

YREKA CITY COUNCIL
AGENDA
August 15, 2013 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Presentation - Shasta Regional Foundation – Mayor Simmen.
2. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meetings held July 18, 2013 and August 1, 2013.
 - b. Approval of Warrants issued from August 2, 2013 through August 15, 2013.
 - c. Adopt Resolution No. 3031 Extending the Suspension of Section 13.76.010 of the Yreka Municipal Code, allowing Installation of Banners on Fairlane Road.
 - d. Approval of utility account write-off of \$54,016 in fiscal year 2012-2013, including \$26,876.16 for the Pine Garden Apartments and \$4,945.52 for the Sunshine Apartments; and authorizing staff to administratively write-off those accounts under \$2,500.
3. PUBLIC HEARING – Consideration of an application for a Certificate of Public Convenience and Necessity for taxicab operation pursuant to Yreka Municipal Code Chapter 5.08 Taxicabs.
 - Discussion/Possible Action - Adopt Resolution No. 3030 issuing a Certificate of Public Convenience and Necessity for Taxicab operation pursuant to Yreka Municipal Code Chapter 5.08.
4. Discussion/Possible Action – Adopt Resolution No. 3029 approving requests associated with Yreka Chamber of Commerce Special Event to be held on September 14, 2013 known as the “Sizzlin September Car Show and Shine”.

5. Discussion/Possible Action – Adopt Resolution No. 3028 authorizing acquisition of equipment and execution of all necessary documents for acquiring equipment for the Public Works Department (Sewer Inspection Camera).

City Manager Report

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).
2. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property:	307 North St., Yreka, CA
Third Party Negotiator:	Dieter D. Ruf Trust
City Negotiators:	City Manager and City Attorney
Under Negotiation:	Possible sale including price, terms of payment, or both

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON JULY 18, 2013

On the 18th day of July 2013, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Rory McNeil, John Mercier and David Simmen. Absent – Robert Bicego and Bryan Foster.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held June 20, 2013.
- b. Approval of Warrants issued from June 21, 2013 through July 18, 2013.
- c. Approval of Treasurer's Report to Council for the months of April and May 2013 and Budget of Revenue and Expenditures with Actuals through April 30, 2013 and May 31, 2013.

Following Council discussion, Council Member McNeil moved to approve the items on the consent calendar as submitted.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3024 approving requests associated with Special Event known as the Yreka High School District 2013 Yreka Elks Cross Country Invitational.

Brady Svlich, Assistant Cross Country Coach, addressed the Council on behalf of the High School to answer any questions regarding the event.

Following Council discussion, Council Member Mercier moved to adopt Resolution No. 3024 as submitted.

Council Member McNeil seconded the motion, and upon roll call, the following voted YEA: McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Authorize the City Manager to contract with Aiello Goodrich and Teuscher for Financial Audit Services.

Finance Director Rhetta Hogan reported to the Council that creditors require that the City obtain independent financial audit services. The City periodically issues a Request for Proposals (RFP) from available firms for these services and that the City typically engages an audit firm for a

period of three years, with the possibility of two 1-year extensions. The last time an auditor was selected for the City pursuant to a competitive review was in 2008.

Finance Director Hogan further reported that the City received three well-qualified proposals this year. The proposals were received from firms located in Mt. Shasta, Redding and Oakland. Any of the three firms who provided a proposal would be able to perform the requested independent audit services. Aiello Goodrich and Teuscher in Mt. Shasta has been the City's auditors for the past five years and has established a good working knowledge of the City's management procedures and financial records. Staff has reviewed the proposals with the Audit Committee and the Committee decided to select Aiello Goodrich and Teuscher, and it is staff's recommendation that the Council authorize the City Manager to enter into an agreement with Aiello Goodrich and Teuscher for the financial audit services.

Following Council discussion, Council Member McNeil moved to authorize the City Manager to enter into an agreement with Aiello Goodrich and Teuscher and to execute all related documents for financial audit services.

Council Mayor Simmen seconded the motion, and upon roll call, the following voted YEA: McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Reject all bids for the North Yreka Creek Trail Project and authorize staff to advertise for bids again.

Director of Public Works, Steve Neill reported to the Council that on June 10, 2013, bids were opened and the low bidder was Marrone Construction, Inc. of Mt. Shasta. Timberworks, of Mt. Shasta protested any award to Marrone as the low bidder contending that the bid was not responsive in several respects. Staff investigated the protest and determined that any award would require the City Council to waive a minor irregularity in Marrone's bid. Since this waiver potentially exposes the City to litigation staff recommends that the City Council instead reject all bids and re-solicit bids for the project. The contract documents allow the City to reject any and all bids. If the Council authorizes rejection of all bids and re-solicitation of bids for the project, the bid protest will be rendered moot. This action by the Council would be final and not subject to further appeal.

Director of Public Works Neill further reported that the River Parkways grant deadline for this project is in May 2016 and the regulatory permits are valid until 2015. Therefore, the delay of advertising for bids again will still allow the project to be completed by these deadlines.

Following Council discussion, Council Member McNeil moved to reject all bids for the North Yreka Creek Trail project and authorize staff to re-advertise for bids.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Provide Direction on Financing of Council Priority Projects.

City Manager Baker reported that Council identified a number of priorities, which require a source of funding in order to accomplish. These include the replacement of the police station, streets, storm drains, Ringe Pool, and vehicle equipment replacement.

There are three major ways of financing projects. The first is to utilize accumulated reserves, to the extent that they are available. The second is to borrow the funds and repay them over time. The third is to raise revenues, typically through a ballot measure raising taxes.

The City's reserve funds are in various funds. In June 2013, the Council adopted reserve policies setting targets for various General Fund reserves. The City's Crandall Fund is from a bequest from Russell Karl Crandall for infrastructure. The City also has a smaller Stewart Trust fund from a bequest that is allocated to the beautification of Miner Street.

The City has a number of possible options for borrowing funds. These include borrowing from USDA-RD or banks. Lenders will require a firm commitment of a revenue stream for purposes of borrowing such as a general sales tax. Financing would need to be structured as certificates of participation or lease-buyback agreement; otherwise, the City cannot encumber funds in future years without voter approval.

The city could also fund borrowing inside similar to how the CalPERS unfunded liability was funded in 2002, which ties into the reserves discussion.

The City could place a tax measure on the ballot for a vote by the citizens. Except when a financial emergency is declared, this measure would to on the same ballot as the election of City Councilmembers; the next date is November 2014. The options for tax increases include sales tax, a parcel tax, utility users' tax, hotel tax or a general obligation bond, specifically for facility construction.

The Finance Director has provided you with a detailed description of the options and benefits/costs of various funding mechanisms, as well as the fund balances of the various General Fund balances as of the last audit, a comparison of different borrowing mechanisms, Chapter 9 from the California Municipal Revenue Sources Handbook that identified different ways of financing capital assets, and the voting requirements for ballot measures.

Following Council discussion, it was the consensus of the Council members present to direct staff to report back to council with a current estimate of available reserve funds.

Water and Wastewater Rate Study:

1. Provide direction on lowering set up fees, including the effective date
2. Direct staff to defer increasing the rate on water and wastewater for the 2013-2014 fiscal year.
3. Discuss options to lower costs associated with residential tenant accounts.

City Manager Steve Baker reported that at the June 6 and June 20, 2013 Council meetings, Staff presented the rate study for the water and wastewater for the next five years. At the June 20 meeting, Council indicated that they would prefer to defer any increases to the rates for one year. In addition, the Council wanted to review the reduction of the initial sign-up fee from \$100 to \$50.

Originally, the five year rate increases were proposed by staff (and incorporated into the rate study) to occur on January 1 of successive years beginning in January 2014. Although explicitly stated, the decrease in the set-up fee was also contemplated to begin at the same time.

The decrease in the set-up fee from \$100 to \$50 is approximately the equivalent of 13 cents per month on an average residential account. This was incorporated into the overall proposed increase. Without an increase, this cost will have to be absorbed by the existing rate structure. At the same time, the cost and staff time for a Proposition 218 rate setting process for a 13-cent increase for one year does not make fiscal sense. The fee generated approximately \$32,900 in 2012-2013. Half of this amount would be an impact of \$16,450. If Council wishes to lower this fee this year, staff recommends that it be absorbed in the current rates, effective either January 1, 2014 (the originally contemplated date), or another date selected by the council.

The main driver of water set up fees are new rental accounts for single-family homes. These are more staff intensive because the rental agreement needs to be reviewed and many of the renters are filling out a water application for the first time. These accounts also have our highest delinquency rate. Approximately 90% of accounts sent to collection are from tenant accounts. These accounts are a significant source of operations costs for such activities as high payment delinquency, turn-off, payment plan arrangements, forwarding to collections, set-up, and other related problems, e.g. tampering of meters, illegal taps.

Staff plans to present options at a future meeting (a redrafting of the water and wastewater ordinances are in process) to reduce these costs through limiting putting residential water accounts in tenant names either for all such accounts or perhaps by treating owners of multiple single family rentals (e.g. 4 homes or more) the same as multifamily rental accounts, meaning that the accounts stay in the property owner's name. Commercial tenant accounts are not being recommended for changes because the problems noted for residential tenant accounts are significantly lower with commercial accounts.

The series of actions that staff is requesting that the Council consider is to 1) defer any rate increase in the current fiscal year, 2) provide direction on whether to lower the set up fees from \$100 to \$50 this current year (with a suggested implementation date of January 1, 2014) and absorbing the costs of doing so in the existing rates; or defer that decision to next fiscal year and 3) provide direction on the options to consider to lower costs associated with tenant-paid water accounts during the future discussion on the water and wastewater ordinance updates.

The implementation of the reduction of the setup fee will result in a loss of revenue estimated at approximately \$16,000 per year. Changing the policies for residential rentals is expected to result in lower staff time and collections costs. The deferral of a rate increase may result in larger percentage increases in the future.

Following Council discussion, it was the consensus of the Council to defer increasing the rate on water and wastewater for the 2013-2014 fiscal year, and to direct staff to prepare a Resolution suspending half of the water set-up fee for new customers, effective January 2014, for consideration at a future meeting.

Adopt Resolution No. 3025 authorizing the sale of 320 W. Miner Street.

City Manager Baker reported that the City solicited proposals for the purchase and reuse of the Black's Building at 320 Miner Street. On June 20, the Council gave direction to the City Manager relating to the sales price and terms of payment for purchase agreement with Danny and Patti Daniels, including participation in the Miner Street Grant Program.

The County Recorder's office requires a formal resolution for the transfer of title. This resolution ratifies the execution of the Purchase and Sales Agreement by the City Manager as well as his authorization to execute all other documents necessary to consummate the sale.

Following Council discussion, Council Member McNeil moved to adopt Resolution No. 3025 as submitted.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approval of all Warrants payable to Siskiyou County Economic Development Council from June 21, 2013 through July 18, 2013.

City Manager Baker reported that due to the absence of Council Members Bicego & Foster, the recusal of Council Member Mercier would leave the Council without a quorum; therefore, this item has been pulled from the agenda.

CLOSED SESSION:

1. Conference with Labor Negotiator Government Code Section 54957.6 (a)
 Agency negotiator: Steven Baker
 Employee Organizations: Yreka Management Team Association, Confidential Unit, Yreka City Employees Association, Yreka Police Administration Unit, Yreka Police Sergeants Association, and the Yreka Police Officer's Association.
2. Conference with Real Property Negotiator (Government Code Section 54956.8)
 Property: 307 North St., Yreka, CA
 Third Party Negotiator: Dieter D. Ruf Trust
 City Negotiators: City Manager and City Attorney
 Under Negotiation: Possible sale including price, terms of payment, or both
3. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported that as to items # 1 & 2, the Council gave direction to its negotiators, and no further reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

David Simmen, Mayor
Minutes approved by Council
Motion August 1, 2013

Elizabeth E. Casson, City Clerk

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON AUGUST 1, 2013

On the 1ST day of August 2013, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, and David Simmen. Absent – Rory McNeil and John Mercier.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held July 18, 2013.
- b. Approval of Warrants issued from July 19 through August 1, 2013.

Councilmember Bicego stated that since both he and Councilmember Foster were absent at the last meeting, that it might be appropriate to pull the approval of the Minutes from the consent calendar and table the minutes for approval at the next meeting. Following Council discussion, it was the consensus to table the minute approval to the next meeting.

Approval of Warrants issued from July 19 through August 1, 2013.

Following Council discussion, Councilmember Foster moved to approve the warrants as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, and Simmen. Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3026 approving the destruction of Certain City Records – Yreka Police Department.

Following Council discussion, Councilmember Bicego moved to adopt Resolution No. 3026 as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen. Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3027 amending Resolution No. 2736 suspending 50% 25% of the set-up fee for a new service account for water and sewer.

City Manager Steve Baker reported that on July 18, 2013, the City Council directed staff to place on a future agenda the suspension of one-half of the current set up fee for water and sewer accounts. The fee is currently \$100. This action would reduce the fee to \$50 effective January 1, 2014.

City Manager Baker further reported that the set up fees collected last fiscal year were \$32,900. Based on reducing this by half, the annual impact would be approximately \$16,450 less revenue

(for the 2013-14 fiscal year, the revenue decrease would be approximately \$8,000 because of the effective date of January 1, 2014).

Following Council discussion, Councilmember Foster moved to adopt Resolution No. 3027 as amended decreasing the percentage of fee suspended from the proposed 50% to 25%.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, and Simmen. Mayor Simmen thereupon declared the motion carried.

City reserves available for capital projects.

City Manager Baker reported that on July 18, 2013, the City Council directed staff to place on a future agenda a discussion of reserves available for Capital Projects, with a focus on the police station replacement. Staff discussed the concept of a “safe harbor” number for reserves since the books have not been closed for the 2012-13 fiscal year. City Manager Baker states that tonight’s report reflects that concept, and presented the Council with the following scenarios:

The City has a number of reserves and in June set conservative reserve policies. The available reserves include the Crandall Fund, which is specifically for capital projects, as well as the amounts in other general fund reserves that are in excess of the reserve targets adopted by the City Council. These figures also take into account previously budgeted items for the 2013-14 fiscal year.

Fund	Available Cash Balances (“Safe Harbor”)
Crandall	\$1,800,000
Contingency Reserves	\$ 280,000
Capital Reserves	\$ 500,000

At the July 18, 2013 meeting, the Council expressed a desire to not expend all of the Crandall Fund and a conservative approach to drawing down reserves in general.

Assuming a drawdown of only 50% of the available Crandall Fund and 75% of the available excess reserves in the Capital Reserves and Contingency Reserves the available funds would be as below. Note that for illustrative purposes, we have assumed a project cost of \$2 million for the Police station replacement. The actual cost will vary based on a variety of factors.

Available Funds – Scenario #1

Crandall (50%)	\$ 900,000
Contingency Reserves (75%)	\$ 210,000
Capital Reserves (75%)	\$ 375,000
Total Available	\$1,485,000
Project Cost	\$2,000,000
Shortfall	\$ 515,000

A second scenario could use funds in the General Fund reserve that are in excess of the 40% lower end target (the Council may recall that the target for the main General Fund reserve was 40% to 50% of General Fund expenses). The General Fund reserves are estimated to total 2.39 million. At the 40% target, approximately \$450,000 could be available (at 50%, none is available).

Scenario #2 which is a significantly more aggressive use of accumulated reserves (50% of Crandall, 100% of contingency and capital reserves, excess above 40% of General Fund Reserve).

Available Funds – Scenario #2

Crandall (50%)	\$ 900,000
Contingency Reserves (100%)	\$ 280,000
Capital Reserves (100%)	\$ 500,000
General Fund Reserves	\$ 450,000
Total Available	\$2,130,000
Project Cost	\$2,000,000
Excess	\$ 130,000

Following Council discussion, it was the consensus of the Council to schedule a special meeting the second week of September to hold a workshop to discuss the options for replacing the Police Station.

Ratify/Approval of all Warrants payable to Siskiyou County Economic Development Council from June 21, 2013 through August 1, 2013.

Following Council discussion, Mayor Simmen moved to ratify and approve the warrants as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, and Simmen. Mayor Simmen thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Labor Negotiator Government Code Section 54957.6 (a)
 Agency negotiator: Steven Baker
 Employee Organizations: Yreka Management Team Association, Confidential Unit, Yreka City Employees Association, Yreka Police Administration Unit, Yreka Police Sergeants Association, and the Yreka Police Officer's Association.
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3. Conference with Legal Counsel - Anticipated Litigation

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RETURN TO OPEN SESSION: Upon return to open session, City Manager Steve Baker reported that as to items # 1 & 2, the Council gave direction to its negotiators, and no further reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

David Simmen, Mayor
Minutes approved by Council
Motion August 15, 2013

Elizabeth E. Casson, City Clerk

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 08/08/2013 - 9:12AM
 Batch: 00003.08.2013



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 3007	AMERIGAS			Check Sequence: 1	ACH Enabled: False
3019374510	INV 3019374510	101.05	08/16/2013	01-200-0000-516-000	
	Check Total:	101.05			
Vendor: 1080	ARAMARK UNIFORM SERVICES INC			Check Sequence: 2	ACH Enabled: False
506-2365516	INV 506-2365516	22.64	08/16/2013	01-350-0000-510-000	
506-2365517	INV 506-2365517	43.49	08/16/2013	01-480-0000-525-001	
506-2380028	INV 506-2380028	22.40	08/16/2013	01-350-0000-510-000	
506-2380029	INV 506-2380029	43.49	08/16/2013	01-480-0000-525-001	
506-2394426	INV 506-2394426	27.40	08/16/2013	01-350-0000-510-000	
506-2394427	INV 506-2394427	43.49	08/16/2013	01-480-0000-525-001	
506-2408975	INV 506-2408975	22.40	08/16/2013	01-350-0000-510-000	
506-2408976	INV 506-2408976	43.49	08/16/2013	01-480-0000-525-001	
	Check Total:	268.80			
Vendor: 1023	BAXTER AUTO PARTS			Check Sequence: 3	ACH Enabled: False
3011215 6/13	ACCT 3011215 6/13	82.56	06/30/2013	01-350-0000-520-000	
3011215 7/13	ACCT 3011215 7/13	349.51	08/16/2013	01-350-0000-520-000	
	Check Total:	432.07			
Vendor: 1050	CAL-ORE COMMUNICATIONS INC			Check Sequence: 4	ACH Enabled: False
324000097 8/13	ACCT 324000097 8/13	206.80	08/16/2013	01-050-0000-517-005	
324000973 8/13	ACCT 324000973 8/13	99.95	08/16/2013	70-510-0000-517-005	
324001630 8/13	ACCT 324001630 8/13	99.95	08/16/2013	01-210-0000-517-005	
324001631 8/13	ACCT 324001631 8/13	149.95	08/16/2013	01-200-0000-517-005	
324004371 8/13	ACCT 324004371 8/13	400.00	08/16/2013	01-370-0000-517-005	
	Check Total:	956.65			
Vendor: UB*00130	CALIFORNIA HOUSING FINANCE AGENCY			Check Sequence: 5	ACH Enabled: False
	Refund Check	109.98	08/16/2013	70-000-0000-950-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	109.98			
Vendor: 1093	DATA TICKET INC			Check Sequence: 6	ACH Enabled: False
48173	INV 48173	150.00	06/30/2013	24-200-0000-526-005	
48173	INV 48173	-78.00	06/30/2013	24-000-0000-825-000	
	Check Total:	72.00			
Vendor: 1001	ARLENE FINNEGAN			Check Sequence: 7	ACH Enabled: False
RFND APP	RFND PARCEL MAP APP 053-672-280	759.75	08/16/2013	01-060-0000-543-000	
	Check Total:	759.75			
Vendor: UB*00129	JAMES OR CAROLINE GADDY			Check Sequence: 8	ACH Enabled: False
	Refund Check	137.46	08/02/2013	70-000-0000-950-000	
	Check Total:	137.46			
Vendor: 1141	KARL GREINER			Check Sequence: 9	ACH Enabled: False
10024	INV 10024	500.00	08/16/2013	01-090-0000-525-000	
	Check Total:	500.00			
Vendor: 2142	DOHN HENION			Check Sequence: 10	ACH Enabled: False
08/16/13	AUGUST 2013 (2)	1,250.00	08/16/2013	01-040-0000-525-001	
	Check Total:	1,250.00			
Vendor: 1185	LES SCHWAB TIRE CENTER			Check Sequence: 11	ACH Enabled: False
67600059700	INV 67600059700	673.51	08/16/2013	01-350-0000-520-200	
	Check Total:	673.51			
Vendor: 1195	EILEEN MAIER			Check Sequence: 12	ACH Enabled: False
1703	INV 1703	12.90	08/16/2013	01-350-0000-520-000	
	Check Total:	12.90			
Vendor: 1215	MUNNELL & SHERRILL			Check Sequence: 13	ACH Enabled: False
60989	INV 60989	83.15	08/16/2013	01-350-0000-522-000	
	Check Total:	83.15			
Vendor: 1517	NORTHERN CREDIT SERVICE			Check Sequence: 14	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
ACCT 007874-001	BRING, BRIANA	110.02	08/16/2013	01-000-0000-914-001	
	Check Total:	110.02			
Vendor: 22019	OFFICE DEPOT			Check Sequence: 15	ACH Enabled: False
665356961001	INV 665356961001	651.28	08/16/2013	01-020-0000-515-000	
665356962001	INV 665356962001	195.04	08/16/2013	01-020-0000-515-000	
	Check Total:	846.32			
Vendor: 15025	OHLUND'S OFFICE SUPPLY			Check Sequence: 16	ACH Enabled: False
189266	INV 189266	177.38	08/16/2013	01-220-0000-515-000	
	Check Total:	177.38			
Vendor: 1894	KEN POLI			Check Sequence: 17	ACH Enabled: False
08/16/13	REIMBURSE SUPPLIES	128.58	08/16/2013	01-470-0000-520-000	
	Check Total:	128.58			
Vendor: 2216	RAY MORGAN COMPANY			Check Sequence: 18	ACH Enabled: False
457856	INV 457856	11.89	06/30/2013	01-020-0000-515-000	
457856	INV 457856	0.72	06/30/2013	01-300-0000-515-000	
457856	INV 457856	4.34	06/30/2013	01-300-0000-515-000	
457856	INV 457856	0.13	06/30/2013	01-220-0000-515-000	
457856	INV 457856	6.29	06/30/2013	01-060-0000-515-000	
457856	INV 457856	0.10	06/30/2013	01-040-0000-515-000	
457856	INV 457856	14.34	06/30/2013	01-030-0000-515-000	
457856	INV 457856	34.55	06/30/2013	01-030-0000-515-000	
457856	INV 457856	21.83	06/30/2013	01-020-0000-515-000	
457856	INV 457856	105.58	06/30/2013	01-030-0000-515-000	
457856	INV 457856	7.84	06/30/2013	01-020-0000-515-000	
457856	INV 457856	40.96	06/30/2013	01-020-0000-515-000	
457856	INV 457856	44.22	06/30/2013	01-020-0000-515-000	
457856	INV 457856	40.96	06/30/2013	01-370-0000-515-000	
457856	INV 457856	7.44	06/30/2013	01-020-0000-515-000	
457856	INV 457856	-41.99	06/30/2013	01-020-0000-515-000	
457856	INV 457856	-0.04	06/30/2013	01-020-0000-515-000	
468563	CM 468563	-42.00	06/30/2013	01-020-0000-515-000	
	Check Total:	257.16			
Vendor: 2187	SEAGRAVE FIRE APPARATUS LLC			Check Sequence: 19	ACH Enabled: False
80886	INV 80886	148.85	08/16/2013	01-350-0000-520-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	148.85			
Vendor: 25035 39089	MICHAEL SIMAS INV 39089	86.00	08/16/2013	01-350-0000-515-000	Check Sequence: 20 ACH Enabled: False
	Check Total:	86.00			
Vendor: 1314 11076 11176	SISKIYOU OPPORTUNITY CENTER INV 11076 INV 11176	314.28 315.40	08/16/2013 08/16/2013	70-030-0000-526-000 70-030-0000-526-000	Check Sequence: 21 ACH Enabled: False
	Check Total:	629.68			
Vendor: 2127 328	DAVID SMITH INV 328	220.00	08/16/2013	01-220-0000-526-000	Check Sequence: 22 ACH Enabled: False
	Check Total:	220.00			
Vendor: 4185 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915 9708643915	VERIZON WIRELESS INV 9708643915 INV 9708643915	145.20 4.87 45.44 46.99 47.03 1.82 51.73 35.72 9.72 2.07 3.97 7.92 62.94 114.03 7.75	08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013	01-020-0000-517-000 01-080-0000-517-000 01-210-0000-517-000 01-220-0000-517-000 01-300-0000-517-000 01-350-0000-517-000 01-370-0000-517-000 01-400-0000-517-000 20-310-0000-517-000 20-390-0000-517-000 24-320-0000-517-000 70-500-0000-517-000 70-510-0000-517-000 70-510-0000-517-001 80-550-0000-517-000	Check Sequence: 23 ACH Enabled: False
	Check Total:	587.20			
Vendor: 1837 206585 206661 206724	WEBFOOT TRUCK & EQUIPMENT INC INV 206585 INV 206661 CM 206724	55.89 4,085.00 -322.50	08/16/2013 08/16/2013 08/16/2013	01-350-0000-520-000 01-350-0000-520-000 01-350-0000-520-000	Check Sequence: 24 ACH Enabled: False
	Check Total:	3,818.39			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 23040 36783	WELDON'S TIRE SERVICE INV 36783	841.85	08/16/2013	01-350-0000-520-200	Check Sequence: 25 ACH Enabled: False
	Check Total:	841.85			
Vendor: 1364 REISSUE 101118	WILGUS FIRE CONTROL INV 23759	281.29	08/16/2013	01-480-0000-516-003	Check Sequence: 26 ACH Enabled: False
	Check Total:	281.29			
Vendor: 25005 1395 7/13	YREKA AUTO PARTS ACCT 1395 7/13	412.07	08/16/2013	01-350-0000-520-000	Check Sequence: 27 ACH Enabled: False
	Check Total:	412.07			
Vendor: 25040 102537	YREKA HARDWARE INV 102537	107.39	08/16/2013	01-350-0000-520-000	Check Sequence: 28 ACH Enabled: False
	Check Total:	107.39			
Vendor: 1000 RFND DEPOSIT	YREKA TEA PARTY PATRIOTS RFND CLEANING 07/20/13	100.00	08/16/2013	01-470-0000-543-000	Check Sequence: 29 ACH Enabled: False
	Check Total:	100.00			
	Total for Check Run:	14,109.50			
	Total of Number of Checks:	29			



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Requested action – Adopt Resolution 3031 Extending the Suspension of Section 13.76.010 of the Yreka Municipal Code, allowing Installation of Banners on Fairlane Road.
Meeting date: August 15, 2013

Discussion:

On March 21, 2013 the City Council introduced a temporary ordinance allowing banners on Fairlane Road for a period of four months. This ordinance was subsequently adopted and went into effect on May 5, 2013. The four month time period could be extended for successive periods not to exceed four months by the City Council adopting a subsequent resolution.

Although banners have not been installed, representatives from the County Veteran's Service office and Marine Corp League have indicated that the brackets have been ordered, but were difficult to obtain. They have requested an extension.

The resolution attached provides for a 4-month extension.

Fiscal Impact: The costs of the banner program are covered by the requesting veteran's organizations.

Recommendation:

That the Council Adopt Resolution Extending the Suspension of Section 13.76.010 of the Yreka Municipal Code, allowing Installation of Banners on Fairlane Road.

Approved by: 
Steven Baker, City Manager

RESOLUTION NO. 3031

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
EXTENDING THE SUSPENSION OF SECTION 13.76.010 OF THE
YREKA MUNICIPAL CODE, ALLOWING INSTALLATION OF
BANNERS ON FAIRLANE ROAD.

Whereas, On March 21, 2013, the City Council introduced Ordinance No. 834 Temporarily Suspending the Application of Section 13.76.010 of the Yreka Municipal Code on Fairlane Road for a Specified Time Period, and;

Whereas the Ordinance was adopted on April 4, 2013 and went into effect on May 5, 2013, and;

Whereas the Ordinance provides that the initial four month term may be extended for subsequent four month periods, and;

Whereas, the City has received a request for such extension,

NOW THEREFORE BE IT RESOLVED that the suspension of Section 13.76.010 of the Yreka Municipal Code on Fairlane Road for the installation of Banners is hereby extended to January 5, 2014.

Passed and adopted this 15th day of August 2013, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen, Mayor

Attest: _____
Elizabeth E. Casson,
City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/ Possible Action – Introduction of an Ordinance Temporarily Suspending the Application of Section 13.76.010 of the Yreka Municipal Code on Fairlane Road for a Specified Time Period.
Meeting date: March 21, 2013

Discussion:

We have received a request from the County Veteran's Service Office, working with local veteran's service organizations to install banners on 28 streetlight poles. These banners would be to honor current and former veterans, including deceased veterans. The banners would be purchased by a requesting family, installed for 4 months, then removed and presented to the family as an heirloom.

The veteran's groups would be responsible for purchasing and putting up the brackets, and then would put up and remove the banners as scheduled.

As indicated in our previous report, there are a number of issues that can arise with a banner program. One is that the banners do not stay up long enough to become faded or tattered. The rotation of banners will prevent this. Banner programs should not increase costs to the city. In this case, all work would be done by the veteran's groups who would also be responsible for any maintenance of the brackets themselves. The veteran's groups will need to provide appropriate insurance against volunteer injuries or liability. Finally, this action may lead to other requests for similar banners elsewhere in the City.

The installation of banners is currently limited to 60 days per the City's municipal code. This ordinance would suspend the code for 4 months, with future extensions permitted by resolution.

Fiscal Impact: All costs of installation will be borne by the applicants. There will be minor inspection costs; however, these should be covered by the \$100 encroachment permit fee. There is a one-time cost of publishing the ordinance estimated to be \$100-150.

Recommendation:

That the Council introduce an Ordinance Temporarily Suspending the Application of Section 13.76.010 of the Yreka Municipal Code on Fairlane Road for a Specified Time Period.

Approved by: _____

Steven Baker, City Manager

ORDINANCE NO. 834

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA
TEMPORARILY SUSPENDING THE APPLICATION OF SECTION 13.76.010 OF THE
YREKA MUNICIPAL CODE ON FAIRLANE ROAD FOR A SPECIFIED TIME PERIOD

BE IT ORDAINED by the City Council of the City of Yreka as follows:

Section 1. Classification. This ordinance is classified as a non-codified ordinance of an interim nature.

Section 2. Yreka Municipal Code §13.76.010 is hereby temporarily suspended as follows:

- A. A single noncommercial pendant is permitted to be attached to each street light pole located on Fairlane Road, Yreka, California for a four-month period following the effective date of this ordinance. The temporarily suspension of Yreka Municipal Code §13.76.010 may be extended by resolution of the City Council for successive periods not to exceed four months each.
- B. Each pendant shall be of the following dimensions: 60 inches tall by 26" wide
- C. Permission to place a pendant shall be regulated as stated in a duly applied for and granted Encroachment Permit upon the terms specified by the Department of Public Works. Amongst other terms, the Encroachment Permit shall regulate the terms of required public liability insurance, the fastenings of the pendant to the pole and the height of placement of the pendant so as not to obstruct the navigation of traffic or the line of sight by motorist and pedestrians located at cross-walks to traffic control devices.
- D. Any message displayed on a single pendant shall have a maximum period of display of four (4) months.

Section 3 SEVERABILITY. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

Section 4 EFFECTIVE DATE. This ordinance shall become effective 31 days following its final passage and adoption

Section 5. EXEMPTION FROM CEQA. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

Section 6. MANDATORY DUTY SAVINGS CLAUSE. By the use of such words as "shall" and "must" herein the City Council does not intend to create a mandatory duty upon the city. In imposing duties in this ordinance the City is assuming an undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation for breach of which it is liable in money damages to any person who claims that such breach proximately caused injury.

Section 7. POSTING AND PUBLICATION. The City Clerk is directed to cause a copy of the full text of this ordinance to be published once in an adjudicated newspaper of general circulation in the City of Yreka within fifteen (15) days after adoption of this ordinance. If the charge for publication of the ordinance exceeds the customary rate charged by the newspaper for publication of private legal notices, the City Clerk is directed to prepare, post and publish a summary of this ordinance as provided in Government Code Section 36933(c)(1) .

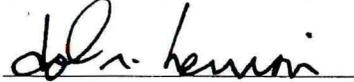
Introduced at a regular meeting of the City Council held March 21, 2013, and adopted as an ordinance of the City of Yreka at a regular meeting of the City Council held on April 4, 2013 by the following vote:

AYES: Foster, McNeil & Simmen

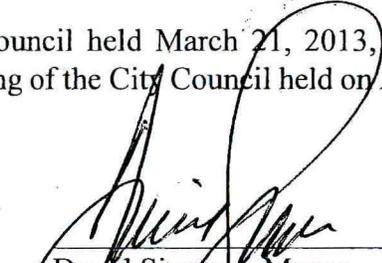
NOES: None

ABSENT: Bicego & Mercier

APPROVED AS TO FORM

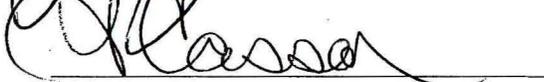


DOHN R. HENION City Attorney



David Simmen, Mayor

Attest:



Elizabeth E. Casson, City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Rhetta Hogan, Finance Director 
Agenda title: Approve utility account write-off of \$54,016 in 2012-2013, including \$26,876.16 for the Pine Garden Apartments and \$4,945.52 for the Sunshine Apartments; and authorizing staff to administratively write-off those accounts under \$2,500
Meeting date: August 15, 2013

Discussion:

The City has experienced, like the rest of the nation, unprecedented number properties in recent history that have gone through foreclosures, short sale and property repossession from lenders. The City has worked with the property owners to maintain their utility services during these difficult times; however, the City has experienced some collection losses. Most of these have been less than \$1,000; however, there have been some larger losses. Typically, the City writes off the losses in the normal course of business as the accounts become "uncollectable" and refers these to the credit bureau for possible future collections.

The City does not have a formal policy on the amounts that can be written off administratively. Because one of these (Pine Garden Apartments, which went into bankruptcy and owed \$26,876.16) is in excess of the \$25,000 liability claim authority granted jointly to the City Manager and City Attorney, staff is requesting formal approval from the City Council. In addition, the Sunshine Apartment had an outstanding bill of \$4,945.52 when the property lien holder repossessed the apartments.

A list of utility write-offs principally related to foreclosure and bankruptcy activities is attached. Staff is requesting authority to write-off the two accounts cited above and authority to administratively write off the other accounts under \$2,500.

Fiscal Impact:

Inactive account write-off totals \$54,016 in 2012-2013 and forward to Northern Credit Services of Yreka, CA for collections.

Recommendation:

That the City Council approve utility account write-off of \$54,016 in 2012-2013, including \$26,876.16 for the Pine Garden Apartments and \$4,945.52 for the Sunshine Apartments in fiscal year 2012-2013; and authorizing staff to administratively write-off those accounts under \$2,500.

Approved by: 

Steven Baker, City Manager

City of Yreka
Utility Account Write off for Collection Recovery Services
Fiscal Year 2012-2013

CUSTOMER NAME	SERVICE ADDRESS	TOTAL	OWNERSHIP DATE	DISPOSITION
	336 THIRD ST	912.76	04/04/08-12/27/12	SHORT SALE
	223 N OREGON ST	358.42	04/06/06-04/08/09	FORECLOSURE: US BANK AS OF 04/08/09
	511 N OREGON ST	1,010.13	10/27/08-04/07/11	FORECLOSURE: FED HOME LOAN AS OF 04/07/11
	615 NORTH ST	1,894.29	06/22/07-11/24/10	PREVIOUS OWNER (LIENHOLDER) TOOK OVER AS OF 11/24/10
	115 S MAIN ST	150.00	02/07/05-11/04/08	SOLD 11/04/08
	117 S MAIN ST	440.00	SAME AS ABOVE	SAME AS ABOVE
	411 BUTTE ST	860.59	00/00/00-10/15/12	FORECLOSURE: FED NATIONAL MORTGAGE TOOK OVER AS OF 11/09/12
	517 S MAIN ST	1,319.46	11/04/04-03/08/12	SOLD 03/08/12
	417 HERZOG BLVD	588.74	12/03/98-06/07/11	FORECLOSURE: BENEFICIAL FINANCIAL TOOK OVER AS OF 06/07/11
	740 SOUTH ST	2,035.94	02/25/04-10/03/12	FORECLOSURE: HSBC BANK TOOK OVER AS OF 10/03/12
	651 BUTTE ST	1,603.56	02/28/07-01/05/12	FORECLOSURE: B OF A TOOK OVER AS OF 01/05/12
	525 SHADOW LN	1,304.40	00/00/00-06/30/10	SOLD 06/30/10
	740 PIONEER ST	1,882.62	08/07/06-03/02/12	FORECLOSURE: FED HOME LOAN TOOK OVER AS OF 03/02/12
PINE GARDEN APTS (JIM JOHNSTON)	905/915 W MINER ST	26,876.16	02/01/10-03/02/11	FORECLOSURE: CITY NATIONAL BANK TOOK OVER AS OF 03/02/11
SUNSHINE APTS (OLIVER, JOHN/JOYCE)	1118/1120 S OREGON ST	4,945.52	06/26/00-12/13/12	PREVIOUS OWNER (LIENHOLDER) TOOK OVER AS OF 12/13/12
	1425 S MAIN ST	1,194.41	01/17/07-12/07/12	PREVIOUS OWNER (LIENHOLDER) TOOK OVER AS OF 12/07/12
	836 NORTHVIEW DR	617.33	06/09/10-01/27/11	SOLD 01/27/11
	213 GREENHORN RD	1,592.68	09/08/11-05/25/12	SOLD 05/25/12
	602 LANE ST	710.37	05/02/12-01/04/13	SOLD 01/04/13
	903 TERRACE DR	1,353.12	00/00/00-11/12/10	FORECLOSURE: FED NATIONAL MORTGAGE TOOK OVER AS OF 11/12/10
	423 WETZEL WY	2,366.00	10/20/04-07/19/11	FORECLOSURE: FED NATIONAL MORTGAGE TOOK OVER AS OF 07/19/11

Write off Total

54,016.50



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: City Clerk
Agenda title: Adopt Resolution No. 3030 issuing a Certificate of Public Convenience and Necessity for a taxicab operation pursuant to Yreka Municipal Code 5.08.
Meeting date: August 15, 2013

Discussion:

Shelly Craig and Gabe Bridwell submitted the attached application for a Certificate of Public Convenience and Necessity for a taxicab operation, as required by Yreka Municipal Code Section 5.08.020.

Currently there are no taxicabs licensed to operate within the City of Yreka. The previous taxicab business closed in the fall of 2012.

Also attached is a letter of support from Yreka Police Chief Brian Bowles.

Fiscal Impact: None – the costs associated with the issuance of a Certificate of Public Convenience and Necessity for a taxicab operation is paid by the applicant.

Recommendation and Requested Action:

That the Council adopt Resolution No. 3030 as submitted.

Approved by: _____


Steven Baker, City Manager



POLICE DEPARTMENT

Brian Bowles, *Chief of Police*



August 1, 2013

Yreka City Council

RE: Taxi Cab Business
Road Runner Taxi Shelly Craig
Gabe Bridwell

Dear Yreka City Council,

In the past, we have had a few taxi cab service's, but they eventually went out of business, for whatever reason and currently we do not have any taxi cab service for our city.

I think the City of Yreka would benefit from a taxi cab service for our residents.

Thank you for your consideration in this matter.

Sincerely,

Brian B. Bowles

Brian B. Bowles
Chief of Police

APPLICATION FOR
CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY
TAXICAB OPERATION

1. Name of Applicant (s): Road Runner Taxi

Mailing Address: 1400 Bellline Rd. # 14 Redding, CA.

2. Number of taxicabs owned and to be operated in the City of Yreka by the applicant: 123.
3. Number of vehicles for which a certificate of public convenience and necessity is desired: 3.
4. The make, type, year of manufacture and passenger seating capacity of each taxicab for which application for certificate is made:

Make	Type	Year of Manufacture.	Passenger Seating Capacity
• Scion	XB	08	4
• Scion	XB	06	4
• Chrysler	Town & Country	02	6

5. Description of the proposed color scheme, insignia, or any other distinguishing characteristics of the taxicab: White base, Roadrunner Bird emblem, Scion XB '06 Black base with same color scheme.

6. Deposit of \$50.00 to cover estimated cost of publication of the public hearing notice, twice, in the legals section of the Siskiyou Daily News.

Deposit paid by ___ cash check payable to City of Yreka.

This application and deposit is submitted herewith to the City Clerk for City Council consideration of a Certificate of Public Convenience and Necessity pursuant to Yreka Municipal Code Chapter 5.08, Taxicabs, a copy of which we have received and agree to fully comply with the terms and conditions thereof.


(signature of applicant)

Date: 8-1-13

\$ 2.00 **FLAG DROP**
\$ 2.75 **EACH ADDITIONAL MILE**
\$40.00 **PER HOUR WAITING TIME**

\$ 2.00 **1ST 1/11 OF THE MILE OR 22.5 SEC. WAITING**
TIME OR TRAFFIC DELAY

\$.25 **EACH ADDITIONAL 1/11 MILE OR 22.5 SEC.**
WAITING TIME OR TRAFFIC DELAY

TIRE PRESSURE _____ PSI

\$4.75 MINIMUM FARE

RESOLUTION NO. 3030

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
ISSUING A CERTIFICATE OF PUBLIC CONVENIENCE
AND NECESSITY FOR TAXICAB OPERATION
PURSUANT TO YREKA MUNICIPAL CODE CHAPTER 5.08

WHEREAS, Shelly Craig, doing business as Road Runner Taxi, has filed an application for a Certificate of Public Convenience and Necessity to engage in the business of the operation of a taxicab business in the City of Yreka, pursuant to Chapter 5.08 of the Yreka Municipal Code, and

WHEREAS, the City Council has considered the application and held a public hearing on August 15, 2013 in regard thereto and finds that the public convenience and necessity require the issuance of the permit;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Yreka that it does by adoption of this Resolution issue A Certificate of Public Convenience and Necessity to Shelly Craig for the operation of a taxicab business within the City of Yreka in compliance with the provisions of Chapter 5.08 of the Yreka Municipal Code.

Passed and adopted this 15th day of August 2013, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen, Mayor

Attest: _____
Elizabeth E. Casson,
City Clerk



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: City Clerk
Agenda title: Adopt Resolution No. 3029 approving requests associated with Yreka Chamber of Commerce Special Event to be held on September 14, 2013 known as the "Sizzlin September Car Show and Shine".
Meeting date: August 15, 2013

Discussion:

The Chamber of Commerce has submitted the attached request for their event known as the "Sizzlin September Car Show and Shine".

Fiscal Impact: The Chamber is requesting closure of a portion of W. Miner and Broadway street for the event. There will be labor costs incurred by the Public Works Department for extra trash removal and restroom maintenance due to the increased volume of users during the event. The fiscal impact is estimated to be less than \$200. This amount does not include additional costs that may be incurred by the Yreka Police Department.

Recommendation and Requested Action:

That the Council adopt Resolution No. 3029 as submitted.

Approved by: _____



Steven Baker, City Manager

Yreka Chamber of Commerce

Tourist Information Center
117 W Miner Street Yreka, CA 96097 | 530-842-1649

Steve Baker
City Manger
City of Yreka
701 Forth St
Yreka, CA 96097

August 5, 2013

Dear Mr. Baker,

The Yreka Chamber of Commerce would like to request the following road closures & special permits for Sizzlin September. The foot print looks to be similar to last year's event.

Sizzlin September, September 14, 2013

1. Miner and Broadway Closed- Miner from Oregon to Main- Broadway from Miner to Butte.
Street closure will commence at 7am to 5pm.
2. Special Permit Request for Car Show
 - a. Yreka Chamber of Commerce agrees to secure liability insurance for the named events in the amount of \$1,000,000 naming the City of Yreka as additionally insured and to agree with all other City of Yreka ordinances.
 - b. Car Cruise will be an open cruise and rules of the road are applicable. A suggested cruise map will be supplied to participants (From Oregon Street & Miner Street to Broadway, left on Center Street, right on Main Street, right on 4-H Way, then right on Oregon and back to Miner Street)

Thank you for your help,

Kory Hayden
Executive Director

Yreka Chamber of Commerce
117 W. Miner Street, Yreka CA
530.842.1649
info@yrekachamber.com

RESOLUTION NO. 3029

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
APPROVING REQUESTS ASSOCIATED WITH YREKA CHAMBER OF COMMERCE
SPECIAL EVENT TO BE HELD ON SATURDAY SEPTEMBER 14, 2013 KNOWN AS THE
“SIZZLIN SEPTEMBER CAR SHOW AND SHINE”

WHEREAS, the city, a municipal corporation, is the owner of certain lands within the City of Yreka which are operated by the City as public municipal facilities, and,

WHEREAS, the Yreka Chamber of Commerce (hereafter also referred to as “event sponsor”) desires to sponsor the Sizzlin September Car Show and Shine; and,

WHEREAS due to the proposed plan submitted for the event, the event sponsor has demonstrated that the following provisions of the Yreka Municipal Code [YMC] are not adversely implicated by this event:

Vehicle controls- YMC Chapter 10.73
Business license-YMC Section 5.04
Sound Amplifying Devices-YMC Chapter 9.28
Temporary Signs-YMC Section 13.16.020.D

WHEREAS, in connection with this event the Yreka Chamber of Commerce requests the closure of Miner Street between Oregon and Main Street and South Broadway from Miner Street to Butte Street from 7 am to 5 pm; and

WHEREAS, pursuant to Government Code Section 21101(e) the City Council has authority to designate by resolution a temporary closing of a through street where the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing; and,

WHEREAS, the City Council finds that the closing of Miner Street between Oregon and Main Street and South Broadway from Miner Street to Butte Street between the hours of 7 am and 5 pm is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing; and,

WHEREAS, a permissive business license may be granted by the City Council for an event of this nature if the applicant demonstrates good moral character and, that issuance of the license will not be detrimental to the public peace, public health or public morals of the city, which tax is subject to an exemption if the applicant demonstrates that the activity is for charitable purposes or for exhibition on historical subjects whenever the receipts from the activity are to be appropriated for any benevolent purpose within the limits of the city.

WHEREAS, the Yreka Chamber of Commerce has demonstrated to the City its eligibility under YMC 5.04.160, and that the event will not disrupt traffic within the City beyond practical solution; will not interfere with access to fire stations and fire hydrants; the location of the special event will not cause undue hardship to adjacent businesses or residents; the event will not require the diversion of so many public employees that allowing the event would unreasonably deny service

to the remainder of the city; and that the Yreka Chamber of Commerce will be using the event to raise funds for funding the Chamber's local events; and,

Whereas, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment; and

WHEREAS, the City Council has determined it would be in the best interests of the City to approve and authorize the action outlined in this Resolution; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Council directs as follows:

a. On September 14, 2013, Miner Street between Oregon and Main Street is ordered closed to through traffic; and South Broadway from Miner Street to Butte Street is ordered closed to through traffic for the Yreka Chamber of Commerce Car Show between the hours of 7 am to 5 pm; subject to the terms and conditions as set forth hereafter.

b. Permission is hereby granted for the use of the City's event barricades (22) in conjunction with said event contingent upon the event sponsor providing all labor necessary for the placement and removal of the barricades. Event Sponsor shall erect barricades to effectively and safely block traffic on the streets designated for closure. City will provide 22 barricades and the event sponsor will procure the balance. Delivery of the barricades shall be coordinated with the City of Yreka Event Coordinator.

c. The Chamber is hereby issued a business license for this event and is exempt from the business license tax. This exemption from the tax shall not apply to vendors at the event unless each vendor can separately demonstrate eligibility for exemption. The Chamber of Commerce may add vendors to their event and the City will work with the Chamber of Commerce to facilitate issuance of the daily business licenses for the event. Event sponsor will be responsible and hold harmless the City for acts of the vendors.

d. The event sponsor shall provide the City with proof of general liability insurance of not less than \$1,000,000 and a separate endorsement naming the City of Yreka as additionally insured specific to the event dates and location, at least 1 week prior to the event. Event sponsor will be responsible and hold harmless the City for acts of the volunteers and vendors.

e. The event sponsor is responsible to furnish, place and remove all necessary barricades, furnish, place and remove street closure signs, furnish place and remove extra garbage cans and dispose of garbage, provide emergency access, cleanup all areas used including but not limited to the street.

f. The event sponsor shall comply with all other City of Yreka ordinances; and,

the event sponsor shall comply with such further conditions and requirements as may be set by the City Manager or his designee.

g. The event sponsor shall not place any paint on the street pavement, curb, gutter, and sidewalk. Any markings on the street pavement, curb, gutter, and sidewalk shall be of a temporary nature and shall be removed by the event sponsor within 7 days after the end of the event.

h. The event sponsor is responsible to personally contact each business that may be potentially affected by this street closure prior to the event.

i. The event sponsor shall be charged for any services required by the Public Works Department in connection with this event. The Director of Public Works is directed prepare a Use and Encroachment Agreement to be signed by the Event Sponsor setting forth the terms of use in accordance with this Resolution.

Section 3. It is further resolved, If any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 4. The City Manager, the Chief of Police, Director of Public Works, and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to affect the purposes of this Resolution and the transactions herein authorized.

Section 5. The City Clerk of the City shall forward a copy of this Resolution to the event sponsor. This resolution shall take effect immediately upon its passage.

Passed and adopted this 15th day of August 2013, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen,
Mayor

Attest: _____
Elizabeth E. Casson, City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Neill, Director of Public Works *SN*
AGENDA TITLE: ADOPT RESOLUTION NO. 3028 AUTHORIZING ACQUISITION OF EQUIPMENT AND EXECUTION OF ALL NECESSARY DOCUMENTS FOR ACQUIRING EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT
Meeting date: August 15, 2013

Discussion:

The City is facing significant challenges due to aging sewers, increasing maintenance, repair costs and mandatory improvements needed to comply with state regulations and third-party lawsuits. The financial impact that sewer backups and overflows may have on both the City and the customer, such as fines, property damage, third-party lawsuits, and lost time, are just some of the reasons it is in the City's best interest to purchase a new sewer inspection camera.

Public Works has researched and had demonstrations from several companies and has determined that a ROVER X Basic Truck Package – sewer inspection camera will best meet its needs.

The sewer inspection camera is not available on the State Bid List, but Public Works has learned that it can be purchased through the Houston Galveston Area Council (H-GAC). Numerous cities in California, including Anderson and Redding, are also members of this consortium and have utilized it to facilitate the acquisition of large equipment. The Sewer Vacuum Truck was purchased through H-GAC in 2010. The agreement with H-GAC requires Council to authorize the City Manager to execute it.

Fiscal Impact:

The fiscal impact is approximately \$77,000.

The purchase of a sewer inspection camera was approved by the City Council with the adoption of the FY 2013/14 budget, and the City Manager has approved the Public Works Department to purchase it.

Recommendation and Requested Action:

That the Council: Adopt Resolution No. 3028 authorizing acquisition of equipment and execution of all necessary documents for acquiring equipment for the Public Works Department

Attachment

Approved by: 
Steven Baker, City Manager

RESOLUTION NO. 3028

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
AUTHORIZING ACQUISITION OF EQUIPMENT AND EXECUTION OF ALL NECESSARY
DOCUMENTS FOR ACQUIRING EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the City, is a municipal corporation, which has the authority to acquire and finance the acquisition of equipment and vehicles; and,

WHEREAS, the City Manager has recommended to the City Council that the City acquire a sewer inspection camera from Owen Equipment Company described as: one (1) ROVVER X Basic Truck Package – sewer inspection camera; and,

WHEREAS, the above described camera was the subject to a publicly bid process conducted by the Houston-Galveston Area Council (H-GAC), a governmental agency operating under the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code, which have a cooperating purchasing contract with specifications containing equipment and vehicles which are equal to the equipment sought by the City and is still an open contract; and,

WHEREAS, the City Council has reviewed said contract with the assistance of staff; and,

WHEREAS, California Government Code Section 6502 authorizes a City to exercise any power in common with another agency if even one of the agencies is located outside of this state; and,

WHEREAS, the City of Yreka could have adopted a procurement ordinance pursuant to California Government Code Section 54202 and 54203, but has not so adopted such an ordinance, and therefore, no limitation exists on the City Council's authority to take the action proposed by this Resolution; and,

WHEREAS, both H-GAC and the City have the common power to acquire and finance the acquisition of vehicles and equipment; and,

WHEREAS, the specifications and prices provided by H-GAC to the City are equal to or better than the specifications required by City; and,

WHEREAS, the City of Yreka has determined that it is for the common benefit and in the best interest of the City for the acquisition and financing of the equipment described in this Resolution; and,

WHEREAS, City Council has determined it is in the best interests of the City of Yreka to authorize the City Manager enter into and/or negotiate and execute a contract for the purchase authorized herein so as to assure compliance with state law and local statutory law and to execute any other documents authorized and necessary by this Resolution to carry out the purpose of this Resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. The foregoing findings are true and correct.
2. The acquisition of the equipment and the terms of the contract are in the best interests of the City for the acquisition of such equipment, and the City Council hereby authorizes the procurement, including the joint procurement with Houston-Galveston Area Council, if necessary, of the equipment described in this Resolution, and authorizes the acquisition of the equipment on the terms and conditions as the City Manager may negotiate and designate, and the City Council authorizes the execution, delivery, and performance by the City of the Agreement and designates and confirms the City Manager to execute and deliver the Agreement

and any related documents necessary to the consummation of the transactions contemplated by the Agreement, for the purchase from Owen Equipment Co. of the sewer inspection camera described herein in the amount of approximately Seventy Seven Thousand Dollars (\$77,000).

3. The acquisition of the equipment, under the terms and conditions provided for in the contract and this Resolution, is necessary, convenient, in the furtherance of and will at all times be used in connection with the City of Yreka's governmental and proprietary purposes and functions and are in the best interests of the City of Yreka, and no portion of the Equipment will be used directly or indirectly in any trade or business carried on by any person other than a governmental unit of the State on a basis different from the general public.

4. The City will perform all acts within its power which are or may be necessary to insure the maintenance of its legal status as being a duly organized and existing entity under the laws of the State of California, to at all times remain exempt from federal income taxation under the laws and regulations of the United States of America as presently enacted and construed or as hereafter amended.

5. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Passed and adopted this 15th day of August, 2013, by the following vote:

AYES:

NAYS:

ABSENT:

David Simmen, Mayor

Attest:

Liz Casson, City Clerk

Full Force and Effect. The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect and further certifies that the above and foregoing Agreement is the same as presented at said meeting of the governing body of the City of Yreka.

(SEAL)

Liz Casson, City Clerk