

YREKA COMMUNITY THEATER  
THEATER TECHNICIAN

**GENERAL SUMMARY**

Under the general direction of the Technical Director, technician will participate in a variety of skilled and semi-skilled activities related to theater productions and performances. Performs other duties directly related to this job description.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

Plan and perform technical stagecraft duties including sound set-ups and lighting set-ups, including hanging and focusing of stage instruments.

Run sound and light for theater events.

Maintain inventory of tools, sound equipment and lighting facilities to ensure proper working order; purchase necessary supplies and equipment.

Perform routine maintenance and repair of all stage, sounds and lighting equipment and tools; monitor and ensure safety and cleanliness of stage and theater.

Assume responsibility for technical support for all events scheduled in the theater.

**PREFERRED TRAINING AND EXPERIENCE**

Any combination of experience and training equivalent to the completion of an associate's degree in a related field or one to two years of related experience.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Knowledge of stage operation equipment including lighting, sounds, rigging and set construction.

Knowledge of proper storage and care of stagecraft equipment and tools.

Knowledge of sound equipment including microphones, amplifiers and loudspeakers.

Knowledge of safety rules and regulations.

Knowledge of computers and related software.

## Theater Technician

Ability to learn and execute methods used in modernized stagecraft and stage operations.

Ability to operate technical lighting and sound systems.

Ability to deal effectively with a wide variety of personalities and situations requiring diplomacy, tact, friendliness, poise and firmness.

Ability to supervise and participate in the use and operation of the theater.

Ability to enforce safety and fire regulations.

Ability to make routine repairs and adjustments to theater equipment and supplies.

Ability to operate theater and technological equipment.

Ability to communicate satisfactorily in both oral and written form and use appropriate and correct English, spelling, grammar and punctuation.

### **WORKING CONDITIONS**

Some heavy physical effort may include frequent standing, walking, stooping and lifting or moving of heavy parcels, machines or equipment of up to 50 pounds; frequent activities requiring full body exertion.

### **ENVIRONMENTAL CONDITIONS**

Indoor work environment – occasional exposure to high temperatures due to the theater lighting. Occasional exposure to outdoor weather extremes.

### **JOB PARTICULARS**

Tools, equipment and work aids provided, including but not limited to, lifting/safety belt, gloves, goggles, protectors (ear, face and knee) and respirator.

### **CONTACTS**

Contact with performance artists, students, parents, and community members.

### **OCCUPATIONAL CERTIFICATES/LICENSES**

Valid California driver's license.

Theater Technician

**EMPLOYMENT STANDARDS**

Dexterity and physical condition to maintain a rigorous work schedule and meet standards of physical and mental health. To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position.

Individuals must pass a background and fingerprint check.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**This is a part-time temporary position. No further employee benefits will be given or paid.**

I hereby acknowledge receipt of this job description and understand all requirements related to this position.

Date: \_\_\_\_\_