

MINUTES OF THE REGULAR MEETING OF THE
YREKA PLANNING COMMISSION HELD
ON THE 20th DAY OF SEPTEMBER 2017

On the 20th day of September 2017 at 6:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said City in regular session. The meeting was called to order by Chair McCoy and present were:

Commissioners: Diane Knitter, Steve Leal, Paul McCoy, Craig Mommer, Barry Ohlund, Matt Osborn and Richard Rolzinski. Absent: N/A

Conflict of Interest Declaration – N/A

PUBLIC COMMENTS – N/A

Consent Calendar: Chair McCoy announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the regular meeting held on July 19, 2017.

Following Commission discussion, Commissioner Ohlund moved to approve the minutes of the regular meeting held July 19, 2017.

Commissioner Leal seconded the motion, and upon roll call, the following voted YEA: Knitter, Leal, McCoy, Mommer, Ohlund, Osborn and Rolzinski.

Chair McCoy thereupon declared the motion carried.

Discussion/Possible Action – Interpretation of Yreka Municipal Code Section 16.12.710 – definition of Professional Office.

Assistant City Manager Liz Casson reported that the City received a request from Pennie Culp to operate a pet grooming business at 907 S. Oregon Street, which is zoned Residential Professional Office (RPO).

City staff reviewed the request with the following consideration:

Does a pet grooming business fall under the definition of a professional office and similar uses as defined in Yreka Municipal Code (YMC) Section 16.12.710? YMC Section 16.12.710 reads: “Professional Office” means an office for any one of the following: Accountant, architect, attorney, beauty parlor, dentist, doctor, barbershop, dental lab, chiropractor, professional engineer, drafting office, collection agency, investment offices, insurance office, private

detective, real estate, social worker, or similar use.

In 1997, the Yreka Planning Commission approved a Conditional Use Permit to establish and operate a pet grooming business for the property located at 910 S. Oregon, which was zoned at that time Mixed Residential and Professional – MRPO. Since that time the zoning category of MRPO has been changed to RPO.

The Planning Commission is the body whose duty it is to manage, apply and interpret the City Zoning Code. Based on the lack of specificity in the Yreka Municipal Code for this type of use, staff is seeking an interpretation of the Yreka Municipal Code .

If the Planning Commission makes the interpretation to allow the use of a pet grooming business subject to the approval of a Conditional Use Permit, a separate conditional use permit application will be submitted to the Planning Commission for its consideration at a future meeting.

Following Commission discussion, Commissioner Leal moved to interpret Yreka Municipal Code Section 16.12.710 – definition of Professional Office; to allow the use of “pet grooming” as a similar use, contingent upon an approved Conditional use permit.

Commissioner Ohlund seconded the motion, and upon roll call, the following voted YEA: Knitter, Leal, McCoy, Mommer, Ohlund, Osborn, and Rolzinski.

Chair McCoy thereupon declared the motion carried.

There being no further business before the Commission, the meeting was adjourned.



Paul McCoy, Chair

Approved by motion of the Planning
Commission on October 18, 2017