

MINUTES OF THE REGULAR MEETING OF THE  
YREKA PLANNING COMMISSION HELD  
ON THE 16th DAY OF MAY 2018

On the 16th day of May 2018 at 6:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said City in regular session. The meeting was called to order by Chair McCoy and present were:

Commissioners: Catherine Gilbert, Paul McCoy, Craig Mommer, Barry Ohlund, and Richard Rolzinski. Absent: Diane Knitter and Matt Osborn.

Conflict of Interest Declaration – N/A

PUBLIC COMMENTS – N/A

Consent Calendar: Chair McCoy announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the regular meeting held on April 18, 2018.

Following Commission discussion, Commissioner Rolzinski moved to approve the minutes of the regular meeting held April 18, 2018 as submitted.

Commissioner Ohlund seconded the motion, and upon roll call, the following voted YEA: Gilbert, McCoy, Mommer, Ohlund, and Rolzinski.

Chair McCoy thereupon declared the motion carried.

Discussion/Possible Action – Municipal Code Amendments: Proposed amendments include revisions to:

- Revise Title 16 Zoning to include cottage food operations;
- Revise Title 16 Zoning to include recent State law requirements regarding Accessory Dwelling Units; and
- Revise Title 16 Zoning to include Temporary Use Permits.

Assistant City Manager Liz Casson presented commissioners with staff report and the following background. City staff prepared the proposed revisions to the City Municipal Code to address existing deficiencies, to bring the Code into compliance with State law, and modifying areas of the Code to remove inconsistencies with the requested revisions and state housing law.

Staff recommends that the Planning Commission consider the proposed revisions to the Municipal Code and recommend changes, if necessary. If no changes are considered necessary, staff recommends that the Planning Commission recommend for approval to the City Council, the Amendment(s) to the Yreka Municipal Code, as contained herein, through adoption of Planning Commission Resolution # 2018-4. Staff also recommends that the Planning Commission recommend for approval to the City Council, adoption of the Notice of Exemption prepared for the proposed action.

Public Hearing – This being the time and date set for the public hearing. Chair McCoy opened the hearing to the audience.

There being no statements or comments received, Chair McCoy closed the public hearing and discussion was opened to the Commission.

Following Commission discussion, Commission Ohlund moved to adopt Resolution #2018-4 recommending for approval to the City Council, the Municipal Code Amendment as presented herein and approval of the Categorical Exemption as presented.

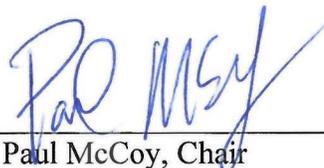
Commissioner Mommer seconded the motion, and upon roll call, the following voted YEA: Gilbert, McCoy, Mommer, Ohlund, and Rolzinski.

Chair McCoy thereupon declared the motion carried.

The foregoing Resolution # 2018-4 was adopted by the Planning Commission on the 16th day of May by the following vote: Ayes: 5, Nays: 0

City Manager's Report – Steve Baker reported construction is ahead of schedule on the new Yreka Police Department building located at 1400 Fairlane Road. North Oregon Street Rehabilitation Project is on schedule. Paving will begin the week of June 11, 2018.

There being no further business before the Commission, the meeting was adjourned.



---

Paul McCoy, Chair

Approved by motion of the Planning  
Commission on June 20, 2018