

MINUTES OF A REGULAR MEETING OF THE  
YREKA HISTORIC DISTRICT & LANDMARKS COMMISSION  
HELD IN THE YREKA CITY COUNCIL CHAMBER IN SAID CITY  
ON THE 13<sup>TH</sup> DAY OF JANUARY 2011

On the 13<sup>th</sup> day of January 2011, at 6:30 p.m., the Historic District & Landmarks Commission of the City of Yreka met in the City Council Chamber in said city in regular session. The meeting was called to order by Vice Chair East and present were:

Commissioners: Don East  
Selma George  
Peter O'Brien  
Jackie Terwilliger  
Stephanie Vanden Broeck

Absent: Paul McCoy  
Maytha Reather

PUBLIC COMMENTS

None.

MINUTES

The Commission having received a copy of the minutes of the regular meeting held on December 9, 2010, the minutes were approved on a motion made by Commissioner O'Brien, seconded by Commissioner Vanden Broeck, all in attendance voting aye.

USE PERMIT – EXTERIOR MODIFICATION

This agenda item #2 was heard out of order and moved to a later time on the agenda at the request of Staff, to allow the City Attorney time to attend and answer questions as needed.

SIGN PERMIT – PROJECTING AND WINDOW SIGNS

Commissioner's Vanden Broeck, East, Terwilliger, and George recused themselves from participating in this agenda item due to a financial interest in property or business located within 500 feet of the project, however, in order to maintain a quorum three members needed to participate in the meeting. Therefore, a random draw was conducted to determine which Commissioner would leave the room and not participate in the agenda item. Commissioner George was selected by random draw and left the room, the others served by legal necessity.

The Commission reviewed the application submitted by Geri Quintero for Yreka Healing Arts Center for a sign use permit to install a projecting sign 56 ½" x 36" = 14.12 sq. ft. per side, bottom of sign 8'9" above the sidewalk, and one window sign 20" x 24" = 3.32 sq. ft., copy to read "Yreka Healing Arts Center". Project located at 229 W. Miner Street, Assessor's Parcel No. 054-041-340, R-1 (Single Family Residential) zone, HD (Historic District ) General Plan designation.

Following Commission discussion, Commissioner Vanden Broeck made a motion to approve the application for a sign use permit to install a projecting sign 56 ½" x 36" = 14.12 sq. ft. per side, bottom of sign 8'9" above the sidewalk, and one window sign 20" x 24" = 3.32 sq. ft., copy to read "Yreka Healing Arts Center". Project located at 229 W. Miner Street, Assessor's Parcel No. 054-041-340, R-1 (Single Family Residential) zone, HD (Historic District ) General Plan designation. Approval is subject to full compliance with all applicable city, state, and federal laws and regulations based on the following conditions:

#### CONDITIONS:

1. The signs approved shall comply with the specifications and plans approved by the Historic Commission on January 13, 2011, and shall serve only to identify the business carried on said premises.
2. The signs shall be installed in accordance with the specifications and plans submitted and approved by the Historic Commission on January 13, 2011, and shall not be deviated from without the prior review and approval of the Planning Department.
3. The signs shall be installed in accordance with Title 13, Signs and Title 17, Historic District of the Yreka Municipal Code.
4. The signs shall harmonize with the materials, textures, sizes, shapes, heights, locations, and designs of the buildings, properties, or neighborhood of which it is a part, and as approved by the Historic Commission.
5. The signs shall be removed within thirty days after the business closes and is no longer in operation on the property upon which the signs are placed.
6. The sign use permit shall expire and terminate if not used within one (1) year from date of approval. Approval may be extended upon written application to the Planning Department before expiration of the first approval.

Commissioner Terwilliger seconded the motion. The motion carried by the following vote:

AYES: East, O'Brien, Terwilliger, Vanden Broeck,  
 NOES: None  
 ABSENT: McCoy, Reather

Commissioner George returned to the Commissioner's table.

### USE PERMIT – EXTERIOR MODIFICATION

Commissioner's George and East had discussion that this item was on the agenda but not specific to the content of the application, no recusal was required.

The Commission reviewed the application submitted by Michelle Hill for a use permit to reconstruct and modify roof design of house damaged by fire on June 25, 2010. Exterior siding, roofing, window material, and colors will match existing. The project is located at 344 Third Street, Assessor's Parcel No. 53-212-140, R-1 (single family residential) zone, HD (Historic District) General Plan designation.

John Debenedetti and Dan Simon representing the applicant were available to answer questions.

Following Commission discussion, Commissioner Vanden Broeck made a motion to approve the application for a use permit to reconstruct and modify roof design of house damaged by fire on June 25, 2010. Exterior siding, roofing, window material, and colors will match existing. The project is located at 344 Third Street, Assessor's Parcel No. 53-212-140, R-1 (single family residential) zone, HD (Historic District) General Plan designation. Approval is subject to full compliance with all applicable city, state, and federal laws and regulations based on the following findings and conditions:

#### FINDINGS:

1. The proposed exterior improvements will not be detrimental to the health, safety, peace, morals, comfort, and general welfare of persons residing or working in the neighborhood, and will not be detrimental to the harmonious and orderly growth of the City of Yreka.
2. The proposed exterior improvements will not adversely affect and will be compatible with the external appearance of other existing improvements, buildings and structures on or adjacent to said property.
3. The proposed exterior improvements will not detrimentally alter, destroy or adversely affect any exterior architectural feature of any existing building on the property.
4. The proposed exterior improvements conform with the purposes of the Historic District ordinance and specifically emphasizes the preservation of architectural styles existing in the area of the City prior to 1910 and, secondarily emphasizes other distinct and noteworthy architectural styles reflecting the phases of Yreka's history.
5. The proposed exterior improvements include reconstructing and modifying the roof design of a house damaged by fire on June 25, 2010. The exterior siding, roofing, and window material and color will match that existing.

**CONDITIONS:**

1. Permittee shall comply at all times with the minimum performance conditions for the construction, rehabilitation and preservation of residential buildings as set forth in Resolution No. HDLC-3 of the City of Yreka.
2. Permittee authorized to reconstruct and modify the roof design of the house damaged by fire on June 25, 2010 according to the application submitted.
3. Permittee shall use only those materials for replacement as specified in applicant's application dated December 29, 2010, as approved by the Historic District and Landmarks Commission on January 13, 2011, and shall not change the design, materials or colors approved without the prior approval of the Historic District and Landmarks Commission.
4. Permittee shall obtain a building permit and shall pay the necessary fees therefor prior to making any building, electrical, mechanical, or plumbing alterations/improvements to the structure.
5. The permit shall expire and terminate if not used within one (1) year from the date of approval, unless prior to the expiration of one year, a building permit is issued and construction is commenced or in the event the use permitted is abandoned or not utilized for a period of one year. Approval may be extended upon written application to the Planning Commission before expiration of the first approval.

Commissioner O'Brien seconded the motion. The motion carried by the following vote:

AYES: East, George, O'Brien, Terwilliger, Vanden Broeck  
 NOES: None  
 ABSENT: McCoy, Reather

**HOLIDAY DECORATING CONTEST**

Following discussion regarding a holiday decorating contest, Commissioner East made a motion to appoint Commissioners George, Vanden Broeck, and McCoy to a holiday decorating contest for the 2011 season. Commissioner O'Brien seconded the motion, all voting aye, the motion carried.

**COMMISSIONER STATEMENTS AND COMMENTS**

Selma George was welcomed as a new member to the Historic Commission.

There being no further business before the Commission, the meeting adjourned at 7:05 p.m.

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Pamela J. Hayden, Planning Director