



**SOLAR PV CHECKLIST
FOR EXPEDITED
ROOFTOP RESIDENTIAL SOLAR
FOR 10 KW OR LESS
FOR ONE AND TWO FAMILY DWELLINGS**



**CITY OF YREKA
BUILDING DEPARTMENT**

701 FOURTH STREET
YREKA, CA 96097
(530) 841-2322
FAX: (530) 842-4836

- A. System size is 10 kW AC CEC rating or less Y N
- B. The solar array is roof-mounted on one- or two-family dwelling or accessory structure Y N
- C. The solar panel/module arrays will not exceed the maximum legal building height Y N
- D. Solar system is utility interactive and without battery storage Y N
- E. Permit application is completed and attached Y N

ELECTRICAL REQUIREMENTS

- A. No more than four photovoltaic module strings are connected to each Maximum Power Point Tracking (MPPT) input where source circuit fusing is included in the inverter Y N
 - 1) No more than two strings per MPPT input where source circuit fusing is not included Y N
 - 2) Fuses (if needed) are rated to the series fuse rating of the PV module Y N
 - 3) No more than one non-inverter integrated DC combiner is utilized per inverter Y N
- B. For central inverter systems: No more than two inverters are utilized Y N
- C. The PV system is interconnected to a single-phase AC service panel of nominal 120/220 VAC with a bus bar rating of 225 A or less Y N
- D. The PV system is connected to the load side of the utility distribution equipment Y N
- E. A Solar PV Standard Plan and supporting documentation is completed and attached Y N

STRUCTURAL REQUIREMENTS

- A. A completed Structural Criteria and supporting documentation is attached (if required) Y N

FIRE SAFETY REQUIREMENTS

- A. Clear access pathways provided Y N
- B. Fire classification solar system is provided Y N
- C. All required markings and labels are provided Y N
- D. A diagram of the roof layout of all panels, modules, clear access pathways and approximate locations of electrical disconnecting means and roof access points is completed and attached Y N

Notes:

1. *These criteria are intended for expedited solar permitting process.*
2. *If any items are checked NO, revise design to fit within Eligibility Checklist, otherwise permit application must go through standard process.*



BUILDING DEPARTMENT PERMIT APPLICATION

701 FOURTH ST.
YREKA, CA 96097

PHONE # (530) 841-2322
FAX # (530) 842-4836

www.ci.yreka.ca.us
building@ci.yreka.ca.us

FOR OFFICE USE ONLY		DATE APPLIED FOR:	DATE ISSUED:	PERMIT #
<input type="checkbox"/> NEW	<input type="checkbox"/> ADDITION	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> REROOF
SPECIAL APPROVALS			TYPE OF ZONING:	
ITEMS	REQUIRED	DATE	BY	
PLANNING				
HEALTH DEPT.				
DRIVEWAY				
SIDEWALK				
CURB & GUTTER				
HISTORICAL				
UNDERGROUND UTILITIES				
PLAN CHECK FEE PAID:	CK#	DATE PAID:		

PROPERTY/PROJECT DESCRIPTION

Property Location or Address _____

Assessor's Parcel Number _____

Description of work to be performed _____

Estimated Project Cost:

This permit is to be issued in the name of the Licensed Contractor or the Property Owner as the Permit holder of record who will be responsible and liable for the construction.

PROPERTY OWNER

Property Owner Name _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

LICENSED DESIGN PROFESSIONAL (ARCHITECT OR ENGINEER)

Name _____ License No. _____ Tel No _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

CALIFORNIA LICENSED CONTRACTOR DECLARATION

Company Name _____ Contact Person _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ Email _____

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

CITY BUSINESS LICENSE NO. _____ CA LICENSE CLASS & NO. _____

CONTRACTOR SIGNATURE _____

OWNER-BUILDER'S DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors State License Law [Chapter 9 – commencing with Section 7000] of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).

I, as owner of the property, or my employees with wages as their sole compensation, will do all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.

I, as owner of the property, am exclusively contracting with license Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a license Contractor pursuant to the Contractors' State License Law).

I am exempt from licensure under the Contractors' State License Law for the following reason: _____

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following website: <http://www.leginfo.ca.gov/calaw/html>.

PROPERTY OWNER OR AUTHORIZED AGENT SIGNATURE _____ DATE _____

WORKERS' COMPENSATION COVERAGE

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No. _____

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier _____ Policy No _____ Expiration Date _____
Name of Agent _____ Tel No _____

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provision.

DECLARATION REGARDING LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name _____
Address _____ City _____ State _____ Zip _____

DECLARATION STATEMENT

By my signature below, I certify to each of the following:

I am a California licensed contractor or the property owner* or authorized to act on the property owner's behalf.**

I have read this construction permit application and the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of this city or county to enter the above-identified property for inspection purposes.

California Licensed Contractor, Property Owner* or Authorized Agent**

SIGNATURE _____ DATE _____

*requires separate verification form

**requires separate authorization form