



City of Yreka
Planning Department
701 4th Street
Yreka, CA 96097
(530) 841-2386

SUBDIVISION MAP REQUIREMENTS

The following provides instruction and plan requirements for all Tentative Maps, Tentative Parcel Maps, and Proposed Modifications to Final Maps or Final Parcel Maps must include the following information. Email any questions to the Planning Department at planning@ci.yreka.ca.us, or call (530) 841-2386. You may also visit our website at <https://ci.yreka.ca.us/164/Planning> for additional information and forms.

THE INFORMATION REQUIRED IS AS FOLLOWS:

A. Title Block

1. Title block located in lower right-hand corner of drawing
2. Assessor's parcel number(s)
3. Name of project (and phase number, if applicable)
4. Total number of lots
5. Total project acreage (to the nearest 0.10 acre)
6. Date prepared
7. Project street address
8. Sheet number and number of sheets (if more than one sheet is required)

B. Notes

1. Present zoning designation
2. Proposed zoning designation
3. Individual lot areas (smallest, largest, and average, to the nearest 100 sq. ft. of 0.10 acre).
4. Indicate if site is in High or Very High Wildfire Severity Zones

C. General Information

1. Key map (if more than one sheet is required)
2. Location map (to be located on the first map sheet or the key map and to be oriented in the same direction as the tentative map)
3. North arrow (to be upward facing, if practical)
4. Scale (written and graphic)
5. Sheet size 24" x 36" (if practical)
6. Name, address, and phone number of:
 - a. Property Owner(s)
 - b. Subdivider/Applicant
 - c. Engineer or Surveyor of Record
7. Symbols legend
8. Registered civil engineer/land surveyor stamp and signature
9. Subdivision tract number

D. Plan Review

1. Clear delineation of project boundaries (with accurate distances and bearings)
2. *Subdivision unit boundaries (if phased)
3. City Limit boundary occurring within 300 feet of the subdivision

4. Names of adjoining subdivisions
5. Names of adjoining property owners
6. Proposed streets:
 - a. Names
 - b. Widths (to the nearest foot)
 - c. Approximate curve radii
 - d. Approximate grades
 - e. Clear identification of proposed ownership (public or private)
 - f. Typical Cross Sections (include private streets)
 - g. Driveways serving more than one unit
7. Adjoining streets:
 - a. Names
 - b. Widths
 - c. Locations
8. Existing and proposed easements (on-site and off-site):
 - a. Approximate locations
 - b. Approximate widths
 - c. Purpose and nature (public or private)
 - d. Any easement(s) to be abandoned
9. Approximate lot dimensions (to nearest foot) and lot areas in sq. ft. or acreage
10. Lot numbers (beginning with number 1 and continuing consecutively without duplication or omission)
11. Proposed or existing public and private areas (lettered parcels)
12. Existing buildings, bridges, and structures:
 - a. Proposed to be retained
 - b. Proposed to be removed
13. Existing public improvements
14. Building setback lines for existing buildings
15. Existing and proposed utilities (sewer, water, street, lighting, fire hydrants, etc.)
 - a. Location
 - b. Type (examples: sewer, water, etc.)
 - c. Size of sewer and water mains (example: diameter in inches)
 - d. Rough invert elevations and slopes (for sewer lines)
 - e. Provision of a clear delineation between proposed utilities intended to be public and those intended to be private
16. Proposed bridges (if applicable)
17. *Existing electrical utilities (Main feeder, primary and secondary distribution, and transmission lines) labeled as to above or below ground
18. Existing and proposed culverts and underground storm drain facilities:
 - a. Location. (Proposed storm drainage measures should direct flows to the nearest downstream facility)
 - b. Diameter of existing (in inches)
 - c. Length (approximate)
 - d. Proposed location and size and design of any stormwater detention facilities (above or below grade)
19. Water courses and open drainage channels (if applicable)
 - a. Width (to nearest foot)
 - b. Direction of flow
 - c. Inundation areas
 - d. Existing and proposed improvements
20. Existing septic systems (noted as to whether to be retained or removed)

21. Existing contours (or spot elevations) sufficient to show the slope of the project and the adjoining ground for at least 100 feet beyond the project boundaries
 - a. One foot intervals at 0% to 5% cross-slopes
 - b. Two foot intervals at 5% to 25% cross-slopes
 - c. Five foot intervals (maximum) at above 25% cross-slopes
22. *Preliminary grading plan showing finished contours at two foot intervals on hillside terrain (flat ground- provide proposed pad elevations)
23. Existing trees and brush (noted as to whether to be retained or removed)
 - a. Location
 - b. Trunk diameter (4" and above)
 - c. Kind (common name)
 - d. Dripline
 - e. Heritage Trees
24. Location and description of significant or unique natural features on the property
25. Location and description of existing structures and features on adjoining properties within 100 feet of the proposed project
26. Proposed location and typical dimensions of required parking and driveways (if applicable)
27. Setback from mapped faults (if applicable)
28. Creek setback line based on creek cross-sections (if applicable)
29. 100-year flood elevations (if applicable)
30. Statement as to soils conditions (by Registered Civil Engineer)
31. Existing wells (noted as to whether retained or removed)

*Items marked with an asterisk are required for Subdivision Map applications

THE FOLLOWING SUPPORTING DATA AND DOCUMENTATION IS REQUIRED IN ADDITION TO THE MAP:

1. Universal Application for modification of, or exceptions from, any City Standards or Policies specifically stating the proposed modification and the grounds for the request
2. Statement of provisions for sewer and water supply and service
3. Existing and projected sewage generation figures and identification of the trunk line to which the development is tributary
4. Statement as to flooding potential
5. Map showing storm drain service area (area above the project draining through it)
6. Creek cross-sections with 100-year flood elevations (if applicable)
7. Soils report (if grading on slopes over 10%) (2 copies)
8. Cross sections through site over 10%
9. Geological report (slope stability, liquefaction and faulting potential) (if applicable)

Each project brought before the city may require additional information based on the history of the property, proposed end use, and other factors. The City of Yreka reserves the right to request additional information that is not listed to ensure a success project.