

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON JANUARY 5, 2017

On the 5th day of January 2017, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, Duane Kegg, Norman Shaskey, and David Simmen Absent - None.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from December 16 through January 5, 2017.
- b. Approval of Minutes of the meeting held December 15, 2016.
- c. Acceptance of Treasurer's Report and Budget to Actual for the month of November 2016.
- d. Adopt Resolution Recognizing the City of Yreka's 2017 Contribution to Employees Healthcare Costs through the IRS Section 125 Cafeteria Plan.

Councilmember Simmen requested item 1a be pulled for discussion.

Following Council discussion, Councilmember Simmen moved to approve items b, c, & d on the consent calendar as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey and Simmen.

Mayor Freeman thereupon declared the motion carried.

Approval/ratification of payments issued from December 16 through January 5, 2017.

Following Council discussion, Councilmember Simmen moved to approve the payments as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey, and Simmen.

Mayor Freeman thereupon declared the motion carried.

Approval of appointment to the Planning Commission.

City Manager Steve Baker reported that Yreka Municipal Code provides that members of the Planning Commission shall be appointed by the Mayor with the approval of the City Council. The City published a Notice of Vacancy to solicit applications to fill the position vacated by Duane Kegg on the Yreka Planning Commission, and received applications from Joyce Tichota, Peter O'Brien and Craig Mommer.

Following Council discussion, Councilmember Shaskey moved to appoint Craig Mommer to the Planning Commission.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey, and Simmen.

Mayor Freeman thereupon declared the motion carried, stating that the appointment is for the balance of the four year term expiring in September 2020.

Resolution Authorizing City Manager to execute Agreements with the State Board of Equalization for Implementation of a Local Transactions and Use Tax.

Resolution Authorizing the Examination of Transactions (Sales) and Use Tax Records.

City Manager Baker reported that the Measure C sales tax measure was passed in November by the voters. Sales tax is collected and distributed by the State Board of Equalization (BOE). In order for them to collect the new tax, certain documents and agreements need to be in place.

The first resolution would authorize execution of a Preparatory Agreement and an Administration Agreement with the BOE. The second resolution would authorize City staff as well as the City's sales tax consultant (Hinderliter, de Llamas & Associates) to examine the sales tax records, which are confidential, for specific municipal purposes.

The Board of Equalization charges a set up charge for starting the collection of the local sales tax. The amount varies based on how many jurisdictions are implementing a similar (1/2 cent) sales tax, and this amount has yet to be determined by the board.

Following Council discussion, Councilmember Simmen moved to adopt the Resolution Authorizing City Manager to execute Agreements with the State Board of Equalization for Implementation of a Local Transactions and Use Tax and the Resolution Authorizing the Examination of Transactions (Sales) and Use Tax Records, as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey, and Simmen.

Mayor Freeman thereupon declared the motion carried.

Appointment to various committees:

- Audit, Debt and Investment Committee – 2 *Councilmembers*.
- Collier Interpretive and Information Center Committee (CIIC) *Member and Alternate*.

City Manager Baker reported that Members of the City Council represent the City by serving on various committees. Some are appointed directly by the City Council, while others are appointed by the City Selection Committee, which is comprised of the board members of the Siskiyou League of Local Agencies (LOLA).

The City Council directly appoints members to the:

- Audit, Debt and Investment Committee.
- Collier Interpretive and Information Center Agency (CIIC)

The Mayor serves as the City's representative on the following:

- Siskiyou League of Local Agencies (LOLA)
- Siskiyou Association of Government Entities (SAGE)
- The Mayor also serves as the Alternate for the Audit, Debt and Investment Committee.
- The Mayor Pro-tempore serves as the Alternate for LOLA and SAGE.

The City Selection Committee (LOLA Board) appoints representatives to:

- Siskiyou County Local Transportation Commission (LTC)
- Local Agency Formation Commission (LAFCO)

Following Council discussion, Councilmember Shaskey moved to appoint Councilmember Deborah Baird as the City's representative on the Collier Interpretive and Information Center Agency, and Councilmember Duane Kegg as the Alternate Member, and to appoint Councilmembers David Simmen and Norman Shaskey to serve on the Audit, Debt and investment Committee.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey, and Simmen.

Mayor Freeman thereupon declared the motion carried.

Adopt a Resolution making necessary findings pursuant to Government Code Section 7522.56 for Post-Retirement Employment of Deborah Ramirez and directing the City Manager to execute an agreement regarding such employment, together with any and all other necessary documents.

Finance Director Rhetta Hogan reported that Deborah Ramirez announced her December 30, 2016 retirement in mid-December. The City will be considering various recruitment options to ensure that there will be no disruption, however, due to the relative short notice of her retirement the most expedient and cost effective way to meet the cross training needs is to allow Ms. Ramirez to remain on advisory call as a retired annuitant. The City is currently in the midst of various yearend personnel tax and insurance reporting. By having the ability to call upon Ms. Ramirez as needed would help ensure organizational continuance without disruption.

Following Council discussion, Councilmember Baird moved to adopt the Resolution as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, Shaskey, and Simmen.

Mayor Freeman thereupon declared the motion carried.

Information CalPERS Pension Plan Actuarial Reports dated August 2016.

Finance Director Hogan reported that in September of 2016, California Public Employees' Retirement System issued its annual valuation reports. These reports historically are released in November of each year; however, the June 30, 2015 report was issued in late August of 2016 and made available to participating agencies shortly thereafter. The reports are important in understanding the City's pension liability and investment development.

The annual actuarial valuations the City receives from CalPERS for its four pension plans (miscellaneous and safety Classic, and miscellaneous and safety PEPRA(I)) are designed to estimate the future annual contribution required by employers to ensure that there are sufficient assets in the plan. These actuarial projections are also useful in understanding the level of plan assets available to pay the benefits promised to all current employee and retirees until there are no more surviving beneficiaries of the plan.

CLOSED SESSION:

1. Conference with Labor Negotiator Government Code Section 54957.6 (a)
 Agency negotiators: Steven Baker and Rhetta Hogan.
 Employee Organizations: Yreka Police Officer's Association, Yreka Employees Association, Yreka Police Administration Association, Yreka Management Team Association, and the Confidential Unit.
2. Conference with Legal Counsel - Anticipated Litigation
 Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported out as to item no. 1, Council conferred with its labor negotiator and Item No. 2 was pulled from the agenda.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

 Joan Smith-Freeman, Mayor
 Minutes approved by Council
 Motion 2-2-2017

 Elizabeth E. Casson, City Clerk