

Corey Middleton, Mayor  
Paul McCoy, Mayor Pro tempore  
Colleen Baker, Councilmember  
Drake Davis, Councilmember  
Duane Kegg, Councilmember



Jason Ledbetter, City Manager  
Rhetta Hogan, Asst. City Manager and Clerk  
Emily Aldrich, Finance Director  
Matthew Bray, Public Works Director  
John Elsnab, Human Resources Director  
Mark Gilman, Police Chief  
Andrew Jared, City Attorney  
Jerry Lemos, Fire Chief  
Juliana Lucchesi, Community Dev. Director

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## YREKA CITY COUNCIL MEETING MINUTES

August 15, 2023

Closed Session 5:30 PM

Regular Session: 6:30 PM

Yreka City Council Chamber, 701 Fourth Street, Yreka, CA

Phone 530-841-2386, Facsimile 530-842-4836, email: [cityclerk@ci.yreka.ca.us](mailto:cityclerk@ci.yreka.ca.us)

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Regular Meetings of the Yreka City Council are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month.

### 1. 5:30PM CALL TO ORDER:

The meeting was called to order at 5:30 PM, Councilmembers Baker, Davis, Kegg, McCoy and Middleton were present.

### 2. PUBLIC COMMENT ON CLOSED SESSION:

There was no public comment.

### 3. CLOSED SESSION:

The City Council will recess to Closed Session to discuss the below item(s). At the conclusion of the Closed Session, Open Session will reconvene and reportable action, if any, will be announced.

#### a. **Conference with real property negotiator (Govt C §54956.8)**

- Property: APN 053-591-400-000 and APN 053-591-380-000
- Agency negotiator: Jason Ledbetter
- Negotiating parties: E B Development Corporation
- Under negotiation: Price and Terms

#### b. **Conference with real property negotiator (Govt C §54956.8)**

- Property: APNs 053-651-760 2.35 acres, 056-642-580 5.45 acres, 053-651-820 13.9 acres, 053-642-590 5.57 acres
- Agency negotiator: Jason Ledbetter
- Negotiating parties: Siskiyou County
- Under negotiation: Price and Terms

#### c. **Conference with real property negotiator (Govt C §54956.8)**

- Property: 400 S. Foothill, Yreka APN 054-191-290-000
- Agency negotiator: Jason Ledbetter
- Negotiating parties: Siskiyou County
- Under negotiation: Price and Terms

#### d. **Conference with real property negotiator (Govt C §54956.8)**

- Property: APN 062-031-200-000 (2.08 acres)
- Agency negotiator: Jason Ledbetter
- Negotiating parties: Nor-Cal Products by Pfeiffer Vacuum
- Under negotiation: Price and Terms

#### e. **Conference with real property negotiator (Govt C §54956.8)**

- Property: 108 and 110 W. Miner Street, Yreka (APNs 053-373-040-000 & 053-373-030-000)

- Agency negotiator: Jason Ledbetter
- Negotiating parties: Stefano Cipollone
- Under negotiation: Price and Terms

**4. 6:30PM CALL TO ORDER REGULAR SESSION AND PLEDGE OF ALLEGIANCE:**

Meeting was called to order at 6:40PM, due to a brief recess taken after closed session. Mayor Middleton opened the meeting and announced that there was no reportable action taken during closed session.

**5. SPECIAL PRESENTATIONS AND/OR ANNOUNCEMENTS:**

This time slot is for informational presentations, appointments, or awards to be presented by the City Council or to the City Council.

2022 McKinney Fire – A Progress Report One Year Later, City Manager Ledbetter

**6. PUBLIC COMMENTS:**

Public participation is welcomed and invited at all City Council meetings. This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.

The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks.

Councilmembers, when recognized by the Mayor, may ask clarifying questions of presenter but no action may be taken by the City Council during the public comment section of the meeting. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Agenda. If your comments concern an item listed under the Public Hearing or New Business sections of the Agenda, please address the Council when that item is open for public comment.

- Please speak into the microphone from the podium. The podium electronically adjusts up and down to accommodate speaker.
- Please state your name for the record prior to providing your comments.
- Please address the Council as a whole.
- If you have documents to present, please provide a minimum of seven (7) copies. These become a public record.
- Please limit your remarks to five (5) minutes.
- Since Council is unable to take action on issues not on the agenda, your matter may be referred to staff for follow up or be placed on a future agenda.

Public comments period is **not** intended to be a “Question and Answer” period or conversations with the Council or City staff.

Public comment was heard from Lorenzo Love and Dawnmarie Autrey.

**7. CONSENT AGENDA:**

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion,

- a. Approval/ratification of payments issued from July 24, 2023, through August 4, 2023.

b. Approval of Minutes of the Regular Meeting held August 1, 2023.

**Recommended City Council Action:** Motion to Adopt the Consent Agenda of the City Council of the City of Yreka as presented.

Motion to Adopt the Consent Agenda of the City Council of the City of Yreka as presented.

MOTIONED: Councilmember Kegg

SECONDED: Councilmember Baker

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

## 8. **NEW BUSINESS**

*City Manager, Jason Ledbetter*

a. **Title:** Special Event Known as the Yreka Night of Lights

Sarah Eberenz, with Discover Siskiyou, has submitted a request for temporary street closures for the special event known as the “Yreka Night of Lights” scheduled for Saturday, December 2, 2023.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-32 Approving Street Closures and Other Requests for the Special Event Known as “Yreka Night of Lights 2023”.

There was no public comment.

Motion to Adopt Resolution 2023-32 Approving Street Closures and Other Requests for the Special Event Known as “Yreka Night of Lights 2023”.

MOTIONED: Councilmember Kegg

SECONDED: Councilmember Baker

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

b. **Title:** Special Event Known as Kids Block Party

Kris Taylor, on behalf of Art Among Us, has submitted the attached request for permission to close a portion of W. Miner, Broadway and adjacent streets on Saturday, September 9, 2023, from 6:00am to 4:00pm for the special event known as “Kids Block Party 2023”.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-33 of the City Council of the City of Yreka Approving Street Closures and other requests for Art Among Us, a special event known as “Kids Block Party 2023” on September 9, 2023.

Motion to Adopt Resolution 2023-33 of the City Council of the City of Yreka Approving Street Closures and other requests for Art Among Us, a special event known as “Kids Block Party 2023” on September 9, 2023.

MOTIONED: Councilmember Davis

SECONDED: Councilmember Kegg

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

- c. **Title:** Special Event Known as the “The Divine Masterpiece”

Kimberley Presley, on behalf of Liberty Arts, has submitted the attached request for permission to close a portion of W. Miner St. on Saturday, September 9, 2023, from 3:00pm to 9:00pm for the special event known as “The Divine Masterpiece”.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-34 Approving Street Closures for Liberty Arts Special Event known as “The Divine Masterpiece”.

Motion to Adopt Resolution 2023-34 Approving Street Closures for Liberty Arts Special Event known as “The Divine Masterpiece”.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Kegg

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

*Finance Director, Emily Aldrich*

- d. **Title:** Appropriations Limit for the City of Yreka for Fiscal Year 2023-2024.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-35 of the City Council of the City of Yreka Setting Forth the Appropriations Limit for the City of Yreka for Fiscal Year 2023-24.

Motion to Adopt Resolution 2023-35 of the City Council of the City of Yreka Setting Forth the Appropriations Limit for the City of Yreka for Fiscal Year 2023-24.

MOTIONED: Councilmember Baker

SECONDED: Councilmember Davis

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

- e. **Title:** Biannual Budget Adoption for the Fiscal Years Ending June 30, 2024, and 2025

**Recommended City Council Action:** Motion to Adopt Resolution 2023-36 of the City Council of the City of Yreka Adopting the Biannual Budget for the Fiscal Years Ending June 30, 2024, and June 30, 2025.

Motion to Adopt Resolution 2023-36 of the City Council of the City of Yreka Adopting the Biannual Budget for the Fiscal Years Ending June 30, 2024, and June 30, 2025.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Davis

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

- f. **Title:** Jaguar software webRemit Agreement

Jaguar webRemit services will replace the City's current (premise based) AQ2 remote deposit check clearing services for remote deposit of physical payments to the City. The Jaguar software, like the AQ2 system, continues to allow the City to operate an image scanner device to scan paper checks and/or coupons/stubs creating an image cash letter file to send to our bank. The software will continue to create the accounting (Springbrook) interface posting file. The enhancement lies in this product's feature of the webRemit capture system, where this is currently processed and archived on the City's servers.

**Recommended City Council Action:** Motion to Authorizing the City Manager to enter into an agreement with Jaguar Software webRemit Service Agreement.

Motion to Authorizing the City Manager to enter into an agreement with Jaguar Software webRemit Service Agreement.

MOTIONED: Councilmember Kegg

SECONDED: Councilmember McCoy

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

*City Manager, Jason Ledbetter*

g. **Title:** CalOES JumpStart - Designation of Applicant's Agent Resolution for Non-State Agencies

The City was given a grant award noticed on July 25, 2023, for the CalOES JumpStart Resilience Officer position. Adoption of Resolution 2023-37 allows the City to access \$928,496 of grant funds for the Resilience Officer position.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-37 of the City Council of the City of Yreka, State of California, Designation of Applicant's Agent Resolution for Non-State Agencies

Motion to Adopt Resolution 2023-37 of the City Council of the City of Yreka, State of California, Designation of Applicant's Agent Resolution for Non-State Agencies.

MOTIONED: Councilmember Baker

SECONDED: Councilmember Davis

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

## **9. CITY MANAGER/STAFF REPORTS:**

City Manager and Staff may make brief announcements or reports at this time.

City Manager Jason Ledbetter attended Continuum of Care meeting on August 2, 2023, at the County Behavioral Health. City Manager has worked with the Assistant City Manager and the City's consultant on the tax measure ballot initiative polling. Staff will be bringing the Soil Removal Contract for South Foothill will be brought back for consideration at the special meeting on 8/17. Staff will be focused on hazard mitigation, the new firehall and paid fire staff over the next 15 months. The City continues to make great strides on other initiatives of housing, water security and revenue generation. The request for proposals for the Ringe Pool Engineering and design closes on September 1, 2023, with the goal of bringing back true construction and maintenance costs back to the City Council. City Manager Ledbetter was on vacation 8/6-8/12. Finance Committee on August 6, 2023. City Manager is intrigued by committee's request to have special events run

through Finance Committee, and have the recommendation run through the committee, given large volume of requests to waive fees.

Chief Lemos spoke to two recent incidents for arson and mutual agency cooperation with YFD, YPD and Cal-Fire.

**10. MAYOR/COUNCILMEMBERS REPORTS, STATEMENTS AND REQUESTS:**

*AB 1234\* Conference and Meeting Report (verbal, if any) \*(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)*

Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

Councilmember Davis noted that the Fire Safe Council has finalized their weekly publications and noted that he will bring that information forward share with the City Council.

Councilmember Baker spoke to the Finance Committee meeting and discussed process to bring forward special events to the City Council. Councilmember Baker met other Councilmembers from Redding and Anderson at the Siskiyou County Fair, and addressed how they are dealing with homeless/unhoused population. Councilmember thanked City Manager Ledbetter on the McKinney Fire reflection and applauded City's active participation and engagement with the McKinney Fire briefings.

Councilmember Kegg reflected as Mayor how City Manager, Chief Gilman and Chief Lemos pulled together to address Yreka's safety. Councilmember Kegg commented how impressed he was with the City's public safety team, who took control for protection of City during evacuation from law enforcement agencies. Councilmember Kegg attended Continuum of Care meeting, how to move forward with regional administration of the COC for the North State's seven counties' dissolves.

Mayor Pro Tempore McCoy spoke to property abatement cleanups happening on State Street and Bluebird.

Mayor Middleton spoke to participation and community engagement at Siskiyou County Fair. Mayor Middleton spoke on his reflections of the McKinney Fire and complimented City Manager Ledbetter for his direct information, active engagement, and open communication with City Council during the event. Mayor Middleton would like City Manager to being to address the vacancy tax or other occupancy matters.

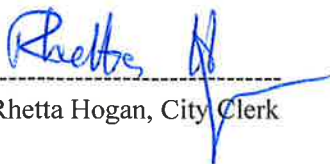
Chief Gilman just alerted that Yreka is opening up evacuation centers for residents due to the fire near Hamburg (known as the Head Fire).

**11. ADJOURNMENT:**

Meeting was adjourned at 8:16PM.



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Corey Middleton, Mayor  
Minutes approved by City Council,  
Motion on September 5, 2023



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Rhetta Hogan, City Clerk