

Corey Middleton, Mayor  
Paul McCoy, Mayor Pro tempore  
Colleen Baker, Councilmember  
Drake Davis, Councilmember  
Duane Kegg, Councilmember



Jason Ledbetter, City Manager  
Rhetta Hogan, Asst. City Manager and Clerk  
Emily Aldrich, Finance Director  
Matthew Bray, Public Works Director  
John Elsnab, Human Resources Director  
Mark Gilman, Police Chief  
Andrew Jared, City Attorney  
Jerry Lemos, Fire Chief  
Juliana Lucchesi, Planning Director

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## YREKA CITY COUNCIL MEETING MINUTES

May 16, 2023

Closed Session 5:30 PM

Regular Session: 6:30 PM

Yreka City Council Chamber, 701 Fourth Street, Yreka, CA

Phone 530-841-2386, Facsimile 530-842-4836, email: [cityclerk@ci.yreka.ca.us](mailto:cityclerk@ci.yreka.ca.us)

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Regular Meetings of the Yreka City Council are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month.

The full agenda packet can be found on the City's website: [www.ci.yreka.ca.us/AgendaCenter](http://www.ci.yreka.ca.us/AgendaCenter)

1. **5:30PM CALL TO ORDER:**

2. **PUBLIC COMMENT ON CLOSED SESSION:**

3. **CLOSED SESSION:**

The City Council will recess to Closed Session to discuss the following item(s). At the conclusion of the Closed Session, Open Session will reconvene and reportable action, if any, will be announced:

a. **Real Property Negotiations (Gov. Code § 54956.8)**

1. APN: 053-591-400-000, 053-591-380-000

Agency Negotiator: Jason Ledbetter, City Manager

Negotiating Party: E B Development Corporation

Under Negotiation: Price and Terms

2. APN: 053-473-240-000

Agency Negotiator: Jason Ledbetter, City Manager

Negotiating Party: Nelson Steven L and Janice L Trustee

Under Negotiation: Price and Terms

3. APN: 054-051-020-000 and 054-051-010-000

Agency Negotiator: Jason Ledbetter, City Manager

Negotiating Party: Blazier Larry/Carrie-Lin L

Under Negotiation: Price and Terms

b. **Liability Claim (Gov. Code § 54956.95)**

Claimant: Duncan, Derek

Agency claimed against: City of Yreka

4. **6:30PM CALL TO ORDER REGULAR SESSION AND PLEDGE OF ALLEGIANCE:**

Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code § 54950 et. seq.)

[There was no reportable action in the closed session.](#)

**5. SPECIAL PRESENTATIONS AND/OR ANNOUNCEMENTS:**

This time slot is for informational presentations, appointments, or awards to be presented by the City Council or to the City Council.

- a. Oath of Office Swearing-in Ceremony for City Attorney, Mr. Andrew Jared by City Clerk, Hogan.
- b. Siskiyou Community Food Bank, by Laura Leach, Executive Director and Board or Directors Treasurer

City Attorney, Mr. Andrew Jared was sworn in by City Clerk, Hogan, and Laura Leach presented information on the Siskiyou Community Food Bank.

**6. PUBLIC COMMENTS:**

Public participation is welcomed and invited at all City Council meetings. This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.

The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks.

Councilmembers, when recognized by the Mayor, may ask questions of presenter but no action may be taken by the City Council during the public comment section of the meeting. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

This time is set aside for residents to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.

- Please speak into the microphone from the podium. The podium electronically adjusts up and down to accommodate speaker.
- Please state your name for the record prior to providing your comments.
- Please address the Council as a whole.
- If you have documents to present, please provide a minimum of seven (7) copies.
- Please limit your remarks to five (5) minutes.

Public comments period is **not** intended to be a “Question and Answer” period or conversations with the Council or City staff.

Public comment was heard from Jan Osborn, Glenn White, and Seth Fortna-Hansen.

**7. PUBLIC COMMENT FOLLOW-UP:**

This is the time for City Council or the City Manager to respond to public comments and may direct staff to prepare a report or place an item on a future agenda.

Councilmember Baker inquired on bridges and possible safety issues on the Greenway and follow up. Councilmember Kegg inquired on the graffiti cleanup on the greenway and bridge areas, timeliness of cleanup, and discussion of cleanup on bridges owned by Cal Trans. Councilmember McCoy asked about the DFW1600 permit to clear vegetation in the Greenway.

**8. CONSENT AGENDA:**

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion,

- a. Approval/ratification of payments issued from April 3, 2023, through May 5, 2023.
- b. Approval of Minutes of the Special Meeting held April 14, 2023.
- c. Approval of Minutes of the Regular Meeting held April 18, 2023.
- d. Continuation of Urgency Ordinance #864: Fireworks (*needed until June 18, 2023, when Ordinance 874 becomes effective*).
- e. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

**Recommended City Council Action:** Motion to Adopt the Consent Agenda of the City Council of the City of Yreka as presented.

Councilmember Kegg requested that the item 8.a. be pulled from the consent agenda.

Motion to Adopt the Consent Agenda of the City Council of the City of Yreka items 8.b.- 8.e. as presented.

MOTIONED: Councilmember Baker

SECONDED: Councilmember Davis

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

Motion to Adopt the Consent Agenda of the City Council of the City of Yreka items 8.a., noting Councilmember Kegg is recusing himself citing a financial interest conflict.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Baker

AYES: Councilmembers Baker, Davis, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

ABSTAIN: Kegg

**9. NEW BUSINESS**

*City Manager*

- a. **Agenda Title:** Yreka Elks Lodge special event known as “Yreka Holiday Parade” to be held November 25, 2023

**Recommended City Council Action:** Motion to Adopt Resolution 2023-22 of the City Council of the City of Yreka Approving Street Closures and Other Requests for the Yreka Elks Lodge special event known as “Yreka Holiday Parade”.

Motion to change paragraph 4 of Resolution 2023-22 recitals, “*WHEREAS, in conjunction with these events, the event sponsor requests temporary closure of certain city streets, a cash contribution of \$7,500 from the City, a ~~\$250~~ fee waiver for the use of the City-owned portable stage; and services of public works department for a ~~\$750~~ \$2,250 in-kind value.*”

MOTIONED: Councilmember Kegg

SECONDED: Councilmember McCoy

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton  
NOES: -0-  
ABSENT: -0-

Motion to Adopt Resolution 2023-22 of the City Council of the City of Yreka Approving Street Closures and Other Requests for the Yreka Elks Lodge special event known as “Yreka Holiday Parade” as amended in paragraph 4 of the recitals, “*WHEREAS, in conjunction with these events, the event sponsor requests temporary closure of certain city streets, a cash contribution of \$7,500 from the City, a fee waiver for the use of the City-owned portable stage; and services of public works department for a \$2,250 of in-kind value.*”

MOTIONED: Councilmember McCoy  
SECONDED: Councilmember Davis  
AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton  
NOES: -0-  
ABSENT: -0-

*Public Works Director*

- b. **Agenda Title:** SB1: Road Repair and Accountability Act Projects List for Fiscal Year 2023-2024.

The City has been allocated an estimated \$192,348 in Road Maintenance and Rehabilitation (RMRA) funds for fiscal year 2023-24. To accept these funds and fulfill the accountability and transparency provisions of SB1, a resolution listing the potential projects is required by the California Transportation Commission (CTC) before the list is submitted. City staff have created the 2023 Strategic Paving, Preventive and Planning (SPPP) Project to encompass the City’s priorities.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-23 approving a list of projects for Fiscal Year 2023-24 funded by SB1: The Road Repair and Accountability Act.

Motion to Adopt Resolution 2023-23 approving a list of projects for Fiscal Year 2023-24 funded by SB1: The Road Repair and Accountability Act.

MOTIONED: Councilmember Kegg  
SECONDED: Councilmember Davis  
AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton  
NOES: -0-  
ABSENT: -0-

*Community Development Director*

- c. **Agenda Title:** Authority to Negotiate a Memorandum of Understanding with Rural Communities Housing Development Corporation for a Homekey housing project and affordable housing developer.

Authorize the City Manager and City Attorney to negotiate a Memorandum of Understanding (MOU) with Rural Communities Housing Development Corporation (RCHD) in consideration for Round 3 of California Department of Housing and Community Development (CA HCD) Grant Project Application for Homekey as the housing project developer pursuant to the City’s Request for Qualifications.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-24 Authorizing the City Manager to enter into a Memorandum of Understanding with Rural Communities Housing Development Corporation for California Department of Housing and Community Development Grant Project Application Homekey as the housing project developer.

Motion to Adopt Resolution 2023-24 Authorizing the City Manager to enter into a Memorandum of Understanding with Rural Communities Housing Development Corporation for California Department of Housing and Community Development Grant Project Application Homekey as the housing project developer.

MOTIONED: Councilmember Kegg

SECONDED: Councilmember McCoy

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

- d. **Agenda Title:** Authority to Negotiate a Memorandum of Understanding with Danco for Affordable Housing Tax Credit project.

Authorize the City Manager and City Attorney to negotiate a Memorandum of Understanding (MOU) with Danco in consideration to develop affordable housing project(s) utilizing low-income housing tax credits or other structured financing opportunities pursuant to the City's Request for Qualifications.

**Recommended City Council Action:** Motion to Adopt Resolution 2023-25 Authorizing the City Manager to enter into a Memorandum of Understanding with Danco as an affordable housing project developer.

Community Development Director presented and noted a small typographical correction on the resolution in the income eligibility table where the moderate-income group should read \$33,987 instead of \$22,987. The City Clerk noted the correction that will be made on both resolutions.

Motion to Adopt Resolution 2023-25 Authorizing the City Manager to enter into a Memorandum of Understanding with Danco as an affordable housing project developer.

MOTIONED: Councilmember McCoy

SECONDED: Councilmember Kegg

AYES: Councilmembers Baker, Davis, Kegg, McCoy, and Middleton

NOES: -0-

ABSENT: -0-

## **10. CITY MANAGER/STAFF REPORTS:**

City Manager and Staff may make brief announcements or reports at this time.

City Manager Ledbetter reported that the Communications Ad Hoc Committee met, Councilmember Baker will chair, the committee will meet over the next twelve months to develop a communications policy. On May 25, 2023, at the Yreka Community Center 810 N. Oregon, we will have the final workshop for development of visioning statement for the City. And on June 13, 2-23 (*now June 14, 2023*) City Council will conduct a Special Meeting at 5:30PM on Ethics training with City Attorney, Andrew Jared.

## **11. MAYOR/COUNCILMEMBERS REPORTS, STATEMENTS AND REQUESTS:**

*AB 1234\* Conference and Meeting Report (verbal, if any)* \*(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

Councilmember Baker met with City Manager Ledbetter for a field trip to a T-ball field, referred individual to the SCEDC, attended the American Planning Association online conference, attended the Communications Ad Hoc, attended the CTC meeting for website developer. Yreka will be hosting the June 27<sup>th</sup> CTC meeting.

\*Councilmember Baker requested that the City come up with a process to select organizations to sponsor these City events and would like to see some recommendations for a process and how these events and sponsors will evolve.

Councilmember Davis attended Firesafe Council meeting.

Councilmember Kegg attended the Continuum of Care meeting and gave highlights from the point in time count.

Councilmember Middleton did a ride along with YPD, complimented YPD on their professionalism.

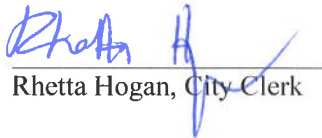
Councilmember Middleton recognized Declerk Enterprises for 40 years of business and philanthropy to the community.

## 12. ADJOURNMENT:

The meeting was adjourned at 8:48 PM.



Corey Middleton, Mayor  
Minutes approved by City Council,  
Motion on June 6, 2023



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Rhetta Hogan, City Clerk