

YREKA CITY COUNCIL
AGENDA

May 2, 2013 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Proclamations – Mayor Simmen:
 - In Honor of National Nurses Week May 6 – 12, 2013.
 - Proclaiming May 2013 as Veterans Appreciation Month.
2. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held April 18, 2013.
 - b. Approval of Warrants issued from April 19, 2013 through May 2, 2013.
3. Report from Yreka Chamber Executive Director – Kory Hayden.
4. Sports Complex Information Gathering – Discuss and Provide Direction.
5. Discussion/Possible Action - Approval of all Warrants payable to Siskiyou County Economic Development Council from April 19, 2013 through May 2, 2013.

City Manager Report:

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: 307 North St., Yreka, CA
Third Party Negotiator: to be determined
City Negotiators: City Manager and City Attorney
Under Negotiation: Possible purchase including price, terms of payment, or both

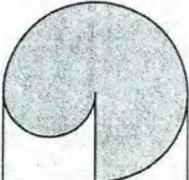
RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

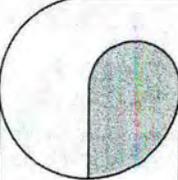
All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.



PROCLAMATION

IN HONOR OF NATIONAL NURSES WEEK, MAY 6-12, 2013



WHEREAS, National Nurses Week is celebrated annually from May 6, National Nurses Day, through May 12, the birthday of Florence Nightingale the founder of modern nursing; and,

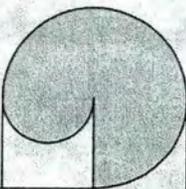
WHEREAS, the American Nurses Association and Fairchild Medical Center have announced that the theme of this year's Nurses Week is "Nurses-Advocating, Leading, Caring" in celebration of the ways in which nurses strive to provide safe and high quality patient care; and,

WHEREAS, Nurses work in hospitals, clinics, physicians' offices, assisted living facilities, skilled nursing facilities, school-based clinics, and many other settings; and,

WHEREAS, Nurses have many roles – from staff nurse to educator to nurse practitioner to nurse researcher – and serve all of them with passion for the profession and with a strong commitment to patient safety.

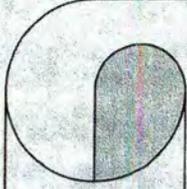
NOW, THEREFORE, I, David Simmen, Mayor of the City of Yreka, do hereby proclaim May 6-12, 2013 as National Nurses Week, and ask that all residents of Yreka celebrate nursing's accomplishments and efforts to improve our health care system and that we show our appreciation for nurses, not just during this special week, but at every opportunity throughout the year.

David Simmen, Mayor



PROCLAMATION

VETERANS APPRECIATION MONTH, MAY 2013



WHEREAS, the people of the City of Yreka have great admiration and the utmost gratitude for all the local men and women who have selflessly served their country and this community in the armed forces, in order to protect and preserve the freedoms enjoyed by our community and all Americans; and,

WHEREAS, Freedom is not Free – Veterans have paid the price by leaving their families and communities and placing themselves in harms way, for the good of all; and,

WHEREAS, Veterans have demonstrated integrity, a commitment to excellence and determination to do the best job possible, with a wide variety of valuable skills and qualifications such as experience, loyalty, maturity and leadership; and,

WHEREAS, Veterans employment representatives assigned to the California Employment Development Department offices are committed to ensuring that Veterans receive the services and programs to which they are entitled, and to promoting employer interest in hiring Veterans.

NOW, THEREFORE, I, David Simmen, Mayor of the City of Yreka, do hereby proclaim the month of May 2013 as Veterans Appreciation Month and urge all local employers, organized labor, veterans organizations and other government leaders to support this worthy campaign to increase employment opportunities for the men and women who have faithfully served our nation.

David Simmen, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON APRIL 18, 2013

On the 18th day of April 2013, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Mayor Simmen read into record a Proclamation proclaiming May as National Bike Month and Bicycle Safety Month, the week of May 13-17, 2013 as Bike to work Week and Friday May 17, 2013 as Bike to Work Day.

Consent Calendar: Mayor Simmen announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held April 4, 2013.
- b. Approval of Warrants issued from April 5, 2013 through April 18, 2013.

Following Council discussion, Council Member Foster moved to approve the items on the consent calendar as submitted.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Adopt Resolution No. 3013 Authorizing a Use Agreement with Yreka Splash for the exclusive use of Ringe Pool and appropriating a contribution in the amount of \$32,500 to Yreka Splash for the operation of Ringe Pool.

Jason Darrow, President of Yreka Splash, submitted the following letter to the Council:

March 26, 2013

City of Yreka
701 4th Street
Yreka, CA 96097

Attn: Steve Baker, City Manager
Re : Ringe Pool Operating Agreement

Dear Steve;

The 2013 season is upon us and Yreka Splash (Splash) is again ready to assume the duties of operation to provide recreational swim opportunities to the families of the City of Yreka (City).

As you are aware, during the past several years, the City and Splash have worked together to continue to address operations and maintenance at the pool. We have jointly funded the replacement of the filtration system and the heating system and we have worked collaboratively to address on (and off) season maintenance. We continue to appreciate working together to ensure Yreka's families have a safe and enjoyable place to spend their Summer and the youth have programs to provide fitness, education and teambuilding opportunities.

This year we will need to continue our ongoing maintenance with the significant patching of the pool liner and the upgrade/replacement of the chlorinator. We estimate the combined cost for these items to be +/\$5,000.00.

This past year, the City funded Splash in an amount of \$32,500.00, plus an additional \$10,000.00 to offset the cost of the new heater. The organization has utilized the funds well and has augmented the City funds with over an identical amount from the community. Deferred maintenance is (as you know) just that- deferred.

This year we will rehabilitate the chlorinator and patch fiberglass to provide yet another year of life to the facility. Fortunately, these are items which we believe we can manage through minimal (\$2-3k) materials purchase and Splash volunteers. Thus we do not feel it necessary for the City to provide any additional funds beyond those provided for operation.

I do feel it prudent to also provide you with a bit more clarity regarding the activities of this past year and the current status of our proposed operations. As you may be aware, in early 2012 the then President and coach of Yreka Swim Team resigned and the Yreka Swim Team Board discontinued its activity. The program was effectively dead. As Yreka Splash became aware of the situation, I presented to my Board the suggestion that Yreka Splash provide one additional year of life to the swim team by taking over the team operations. It must be clear that the Yreka Splash charter is the operation of the pool and the provision of day-use, lessons and to provide availability for other community based programs. The operation of a swim team is far outside its charter or previous responsibilities.

Nevertheless, the Splash Board agreed to assume the additional responsibility for the 2012 season in the hopes that additional community members would emerge to assume the significant responsibilities of managing a competitive swim team. The season was a tremendous success from the standpoint of youth participation; however the community did not produce any additional leadership. Thus, while we will continue to make the pool available and will readily help any interested group with their forming, Yreka Splash will not be able to provide an additional swim team program.

As an additional component to the use of the pool, this past year Yreka High School expressed their inability to continue to fund the operational costs of a High School Swim Team. Again as the result of a commitment by the Splash Board, we elected to conduct additional fund-raising to offset the costs of the facility use beyond the sum the High School was able to provide. This past year, the operational costs for the 10-week High School season were in excess of \$15,000.00 and the School provided only \$3,000.00, thus Splash absorbed \$12,000.00 to continue the program through 2012.

The Splash Board acknowledged this year as an effort to provide the High School some time and also provide an interim year for the children, so they did not experience an abrupt end to what for many has been a four-year activity. It is unfortunate, but the High School did not provide any additional solutions or funding and this year Splash cannot again offset the costs of another organization's program.

Yreka Splash is comprised of a small group of individuals who over the past 7-years have given countless hours to the community to help support the longevity of swimming in Yreka. The past 12-months we have been central in coordinating a community-wide, multi-agency group to produce a long-term solution to the deferred maintenance and operation. However, in spite of our efforts, it does not appear that any other group is in a position to help drive a process, provide a funding commitment or provide institutional support. Thus we (the community) are at a crossroads.

Operating a pool is a significant endeavor which is usually undertaken by a Recreation Department within a city or in many cases a YMCA or fitness center. Revenues are generated from memberships in the case of fitness facilities and Y's and through tax revenue or recreation fees in the case of a City. Many communities face the same dilemma with their pools (and other infrastructure) as Yreka- it is old and there is not money in the current budget to conduct the necessary repairs. Additionally, most cities have been through a budget reduction and subsequent personnel layoffs and are "rethinking" their core missions and what it means to them to have a community. In this I am sure Yreka is no different.

Seven years ago, there was a call to action for the community. The pool was in danger of closing. The then council was conducting their decision-making process and the community showed a level of solidarity that let the policy-makers know that swimming was important. From that call to action, Yreka Splash was born, yet unfortunately that provision of a group seemed to allow the remainder of the community to feel that "things were in hand" and thus there was no longer a crisis. It is distressing, because as you are aware each year has been a crisis. Each year the Yreka Splash volunteers have done hundreds of hours of work to maintain the facility. Each year we have come back to the City to ask for "just one more extension, and just a bit more money."

Our pool is broken. It is beyond crisis and it requires a full-blown community development and funding campaign to get it fixed. As Yreka Splash has researched the costs for upgrading Ringe Pool, we have discovered that there is no easy or inexpensive solution. Our estimates indicate a 3-5 year process, with a total project cost of over \$1,000,000.00. Yreka Splash alone, without the human and financial support of the City, the High School, the YMCA and other stable partners will not be able to manage this process.

Many in the community will readily claim that we can receive grants to get a new pool. While there are certainly grant funds available, the process for generating the necessary documentation, community support and physically writing the applications would be a full-time commitment. This is to say nothing of the management of a construction process should we be successful. Additionally, grant funds are not a panacea.

As you are aware, grants will often have matches of local funds, will require detailed demonstration of the ability to cover the operating costs and maintenance post grant, and finally will often produce an additional cost to the community through administration and maintenance upon completion of the project. To have a new pool will require *more*, not less attention by the community. The maintenance costs may decrease, but the utility of the pool must be additionally leveraged which will mean "someone" to operate it, i.e. a Pool Manager. All of these things are possible; however as a starting point it will take money.

We (the community) would need to hire a full-time project manager who can engage the services of a community analyst to scope the capacity for revenue/endowment requirements for a new facility. The parents of Yreka Splash are heartbroken that we may not have a summer swim team this year and that we as a small group cannot offset the costs of the High School program and thus may not have a High School Team. We will do everything in our power to continue to offer programs at the facility until a solution presents itself or the pool reaches a state from which there is no further recovery. The patching and chlorinator may achieve additional year, after which it will (probably) be necessary to recoat the liner again. The tarps to retain heat are in tatters, the gutters are insufficient to provide current standards of circulation, the deck is buckled in numerous areas, the bathrooms are non-ADA compliant and the roof leaks ... we have an old pool.

Having outlined these items, Yreka Splash, at the Council's pleasure, will provide the following activities for the 10-week season to operate from June 1-August 9, 2013:

- Daily Public Swim
- Evening Public Swim
- Daily Lap Swim
- Swim Lessons
- Water Aerobics
- Mom & Me
- Masters Swim Time
- Opportunity for Events
- Time for Swim Team

Thus, as we enter the season this year we make only one financial request: Provide an annual contribution of \$32,500.00 to allow Splash to provide identical services to the community as we did in 2012. I am pleased at any point to have a detailed conversation, should you wish to discuss the long-term future of the facility.

Thank you for your consideration.

Jason Darrow

City Manager Steve Baker reported that City staff has been meeting with representatives of Splash, the YMCA and the high school to come up with a long term solution to the pool's need for long term repairs. While all of these partners are supportive, the meetings have not resulted in a long term strategy for the capital investment needed nor the long term management of the pool.

Splash has been a great resource for the community and has kept the pool open for the last seven years. Staff is recommending providing the funding that Splash needs to operate the pool for the ten week season.

However, even the work of Splash's dedicated volunteers cannot erase the fact that the pool is old, needs significant upgrades and repairs and without an implemented long term plan, will reach the point where closure will be recommended. Staff recommends that the Council maintain its commitment to a long term plan, working together with our community partners.

Following Council discussion, Council Member Mercier moved to adopt Resolution No. 3013 as submitted.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Approve the purchase of a used Bucket Truck to replace the existing Bucket Truck.

Director of Public Works, Steve Neill, reported that the bucket truck is in need of costly repairs once again. This vehicle is used primarily to maintain and repair street lights and to trim trees in the parks. Due to cumulative breakdowns, the Maintenance Division cannot perform these tasks in an efficient manner. The estimated cost to repair the vehicle is \$12,300. The bucket truck will need to be retired from the fleet in 2016 in order for continued compliance with the California Air Resource Board requirements, and due to the age of the vehicle, it does not qualify for funding assistance for repower or replacement. The estimated cost of a good used bucket truck could be up to \$60,000. Staff is requesting permission to purchase a used bucket truck utilizing Unallocated Capital Outlay Funds.

Following Council discussion, Council Member McNeil moved to authorize the purchase of a bucket truck utilizing unallocated Capital Outlay Funds.

Council Member Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

Direction to staff – National Pollutant Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer Systems (MS4's)

Steve Neill, Director of Public Works reported that on February 5, 2013, the State Water Resources Control Board adopted a Water Quality Order, which is a National Pollutant Discharge Elimination System Permit known as NPDES, that creates Waste Discharge Requirements for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4's), typically referred to as the General Permit. The NPDES MS4 program is a federal mandate of the Clean Water Act.

The General Permit designates the City of Yreka as a Traditional Small MS4 and requires the City to manage its storm drain system in compliance with regulations in the General Permit such as file required reports and pay annual fees. Yreka is also required to implement controls to reduce the discharge of pollutants from its MS4 to waters of the State to the Maximum Extent Practicable. This means applying Best Management Practices that are effective in reducing or eliminating the discharge of pollutants to the waters of the State, which includes Yreka Creek.

The Department of Public Works recommends a proactive approach to compliance with the General Permit. An experienced consultant will be best to assist in preparing the required plan. Public Works staff will look for a consultant experienced with NPDES MS4 Permits and the North Coast Region who can assist with developing a plan that will minimize the impact to existing staff and project resources.

Following Council discussion, Council Member McNeil moved to authorize staff to begin the activities and tasks necessary to comply with the General Permit including issuing a Request for Proposals, selecting a consultant to prepare a plan and executing a consultant agreement.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor Simmen thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Labor Negotiator Government Code Section 54957.6 (a)
Agency negotiators: Steven Baker and Liz Casson.
Employee Organizations: Yreka Police Officer's Association.
2. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).
3. Pending Litigation: Conference with Legal Counsel pursuant to Government Code § 54959.9 - On the Matter of RiverWatch v. City of Yreka, U.S District Ct., Northern Calif. District, Case No.3:12-CV-05872 JSC.
4. Pending Litigation: Conference with Legal Counsel pursuant to Government Code § 54959.9 - On the Matter of City of Yreka v. Laurie Gann, et al., Siskiyou County Superior Court Case No. YK-CV-UD-13-00175.
5. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: 307 North St., Yreka, CA
Third Party Negotiator: to be determined

City Negotiators: City Manager and City Attorney
 Under Negotiation: Possible purchase including price, terms of payment, or both

- 6. Pending Litigation: Conference with Legal Counsel pursuant to Government Code § 54959.9 - On the Matter of City of Yreka v. Kimberlee Abbott., et al., Siskiyou County Superior Court Case No.11-1001.

RETURN TO OPEN SESSION: Upon return to open session, City Attorney Dohn R. Henion reported that the Council gave instructions to its real property negotiators, and that no further action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

 David Simmen, Mayor
 Minutes approved by Council
 Motion May 5, 2013

 Elizabeth E. Casson, City Clerk

Accounts Payable
Manual Check Proof List

User: lysandra
Printed: 04/25/2013 - 12:31PM

Q 4/25/13



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1323	SOVEREIGN BANK						
				440	05/03/2013		
05/03/13	9,385.41	05/03/2013	MAY 2013			30-210-0000-740-000	
05/03/13	1,931.59	05/03/2013	MAY 2013			30-210-0000-745-000	
Total for Check	11,317.00						
Total for 1323	11,317.00						
Total Checks:		11,317.00					

Accounts Payable

Manual Check Proof List

User: lysandra
Printed: 04/25/2013 - 12:28PM

@ 4/25/13



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1119			EMPLOYMENT DEVELOPMENT D				
				437	04/23/2013		
93205946 3/13	1,973.00	04/23/2013	ACCT 932-0594-6 3/13			01-200-0000-350-000	
Total for Check	1,973.00						
Total for 1119	1,973.00						
	<hr/> <hr/>						
Total Checks:	1,973.00						
	<hr/> <hr/>						

Accounts Payable

Void Check Proof List

User: lysandra
Printed: 04/25/2013 - 12:15PM

@ 4/25/13



Account Number	Amount	Invoice No	Inv Date	Description	Reference	Task	Type	PONumber	Close PO?	Line Item
Vendor: 2163				US FOREST SERVICE						
Check No: 100230				Check Date: 02/22/2013						
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01-000-0000-813-200										
Check Total:	38.50									
Vendor Total:	38.50									
Report Total:	38.50									

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 04/25/2013 - 12:58PM
 Batch: 00010.04.2013

① 4/25/13



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1011	AMERICAN LINEN			Check Sequence: 1	ACH Enabled: False
LMED797750	INV LMED797750	45.70	05/03/2013	01-200-0000-526-000	
	Check Total:	45.70			
Vendor: 4301	AT&T CALNET 2			Check Sequence: 2	ACH Enabled: False
4253582	INV 4253582	594.11	05/03/2013	01-200-0000-517-000	
4257111	INV 4257111	22.90	05/03/2013	01-200-0000-517-000	
4283810	INV 4283810	16.22	05/03/2013	01-300-0000-517-000	
4283811	INV 4283811	15.93	05/03/2013	80-560-0000-517-000	
4283815	INV 4283815	45.86	05/03/2013	01-020-0000-517-000	
4284543	INV 4284543	15.93	05/03/2013	70-510-0000-517-000	
4284634	INV 4284634	117.87	05/03/2013	80-030-0000-517-006	
4284634	INV 4284634	117.88	05/03/2013	70-030-0000-517-006	
4292637	INV 4292637	66.80	05/03/2013	01-210-0000-517-000	
	Check Total:	1,013.50			
Vendor: 1041	RON BLACK			Check Sequence: 3	ACH Enabled: False
05/03/13	MAY 2013	675.00	05/03/2013	01-200-0000-521-004	
	Check Total:	675.00			
Vendor: 1057	CDW-G COMPUTING SOLUTIONS			Check Sequence: 4	ACH Enabled: False
BQ56481	INV BQ56481	154.80	05/03/2013	01-020-0000-515-000	
	Check Total:	154.80			
Vendor: 1068	CL POPE CO			Check Sequence: 5	ACH Enabled: False
21616	INV 21616	140.50	05/03/2013	01-350-0000-520-000	
	Check Total:	140.50			
Vendor: 1069	CLARK PEST CONTROL			Check Sequence: 6	ACH Enabled: False

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17-9899564 1-YR	ACCT 17-9899564 1-YR IN ADVANCE 4/13-3/	513.00	05/03/2013	01-200-0000-416-000	
	Check Total:	513.00			
Vendor: 1073	COASTWIDE LABORATORIES INC			Check Sequence: 7	ACH Enabled: False
2540959	INV 2540959	157.01	05/03/2013	01-470-0000-520-000	
2540959	INV 2540959	56.11	05/03/2013	01-480-0000-520-000	
2540959-1	INV 2540959-1	43.67	05/03/2013	01-480-0000-520-000	
2540959-1	INV 2540959-1	43.67	05/03/2013	01-470-0000-520-000	
	Check Total:	300.46			
Vendor: 3118	CROSS PETROLEUM			Check Sequence: 8	ACH Enabled: False
CL17825	INV CL17825	49.14	05/03/2013	01-200-0000-520-310	
	Check Total:	49.14			
Vendor: 2129	CYRUN			Check Sequence: 9	ACH Enabled: False
YPD-041613	INV YPD-041613	1,759.84	05/03/2013	01-200-0000-526-002	
	Check Total:	1,759.84			
Vendor: 1404	DEPT OF MOTOR VEHICLES			Check Sequence: 10	ACH Enabled: False
3306210	INV 3306210	170.39	05/03/2013	01-200-0000-516-000	
	Check Total:	170.39			
Vendor: 2167	DOWNEY BRAND LLP			Check Sequence: 11	ACH Enabled: False
449484	INV 449484	25.16	05/03/2013	80-560-0000-525-001	
	Check Total:	25.16			
Vendor: 2177	PABLO DURAN			Check Sequence: 12	ACH Enabled: False
11872	INV 11872	135.00	05/03/2013	01-200-0000-520-001	
11874	INV 11874	165.00	05/03/2013	01-200-0000-520-001	
	Check Total:	300.00			
Vendor: 1113	ELLIS BROOKS MOTORS			Check Sequence: 13	ACH Enabled: False
618542	INV 618542	14.74	05/03/2013	01-350-0000-520-000	
	Check Total:	14.74			
Vendor: 19017	FAIRCHILD MEDICAL CENTER			Check Sequence: 14	ACH Enabled: False
03/21/13	MED EXAM - CASE #13Y-2800	269.00	05/03/2013	01-200-0000-526-003	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	269.00			
Vendor: 1913	G & G HARDWARE (ADMINISTRATION)			Check Sequence: 15	ACH Enabled: False
151614	INV 151614	3.21	05/03/2013	01-020-0000-515-000	
	Check Total:	3.21			
Vendor: 1912	G & G HARDWARE (FALL CREEK)			Check Sequence: 16	ACH Enabled: False
149162	INV 149162	98.94	05/03/2013	70-510-0000-420-001	
149211	INV 149211	21.48	05/03/2013	70-510-0000-420-001	
149226	INV 149226	40.59	05/03/2013	70-510-0000-420-000	
149250	INV 149250	33.28	05/03/2013	70-510-0000-420-000	
149329	INV 149329	28.94	05/03/2013	70-510-0000-420-001	
149348	INV 149348	38.14	05/03/2013	70-510-0000-422-000	
149379	INV 149379	7.49	05/03/2013	70-510-0000-416-000	
149430	INV 149430	15.71	05/03/2013	70-510-0000-420-000	
149498	INV 149498	24.12	05/03/2013	70-510-0000-420-000	
149651	INV 149651	5.74	05/03/2013	70-510-0000-420-000	
149710	INV 149710	11.81	05/03/2013	70-510-0000-422-000	
149972	INV 149972	108.51	05/03/2013	70-510-0000-420-000	
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151281	INV 151281	78.25	05/03/2013	01-230-0000-416-000	
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Vendor: 2142	DOHN HENION			Check Sequence: 20	ACH Enabled: False
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1303COYRP	INV 1303COYRP	2,049.26	05/03/2013	60-400-6029-615-022	
	Check Total:	5,217.20			
Vendor: 1451	JAMES HITTSON			Check Sequence: 22	ACH Enabled: False
13482	INV 13482	11.29	05/03/2013	20-310-0000-416-001	
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Vendor: 1465	INDEPENDENT BUSINESS FORMS INC			Check Sequence: 23	ACH Enabled: False
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25635	INV 25635	242.42	05/03/2013	01-200-0000-515-000	
	Check Total:	401.81			
Vendor: 1426	LANCE KILLINGSWORTH			Check Sequence: 24	ACH Enabled: False
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759	INV 759	259.75	05/03/2013	01-350-0000-520-000	
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Vendor: 1406	KUBWATER RESOURCES			Check Sequence: 25	ACH Enabled: False
3328	INV 3328	5,365.62	05/03/2013	80-560-0000-416-004	
3348	INV 3348	12.45	05/03/2013	80-560-0000-416-004	
	Check Total:	5,378.07			
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01082780	INV 01082780	379.75	05/03/2013	01-350-0000-450-000	
	Check Total:	379.75			
Vendor: 1185	LES SCHWAB TIRE CENTER			Check Sequence: 27	ACH Enabled: False
67600050162	INV 67600050162	772.78	05/03/2013	01-350-0000-520-200	
	Check Total:	772.78			
Vendor: 1400	MADRONE HOSPICE			Check Sequence: 28	ACH Enabled: False
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692067	INV 692067	17.80	05/03/2013	24-320-0000-416-000	
692337	INV 692337	397.71	05/03/2013	01-480-0000-521-000	
692373	INV 692373	61.28	05/03/2013	01-480-0000-521-000	
692394	INV 692394	13.00	05/03/2013	01-480-0000-521-000	
692437	INV 692437	29.81	05/03/2013	01-480-0000-521-000	
692461	INV 692461	58.48	05/03/2013	01-480-0000-521-000	
692508	INV 692508	79.30	05/03/2013	01-480-0000-521-000	
692694	INV 692694	12.86	05/03/2013	01-400-0000-416-000	
692809	INV 692809	131.58	05/03/2013	01-480-0000-521-000	
692838	INV 692838	10.75	05/03/2013	01-480-0000-521-000	
692876	INV 692876	29.70	05/03/2013	01-480-0000-521-000	
693107	INV 693107	16.97	05/03/2013	01-480-0000-521-000	
693233	INV 693233	20.80	05/03/2013	01-480-0000-521-000	
693360	INV 693360	6.96	05/03/2013	01-480-0000-521-000	
693432	INV 693432	126.08	05/03/2013	01-480-0000-521-000	
693588	INV 693588	109.79	05/03/2013	01-480-0000-521-000	
	Check Total:	1,122.87			
Vendor: 2176	MIWALL CORP			Check Sequence: 30	ACH Enabled: False
2975	INV 2975	316.92	05/03/2013	01-201-0000-520-000	
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Vendor: 22019	OFFICE DEPOT			Check Sequence: 31	ACH Enabled: False
653857047001	INV 653857047001	3.27	05/03/2013	01-020-0000-515-000	
653857048001	INV 653857048001	15.47	05/03/2013	01-010-0000-515-000	
653857048001	INV 653857048001	78.30	05/03/2013	01-020-0000-515-000	
	Check Total:	97.04			
Vendor: 15025	OHLUND'S OFFICE SUPPLY			Check Sequence: 32	ACH Enabled: False
188257	INV 188257	16.13	05/03/2013	01-000-0000-882-000	
	Check Total:	16.13			
Vendor: 16014	PACE ENGINEERING INC			Check Sequence: 33	ACH Enabled: False
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20792	INV 20792	56,998.75	05/03/2013	81-550-3024-425-000	
20792	INV 20792	24,234.23	05/03/2013	81-560-3024-425-000	

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20793	INV 20793	1,005.25	05/03/2013	80-300-0000-525-000	
20793	INV 20793	1,005.25	05/03/2013	70-300-0000-525-000	
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37352	INV 37352	1,523.93	05/03/2013	60-400-6029-615-022	
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Vendor: 1247	PAPE'			Check Sequence: 35	ACH Enabled: False
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8455385	INV 8455385	370.94	05/03/2013	01-350-0000-520-000	
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05/03/13	MAY 2013	185.00	05/03/2013	01-080-0000-526-001	
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1842580	INV 1842580	429.94	05/03/2013	01-200-0000-515-000	
1845880	INV 1845880	6.44	05/03/2013	01-200-0000-515-000	
	Check Total:	436.38			
Vendor: 1143	RENTAL GUYS REDDING			Check Sequence: 38	ACH Enabled: False
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Vendor: 1283	SC ECONOMIC DEVELOPMENT COUNCIL			Check Sequence: 39	ACH Enabled: False
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Vendor: 19100	SISKIYOU DAILY NEWS			Check Sequence: 41	ACH Enabled: False

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106494 4/13	ACCT 106494 4/13 CLASSIFIED AD	171.90	05/03/2013	01-200-0000-519-000	
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002022 4/13	1638-002022 4/13	399.69	05/03/2013	01-210-0000-518-002	
002535 4/13	1638-002535 4/13	246.66	05/03/2013	01-020-0000-518-002	
002535 4/13	1638-002535 4/13	8.00	05/03/2013	04-610-1016-518-002	
002543 4/13	1638-002543 4/13	813.81	05/03/2013	01-470-0000-518-002	
002551 4/13	1638-002551 4/13	1,426.23	05/03/2013	01-480-0000-518-002	
010421 4/13	1638-010421 4/13	816.99	05/03/2013	01-210-0000-518-002	
	Check Total:	3,711.38			
Vendor: 2188	TEATRONICS			Check Sequence: 43	ACH Enabled: False
41513	INV 41513 CONTROL MODULES	736.68	05/03/2013	01-470-0000-525-002	
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Vendor: 2163	US FOREST SERVICE			Check Sequence: 44	ACH Enabled: False
REISSUE 100230	REFUND TOT 1/27-2/1/13	38.50	05/03/2013	01-000-0000-813-200	
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Vendor: 25090	USPS			Check Sequence: 45	ACH Enabled: False
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Vendor: 1355	VALLEY INDUSTRIAL COMMUNICATIONS			Check Sequence: 46	ACH Enabled: False
227593	INV 227593	1,722.50	05/03/2013	01-210-0000-450-007	
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227593	INV 227593	1,744.20	05/03/2013	01-210-0000-450-007	
227593	INV 227593	315.90	05/03/2013	01-210-0000-450-007	
227593	INV 227593	227.50	05/03/2013	01-210-0000-450-007	
227593	INV 227593	13.00	05/03/2013	01-210-0000-450-007	
227593	INV 227593	332.70	05/03/2013	01-210-0000-450-007	
	Check Total:	4,502.05			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 47	ACH Enabled: False
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003411	INV 003411	103.63	05/03/2013	01-200-0000-516-000	
003411	INV 003411	11.76	05/03/2013	01-200-0000-515-000	

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005877	INV 005877	70.53	05/03/2013	01-350-0000-521-000	
006010	INV 006010	9.55	05/03/2013	01-200-0000-515-000	
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Vendor: 23040	WELDON'S TIRE SERVICE			Check Sequence: 48	ACH Enabled: False
36271	INV 36271	517.63	05/03/2013	01-350-0000-520-200	
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Vendor: 1374	YREKA CHAMBER OF COMMERCE			Check Sequence: 49	ACH Enabled: False
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024631 4/13	ACCT 024631 4/13	93.00	05/03/2013	01-200-0000-518-004	
043311 4/13	ACCT 043311 4/13	93.00	05/03/2013	04-620-1017-518-004	
054217 4/13	ACCT 054217 4/13	120.00	05/03/2013	01-480-0000-518-004	
	Check Total:	379.00			
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	Total of Number of Checks:	50			



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Ben Matts, Project Assistant
Steve Baker, City Manager
Agenda title: Sports Complex Information Gathering- Discuss and Provide Direction
Meeting date: May 2, 2013

Discussion:

The City Council requested additional information to begin to evaluate the feasibility of a sports complex. Staff has gathered information from several different sources regarding nearby sports complexes or related facilities. The focus was on complexes that are multi-use (e.g. softball fields that also can accommodate soccer use).

This information gathering was not designed to be a full feasibility study, but instead to obtain information regarding costs, funding sources, uses, operating structures, concession revenues and other factors.

Staff obtained information from the U.S Cellular Community Park in Medford and Steen Sports Park in Klamath Falls, with additional information from Blackburn Talley Park in Yuba City and Chino Hills Community Park. Staff also obtained information from Hibbard Field and the Yreka Little League here in town. As directed by the City Council, staff did not look at parks operated by the private sector such as Big League Dreams in Redding. All of the complexes outside of town are in significantly larger population areas.

Staff will be presenting the information at the meeting and be available to answer questions.

Fiscal Impact: Not yet applicable

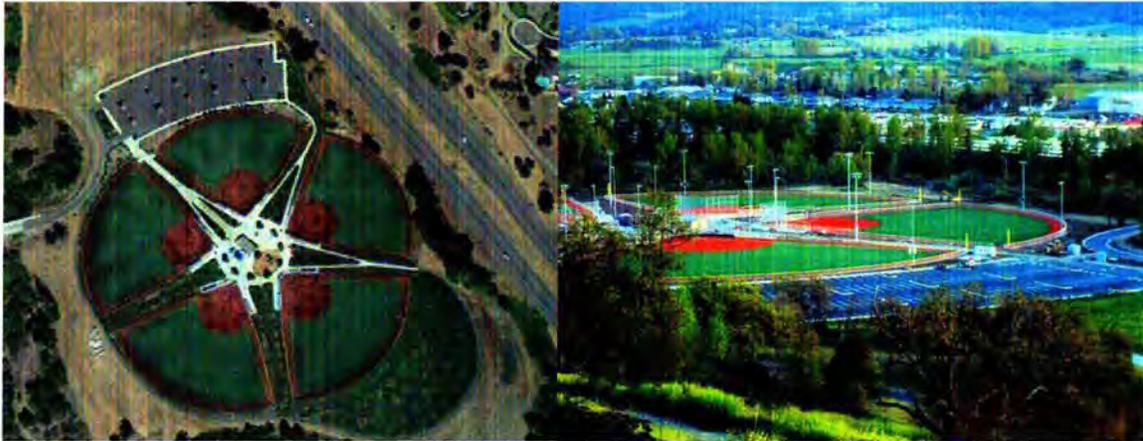
Recommendation: That the Council discuss the report and provide direction as appropriate.

Approved by: 
Steven Baker, City Manager

Sports Complex Information Gathering

Notable Examples of Community Sports Complexes

Medford, OR - U.S. Cellular Community Park



The entire US Cellular Community Park sports complex is 132 acres, includes 15 ball fields, 14 of which are artificial turf (by FieldTurf), most have lighting for night games and will cost approximately \$30 million when totally complete. The project is being done in 4 phases, with three already completed. Phase 2 was the 5 softball/baseball fields that can be seen from I-5. The 5 softball/baseball fields cost \$6.8 million to build (2008 dollars).

From the City of Medford Website: *Phase 2 (the five-field softball-baseball complex) opened in May 2008 and has already hosted over 11,000 tournament or league games.*

Between May 9, 2008 and Dec. 31, 2011, an estimated 610,000 people had visited USCCP, including over 176,000 for the 2011 calendar year.

Medford Sports Park Project History

Late 1990s: Plan to build a sports park in Medford initiated

Nov. 2000: Sports Park funding generated through voter-approved hotel-motel tax as well as system development charge increases

Sept. 2002: City acquires 132-acre Heitkamp Ranch property for \$4.8 million

Feb. 2004: Comprehensive sports park master plan completed

June 2005: City Council earmarks car rental tax for sports park funding

Dec. 2006: Park utility fee passed by City Council triggers \$18 million bond sale

June 2007: U.S. Cellular purchases park naming rights for \$650,000 over six years

May 2008: Five-field softball/baseball complex opens

May 2009: Multi-Sport Complex opens (6 fields)

Softball/Baseball Complex Usage Fees

(as of Jan. 1, 2011 - subject to change)

<p>Medford Parks and Recreation Leagues or Affiliates Games: \$20/team per season* Practice: \$10/hour per field * Proceeds generated go to field depreciation/replacement fund</p>	<p>General Rental Fees Youth Games: \$20/game Youth Practice: \$15/hour per field Adult Game: \$25/game Adult Practice: \$15/hour per field</p>
<p>Tournament Rental Fees Tournaments up to 16 teams: \$25/game</p>	<p>Miscellaneous Fees Application processing fee: \$25</p>

17-20 teams: \$23/game 21-24 teams: \$21/game Over 24 teams: \$20/game	Security deposit: \$150 (refundable if conditions are met) Lights: \$10/hour per field Special field lining: Direct cost Portable Fence Set-Up: \$60/field Portable Pitching Mound: \$10/mound Site Monitor: up to \$15/hour (required)
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Rich Rosenthal, the City of Medford’s Recreation Superintendent, provided some of the expenses and revenues related specifically to the 5 softball/baseball fields. Amounts are approximate only.

Annual Sponsorship Revenue - \$95,000 Note: US Cellular has a 6 year \$650,000 deal for naming rights to the whole park, which is not included in the sponsorship revenue noted above. This works out to about a \$36,000 annual share for the 5 softball/baseball fields.

Annual Revenue from Facility Rental - \$30,000

Note: This does not include revenue from league tournaments registration fees which are priced to recover direct costs only.

Annual Operating and Maintenance Costs (Not including depreciation fund) - \$200,000

The concession stand is operated by a contractor and the City of Medford receives 15% of sales, which amounts to approximately \$20,000 a year. The contractor is required to have the concession stand open whenever there are scheduled events and total sales are approximately \$133,000 a year. Operating expenses are unknown.

Steen Sports Park – Klamath Falls, OR



The Steen Sports Park (formerly known as the Klamath County Youth Sports Complex) was founded by the Klamath County Youth Sports Complex Board (a non-profit) and broke ground in 2001. The Board received a no cost 99 year lease to use Klamath County land. The entire park is 150 acres. It has multiple baseball, softball and soccer fields, a skate park, a large walking/jogging loop, an indoor soccer facility, and an indoor baseball facility. There are also plans for a future aquatic center.

Dave Steen, a former local baseball coach, has been the driving force behind the creation of the facility and continues to manage a large portion of the park. The park was founded with a \$1 million dollar grant from the Jeld-Wen Foundation. Jeld-Wen is a billion dollar building product manufacturer which was founded in Klamath Falls. The grant from Jeld-Wen required a \$1 million dollar match, cash and in kind, to be raised within a year. The sports park was able to raise the match in 6 months, with the help of a \$400,000 grant from the Ford Family Foundation. To date, the sports complex has raised about \$12 million dollars.

The park has been built and is maintained without tax payer support. Memberships to different areas of the sports park are available, for example, an annual membership to the batting cages costs \$100. Facilities and fields can be rented, and there is also a partnership with the local YMCA. Basin United, a local soccer club, leases and maintains the soccer facilities (fields and indoor soccer facility).

Various Other Examples

Yuba City, CA – Blackburn Talley Park



The following information was provided by the City of Yuba City:

"The park was built in 3 phases - phase 1 included field 1 & 2, restrooms and parking opened in March 1985; phase 2 expanded the parking lot, added turf and landscape with lighting improvements in the 1986/87 fiscal year; phase 3 was field 3 and the concession stand - construction costs 1.2 million.

Games: Last year there were approximately 2,120 recreation league games and 10-12 tournaments were held, which had multiple games depending on the size and type of tournament."

The park's yearly operating and maintenance costs are approximately \$137,000.

Chino Hills Community Park



The following information was provided by the City of Chino Hills:

"Operations and Maintenance cost - \$67,000 and Field and Light Rental Revenue is \$140,000. These numbers are from the City's Recreation Department and do not reflect any maintenance estimates from Public Works."

Siskiyou County - Hibbard Field Improvement



The Siskiyou County Public Works Department explored the possibility of doing a complete rebuild of Hibbard Field. The projects proposed completely demolishing existing structures and then building a new stadium, and install an artificial turf field. The artificial turf field would allow for not only baseball to be played at the stadium, but also soccer. The facility could potentially host concerts as well.

The County acquired a cost estimate for improving Hibbard Field:

Demolition of the existing facility- **\$60,000**

Fencing - **\$21,000**

Construction of a covered 700 seat grandstand/ press box (PA system/scoreboard not included) - **\$647,600**

Installation of artificial turf, with a soccer field inlaid in the outfield - **\$930,000**

Lighting for night games/events - **\$175,000**

Civil improvements including drainage, water/sewer improvements, concession stand, and parking - **\$825,000**

Other Costs:

15% Contingency - **\$398,790**

8% Administration/Overhead - **\$212,688**

Total Cost: **\$3,270,078**

Yreka Little League Snack Shack

The local Yreka Little League runs a snack shack/concession stand at Ringe Park. The snack shack is in operation up to 6 times a week during the season and depending on the number of games it can make up to \$300-\$600 a day (not including expenses). Overall the snack shack makes the Little League about \$3,000 to \$4,000 a year in profit, but this is somewhat skewed because the snack shack also pays for the referees.

Yreka Sports Complex

Grass vs. Artificial Turf

The University of Arkansas' Turfgrass Science Program had a detailed comparison of natural grass and artificial turf. Artificial turf has a higher installation cost and typically has a useful life of 8-12 years. Natural grass typically has a much lower installation cost and sod replacement varies depending on use and what level of turf quality is desired. Annual maintenance costs for artificial and natural turf fields are also very similar. Natural turf had a annual maintenance range of approximately \$14,000 to \$39,000 and artificial turf had a range of \$8,000 to \$49,000. Maintenance for artificial fields includes watering fields during warm weather because they retain heat at much higher rates than natural turf. On a hot day turf can get up to 150 degrees or higher. Artificial turf fields also need to have their infill (the rubber pellets that give the field its bounce) replaced/refilled, disinfectants need to be sprayed, organic material has to be removed, and the fields need to be groomed occasionally. Artificial turf fields do have an advantage in that many more games per day and per year can be played on them. Plus games can still be played on artificial turf fields immediately after bad weather.

Possible Funding Sources

Private Donations – Sponsorships - Field Rentals - Bond Measure - Recreation Fee/Tax (Parcel Tax) - Grants from the State/Foundation

Sports Complex Location

A complex will require at least 20-30 acres of flat or relatively flat land, though it could be much larger. Both Medford and Klamath Falls' sports complexes are over 130 acres, but they also serve larger local populations. There are some possible locations in the City, but whether these locations are feasible in regards to acquiring and constructing a sports complex is still unknown. The land will most likely need to be donated or leased at no cost.