

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON MAY 21, 2015

On the 21<sup>st</sup> day of May 2015, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Bryan Foster, Joan Smith Freeman, John Mercier, and David Simmen. Absent – None.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from May 8 through May 21, 2015.
- b. Approval of Minutes of the meeting held May 7, 2015.

Councilmember Simmen requested item 1a be pulled for discussion.

Following Council discussion, Councilmember Freeman moved to approve the minutes as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Approval/ratification of payments issued from May 8 through May 21, 2015.

Following Council discussion, Councilmember Simmen moved to approve the payments as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Miner Street Grant - Community Projects Application – Old Town Yreka Merchants – re-paint light poles and clock tower black and purchase and install new banners on light poles on Miner Street.

Heidi Martin addressed the Council on behalf of the Old Town Yreka Merchants to answer any questions regarding the grant application.

Following Council discussion, Councilmember Baird moved to approve the grant application authorizing a grant in an amount not to exceed \$5,000.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA:

Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Miner Street Grant - Façade Program Application – Ken Barnes – 200 & 202 W. Miner Street – Stucco repair, paint, refurbish/purchase and install awnings over windows and purchase and install new front door - 202 W. Miner.

Following Council discussion, Councilmember Freeman moved to approve the grant application authorizing a reimbursement allocation up to \$9,377.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Miner Street Grant - Façade Program Application –Dan and Patti Daniels – 320 W. Miner Street – replace upper and lower windows.

Following Council discussion, Councilmember Simmen moved to approve the grant application authorizing a reimbursement allocation up to \$5,301.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Adopt Resolution approving execution of the Memorandum of Understanding between the City of Yreka and the Yreka City Employees Association and Opt Out Medical Letters of Understanding with other bargaining groups.

City Manager Baker reported that staff has been negotiating with the Yreka City Employees Association to reach a Memorandum of Understanding. This two-year agreement addresses employee compensation for wages and health benefits. The salary schedules reflect a 2.5% increase for calendar year 2015 and a 2.5% increase for 2016. The salary increases will be effective retroactively to January 1, 2015, and the first full pay period after January 1, 2016.

This agreement also changes the cap on health care contributions by the city, increasing them \$20, \$40, and \$60 for employee only, employee and one dependent, employee and two or more dependents, and \$20 for all Opt Out employees respectively each year in 2015 and 2016.

The fiscal impact is estimated to be approximately \$13,254 in 2015 and \$26,957 in 2016. This agreement also commits the City to do a classification study.

Following Council discussion, Councilmember Foster moved to adopt the Resolution as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA:

Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Approve Amendment to Employment Agreement – City Manager.

Finance Director Rhetta Hogan reported that this amendment includes a salary increase of 2.5% for calendar year 2015, the employee picking up the employee's share of pension contribution of 7% in exchange for a 7% salary increase, and the increase to health care as negotiated by the employee groups.

Following Council discussion, Councilmember Freeman moved to approve the amendment to the City Manager's Employment Agreement.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Approve a supplemental appropriation request of \$15,000 to support CDBG related project activities.

City Manager Baker reported that Community Development Block Grant (CDBG) funds have been used to complete prior projects and develop new projects, but were not included in the FY 2014-2016 budget. Budget adjustments are now necessary to cover these costs.

In 2011, the City Council authorized an application to the CDBG program to evaluate the potential feasibility and interest for a Tourism Improvement District. The Planning and Technical Assistance Grant was completed and closed in December 2013. The City incurred grant-related staff costs, in the amount of approximately \$2,500 to support the Siskiyou Economic Development Council in moving forward with the recommended Tourism Business Improvement District. On October 16, 2014, the Council authorized \$5,000 as a cash contribution for this effort, but we had not included staff support costs in that request.

City staff has also been evaluating the feasibility of making the restrooms at City Hall accessible. Professional architectural assistance was requested to develop conceptual plans and costs estimates that could be used in support of a future CDBG grant application or use of program income. Costs incurred at this time are approximately \$2,500.

Evaluation of projects for new CDBG funding, including the City Hall restrooms and other community needs requires funding of staff costs. These additional costs may be up to \$10,000 over the two-year budget cycle.

These items were not budgeted because they were unknown at the time of preparation of the 2014-2016, but are necessary to support projects that may or may not develop. A supplemental appropriation in the amount of \$15,000 is requested to incorporate these expenditures into the City's budget to be paid by the CDBG administrative allocation on Program Income – Revolving Loans.

Approval of the 2014-2015 Midyear Operating Budget Revision.

Finance Director Rhetta Hogan provided the County with a recap by account and description of the budget revisions and accompanying description for the revisions, reporting that during the course of the year budget revisions are needed to reflect changes in the budget estimates to more accurately reflect the revenue and expense trends. As the year closes, there will be more revisions, as part of closing books.

Following Council discussion, Councilmember Foster moved to approve the supplemental appropriation in the amount of \$15,000 and moved to approve the 2014-2015 Midyear Operating Budget Revision as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

City Treasurer's Report: Acceptance of:

Cash Balances Report – March 2015

Quarterly Treasurer's Investment Report – 3rd Quarter FY 2014/2015

Budget of Revenue and Expenditures with Year to Date Actuals through March 2015

Quarterly Fiscal Performance Report – 3<sup>rd</sup> Quarter Fiscal Year 2014/2015

Following Council discussion, Councilmember Foster moved to accept the Treasurer's reports as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Mayor Mercier announced that the Closed Session has been pulled from the agenda.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

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John Mercier, Mayor  
Minutes approved by Council  
Motion June 4, 2015

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Elizabeth E. Casson, City Clerk