

AGENDA
YREKA PLANNING COMMISSION
Yreka City Council Chamber – 701 Fourth Street, Yreka, Ca.
April 15, 2015 at 6:30 P.M.

Call to Order

Pledge of allegiance

Conflict of Interest Declaration – Planning Commissioners

PUBLIC COMMENTS: This is the time for public comments. Commissioners may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, please speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please state your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Consent Calendar - Discussion/Possible Action – All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar item:

a. Approval of the minutes of the meeting held on March 18, 2015.

2. Discussion/Possible Action – Consideration of proposed categorical exemption and Conditional Use Permit for Mattole Valley Charter School’s Diamond View Learning Center to provide additional space for Science, English and Art classes. Property location is 505 S. Broadway Street, Yreka, California, C-2 (Commercial Downtown) Zone and GC (General Commercial) General Plan Designation. Assessor’s Parcel Number: 054-242-130.

Project applicant is Debra Cunningham for Mattole Valley Charter School.
Project Number: Conditional Use Permit (CUP) # 4244.

- a. Staff Report
- b. Public Hearing
- c. Decision
 - Categorical Exemption
 - Adopt Resolution No. 2015-4 Approval of Conditional Use Permit # 4244 at 505 S. Broadway Street (054-242-130).

3. Discussion/Possible Action – Consideration of proposed categorical exemption and Sign Use Permit to install three (3) illuminated wall signs, one 40” x 20’1” (67 sq. ft.) and two 30” x 15’1” = 38 sq. ft. each (76 sq. ft.) for a total of 143 sq. ft. of illuminated wall signage, sign copies will be “Auto Zone”. Property location is 1809 Fort Jones Road, Yreka, California, M-1 (Light Industrial) Zone and I (Industrial) General Plan Designation.
Assessor’s Parcel Number: 062-161-260.

Project applicant is Brian Siddall for AutoZone: Sign Use Permit (SUP) # 4243

- a. Staff Report
- b. Public Hearing
- c. Decision
 - Categorical Exemption
 - Adopt Resolution No. 2015-5 Approval of Sign Use Permit # 4243 at 1809 Fort Jones Road (062-161-260).

4. City Manager Report

Commissioner’s Statements and Comments

Adjournment

Decisions of the Planning Commission may be appealed to the City Council by filing a written notice of appeal within 10 calendar days of the decision. Appeal must be submitted to the City Clerk’s office together with the appeal fee of \$150.00 plus publication fee if required.

If you challenge any action taken pursuant to the California Environmental Quality Act, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Department at, or prior to, the public hearing. (Public Resources Code Section 21177)

All documents produced by the City which are related to an open session agenda item and distributed to the Planning Commission are made available for public inspection in the City Clerk’s office during normal business hours.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE
YREKA PLANNING COMMISSION HELD
ON THE 18th OF MARCH 2015

On the 18TH day of March, 2015 at 6:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said City in regular session. The meeting was called to order by City Manager Steve Baker and present were:

Commissioners: Duane Kegg, Diane Knitter, Steve Leal, Barry Ohlund, and Richard Rolzinski.
Absent: Paul McCoy and Matt Osborn.

City Manager Steve Baker asked for a commissioner to assume the position of Temporary Presiding Officer in the absence of the Chair and Vice-Chair from the meeting. Commissioner Ohlund nominated Commissioner Leal. Commissioner Leal nominated Commissioner Ohlund. With the consensus of the Planning Commission, Commissioner Ohlund assumed the position of Temporary Presiding Officer.

Conflict of Interest Declaration: None

PUBLIC COMMENTS: None

Consent Calendar - Temporary Presiding Officer Ohlund announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the regular meeting held on January 21st, 2015.

Following Commission discussion, Commissioner Rolzinski moved to approve the minutes of the regular meeting held January 21st, 2015 as submitted.

Commissioner Knitter seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, Leal, Ohlund, and Rolzinski.

Temporary Presiding Officer Ohlund thereupon declared the motion carried.

Discussion/Possible Action – Consideration of proposed Categorical Exemption and Sign Use Permit to install a LED Electronic Reader Board wall sign 3' x 6' (18 sq. ft. total).

The Commission reviewed Resolution No. PC 2015-03 Sign Use Permit to install a LED Electronic Reader Board wall sign 3' x 6' (18 sq. ft. total). Property location is 1601 S. Oregon Street, Yreka, California, CH (Commercial Highway) Zone and GC (General Commercial) General Plan Designation. Assessor's Parcel Number: 062-011-030.

Assistant City Manager Liz Casson presented the Commission with the staff report and the following background – The City has received an application for a Sign Use Permit for a reader board sign. A sign permit was administratively approved to install a LED wall sign with stationary

signage to read "Siskiyou Lanes". The sign installed has the capability to be used as a reader board; however, the applicant was advised that before the reader board functions of the sign could be utilized, a Sign Use Permit must be approved by the Planning Commission.

Notification of the public hearing was mailed to property owners/occupants located within 300 feet of the proposed project on March 4, 2015 and a Notice of Public Hearing was published in the Siskiyou Daily News on March 6, 2015.

City staff recommends approval subject to the proposed findings and conditions of approval, which includes a determination that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) "On-premise Signs".

Public Hearing – This being the time and date set for the public hearing, Temporary Presiding Officer Ohlund opened the hearing to the audience.

There being no statements or comments received, Temporary Presiding Officer Ohlund closed the public hearing and discussion was opened to the Commission.

Following Commission discussion, Commissioner Rolzinski moved to make the findings that the proposed project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311 (a), "On-premise Signs" of the CEQA Guideline.

Commissioner Knitter seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, Leal, Ohlund and Rolzinski.

Temporary Presiding Officer Ohlund thereupon declared the motion carried.

Commissioner Rolzinski moved to adopt Planning Commission Resolution #PC 2015- 03 making the findings and subject to the Conditions of Approval and approve Sign Use Permit #4242, to allow the Reader Board Sign.

The following conditions shall be complied with at all times that the sign use permit is in effect:

1. The installation of an electronic reader board sign shall comply with the specifications and plans approved by the Planning Commission on March 18, 2015 and shall serve only to identify the business carried on said premises as stated in Yreka Municipal Code Section 13.12.050.
2. The sign shall be erected in accordance with the specifications and plans submitted for Siskiyou Lanes approved by the Planning Commission on March 18, 2015, and shall not be deviated from without prior review and approval of the Planning Commission.
3. The sign shall be erected in accordance with the California Building Standards Code and Title 13, Signs, of the Yreka Municipal Code. Including Section 13.080.050 (4) that provides sign illumination, where allowed by provisions of Title 13 shall be at the lowest level consistent with adequate identification and readability.

4. Permittee shall obtain a building permit and shall pay the necessary fees therefore prior to installing a LED electronic reader board wall sign.
5. The sign shall harmonize with the materials, colors, textures, sizes, shape, heights, locations, and designs of the buildings, properties, or neighborhood of which they are a part, and as approved by the Planning Commission.
6. The reader board sign shall comply with Yreka Municipal Code Section 13.12.030. The electronic reader board sign shall not flash on and off or simulate any motion through a series of rapid light changes and shall not be installed, designed or used to attract attention by any flashing on and off, or simulating any motion through a series of rapid light changes. For purposes of this permit, "flashing on and off" means blinking, flashing or fluttering lights, or a changing light intensity, brightness or color.
7. The sign shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the sign is located.
8. The sign use permit shall expire and terminate if not used within one (1) year from the date of approval. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

Commissioner Knitter seconded the motion, and upon roll call, the following voted YEA:
Kegg, Knitter, Leal, Ohlund and Rolzinski.

Temporary Presiding Officer Ohlund thereupon declared the motion carried.

The foregoing Resolution #2015-03 was adopted by the Planning Commission on the 18th day of March, 2015 by the following vote: Ayes: 5, Nays: 0

Discussion/Possible Action – Consideration of proposed Categorical Exemption and Sign Use Permit to install a double-sided pole sign 6.25' x 12' (150 sq. ft. total), 45' high, sign copy will be "Auto Zone".

The Commission reviewed Resolution No. PC 2015-02 Sign Use Permit to install a double-sided pole sign 6.25' x 12' (150 sq. ft. total), 45' high, sign copy will be "Auto Zone". Property location 1809 Ft. Jones Road, Yreka, California, M-1 (Light Industrial) zone and General Plan designation I (Industrial). Assessor's Parcel No. 62-161-260.

Assistant City Manager Liz Casson presented the Commission with the staff report and the following background – The City has received an application for a Sign Use Permit to install a double-sided pole sign 6.25' x 12' (150 sq. ft. total), 45' high. Yreka Municipal Code (YMC) Section 13.08.040 (b) states that Sign Use Permit requests are discretionary applications and shall require planning commission approval pursuant to the requirements of Chapter 16.44 of the Zoning Ordinance. YMC 13.08.050 gives additional criteria for sign approval applicable only to use permits.

Notification of the public hearing was mailed to property owners/occupants located within 300 feet of the proposed project on March 4, 2015 and a Notice of Public Hearing was published in the Siskiyou Daily News on March 6, 2015.

City staff recommends approval subject to the proposed findings and conditions of approval, which includes a determination that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311(a) "On-premise Signs".

Public Hearing – This being the time and date set for the public hearing, Temporary Presiding Officer Ohlund opened the hearing to the audience.

There being no statements or comments received, Temporary Presiding Officer Ohlund closed the public hearing and discussion was opened to the Commission.

Following Commission discussion, Commissioner Leal moved to make the findings that the proposed project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311 (a), "On-premise Signs" of the CEQA Guideline.

Commissioner Rolzinski seconded the motion, and upon roll call, the following voted YEA: Kegg, Knitter, Leal, Ohlund and Rolzinski.

Temporary Presiding Officer Ohlund thereupon declared the motion carried.

Commissioner Leal moved to adopt Planning Commission Resolution #PC 2015- 02 making the findings and subject to the Conditions of Approval and approve Sign Use Permit #4239, to allow the Pole Sign as amended.

The following conditions shall be complied with at all times that the sign use permit is in effect:

1. The installation of a double sided pylon pole sign 6.25' x 12' (150 sq. ft. total), 45 feet high, shall comply with the specifications and plans approved by the Planning Commission on March 18, 2015 and shall serve only to identify the business carried on said premises as stated in Yreka Municipal Code Section 13.12.050.
2. The sign shall be erected in accordance with the specifications and plans submitted for AutoZone approved by the Planning Commission on March 18, 2015, and shall not be deviated from without prior review and approval of the Planning Commission.
3. The sign shall be erected in accordance with the California Building Standards Code and Title 13, Signs, of the Yreka Municipal Code. Including Section 13.080.050 (4) that provides sign illumination, where allowed by provisions of Title 13 shall be at the lowest level consistent with adequate identification and readability.
4. Permittee shall obtain a building permit and shall pay the necessary fees therefore prior to installing a pole sign.

5. The sign shall harmonize with the materials, color, textures, sizes, shape, heights, locations, and designs of the buildings, properties, or neighborhood of which they are a part, and as approved by the Planning Commission.
6. The sign shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the sign is located.
7. The sign use permit shall expire and terminate if not used within one (1) year from the date of approval. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

Commissioner Kegg seconded the motion, and upon roll call, the following voted YEA:
Kegg, Knitter, Leal, Ohlund and Rolzinski.

Temporary Presiding Officer Ohlund thereupon declared the motion carried.

The foregoing Resolution #2015-02 was adopted by the Planning Commission on the 18th day of March, 2015 by the following vote: Ayes: 5, Nays: 0

City Manager's Report

City Manager Steve Baker reported that two applications will be reviewed by the City Council for Miner Street Grant Updates for the following projects: Liberty Arts – 108 W. Miner Street to install awning & Old Town Yreka Merchants – Miner Street – replace parking signs with Historic Directional Signs.

City Manager Baker announced the City Council will be holding a Public Meeting on the future of Miner Street Park, Thursday, April 16, 2015 at 5:30 pm in the City Council Chambers.

City Manager Baker gave a brief update on the Karuk casino project to be located at the end of Sharps Road and a brief update on Code Enforcement issues.

There being no further business before the Commission, the meeting was adjourned.

Matt Osborn, Chair
Approved by motion of the Planning
Commission on April 15, 2015



CITY OF YREKA
PLANNING COMMISSION AGENDA MEMORANDUM

To: Yreka Planning Commission

Prepared by: Steve Baker, City Manager

Agenda Title: Discussion/Possible Action – Consideration of proposed categorical exemption and Conditional Use Permit for the establishment and operation of the Mattole Valley Charter School’s Diamond View Learning Center.

Meeting date: April 15, 2015

Discussion:

The City has received the attached application for a Conditional Use Permit from Mattole Valley Charter School for the establishment and operation of a learning center to be located in an existing facility directly across the street from the current location of the Mattole Valley Charter School at 423 S. Broadway. City Staff has reviewed the application and is recommending approval subject to the proposed findings and conditions of approval.

Background:

The subject property is zoned C-2 Downtown Commercial, pursuant to Yreka Municipal Code (YMC) Section 16.34.070, a Conditional Use Permit is required to allow the use of schools, public or private.

Parking:

The existing parking lot has fifteen (15) parking spaces, which is well in excess of the five (5) parking spaces required for the proposed use in accordance with the Yreka Municipal Code.

Analysis:

The purpose of the Downtown Commercial (C-2) zoning district is “intended to provide for a specialized commercial zone for the downtown commercial district” and provides for a variety of commercial uses (YMC Chapter 16.34). YMC Section 16.44.040 states a conditional use permit can be granted by the Planning Commission if the use is found to not be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood; if the use is found not to be materially detrimental to property or improvements in the neighborhood; and, if the use is found not to be materially detrimental to the general welfare of the city.

The project will not generate significant noise or lighting and will not increase traffic beyond the capacity of existing infrastructure in the area, which is sufficient to accommodate commercial uses. With the conditions of approval, attached as Attachment “C”, the Mattole Valley Charter School’s Diamond View Learning Center meets with the intent of the C-2 zoning district.

Environmental Determination:

The Planning Department believes that the proposed project meets the requirements for an exemption from further review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, Existing Facilities. Class 1 exemptions consist of the operation, maintenance, permitting, or licensing of existing public or private structures or facilities involving negligible or no expansion of the use beyond what existed at the time of the lead agency’s determination.

The Planning Commission must consider the proposed CEQA exemption together with any comments received during the public review process. Further, the exemption can only be approved if the Commission finds, based on the whole record before it, that there is not substantial evidence that the project will have a significant effect on the environment.

Staff Recommendation:

City staff has reviewed the application and recommends that the Commission make the determination that the project is exempt from the provisions of CEQA and grant approval of the Sign Use Permit subject to the proposed findings and conditions (Attachment C) through the adoption of Planning Commission Resolution No. 2015- 5 (Attachment D).

A public hearing notice was published in the Siskiyou Daily News and mailed to the property owners within a 300-foot radius of the proposed project to give notice of the proposed project and invite public comment. Staff recommends that the Planning Commission utilize the following process for consideration of this matter:

1. Accept a presentation of the project by staff.
2. Open the public hearing and take public testimony.
3. Close the public hearing and initiate consideration of the project by the Planning Commission; and
4. Motion and vote by the Planning Commission.

Recommended Motion:

If the Planning Commission determines that it intends to approve the proposed project as requested in the application for CUP #4244, staff presents the following motions for consideration:

1. Categorical exemption:

I move that the Planning Commission determine that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301, Existing Facilities of the CEQA Guideline.

2. Conditional Use Permit #4244:

I move that the Planning Commission adopt Planning Commission Resolution #PC 2015-4 making the findings and subject to the Conditions of Approval presented as Attachment C, and approve Conditional Use Permit #4244, to allow the establishment and operation of a Charter School.

Attachments: Attachment A - Conditional Use Permit Application
Attachment B – Site Plan
Attachment C – Findings and Conditions of Approval for CUP #4244
Attachment D – Planning Commission Resolution # PC 2015-4

Approved by: _____
Steven Baker, City Manager



**Mattole Valley Charter School
Diamond View Learning Center**

423 S. Broadway
Yreka, CA 9607
Phone# (530) 841-0178
Fax # (530) 841-0703

March 30, 2015

Yreka City Planning Department
701 Fourth Street.
Yreka, CA 96097

Re: Planning Application Use Permit for 505 S. Broadway Yreka, CA

Project description: Mattole Valley Charter School, Diamond View Learning Center, is a non classroom based program. Our students and families have a choice of working totally independent study or to work part time at home and attend some classes. 505 S Broadway would be an extension of our current program.

- **Nature of the use & type of operation:** High school classes that are not completed by students in their independent study. We leased 505 S. Broadway to alleviate the crowding in our current building. Due to the new requirements for Common Core and the need to provide science labs, we have added science to our onsite classes and are moving our English, Science and Art classes to the new building. This move will not be for the purpose of increasing enrollment but for the purpose of providing proper space for our current program. A typical student would be in the building 2 days a week for 2 hours.
- **Hours & number of employees:**
 - Monday through Thursday from 10:00 AM to 2:00 PM for classes.
 - 3 to 5 staff members present in the building.
- **Potential Traffic:** Students either walk to the building or are dropped off by parents. Parents may be coming once a week for an hour to meet with their child's teacher.
- **Parking:** 15 spaces available
- **The project**
 - **Benefit-** Yreka students will receive a higher quality of education due to the added space for innovative technology and science labs to their learning environment.
 - **Adverse affects:** None as we are currently located in the area. We have had very few complaints from neighboring businesses over the years. (Any complaints have been dealt with immediately and resolved.)
- **No additional buildings.**

Thank you for considering our application for extending our use permit.

Sincerely,

Debbie Cunningham
Administrator Designee

MAR 31 2015

CITY OF YREKA
PLANNING DEPARTMENT APPLICATION

CITY OF YREKA

CITY FEES:

- Use Permit - Administrative approval...\$ 75.00
Minor Conditional Use Permit - P.C. approval... \$150.00
Moderate Conditional Use Permit - P.C. approval...\$200.00
Major Conditional Use Permit - P.C. approval...\$500.00 deposit/cost
Public Hearing...\$ 75.00 (Minimum fee) deposit/cost
P.H. - Project notice circulation, 1-20 notices...\$ 25.00
P.H. - 21 or more notices...\$25.00 plus 1.00/parcel over 20
E.R. - Preliminary review...\$ 50.00
E.R. - Negative Declaration...\$ 200.00 deposit/cost
E.R. - Mitigated Negative Declaration... Actual cost
Environmental Impact Report... Actual cost
Site Plan Review - (No Use permit required)...\$ 200.00 deposit/cost
Site Plan Review - (Use permit required)...\$ 200.00 deposit/cost
Lot Line Adjustment (BLA) - Administrative approval...\$ 200.00
See separate application form for Lot Line Adjustment (BLA)

- Annexation...\$ 750.00 deposit/cost
Appeals - Planning Commission...\$ 100.00
Appeals - City Council...\$ 150.00 plus publication
Certificates of Compliance...\$250.00 deposit/cost
Reversion to Acreage...\$ 500.00 deposit/cost
General Plan Amendment...\$ 750.00 deposit/cost
Rezone...\$ 750.00 deposit/cost
Planned Unit Development...\$ 750.00 deposit/cost
Variance...\$250.00 deposit/cost
Other \$

STATE FISH AND WILDLIFE FEES*:

- County Clerk Processing Fee...\$ 50.00 actual cost
Fish and Wildlife fee * \$
Other \$

DATE: 3/12/15

ASSESSOR'S PARCEL NUMBER:

APPLICANT: Mattole Valley Charter

TELEPHONE NUMBER: 530-841-0178

APPLICANT ADDRESS: 2120 Campton Rd. Eureka, CA 95503

IF OTHER THAN APPLICANT, NAME OF PROPERTY OWNER:

PROPERTY OWNER ADDRESS:

PROJECT LOCATION: 505 S. Broadway Yreka, CA 96097

DESCRIPTION OF PROPOSED PROJECT: To expand the operation of Diamond View Learning Center's current program for Mattole Valley Charter School staff, parents and students

I agree to abide by all of the ordinances of the City of Yreka, state law, and federal law; and I authorize city representatives to enter upon the above mentioned property for inspection purposes, and to record any notice of code violation pursuant to Y.M.C. Ch. 11.40 and/or Ch. 16.08 with the office of the Siskiyou County Recorder.

I certify that I have read this application and state that the above information is correct. I agree to comply with any terms or conditions of any entitlement issued or permitted by the City pursuant to this application.

*In the event the project's effect on natural resources or wildlife is other than negligible, State Fish and Wildlife requires an additional fee of \$3,069.75 if an Environmental Impact Report is prepared or \$2,210.00 for a Negative Declaration. These fees are subject to change and the applicant is responsible for payment of the fees in full. If required, the permit cannot be issued until such time as the fee is paid. A project that is Statutorily or Categorically exempt requires no further fees.

APPLICANT SIGNATURE: Debra R Cunningham

PROPERTY OWNER'S SIGNATURE: (REQUIRED) Todd W. Whelan

Property Owner's Acknowledgement of application submittal

***TO BE COMPLETED BY CITY STAFF:

*** DATE APPLICATION RECEIVED AS COMPLETE:

*** ZONE: C2

*** GENERAL PLAN DESIGNATION: GC

*** PERMIT NUMBER: 4244

Parking Pictures (Total of 15 spaces)

1 parking space in front of warehouse



6 spaces along S. Broadway



3 of 8 spaces between front door and back wall



5 of 8 parking spaces along front of building



Landscape

2 trees

(Along S. Broadway Dr. in front of warehouse)

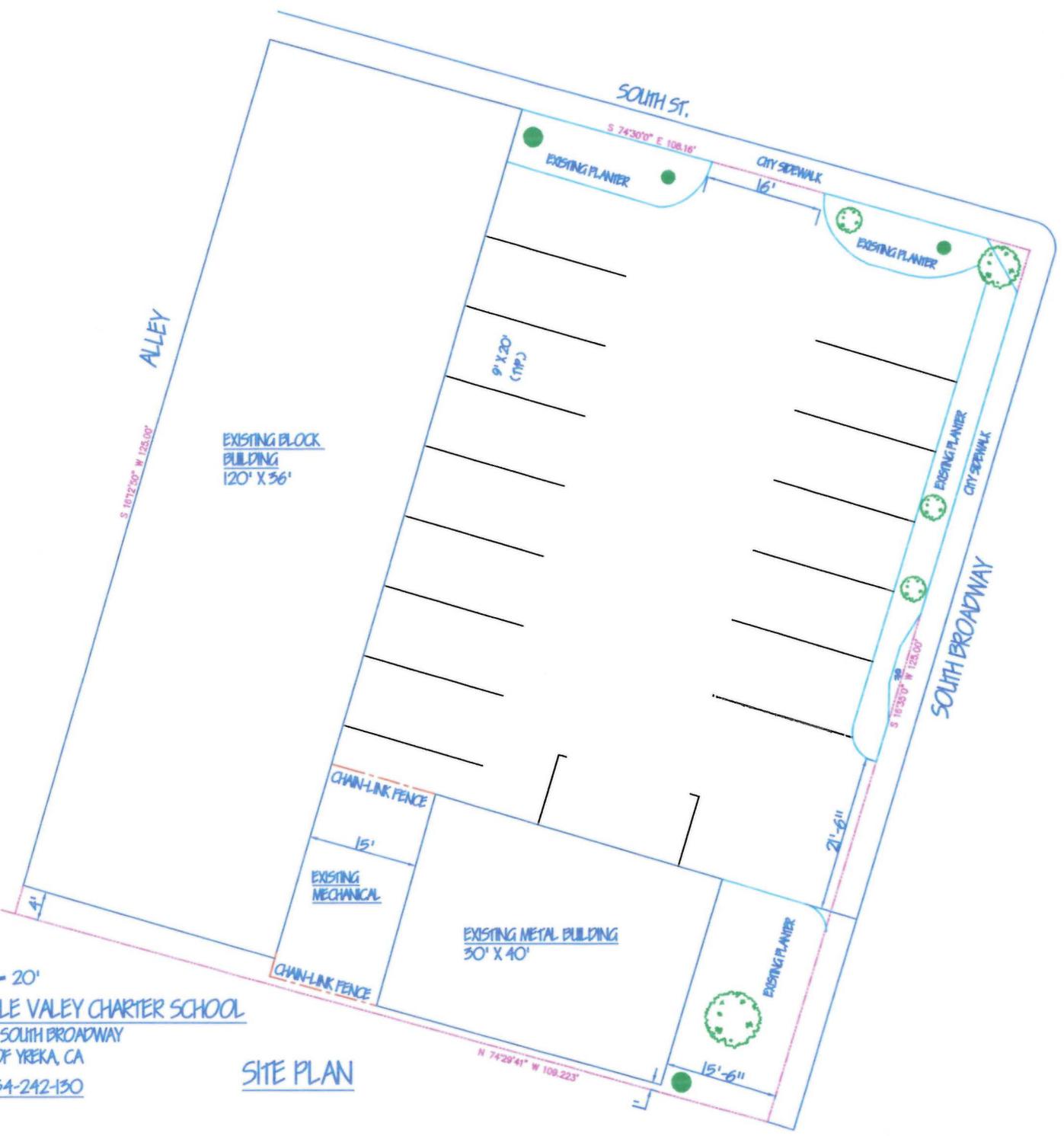
(Bordering S. Broadway Dr. and South St.)



SCALE: 1" = 20'

MATTOLE VALEY CHARTER SCHOOL
505 SOUTH BROADWAY
CITY OF YREKA, CA
AP 054-242-130

SITE PLAN





**Mattole Valley Charter School
Mattole Unified School District**

PO Box 211, 29289 Chambers Road

Petrolia, CA. 95558

Phone# (707) 629-3311

Fax# (707) 629-3575

City of Yreka
701 Fourth Street
Yreka, California 96097

Re: Planning Department Application of Mattole Valley Charter School

To Whom This May Concern:

This letter is in regards to the expansion of the Use Permit for Mattole Valley Charter School's Diamond View Learning Center at 423 S. Broadway, Yreka to include the building located at 505 S. Broadway, Yreka. The use of the proposed building will be to provide additional space for the current high school program classes for science, English and Art.

Mattole Valley Charter School is a dependent, non-classroom based charter school sponsored by Mattole Unified School District. The charter was renewed by the district for a five year term beginning 1 Sept 2013 to 30 Aug 2018. The Mattole Unified School District School Board is the governing board for Mattole Valley Charter School.

Being a public unified school district, we do comply with the California Education Code on all matters relating to Charter Schools.

Please let me know if you need any further documentation. Thank you.

Sincerely,


Richard Graey
Superintendent.

Attachment B
Site Plan



ATTACHMENT C

CONDITIONAL USE PERMIT NO. # 4244

In accordance with the application for approval of a Conditional Use Permit for Mattole Valley Charter School's Diamond View Learning Center to provide additional space for Science, English and Art classes on the property located at 505 S. Broadway Street, Assessor's Parcel No. 054-242-130, the City of Yreka approves the Conditional Use Permit subject to the following findings and conditions:

FINDINGS & CONDITIONS OF APPROVAL

1. The proposal will not be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use.

The proposal for Mattole Valley Charter School's Diamond View Learning Center to provide additional space for Science, English and Art classes would not be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood. Subject to the issuance of a Conditional Use Permit by the Planning Commission and subject to the Conditions of Approval, use of the site would remain consistent with the intent of the General Plan designation and zone district. As such, the project will not be detrimental to the health, safety or general welfare of persons residing or working in the neighborhood.

2. The proposal will not be materially detrimental to property or improvements in the neighborhood.

The proposal will not be materially detrimental to property or improvements in the neighborhood. Conditions of Approval will provide for commercial use compatibility between the proposed commercial use and the existing commercial neighborhood and adjacent streets.

3. The proposal will not be materially detrimental to the general welfare of the city.

The use is compatible with the policies and objectives of the zoning ordinance for a C-2, Commercial Downtown zone which allows churches, parks, playgrounds, public buildings, schools, clubs and lodges upon approval and validation of a conditional use permit as set forth in Section 16.34.070 (c) of the Yreka Municipal Code. This commercial business keeps with the character of the surrounding area, and is found to be consistent with the General Plan. The proposal will not generate significant noise or lighting. The proposal will not increase traffic beyond the capacity of existing infrastructure in an area which is sufficient to accommodate commercial uses.

4. The California Building Standards Code (Part 2 (commencing with Section 101) of Title 24 of the California Code of Regulations) the provision of the California Building Code shall

be enforced by the appropriate enforcing agency, but only to the extent of authority granted to such agency by the State Legislature. The following state agencies adopt building standards: Division of the State Architect – Structural Safety: Public elementary and secondary schools; Office of the State Fire Marshal: Any building or structure used or intended for use as a school.

5. Pursuant to the California Education Code Section 47615, the Legislature finds and declares Charter schools are part of the Public School System, as defined in Article IX of the California Constitution. Charter schools are under the jurisdiction of the Public School System and the exclusion control of the officers of the public schools.
6. The Planning Commission has determined that the project is exempt from environmental review pursuant to the provisions of the California Environmental Quality Act (CEQA) Section 15301 Existing Facilities of the CEQA Guidelines.

The following conditions shall be complied with at all times while the use permitted by this permit occupies the premises:

1. Permittee granted a permit for Mattole Valley Charter School’s Diamond View Learning Center to provide additional space for Science, English and Art classes located at 505 S. Broadway Street, APN: 054-242-130.
2. Adequate off-street parking facilities shall be provided as follows: one (1) space for employee including teachers, administrators, and custodians, as set forth in Section 16.54.020 (6) (a) of the Yreka Municipal Code. As submitted, the project requires a total of 5 parking spaces. A total of 15 spaces are available.
3. The off-street parking plan and facilities approved by the Planning Commission shall not be deviated from unless prior approval of the Planning Commission is secured, and all loading, customer, access drives and aisles shall be paved and striped and bumper rails or other barriers shall be provided in accordance with Section 16.54.090 of the Yreka Municipal Code.
4. Parking required for disabled persons shall be marked, posted, and maintained in accordance with provisions of the Motor Vehicles Code, California Building Code and any other law or regulation now or hereinafter enacted relating to parking for disabled persons. A minimum of one (1) accessible parking space is required for a parking lot with 1 to 25 parking spaces.
5. Use shall be conducted in accordance with the application as submitted for the property located at 505 S. Broadway Street, as approved by the Planning Commission on April 15, 2015.
6. Permittee shall comply at all times with the zoning district regulations for a *C2, Commercial Downtown* zone as set forth in section 16.34 of the Yreka Municipal Code.

7. Permittee shall obtain a building permit and shall pay the necessary fees prior to making any building, electrical, mechanical, or plumbing installations and/or improvements to the structure. Public infrastructure improvements such as curb, gutter, sidewalk, curb ramps, driveway approaches, streetlights and asphalt concrete street pavement may be required upon issuance of a building permit in accordance with Yreka Municipal Code Section 11.24.030. If such improvements already exist, damaged public improvements shall be repaired and/or replaced to restore the improvements to a condition satisfactory to the Director of Public Works in accordance with Yreka Municipal Code Section 11.24.030.
8. Permittee shall secure a Certificate of Occupancy from the Division of State Architect and State Fire Marshall that the structure meets building standards and fire regulations of California Building Code and Fire Codes prior to use of subject structure as a school site for a charter school.
9. No signs shall be placed on the premises without first obtaining a sign permit.
10. The use permit granted in accordance with the terms of this title may be revoked if any of the conditions or terms of such permit are violated or if any law or ordinance is violated in connection therewith, or if the Planning Commission finds, with the concurrence of the City Council, that the continuance of the use permit will endanger the public health, safety, or welfare.

April 15, 2015

ATTACHMENT D
PLANNING COMMISSION RESOLUTION PC 2015-4
APPROVING CONDITIONAL USE PERMIT # 4244
AT 505 S. BROADWAY STREET APN# 054-242-130
APPLICANT: MATTOLE VALLEY CHARTER SCHOOL

WHEREAS, Mattole Valley Charter School (applicant) has requested a Conditional Use Permit for the establishment and operation of a Charter School located at 505 S. Broadway, APN 054-242-130; and

WHEREAS, the Planning Commission held a duly noticed public hearing to accept public comments and to review and consider the application on April 15, 2015; and

WHEREAS, the Planning Commission has determined that, subject to approval of the Conditional Use Permit and the project Conditions of Approval, the request is consistent with the Yreka General Plan and the standards of Yreka Municipal Code; and

WHEREAS, the Planning finds that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, Existing Facilities. Class 1 exemptions consist of the operation, maintenance, permitting, or licensing of existing public or private structures or facilities involving negligible or no expansion of the use beyond what existed at the time of the lead agency's determination; and

WHEREAS, the Planning Commission has made the following findings with respect to the requested Conditional Use Permit:

1. The proposal will not be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of the proposed use.
2. The proposal will not be materially detrimental to property or improvements in the neighborhood.
3. The proposal will not be materially detrimental to the general welfare of the city.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Yreka does hereby approve Conditional Use Permit #4244, subject to the following conditions:

General Conditions of Approval:

1. Permittee granted a permit for Mattole Valley Charter School's Diamond View Learning Center to provide additional space for Science, English and Art classes located at 505 S. Broadway Street, APN: 054-242-130.

2. Adequate off-street parking facilities shall be provided as follows: one (1) space for employee including teachers, administrators, and custodians, as set forth in Section 16.54.020 (6) (a) of the Yreka Municipal Code. As submitted, the project requires a total of 5 parking spaces.
3. The off-street parking plan and facilities approved by the Planning Commission shall not be deviated from unless prior approval of the Planning Commission is secured, and all loading, customer, access drives and aisles shall be paved and striped and bumper rails or other barriers shall be provided in accordance with Section 16.54.090 of the Yreka Municipal Code.
4. Parking required for disabled persons shall be marked, posted, and maintained in accordance with provisions of the Motor Vehicles Code, California Building Code and any other law or regulation now or hereinafter enacted relating to parking for disabled persons. A minimum of one (1) accessible parking space is required for a parking lot with 1 to 25 parking spaces.
5. Use shall be conducted in accordance with the application as submitted for the property located at 505 S. Broadway Street, as approved by the Planning Commission on April 15, 2015.
6. Permittee shall comply at all times with the zoning district regulations for a *C2, Commercial Downtown* zone as set forth in section 16.34 of the Yreka Municipal Code.
7. Permittee shall obtain a building permit and shall pay the necessary fees prior to making any building, electrical, mechanical, or plumbing installations and/or improvements to the structure. Public infrastructure improvements such as curb, gutter, sidewalk, curb ramps, driveway approaches, streetlights and asphalt concrete street pavement may be required upon issuance of a building permit in accordance with Yreka Municipal Code Section 11.24.030. If such improvements already exist, damaged public improvements shall be repaired and/or replaced to restore the improvements to a condition satisfactory to the Director of Public Works in accordance with Yreka Municipal Code Section 11.24.030.
8. Permittee shall secure a Certificate of Occupancy from the Division of State Architect and State Fire Marshall that the structure meets building standards and fire regulations of California Building Code and Fire Codes prior to use of subject structure as a school site for a charter school.
9. No signs shall be placed on the premises without first obtaining a sign permit.
10. The use permit granted in accordance with the terms of this title may be revoked if any of the conditions or terms of such permit are violated or if any law or ordinance is violated in connection therewith, or if the Planning Commission finds, with the concurrence of the

City Council, that the continuance of the use permit will endanger the public health, safety, or welfare.

The foregoing Resolution was adopted by the Planning Commission on the 15th day of April, 2015 by the following vote:

Ayes:
Nays:
Absent:

Matt Osborn, Chair

Attest:

Elizabeth Casson, City Clerk



City of Yreka
701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836



April 3, 2015

Dear Property Owner/Property Occupant:

This is to notify you that property located within 300 feet of your parcel is being considered for a Conditional Use Permit as described below. State and City Code requires that you be notified of the time and place of the hearing on the application so you may attend the meeting and be heard on the matter should you so desire. The meeting date and time are listed in the public hearing notice as it appears below:

NOTICE OF PUBLIC HEARING

The Yreka City Planning Commission will hold a public hearing at 6:30 p.m., Wednesday, April 15, 2015 in the Council Chambers, 701 Fourth Street, Yreka, California, on the following proposed project:

CATEGORICAL EXEMPTION/CONDITIONAL USE PERMIT

An application for a proposed Categorical Exemption and Conditional Use Permit for Mattole Valley Charter School's Diamond View Learning Center to provide additional space for Science, English and Art classes. Property location 505 S. Broadway Street, Yreka, California, C-2 (Commercial Downtown) Zone and GC (General Commercial) General Plan designation. Assessor's Parcel No. 054-242-130. Project applicant is Debra Cunningham for Mattole Valley Charter School.

It is anticipated that the proposed Conditional Use Permit will be determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 Existing Facilities of the CEQA Guidelines.

The application is on file in City Hall for public review. All interested persons are invited to attend the meeting and to participate in the public hearings or deliver written comments regarding the proposed project on or before **4 p.m. April 15, 2015**, to the following address:

YREKA PLANNING DEPARTMENT, 701 Fourth Street, Yreka, CA 96097.

If you challenge any action taken pursuant to the California Environmental Quality Act, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Department at, or prior to, the public hearing. (Public Resources Code Section 21177)

Liz Casson,
City Clerk



CITY OF YREKA
PLANNING COMMISSION AGENDA MEMORANDUM

To: Yreka Planning Commission

Prepared by: Liz Casson, City Clerk

Agenda Title: Discussion/Possible Action – Consideration of proposed categorical exemption and Sign Use Permit to install three (3) illuminated wall signs for a total of 143 sq. ft. of wall signage. Property location 1809 Ft. Jones Road, Yreka, California, M-1 (Light Industrial) zone and General Plan designation I (Industrial). Assessor’s Parcel No. 62-161-260. Project applicant AutoZone, Inc.

Meeting date: April 15, 2015.

Discussion:

The City has received an application for a Sign Use Permit (Attachment A) to erect three (3) illuminated wall signs with a total advertising surface of 143 sq. ft. City Staff has reviewed the application and is recommending approval subject to the proposed findings and conditions of approval.

Background:

Yreka Municipal Code (YMC) Section 13.08.040 (b) states that Sign Use Permit requests are discretionary applications and shall require planning commission approval pursuant to the requirements of Chapter 16.44 of the Zoning Ordinance.

YMC 13.08.050 provides the following additional criteria for sign approval applicable only to use permits:

In addition to other provisions of this title, the planning commission shall consider the following when reviewing use permit requests:

1. Signs shall serve to identify the business, the establishment or the type of activity conducted on the same premises, or the product, service, or interest being exhibited or offered for sale, rent, or lease thereon.
2. Signs shall be harmonious with the materials, color, texture, size, shape, height, location and design of the building, property or neighborhood of which it is a part.
3. Sign designs shall be consistent with general graphic standards. "Graphics" shall mean all lettering, logos, pictures, symbols, pattern and description, including color.
4. Sign illumination, where allowed by provisions of this title shall be at the lowest level consistent with adequate identification and readability.
5. In exercise of the use permit process regarding signs, the planning commission shall impose such conditions upon such use permits as in its judgment may be necessary to assure that the spirit and purpose of this title will be observed, public health, safety and welfare secured, and substantial justice provided.

YMC Section 13.60.030 states “the advertising surface of a wall sign or a combination of wall signs shall not exceed one hundred (100) square feet”.

YMC Section 13.68.020 states:

- A. The planning commission by way of a use permit may allow additional sign types, number of signs, size of signs, and number of locations. The applicant must submit a statement supporting the request for the additional signing. Criteria for additional signing may include large parcel size, unusual configuration or location, size of buildings, multiple street frontages, number of independent businesses, location of the buildings on the parcel or unique qualities of the use of the parcel, any of which must relate to the finding which shall be required of the planning commission that the additional signing will not be contrary to the intent of this chapter or the public interest, safety, health and welfare.
- B. Under such use permit sign request, the planning commission may increase each allowed sign area by up to fifty percent for any such sign.

Analysis:

The proposed advertising surface exceeds the standard maximum of 100', however, the provisions of YMC 13.68.020 A & B allow for an increase of 50% of the square footage by issuance of a Sign Use Permit.

Environmental Determination:

The Planning Department believes that the proposed project meets the requirements for an exemption from further review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15311(a) "On-premise Signs".

The Planning Commission must consider the proposed CEQA exemption together with any comments received during the public review process. Further, the exemption can only be approved if the Commission finds, based on the whole record before it, that there is not substantial evidence that the project will have a significant effect on the environment.

Staff Recommendation:

City staff has reviewed the application and recommends that the Commission make the determination that the project is exempt from the provisions of CEQA and grant approval of the Sign Use Permit subject to the proposed findings and conditions (Attachment C) through the adoption of Planning Commission Resolution No. 2015- 5 (Attachment D).

A public hearing notice was published in the Siskiyou Daily News and mailed to the property owners within a 300-foot radius of the proposed project to give notice of the proposed project and invite public comment. Staff recommends that the Planning Commission utilize the following process for consideration of this matter:

1. Accept a presentation of the project by staff.
2. Open the public hearing and take public testimony.
3. Close the public hearing and initiate consideration of the project by the Planning Commission; and
4. Motion and vote by the Planning Commission.

Recommended Motion:

If the Planning Commission determines that it intends to approve the proposed project as requested in the application for SUP #4243, staff presents the following motions for consideration

1. Categorical exemption:

I move that the Planning Commission determine that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15311 (a), of the CEQA Guidelines.

2. Sign Use Permit #4243:

I move that the Planning Commission adopt Planning Commission Resolution #PC 2015-5 making the findings and subject to the Conditions of Approval presented as Attachment C, and approve Sign Use Permit #4243, to allow the Wall Signs.

- Attachments: Attachment A – Sign Use Permit Application
Attachment B – Site Plan
Attachment C – Findings and Conditions of Approval for SUP
Attachment D – Planning Commission Resolution # PC 2015-5

Approved by: _____



Steven Baker, City Manager



123 South Front Street Memphis, TN 38103 (901)495-7996 FAX (901) 495-8300

Date: 3/27/15

AutoZone
Store No. 6277
Yreka, CA

Dear Planning Commission,

As National Sign Manager for AutoZone New Store Development, I am respectfully requesting a Sign Use Permit pursuant to the requirements of the Yreka Municipal Code, Title 16 Zoning, Chapter 16.44.

This request is to allow the increase of 50% sign area to the 100 square feet of wall sign area that we are allowed by code. This would result in the final allowed square footage of all wall signs to be 150 total square feet (combined). AutoZone feels that 150 square feet of signage would allow three signs that are suitable in proportion to the building walls on which they are installed.

We would greatly appreciate the Planning Commission's consideration and approval for this additional 50% percent of sign area. Thank you for your consideration and time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Siddall', with the date '3/27/15' written below it.

Brian Siddall

National Sign Manager
AutoZone Store Development
123 South Front Street
Memphis, TN 38103
(901) 495-7996
brian.siddall@autozone.com

CITY OF YREKA PLANNING DEPARTMENT
701 Fourth Street, Yreka, CA 96097 530-841-2324
APPLICATION FOR SIGN PERMIT

APPLICANT: Brian Siddall for AutoZone PHONE # (901) 495-7996

APPLICANT ADDRESS: 123 South Front Street, Memphis, TN 38103

IF OTHER THAN APPLICANT, NAME OF PROPERTY OWNER: AutoZone is the Purchaser of the Property

PROPERTY OWNER ADDRESS: 123 South Front Street, Memphis, TN 38103

PROJECT LOCATION: Highway 3 - 14 P.M.B. 36 Lot "B" Parcel "1". ALTA Survey included

DESCRIPTION OF PROPOSED PROJECT: **See page 2, attached hereto and made a part hereof. (Complete page 2 for each sign requested.)**

Applicant agrees to comply with any terms or conditions of any entitlement issued or permitted by the City pursuant to this application. The sign shall be removed within thirty days after the business closes and is no longer in operation. If signs are left on the premises, **PROPERTY OWNER** agrees to remove said signs within the thirty day time period.

PROPERTY OWNER'S SIGNATURE: (REQUIRED) *Brian Siddall For AutoZONE (PROPERTY OWNER)* 3/27/15

APPLICANT SIGNATURE: *Brian Siddall* Date: _____

To be completed by City Staff:

A.P. Number _____ ZONE: _____ GP DESIGNATION: _____

CITY FEES: Permit No. _____

- ADMINISTRATIVE APPROVALS & ISSUANCE\$75.00
Depending on the sign, a building permit may be also required. (Building Permit Fee \$47.00)
- SIGN USE PERMIT - P.C. APPROVAL..... \$225.00 – Requires a separate application, sign drawings to scale and a letter to the Planning commission detailing the request for the Sign Use Permit. (A separate building permit will be required for pole signs and electrical signs).
- HISTORIC DISTRICT SIGN USE PERMITS.....\$75.00 - If the site location is located within the Historic District, the sign permit will also be subject to the provisions of the Yreka Municipal Code Title 17, regulating the size, shape, material, colors, graphics, and lettering styles.
Depending on the sign, a building permit may be also required. (Building Permit Fee \$47.00)
- HISTORIC SANDWICH SIGNBOARD.....\$25.00
Requires insurance certificate with separate Additionally Insured Endorsement naming the City of Yreka as additionally insured in the amount of \$1,000,000.

This page is required for each individual sign requested, request copies if more than one sign is proposed.

Applicant's Name: Brian Siddall for AutoZone Store Development Phone # (901) 495-7996
Optional: e-mail: brian.siddall@autozone.com Cell Phone: ((662) 871-2256
Project Location: Highway 3 - 14 P.M.B. 36 Lot "B" Parcel "1". ALTA Survey included , Yreka, CA

Sign # 1 of 3 Description of request:

Requesting the allowed 50% increase in sign area for the wall signs. We are currently allowed 100 square feet and we are requesting that we be allowed the 50% increase so we can achieve a sign area of 150 square feet

A detailed site plan drawn to scale in accordance to Step 2 of the Sign Guidelines is attached hereto and made a part hereof.

Illumination: None Internal External Type _____

Location: Front Rear Side North, East, West, South
Circle one

Material Metal Plastic Wood: list type _____

Other: List type: _____

Wall Sign. Advertising surface of a wall sign or a combination of wall signs (including canopy, awning and roof signs) shall not exceed one hundred (100) square feet, and in no event shall the area of the sign exceed twenty (20%) percent of the area of the building wall upon which the sign is to be placed. **Dimensions of wall** 64 feet x 21 feet = 1344 sq. ft. wall.

Sign Placement: Painted on Building Flush Mounted: Thickness 6 inch max

Projecting Sign Hanging Sign Awning and Canopy Sign Roof Sign

Attached to building: Thickness 6 in Attached to building with: Toggle Bolts & Hardware

Pole Sign (Requires parcel frontage of 100 sq. ft. - See zoning for height limits)

Monument Sign (Monument sign shall not exceed 8 ft. in height, shall be required to meet setback requirements for visibility zone specific to each location., The advertising surface shall not exceed 24 sq. ft. per side YMC 13.48)

Other (describe) _____

Sign Dimensions: Size: 40" high x 20'-1 5/8" wide = 67 Sq. ft.

Clearance: Ground to Bottom of Sign: Approx 17 feet.

Sign area proposed with this sign 67 Sq. Ft.

This page is required for each individual sign requested, request copies if more than one sign is proposed.

Applicant's Name: Brian Siddall for AutoZone Store Development Phone # (901) 495-7996

Optional: e-mail: brian.siddall@autozone.com Cell Phone: ((662) 871-2256

Project Location: Highway 3 - 14 P.M.B. 36 Lot "B" Parcel "1". ALTA Survey included , Yreka, CA

Sign # 2 of 3 Description of request:

Requesting the allowed 50% increase in sign area for the wall signs. We are currently allowed 100 square feet and we are requesting that we be allowed the 50% increase so we can achieve a sign area of 150 square feet

A detailed site plan drawn to scale in accordance to Step 2 of the Sign Guidelines is attached hereto and made a part hereof.

Illumination: None Internal External Type _____

Location: Front Rear Side North East, West, South
Circle one

Material Metal Plastic Wood: list type _____

Other: List type: _____

Wall Sign. Advertising surface of a wall sign or a combination of wall signs (including canopy, awning and roof signs) shall not exceed one hundred (100) square feet, and in no event shall the area of the sign exceed twenty (20%) percent of the area of the building wall upon which the sign is to be placed. **Dimensions of wall** 115 feet x 21 feet = 2415 sq. ft. wall.

Sign Placement: Painted on Building Flush Mounted: Thickness 6 inch max

Projecting Sign Hanging Sign Awning and Canopy Sign Roof Sign

Attached to building: Thickness 6 in Attached to building with: Lag & Shield

Pole Sign (Requires parcel frontage of 100 sq. ft. - See zoning for height limits)

Monument Sign (Monument sign shall not exceed 8 ft. in height, shall be required to meet setback requirements for visibility zone specific to each location., The advertising surface shall not exceed 24 sq. ft. per side YMC 13.48)

Other (describe) _____

Sign Dimensions: Size: 30" high x 15'-1.25" wide = 38 Sq. ft.

Clearance: Ground to Bottom of Sign: Approx 18 feet.

Sign area proposed with this sign 38 Sq. Ft.

This page is required for each individual sign requested, request copies if more than one sign is proposed.

Applicant's Name: Brian Siddall for AutoZone Store Development Phone # (901) 495-7996

Optional: e-mail: brian.siddall@autozone.com Cell Phone: ((662) 871-2256

Project Location: Highway 3 - 14 P.M.B. 36 Lot "B" Parcel "1". ALTA Survey included , Yreka, CA

Sign # 3 of 3 Description of request:

Requesting the allowed 50% increase in sign area for the wall signs. We are currently allowed 100 square feet and we are requesting that we be allowed the 50% increase so we can achieve a sign area of 150 square feet

A detailed site plan drawn to scale in accordance to Step 2 of the Sign Guidelines is attached hereto and made a part hereof.

Illumination: None Internal External Type _____

Location: Front Rear Side North, East, West, South
Circle one

Material Metal Plastic Wood: list type _____

Other: List type: _____

Wall Sign. Advertising surface of a wall sign or a combination of wall signs (including canopy, awning and roof signs) shall not exceed one hundred (100) square feet, and in no event shall the area of the sign exceed twenty (20%) percent of the area of the building wall upon which the sign is to be placed. **Dimensions of wall** 115 feet x 21 feet = 2415 sq. ft. wall.

Sign Placement: Painted on Building Flush Mounted: Thickness 6 inch max

Projecting Sign Hanging Sign Awning and Canopy Sign Roof Sign

Attached to building: Thickness 6 in Attached to building with: Lag & Shield

Pole Sign (Requires parcel frontage of 100 sq. ft. - See zoning for height limits)

Monument Sign (Monument sign shall not exceed 8 ft. in height, shall be required to meet setback requirements for visibility zone specific to each location., The advertising surface shall not exceed 24 sq. ft. per side YMC 13.48)

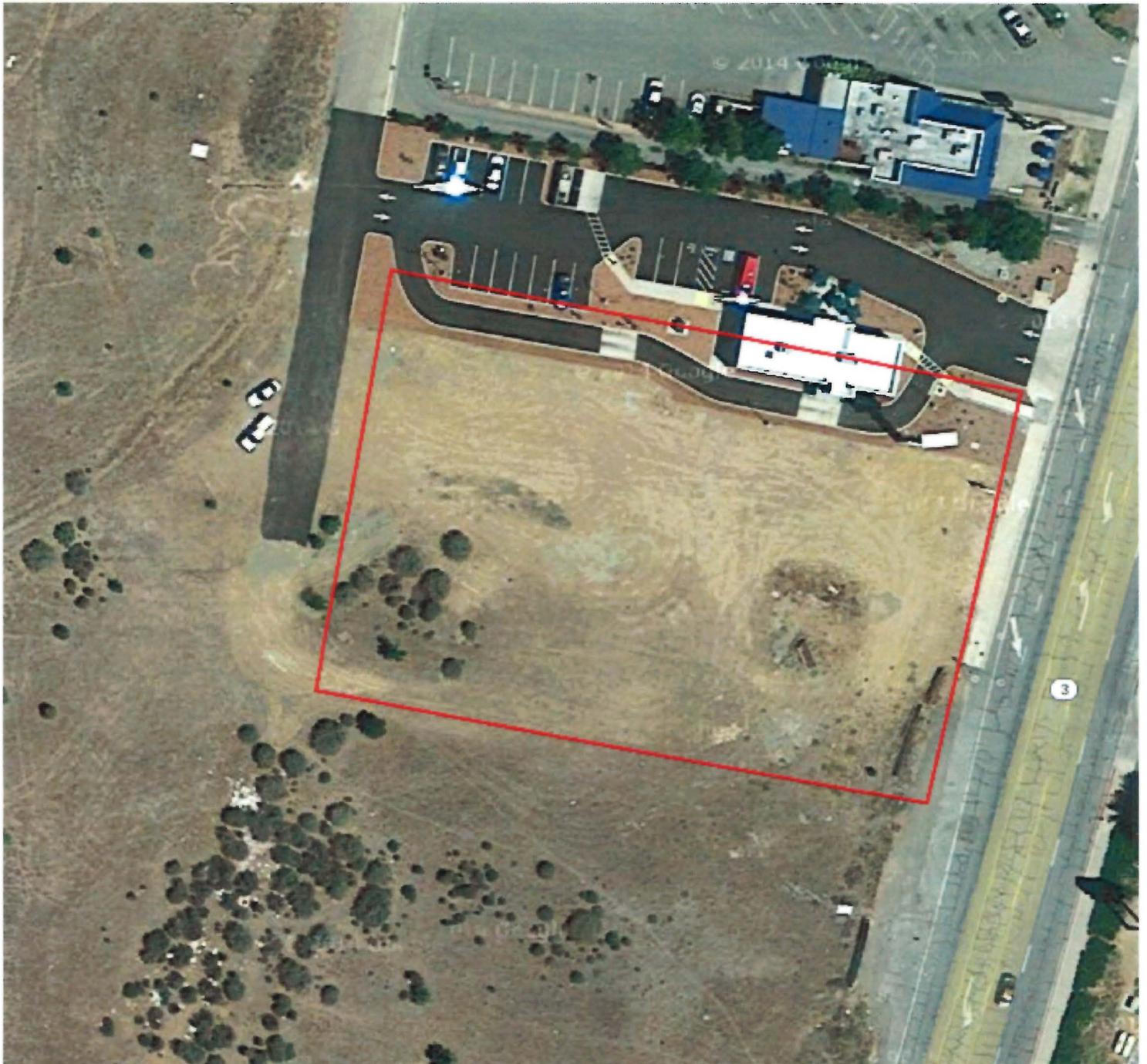
Other (describe) _____

Sign Dimensions: Size: 30" high x 15'-1.25" wide = 38 Sq. ft.

Clearance: Ground to Bottom of Sign: Approx 18 feet.

Sign area proposed with this sign 38 Sq. Ft.

Attachment B - Proposed Site
AutoZone 1809 Fort Jones Rd.



ATTACHMENT C
SIGN USE PERMIT NO. 4243
FINDINGS AND CONDITIONS OF APPROVAL

The following findings of fact have been determined by the Planning Commission:

1. The installation of three (3) illuminated wall signs; one 40" x 20'1" (67 sq. ft.) and two 30" x 15'1" = 38 sq. ft. each (76 sq. ft.), for a total of 143 sq. ft. of illuminated wall signage, copy to read "AutoZone" located at 1809 Fort Jones Road will not:

a. be contrary to the public's interest, safety, health, and welfare because the proposed sign is in compliance with the City's sign regulations.

b. be detrimental to property or improvements in the neighborhood for the reason stated in (a) above.

2. The Planning Commission made a determination that this project is exempt from the provisions of the California Environmental Quality Act pursuant to Section 15311(a) (On-Premises Signs) of the CEQA Guidelines.

The following conditions shall be complied with at all times that the sign use permit is in effect:

1. The installation of three (3) illuminated wall signs; one 40" x 20'1" (67 sq. ft.) and two 30" x 15'1" = 38 sq. ft. each (76 sq. ft.), for a total of 143 sq. ft. of illuminated wall signage, shall comply with the specifications and plans approved by the Planning Commission on April 15, 2015 and shall serve only to identify the business carried on said premises as stated in Yreka Municipal Code Section 13.12.050.

2. The signs shall be erected in accordance with the specifications and plans submitted for AutoZone approved by the Planning Commission on April 15, 2015, and shall not be deviated from without prior review and approval of the Planning Commission.

3. The signs shall be erected in accordance with the California Building Standards Code and Title 13, Signs, of the Yreka Municipal Code. Including Section 13.080.050 (4) that provides sign illumination, where allowed by provisions of Title 13 shall be at the lowest level consistent with adequate identification and readability.

4. Permittee shall obtain a building permit and shall pay the necessary fees therefore prior to installing illuminated signs.

5. The signs shall harmonize with the materials, color, textures, sizes, shape, heights, locations, and designs of the buildings, properties, or neighborhood of which they are a part, and as approved by the Planning Commission.

6. The signs shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the sign is located.

7. The sign use permit shall expire and terminate if not used within one (1) year from the date of approval. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

DATE: April 15, 2015

ATTACHMENT D
PLANNING COMMISSION RESOLUTION PC 2015-5
APPROVING SIGN USE PERMIT # 4243
AT 1809 FORT JONES ROAD, APN: 062-161-260
APPLICANT: AUTO ZONE

WHEREAS, AutoZone (applicant) has requested a Sign Use Permit for three (3) illuminated wall signs to be erected on the building at 1809 Fort Jones Road, APN 062-161-260; and

WHEREAS, the Planning Commission held a duly noticed public hearing to accept public comments and to review and consider the application on April 15, 2015; and

WHEREAS, the Planning Commission has determined that, subject to approval of the Conditional Use Permit and the project Conditions of Approval, the request is consistent with the Yreka General Plan and the standards of Yreka Municipal Code; and

WHEREAS, the Planning Commission finds that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15311 (a) On Premise Signs. Class 11 exemptions consists of construction, or placement of minor structures accessory to (appurtenant to) existing commercial, industrial or institutional facilities, including on-premise signs; and

WHEREAS, the Planning Commission has made the following findings with respect to the requested Conditional Use Permit:

1. The proposal will not be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of the proposed use.
2. The proposal will not be materially detrimental to property or improvements in the neighborhood.
3. The proposal will not be materially detrimental to the general welfare of the city.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF YREKA AS FOLLOWS:

Section 1. The Planning Commission hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Planning Commission does hereby approve Sign Use Permit #4243, subject to the following conditions:

1. The installation of three (3) illuminated wall signs; one 40" x 20'1" (67 sq. ft.) and two 30" x 15'1" = 38 sq. ft. each (76 sq. ft.), for a total of 143 sq. ft. of illuminated wall signage, shall comply with the specifications and plans approved by the Planning Commission on April 15, 2015 and shall serve only to identify the business carried on said premises as stated in Yreka Municipal Code Section 13.12.050.
2. The signs shall be erected in accordance with the specifications and plans submitted for AutoZone approved by the Planning Commission on April 15, 2015, and shall not be deviated from without prior review and approval of the Planning Commission.
3. The signs shall be erected in accordance with the California Building Standards Code and Title 13, Signs, of the Yreka Municipal Code. Including Section 13.080.050 (4) that provides sign illumination, where allowed by provisions of Title 13 shall be at the lowest level consistent with adequate identification and readability.
4. Permittee shall obtain a building permit and shall pay the necessary fees therefore prior to installing illuminated signs.
5. The signs shall harmonize with the materials, color, textures, sizes, shape, heights, locations, and designs of the buildings, properties, or neighborhood of which they are a part, and as approved by the Planning Commission.
6. The signs shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the sign is located.
7. The sign use permit shall expire and terminate if not used within one (1) year from the date of approval. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

The foregoing Resolution was adopted by the Planning Commission on the 15th day of April, 2015 by the following vote:

Ayes:

Nays:

Absent:

Matt Osborn, Chair

Attest:

Elizabeth Casson, City Clerk



City of Yreka
701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836



April 3, 2015

Dear Property Owner/Property Occupant:

This is to notify you that property located within 300 feet of your parcel is being considered for a Sign Use Permit as described below. State and City Code requires that you be notified of the time and place of the hearing on the application so you may attend the meeting and be heard on the matter should you so desire. The meeting date and time are listed in the public hearing notice as it appears below:

NOTICE OF PUBLIC HEARING

The Yreka City Planning Commission will hold a public hearing at 6:30 p.m., Wednesday, April 15, 2015 in the Council Chambers, 701 Fourth Street, Yreka, California, on the following proposed project:

SIGN USE PERMIT

An application for a Sign Use Permit to install three (3) illuminated wall signs; one 40" x 20'1" (67 sq. ft.) and two 30" x 15'1" = 38 sq. ft. each (76 sq. ft.), for a total of 143 sq. ft. of illuminated wall signage, sign copies will be "AutoZone". Property location 1809 Fort Jones Road, Yreka, California, M-1 (Light Industrial) Zone and I (Industrial) General Plan designation. Assessor's Parcel No. 62-161-260. Project applicant is Brian Siddall for AutoZone.

It is anticipated that the proposed Sign Use Permit will be determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15311 (a) On Premise Signs of the CEQA Guidelines.

The application is on file in City Hall for public review. All interested persons are invited to attend the meeting and to participate in the public hearings or deliver written comments regarding the proposed project on or before **4 p.m. April 15, 2015**, to the following address:

YREKA PLANNING DEPARTMENT, 701 Fourth Street, Yreka, CA 96097.

If you challenge any action taken pursuant to the California Environmental Quality Act, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Department at, or prior to, the public hearing. (Public Resources Code Section 21177)

Liz Casson,
City Clerk