,000.00	75,000.00
560	01-090-0000-560-005	Montague Airport		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
560	01-090-0000-560-006	Yreka Splash - Swim Program		32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
560	01-090-1012-560-004	Madrone Equip Allocation	Senior Activity	7,256.72	0.00	0.00	0.00	0.00
561	01-090-0000-561-001	Easter Egg Hunt		0.00	500.00	500.00	500.00	500.00
561	01-090-0000-561-006	Holiday Decorations		119.82	500.00	44.70	500.00	500.00
561	01-090-0000-561-016	Collier Rest Area Advertising		3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
561	01-090-0000-561-026	Community Newsletter		1,539.40	2,000.00	1,539.40	1,000.00	1,000.00
561	01-090-0000-561-039	Regional Promotion (CM)		0.00	0.00	60.00	0.00	0.00
561	01-090-0000-561-050	Library - Siskiyou County		15,698.00	15,550.00	15,698.00	15,550.00	15,550.00
561	01-090-6505-561-000	Recycling Grant Pass Thru	Recycling Grant	0.00	5,000.00	5,000.00	0.00	0.00
Subtotal Department	090	Community Service & Prom		235,413.90	230,850.00	233,642.06	238,050.00	238,050.00

City of Yreka –Budget by Activity
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Non- Departmental - 110

The Non-Departmental budget includes expenditures for liability, property, vehicle, PERS liability repayment, and miscellaneous insurance. The non-direct expenses are included in the calculation of the City’s indirect cost allocation formula, used to account for general fund expenditures for indirect services provided to those enterprise funds.

Budget Highlights

Due to the collective efforts of the City’s insurance pool, a joint powers authority known as SCORE, the general liability insurance premiums this year have stabilized from a historically increasing rate trend. This is also true for the City’s workers compensation, an employee direct cost.

- Water and wastewater enterprise funds receive a direct charge for property coverage by a pro-rated percentage value of the assets insured

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
110 Non Departmental					
340 HEALTH	-1,394.90	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	510.00	0.00	256.00	275.00	275.00
510 EMPLOYEE RELATED	1,450.00	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	0.00	0.00	21,945.00	0.00	0.00
530 INSURANCE	201,801.50	202,200.28	204,461.00	199,118.00	206,395.00
535 TAXES, FINES, FEES	665.21	675.00	671.04	675.00	675.00
110 Non Departmental	203,031.81	202,875.28	227,333.04	200,068.00	207,345.00
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				-1.38%	
01 General Operating	203,031.81	202,875.28	227,333.04	200,068.00	207,345.00
Percentage Increase/(Decrease) 2016-17 from 2015-2016				-1.38%	

City of Yreka –Budget by Activity
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**Geographic Information System (GIS)
 Database Maintenance and Support - 150**

The Geographic Information Systems Database Maintenance and Support budget supports and maintains the City’s GIS database and the infrastructure mapping layers. The expenses are charged out to the various budget units that benefit from this activity.

Budget Highlights

The budget reflects contract services for software licensing, maintenance, and technical assistance to support the existing GIS layers. The development of the GIS mapping layers is being captured in capital projects, Fund 60 Resource 1025.

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
150 GIS					
516 SPECIALIZED SUPPLIES	0.00	0.00	82.09	0.00	0.00
517 TELCOM	0.00	0.00	516.93	600.00	600.00
520 MAINT AND OPS	-1,556.25	-2,000.00	0.00	-32,600.00	-32,600.00
525 PROF AND CONTRACT SE	1,556.25	2,000.00	1,556.25	32,000.00	32,000.00
150 GIS	0.00	0.00	2,155.27	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
01 General Operating	0.00	0.00	2,155.27	0.00	0.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				N/A	

City of Yreka –Budget by Activity
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Police Department - 200

The Yreka Police Department provides 24/7 law enforcement to the community by patrolling the City to suppress crime and mitigate traffic problems. Staff responds to and investigates crimes and takes appropriate action. The department is aggressive in preventing crime by listening to the community, proactive enforcement, and training.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Police Chief	1.0 FTE	1.0 FTE	1.0 FTE
Lieutenant	1.0 FTE	1.0 FTE	1.0 FTE
Sworn Officers	12.0 FTE	12.0 FTE	13.0 FTE
Dispatch	5.0 FTE	5.0 FTE	5.0 FTE
Administrative*	2.05 FTE	2.05 FTE	2.05 FTE
Municipal code enforcement	0.1 FTE	0.1 FTE	0.1 FTE
Total	20.15 FTE	20.15 FTE	21.15 FTE

Administrative includes - 0.05 FTE from Public Works for Building and Grounds Maintenance

Non-regular Part Time - 4 Dispatchers

Volunteers - 1 Reserve Police Officer and 4 Volunteers

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Worked on new police department: planned, designed and remodeled newly-acquired facilities for the police station (see Capital Building Acquisition Fund 11) - plans were completed, bids were received and rejected due to costs significantly exceeding the architectural estimate
- Developed and executed a work plan to schedule the department that includes 911 services, evidence, records and data servers
- Replaced the 911 voice logger and replaced phone and radio traffic for court (see capital outlay)
- Recruited and filled open positions for an officer and a dispatcher due to retirements

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Transition and implement the change from flip phones to smart phones for all officers. This will allow instant camera and video evidence in the field and possible secondary communication. Also provide access to body camera footage in the field for critical incidents.
- Evaluate a plan to develop and put into effect a good body camera solution for officers in the field using the cloud.
- Repair or replace existing generator.
- Work on maintaining full staffing.
- Work with City staff on new police department: plan, design and remodel newly acquired or new facility for the police station (see Capital Building Acquisition – Fund 11)

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Police Department - 200, continued

Budget Highlights

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
200 Police					
824 FINES AND PENALTIES	970.83	6,500.00	-254.29	1,250.00	1,250.00
843 POST	8,651.23	0.00	8,512.45	0.00	0.00
850 OTHER STATE	165,510.31	126,000.00	117,548.60	135,000.00	135,000.00
870 FEE REVENUE	3,068.00	2,000.00	3,221.00	2,000.00	2,000.00
882 OTHER REVENUE	54,169.96	7,500.00	-891.47	1,500.00	104,167.00
898 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
200 Police	232,370.33	142,000.00	128,136.29	139,750.00	242,417.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-1.61%	
01 General Operating	232,370.33	142,000.00	128,136.29	139,750.00	242,417.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-1.58%	

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
200 Police					
100 SALARY	1,195,031.78	1,287,953.48	1,250,404.70	1,288,908.10	1,361,498.58
102 OVERTIME	82,080.11	82,700.00	79,049.11	82,700.00	82,700.00
103 PARTTIME	43,313.37	40,280.00	36,565.68	21,200.00	21,200.00
106 SEASONAL	260.75	0.00	84.00	0.00	0.00
108 MUTUAL AID	0.00	1,500.00	0.00	1,500.00	1,500.00
320 PENSION	226,778.98	296,005.38	281,763.32	316,895.09	347,874.89
330 PAYROLL TAXES	98,161.74	106,993.02	100,638.37	105,425.50	110,902.17
340 HEALTH	234,761.22	253,502.19	246,267.71	251,051.93	268,937.02
350 UNEMPLOYMENT	569.00	0.00	7,110.00	0.00	0.00
360 WORK COMP	106,488.26	130,021.45	111,794.05	135,600.34	143,235.39
390 LIFE & ACCIDENTAL	7,197.90	8,877.89	7,583.70	8,782.00	9,151.24
510 EMPLOYEE RELATED	29,704.87	22,400.00	26,636.40	22,400.00	45,400.00
515 GENERAL SUPPLIES	3,356.51	7,000.00	9,972.57	7,000.00	7,000.00
516 SPECIALIZED SUPPLIES	12,887.15	23,000.00	11,680.33	12,000.00	12,000.00
517 TELCOM	24,291.95	21,900.00	27,836.75	28,500.00	28,500.00
518 UTILITIES	21,593.58	19,850.00	25,666.54	25,050.00	25,050.00
520 MAINT AND OPS	68,206.18	69,500.00	48,076.03	69,500.00	69,500.00
521 BLDG MAINT AND OPS	10,450.89	3,000.00	10,461.45	3,000.00	3,000.00
525 PROF AND CONTRACT SE	80,016.23	66,200.00	114,989.39	85,700.00	85,700.00
530 INSURANCE	0.00	0.00	3,615.87	0.00	0.00
550 NON CAPITALIZED EQUIP	6,747.74	0.00	0.00	0.00	0.00
590 RESOURCE TRANSFERS	0.00	0.00	0.00	0.00	0.00
200 Police	2,251,898.21	2,440,683.41	2,400,195.97	2,465,212.96	2,623,149.29
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				1.01%	
01 General Operating	2,251,898.21	2,440,683.41	2,400,195.97	2,465,212.96	2,623,149.29
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				1.01%	

City of Yreka –Budget by Activity
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Fire Department – 210

The primary duty of the Yreka Volunteer Fire Department is to provide fire protection, emergency medical response, and rescue services for the citizens of the City of Yreka. In addition, the department is committed to providing mutual aid assistance for neighboring towns and the California Department of Forestry and Fire Protection when the need arises. These services are provided by trained volunteers. All members are required to be certified in first aid and CPR on a yearly basis. Some of the members also have First Responder, EMT or EMT II certificates.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Fire Chief ⁽¹⁾	1 Part-time	1 Part-time	1 Part-time
Fire Secretary ⁽¹⁾	1 Part time	1 Part time	1 Part time
Volunteer Fire Fighters	27-30 Members	25-30 Members	25-30 Members
Fire Advisory Board	11 Retiree Members	14 Retiree Members	13 Retiree Members

(1) Included in count of volunteer fire fighters

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Purchased Chief’s truck and outfitted former Chief’s truck as crew truck for travel, training and response.
- Updated electrical components within the station, removed old unused electrical wires and plugs, and fixed existing electrical problems. This will make the station more efficient and safe while saving the City money over time.
- Increased training of the officers of the department; this will increase safety

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continue training and coordinate with City’s Human Resources for training documentation on volunteer personnel (Accela HR Master).
- Increase call-out rate for volunteers from \$10.50 to \$11.50 in 2016-17 and \$12.50 for 2017-18.
- Continue to work with the Siskiyou County Fire Chiefs Assn to host a Fire Officer Academy to increase fire officer training and promote inter-agency cooperation.
- Continue with pump testing and SCBA testing as mandated by OSHA.

Major Workload Items

- Increase in medical aid calls
- Maintain compliance with OSHA requirements

City of Yreka – Budget by Activity
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 August 4, 2016

Fire Department - 210, continued

Budget Highlights

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
210 Fire					
871 PENALTIES ON FEE REVEN	0.00	0.00	0.00	0.00	0.00
881 OTHER FEE REVENUE	85,442.75	0.00	27,174.87	0.00	0.00
210 Fire	85,442.75	0.00	27,174.87	0.00	0.00
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				N/A	
01 General Operating	85,442.75	0.00	27,174.87	0.00	0.00
Percentage Increase/(Decrease) 2016-17 from 2015-2016				N/A	

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
210 Fire					
100 SALARY	23,084.07	22,408.52	24,885.89	22,408.52	22,456.39
106 FIRE BOARD	18,530.04	21,000.00	19,337.68	21,000.00	19,500.00
108 MUTUAL AID	40,031.24	0.00	24,704.43	0.00	0.00
109 VOLUNTEERS	33,675.00	52,500.00	39,322.50	52,500.00	56,000.00
320 PENSION	375.05	220.03	404.27	227.67	239.36
330 PAYROLL TAXES	11,890.19	7,336.78	8,268.40	7,336.78	7,493.45
340 HEALTH	736.67	267.97	568.38	268.69	268.75
360 WORK COMP	14,119.74	18,840.97	12,710.31	19,057.99	19,011.04
390 LIFE & ACCIDENTAL	19.29	5.16	10.56	5.16	5.38
510 EMPLOYEE RELATED	1,721.50	4,500.00	2,794.99	4,500.00	4,500.00
515 GENERAL SUPPLIES	1,004.14	1,200.00	685.44	1,200.00	1,200.00
516 SPECIALIZED SUPPLIES	11,490.26	14,700.00	9,915.91	14,700.00	14,700.00
517 TELCOM	3,072.64	2,900.00	4,854.25	4,600.00	4,600.00
518 UTILITIES	32,468.72	36,100.00	26,196.06	29,100.00	29,100.00
520 MAINT AND OPS	26,305.71	33,500.00	36,253.08	29,000.00	29,000.00
521 BLDG MAINT AND OPS	0.00	0.00	0.00	0.00	0.00
522 BLDG MAINT AND OPS	4,869.05	10,000.00	11,478.33	7,000.00	7,000.00
525 PROF AND CONTRACT SE	11,861.33	26,850.00	11,027.01	28,700.00	28,700.00
530 INSURANCE	2,217.00	2,600.00	2,217.00	2,600.00	2,600.00
550 NON CAPITALIZED EQUIP	39,414.17	28,200.00	21,080.58	37,700.00	42,700.00
560 ALLOCATIONS	38,812.50	21,000.00	18,214.44	18,000.00	19,000.00
210 Fire	315,698.31	304,129.43	274,929.51	299,904.81	308,074.37
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				-1.39%	
01 General Operating	315,698.31	304,129.43	274,929.51	299,904.81	308,074.37
Percentage Increase/(Decrease) 2016-17 from 2015-2016				-1.39%	

City of Yreka –Budget by Activity
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Building Inspection Department - 220

The Building Department staff consists of a part-time contractor as Building Inspector, intermittent use of contract inspection and engineering services and a 0.50 FTE Account Clerk. The Building Department is responsible for the administration and enforcement of all laws regulating construction. Some of the activities include the examination and approval of plans, inspection of all aspects of construction, Fire Marshall duties (*), zoning administration and enforcement, the issuing of permits pertaining to building codes, issuance of certificates of occupancy, educating the public in regards to the code requirements and investigating nuisances and complaints of unsafe buildings or conditions.

(*) Some Fire Marshall duties will need to be contracted separately.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Building Inspector	Services by Contract ⁽¹⁾	Services by Contract ⁽¹⁾	Services by Contract ⁽¹⁾
Account Clerk II	0.50 FTE	0.50 FTE	0.50 FTE
Total	0.50 FTE	0.50 FTE	0.50 FTE

⁽¹⁾ Regular 0.50 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Developed tracking procedures for MS4 requirements and worked with public work staff
- Redesigned building permit application
- Issued 208 and 156 permits in calendar years 2014 and 2015 respectively

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Maintain a customer-friendly environment and improve permit experience for customers
- Continue educational training for building staff by selecting relevant courses related to building construction & American Disabilities Act requirements
- Continue working on ICC Building Permit Technician Certification for Building Department Account Clerk II

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Building Inspection Department - 220, continued

Budget Highlights

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
220 Building Inspection					
870 FEE REVENUE	106,675.06	71,145.00	51,470.38	56,145.00	56,145.00
882 OTHER REVENUE	0.00	0.00	156.50	0.00	0.00
220 Building Inspection	106,675.06	71,145.00	51,626.88	56,145.00	56,145.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-26.72%	
01 General Operating	106,675.06	71,145.00	51,626.88	56,145.00	56,145.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-21.08%	

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
220 Building Inspection					
100 SALARY	23,097.32	23,517.00	21,369.98	23,517.00	23,517.00
102 OVERTIME	99.84	0.00	0.00	0.00	0.00
103 PARTTIME	2,794.54	0.00	828.75	0.00	0.00
320 PENSION	4,248.05	5,414.08	4,919.70	5,602.22	5,226.01
330 PAYROLL TAXES	1,554.81	1,799.05	1,409.36	1,799.05	1,799.05
340 HEALTH	7,852.76	8,309.97	8,177.21	8,297.59	8,378.12
360 WORK COMP	1,008.36	864.02	707.82	981.61	981.61
390 LIFE & ACCIDENTAL	145.92	119.65	149.01	119.65	119.65
510 EMPLOYEE RELATED	0.00	1,550.00	521.90	1,550.00	1,550.00
515 GENERAL SUPPLIES	1,695.37	500.00	1,540.73	1,500.00	1,500.00
516 SPECIALIZED SUPPLIES	31,369.12	2,500.00	0.00	1,000.00	1,000.00
517 TELCOM	1,358.11	900.00	745.24	500.00	500.00
520 MAINT AND OPS	37.30	750.00	0.00	750.00	750.00
525 PROF AND CONTRACT SE	49,873.47	41,500.00	38,769.26	41,500.00	41,500.00
542 PASS THRU AND REFUND	2,128.90	1,145.00	980.63	1,650.00	1,650.00
590 RESOURCE TRANSFERS	0.00	0.00	0.00	0.00	0.00
220 Building Inspection	127,263.87	88,868.77	80,119.59	88,767.12	88,471.44
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-0.11%	
01 General Operating	127,263.87	88,868.77	80,119.59	88,767.12	88,471.44
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-0.11%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Animal Control - 230

The Yreka Animal Control Department provides animal control enforcement and assistance to the community. The department responds to animal complaints, concerns and issues. The animal control officer will then offer advice or guidance and take enforcement action as needed. Animal Control handles these complex issues with concern, but ultimately seeks compliance. The department adopts out dogs to homes in our area and out of state through Facebook and Pet Finder.com. The animal control officer is responsible for the operations of the animal control facility (kennels) and performs parking control as needed.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Animal Control Officer	0.90 FTE	0.90 FTE	0.90 FTE
Account Clerk II	0.10 FTE	0.10 FTE	0.10 FTE
Total	1.00 FTE	1.00 FTE	1.00 FTE

Part time includes a ½ time placement specialist and a 2-hrs a day weekend kennel attendant

Accomplishments

Accomplishments for fiscal years ending June 30, 2016 and 2017 include:

- Improved the kennel drainage in the front and back of the building
- Advanced training for the anticipated new animal control officer
- Work on the heating system for the outdoor animal control facility
- Evaluate other facility options for animal control

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continue to explore viable opportunities for an optimal animal control facility by partnering or forging relationships with other animal groups in the area
- Possibly hire and train a new animal control officer

Budget Highlights

- License fees will level out in 2016-17 at \$30 for an altered dog and \$60 for unaltered
- Staffing includes, a full-time animal control officer, a part-time kennel technician (who works on placement, dog evaluations four hours a day, five days a week excluding weekends) and a two-hour a day weekend kennel assistant (cleans and waters on weekends)

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Animal Control - 230, continued

Budget Highlights, continued

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
230 Animal Control					
870 FEE REVENUE	47,359.25	44,050.00	55,312.25	52,050.00	52,050.00
230 Animal Control	47,359.25	44,050.00	55,312.25	52,050.00	52,050.00
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				15.37%	
01 General Operating	47,359.25	44,050.00	55,312.25	52,050.00	52,050.00
Percentage Increase/(Decrease) 2016-17 from 2015-2016				18.16%	

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
230 Animal Control					
100 SALARY	62,766.64	53,333.82	40,793.73	38,385.46	41,284.81
102 OVERTIME	2,154.15	1,000.00	67.04	1,000.00	1,000.00
103 PARTTIME	1,320.00	6,500.00	8,642.00	21,500.00	21,500.00
106 SEASONAL	52.00	0.00	137.50	0.00	0.00
320 PENSION	10,188.40	6,542.00	3,909.12	3,225.25	3,432.80
330 PAYROLL TAXES	5,038.21	4,602.15	3,382.54	4,602.15	4,823.95
340 HEALTH	13,574.18	16,268.38	18,337.25	16,338.89	16,341.89
350 UNEMPLOYMENT	1,564.00	0.00	94.00	0.00	0.00
360 WORK COMP	6,715.50	5,304.31	5,196.66	6,272.10	6,644.09
390 LIFE & ACCIDENTAL	377.91	210.44	239.61	210.44	224.01
510 EMPLOYEE RELATED	3,427.80	1,200.00	2,968.24	1,200.00	2,800.00
515 GENERAL SUPPLIES	946.31	1,250.00	872.30	1,250.00	1,250.00
516 SPECIALIZED SUPPLIES	4,532.65	3,000.00	3,399.66	3,000.00	3,000.00
517 TELCOM	968.25	0.00	462.18	600.00	600.00
518 UTILITIES	4,435.38	5,550.00	4,618.18	5,550.00	5,550.00
520 MAINT AND OPS	4,647.00	5,000.00	3,826.31	5,000.00	5,000.00
521 BLDG MAINT AND OPS	654.39	2,000.00	3,191.89	2,000.00	2,000.00
522 BLDG MAINT AND OPS	0.00	0.00	504.89	0.00	0.00
525 PROF AND CONTRACT SE	2,511.94	1,500.00	513.00	1,500.00	1,500.00
542 PASS THRU AND REFUND	0.00	0.00	0.00	0.00	0.00
230 Animal Control	125,874.71	113,261.10	101,156.10	111,634.29	116,951.55
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				-1.44%	
01 General Operating	125,874.71	113,261.10	101,156.10	111,634.29	116,951.55
Percentage Increase/(Decrease) 2016-17 from 2015-2016				-1.44%	

City of Yreka –Budget by Activity
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Public Works Department (Administration) - 300

The Public Works Department is responsible for operating and maintaining the water supply and treatment facilities, water distribution system, wastewater collection system, wastewater treatment plant, storm drain system, streets and alleys, traffic signs, streetlights, the City's Municipal Service Center, Ringe Pool, and parks. It is also responsible for maintaining certain City buildings and assists other departments with the maintenance of their buildings. The Department maintains all vehicles, motorized equipment, and heavy equipment. Other departmental functions are engineering; including review and approval of parcel maps, subdivision maps, and plans for public infrastructure improvements; issuing encroachment permits and inspecting encroachment permit work; inspecting the construction of all other public infrastructure improvements; managing the City's transportation improvement program; and managing the design and construction of City's capital improvement projects.

Public Works Administration includes the Public Works Director, a budgeted allocation of confidential administration, a project assistant and accounting clerical support. The other activities of the department, including the majority of the staffing, are shown in other budget units in the general, enterprise or capital project funds. Some of these costs are reimbursed by grants.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
PW Director – General Fund	0.20 FTE	0.20 FTE	0.20 FTE
PW Project, Admin Support – GF	0.32 FTE	0.32 FTE	0.32 FTE
PW Director – Streets	0.20 FTE	0.20 FTE	0.20 FTE
PW Project, Admin Support - Streets	0.35 FTE	0.35 FTE	0.35 FTE
PW Director – Water Fund	0.25 FTE	0.25 FTE	0.25 FTE
PW Project, Admin Support – Water	0.08 FTE	0.08 FTE	0.08 FTE
PW Director – Sewer Fund	0.35 FTE	0.35 FTE	0.35 FTE
PW Project, Admin Support – Sewer	0.13 FTE	0.13 FTE	0.13 FTE
PW Project, Admin – Capital Grants	0.56 FTE	0.66 FTE	0.66 FTE
Total	2.44 FTE	2.54 FTE	2.54 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2016 and 2017 include:

- Administrative oversight of the construction of Wastewater Treatment and Collection System Improvements
- Evaluation of department staffing and recruitment of Public Works Director

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Complete implementation of Fats, Oils and Grease Program
- Complete Stormwater Management Plan to comply with NPDES General Permit and TMDLs
- Administrative oversight of the construction of Oberlin Trail portion of the Flood Hazard Reduction/Greenway project
- Purchase of vehicle for Public Works Director (Water Manager's used vehicle, see capital outlay)

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Public Works Department (Administration) - 300, continued

Major Workload Items

- Fats, Oil and Grease (FOG) Program
- Numerous Wastewater Collection System tasks for regulatory and lawsuit settlement compliance
- Management of capital improvement projects
- MS4 compliance
- Water Master Plan update

The majority of funding for work on major projects is in the budgets of other divisions in the department. Professional and contractual services cover both water and wastewater ordinance update reviews and also contractual services to update the master plan.

Budget Highlights

Professional services increased, as the City is contracting for Engineering services with PACE Engineering, out of Redding, California

REVENUES

<i>City of Yreka 2016-17 and 2017-18 Revenue Budget Major Revenue Groups, by Departments within Fund</i>						
<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>	
01 General Operating						
300 PW Administration						
870 FEE REVENUE	1,800.00	3,500.00	4,679.00	2,500.00	2,500.00	
300 PW Administration	1,800.00	3,500.00	4,679.00	2,500.00	2,500.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-40.00%		
01 General Operating	1,800.00	3,500.00	4,679.00	2,500.00	2,500.00	
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-28.57%		

City of Yreka –Budget by Activity
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 August 4, 2016

Public Works Department (Administration) - 300, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
300 PW Administration					
100 SALARY	15,944.71	39,182.98	28,428.00	34,978.62	36,244.56
102 OVERTIME	0.00	0.00	0.00	0.00	0.00
103 PARTIME	0.00	0.00	420.66	0.00	0.00
106 SEASONAL	73.50	0.00	42.00	0.00	0.00
320 PENSION	2,203.70	9,020.70	6,287.49	8,332.61	7,327.22
330 PAYROLL TAXES	1,048.14	2,997.49	1,702.24	2,675.86	2,772.71
340 HEALTH	2,025.58	5,331.18	3,617.58	5,355.30	5,356.86
360 WORK COMP	806.54	2,698.17	1,455.77	2,224.92	2,307.88
390 LIFE & ACCIDENTAL	119.47	321.95	211.68	283.92	293.83
510 EMPLOYEE RELATED	239.53	3,200.00	0.00	3,200.00	3,200.00
515 GENERAL SUPPLIES	769.23	1,000.00	339.47	1,000.00	1,000.00
516 SPECIALIZED SUPPLIES	562.87	200.00	472.27	200.00	200.00
517 TELCOM	1,711.78	1,800.00	1,755.12	1,500.00	1,500.00
520 MAINT AND OPS	326.16	1,500.00	0.00	1,500.00	1,500.00
525 PROF AND CONTRACT SE	144.49	0.00	3,637.25	5,000.00	5,000.00
300 PW Administration	25,975.70	67,252.47	48,369.53	66,251.23	66,703.06
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-1.49%	
01 General Operating	25,975.70	67,252.47	48,369.53	66,251.23	66,703.06
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-1.49%	
20 Road and Street					
300 PW Administration					
100 SALARY	6,736.20	42,706.87	19,931.05	38,445.72	39,543.54
320 PENSION	998.27	9,831.98	4,061.64	9,158.54	7,927.16
330 PAYROLL TAXES	524.48	3,267.08	1,003.50	2,941.09	3,025.08
340 HEALTH	1,065.43	6,278.39	1,792.39	6,301.79	6,303.44
360 WORK COMP	348.16	2,889.15	1,164.69	2,362.56	2,439.57
390 LIFE & ACCIDENTAL	72.44	369.88	135.36	331.59	340.71
516 SPECIALIZED SUPPLIES	500.92	0.00	411.90	0.00	0.00
525 PROF AND CONTRACT SE	195.63	0.00	6,986.74	7,500.00	7,500.00
300 PW Administration	10,441.53	65,343.35	35,487.27	67,041.29	67,079.50
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				2.60%	
20 Road and Street	10,441.53	65,343.35	35,487.27	67,041.29	67,079.50
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				2.60%	

City of Yreka – Budget by Activity
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Public Works Department (Administration) - 300, continued

Budget Highlights, continued

EXPENSES

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
60 Spec Grants - Capital Outlay					
300 PW Administration					
100 SALARY	6,177.90	40,869.24	2,892.24	44,544.90	45,057.90
107 WAGE ABATEMENT	0.00	-45,530.00	0.00	-45,623.54	-42,947.62
320 PENSION	1,084.33	9,408.92	665.82	10,611.49	8,113.22
330 PAYROLL TAXES	437.54	3,126.49	201.74	3,407.68	3,446.93
340 HEALTH	2,081.81	7,502.92	1,314.41	8,866.49	6,675.15
360 WORK COMP	187.30	2,639.20	89.75	2,456.61	2,474.77
390 LIFE & ACCIDENTAL	95.45	282.27	52.27	302.89	305.29
300 PW Administration	10,064.33	18,299.04	5,216.23	24,566.52	23,125.64
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				34.25%	
60 Spec Grants - Capital Outl	10,064.33	18,299.04	5,216.23	24,566.52	23,125.64
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				34.25%	
70 Water Operating					
300 PW Administration					
100 SALARY	10,648.64	30,198.98	21,119.33	30,057.00	31,470.60
103 PARTIME	0.00	0.00	635.82	0.00	0.00
320 PENSION	864.88	6,952.41	4,716.72	7,160.18	7,134.27
330 PAYROLL TAXES	565.83	2,310.23	1,136.31	2,299.36	2,407.50
340 HEALTH	592.00	3,058.18	1,429.06	5,416.71	5,417.70
360 WORK COMP	700.07	2,263.71	1,275.48	2,237.33	2,346.10
370 RETIREE	-52.33	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	56.71	283.69	137.99	283.02	295.77
510 EMPLOYEE RELATED	56.35	0.00	0.00	0.00	0.00
515 GENERAL SUPPLIES	0.00	0.00	69.98	0.00	0.00
516 SPECIALIZED SUPPLIES	1,885.38	1,000.00	411.90	1,000.00	1,000.00
525 PROF AND CONTRACT SE	3,962.85	59,500.00	11,225.37	79,500.00	29,500.00
300 PW Administration	19,280.38	105,567.20	42,157.96	127,953.60	79,571.94
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				21.21%	
70 Water Operating	19,280.38	105,567.20	42,157.96	127,953.60	79,571.94
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				21.21%	
80 Wastewater Operating					
300 PW Administration					
100 SALARY	9,063.55	43,701.98	31,018.26	43,560.00	45,498.00
103 PARTIME	0.00	0.00	485.53	0.00	0.00
320 PENSION	1,262.74	10,061.07	6,619.90	10,376.86	10,479.81
330 PAYROLL TAXES	723.78	3,343.20	1,598.05	3,332.34	3,480.60
340 HEALTH	929.99	4,522.61	2,172.32	7,825.19	10,647.51
360 WORK COMP	527.42	3,143.53	1,870.02	3,184.66	3,335.49
370 RETIREE	-73.17	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	84.06	415.20	198.78	414.54	432.20
515 GENERAL SUPPLIES	0.00	0.00	69.97	0.00	0.00
516 SPECIALIZED SUPPLIES	500.93	1,000.00	411.89	1,000.00	1,000.00
525 PROF AND CONTRACT SE	6,965.59	9,500.00	12,392.46	29,500.00	29,500.00
300 PW Administration	19,984.89	75,687.59	56,837.18	99,193.59	104,373.61
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				31.06%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Streets - 310, Street Sweeping - 311, Street Lighting - 312, Streets Weed Control - 313, Public Parking - 314 (all Public Works)

Street Maintenance is in the Public Works Department and is responsible for street maintenance and repair, street lighting and sweeping, weed control on streets and right-of-ways, and public parking lot maintenance.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Streets – Maintenance Manager	0.100 FTE	0.100 FTE	0.100 FTE
Streets – Maintenance Workers	0.630 FTE	0.630 FTE	0.630 FTE
Streets – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
St. Sweeping– Maint. Manager	0.025 FTE	0.025 FTE	0.025 FTE
St. Sweeping– Maint. Workers	0.510 FTE	0.510 FTE	0.510 FTE
St. Sweeping– Admin. Support	0.010 FTE	0.010 FTE	0.010 FTE
Street Lights – Maint. Manager	0.075 FTE	0.025 FTE	0.025 FTE
Street Lights – Maint. Workers	0.450 FTE	0.175 FTE	0.175 FTE
Street Lights – Admin. Support	0.010 FTE	0.010 FTE	0.010 FTE
Weed Control – Maint. Workers	0.110 FTE	0.110 FTE	0.110 FTE
Total	1.945 FTE	1.620 FTE	1.620 FTE

In addition a part-time project engineer

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Installed over 200 LED street lights
- Installed a pesticide sprayer to the new sweeper; this unit significantly reduces the labor hours of weed abatement in the streets by coupling it with sweeping operations

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Research and discover alternative methods of street repair in order to lower cost and raise the curve on Pavement Condition Index (PCI)
- Purchase of an infrared asphalt repair machine and asphalt recycler unit. This will allow street repair to continue with existing stockpiles of material and reduce costs incurred by trucking hot mix asphalt from Oregon
- Slurry seal and restripe North Street parking lot to accommodate large RVs
- Crack sealing and possible slurry sealing of west end of Butte Street at the dead end
- Evaluate permanently closing a section of Third Street between Miner St. and North St. in order to create an “off street” pedestrian zone, and safe access to the North Street RV parking lot and the large City parking lot behind Ming’s
- Utilize the GIS system to map an inventory of streetlight poles

City of Yreka –Budget by Activity
Fiscal Years Ending June 30, 2017 and 2018
August 4, 2016

Streets - 310, Street Sweeping - 311, Street Lighting - 312, Streets Weed Control - 313, Public Parking - 314 (all Public Works), continued

Budget Highlights

- The Streets budget is in dire need of funding. Reserves are expected to run out early in the fiscal year. A large amount of public outreach and education is needed in order to concisely state the condition of the streets.
- Public Works staff continues to track time and materials to more accurately monitor workload and costs.
- Decreased effort for street lights, due to installation/conversion to LED streetlights project.
- Alternative methods of repair are the best value, and the budget includes an asphalt recycler to facilitate those repairs.
- The City of Yreka is responsible for maintaining 48.91 centerline miles of pavement.
- Overall, the pavement network is in “Fair” condition with a current network PCI of 51. Approximately 14% of the City’s streets are in the “Good” condition category. Unfortunately, more than half (54.2%) of the pavement area falls in the “Poor” or “Very Poor/Failed” condition categories. A copy of the Pavement Management Program Update Report is attached with this budget.

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Streets - 310, Street Sweeping - 311, Street Lighting - 312, Streets Weed Control - 313, Public Parking - 314 (all Public Works), continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
20 Road and Street					
310 Streets					
100 SALARY	53,760.05	35,247.75	42,563.22	35,369.06	36,351.52
102 OVERTIME	58.87	500.00	34.94	250.00	250.00
103 PARTIME	1,186.00	0.00	137.03	250.00	250.00
106 SEASONAL	1,311.35	10,400.00	5,773.58	10,560.00	10,560.00
320 PENSION	9,019.80	7,769.88	9,477.75	8,054.02	8,281.24
330 PAYROLL TAXES	4,273.27	3,522.48	3,731.48	3,544.01	3,619.17
340 HEALTH	10,319.48	7,896.36	10,891.29	7,718.56	7,752.30
360 WORK COMP	6,796.24	5,578.06	6,011.91	5,841.95	5,968.01
390 LIFE & ACCIDENTAL	300.48	224.12	295.99	224.68	230.97
510 EMPLOYEE RELATED	758.23	700.00	340.09	900.00	900.00
516 SPECIALIZED SUPPLIES	7,735.19	17,900.00	4,704.81	16,400.00	16,400.00
517 TELCOM	124.87	350.00	174.83	150.00	150.00
518 UTILITIES	0.00	100.00	0.00	100.00	100.00
520 MAINT AND OPS	34,571.22	108,482.50	10,731.97	66,605.00	91,605.00
525 PROF AND CONTRACT SE	59.80	5,000.00	110.00	1,200.00	1,200.00
550 NON CAPITALIZED EQUIP	944.60	0.00	0.00	0.00	0.00
650 EQUIPMENT	29,518.07	0.00	0.00	26,000.00	0.00
310 Streets	160,737.52	203,671.15	94,978.89	183,167.28	183,618.21
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-10.07%	
311 Street Sweeping					
100 SALARY	18,062.62	26,465.75	24,682.87	26,676.19	27,101.50
102 OVERTIME	169.03	0.00	32.03	0.00	0.00
320 PENSION	3,081.64	6,075.70	5,665.38	6,289.32	6,398.14
330 PAYROLL TAXES	1,546.09	2,018.90	1,995.93	2,035.00	2,067.54
340 HEALTH	4,026.88	5,014.91	4,949.30	5,034.98	5,036.62
360 WORK COMP	2,401.88	3,214.25	3,192.50	3,372.23	3,426.80
390 LIFE & ACCIDENTAL	95.01	150.61	146.15	150.65	153.07
510 EMPLOYEE RELATED	0.00	0.00	19.36	0.00	0.00
520 MAINT AND OPS	15,274.14	34,500.00	15,206.64	19,500.00	19,500.00
650 EQUIPMENT	233,793.36	0.00	0.00	0.00	0.00
311 Street Sweeping	278,450.65	77,440.12	55,890.16	63,058.37	63,683.67
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-18.57%	
312 Street Lighting					
100 SALARY	22,695.28	24,853.51	16,848.66	9,248.16	9,576.30
102 OVERTIME	126.43	0.00	74.16	0.00	0.00
103 PARTIME	0.00	0.00	30.00	0.00	0.00
106 SEASONAL	188.50	0.00	30.00	0.00	0.00
320 PENSION	3,713.15	5,437.08	3,463.28	1,907.05	1,973.75
330 PAYROLL TAXES	1,754.19	1,895.67	1,389.52	705.34	730.44
340 HEALTH	6,151.70	5,058.94	2,865.84	1,917.64	1,918.27
360 WORK COMP	2,810.55	3,015.63	2,225.45	1,142.23	1,184.33
390 LIFE & ACCIDENTAL	157.36	159.63	110.44	58.78	60.74

City of Yreka – Budget by Activity
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Streets - 310, Street Sweeping - 311, Street Lighting - 312, Streets Weed Control - 313, Public Parking - 314 (all Public Works), continued

Budget Highlights, continued

EXPENSES

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
510 EMPLOYEE RELATED	0.00	0.00	58.04	0.00	0.00
518 UTILITIES	80,247.74	75,000.00	29,854.77	35,000.00	35,000.00
520 MAINT AND OPS	7,903.96	6,000.00	4,164.73	4,250.00	4,250.00
550 NON CAPITALIZED EQUIP	853.63	500.00	653.00	0.00	0.00
650 EQUIPMENT	49,638.20	43,000.00	18,342.32	5,000.00	2,500.00
312 Street Lighting	176,240.69	164,920.46	80,110.21	59,229.20	57,193.83
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-64.09%	
313 Weed Control					
100 SALARY	5,754.22	5,143.58	3,000.45	5,143.58	5,163.99
102 OVERTIME	17.06	0.00	6.83	0.00	0.00
103 PARTIME	588.00	0.00	0.00	0.00	0.00
106 SEASONAL	65.25	0.00	612.70	0.00	0.00
320 PENSION	873.96	1,180.61	657.77	1,221.63	1,227.94
330 PAYROLL TAXES	542.67	392.31	325.33	392.31	393.86
340 HEALTH	844.69	834.39	740.93	838.35	838.68
360 WORK COMP	827.55	632.30	515.21	657.95	660.56
390 LIFE & ACCIDENTAL	31.74	27.76	23.08	27.76	27.86
510 EMPLOYEE RELATED	150.00	400.00	200.00	400.00	400.00
516 SPECIALIZED SUPPLIES	1,637.19	1,500.00	595.74	1,500.00	1,500.00
520 MAINT AND OPS	2,264.79	0.00	738.42	500.00	500.00
550 NON CAPITALIZED EQUIP	91.17	100.00	107.17	100.00	100.00
313 Weed Control	13,688.29	10,210.95	7,523.63	10,781.58	10,812.89
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				5.59%	
314 Public Parking					
100 SALARY	61.74	0.00	0.00	0.00	0.00
102 OVERTIME	48.47	0.00	0.00	0.00	0.00
106 SEASONAL	0.00	0.00	0.00	0.00	0.00
320 PENSION	10.79	0.00	0.00	0.00	0.00
330 PAYROLL TAXES	8.33	0.00	0.00	0.00	0.00
340 HEALTH	-0.99	0.00	0.00	0.00	0.00
360 WORK COMP	7.68	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	1,275.00	1,020.00	855.00	61,020.00	1,020.00
314 Public Parking	1,411.02	1,020.00	855.00	61,020.00	1,020.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				5882.35%	
20 Road and Street	630,528.17	457,262.68	239,357.89	377,256.43	316,328.60
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-17.50%	

City of Yreka –Budget by Activity
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Traffic Safety (Public Works) - 320

Traffic Safety is in the Public Works Department and is responsible for operating and maintaining street lights, traffic signs and traffic markings.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Traffic Safety – Maintenance Manager	0.100 FTE	0.100 FTE	0.100 FTE
Traffic Safety – Maintenance Workers	0.340 FTE	0.570 FTE	0.570 FTE
Traffic Safety – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	0.465 FTE	0.695 FTE	0.695 FTE

Part-time includes seasonal help.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Continued to replace signage with retro reflective signs
- Purchased additional temporary traffic control signage

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Continue to replace signage with retro reflective
- Purchase additional temporary traffic control signage
- Complete the inventory of striping and create a new program for the painting of same
- Utilize the GIS system to map an inventory of traffic control signs

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Traffic Safety (Public Works) - 320, continued

Budget Highlights

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
24 Traffic Safety					
320 Traffic Safety					
100 SALARY	17,347.50	22,222.56	20,103.18	31,817.27	32,738.69
102 OVERTIME	43.75	500.00	132.82	500.00	500.00
106 SEASONAL	3,772.09	1,800.00	2,678.52	3,600.00	3,600.00
320 PENSION	2,746.38	4,566.33	4,349.19	6,978.42	7,178.78
330 PAYROLL TAXES	1,695.26	1,871.26	1,861.16	2,740.50	2,810.98
340 HEALTH	3,272.44	3,709.41	4,645.84	6,388.54	6,390.63
360 WORK COMP	2,574.85	2,916.68	2,991.89	4,494.37	4,612.59
390 LIFE & ACCIDENTAL	119.05	153.43	149.42	206.05	212.05
510 EMPLOYEE RELATED	508.88	700.00	118.45	700.00	700.00
516 SPECIALIZED SUPPLIES	5,238.19	11,300.00	2,422.68	11,300.00	11,300.00
517 TELCOM	72.28	50.00	230.98	250.00	250.00
518 UTILITIES	5,110.50	8,000.00	5,614.51	8,000.00	8,000.00
520 MAINT AND OPS	1,997.28	4,500.00	2,090.75	4,500.00	4,500.00
525 PROF AND CONTRACT SE	0.00	500.00	188.52	500.00	500.00
550 NON CAPITALIZED EQUIP	10,371.10	10,000.00	1,991.55	10,000.00	10,000.00
650 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
320 Traffic Safety	54,869.55	72,789.67	49,569.46	91,975.15	93,293.72
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				26.36%	
24 Traffic Safety	54,869.55	72,789.67	49,569.46	91,975.15	93,293.72
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				26.36%	

City of Yreka –Budget by Activity
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Fleet Management (Public Works) - 350

Fleet Management is a Division of the Public Works Department that services and repairs the City’s vehicles and equipment.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Fleet Manager	1.00 FTE	1.00 FTE	1.00 FTE
Maintenance Worker / Lubricator	0.27 FTE	0.27 FTE	0.27 FTE
Account Clerk	0.60 FTE	0.60 FTE	0.60 FTE
Total	1.87 FTE	1.87 FTE	1.87 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Developed a program to ensure proper vehicle and equipment replacement scheduling
- Developed and maintained a plan for YPD vehicle replacement: replacement schedule needs to continue to maintain the proper turnover of aging vehicles
- Equipment procurement (tractor, street sweeper, dump truck, patrol cars, light duty trucks)
- Building efficiency
 - Downsized water heater to on-demand, current tanked water heater oversized for the water heating needs of the shop
 - Finished lighting upgrade

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- On-Road/Off-Road replacement program (program includes the down-sourcing and replacement of Fall Creek service trucks). Continue program to ensure proper vehicle and equipment replacement scheduling
- Plan for YPD vehicle replacements: replacement schedule needs to continue to maintain the proper turnover of aging vehicles
- Diesel particulate filter for patch truck: install diesel particulate filter to maintain CARB compliance
- Building Efficiency
 - Upgrade heating system - Replace current standalone units with more efficient system (eliminate last remaining heater with pilot light)
 - Replace last roll-up bay door for safety and efficiency
- Fuel System: Complete back-up generator setup and paint fuel tanks

Major Workload Items

- Continue regular maintenance of the City’s fleet
- Staying current with all California Air Resource Board (CARB) regulations

City of Yreka – Budget by Activity
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Fleet Management (Public Works) - 350, continued

Budget Highlights

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
01 General Operating					
350 Vehicle Maintenance					
100 SALARY	86,466.28	96,897.24	100,919.77	96,897.24	101,736.32
102 OVERTIME	109.34	1,500.00	72.79	1,500.00	1,500.00
106 SEASONAL	53.75	0.00	0.00	0.00	0.00
320 PENSION	15,184.45	22,266.75	22,844.98	23,040.50	24,221.71
330 PAYROLL TAXES	5,980.67	7,513.79	7,454.55	7,513.79	7,883.98
340 HEALTH	22,290.52	21,788.51	20,482.32	20,277.86	20,283.47
360 WORK COMP	8,423.10	9,784.36	10,218.47	10,275.46	10,779.73
390 LIFE & ACCIDENTAL	534.05	804.36	579.97	804.36	841.40
510 EMPLOYEE RELATED	2,317.88	3,730.00	2,371.03	3,730.00	3,730.00
515 GENERAL SUPPLIES	1,784.47	2,300.00	1,260.99	2,300.00	2,300.00
516 SPECIALIZED SUPPLIES	5,892.17	8,400.00	4,707.49	10,000.00	10,000.00
517 TELCOM	962.85	1,100.00	1,445.37	1,560.00	1,560.00
518 UTILITIES	9,459.99	13,050.00	10,188.73	13,050.00	13,050.00
520 MAINT AND OPS	-5,363.27	11,150.00	-32,075.79	8,400.00	8,400.00
521 BLDG MAINT AND OPS	4,780.96	5,000.00	10,621.80	5,000.00	5,000.00
525 PROF AND CONTRACT SE	0.00	0.00	1,481.04	1,000.00	1,000.00
535 TAXES, FINES, FEES	331.00	400.00	331.00	400.00	400.00
550 NON CAPITALIZED EQUIP	4,967.15	10,000.00	9,942.25	10,000.00	10,000.00
350 Vehicle Maintenance	164,175.36	215,685.01	172,846.76	215,749.21	222,686.61
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.03%	
01 General Operating	164,175.36	215,685.01	172,846.76	215,749.21	222,686.61
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				0.03%	

City of Yreka –Budget by Activity
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Service Center (Public Works) - 370

The Service Center budget is part of the Public Works Department. Public Works is responsible for managing the Service Center located on Highway 263. Utilities, office, custodial and building supplies are charged to the Service Center. These costs are allocated back to other Departments and other programs in the Public Works Department budgets at year-end based on an estimated percent of use methodology.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Disposal of surplus equipment fixtures and assets and general facility clean-up

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Paint buildings at Service Center
- Maintain facility in compliance with OSHA regulations

Budget Highlights

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
370 Municipal Services Center					
515 GENERAL SUPPLIES	440.76	1,000.00	784.55	1,000.00	1,000.00
516 SPECIALIZED SUPPLIES	1,852.03	1,500.00	1,118.08	1,500.00	1,500.00
517 TELCOM	6,148.58	6,400.00	5,926.43	6,400.00	6,400.00
518 UTILITIES	9,511.04	10,350.00	11,480.18	13,500.00	13,500.00
520 MAINT AND OPS	-20,029.24	-36,250.00	81.14	-39,400.00	-39,400.00
521 BLDG MAINT AND OPS	2,076.83	15,000.00	2,682.69	15,000.00	15,000.00
525 PROF AND CONTRACT SE	0.00	2,000.00	0.00	2,000.00	2,000.00
370 Municipal Services Center	0.00	0.00	22,073.07	0.00	0.00
Percentage Increase/(Decrease) in 2016-17 from 2015-2016				N/A	
01 General Operating	0.00	0.00	22,073.07	0.00	0.00
Percentage Increase/(Decrease) 2016-17 from 2015-2016				N/A	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Storm Drains (Public Works) - 390

Storm Drains is in the Public Works Department and is responsible for operation and maintenance of the City’s storm drain facilities. Polluted stormwater runoff is commonly transported through municipal separate storm sewer systems (MS4s), and is then often discharged (untreated) into local water bodies.

An MS4 is a conveyance or system of conveyances that is: (a) owned by a state, city, town, village, or other public entity that discharges to waters of the U.S., (b) designed or used to collect or convey stormwater (e.g., storm drains, pipes, ditches), and (c) not a combined sewer, and not part of a sewage treatment plant, or publicly owned treatment works (POTW). To prevent harmful pollutants from being washed or dumped into specific types of MS4s, operators might be required to obtain NPDES permits and develop Stormwater Management Programs (SWMPs). There are approximately 6,700 Phase II MS4s nationwide.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Storm Drains – Maintenance Manager	0.100 FTE	0.150 FTE	0.150 FTE
Storm Drains – Maintenance Workers	0.730 FTE	0.905 FTE	0.905 FTE
Storm Drains – Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	0.855 FTE	1.080 FTE	1.080 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Completed Prop 1 grant applications for stormwater planning and project funding
- Continued staff training and education on stormwater control
- Public and business outreach on stormwater site containment and control measures

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- MS4 implementation is the chief priority. Compliance with the State permit requires a large effort on the part of Public Works. Ordinances pertaining to this multi-faceted program will be written and programs developed over the next year
- Complete minor projects in Storm Drain Master Plan
- Complete repairs from Master Plan list and reinstate flushing program
- Install drainage inlet at Miner and West Streets
- Implement MS4 general permit and measure, monitor and report Total Maximum Daily Loads (TMDLs)
- Continue collaborating with SGPGA and partners for public education

Major Workload Items

- Flushing and root ripping of debris-laden storm drains
- Clearing of inlets and culverts
- Stormwater management compliance with MS4 guidelines

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Storm Drains (Public Works) - 390, continued

Budget Highlights

- Additional funds are needed to maintain the detention basins
- Increase in staffing and operational costs for MS4 compliance

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
20 Road and Street					
390 Storm Drains					
100 SALARY	29,778.41	38,845.70	34,384.50	50,376.59	51,772.02
102 OVERTIME	102.08	500.00	34.07	500.00	500.00
103 PARTIME	0.00	0.00	22.00	0.00	0.00
106 SEASONAL	1,086.93	0.00	5,310.37	3,600.00	3,600.00
107 WAGE ABATEMENT	0.00	0.00	0.00	26,500.00	27,000.00
320 PENSION	4,961.56	8,380.76	7,471.42	11,386.78	11,705.37
330 PAYROLL TAXES	2,404.12	3,001.06	3,107.84	4,156.16	4,262.91
340 HEALTH	7,420.52	8,597.22	8,311.78	10,496.75	10,515.73
360 WORK COMP	3,521.57	4,737.64	4,441.99	6,868.62	7,047.65
390 LIFE & ACCIDENTAL	213.33	244.31	249.67	322.72	331.79
510 EMPLOYEE RELATED	1,012.77	0.00	2,285.52	1,000.00	1,000.00
516 SPECIALIZED SUPPLIES	1,718.41	0.00	678.06	500.00	500.00
517 TELCOM	25.11	50.00	28.23	50.00	50.00
520 MAINT AND OPS	14,040.22	21,982.50	15,128.56	37,355.00	37,355.00
525 PROF AND CONTRACT SE	1,632.00	11,000.00	13,017.01	11,000.00	11,000.00
535 TAXES, FINES, FEES	5,826.00	8,000.00	4,579.00	10,500.00	10,500.00
550 NON CAPITALIZED EQUIP	1,889.20	0.00	0.00	10,000.00	1,000.00
625 INFRASTRUCTURE	0.00	10,000.00	0.00	0.00	0.00
390 Storm Drains	75,632.23	115,339.19	99,050.02	184,612.62	178,140.47
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				60.06%	
20 Road and Street	75,632.23	115,339.19	99,050.02	184,612.62	178,140.47
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				60.06%	

City of Yreka –Budget by Activity
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 August 4, 2016

Parks - 400, Swimming Pool - 420, & Portable Stage - 460 (Public Works)

The Parks and Swimming Pool are part of the Public Works Department which is responsible for operating and maintaining all of the City's parks, landscape, recreation facilities, and the off-season maintenance of the swimming pool. Yreka Splash is operating the pool during the summer. Their budget is in the Community Allocations budget. The Portable Stage is used for community park concerts and is available for rental to other non-profit and governmental agencies. Rentals are coordinated by the City Manager and Assistant City Manager.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Maintenance Manager	0.150 FTE	0.150 FTE	0.150 FTE
Maintenance Workers	0.950 FTE	0.830 FTE	0.830 FTE
Administrative Support	0.025 FTE	0.025 FTE	0.025 FTE
Total	1.125 FTE	1.005 FTE	1.005 FTE

In addition to the above, there are two seasonal help and two regular part-time positions.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Reduced irrigation consumptions by over 50%
- Added soil to top-dress the Upper Greenhorn lawn
- Chip sealed Ringe Pool parking lot (see capital outlay)
- Purchased equipment trailer

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Replace aged lawnmower with new unit capable of mowing steep slopes and rough areas (see capital outlay Fund 10)
- Add soil to top-dress certain park lawns including the T-ball field at Ringe Park

Major Workload Items

- Greenhorn spillway vegetation removal
- Regular parks maintenance (mowing, trimming, pruning, painting)
- Cut from the budget was the need to hire employees to maintain the Greenway. Grant funds for maintenance will be expended during this budget cycle, creating additional work for Public Works maintenance

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Parks - 400, Swimming Pool - 420, & Portable Stage - 460, (Public Works), continued

Budget Highlights

Due to the previous year’s water conservation, the parks saw a reduction of over 50% in consumption. By utilizing these standards, PW can continue to irrigate less and pay less on park utility bills.

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
400 Parks					
830 INVESTMENT REVENUE	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
870 FEE REVENUE	2,375.00	2,000.00	2,850.00	2,000.00	2,000.00
882 OTHER REVENUE	6,940.57	0.00	2,626.45	0.00	0.00
400 Parks	14,115.57	6,800.00	10,276.45	6,800.00	6,800.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
460 Comm. Concerts/Portable Stag					
870 FEE REVENUE	656.00	2,000.00	578.00	500.00	500.00
460 Comm. Concerts/Portable St	656.00	2,000.00	578.00	500.00	500.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-300.00%	
01 General Operating	14,771.57	8,800.00	10,854.45	7,300.00	7,300.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-17.05%	

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Parks - 400, Swimming Pool - 420, & Portable Stage - 460, (Public Works), continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
400 Parks					
100 SALARY	63,303.26	51,919.85	63,128.57	47,597.15	49,762.26
102 OVERTIME	1,904.25	500.00	1,773.45	500.00	500.00
103 PARTTIME	21,933.80	19,200.00	14,502.87	19,200.00	19,200.00
106 SEASONAL	5,498.66	7,800.00	8,685.03	7,800.00	7,800.00
320 PENSION	10,888.28	11,757.51	14,981.11	11,132.28	11,653.47
330 PAYROLL TAXES	7,222.67	6,064.06	6,886.14	5,734.44	5,900.06
340 HEALTH	14,347.23	12,075.17	12,192.13	9,691.86	9,694.88
350 UNEMPLOYMENT	713.00	0.00	211.00	0.00	0.00
360 WORK COMP	11,737.59	9,674.47	11,175.27	9,515.58	9,793.36
390 LIFE & ACCIDENTAL	393.72	330.79	389.63	307.20	319.87
510 EMPLOYEE RELATED	526.06	450.00	403.86	450.00	450.00
515 GENERAL SUPPLIES	16.43	100.00	58.99	100.00	100.00
516 SPECIALIZED SUPPLIES	27,894.05	30,600.00	24,684.50	30,600.00	30,600.00
517 TELCOM	140.37	150.00	212.20	200.00	200.00
518 UTILITIES	81,489.88	98,500.00	85,629.75	80,600.00	85,600.00
520 MAINT AND OPS	32,674.71	30,482.50	26,566.27	31,305.00	31,305.00
522 BLDG MAINT AND OPS	1,561.60	1,000.00	1,740.11	1,500.00	1,500.00
525 PROF AND CONTRACT SE	1,485.73	6,600.00	4,882.11	6,600.00	6,600.00
535 TAXES, FINES, FEES	5,724.32	5,500.00	6,112.48	5,500.00	5,500.00
542 PASS THRU AND REFUND	25.00	0.00	50.00	0.00	0.00
400 Parks	289,480.61	292,704.35	284,265.47	268,333.51	276,478.90
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-8.33%	
420 Swimming Pool					
100 SALARY	1,367.29	879.28	1,259.45	879.28	879.28
102 OVERTIME	1.43	0.00	0.08	0.00	0.00
106 SEASONAL	273.00	0.00	88.00	0.00	0.00
320 PENSION	231.90	201.78	253.96	208.80	209.04
330 PAYROLL TAXES	117.10	67.05	112.95	67.05	67.05
340 HEALTH	480.51	151.71	166.65	152.43	152.49
360 WORK COMP	200.36	108.07	184.94	112.45	112.45
390 LIFE & ACCIDENTAL	8.50	4.79	6.76	4.79	4.79
516 SPECIALIZED SUPPLIES	1,047.96	200.00	5.68	200.00	200.00
518 UTILITIES	7,133.86	4,000.00	7,782.39	6,000.00	6,000.00
520 MAINT AND OPS	852.53	1,050.00	883.75	1,050.00	1,050.00
521 BLDG MAINT AND OPS	115.41	500.00	8.05	500.00	500.00
535 TAXES, FINES, FEES	324.00	400.00	324.00	400.00	400.00
420 Swimming Pool	12,153.85	7,562.68	11,076.66	9,574.80	9,575.10
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				26.61%	

City of Yreka –Budget by Activity
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Community Theatre - 470 and Community Center - 480

The Community Theatre provides the community with a performance facility and is used annually by Yreka High School, Evergreen School, the Siskiyou Family YMCA, and the Seventh-day Adventist Church for their theater, dance, and choir/band performances. The Red Scarf Society for the Performing Arts and other groups use the theatre for shows, performances and other educational purposes.

The Community Center is used by Madrone Hospice to provide their Senior Programs Monday – Friday. It is available as a rental facility on the weekends for events by public and private groups. City Hall staff books, monitors and oversees events within budgeted guidelines.

Staffing

The community facilities are staffed with part-time building attendants who are on-site for scheduled events. The administrative costs of operations previously absorbed by Finance, Administration, and Public Work Building Maintenance are reflected in the budget.

Department Staffing:	Operating 2015-16	2016-17	2017-18
Asst. City Manager	0.05 FTE	0.05 FTE	0.05 FTE
Administrative Support	0.05 FTE	0.05 FTE	0.05 FTE
Public Works – Maint. Worker	0.11 FTE	0.11 FTE	0.11 FTE
Total	0.21 FTE	0.21 FTE	0.21 FTE

In addition to the above, there are part-time attendants to staff events.

Budget Highlights

REVENUES

***City of Yreka 2016-17 and 2017-18 Revenue Budget
 Major Revenue Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
470 Community Theater					
870 FEE REVENUE	12,448.73	8,700.00	12,347.13	11,200.00	11,200.00
470 Community Theater	12,448.73	8,700.00	12,347.13	11,200.00	11,200.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				22.32%	
480 Community Center					
870 FEE REVENUE	12,160.00	9,000.00	9,105.00	10,000.00	10,500.00
480 Community Center	12,160.00	9,000.00	9,105.00	10,000.00	10,500.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				10.00%	
01 General Operating	24,608.73	17,700.00	21,452.13	21,200.00	21,700.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				19.77%	

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Community Theatre - 470 and Community Center - 480, continued
 Budget Highlights, continued
 EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
01 General Operating					
470 Community Theater					
100 SALARY	7,891.95	5,334.50	4,395.02	5,334.50	5,454.18
102 OVERTIME	80.71	0.00	691.14	0.00	0.00
103 PARTIME	5,313.50	4,000.00	4,824.50	4,000.00	4,000.00
106 SEASONAL	62.50	0.00	10.75	0.00	0.00
320 PENSION	1,481.44	1,226.50	1,010.20	1,269.12	1,299.15
330 PAYROLL TAXES	981.30	713.55	726.49	713.55	722.70
340 HEALTH	1,720.59	1,181.96	988.38	1,185.11	1,185.41
360 WORK COMP	854.26	684.72	643.45	731.36	746.71
390 LIFE & ACCIDENTAL	61.49	36.98	36.02	36.98	37.54
515 GENERAL SUPPLIES	16.44	25.00	28.38	25.00	25.00
516 SPECIALIZED SUPPLIES	11.34	200.00	0.00	200.00	200.00
517 TELCOM	473.26	350.00	436.75	500.00	500.00
518 UTILITIES	17,691.31	21,000.00	20,602.30	19,000.00	19,000.00
520 MAINT AND OPS	328.99	100.00	601.75	500.00	500.00
521 BLDG MAINT AND OPS	982.01	500.00	3,203.18	1,250.00	1,250.00
525 PROF AND CONTRACT SE	816.79	3,000.00	1,300.28	3,000.00	3,000.00
530 INSURANCE	0.00	0.00	0.00	0.00	0.00
542 PASS THRU AND REFUND	727.50	1,200.00	1,100.00	1,200.00	1,200.00
620 BLDG ACQ. AND IMPROVE	0.00	0.00	0.00	10,000.00	0.00
470 Community Theater	39,495.38	39,553.21	40,598.59	48,945.62	39,120.69
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				23.75%	
480 Community Center					
100 SALARY	6,497.54	5,743.27	7,714.16	5,743.27	5,883.37
102 OVERTIME	181.39	0.00	234.02	0.00	0.00
103 PARTIME	3,387.25	5,000.00	3,362.75	5,000.00	5,000.00
106 SEASONAL	163.63	0.00	327.25	0.00	0.00
320 PENSION	1,141.64	1,320.28	1,864.47	1,366.16	1,401.18
330 PAYROLL TAXES	744.53	821.22	841.58	821.22	831.94
340 HEALTH	1,661.33	1,257.81	1,825.44	1,261.32	1,261.65
360 WORK COMP	815.15	810.15	1,014.11	863.83	881.80
390 LIFE & ACCIDENTAL	48.80	39.22	54.29	39.22	39.88
515 GENERAL SUPPLIES	16.44	25.00	28.38	25.00	25.00
516 SPECIALIZED SUPPLIES	440.93	600.00	426.24	600.00	600.00
517 TELCOM	483.44	500.00	553.04	600.00	600.00
518 UTILITIES	12,395.02	13,600.00	12,899.42	13,600.00	13,600.00
520 MAINT AND OPS	1,507.51	1,300.00	1,045.20	1,300.00	1,300.00
521 BLDG MAINT AND OPS	2,036.83	2,000.00	2,041.43	2,000.00	2,000.00
525 PROF AND CONTRACT SE	4,694.16	3,300.00	3,251.08	3,300.00	3,300.00
535 TAXES, FINES, FEES	144.00	150.00	144.00	150.00	150.00
542 PASS THRU AND REFUND	1,972.50	1,500.00	1,900.00	1,500.00	1,500.00
550 NON CAPITALIZED EQUIP	923.09	0.00	0.00	0.00	0.00
480 Community Center	39,255.18	37,966.95	39,526.86	38,170.02	38,374.82
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.53%	
01 General Operating	78,750.56	77,520.16	80,125.45	87,115.64	77,495.51
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				12.38%	

City of Yreka –Budget by Activity
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Water Distribution (Public Works)
Maintenance Division and Water Division - 500

Water Distribution, an enterprise fund, is in the Public Works Department, and is responsible for operating and maintaining the City’s water distribution system.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Maintenance Manager	0.200 FTE	0.200 FTE	0.200 FTE
Maintenance Workers	1.700 FTE	3.320 FTE	3.320 FTE
Administrative Support	0.225 FTE	0.225 FTE	0.225 FTE
Total	2.125 FTE	3.745 FTE	3.745 FTE

In addition, two part-time positions for meter reading and replacement project.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Operated and maintained the water distribution system in compliance with all State and Federal regulations
- Continued to perform water quality testing throughout the distribution system
- Completed 90% of the Citywide Radio Read Meter Installation Project (over 3,000 meters), with approximately 300 meters to go (and the most complicated replacements)
- Performed fire hydrant flushing and tagging
- Located and repaired leaks
- Installed backflow devices on irrigation services

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Operate and maintain the water distribution system in compliance with all State and Federal regulations
- Continue to perform water quality testing throughout the distribution system. Lead and copper samples are required every three years and will be done this summer; samples will be drawn from 20 customers’ homes
- Complete the Citywide Radio Read Meter Installation Project; a large push to the finish is in process
- Perform fire hydrant flushing
- Locate and repair leaks

Major Workload Items

Maintenance Division

- Radio read meter installations
- Backflow prevention device installations
- Main line valve repairs, vault repair and replacement

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Water Distribution (Public Works)
Maintenance Division and Water Division - 500, continued

Budget Highlights

Maintenance Division

- The budget includes a Maintenance Worker assigned exclusively to City water repairs, customer leak detection, and directly supports the utility billing process.
- Citywide Radio Read Meter Installation Project reflects the final year that staff will be installing new meters and replacing meter boxes as needed. This project, now 90% complete, has taken a year longer than anticipated. The project of installing of radio read meters allows staff hours to be used in a more efficient manner and reduces annual operating costs with each installation.

Water Division

- North Street Pump Station Upgrade: replace and upgrade the 65-year old pump station due to structural and mechanical problems beyond repair, see capital projects and water treatment.

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
70 Water Operating					
500 Water Distribution					
100 SALARY	95,539.55	112,634.22	89,194.55	149,487.36	155,058.13
102 OVERTIME	1,905.19	6,000.00	2,112.94	6,000.00	6,000.00
103 PARTIME	20,955.92	10,000.00	22,584.85	10,000.00	10,000.00
106 SEASONAL	8,476.22	10,500.00	1,882.61	10,500.00	10,500.00
320 PENSION	16,262.02	20,054.48	18,455.17	24,418.72	20,054.48
330 PAYROLL TAXES	8,705.91	10,623.42	8,319.03	13,425.33	13,851.50
340 HEALTH	25,963.21	24,335.44	21,965.26	49,325.67	49,469.93
350 UNEMPLOYMENT	0.00	0.00	669.00	0.00	0.00
360 WORK COMP	15,064.31	16,228.24	14,257.94	21,621.74	22,336.47
370 RETIREE	-864.73	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	590.24	576.28	555.37	888.89	918.34
510 EMPLOYEE RELATED	2,465.89	4,800.00	1,329.97	4,800.00	4,800.00
515 GENERAL SUPPLIES	536.52	1,700.00	428.90	1,700.00	1,700.00
516 SPECIALIZED SUPPLIES	33,834.83	22,800.00	12,879.52	22,800.00	22,800.00
517 TELCOM	371.70	150.00	666.24	600.00	600.00
520 MAINT AND OPS	60,894.97	74,137.50	41,979.34	84,575.00	84,575.00
525 PROF AND CONTRACT SE	10,289.19	14,500.00	9,305.15	9,500.00	9,500.00
530 INSURANCE	18,400.36	29,600.00	2,993.02	28,000.00	28,000.00
535 TAXES, FINES, FEES	200.00	1,000.00	295.00	1,000.00	1,000.00
550 NON CAPITALIZED EQUIP	8,871.14	15,000.00	7,579.73	22,000.00	15,000.00
500 Water Distribution	328,462.44	374,639.58	257,453.59	460,642.71	456,163.85
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				22.96%	
70 Water Operating	328,462.44	374,639.58	257,453.59	460,642.71	456,163.85
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				22.96%	

City of Yreka –Budget by Activity
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Water Supply & Treatment
(Public Works – Water Division) - 510

Water supply and treatment is an enterprise fund in the Public Works Department. It is responsible for operating and maintaining the City’s water supply and treatment systems.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Water Manager	0.950 FTE	0.950 FTE	0.950 FTE
Water Maintenance Workers	2.000 FTE	2.330 FTE	2.330 FTE
Administrative Support	0.225 FTE	0.225 FTE	0.225 FTE
Total	3.175 FTE	3.505 FTE	3.505 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Continued to work with and learn the new water system controls and components and purchase repair parts to ensure reliability.
- Water quality testing (ongoing), included lead and copper testing.
- Pump and motor maintenance at the Barham Pump Station.
- Executed a contract with Utility Services Associates LLC to provide leak detection services on approximately 19 miles of old steel water lines throughout town (in process).

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Update the Master Water Plan: take advantage of new GIS mapping data for hydraulic modeling of the distribution system with an emphasis on prioritizing distribution improvements, and creating a consistency between the Plan and rate study improvements.
- Upgrade the remaining 6 of 10 pressure filters at the Filter Plant to Stainless Steel underdrain system, recoat interior, and replace media. The budget amount of \$50k will repair and upgrade the one filter that is out of service due to media loss.
- Replace and upgrade the North Well and the North Street Booster Pump Station. Project was awarded to RTA Construction and is underway. Expected completion date is December 2016.

Major Workload Items:

- Gather data and information necessary to accurately update the Master Water Plan.
- Survey the Fall Creek pipeline to ensure that cathodic protection voltages are balanced and providing protection to the entire pipeline.

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Water Supply & Treatment
(Public Works - Water Division) - 510, continued

Budget Highlights

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
70 Water Operating					
510 Water Supply and Treatment					
100 SALARY	200,603.90	197,339.30	214,939.08	214,308.20	214,965.76
102 OVERTIME	6,321.39	15,000.00	18,736.55	15,000.00	15,000.00
103 PARTIME	0.00	10,500.00	1,377.58	10,500.00	10,500.00
106 SEASONAL	5,070.69	0.00	5,099.25	0.00	0.00
320 PENSION	32,046.79	43,147.67	44,856.83	45,508.02	44,699.50
330 PAYROLL TAXES	16,432.93	16,288.33	18,503.65	17,293.15	17,343.45
340 HEALTH	32,539.82	32,704.88	33,277.28	38,569.97	38,619.65
360 WORK COMP	23,401.20	25,358.74	25,891.54	28,108.55	29,479.10
370 RETIREE	-1,715.19	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	1,341.88	1,312.07	1,433.62	1,384.82	1,387.90
510 EMPLOYEE RELATED	1,550.27	4,300.00	1,410.23	4,500.00	4,500.00
515 GENERAL SUPPLIES	765.12	500.00	486.57	500.00	500.00
516 SPECIALIZED SUPPLIES	4,223.62	7,500.00	7,156.89	7,500.00	7,500.00
517 TELCOM	6,885.00	6,200.00	6,992.13	7,200.00	7,200.00
518 UTILITIES	262,211.39	268,000.00	263,701.14	268,000.00	268,000.00
520 MAINT AND OPS	104,747.59	114,150.00	111,424.00	168,000.00	168,000.00
521 BLDG MAINT AND OPS	4,993.64	2,500.00	2,967.67	2,500.00	2,500.00
525 PROF AND CONTRACT SE	9,369.11	36,500.00	20,119.56	56,500.00	56,500.00
530 INSURANCE	18,790.00	18,500.00	22,856.00	18,500.00	18,500.00
535 TAXES, FINES, FEES	14,866.30	20,600.00	11,782.49	20,600.00	20,600.00
550 NON CAPITALIZED EQUIP	0.00	6,350.00	3,924.26	7,500.00	7,500.00
590 RESOURCE TRANSFERS	0.00	0.00	0.00	0.00	0.00
510 Water Supply and Treatment	744,445.45	826,750.99	816,936.32	931,972.71	933,295.36
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				12.73%	
70 Water Operating	744,445.45	826,750.99	816,936.32	931,972.71	933,295.36
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				12.73%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Water Efficiency & Conservation (Public Works) - 520

Water efficiency and conservation is an enterprise fund in the Public Works Department. It is responsible for implementing State regulations for water conservation best management practices that involve consumer education and implementation of water efficiency measures.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Water Manager	0.05 FTE	0.05 FTE	0.05 FTE

In addition, two part-time positions for a water conservation specialist and seasonal help.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Implementation of State water conservation measures, including public outreach and education.

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Comply with State Emergency Drought regulations and work with State regulators to transition to a regional supply-based approach.
- Comply with State regulations for water conservation with an overall goal of reducing the per capita consumption by 20% by 2020.

Major Workload Items

- Residential / commercial water surveys and other public outreach programs.
- Best Management Practice or BMP reporting and record-keeping.
- Advise City staff (mainly parks maintenance staff) on water-saving components to aid in ongoing water conservation efforts.

Budget Highlights

- Update the Urban Water Management Plan: Regulations require an update to the plan every 5 years. The plan is used to meet State conservation requirements, protect the City's water rights, and aid in long-term water supply planning.
- Comply with the California Urban Water Conservation Councils Best Management Practices (BMP) and reporting to maintain the City's eligibility for State funding.

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Water Efficiency & Conservation (Public Works) - 520, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
70 Water Operating					
520 Water Conservation (BMP)					
100 SALARY	3,581.30	3,670.20	3,713.53	3,677.20	3,677.20
102 OVERTIME	15.62	500.00	210.90	500.00	500.00
103 PARTIME	1,360.11	9,000.00	4,794.64	9,000.00	9,000.00
106 SEASONAL	0.00	500.00	0.00	14,400.00	14,400.00
320 PENSION	622.86	844.95	841.02	874.42	875.34
330 PAYROLL TAXES	316.38	1,045.77	392.57	2,109.12	2,109.12
340 HEALTH	375.94	397.27	394.78	399.97	400.12
360 WORK COMP	641.18	1,685.54	1,092.32	3,537.26	3,537.26
370 RETIREE	-33.33	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	34.81	36.06	36.19	36.06	36.06
510 EMPLOYEE RELATED	42.50	1,100.00	15.52	3,600.00	3,600.00
515 GENERAL SUPPLIES	0.00	1.00	554.96	600.00	600.00
517 TELCOM	128.85	200.00	196.05	250.00	250.00
518 UTILITIES	510.54	1,000.00	-703.08	500.00	500.00
520 MAINT AND OPS	0.00	100.00	0.00	100.00	100.00
525 PROF AND CONTRACT SE	6,005.22	11,000.00	7,377.87	49,500.00	19,500.00
535 TAXES, FINES, FEES	2,528.06	2,000.00	2,524.77	3,000.00	3,000.00
520 Water Conservation (BMP)	16,130.04	33,080.79	21,442.04	92,084.03	62,085.10
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				178.36%	
70 Water Operating	16,130.04	33,080.79	21,442.04	92,084.03	62,085.10
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				178.36%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Wastewater Collection (Public Works) - 550

Wastewater Collection, an enterprise fund, is in the Public Works Department. It operates and maintains the City's Wastewater Collection System.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Maintenance Manager	0.20 FTE	0.20 FTE	0.20 FTE
Maintenance Workers*	1.75 FTE	2.10 FTE	2.10 FTE
Administrative Support	0.20 FTE	0.20 FTE	0.20 FTE
Total	2.15 FTE	2.50 FTE	2.50 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Continued training
- Acquired additional software for digital camera for sewer main inspections
- Continued work on Condition Assessment
- Updated Sanitary Sewer Overflow Backup and Response Plan
- Performed pipeline assessment and certification program (PACP) inspections

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Perform camera assessment of sewer per Riverwatch Settlement Agreement
- Continue work on Condition Assessment
- Repair lift station bracketry
- Perform pipeline assessment and certification program (PACP) inspections
- Attending Wastewater Collection System Certification classes for Maintenance Workers; this is a similar certification to the requirements of a water distribution system

Major Workload Items

- Annual flushing program
- Camera inspection
- Fats, Oils and Grease education, outreach and compliance program

Budget Highlights

Pipeline Assessment and Certification Program (PACP) sewer inspection is the US industry standard for coding defects. Inspection capabilities of this system allow for the location, troubleshooting, and repair of mainlines in a more accurate and efficient manner, thereby lessening the potential liability of sewer overflows.

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Wastewater Collection (Public Works) - 550, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
80 Wastewater Operating					
550 Sewer Collection					
100 SALARY	47,094.47	92,901.22	69,267.35	112,059.50	115,830.34
102 OVERTIME	2,311.09	3,500.00	716.90	3,500.00	3,500.00
103 PARTTIME	571.90	0.00	-189.85	0.00	0.00
106 SEASONAL	133.00	0.00	703.60	0.00	0.00
320 PENSION	7,609.84	19,182.70	14,745.78	21,113.11	21,793.69
330 PAYROLL TAXES	4,084.07	7,353.81	5,719.33	8,815.66	9,110.26
340 HEALTH	14,049.99	21,823.86	20,227.18	30,373.25	30,436.27
360 WORK COMP	5,572.89	11,057.76	8,692.42	13,990.12	14,484.18
370 RETIREE	-487.18	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	337.32	574.65	468.66	681.18	702.58
510 EMPLOYEE RELATED	3,269.18	1,700.00	1,323.32	1,700.00	1,700.00
515 GENERAL SUPPLIES	348.09	500.00	465.09	500.00	500.00
516 SPECIALIZED SUPPLIES	17,601.47	24,000.00	13,512.01	24,000.00	24,000.00
517 TELCOM	109.59	120.00	164.13	120.00	120.00
518 UTILITIES	3,085.80	3,000.00	3,504.18	3,000.00	3,000.00
520 MAINT AND OPS	31,452.55	49,637.50	21,169.73	66,075.00	66,075.00
521 BLDG MAINT AND OPS	245.04	200.00	0.00	200.00	200.00
522 BLDG MAINT AND OPS	390.00	1,000.00	0.00	1,000.00	1,000.00
525 PROF AND CONTRACT SE	3,812.45	116,500.00	5,986.73	51,500.00	51,500.00
530 INSURANCE	13,802.95	17,500.00	866.00	16,000.00	16,000.00
535 TAXES, FINES, FEES	0.00	0.00	2,088.00	0.00	0.00
550 NON CAPITALIZED EQUIP	1,166.59	7,000.00	0.00	7,000.00	7,000.00
550 Sewer Collection	156,561.10	377,551.50	169,430.56	361,627.82	366,952.32
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-4.22%	
80 Wastewater Operating	156,561.10	377,551.50	169,430.56	361,627.82	366,952.32
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-4.22%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Wastewater Treatment Plant (Public Works) - 560

The Wastewater Treatment Plant, an enterprise fund, is a Division in the Public Works Department. The Wastewater Treatment Plant is responsible for wastewater treatment and disposal.

Staffing

Department Staffing:	Operating 2015-16	2016-17	2017-18
Wastewater Manager	1.00 FTE	1.00 FTE	1.00 FTE
Wastewater Treatment Workers	2.38 FTE	2.67 FTE	2.67 FTE
PW Maintenance Worker	0.02 FTE	0.02 FTE	0.02 FTE
Administrative Support	0.20 FTE	0.20 FTE	0.20 FTE
Total	3.22 FTE	3.89 FTE	3.89 FTE

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Operated and maintained the Plant in compliance with the City’s discharge permit
- Learned to operate new equipment installed as part of the Wastewater System Improvement Project
- Successfully completed the Wastewater System Improvement Project

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Install chlorine analyzer with flow and residual compound loop
- Convert sodium hypochlorite pumps to automatic feed control
 - Goal is to cut hypochlorite cost by 15%-20%
- Replace clarifier #1 RAS (Return Activated Sludge) Pump
- Replace outdated lab equipment
- Effluent pump station level controller and panel upgrade
- Develop and implement Operator in Training (OIT) Program
- Pace Engineering to evaluate clarifiers
- Maintain a high quality effluent that exceeds all SWRCB discharge requirements
- Evaluate whether to replace or retrofit clarifier drive units
- Develop computer-based maintenance program

Major Workload Items

- Mowing subsurface field
- Cleaning chlorine contact basin and repairing/coating concrete
- Painting pipes, pumps, motors, etc.
- Maintenance of plant equipment
- Daily, weekly, monthly and quarterly sampling and lab analysis
- Installing new chlorine analyzer
- Weed abatement program
- Training new treatment plant operator in the Operator in Training program (OIT)
- Entering data into a computer-based maintenance program

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Wastewater Treatment Plant (Public Works) - 560, continued

Budget Highlights

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
80 Wastewater Operating					
560 Sewer Disposal (WWTP)					
100 SALARY	129,386.54	156,449.17	153,209.12	183,210.85	186,586.36
102 OVERTIME	21,860.64	8,000.00	2,803.57	8,000.00	8,000.00
320 PENSION	20,395.25	35,920.39	34,350.19	38,916.68	37,698.94
330 PAYROLL TAXES	11,401.58	12,548.01	12,598.49	14,588.11	14,846.33
340 HEALTH	26,223.00	33,035.02	33,309.72	44,807.84	44,858.67
350 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
360 WORK COMP	14,210.43	19,429.60	19,418.94	23,671.22	24,104.30
370 RETIREE	-1,101.12	0.00	0.00	0.00	0.00
390 LIFE & ACCIDENTAL	937.08	1,138.37	1,131.74	1,286.09	1,301.89
510 EMPLOYEE RELATED	1,981.98	2,300.00	1,746.86	4,300.00	4,300.00
515 GENERAL SUPPLIES	270.32	400.00	272.65	400.00	400.00
516 SPECIALIZED SUPPLIES	153,002.76	207,200.00	150,489.84	195,000.00	195,000.00
517 TELCOM	960.87	500.00	1,739.09	2,500.00	2,500.00
518 UTILITIES	218,158.11	224,050.00	172,870.81	208,800.00	208,800.00
520 MAINT AND OPS	145,067.27	162,500.00	94,216.50	162,500.00	162,500.00
521 BLDG MAINT AND OPS	701.42	1,500.00	380.49	1,500.00	1,500.00
522 BLDG MAINT AND OPS	3,067.04	5,300.00	2,568.88	2,300.00	2,300.00
525 PROF AND CONTRACT SE	57,039.64	10,000.00	344.42	10,300.00	10,300.00
530 INSURANCE	12,213.50	12,026.00	14,855.00	12,026.00	12,026.00
535 TAXES, FINES, FEES	25,096.00	30,600.00	17,866.00	31,000.00	31,000.00
550 NON CAPITALIZED EQUIP	0.00	3,300.00	0.00	300.00	300.00
560 Sewer Disposal (WWTP)	840,872.31	926,196.56	714,172.31	945,406.79	948,322.49
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				2.07%	
80 Wastewater Operating	840,872.31	926,196.56	714,172.31	945,406.79	948,322.49
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				2.07%	

City of Yreka –Budget by Activity
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 August 4, 2016

Geographic Information System (GIS) - Internal Capital Project

The Geographic Information Systems Database Maintenance and Support budget supports and maintains the City’s GIS database and the infrastructure mapping layers. The expenses are charged out to the various budget units that benefit from this activity.

Budget Highlights

The 2016-2018 budget reflects contract services for software licensing, maintenance and technical assistance to support the existing GIS layers. The City has made significant progress over the past two years developing a functional base map using a combination of grant and general funds. The base map layers currently include the water distribution system, the sewer collection system, most street features (pavement, curb & gutter, sidewalks), and the beginnings of a storm drain layer. The focus of the next two years will be to complete the storm drain layer and to record the location of easements and right-of-ways.

Once the base layers are complete, this system can be used to improve planning, complaint response, repair history, risk management, cost projections, and other relevant tracking and reporting tasks.

The goal of this effort is to convert paper-based data to a centralized, fully functioning, spatially-accurate system usable by all departments of the City.

Public Works also envisions implementing an asset management system in the future for efficient scheduling of work tasks, risk management, field record-keeping, and to enable better tracking of completed work. Full implementation of an asset management system is expected be phased in within the next three to five years that will connect expenses to routine maintenance and improvement activities.

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Project Resource by Department within Fund***

<i>FUND</i>	<i>EXPENSE</i>	<i>2012-13 Actu</i>	<i>2013-14 Op. Bdgt</i>	<i>2013-14 YTD</i>	<i>2014-15</i>	<i>2015-16</i>
60	Spec Grants - Capital Outl					
150	GIS					
1025	GIS Development	69,805.09	57,500.00	19,574.12	50,000.00	50,000.00
150	GIS	69,805.09	57,500.00	19,574.12	50,000.00	50,000.00
60	Spec Grants - Capital Outl	69,805.09	57,500.00	19,574.12	50,000.00	50,000.00
	<i>Percentage Increase/(Decrease) 2014-15 from 2013-2014</i>				-13.04%	
Total		69,805.09	57,500.00	19,574.12	50,000.00	50,000.00

City of Yreka –Budget by Activity
Fiscal Years Ending June 30, 2017 and 2018
August 4, 2016

Public Works Capital Projects

Public Works manages numerous multi-year, multi-million dollar capital projects. Current projects include transportation-funded projects from Caltrans; grant-funded projects through River Parkways and Department of Water Resources; and collaborative projects with external organizations.

Design services may be completed by staff or contracted out to appropriately licensed consultants depending on the nature and complexity of the project. Construction is contracted pursuant to the Public Contract Code and funding agency requirements. Construction Management services (inspection, contractor supervision, etc.) may be performed by staff or contracted out to appropriate professionals.

Staffing

Direct costs for capital projects are restricted to project-related staff and direct administrative costs. Several of the projects at Greenhorn Park and Yreka Creek use volunteers from the Siskiyou Gardens, Parks, and Greenways Association (SGPGA) to supplement staff services. SGPGA volunteers coordinate work parties (e.g. Earth Day, creek cleanups, noxious weed pulling), help with or write grant applications in cooperation with City staff, provide input into design features, and help provide project monitoring (e.g. taking photographs).

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

GIS (Department 150)

- Completed water, wastewater and street layers. Initiated storm drain layer collection. Compiled and begin field verification of data. Commenced training of staff on data use and management. Evaluated additional departmental needs for data layers.

Streets (Department 310)

- Foothill Drive reconstruction (I-5 to east City Limit near Juniper Lane) – complete construction
- Bridge evaluation – conducted bridge evaluations and engineering, secured funding for necessary repairs at Fairlane Road

Parks (Department 400)

- North Yreka Creek Trail - Completed construction of improvements in FY 14/15, closed out project

Water Enterprise (Fund 71) and Wastewater Enterprise (Fund 81)

- Acquired a new 10-yard dump truck
- At 90% completion on the water meter replacement project
- Acquired a utility bed truck for water treatment plant and light-duty pickup for meter reading and repairs
- Acquired sewer cameras, software and training for the evaluation of collection system condition assessment
- Completed Wastewater System improvements

City of Yreka –Budget by Activity
Fiscal Years Ending June 30, 2017 and 2018
August 4, 2016

Public Works Capital Projects, continued

Goals

Goals for fiscal years ending June 30, 2017 and 2018 include:

GIS (Fund 01, Department 150)

- Complete field verification of water, sewer, street data
- Complete storm drain layer and easement/rights-of-way data collection
- Initiate work on incorporating expense data to develop asset management capabilities

Streets (Fund 20, Department 310)

- Bridge Deck Replacements – complete engineering design for necessary repairs at Fairlane Road bridge. Raymond Street, Westside Road and E. Lennox Street bridges have been approved to be added to the City’s rehabilitation program. All four bridges require similar work and will be completed in the same time frames
- North Oregon Street – funds are allocated to initiate design engineering. Consultant has been selected via a Request for Proposal process. Complete design and prepare project for advertisement
- South Oregon Street – funding has been delayed by the California Transportation Commission (CTC) to the FY 17/18 year for Environmental and Permits.
- Chip seal maintenance - complete routine repairs
- Applied for an Active Transportation Program grant to complete Greenhorn Road shoulder widening for bike and pedestrian gap closure - pending announcement
- Purchase Asphalt Recycling Paver – equipment would allow greater cost efficiencies by providing the tools for City crews to complete smaller paving projects and street repairs

Storm Drains (Fund 60, Department 390)

- Flood Hazard Reduction - complete master planning and community outreach phases. Complete environmental review. Initiate acquisition of properties and complete design engineering. Initiate structure removal for floodplain widening
- Storm Drain Master Plan update – the application for Proposition 1 funding was recently denied. City will apply again for eligible projects, but will most likely need to find other resources to update the storm drain infrastructure needs with condition evaluations and cost estimates
- Develop strategy to comply with State-imposed trash discharge prohibition – an unfunded mandate
- Purchase and equip a Spill Response Trailer for Storm Drain response

Parks (Fund 60, Department 400)

- Oberlin Trail Development - complete construction by Fall 2016 and close project
- Continued collaboration with Yreka Creek Committee (SGPGA) partners for upcoming projects

Facilities (Funds 10 and Fund 60, Departments 420-480)

- City Hall Restrooms – develop project funding from CDBG-RLA to upgrade restrooms for ADA access
- Police Station Retrofit – develop project funding; potential source is USDA Public Safety Loan
- City Hall Roof Replacement – develop funding and prepare design engineering
- Ringe Pool Roof Replacement - develop funding and prepare design engineering

City of Yreka –Budget by Activity
Fiscal Years Ending June 30, 2017 and 2018
August 4, 2016

Public Works Capital Projects, continued

Goals, continued

Water Enterprise (Fund 71)

- North Street pump station upgrade and North Street well rehabilitation
- Complete water meter replacement project
- Fairgrounds water line – complete engineering and begin construction
- Continue development of alternative water supplies and emergency wells
- Develop project to repair/upgrade State Street Pump Station
- Replace Shasta Belle water tank
- Cover sodium hypochlorite containment building
- Complete routine repair and replacements of steel water lines; estimated \$500,000/year
- Update Water Master Plan
- Repair or replace lower Humbug Tank
- Upgrade remaining six filters with new underdrains and media at the filter plant

Wastewater Enterprise (Fund 81)

- Complete sewer line condition assessment
- Purchase vacuum trailers and a trailer-mounted pump and pressure washer
- Replace clarifier mechanism and motor drives
- Complete routine repair and replacements of aging sewer lines; estimated \$500,000/year
- Update Sewer Master Plan

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Public Works Capital Projects, continued

Budget Highlights, continued

REVENUES

***City of Yreka 2016-17 and 2017-18 Budget
 Project Resource by Departments within Fund***

FUND	REVENUES	2014-15 Actual	2015-16 Op. Bdgt	2015-16 YTD	2016-17	2017-18
60	Spec Grants - Capital Outl					
000	Unallocated					
0000	Unrestricted	0.00	0.00	0.00	0.00	0.00
000	Unallocated	0.00	0.00	0.00	0.00	0.00
150	GIS					
1025	GIS Development	142,000.00	65,000.00	65,000.00	0.00	0.00
150	GIS	142,000.00	65,000.00	65,000.00	0.00	0.00
200	Police					
6507	Law Enforcement Grant	43,776.00	21,888.00	21,888.00	25,000.00	25,000.00
200	Police	43,776.00	21,888.00	21,888.00	25,000.00	25,000.00
300	PW Administration					
0000	Unrestricted	10,064.33	13,358.35	13,358.35	24,566.52	23,125.64
300	PW Administration	10,064.33	13,358.35	13,358.35	24,566.52	23,125.64
310	Streets					
3025	HBRR Fairlane Bridge \$50.2K	16,660.48	145,465.00	43,120.18	100,800.00	240,800.00
3026	HBRR Bridge Deck Overlays -	0.00	0.00	0.00	43,208.00	347,200.00
3513	HBRR BPMP (Bridge Plan) \$2	7,924.46	6,570.00	8,575.73	0.00	0.00
6010	STIP - Foothill Rehab PPNO2	61,643.64	2,083,000.00	2,057,030.74	0.00	0.00
6012	STIP - Oregon PPNO2293 \$3	224.09	0.00	0.00	0.00	0.00
6036	STIP N Oregon PPNO2518	0.00	50,000.00	1,523.74	50,000.00	97,000.00
310	Streets	86,452.67	2,285,035.00	2,110,250.39	194,008.00	685,000.00
390	Storm Drains					
3512	USFS Partners Weed Maint \$	0.00	2,920.00	14,866.44	2,920.00	2,920.00
6035	Flood Corridor Gmt - DWR	301,363.67	250,000.00	-112,275.96	325,370.00	600,000.00
390	Storm Drains	301,363.67	252,920.00	-97,409.52	328,290.00	602,920.00
400	Parks					
6009	Rvr Prkwy Design \$1.429M	1,154,614.01	2,600.00	2,600.00	0.00	0.00
6029	Rvr Prkwy Oberl R54129-0 \$1	18,087.25	247,500.00	-11,824.42	950,000.00	0.00
400	Parks	1,172,701.26	250,100.00	-9,224.42	950,000.00	0.00
60	Spec Grants - Capital Outl	1,756,357.93	2,888,301.35	2,103,862.80	1,521,864.52	1,336,045.64
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-47.31%	

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Public Works Capital Projects, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Project Resource by Department within Fund*

FUND	EXPENSE	2014-15 Actu	2015-16 Op. Bdgt	2015-16 YTD	2016-17	2017-18
60	Spec Grants - Capital Outl					
150	GIS					
1025	GIS Development	69,805.09	57,500.00	19,574.12	50,000.00	50,000.00
150	GIS	69,805.09	57,500.00	19,574.12	50,000.00	50,000.00
200	Police					
6507	Law Enforcement Grant	43,776.00	21,888.00	21,888.00	25,000.00	25,000.00
200	Police	43,776.00	21,888.00	21,888.00	25,000.00	25,000.00
300	PW Administration					
0000	Unrestricted	10,064.33	18,299.04	5,216.23	24,566.52	23,125.64
300	PW Administration	10,064.33	18,299.04	5,216.23	24,566.52	23,125.64
310	Streets					
3025	HBRR Fairlane Bridge \$50.2K	6,667.21	137,130.00	84,578.44	100,800.00	240,800.00
3026	HBRR Bridge Deck Overlays -	0.00	0.00	216.89	43,208.00	347,200.00
3513	HBRR BPMP (Bridge Plan) \$2	5,682.85	3,285.00	13,234.19	0.00	0.00
6010	STIP - Foothill Rehab PPNO2	61,643.64	2,010,490.00	2,055,918.95	0.00	0.00
6012	STIP - Oregon PPNO2293 \$3	224.09	0.00	0.00	0.00	0.00
6036	STIP N Oregon PPNO2518	0.00	50,000.00	3,460.08	50,000.00	97,000.00
310	Streets	74,217.79	2,200,905.00	2,157,408.55	194,008.00	685,000.00
390	StormDrains					
3512	USFS Partners Weed Maint \$	0.00	2,920.00	0.00	2,920.00	2,920.00
6035	Flood Corridor Gmt - DWR	301,363.67	237,500.00	213,349.77	325,370.00	600,000.00
390	StormDrains	301,363.67	240,420.00	213,349.77	328,290.00	602,920.00
400	Parks					
6009	Rvr Prkwy Design \$1.429M	1,154,614.01	1,300.00	1,053.25	0.00	0.00
6029	Rvr Prkwy Oberl R54129-0 \$1	18,087.25	240,380.00	37,075.94	950,000.00	0.00
400	Parks	1,172,701.26	241,680.00	38,129.19	950,000.00	0.00
60	Spec Grants - Capital Outl	1,671,928.14	2,780,692.04	2,455,565.86	1,571,864.52	1,386,045.64
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-43.47%	

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Public Works Capital Projects, continued

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Project Resource by Department within Fund*

<i>FUND</i>	<i>EXPENSE</i>	<i>2014-15 Actu</i>	<i>2015-16 Op. Bdgt</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
71	Water Capital Projects					
000	Unallocated					
0000	Unrestricted	56,000.00	0.00	0.00	0.00	0.00
000	Unallocated	56,000.00	0.00	0.00	0.00	0.00
500	Water Distribution					
0000	Unrestricted	241,471.28	792,000.00	63,340.86	782,000.00	350,000.00
6010	STIP - Foothill Rehab PPNO2	6,209.98	300,000.00	307,351.52	0.00	0.00
500	Water Distribution	247,681.26	1,092,000.00	370,692.38	782,000.00	350,000.00
510	Water Supply and Treatme					
0000	Unrestricted	243,302.07	631,000.00	65,294.13	640,000.00	1,355,000.00
510	Water Supply and Treatme	243,302.07	631,000.00	65,294.13	640,000.00	1,355,000.00
71	Water Capital Projects	546,983.33	1,723,000.00	435,986.51	1,422,000.00	1,705,000.00
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-17.47%	
81	Wastewater Capital Projec					
000	Unallocated					
0000	Unrestricted	297,789.16	0.00	0.00	0.00	0.00
000	Unallocated	297,789.16	0.00	0.00	0.00	0.00
550	Sewer Collection					
0000	Unrestricted	184,958.17	0.00	5,869.50	202,000.00	170,000.00
3024	USDA 2012 COP SWR	0.00	0.00	3,503.37	0.00	0.00
6010	STIP - Foothill Rehab PPNO2	9,389.84	212,000.00	219,418.16	0.00	0.00
550	Sewer Collection	194,348.01	212,000.00	228,791.03	202,000.00	170,000.00
560	Sewer Disposal (WWTP)					
0000	Unrestricted	209,603.89	0.00	29,305.73	59,500.00	72,000.00
3024	USDA 2012 COP SWR	0.00	153,572.47	179,566.23	0.00	0.00
560	Sewer Disposal (WWTP)	209,603.89	153,572.47	208,871.96	59,500.00	72,000.00
81	Wastewater Capital Projec	701,741.06	365,572.47	437,662.99	261,500.00	242,000.00
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-28.47%	

City of Yreka –Budget by Activity
Fiscal Years Ending June 30, 2017 and 2018
August 4, 2016

Economic & Community Development Project Grants (Community Development - 600, Redevelopment - 610, Housing – 620, and Economic Development - 630)

These budgets reflect grants and capital projects funded by specialized grants, or designated budget allocations. Projects include grant-funded programs from Community Development Block Grants (CDBG). City Hall staff administers these programs. Program activity and delivery services are performed through sub-recipient agreements, contracts or bid awards.

Redevelopment - Projects have included administration of the EPA Brownfield grants for petroleum and hazardous substance cleanup. The City in conjunction with SCEDC is evaluating new funding opportunities through the EPA programs.

Housing - No active projects this year.

Economic Development - Includes economic development activities for the Phillippe Lane Industrial Park land use, micro enterprise assistance and planning and technical assistance grants. The Finance staff handles all loan servicing and collection issues for past business development loans.

Staffing

Direct cost for these capital projects are restricted to project-related staff and generally does not cover administrative costs.

Accomplishments

Accomplishments for fiscal years ending June 30, 2015 and 2016 include:

- Participated in meetings and provided seed money to SCEDC for financial assistance towards countywide Tourism Improvement District (TID) planning

Goals and Major Workload Items

Goals for fiscal years ending June 30, 2017 and 2018 include:

- Evaluate additional funding opportunities as they arise and prepare funding applications when they meet a Council goal or City priority

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Economic and Community Development Project Grants (Community Development - 600, Redevelopment - 610, Housing - 620 and Economic Development - 630), continued

Budget Highlights

- Unallocated revenues increased \$12,000 for loan servicing arising from the sale of 1512 South Oregon Street.

REVENUES

***City of Yreka 2016-17 and 2017-18 Budget
Project Resource by Departments within Fund***

FUND	REVENUES	2014-15 Actual	2015-16 Op. Bdgt	2015-16 YTD	2016-17	2017-18
65	Community Development					
000	Unallocated					
0000	Unrestricted	0.00	0.00	0.00	0.00	0.00
000	Unallocated	0.00	0.00	0.00	0.00	0.00
620	Housing					
3503	Housing Rehab- 05STBG142	6,005.60	4,500.00	5,835.80	4,500.00	4,500.00
620	Housing	6,005.60	4,500.00	5,835.80	4,500.00	4,500.00
630	Economic Development					
0000	Unrestricted	761.68	0.00	254,198.33	12,000.00	12,000.00
3500	Biz Loans - 99EDBG0675	1,067.11	1,200.00	953.56	1,200.00	1,200.00
3502	Biz Loans- 05EDBG1968	0.00	0.00	0.00	0.00	0.00
630	Economic Development	1,828.79	1,200.00	255,151.89	13,200.00	13,200.00
65	Community Development	7,834.39	5,700.00	260,987.69	17,700.00	17,700.00
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				210.53%	

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
Project Resource by Department within Fund***

FUND	EXPENSE	2014-15 Actual	2015-16 Op. Bdgt	2015-16 YTD	2016-17	2017-18
65	Community Development					
600	Community Development					
0000	Unrestricted	1,326.34	10,750.00	0.00	10,750.00	10,750.00
600	Community Development	1,326.34	10,750.00	0.00	10,750.00	10,750.00
620	Housing					
0000	Unrestricted	1,004.56	0.00	1,804.30	1,500.00	1,500.00
620	Housing	1,004.56	0.00	1,804.30	1,500.00	1,500.00
630	Economic Development					
0000	Unrestricted	8,022.85	0.00	5,652.75	0.00	0.00
630	Economic Development	8,022.85	0.00	5,652.75	0.00	0.00
65	Community Development	10,353.75	10,750.00	7,457.05	12,250.00	12,250.00
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				13.95%	
Total		10,353.75	10,750.00	7,457.05	12,250.00	12,250.00

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Capital Projects - Fund 10 (without matching grants or lending sources)

The projects represent one time costs for capital outlay in primarily the general fund. All Capital Projects within the budget are drawing from existing reserves. The expenditures for these projects are funded from reserves and one time receipts of cash, such as mandated cost claim reimbursement, SCORE premium dividends.

Staffing

Staffing for these capital grants is not a direct cost. Administration, Finance and Legal provide the primary administrative support.

Budget Highlights

Unallocated Capital Projects

- There is no planned allowance for unfunded capital projects. All Capital Projects within the budget are drawing from existing reserves.

Information Technology

- Although the City will be expecting to replace several switches, backup drivers and servers, none were budgeted due to lack of resources. Replacement of such equipment in the case of failure will require a special appropriation and Council approval. The City will be exploring managed services for data and storage.

Building Maintenance

- Roofing repairs/replacement are needed in 2017-18

Police

- Two vehicles, \$50,000 in 2016-17 and \$50,000 in 2017-18

Fleet Services

- Diesel particulate filter \$15,000

Parks

- Park mower equipment \$30,000 in 2016-17

REVENUES

<i>City of Yreka Fiscal Year Ending 2017 and 2018 Budget Major Revenue Group by Fund</i>						
<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>	
10	GF Capital Outlay					
880	13,597.00	0.00	0.00	0.00	0.00	0.00
882	29,311.71	0.00	0.00	0.00	0.00	0.00
883	17,500.00	0.00	62,922.73	0.00	0.00	0.00
898	130,044.18	75,500.00	75,500.00	95,000.00	125,000.00	
10	190,452.89	75,500.00	138,422.73	95,000.00	125,000.00	
	<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>			25.83%		
Total	190,452.89	75,500.00	138,422.73	95,000.00	125,000.00	

City of Yreka – Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

**Capital Projects - Fund 10 (without matching grants or lending sources),
 continued**

Budget Highlights, continued

EXPENSES

*City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund*

FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18
10 GF Capital Outlay					
050 Information Technology					
550 NON CAPITALIZED EQUIP	9,419.26	25,000.00	4,520.97	0.00	0.00
050 Information Technology	9,419.26	25,000.00	4,520.97	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-100.00%	
080 Building Maintenance-City Ha					
620 BLDG ACQ. AND IMPROVE	0.00	0.00	0.00	0.00	75,000.00
650 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
080 Building Maintenance-City H	0.00	0.00	0.00	0.00	75,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
200 Police					
550 NON CAPITALIZED EQUIP	0.00	0.00	7,384.58	0.00	0.00
650 EQUIPMENT	128,077.82	35,500.00	57,373.03	50,000.00	50,000.00
200 Police	128,077.82	35,500.00	64,757.61	50,000.00	50,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				40.85%	
210 Fire					
620 BLDG ACQ. AND IMPROVE	0.00	0.00	0.00	0.00	0.00
650 EQUIPMENT	31,326.13	0.00	0.00	0.00	0.00
210 Fire	31,326.13	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
230 Animal Control					
550 NON CAPITALIZED EQUIP	4,151.00	0.00	0.00	0.00	0.00
230 Animal Control	4,151.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
300 PW Administration					
525 PROF AND CONTRACT SE	0.00	10,000.00	0.00	0.00	0.00
300 PW Administration	0.00	10,000.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-100.00%	
350 Vehicle Maintenance					
550 NON CAPITALIZED EQUIP	4,924.73	0.00	0.00	15,000.00	0.00
350 Vehicle Maintenance	4,924.73	0.00	0.00	15,000.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
400 Parks					
550 NON CAPITALIZED EQUIP	12,553.95	5,000.00	10,856.00	0.00	0.00
600 LAND AND LAND IMPROVE	0.00	0.00	0.00	0.00	0.00
650 EQUIPMENT	0.00	0.00	0.00	30,000.00	0.00
400 Parks	12,553.95	5,000.00	10,856.00	30,000.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				500.00%	
10 GF Capital Outlay	190,452.89	75,500.00	80,134.58	95,000.00	125,000.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				25.83%	

City of Yreka –Budget by Activity
 Fiscal Years Ending June 30, 2017 and 2018
 August 4, 2016

Capital Building Acquisition Projects - Fund 11

The City has acquired property and a building to relocate its police station. The project is being funded from the Crandall Trust and reserves that were allocated to this project in 2013-14 and in 2015-16.

Staffing

Staff for the project will include the Police Department, Administration, Finance and Public Works.

Budget Highlights

Over the next two years, the City will be renovating the newly acquired building for the Police Department.

REVENUES

<i>City of Yreka Fiscal Year Ending 2017 and 2018 Budget Major Revenue Group by Fund</i>					
FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
11 GF YPD Building Acquisition					
830 INVESTMENT REVENUE	8,000.00	0.00	6,000.00	6,000.00	6,000.00
898 TRANSFERS IN	0.00	900,000.00	900,000.00	0.00	0.00
11 GF YPD Building Acquisiti	8,000.00	900,000.00	906,000.00	6,000.00	6,000.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-99.33%	
Total	8,000.00	900,000.00	906,000.00	6,000.00	6,000.00

EXPENSES

<i>City of Yreka Fiscal Year Ending 2017 and 2018 Budget Major Expense Groups, by Departments within Fund</i>					
FUND	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
11 GF YPD Building Acquisition					
200 Police					
100 SALARY	985.08	0.00	969.53	0.00	0.00
103 PARTIME	0.00	0.00	19.72	0.00	0.00
320 PENSION	172.16	0.00	218.63	0.00	0.00
330 PAYROLL TAXES	71.53	0.00	67.57	0.00	0.00
340 HEALTH	-1.65	0.00	136.10	0.00	0.00
360 WORK COMP	29.95	0.00	32.32	0.00	0.00
390 LIFE & ACCIDENTAL	5.83	0.00	7.94	0.00	0.00
510 EMPLOYEE RELATED	0.00	0.00	2,953.34	0.00	0.00
515 GENERAL SUPPLIES	6.50	0.00	22.80	0.00	0.00
525 PROF AND CONTRACT SE	51,688.38	0.00	36,476.28	0.00	0.00
620 BLDG ACQ. AND IMPROVE	0.00	1,835,354.76	-272.80	0.00	2,000,000.00
650 EQUIPMENT	0.00	0.00	57,113.99	120,000.00	0.00
200 Police	52,957.78	1,835,354.76	97,745.42	120,000.00	2,000,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-93.46%	
11 GF YPD Building Acquisiti	52,957.78	1,835,354.76	97,745.42	120,000.00	2,000,000.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-93.46%	

City of Yreka –Budget by Activity
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Crandall and Stewart Capital Projects

The City is the recipient of two bequest funds – the Crandall Trust and the Stewart Trust.

- The Crandall Trust is for infrastructure projects. Other than revenue arising from financing of property sold by the City, all of the Crandall fund has been allocated to the new police station project.
- The Stewart Trust is for the beautification of Miner Street.

Staffing

Staffing for these capital grants is not a direct cost. Administration, Finance, and Legal provide the primary administrative support.

Budget Highlights

The Crandall Trust budget reflects the revenues relating to financing of properties sold by the City (the North Street Apartments and Black’s building) and a land lease agreement. Expenses relate to property taxes on the Phillippe Lane parcel owned by the City.

The Stewart Trust is being used to fund the Miner Street Facade Program and the Miner Street Community Projects Grant program. Both are designed to improve the appearance of Miner Street and is budgeted to expend \$15,000 in 2016-17 and \$15,000 in 2017-18.

REVENUES

<i>City of Yreka 2016-17 and 2017-18 Revenue Budget Major Revenue Groups, by Departments within Fund</i>						
FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18	
04 Crandell Restricted						
000 Unallocated						
830 INVESTMENT REVENUE	8,309.21	6,000.00	6,749.59	4,000.00	3,500.00	
883 SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	
898 TRANSFERS IN	0.00	-530,777.63	-530,777.63	0.00	0.00	
000 Unallocated	8,309.21	-524,777.63	-524,028.04	4,000.00	3,500.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				13219.44%		
620 Housing						
830 INVESTMENT REVENUE	0.00	0.00	0.00	0.00	0.00	
620 Housing	0.00	0.00	0.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
630 Economic Development						
830 INVESTMENT REVENUE	2,300.00	0.00	6,300.00	0.00	0.00	
630 Economic Development	2,300.00	0.00	6,300.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
04 Crandell Restricted	10,609.21	-524,777.63	-517,728.04	4,000.00	3,500.00	
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-100.76%		

City of Yreka – Budget by Activity
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 August 4, 2016

Crandall and Stewart Capital Projects, continued

Budget Highlights, continued

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
04 Crandell Restricted					
470 Community Theater					
525 PROF AND CONTRACT SE	11,124.29	0.00	0.00	0.00	0.00
620 BLDG ACQ. AND IMPROVE	59,941.26	0.00	0.00	0.00	0.00
470 Community Theater	71,065.55	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
610 Redevelopment					
518 UTILITIES	0.00	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	125.68	0.00	0.00	0.00	0.00
560 ALLOCATIONS	4,342.87	15,000.00	10,423.06	15,000.00	15,000.00
610 Redevelopment	4,468.55	15,000.00	10,423.06	15,000.00	15,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
620 Housing					
518 UTILITIES	0.00	0.00	0.00	0.00	0.00
520 MAINT AND OPS	0.00	0.00	0.00	0.00	0.00
525 PROF AND CONTRACT SE	0.00	0.00	0.00	0.00	0.00
620 Housing	0.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
630 Economic Development					
525 PROF AND CONTRACT SE	3,567.45	0.00	0.00	0.00	0.00
535 TAXES, FINES, FEES	1,799.92	2,000.00	1,945.00	2,000.00	2,000.00
630 Economic Development	5,367.37	2,000.00	1,945.00	2,000.00	2,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
04 Crandell Restricted	80,901.47	17,000.00	12,368.06	17,000.00	17,000.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				0.00%	

City of Yreka – Budget by Activity
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YVFD Benefit and Donated Accounts

The City maintains restricted accounts for donations from individuals and groups. Expenditures in these accounts are limited to the donor request of use, if stated, for received funds, such as the Bo Hittson scholarship, teen activities, and traveler accounts administered by the Yreka Police Department. The Yreka Volunteer Fire Department benefit account includes department fund raising and recognition activities.

Budget Highlights

REVENUES

<i>City of Yreka 2016-17 and 2017-18 Revenue Budget Major Revenue Groups, by Departments within Fund</i>						
FUND	2014-15 Actual	2015-16 Budget	2015-16 YTD	2016-17	2017-18	
02 GF Donated						
000 Unallocated						
830 INVESTMENT REVENUE	42.61	0.00	48.44	0.00	0.00	
000 Unallocated	42.61	0.00	48.44	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
200 Police						
885 CONTRIBUTIONS	1,968.57	500.00	6,834.18	0.00	0.00	
200 Police	1,968.57	500.00	6,834.18	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				#Div/0!		
201 K-9						
830 INVESTMENT REVENUE	29.75	0.00	32.87	0.00	0.00	
201 K-9	29.75	0.00	32.87	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
230 Animal Control						
885 CONTRIBUTIONS	350.00	0.00	105.00	0.00	0.00	
230 Animal Control	350.00	0.00	105.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
400 Parks						
885 CONTRIBUTIONS	1,935.40	0.00	0.00	0.00	0.00	
400 Parks	1,935.40	0.00	0.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
420 Swimming Pool						
885 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
420 Swimming Pool	0.00	0.00	0.00	0.00	0.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A		
02 GF Donated	4,326.33	500.00	7,020.49	0.00	0.00	
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-100.00%		
03 GF Volunteer Fire						
210 Fire						
885 CONTRIBUTIONS	14,450.99	11,000.00	3,601.67	9,500.00	9,500.00	
210 Fire	14,450.99	11,000.00	3,601.67	9,500.00	9,500.00	
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-15.79%		
03 GF Volunteer Fire	14,450.99	11,000.00	3,601.67	9,500.00	9,500.00	
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-13.64%		
Total	18,777.32	11,500.00	10,622.16	9,500.00	9,500.00	

City of Yreka – Budget by Activity
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YVFD Benefit and Donated Accounts, continued

Budget Highlights, continued

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
02 GF Donated					
200 Police					
560 ALLOCATIONS	1,926.00	700.00	6,272.69	700.00	700.00
200 Police	1,926.00	700.00	6,272.69	700.00	700.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
230 Animal Control					
516 SPECIALIZED SUPPLIES	0.00	0.00	374.96	0.00	0.00
230 Animal Control	0.00	0.00	374.96	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
400 Parks					
516 SPECIALIZED SUPPLIES	1,935.40	0.00	0.00	0.00	0.00
400 Parks	1,935.40	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
420 Swimming Pool					
560 ALLOCATIONS	0.00	0.00	0.00	0.00	0.00
420 Swimming Pool	0.00	0.00	0.00	0.00	0.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				N/A	
02 GF Donated	3,861.40	700.00	6,647.65	700.00	700.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				0.00%	
03 GF Volunteer Fire					
210 Fire					
560 ALLOCATIONS	13,068.43	11,000.00	7,406.65	9,500.00	9,500.00
210 Fire	13,068.43	11,000.00	7,406.65	9,500.00	9,500.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-13.64%	
03 GF Volunteer Fire	13,068.43	11,000.00	7,406.65	9,500.00	9,500.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-13.64%	

City of Yreka – Budget by Activity
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Debt Servicing

Budget Highlights

The City has entered into several different debt arrangements, primarily with State and Federal agencies, to borrow funds for large scale water and sewer infrastructure projects. In addition, the City has a lease purchase agreement for fire apparatus with a private bank, and landfill closure and access agreement with Siskiyou County.

EXPENSES

***City of Yreka Fiscal Year Ending 2017 and 2018 Budget
 Major Expense Groups, by Departments within Fund***

<i>FUND</i>	<i>2014-15 Actual</i>	<i>2015-16 Budget</i>	<i>2015-16 YTD</i>	<i>2016-17</i>	<i>2017-18</i>
30 Spec Rev - Fire Tax					
210 Fire					
740 DEBT PRINCIPAL	114,202.65	116,228.90	116,228.92	118,291.10	120,389.90
745 DEBT INTEREST	9,313.35	7,287.08	7,287.08	5,224.88	3,126.08
210 Fire	123,516.00	123,515.98	123,516.00	123,515.98	123,515.98
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
30 Spec Rev - Fire Tax	123,516.00	123,515.98	123,516.00	123,515.98	123,515.98
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				0.00%	
31 Spec Rev - LF Assessment					
380 Waste Disposal					
740 DEBT PRINCIPAL	67,982.88	71,649.44	71,649.44	75,513.75	79,586.48
745 DEBT INTEREST	107,017.12	103,350.56	103,350.56	99,486.25	95,413.52
380 Waste Disposal	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
31 Spec Rev - LF Assessment	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				0.00%	
72 Water Debt Servicing					
510 Water Supply and Treatment					
740 DEBT PRINCIPAL	0.00	119,000.00	0.00	121,000.00	124,000.00
745 DEBT INTEREST	146,227.50	144,236.00	107,842.50	141,536.25	138,780.00
510 Water Supply and Treatment	146,227.50	263,236.00	107,842.50	262,536.25	262,780.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-0.27%	
72 Water Debt Servicing	146,227.50	263,236.00	107,842.50	262,536.25	262,780.00
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-0.27%	
82 Wastewater Debt Servicing					
550 Sewer Collection					
740 DEBT PRINCIPAL	0.00	72,000.00	0.00	74,000.00	76,000.00
745 DEBT INTEREST	75,879.37	135,190.00	61,634.14	132,192.50	130,130.00
550 Sewer Collection	75,879.37	207,190.00	61,634.14	206,192.50	206,130.00
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				-0.48%	
560 Sewer Disposal (WWTP)					
740 DEBT PRINCIPAL	0.00	62,579.13	0.00	64,206.18	65,875.54
745 DEBT INTEREST	14,793.20	14,264.59	4,754.86	12,637.54	10,968.18
560 Sewer Disposal (WWTP)	14,793.20	76,843.72	4,754.86	76,843.72	76,843.72
<i>Percentage Increase/(Decrease) in 2016-17 from 2015-2016</i>				0.00%	
82 Wastewater Debt Servicing	90,672.57	284,033.72	66,389.00	283,036.22	282,973.72
<i>Percentage Increase/(Decrease) 2016-17 from 2015-2016</i>				-0.35%	
Total	535,416.07	845,785.70	472,747.50	844,088.45	844,269.70

City of Yreka –Budget by Activity
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Interfund Transfer Allocations

Interfund transfers show the allocations between funds as required for grant fund matching, planned utilization of reserves across funds and internal cost recovery for administrative costs.

Budget Highlights 2016-17

***City of Yreka 2016-17 Budget
 Summary by Department within Fund***

2016-17 Budget

<i>Fund</i>	<i>Trans In</i>	<i>Trans Out</i>
01 General Operating	345,000.00	402,475.15
02 GF Donated	0.00	0.00
03 GF Volunteer Fire	0.00	0.00
04 Crandell Restricted	0.00	0.00
08 GF Operating Reserves	-115,000.00	0.00
09 GF Capital Reserves	0.00	57,108.00
10 GF Capital Outlay	95,000.00	0.00
11 GF YPD Building Acquisition	0.00	0.00
20 Road and Street	419,752.34	0.00
21 Local Traffic Fund	-84,752.34	24,566.52
24 Traffic Safety	67,475.15	0.00
30 Spec Rev - Fire Tax	0.00	0.00
31 Spec Rev - LF Assessment	0.00	0.00
32 Spec Rev - DIF Fees	0.00	0.00
60 Spec Grants - Capital Outlay	81,674.52	0.00
65 Community Development Grant	0.00	0.00
70 Water Operating	-815,193.98	165,000.00
71 Water Capital Projects	1,392,000.00	0.00
72 Water Debt Servicing	262,536.25	0.00
74 Water Reserves	-839,342.27	0.00
80 Wastewater Operating	-761,744.34	160,000.00
81 Wastewater Capital Projects	261,500.00	0.00
82 Wastewater Debt Servicing	283,036.22	0.00
84 Wastewater Reserves	217,208.12	0.00
90 Payroll Clearing	0.00	0.00
<i>Total</i>	809,149.67	809,149.67

City of Yreka – Budget by Activity
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Interfund Transfer Allocations, continued

Budget Highlights 2017-18

***City of Yreka 2017-18 Budget
 Summary by Department within Fund***

2017-18 Budget

<i>Fund</i>	<i>Trans In</i>	<i>Trans Out</i>
01 General Operating	200,000.00	343,793.72
02 GF Donated	0.00	0.00
03 GF Volunteer Fire	0.00	0.00
04 Crandell Restricted	0.00	0.00
08 GF Operating Reserves	0.00	0.00
09 GF Capital Reserves	0.00	63,000.00
10 GF Capital Outlay	125,000.00	0.00
11 GF YPD Building Acquisition	0.00	0.00
20 Road and Street	349,548.57	0.00
21 Local Traffic Fund	-74,548.57	23,125.64
24 Traffic Safety	68,793.72	0.00
30 Spec Rev - Fire Tax	0.00	0.00
31 Spec Rev - LF Assessment	0.00	0.00
32 Spec Rev - DIF Fees	0.00	0.00
60 Spec Grants - Capital Outlay	86,125.64	0.00
65 Community Development Grant	0.00	0.00
70 Water Operating	-923,879.68	165,000.00
71 Water Capital Projects	2,795,000.00	0.00
72 Water Debt Servicing	262,780.00	0.00
74 Water Reserves	-2,133,900.32	0.00
80 Wastewater Operating	-748,340.65	160,000.00
81 Wastewater Capital Projects	242,000.00	0.00
82 Wastewater Debt Servicing	282,973.72	0.00
84 Wastewater Reserves	223,366.93	0.00
90 Payroll Clearing	0.00	0.00
<i>Total</i>	754,919.36	754,919.36