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**YREKA PLANNING COMMISSION  
REGULAR MEETING AGENDA  
March 15, 2023 – 5:30 P.M.  
Council Chambers, 701 4<sup>th</sup> Street, Yreka, CA 96097**

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**Regular Meetings of the Yreka Planning Commission are held the 3<sup>rd</sup> Wednesday  
of every month.**

**The full agenda packet can be found on the City’s website: [www.ci.yreka.ca.us/AgendaCenter](http://www.ci.yreka.ca.us/AgendaCenter)**

**Join this meeting via Zoom:**

**Link:** <https://us02web.zoom.us/j/6194957056>  
**Meeting ID#** **619-495-7056**

*Members of the public may also remotely listen to and participate in the meeting via teleconference. If you wish to listen or participate in this meeting through teleconference, simply dial into the conference number below, and enter the meeting ID#.*

**Conference call in Number: 669-900-6833 (Toll-Free 888 788 0099)**

“**RAISE YOUR HAND**” to provide public comment for your desired item. Speakers will be asked to identify themselves.

- **Online:** If you are online, click on “raise hand” on the bottom of your screen.
- **Mobile App:** In the mobile app, you can raise your hand by tapping the "Raise Hand" option in the "More" tab.
- **Telephone:** If you are calling in via telephone, to raise your hand, dial \*9 (star-nine). Speakers will be called on by the last four digits of their phone number. To unmute yourself dial \*6 (star-six).

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL**

**3. SPECIAL PRESENTATION:**

**A. California Environmental Quality Act (CEQA) Training: Overview and Environmental Impact Report (EIR)**

**4. GENERAL PUBLIC COMMENTS:**

This is the time for public comments regarding issues or matters not on the agenda but still within the jurisdiction of the Planning Commission of Yreka. Public comments period is not intended to be “Question and Answer” period or conversations with the Commissioners or City staff. Commissioners, when recognized by Chair, may ask questions of presenter but no action may be taken by the Planning Commission during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda.

- Please speak from the podium.
- Please state your name for the record prior to providing your comments.
- Please address the Commission as a whole.
- If you have documents to present, please provide a hard copy to the Clerk or Planning Director
- Please limit your remarks to three (3) minutes.

#### **5. STAFF & COMMISSIONER’S COMMENTS:**

Members of the Planning Commission may make brief announcements, reports, or request staff to report to Commission on any matter at a subsequent meeting.

- A. Planning Department Project Update
  - 1) General Plan Progress
  - 2) Private Projects
- B. Request for Special Meeting Dates in May for Visioning Workshop with City Council

#### **6. CONSENT AGENDA:**

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Commission wishes to remove an item for discussion, or a member of the public wishes to comment on an item.

- a. Approval of Minutes of the Regular meeting held February 15, 2023

#### **7. PUBLIC HEARINGS: None**

#### **8. OLD BUSINESS:**

##### **A. MC-2022-03 Undergrounding Regulations**

The Planning Commission has requested to explore undergrounding regulations for the City of Yreka. This item will focus on identifying high priority areas in need of undergrounding.

**Recommended Action:** Provide Staff Direction

#### **9. NEW BUSINESS: None**

#### **10. FUTURE PLANNING ITEMS:**

Future agenda items are action items and presentations to the Planning Commission that may occur within the next 90-days. All dates are tentative and subject to change if needed.

- A. Evans Family Tentative Parcel Map Public Hearing – May 17, 2023
- B. Yreka Travel Center and Hotel Development PUD amendment and Environmental Impact Report Public Hearing – June 2023
- C. Objective Design Ordinance – June 21, 2023

#### **12. ADJOURNMENT – Next Regular Meeting May 17, 2023 at 5:30PM**

*In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.*

*Decisions of the Planning Commission may be appealed to the City Council by filing a written notice of appeal within ten (10) calendar days of the decision. Appeals must be submitted to the City Clerk's office together with the appeal fee. If you challenge any action taken pursuant to the California Environmental Quality Act, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Department at, or prior to, the public hearing. (Public Resources Code Section 21177). If, in the future, you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a City Council decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes "final."*

*The City of Yreka does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Planning Department 48 hours prior to the meeting at (530) 841-2324 or by notifying the Planning Director at [jlucchesi@ci.yreka.ca.us](mailto:jlucchesi@ci.yreka.ca.us)*



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**MINUTES OF THE YREKA PLANNING COMMISSION**  
**Regular Meeting Held February 15, 2023, 5:30PM**  
**Yreka City Council Chamber, 701 Fourth Street, Yreka, CA**  
**Phone 530-841-2386, Facsimile 530-842-4836, email: [cityclerk@ci.yreka.ca.us](mailto:cityclerk@ci.yreka.ca.us)**

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**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL**

Upon roll call, the following Commissioners were present: Brian Devlin, Amy Fernandez, Peter O'Brien, and Ann Ohlund. Commissioner Billingsley gave advance notice to staff of her absence.

**3. SPECIAL PRESENTATION: None**

**4. GENERAL PUBLIC COMMENTS:**

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- Please speak from the podium.
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- Please address the Commission as a whole.
- If you have documents to present, please provide a hard copy to the Clerk or Planning Director
- Please limit your remarks to three (3) minutes.

**5. STAFF & COMMISSIONER'S COMMENTS:**

Members of the Planning Commission may make brief announcements, reports, or request staff to report to Commission on any matter at a subsequent meeting.

- a. Housing Element Update

Planning Director Lucchesi and City Manager Ledbetter updated the commission on next steps after approval of the Housing Element. Planning Director Lucchesi spoke to the submission of the plan to the State HCD (today) February 15, 2023.

**6. CONSENT AGENDA:**

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Commission wishes to remove an item for discussion, or a member of the public wishes to comment on an item.

- a. Approval of Minutes of the Regular meeting held January 18, 2023

The minutes are to be corrected to reflect the spelling of Commissioner Fernandez's last name.  
Motion to approve the Consent Agenda: Minutes of the Regular meeting held January 18, 2023  
MOTIONED: Commissioner Devlin

SECONDED: Commissioner Fernandez  
AYES: Commissioners Devlin, Fernandez, O'Brien, and Ohlund  
NOES: -0-  
ABSENT: Billingsley

## **7. PUBLIC HEARINGS:**

### **a. 2022-33 Carnegie Library Historic Building Exterior Alteration: Public Hearing**

The Planning Commission will consider the following historic building exterior alteration application filed by ORW Architecture on behalf of the Siskiyou Economic Development Council. The proposed project consists of the installation of a balcony to the existing Carnegie Library, 412 West Miner Street. The balcony addition is planned in conjunction with the historic rehabilitation of the building, intended for reuse by Siskiyou County Economic Development Council.

**Recommended Action:** Move to adopt Planning Commission Resolution 2023-03 Approving the Proposed Exterior Alteration to the Carnegie Library Building, 412 West Miner Street and Adoption of California Environmental Quality Act (CEQA) Class 3 Exemption

Public Hearing opened: public comment was heard from Dawnmarie Autrey.

Motion to adopt Planning Commission Resolution 2023-03 Approving the Proposed Exterior Alteration to the Carnegie Library Building, 412 West Miner Street and Adoption of California Environmental Quality Act (CEQA) Class 3 Exemption

MOTIONED: Commissioner Fernandez  
SECONDED: Commissioner Devlin  
AYES: Commissioners Devlin, Fernandez, O'Brien, and Ohlund  
NOES: -0-  
ABSENT: Billingsley

## **8. OLD BUSINESS:**

### **a. MC-2022-03 Undergrounding Regulations**

The Planning Commission will review and consider the first draft of changes to the municipal code related to undergrounding aerial utilities.

**Recommended Action:** Provide Staff Direction

Commissioner Ohlund spoke to who should carry cost (of undergrounding) and discussed how residents have already borne the burden of utility installation, and that asking the rate payer to carry that cost burden again seemed counter intuitive.

Commissioner Devlin spoke to opportunities through grants and construction for undergrounding utilities.  
Commissioner Devlin spoke to continuing the discussion on undergrounding utilities.

Commissioner Fernandez voiced a concern of undergrounding stifling redevelopment.  
Planning Director Juliana Lucchesi made note of the commissioners concerns for undergrounding and will bring back the item incorporating their comments.

Public Comment was heard from Lorenzo Love, Dawnmarie Autrey

## **9. NEW BUSINESS:**

### **a. General Plan 2044: Visioning**

The Planning Commission will receive a report on the status of the visioning survey and review the schedule for developing the 2044 General Plan vision.

Planning Director Lucchesi updated Commissioners on how the Planning Department is outreaching to mission demographics in the 2044 General Plan Visioning Survey, what demographics have participated and planned focus on missing demographic areas.

**Recommended Action:** Provide Staff Direction

No specific staff direction, over and above the existing planned outreach that Planning Director Lucchesi brief commissioners on was given.

## **10. FUTURE PLANNING ITEMS:**

Future agenda items are action items and presentations to the Planning Commission that may occur within the next 90-days. All dates are tentative and subject to change if needed.

- March 15, 2023: Public Hearing Evans Family Tentative Parcel Map APNs 061-301-010, -060, and -240
- March 15, 2023: General Plan 2044 Visioning
- March 15, 2023: General Plan 2044 Safety and Public Health Introduction
- March 15, 2023: General Plan 2044 Noise Element Update (Report Only)

## **12. ADJOURNMENT – Next Regular Meeting March 15, 2023, at 5:30PM**

The meeting was adjourned at 6:42PM.