

MINUTES OF THE REGULAR MEETING OF THE
YREKA PLANNING COMMISSION HELD IN
THE YREKA CITY COUNCIL CHAMBER IN SAID CITY
ON THE 18th DAY OF APRIL, 2012

On the 18TH day of April, 2012 at 6:30 p.m., the Planning Commission of the City of Yreka met in the City Council Chamber in said city in regular session. The meeting was called to order by Chair Baird and present were:

Commissioners: Deborah Baird
 Matt Osborn
 Steve Leal
 Diane Knitter
 Barry Ohlund
 Paul McCoy
 Richard Rolzinski

Absent: None

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Chair Baird announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the special meeting held December 14, 2011.

Commissioner Knitter made a motion to approve the minutes from the December 14, 2011 meeting and seconded by Commissioner Leal. The motion carried by the following vote:

AYES: Baird, Osborn, Leal, Knitter, Ohlund, McCoy, Rolzinski
NOES: None

ELECTION OF OFFICERS

Chair Baird relinquished the role of Chair to the City Attorney, Mary Frances McHugh, and she assumed the position of Chair for election of officers and opened the nominations for Chair.

Commissioner Ohlund nominated Commissioner Leal for Chair. There being no further nominations for Chair, Commissioner Rolzinski made a motion to close the nominations. Commissioner McCoy seconded the motion, all voting aye the motion carried.

There being no contest, City Attorney McHugh declared the election of Steve Leal for Chair by acclamation.

City Attorney McHugh opened the nominations for Vice Chair. Commissioner Knitter nominated Commissioner Osborn for Vice Chair. Commissioner Osborn declined the nomination. Commissioner Leal nominated Commissioner Ohlund for Vice Chair. Commissioner Ohlund declined the nomination. Commissioner Rolzinski nominated Commissioner McCoy for Vice Chair. There being no further nominations for Vice Chair, Commissioner Ohlund made a motion to close the nominations. Commissioner Knitter seconded the motion, all voting aye the motion carried.

There being no contest, City Attorney McHugh declared the election of Paul McCoy for Vice Chair by acclamation.

The Chair was relinquished to Chair Leal.

2011 GENERAL PLAN HOUSING ELEMENT ANNUAL REPORT

Staff reported that California Government Code Section 65400 requires annual review of the Housing Element of the General Plan to assure that the goals, program statements, and specific housing programs are pursued and continue to be compatible with other elements of the General Plan. California Planning law requires the report also be submitted to the Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The 2011 General Plan Annual Housing Element Progress Report was presented to the Planning Commission.

Following discussion and answering questions, Commissioner Knitter made a motion to acknowledge receipt of the 2011 General Plan Annual Housing Element Progress Report.

Commissioner Osborn seconded the motion. The motion carried by the following vote:

- AYES: Baird, Osborn, Leal, Knitter, Ohlund, McCoy, Rolzinski
- NOES: None

CITY ATTORNEY REPORT

The Commission reviewed the Fall Creek Water Permit Project – Notice of Intent to adopt an Initial Study/Negative Declaration. Discussion only.

CITY MANAGER REPORT

The Commission reviewed the Miner Street Façade and Community Project Grant Program. The CPGP has been designed to provide financial assistance to enhance Yreka's historic downtown by providing grants to aid community oriented projects. This grant was made possible by private funds donated by the Stewart Trust. Program goals include improving the overall quality and character of our historic downtown in order to attract more local residents and visitors to shop, eat, and do business there. The program's purpose is to encourage and support the community involvement in our historic downtown, & to support the beautification of our historic downtown.

COMMISSIONER'S STATEMENTS & COMMENTS

Commissioner Leal reported on the Planner's Institute Conference that was held in San Jose on March 20 - 23, 2012. It was a very informative and educational conference. Commissioner's expressed appreciation to City Council for the opportunity to attend the League of California Cities Planner's Institute.

There being no further business before the Commission, the meeting was adjourned at 7:50 p.m.

Steve Leal, Chair
Approved by motion of the
Planning Commission on May 16, 2012