

MINUTES OF THE REGULAR MEETING OF THE  
YREKA PLANNING COMMISSION HELD IN  
THE YREKA CITY COUNCIL CHAMBER IN SAID CITY  
ON THE 19<sup>th</sup> DAY OF SEPTEMBER 2007

On the 19<sup>th</sup> day of September 2007, at 7:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said city in regular session. The meeting was called to order by Chair Rolzinski and present were:

Commissioners: Peggy Amaral  
Diane Knitter  
Richard Rolzinski  
Judi Rowland  
Joe Schettino

Absent: Mark McAllister

**USE PERMIT – HOT DOG CONCESSION  
HEARING PUBLISHED – APPLICATION WITHDRAWN**

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The application from Latisha Lawrence to establish and operate a mobile hot dog concession business during the hours of 11:00 a.m. to 5:00 p.m. Monday through Friday for walk up services on the property located at 807 S. Main Street was withdrawn by the applicant. The hearing had been published therefore the item was included on the agenda. Staff explained that the agenda item had been withdrawn. No action was taken.

**AUDIENCE STATEMENTS & COMMENTS**

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Ken Barnes read a letter to the Commission regarding his opposition to the Development Impact Fees. The letter was accepted and made a part of the record.

**APPROVAL OF THE MINUTES OF THE AUGUST 15, 2007 MEETING**

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The Commission, having received a copy of the minutes of the regular meeting held August 15, 2007 approved the minutes as presented on a motion made by Commissioner Amaral and seconded by Commissioner Schettino.

**DEVELOPMENT IMPACT FEES**

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City Attorney, Mary Frances McHugh, brought the Planning Commission current on the status of Development Impact Fees. She also reported that City Council is studying many ways to produce revenue including increase of various fees, sales tax increase, bonds, etc. A committee was appointed by the Council to review the current Development Impact Fees.

A recommendation from the Committee will be taken to Council November 1<sup>st</sup>.

Richard Handley, a member of the Council appointed committee, commented that he had read the Impact Fee Study, the Water Master Plan, and in the process of reading the other studies. He was impressed with the studies prepared with the exception of the Impact Fee Study. The committee had been unaware the City had no connection fees prior to the Development Impact Fees and was concerned that connection fees were needed.

Commissioner's also reported on public concerns that had been addressed to them, including not enough public outreach prior to adoption of the Impact Fees.

No action was taken on this agenda item, it was informational only.

## **SIGNS**

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Planning Director, Pam Hayden, reported that there have been concerns expressed by a few local non-profit groups regarding the prohibition of banners, located off-site, promoting their activities.

City Attorney, McHugh, explained that the current Sign Ordinance prohibits non-pertinent signs.

Possible solutions would be to identify additional City controlled banner locations similar to the one located on the corner of Miner Street and Oregon Street.

It was suggested another location would be from the Chamber to the City park at Miner Street and Broadway.

Jean Carlson representing Friends of the Library requested a change in the Ordinance to allow non-profit organizations to install non-pertinent signs.

Milt DeBuhr representing Lion Club explained that their proceeds were down significantly because they were not allowed to place their signs off-site.

Other suggested locations for banners and/or a reader-board sign include on S. Main at the old County yard and on Broadway by Jolley's Club.

No action was taken on this agenda item.

## **PARKING LOT LANDSCAPING**

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Planning Director, Hayden, requested direction regarding landscape non-compliance with multiple businesses.

Commissioners suggested that staff send letters notifying the businesses about the non-

compliance and offer the availability of submitting of a revised landscape plan for approval by City Manager if they cannot install/maintain approved landscaping.

**COMMISSIONER'S STATEMENTS & COMMENTS**

Commissioner Schettino asked about the status of the investigation regarding the Teen Club complaints. Staff reported that the investigation is proceeding for possible action by the Planning Commission at the October Meeting.

There being no further business before the Commission, the meeting was adjourned at 8:35 p.m.

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Pamela J. Hayden, Planning Director