

Peter O'Brien, Chair, Planning Commissioner
Amy Fernandez, Co-Chair, Planning
Commissioner
Brian Devlin, Planning Commissioner
Annie Ohlund, Planning Commissioner
Vacant, Planning Commissioner



Jason Ledbetter, City Manager
Rhetta Hogan, Asst. City Manager and Clerk
Emily Aldrich, Finance Director
Matthew Bray, Public Works Director
John Elsnab, Human Resources Director
Mark Gilman, Police Chief
Andrew Jared, City Attorney
Jerry Lemos, Fire Chief
Juliana Lucchesi, Community Dev. Director

YREKA PLANNING COMMISSION MEETING MINUTES
August 16, 2023 - 5:30 PM
Yreka City Council Chamber, 701 Fourth Street, Yreka, CA
Phone 530-841-2386, Facsimile 530-842-4836, email: cityclerk@ci.yreka.ca.us

1. 5:30PM CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 5:30PM.

2. ROLL CALL

City Clerk Hogan called roll, Planning Commissioner Fernandez, Ohlund, Devlin were present. Planning Commissioner O'Brien was absent. Of note there is a current vacant position on the commission

3. SPECIAL PRESENTATIONS AND/OR ANNOUNCEMENTS:

This time slot is for informational presentations, appointments, or awards to be presented by the Planning Commission or to the Planning Commission.

4. PUBLIC COMMENTS:

Public participation is welcomed and invited at all Planning Commission meetings regarding issues or matters not on the agenda but still within the jurisdiction of the Planning Commission of Yreka. If your comments concern an item noted on the Agenda, please address the Commission when that item is open for public comment.

The City requests that persons addressing the Planning Commission refrain from making personal, slanderous, profane, or disruptive remarks.

Planning Commissioners, when recognized by the Chair, may ask clarifying questions of presenter but no action may be taken by the Planning Commission during the public comment section of the meeting. Under the Brown Act, the Planning Commission is prohibited from discussing or taking action on any item not listed on the posted agenda.

This time is set aside for residents to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Agenda. If your comments concern an item listed under the Public Hearing, Old or New Business sections of the Agenda, please address the Commission when that item is open for public comment.

- Please speak into the microphone from the podium. The podium electronically adjusts up and down to accommodate speaker.
- Please state your name for the record prior to providing your comments.
- Please address the Commissioners as a whole.
- If you have documents to present, please provide a minimum of seven (7) copies. These become a public record.
- Please limit your remarks to three (3) minutes.
- Since Planning Commission is unable to take action on issues not on the agenda, your matter may be referred to staff for follow up or be placed on a future agenda.

Public comments period is **not** intended to be a “Question and Answer” period or conversations with the Planning Commissioners or City staff.

No public comment was received.

5. CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion.

- a. Approval of Minutes of the Regular Meeting held April 14, 2023.
- b. Approval of the Minutes of the Adjourned (lack of Brown Act quorum) Meeting from July 19, 2023.

Recommended Planning Commission Action: Motion to Adopt the Consent Agenda of the Planning Commission of the City of Yreka as presented.

No public comment was received.

Motion to approve the Consent Agenda as presented:

MOTIONED: Commissioner Ohlund

SECONDED: Commissioner Devlin

AYES: Commissioners Devlin, O’Brien, and Ohlund

NOES: -0-

ABSENT: Billingsley and Fernandez

6. PUBLIC HEARING: (continuance of the public hearing from the July 19, 2023, meeting)

- a. **Title: 2022-52 Evans Family Tentative Parcel Map**

The Planning Commission will consider the following tentative parcel map application filed by Evans Family Properties, LLC for Assessor’s Parcel Numbers 061-301-010, 061-301-060, and 061-301-240 within the City of Yreka. The proposed tentative parcel map would subdivide one 99.10-acre parcel into two separate parcels, one 43.28-acre parcel and one 55.82-acre parcel.

Recommended Action: 1. Hold Public Hearing 2. Motion to approve Resolution 2023-04 recommending approval of the proposed tentative parcel map to the City Council of the City of Yreka and adopting a Class 15 Exemption from the California Environmental Quality Act (CEQA)

Public Hearing was held.

There was no public comment.

Motion to approve Resolution 2023-04 recommending approval of the proposed tentative parcel map to the City Council of the City of Yreka and adopting a Class 15 Exemption from the California Environmental Quality Act (CEQA)

MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez

AYES: Commissioners Devlin, Fernandez, and Ohlund

NOES: -0-

ABSENT: O’Brien

- b. **Title: 2021-45: Yreka Travel Center and Hotel Development Final Environmental Impact Report (FEIR)**

The Planning Commission will hold a public hearing and consider adoption of the Final Environmental Impact Report for the proposed Yreka Travel Center and Hotel Development. This item will only

consider the environmental review of the proposed project. A second public hearing for the proposed amendment to the PUD 5-98 is scheduled for a Special Planning Commission meeting ~~August 2, 2023, beginning at 6PM~~ **September 20, 2023.**

Recommended Action: 1. Hold public hearing. 2. Motion to adopt Resolution 2023-05 “A Resolution of the Planning Commission of the City of Yreka Recommending Certification of the Final Environmental Impact Report and Mitigation Monitoring and Reporting Program for the Proposed Yreka Travel Center and Hotel Development.”

Public Hearing was held.

Public Comment was heard from Darrin Mercier (attorney for clients in the PUD), Leslie Pratt (general manager of the truck stop), Lowell Pratt, (General Manager of the Holiday Inn Express), Monica Mendoza (Baymont Inn), Aman Dillon, (A1 Investments), Steve Wakeman, and Deep Graviel.

Public Hearing was closed at 6:09PM and a brief recess was taken, meeting resumed at 6:13PM.

Motion to adopt Resolution 2023-05 “A Resolution of the Planning Commission of the City of Yreka Recommending Certification of the Final Environmental Impact Report and Mitigation Monitoring and Reporting Program for the Proposed Yreka Travel Center and Hotel Development.”

MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez

AYES: Commissioners Devlin, Fernandez, and Ohlund

NOES: -0-

ABSENT: O’Brien

7. OLD BUSINESS: None

8. NEW BUSINESS:

a. **Title: Planning Commission Meeting Schedule**

This item will review the start time of the Regular Planning Commission meeting.

Recommended Action: Planning Commission to give direction to City Staff on maintaining current start time or change the start time.

Public Comment was received from Dawnmarie Autrey

Planning Commission to give direction to City Staff to change the meeting start time to 6:00PM.

MOTIONED: Commissioner Fernandez

SECONDED: Commissioner Devlin

AYES: Commissioners Devlin, Fernandez, and Ohlund

NOES: -0-

ABSENT: O’Brien

9. FUTURE PLANNING ITEMS:

Future agenda items are action items and presentations to the Planning Commission that may occur within the next 90-days. All dates are tentative and subject to change if needed.

- a. 2021-45 Yreka Travel Center and Hotel Development PUD Amendment Public Hearing –
- b. General Plan 2044 Vision Statement and Guiding Principles

10. ADJOURNMENT: - Next meeting September 20, 2023, at ~~5:30PM~~ 6:00PM

Meeting was adjourned at 6:38PM.