

City of Yreka
 701 Fourth St. Yreka, CA. 96097
 (530) 841-2386

Side 2

OVER →

REQUEST FOR WATER METER DOWNSIZE - SINGLE FAMILY DWELLING

PROPERTY OWNER NAME:		
ACCOUNT HOLDER NAME:		
MAILING ADDRESS:		
CITY/STATE/ZIP:		
PH: (H)	PH: (C)	PH: (W)

SERVICE ADDRESS: _____ **APN:** _____ - _____ - _____

EXISTING WATER METER SERVICE SIZE: " **REQUESTED WATER METER SERVICE SIZE:** "

Downsizing an existing water meter to a smaller water meter must meet the State of California Uniform Plumbing Code requirements for each water service connection and verification of "allowable water meter size" must be submitted in writing to this office by a Licensed Plumbing Contractor for all accounts other than "Single Family Dwelling".

OWNER STATEMENT:

I hereby request the City of Yreka Public Works Department to change out my existing water meter and replace it with the size listed above. **I certify that the meter size requested meets the State of California Uniform Plumbing Code.** I further request that my utility billing water meter rate be adjusted to the downsized rate effective immediately. I understand that if at a later date I wish to increase to a larger size water meter, I must upgrade to a radio read water meter that meets the City of Yreka standards and all costs associated with the upgrade shall be my responsibility. I also agree to pay the cost of the water consumption on the changed out meter since the last meter reading.

 (Property Owner Signature) (Date)

OFFICIAL USE ONLY

P W O R K I S C	Final Reading Old Meter: _____	Radio Type: (Circle One) : <input type="checkbox"/> ADE / <input type="checkbox"/> RTR
	Start Read New Meter: _____	New Meter Serial No: _____ → PLACE RADIO SERIAL NUMBER STICKER HERE
	Date Work Completed: _____	By: _____

C H A T T L Y	Utility Billing Flat Rate Code Change to: <input type="text" value="W"/> Acct # <input style="width: 150px;" type="text"/>
	Change Meter Model to: <input style="width: 200px;" type="text"/> Change Serial # to: <input style="width: 150px;" type="text"/>
	Add Multiplier: <input style="width: 50px;" type="text"/> Date Changed: <input style="width: 100px;" type="text"/> Sent to Yard: <input style="width: 100px;" type="text"/>

CITY OF YREKA

PROCESS FOR “REQUEST FOR WATER METER DOWNSIZE”

ALL SERVICE ACCOUNTS –

Water meters and pipe size requirements for water service connections are set by the State of California Uniform Plumbing Code. Any **property owner** desiring to reduce the water meter size for their property must submit a “Request for Meter Downsize”. Tenants who pay the utility bill for the property and who desire to downsize the water meter must first have written permission from the property owner on the “Request for Meter Downsize” form. Effective upon receipt of the “Request for Meter Downsize” from the property owner, the City of Yreka Utility Billing Department will adjust the water meter base rate on the customer’s account to the appropriate meter size base rate and the City of Yreka Public Works Department will schedule the water meter change out. During the water meter change out, the water to the property will be turned off. For that reason we will notify the property owner of the date, time and duration of the turn off while the water meter change out is made. It will be the responsibility of the property owner to notify all tenants on the premises of the turn off information. All consumption on the changed out meter since the last meter reading shall be billed on the next billing cycle to the account holder.

SINGLE FAMILY DWELLINGS –

Property owners may wish to but are not required to contract with a Licensed Plumbing Contractor to determine the smallest allowable water meter size for their property. If after the water meter downsize the customer would like to upgrade to a larger meter, the customer must purchase a radio read water meter that meets with the City of Yreka water meter standards. All costs associated with the upgrade shall be borne by the customer.

COMMERCIAL AND MULTIPLE UNIT ACCOUNTS -

Commercial and Multiple Unit must contact City Hall for specific requirements and forms for downsizing their water meters.

I certify that I have read and understand the requirements for the “Request for Meter Downsize” and will abide by the requirements set forth.

PROPERTY OWNER SIGNATURE

PHONE NUMBER

PROPERTY ADDRESS

DATE