

## New Utility Customers

### Welcome

The City of Yreka prides itself on providing high quality and reliable water and sewer service. In this brochure you will find information on signing up for service, how to save money and more.

### New Account Set Up & Fee

To sign up for service, visit City Hall at 701 Fourth St, Yreka, CA.— All adults listed on the property records, or on the rental agreement, will need to sign up for service and provide a photo ID, Social Security number and date of birth.— All new utility account holders, whether renters or property owners, will have to pay a **non-refundable** \$75 account set up fee.

### Renters

If your rental or lease agreement states you are responsible for the utility bill, then you will need to sign up for service, and pay an account set up fee. Be sure to bring your rental agreement. Renters will be billed for water, sewer and landfill fees.

### Property Owners with Rentals

If you require your tenants to pay the utility bill, you must notify City Hall with the move in date for the tenant. The tenant will need to sign up for utility services and will be billed for water, sewer and landfill fees. The fire tax is only billed to the property owner. When tenant service is terminated, the utility bill will automatically revert to the property owner until notification that a new tenant has moved in. Be sure to also notify the City when a tenant moves out.

### New Home Owners

You are responsible for the entire monthly utility bill, and will need to sign up for service, and pay an account set up fee. You will be billed for water, sewer, landfill fee, and fire tax.



### Additional Information

Bills are mailed the last week of the month and are due by the 15th of the following month. Accounts with an unpaid balance for the previous month, are considered delinquent and subject to a \$25 penalty if not paid by the 15th of the month.

Delinquent accounts are subject to a \$50 turn off fee if the account is not paid by 5:00pm of the 15th.

Turn off day is usually the day after the 15th unless the 15th falls on a, Thursday, Friday, holiday or weekend. Then it will be the next business day.

### How to Pay Your Bill

Utility customers can pay their bill with credit or debit cards online, at City Hall, or over the phone. Customers can also pay with a check at City Hall, by mail, or drop box (open 24/7 and located adjacent to City Hall's entrance at 701 Fourth St). Cash is also accepted at City Hall.

Learn more at the City's website:  
[CI.YREKA.CA.US/UTILITIES](http://CI.YREKA.CA.US/UTILITIES)

# City of Yreka Residential Utility Billing & Service Guide

## 2014

CITY OF YREKA  
701 FOURTH STREET  
YREKA, CA 96097

WEBSITE: [CI.YREKA.CA.US](http://CI.YREKA.CA.US)  
Online Utility Billing Portal:  
[yrekacityutilitybill.merchanttransact.com](http://yrekacityutilitybill.merchanttransact.com)

PHONE: 530-841-2386  
FAX: 530-842-4836

## Your Utility Bill: Much More Than Just Water

### Utility Bill Fees/Charges:

#### Water Service Charges (Water Base Rate):

This monthly rate is determined by the size of your water meter. One hundred (100) gallons of water consumption is included in the base rate.

### Water Consumption Charges:

Water usage is charged on a tiered rate (residential only) starting at \$1.86 for every 1000 gallons up to 10,000 gallons. Higher tiers have an increased 1,000 gallon rate.

### Wastewater Charges (Sewer Base Rate):

For residential customers, the monthly sewer base rate is a fixed flat rate per month for single family residences.

### Landfill Facility Fee:

This monthly fee gives access to Yreka residents for the use of the landfill, maintained by the County. Additional fees still apply for garbage pick up and dropping off at the landfill.

### Fire Tax (Special Assessment):

This voter approved measure supports vehicle, equipment, and other capital expenditures for the Yreka Volunteer Fire Department. The fire tax is adjusted annually depending on the construction cost index. This is a property related fee and only property owners receive the monthly fire tax bill.

## Use Your Water Wisely Water & Money Saving Tips

Significant amounts of water can be wasted by leaks, inefficient fixtures and appliances, and inappropriate landscaping and irrigation.

### Water Leaks

Leaks, due to broken pipes or leaky faucets and toilets, can add up quickly. If you find a leak, fix it right away. Once you have identified and fixed the leak, the City can refund half of one months water consumption that was caused by the leak. Learn more about finding & preventing leaks: [ci.yreka.ca.us/utilities/water-leaks](http://ci.yreka.ca.us/utilities/water-leaks)

### Water Efficiency

Summertime irrigation can increase water use significantly, but smart and efficient watering can reduce these potentially large bills. Learn more: [ci.yreka.ca.us/utilities/water-efficiency](http://ci.yreka.ca.us/utilities/water-efficiency)

### Wastewater Treatment & Collection System Improvements

The City began a new wastewater (sewer) improvement project in spring 2014. This project is designed to increase the efficiency of the wastewater treatment plant, reduce the amount of stormwater entering our system, and to rehabilitate portions of the collection system. Completion is expected in early 2015.

### Pay & View Your Bill Online

The City's online utility billing portal allows utility customers to view 12 months of billing history and water usage. Customers can also pay bills online with credit or debit cards.

## What Does My Bill Pay For?

### Typical Utility Bill

\$31.60 Water Base Rate (5/8" Meter)  
\$16.74 Water Consumption (9,100 gal.)  
\$42.00 Sewer (fixed annual rate)  
\$4.42 Landfill Access Fee  
\$6.00 Fire Tax  
\$100.55 Total Monthly Billing

### Water Fees Breakdown (\$48.34 Bill)

\$2.33 Collections  
\$1.48 Engineering & Admin  
\$7.18 Water Distribution  
\$15.09 Water Treatment  
\$13.02 Capital Outlay  
\$4.69 Debt Servicing  
\$4.55 Reserves

### Sewer Fees Breakdown (\$42 Base Rate)

\$1.54 Collections  
\$1.47 Engineering & Admin  
\$3.68 Sewer Collection  
\$17.92 Sewer Treatment & Disposal  
\$8.95 Capital Outlay  
\$5.92-\$8.44 Debt Servicing  
\$0-\$2.52 Reserves

### \$75 Account Set Up Fee

The non-refundable \$75 account set up fee pays for the City to make a special trip to read your meter when you move in and out, and turn on or off the water at the property. It also pays for the administrative time spent setting up your new account.