

Corey Middleton, Mayor
Paul McCoy, Mayor Pro tempore
Colleen Baker, Councilmember
Drake Davis, Councilmember
Duane Kegg, Councilmember



Jason Ledbetter, City Manager
Rhetta Hogan, Asst. City Manager and Clerk
Emily Aldrich, Finance Director
Matthew Bray, Public Works Director
John Elsnab, Human Resources Director
Mark Gilman, Police Chief
Andrew Jared, City Attorney
Jerry Lemos, Fire Chief
Juliana Lucchesi, Planning Director

YREKA CITY COUNCIL MEETING MINUTES

June 20, 2023

Closed Session 5:30 PM

Regular Session: 6:30 PM

Yreka City Council Chamber, 701 Fourth Street, Yreka, CA

Phone 530-841-2386, Facsimile 530-842-4836, email: cityclerk@ci.yreka.ca.us

Regular Meetings of the Yreka City Council are held the 1st and 3rd Tuesday of every month.

The full agenda packet can be found on the City's website: www.ci.yreka.ca.us/AgendaCenter

Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code § 54950 et. seq.)

1. 5:30PM CALL TO ORDER:

Meeting called to order at 5:30PM, Councilmembers Baker, Davis, Kegg, Middleton, and McCoy were present.

2. PUBLIC COMMENT ON CLOSED SESSION:

There was no public comment.

3. CLOSED SESSION:

The City Council will recess to Closed Session to discuss the following item(s). At the conclusion of the Closed Session, Open Session will reconvene and reportable action, if any, will be announced:

a. **Conference with Legal Council – Existing Litigation (Gov. Code § 54956.9(d)(1))**

1. Kathleen Hogan vs City of Yreka and Allen Gill Construction, Inc (SCSC 23CV03777)
2. Susan Meek vs City of Yreka (SCSC 23CV021202)

b. **Real Property Negotiations (Gov. Code § 54956.8)**

1. APN: 062-031-180-000
Agency Negotiator: Jason Ledbetter, City Manager
Negotiating Party: Kathy Graves, Historical Society
Under Negotiation: Price and Terms
2. APN: 053-591-400-000, 053-591-380-000
Agency Negotiator: Jason Ledbetter, City Manager
Negotiating Party: E B Development Corporation
Under Negotiation: Price and Terms

4. 6:30PM CALL TO ORDER REGULAR SESSION AND PLEDGE OF ALLEGIANCE:

Regular meeting started at 6:30PM. City Council discussed each item but for item 3.b.2. There was no reportable action taken. Councilmember Kegg at 5:39PM recused himself from the closed session part of the meeting for items 3.b.1. Real Property Negotiations due to a conflict. Closed Session adjourned at 5:54PM.

5. SPECIAL PRESENTATIONS AND/OR ANNOUNCEMENTS:

This time slot is for informational presentations, appointments, or awards to be presented by the City Council or to the City Council.

- a. Pacific Power – Wildfire Planning Update

Nora Yotsov and Tyler Avery, Emergency Management Services with Pacific Power presented.

6. PUBLIC COMMENTS:

Public participation is welcomed and invited at all City Council meetings. This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.

The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks.

Councilmembers, when recognized by the Mayor, may ask questions of presenter but no action may be taken by the City Council during the public comment section of the meeting. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.

- Please speak into the microphone from the podium. The podium electronically adjusts up and down to accommodate speaker.
- Please state your name for the record prior to providing your comments.
- Please address the Council as a whole.
- If you have documents to present, please provide a minimum of seven (7) copies.
- Please limit your remarks to five (5) minutes.
- Since Council is unable to take action on issues not on the agenda, your matter may be referred to staff for follow up or be placed on a future agenda.

Public comments period is **not** intended to be a “Question and Answer” period or conversations with the Council or City staff.

Public comment was heard from Tad White, Mark Atwood, Judy Baker, Steve Radford, and Louise Gliatto.

7. CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion,

- a. Approval/ratification of payments issued from May 30, 2023, through June 09, 2023.
- b. Approval of Minutes of the Regular Meeting held June 6, 2023.

- c. Approval of Minutes of the Special Joint Meeting held June 14, 2023.
- d. Cash Balances, Budget to Actual and Fiscal Performance Reports for May 2023.
- e. Adopt Resolution 2023-27 Authorizing the Expenditure of Funds beginning July 1, 2023, Prior to the Adoption of the Biannual Budget for Fiscal Year 2023-24 and 2024-25.

Recommended City Council Action: Motion to Adopt the Consent Agenda of the City Council of the City of Yreka as presented.

Motion to Adopt the Consent Agenda of the City Council of the City of Yreka as presented with the correction to the June 6, 2023, minutes from the closed session as amended when Councilmember Davis was present for the roll call to order at 5:30PM and then recused himself for item 3.a.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Davis

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

8. **PUBLIC HEARINGS:**

Public Hearing Protocol:

- i. *Mayor will describe the purpose of the Public Hearing.*
- ii. *City Staff will provide the Staff Report.*
- iii. *City Staff will respond to questions from the City Council.*
- iv. *Mayor will open the Public Hearing.*
- v. *Public wanting to comment will come to the podium, provide the City Clerk with their name and address, and provide their comments.*
- vi. *Mayor will close the Public Hearing.*
- vii. *City Council will deliberate and act on the item.*

City Manager

- a. **Agenda Title:** Solicit Community Comments Regarding Possible Community Development Block Grant (CDBG) Program Funding Applications under the 2023 Notice of Funding Availability

Recommended City Council Action: Direct staff to consider proposals and possibly prepare a grant application and resolution for the CDBG Program Funding Applications under the 2023 Notice of Funding Availability based upon participant comments and staff recommendations.

Direction to move forward on proposals presented and continue to receive proposals and input for consideration for grant funding.

Community Development Director

- b. **Agenda Title:** California Department of Housing and Community Development Homekey Grant Application

In October of 2022, the City Council gave direction to the City Manager to solicit housing developers interested in applying with the City Yreka to the Homekey Cycle 3 to convert a motel within the city into long-term residences for residents experiencing homeless or at risk of homelessness. Rural Community Housing Development Corporation (RCHDC) was selected through an opening solicitation of housing development to co-apply to the grant with the City. The City and RCHDC have selected Jefferson Inn, 1235 S Main St, Yreka, CA 96097, as the preferred site for conversion for the grant. The City and RCHDC are preparing the grant application and require the City Council to authorize RCHDC to apply to the grant as the co-applicant through resolution.

Recommended City Council Action: Hold a Public Hearing for the Homekey Grant Fiscal Year 2023 Notice of Funding Advice Dated March 29, 2023, and Adopt a Resolution 2023-28 of the City Council of the City of Yreka Authorizing Rural Community Housing Development Corporation to Apply to the Homekey Cycle 3 Grant Program on behalf of the City of Yreka

The meeting was adjourned briefly during public comment for a brief recess and reconvened at 8:13PM.

Public comments were heard from Veronica M. of Yreka, Glenn Tad White, Rebecca Fortna and Steve Radford.

Motion to Adopt a Resolution 2023-28 of the City Council of the City of Yreka Authorizing Rural Community Housing Development Corporation to Apply to the Homekey Cycle 3 Grant Program on behalf of the City of Yreka.

MOTIONED: Councilmember Kegg

SECONDED: Councilmember McCoy

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

9. **NEW BUSINESS**

Community Development Director

- a. **Agenda Title:** City Council Interviews of Applicants to the Planning Commission Seats for Future Mayoral Appointment at a City Council meeting

Two candidates will be interviewed by the City Council for one expired term position on the Yreka Planning Commission.

Public Works Director

- b. **Agenda Title:** Resolution Authorizing a Grant Application to the Drinking Water State Revolving Fund for the South Yreka Water Supply and Distribution Improvements Project.

In November 2022, Council adopted a resolution authorizing an application for DWR funding for the South Yreka Water Supply and Distribution Improvements Project. The City recently learned that this application has not been approved, though approval for a later round of funding might still be possible. In the meantime, PACE has advised City staff to apply for funding from the Drinking Water State Revolving Fund (DWSRF).

Recommended City Council Action: Motion to Adopt Resolution 2023-29 of the City Council of the City of Yreka authorizing the City to apply for grant funds from the State of California, to enter into a funding agreement, and to designate representatives to sign agreements and any amendments thereto for the South Yreka Water Supply and Distribution Improvements Project.

Motion to Adopt Resolution 2023-29 of the City Council of the City of Yreka authorizing the City to apply for grant funds from the State of California, to enter into a funding agreement, and to designate representatives to sign agreements and any amendments thereto for the South Yreka Water Supply and Distribution Improvements Project.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Kegg

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

10. CITY MANAGER/STAFF REPORTS:

City Manager and Staff may make brief announcements or reports at this time.

City Manager Ledbetter spoke to follow-up issues on graffiti and white washing areas in the Greenhorn Reservoir historic area and in the next few weeks Public Works will be working on the Yreka Creek Greenway landscaping behind Siskiyou County Public Health. On June 19, City Manager Ledbetter and Assistant City Manager Hogan met with the Fire Chief and Volunteers to discuss the process for the City’s attempt to bring funding in for paid staff at the fire department and the plan to fund a new fire hall. City Manager made contact with Cameron Mooney the speaker the Council requested to be a guest speaker to the Council on Cannabis on July 12, 2023 at 7:30PM. City Manager attended the Finance Committee meeting on June 13, 2023 to discuss the upcoming 218 process for water and sewer utility rates, received updates on the budget process from the Finance Director, Aldrich and updates on the public safety initiative consultant selection. City staff has met twice with ORW for the City Hall ADA improvements. That project is moving along quickly. AB1600 has officially been approved and City still needs to submit its work plan for review. City Manager Ledbetter toured area behind public health with Public Works Director, Matt Bray on a plan to clean the Greenway. The City received notice today of its selection for the CA Dept Cannabis Control grant award.

11. MAYOR/COUNCILMEMBERS REPORTS, STATEMENTS AND REQUESTS:

AB 1234 Conference and Meeting Report (verbal, if any) *(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)*

Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

Councilmember McCoy attended the local transportation meeting and the Hwy3 corridor feedback meeting. Councilmember McCoy gave updates on the Caltrans construction project on the south end of town. Councilmember Kegg thanked staff on getting the CA DFW 1600 permit, thanked the City Attorney on the ethics training.

Councilmember Davis had no statements.

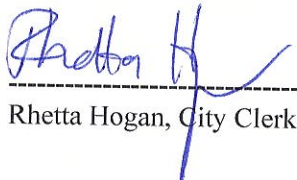
Councilmember Baker spoke to attending the ethics training by City Attorney Andrew Jared on July 12, 2023, and the Finance Committee meeting, and noted the upcoming Communications Committee meeting on July 22, 2023. In addition, Councilmember Baker is attending the Collier Interpretive Center meeting on July 27 that will be held at Natalie’s Thia (no host dinner) and the meeting is open to the public.

12. ADJOURNMENT:

The meeting was adjourned at 9:05PM.



Corey Middleton, Mayor
Minutes approved by City Council,
Motion on July 18, 2023


Rhetta Hogan, City Clerk