



**YREKA PLANNING COMMISSION
REGULAR MEETING AGENDA
March 16, 2022 – 5:30 P.M.
Yreka City Council Chamber, 701 Fourth Street, Yreka, CA**

Regular Meetings of the Yreka Planning Commission are held the 3rd Wednesday of every month.

The full agenda packet can be found on the City’s website: www.ci.yreka.ca.us/AgendaCenter

Join this meeting via Zoom:

Link: <https://us02web.zoom.us/j/6194957056>
Meeting ID# 619-495-7056

Members of the public may also remotely listen to and participate in the meeting via teleconference. If you wish to listen or participate in this meeting through teleconference, simply dial into the conference number below, and enter the meeting ID#.

Conference call in Number: 669-900-6833 (Toll-Free 888 788 0099)

“**RAISE YOUR HAND**” to provide public comment for your desired item. Speakers will be asked to identify themselves.

- **Online:** If you are online, click on “raise hand” on the bottom of your screen.
- **Mobile App:** In the mobile app, you can raise your hand by tapping the "Raise Hand" option in the "More" tab.
- **Telephone:** If you are calling in via telephone, to raise your hand, dial *9 (star-nine). Speakers will be called on by the last four digits of their phone number. To unmute yourself dial *6 (star-six).

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:

2. ROLL CALL:

3. GENERAL PUBLIC COMMENTS:

This is the time for public comments regarding issues or matters not on the agenda but still within the jurisdiction of the Planning Commission of Yreka. Public comments period is not intended to be “Question and Answer” period or conversations with the Commissioners or City staff. Commissioners, when recognized by Chair, may ask questions of presenter but no action may be taken by the Planning Commission during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda.

- Please speak from the podium.
- Please state your name for the record prior to providing your comments.
- Please address the Commission as a whole.
- If you have documents to present, please provide a hard copy to the Clerk or Planning Director
- Please limit your remarks to three (3) minutes.

4. STAFF & COMMISSIONER’S COMMENTS:

Members of the Planning Commission may make brief announcements, reports, or request staff to report to Commission on any matter at a subsequent meeting.

5. CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and non-controversial and will be enacted by one motion unless any member of the Commission wishes to remove an item for discussion, or a member of the public wishes to comment on an item.

- a. Approval of Minutes of the regular meeting held February 16, 2022

6. PUBLIC HEARINGS:

Public Hearing Protocol:

1. Chair will describe the purpose of the Public Hearing.
2. City Staff will provide the Staff Report.
3. City Staff will respond to questions from the Planning Commission.
4. Chair will open the Public Hearing.
5. Citizens wanting to comment will come to the podium, provide the Commissioners with their name and address, and provide their comments.
6. Chair will close the Public Hearing.
7. Planning Commission will deliberate and act on the item.

A. Zoning Ordinance Amendment: Chapter 16.44 “Conditional Use Permit”

City Staff will present proposed amendments to Chapter 16.44 “Conditional Use Permits” of the Yreka Municipal Code to update and clarify findings for award of conditional use permit, update revocation process, and clarify appeals process for conditional use permit appeals hearings. The proposed action has been determined to meet the guidelines for “General Rule” exemption pursuant Section 15061 of the California Environmental Quality Act (CEQA) guidelines.

Possible Action: Motion to approve draft Chapter 16.44 for City Council consideration.

B. Zoning Ordinance Creation and Amendment: Chapters 16.12, 16.46, 16.59 “Nonconforming Lots, Uses, and Structures”

City Staff will present a proposal to strike Sections 16.12.680, 16.46.120, and 16.46.130 and create Chapter 16.59 “Nonconforming Lots, Uses, and Structures” to create regulations to provide direction and guidance for the recognition of legally, existing nonconforming uses, lots and structure in Yreka. The proposed action has been determined to meet the guidelines for “General Rule” exemption pursuant Section 15061 of the California Environmental Quality Act (CEQA) guidelines.

Possible Action: Motion to approve striking of Sections 16.12.680, 16.46.120, and 16.46.130 and creation of draft Chapter 16.59 for City Council consideration.

C. Zoning Ordinance Creation: Chapter 16.57 “Rezoning”

City Staff will present a proposal to create Chapter 16.57 “Rezoning” to create regulations to provide findings and procedures to review applications for rezoning properties within the City of Yreka. The proposed action has been determined to meet the guidelines for “General Rule” exemption pursuant Section 15061 of the California Environmental Quality Act (CEQA) guidelines.

Possible Action: Motion to approve draft Chapter 16.57 for City Council consideration.

D. Zoning Ordinance Amendment: Chapter 16.58 “Variances”

City Staff will present a proposal to amend Chapter 16.58 “Variances ” of the Yreka Municipal Code to create regulations to provide findings and procedures to review applications for variances. The proposed action has been determined to meet the guidelines for “General Rule” exemption pursuant Section 15061 of the California Environmental Quality Act (CEQA) guidelines.

Possible Action: Motion to approve draft Chapter 16.58 for City Council consideration.

7. NEW BUSINESS:

A. Annual Progress Report 2021:

Background: Presentation and request for approval of Annual Progress Report due to the state by April 1, 2022.

Possible Action: Motion to approve transmission of 2021 Annual Progress Report to the Governor’s Office of Planning and Research and the California Department of Housing and Community Development.

8. FUTURE PLANNING ITEMS:

Future agenda items are action items and presentations to the Planning Commission that will occur within the next 90-days. All dates are tentative and subject to change if needed.

- **March 22, 2022 Existing Conditions Report** – Rescheduled from March 8th. The Planning Department will host an online presentation of the existing conditions report for the City of Yreka.
- **March 31, 2022 5:30 to 6:30PM – General Plan Open House** The Planning Department will host another open house March 31st at the Community Building to collect input on mapping and development of parks, housing, and commercial uses.
- **April 12, 2022 – Visioning Workshop** The Planning Department will host a hybrid workshop in the City Council Chambers to review the visioning survey results and develop a 2044 visioning statement and objectives.
- **April 19, 2022 – Housing Community Workshop #2:** Workshop will be held in conjunction with City Council.
- **April 20, 2022 - Objective Design Standards:** Introduction of proposed ordinances changes to meet new state standards on multi-housing building design standards.
- **April 20, 2022 – Draft 2044 Vision** The Planning Department will present a draft vision statement developed through the visioning survey and workshop.
- **May 18, 2022 – Safety Element Minor Update:** Presentation of proposed amendments to the Safety Element to meet FEMA and California Office of Emergency Services standards.
- **May 18, 2022 – Circulation Element Minor Update:** Presentation of proposed amendments to the Circulation Element to meet state requirements for Vehicle Miles Traveled (VMT) standards.

9. ADJOURNMENT

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

Decisions of the Planning Commission may be appealed to the City Council by filing a written notice of appeal within ten (10) calendar days of the decision. Appeals must be submitted to the City Clerk's office together with the appeal fee of \$150.00 plus publication fee if required.

If you challenge any action taken pursuant to the California Environmental Quality Act, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Department at, or prior to, the public hearing. (Public Resources Code Section 21177).

Public Hearings: If, in the future, you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a City Council decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes "final."

NOTICE CONCERNING YOUR LEGAL RIGHTS: If you object to a decision by the City Council/Planning Commission to approve or deny a use permit or variance for a project the following requirements and restrictions apply: 1) No lawsuit challenging a City decision to deny (Code Civ. Proc. §1094.6(b)) or approve (Gov. Code 65009(c)(5)) a use permit or variance may be filed more than 90 days after the date the Notice of Decision of the action of the City Council is mailed. Any lawsuit not filed within that 90-day period will be barred. 2) In any lawsuit that may be filed against a City Council decision to approve or deny a use permit or variance, the issues and evidence will be limited to those raised by you or someone else, orally or in writing, at a public hearing or prior to the close of the last public hearing on the project. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies

The City of Yreka does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Planning Department 48 hours prior to the meeting at (530) 841-2324 or by notifying the Deputy Planning Director at casson@ci.yreka.ca.us.