

YREKA CITY COUNCIL
AGENDA

November 5, 2015 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. PROCLAMATION – Designating November 12-18, 2015 as Community Foundation Week.
2. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held October 15, 2015.
 - b. Approval/ratification of payments issued from October 16 through November 5, 2015.
 - c. Adopt Resolution recognizing the City of Yreka's 2016 Contribution to Employees Healthcare Costs through the IRS Section 125 Cafeteria Plan.
 - d. Approval of 2014-15 Final Year End Closing Budget Revision.
 - e. City Treasurers Report: Acceptance of:
 - Cash Balances Report dated July 31, 2015.
 - Cash Balances Report dated August 31, 2015.
 - Budget of Revenue and Expenditures with Year to Date Actuals through August 31, 2015.
3. Discussion/Possible Action – Annual Development Impact Fee Report:
 - a. Public Hearing – to solicit public comments regarding the City's intention to adopt a Resolution approving updates to the City's Capital Improvement Plan and Development Impact Fee Program.
 - b. Discussion/Possible Action – Adopt Resolution approving updates to the City's Capital Improvement Plan and Development Impact Fee Program.
4. Discussion/Possible Action – Introduce Ordinance entitled “An Ordinance of the City Council of the City of Yreka amending certain sections of the Yreka Municipal Code in Chapter 1.01 entitled “Code”; Chapter 1.24 entitled “City Council Procedure” and Chapter 11.24 entitled “Construction of Curbs and Gutters” and finding the adoption of this Ordinance to be exempt from CEQA.”

5. City Manager Report:

- Discussion/possible direction to staff – Stagecoach proposal at 310 W. Miner Street; Miner Street Grant Program – Location of coach; Eligibility for Miner Street Façade Grant Program.

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b) (Position affected: Police Officer).
2. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Assessor Parcel No. 061-341-140
Third Party Negotiator: Siskiyou County Economic Development Council
City Negotiators: City Manager and City Attorney
Under Negotiation: Possible transfer including price, terms of payment, or both.
3. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code:
(Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

PROCLAMATION

Proclamation Designating November 12-18, 2015 as Community Foundation Week

WHEREAS, for over one hundred years, community foundations have helped inspire millions of Americans to give back to this great country as volunteers, leaders, and donors in their communities; and

WHEREAS, Community Foundation Week recognizes that community foundations epitomize the philanthropic culture of the United States through their collaborative and innovative approach to working with the public, private, and nonprofit sector; and

WHEREAS, today, private voluntary associations across the country make substantial contributions to our nation's well-being in areas such as health care and social services, education and the arts, economic development, and environmental protection; and

WHEREAS, the City of Yreka is represented by and benefits from the efforts and the work of the Shasta Regional Community Foundation to address persistent civic and economic challenges; and

WHEREAS, Shasta Regional Community Foundation, Yreka's charitable organizations, and concerned individuals donate their time, talent, and material resources to meet important needs in the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yreka do hereby proclaim the week of November 12-18, 2015 in Yreka as "Community Foundation Week".

John Mercier, Mayor

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON OCTOBER 15, 2015

On the 15th day of October 2015, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Bryan Foster, Joan Smith Freeman, John Mercier, and David Simmen. Absent – None.

Presentation – Yreka Police Department – “No-Shave November”.

Yreka Police Department Chief Brian Bowles and Sergeant Chris Betts addressed the City Council stating that if you are seeing Yreka Police Officers a little less clean cut there is a good reason. Well maybe it’s because they are taking up the challenge of No-Shave November.

What exactly is No-Shave November? The concept is simple. It’s a month of no shaving to raise cancer awareness, primarily for testicular and prostate cancer. The goal is to grow awareness by embracing our hair, something many cancer patients lose during treatment. The idea is that people asking men about their facial hair will spark conversation about men’s health issues.

Sergeant Betts reported that the officers asked for permission to grow facial hair as part of a nationwide initiative, known as "No Shave November," to raise money for the Yreka Madrone Hospice. "Most of the members of our department have been personally touched by cancer in one way or another," he said. "We've all had family or friends affected or taken by this horrible disease."

Officers from the Yreka Police Department will be accepting donations at the Yreka Police Department located at 412 W. Miner St. through the month of November. The Yreka Police Officers Association will match all donation up to \$1000 that will be donated to the Yreka Madrone Hospice. November is also National Hospice month.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held October 1, 2015.
- b. Approval/ratification of payments issued from October 2 through October 15, 2015.

Councilmember Simmen requested that item 1b be pulled from the agenda for discussion.

Following Council discussion, Councilmember Foster moved to approve the minutes as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approval/ratification of payments issued from October 2 through October 15, 2015.

Following Council discussion, Councilmember Simmen moved to approve the payments as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Adopt Resolution #2015-35 approving requests associated with Yreka Chamber of Commerce Special Events to be held on November 28 and December 4, 2015 known as Yreka's Holiday Parade of Lights and Night of Lights.

Following Council discussion, Councilmember Foster moved to adopt Resolution No. 2015-35 as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approve appointment of Smokey Jones to the Yreka Volunteer Fire Department.

Following Council discussion, Councilmember Simmen moved to approve the appointment of Smokey Jones to the Yreka Volunteer Fire Department.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

City Treasurer's Report: Discussion/Possible Action – Approval of:

- Cash Balances Report – June 2015
- Quarterly Treasurer's Investment Report – 4th Quarter Fiscal Year 2014/2015
- Budget of Revenue and Expenditures with Year to Date Actuals through June 2015
- Quarterly Fiscal Performance Report – 4th Quarter Fiscal Year 2014/2015

Following Council discussion, Councilmember Foster moved to approve the City Treasurer's Reports as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Letter regarding bridge engineering costs – Councilmember Simmen.

Following Council discussion, Councilmember Simmen moved to authorize the Mayor to execute the letter as amended.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Labor Negotiator Government Code Section 54957.6 (a)

Agency negotiator: Steven Baker.

Employee Organizations: Yreka City Employees Association.

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported that no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

John Mercier, Mayor
Minutes approved by Council
Motion 11-5-15

Elizabeth E. Casson, City Clerk

Accounts Payable

Manual Check Proof List

User: lysandra
 Printed: 10/20/2015 - 1:04PM
 Batch: 00006.10.2015



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1297			SCOTT VALLEY BANK				
10/15/15	781.69	10/15/2015	CREDIT CARD CHARGES 9/15	587	10/15/2015	70-030-0000-526-100	
Total for Check	781.69						
Total for 1297	781.69						
Total Checks:							

Q 10/23/15

Accounts Payable

Manual Check Proof List

User: lysandra
 Printed: 10/20/2015 - 12:52PM
 Batch: 00005.10.2015



Invoice No	Amount	Payment Date	Description	Check Number	Date	Acct Number	reference
Vendor: 1029			BENEFIT & RISK MANAGEMENT				
10/19/15	1,011.20	10/19/2015	SELF-INSURED DENTAL	586	10/19/2015	90-110-0000-340-104	
Total for Check	1,011.20						
Total for 1029	1,011.20						
Total Checks:	1,011.20						

10/29/15

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 10/21/2015 - 4:22PM
 Batch: 00006.10.2015



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1560	DEREK DUNCAN				ACH Enabled: False
TRNG 10/26	TRNG 10/26 & 11/2 EUREKA	45.00	10/21/2015	01-200-0000-513-000	Check Sequence: 1
	Check Total:	45.00			
Vendor: 1383	ZACHARY TAYLOR				ACH Enabled: False
TRNG 10/26	TRNG 10/26 & 11/2 EUREKA	45.00	10/21/2015	01-200-0000-513-000	Check Sequence: 2
	Check Total:	45.00			
	Total for Check Run:	90.00			
	Total of Number of Checks:	2			

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Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 10/23/2015 - 12:28PM
 Batch: 00007.10.2015



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1052	CALPERS				
TRNG 10/25-29	TRNG 10/25-29 RAMIREZ	399.00	10/23/2015	01-030-0000-512-000	ACH Enabled: False
	Check Total:	399.00			
Vendor: 2321	MARRIOTT HOTEL - SAN JOSE				
TRNG 10/25-29	TRNG 10/25-29 RAMIREZ	655.41	10/23/2015	01-030-0000-512-000	ACH Enabled: False
	Check Total:	655.41			
Vendor: 1266	DEBBIE RAMIREZ				
TRNG 10/25-29	TRNG 10/25-29 SAN JOSE	279.00	10/23/2015	01-030-0000-512-000	ACH Enabled: False
	Check Total:	279.00			
	Total for Check Run:	1,333.41			
	Total of Number of Checks:	3			

② 10/29/15

Accounts Payable

Computer Check Proof List by Vendor

User: Elaine

Printed: 10/29/2015 - 8:49AM

Batch: 60006.11.2015



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1527	ACME COMPUTER				
FPA-89224	INV FPA-89224	3,375.00	11/06/2015	Check Sequence: 1 01-050-0000-525-000	ACH Enabled: False
	Check Total:	3,375.00			
Vendor: 2313	ALLEN GLAESSNER HAZELWOOD & WER				
2732	INV 2732	159.00	11/06/2015	Check Sequence: 2 01-200-0000-525-000	ACH Enabled: False
	Check Total:	159.00			
Vendor: 1011	AMERICAN LINEN				
LMED1187884	INV LMED1187884	25.00	11/06/2015	Check Sequence: 3 01-200-0000-526-000	ACH Enabled: False
	Check Total:	25.00			
Vendor: 1080	ARAMARK UNIFORM SERVICES INC				
506-4016179	INV 506-4016179 - UNIFORM SERVICES (CC)	31.01	11/06/2015	Check Sequence: 4 01-350-0000-510-000	ACH Enabled: False
506-4030633	INV 506-4030633 - UNIFORM SERVICES (CC)	31.01	11/06/2015	01-350-0000-510-000	
506-4045099	INV 506-4045099 - UNIFORM SERVICES (CC)	31.01	11/06/2015	01-350-0000-510-000	
506-4059679	INV 506-4059679 - UNIFORM SERVICES (CC)	31.01	11/06/2015	01-350-0000-510-000	
506-4074094	INV 506-4074094 - UNIFORM SERVICES (CC)	42.25	11/06/2015	01-350-0000-510-000	
	Check Total:	166.29			
Vendor: 4301	AT&T CALNET				
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	158.01	11/06/2015	Check Sequence: 5 01-300-0000-517-000	ACH Enabled: False
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	60.89	11/06/2015	01-350-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	51.78	11/06/2015	01-210-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	62.67	11/06/2015	01-220-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	63.62	11/06/2015	01-060-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	126.78	11/06/2015	01-030-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	199.05	11/06/2015	01-040-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	-2,348.56	11/06/2015	01-020-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	939.12	11/06/2015	01-020-0000-517-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	174.96	11/06/2015	01-370-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	85.82	11/06/2015	01-470-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	191.49	11/06/2015	01-480-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	52.27	11/06/2015	24-320-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	61.28	11/06/2015	70-510-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	60.03	11/06/2015	70-520-0000-517-000	
7021642-GL ADJ	INV 7021642-ADJUST GL CODING	60.79	11/06/2015	80-560-0000-517-000	
7146566	INV 7146566	19.48	11/06/2015	01-470-0000-517-000	
7146568	INV 7146568	22.49	11/06/2015	01-470-0000-517-000	
7146568	INV 7146568	49.84	11/06/2015	01-480-0000-517-000	
7146568	INV 7146568	13.31	11/06/2015	24-320-0000-517-000	
7146568	INV 7146568	16.58	11/06/2015	70-510-0000-517-000	
7146568	INV 7146568	16.22	11/06/2015	70-520-0000-517-000	
7146568	INV 7146568	17.11	11/06/2015	80-560-0000-517-000	
7146568	INV 7146568	250.40	11/06/2015	01-020-0000-517-000	
7146568	INV 7146568	33.96	11/06/2015	01-030-0000-517-000	
7146568	INV 7146568	52.59	11/06/2015	01-040-0000-517-000	
7146568	INV 7146568	18.11	11/06/2015	01-060-0000-517-000	
7146568	INV 7146568	13.26	11/06/2015	01-210-0000-517-000	
7146568	INV 7146568	17.54	11/06/2015	01-350-0000-517-000	
7146568	INV 7146568	47.51	11/06/2015	01-370-0000-517-000	
7146568	INV 7146568	18.65	11/06/2015	01-220-0000-517-000	
7146568	INV 7146568	43.49	11/06/2015	01-300-0000-517-000	
7146569	INV 7146569	19.48	11/06/2015	01-350-0000-517-000	
7146570	INV 7146570	1,092.64	11/06/2015	01-200-0000-517-000	
7151829	INV 7151829	28.37	11/06/2015	01-200-0000-517-000	
	Check Total:	1,791.03			
Vendor: 6021	BASIC LABORATORY INC			Check Sequence: 6	ACH Enabled: False
1509888	INV 1509888 - COLILERT BACTI (BOIL WAT	331.00	11/06/2015	70-500-0000-420-006	
1509927	INV 1509927 - COLILERT BACTI	96.00	11/06/2015	70-500-0000-420-006	
1509974	INV 1509974 - WKLY. EFFLUENT	135.40	11/06/2015	80-560-0000-416-001	
	Check Total:	562.40			
Vendor: 1709	BLUE BOOK LAW ENFORCEMENT DIRECT			Check Sequence: 7	ACH Enabled: False
6509	INV 6509 - 9 BLUE BOOKS	89.95	11/06/2015	01-200-0000-516-000	
	Check Total:	89.95			
Vendor: 1043	BUDGE-MCHUGH			Check Sequence: 8	ACH Enabled: False
149480	INV 149480 - METER BRASS ORDER - 1-OI	2,521.97	11/06/2015	71-500-0000-450-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
149480A	INV 149480A - METER BRASS ORDER - 2-OI	2,310.93	11/06/2015	71-500-0000-450-001	
149480B	INV 149480B - METER BRASS ORDER - 3-OI	4,942.85	11/06/2015	71-500-0000-450-001	
	Check Total:	9,775.75			
Vendor: 1063	CHIEF			Check Sequence: 9	ACH Enabled: False
384550	INV 384550 - HOLSTER	180.72	11/06/2015	01-200-0000-416-000	
	Check Total:	180.72			
Vendor: 3065	CITY OF YREKA - PETTY CASH			Check Sequence: 10	ACH Enabled: False
11/06/15	SHELL/CHEVRON - H2O SOLAR PARTS	30.22	11/06/2015	70-510-0000-520-300	
	Check Total:	30.22			
Vendor: 3118	CROSS PETROLEUM			Check Sequence: 11	ACH Enabled: False
243343-IN	INV 243343-IN - DIESEL FUEL	4,311.71	11/06/2015	01-350-0000-520-100	
243344-IN	INV 243344-IN - UNLEADED FUEL	14,441.85	11/06/2015	01-350-0000-520-100	
	Check Total:	18,753.56			
Vendor: 20056	DEPT OF TRANSPORTATION			Check Sequence: 12	ACH Enabled: False
SL160013	INV SL160013 7-9/15	1,437.95	11/06/2015	24-320-0000-518-001	
	Check Total:	1,437.95			
Vendor: 1112	JAY DORSEY			Check Sequence: 13	ACH Enabled: False
7-9/15	MUNILOTS 7-9/15	135.00	11/06/2015	20-314-0000-526-000	
7-9/15	MUNILOTS 7-9/15	30.00	11/06/2015	20-314-0000-526-000	
7-9/15	MUNILOTS 7-9/15	120.00	11/06/2015	20-314-0000-526-000	
7-9/15	MUNILOTS 7-9/15	135.00	11/06/2015	01-080-0000-526-000	
	Check Total:	420.00			
Vendor: 1116	DRY CREEK LANDFILL INC			Check Sequence: 14	ACH Enabled: False
2170105	INV 2170105 - SLUDGE DISPOSAL FEE	654.84	11/06/2015	80-560-0000-420-006	
	Check Total:	654.84			
Vendor: 1025	SARA JEAN ELLIS			Check Sequence: 15	ACH Enabled: False
15-383	INV 15-383 - TRANSCRIPT CASE #C-15-0002	159.00	11/06/2015	01-200-0000-416-000	
	Check Total:	159.00			
Vendor: 1916	G & G HARDWARE (POLICE)			Check Sequence: 16	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
196641	INV 196641 - WIRE FOR KENNELS	32.45	11/06/2015	01-230-0000-416-000	
196904	INV 196904 - CH 4 BLDG KEYS X 3	8.03	11/06/2015	01-200-0000-516-000	
	Check Total:	40.48			
Vendor: 1015	HD FOWLER CO			Check Sequence: 17	ACH Enabled: False
C356306	CM C356306 - RETURNED HYMAX FLANGI	-215.00	11/06/2015	70-500-0000-420-010	
14062033	INV 14062033 - ROMAC REPAIR CLAMPS (4	239.96	11/06/2015	70-500-0000-420-010	
	Check Total:	24.96			
Vendor: 1155	HUE & CRY SECURITY SYSTEMS INC			Check Sequence: 18	ACH Enabled: False
551190	INV 551190	104.64	11/06/2015	01-470-0000-525-000	
551190	INV 551190	88.29	11/06/2015	01-480-0000-525-000	
	Check Total:	192.93			
Vendor: 1165	JP COOKE COMPANY			Check Sequence: 19	ACH Enabled: False
362739	INV 362739 - 2015 DOG LICENSES	312.80	11/06/2015	01-230-0000-416-000	
	Check Total:	312.80			
Vendor: 1010	KLAMATH MOTOR LODGE			Check Sequence: 20	ACH Enabled: False
09/30/15	1 HOTEL VOUCHER - 09/30/15	56.00	11/06/2015	02-200-1007-561-020	
	Check Total:	56.00			
Vendor: 1406	KUBWATER RESOURCES			Check Sequence: 21	ACH Enabled: False
5193	INV 5193 - 2,204.62 LBS. POLYMER DELIVE	7,882.53	11/06/2015	80-560-0000-416-004	
	Check Total:	7,882.53			
Vendor: 1187	LIEBERT CASSIDY & WHITMORE			Check Sequence: 22	ACH Enabled: False
11/06/15	WEBINAR 10/20/15	60.00	11/06/2015	01-030-0000-513-000	
1411270	INV 1411270	499.50	11/06/2015	01-030-0000-525-000	
1411515	INV 1411515	2,925.00	11/06/2015	01-200-0000-525-000	
	Check Total:	3,484.50			
Vendor: 1195	EILEEN MAIER			Check Sequence: 23	ACH Enabled: False
1480	INV 1780 - VEHICLE DECALS	328.95	11/06/2015	01-350-0000-520-000	
	Check Total:	328.95			
Vendor: 1199	JOHN MCCARTHY			Check Sequence: 24	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
16775	INV 16775 - ANNUAL FIRE EXTINGUISHER	418.00	11/06/2015	01-210-0000-421-000	
	Check Total:	418.00			
Vendor: 1212	MT SHASTA SPRING WATER			Check Sequence: 25	ACH Enabled: False
370603	INV 370603 - DISTILLED WATER - (5) 5-GAL	45.35	11/06/2015	80-560-0000-420-003	
	Check Total:	45.35			
Vendor: 1513	MUNICIPAL CODE CORPORATION			Check Sequence: 26	ACH Enabled: False
262181	INV 262181 - SUPPLEMENT NO 20	1,198.09	11/06/2015	70-520-0000-519-000	
	Check Total:	1,198.09			
Vendor: 1544	NEOFUNDS BY NEOPOST			Check Sequence: 27	ACH Enabled: False
04702374 9/15	7900044904702374 9/15	600.00	11/06/2015	01-020-0000-515-001	
	Check Total:	600.00			
Vendor: 16014	PACE ENGINEERING INC			Check Sequence: 28	ACH Enabled: False
25260	INV 25260 - GENERAL ENGINEERING	176.00	11/06/2015	70-300-0000-525-000	
25261	INV 25261 - WWT&C SYSTEM IMP	4,187.00	11/06/2015	81-560-3024-425-000	
	Check Total:	4,363.00			
Vendor: 17014	QUILL CORPORATION			Check Sequence: 29	ACH Enabled: False
8621475	INV 8621475 - TONER	154.79	11/06/2015	01-200-0000-515-000	
8700031	INV 8700031 - LABELS & CASE JACKETS	152.30	11/06/2015	01-200-0000-515-000	
	Check Total:	307.09			
Vendor: 1463	R & B COMPANY			Check Sequence: 30	ACH Enabled: False
S1492060.002	INV S1492060.002 - FOR (2) SS2-7.64X12 & C	746.40	11/06/2015	70-500-0000-420-010	
	Check Total:	746.40			
Vendor: 2320	BLAKE SALZMAN			Check Sequence: 31	ACH Enabled: False
248	INV 248 - FIELD TESTING	3,870.00	11/06/2015	60-310-6010-525-000	
	Check Total:	3,870.00			
Vendor: 1280	SC AUDITOR			Check Sequence: 32	ACH Enabled: False
FIRE 4/1-6/30	04/01/15-06/30/15 INCIDENTS	2,655.00	11/06/2015	01-210-0000-526-003	
	Check Total:	2,655.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 2307	SCTID				
AUG 2015	AUGUST 2015 PASS-THRU	2,050.79	11/06/2015	01-000-0000-813-201	ACH Enabled: False
AUG 2015	AUGUST 2015 PASS-THRU	351.82	11/06/2015	01-000-0000-813-202	
AUG 2015	AUGUST 2015 PASS-THRU	1,310.34	11/06/2015	01-000-0000-813-203	
AUG 2015	AUGUST 2015 PASS-THRU	394.71	11/06/2015	01-000-0000-813-204	
AUG 2015	AUGUST 2015 PASS-THRU	4,146.25	11/06/2015	01-000-0000-813-205	
AUG 2015	AUGUST 2015 PASS-THRU	492.03	11/06/2015	01-000-0000-813-206	
AUG 2015	AUGUST 2015 PASS-THRU	4,185.56	11/06/2015	01-000-0000-813-207	
AUG 2015	AUGUST 2015 PASS-THRU	1,956.67	11/06/2015	01-000-0000-813-208	
AUG 2015	AUGUST 2015 PASS-THRU	227.44	11/06/2015	01-000-0000-813-209	
AUG 2015	AUGUST 2015 PASS-THRU	123.75	11/06/2015	01-000-0000-813-210	
AUG 2015	AUGUST 2015 PASS-THRU	491.62	11/06/2015	01-000-0000-813-211	
AUG 2015	AUGUST 2015 PASS-THRU	1,678.05	11/06/2015	01-000-0000-813-212	
AUG 2015	AUGUST 2015 PASS-THRU	109.89	11/06/2015	01-000-0000-813-213	
AUG 2015	AUGUST 2015 PASS-THRU	261.36	11/06/2015	01-000-0000-813-215	
	Check Total:	17,780.28			
Vendor: 25035	MICHAEL SIMAS				
40839	INV 40839 - BUS CARDS D. WILSON	85.09	11/06/2015	01-200-0000-515-000	ACH Enabled: False
40854	INV 40854 - SEC CK 1,000	97.66	11/06/2015	01-200-0000-515-000	
	Check Total:	182.75			
Vendor: 19100	SISKIYOU DAILY NEWS				
1109529 10/15	ACCT #1109529 10/15 EMPLOYMENT	241.18	11/06/2015	01-200-0000-519-000	ACH Enabled: False
1109529 10/15	ACCT #1109529 10/15 EMPLOYMENT	241.18	11/06/2015	01-200-0000-519-000	
	Check Total:	482.36			
Vendor: 2016	SPRINGBROOK NATIONAL USERS GROUP				
RENEW 2016	ACCT 517 RENEW 2016 DUES	100.00	11/06/2015	01-030-0000-511-000	ACH Enabled: False
	Check Total:	100.00			
Vendor: 1299	STAPLES ADVANTAGE				
3280811625	INV 3280811625 - BLACK TONER CARTIDG	103.57	11/06/2015	01-030-0000-515-000	ACH Enabled: False
3280811625	INV 3280811625 - BLACK TONER CARTIDG	103.58	11/06/2015	01-020-0000-515-000	
	Check Total:	207.15			
Vendor: 22015	SUBURBAN PROPANE				
002022 10/15	1638-002022 10/15	20.54	11/06/2015	01-210-0000-518-002	ACH Enabled: False
002535 10/15	1638-002535 10/15	28.34	11/06/2015	01-020-0000-518-002	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
002551 10/15	1638-002551 10/15	312.30	11/06/2015	01-480-0000-518-002	
010421 10/15	1638-010421 10/15	149.93	11/06/2015	01-210-0000-518-002	
	Check Total:	511.11			
Vendor: 21027	UNITED PARCEL SERVICE			Check Sequence: 39	ACH Enabled: False
84V993415	INV 84V993415 - SHIPPING FOR COUPLER I	22.93	11/06/2015	70-500-0000-420-010	
84V993415	INV 84V993415 - SHIPPING FOR PARTS ORI	5.78	11/06/2015	70-510-0000-420-000	
	Check Total:	28.71			
Vendor: 25090	USPS			Check Sequence: 40	ACH Enabled: False
PERMIT #35	PERMIT #35 1-12/2016	225.00	11/06/2015	70-030-0000-515-001	
	Check Total:	225.00			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 41	ACH Enabled: False
004579	INV 004579 - 9V BATTERIES	21.43	11/06/2015	01-350-0000-520-000	
004579	INV 004579 - WHITEBOARD ERASER	2.12	11/06/2015	01-350-0000-515-000	
004580	INV 004580 - IPAD AIR CAR CHARGER	57.79	11/06/2015	01-350-0000-520-000	
008467	INV 008467 - MEMORY STICKS (2) 2PKS FO	30.04	11/06/2015	80-560-0000-416-000	
009137	INV 009137 - COF/CANDY/BINDERS	137.10	11/06/2015	01-200-0000-516-000	
	Check Total:	248.48			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 42	ACH Enabled: False
005821 10/15	ACCT 005821 10/15	82.00	11/06/2015	01-210-0000-518-004	
024631 10/15	ACCT 024631 10/15	102.00	11/06/2015	01-200-0000-518-004	
054217 10/15	ACCT 054217 10/15	129.00	11/06/2015	01-480-0000-518-004	
	Check Total:	313.00			
	Total for Check Run:	84,185.63			
	Total of Number of Checks:	42			



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council

Prepared by: Rhetta Hogan, Finance Director
Deborah Ramirez, Accounting Manager

Agenda title: Adopt a Resolution Recognizing the City of Yreka's 2016 Contribution to Employees Healthcare Costs through the IRS Section 125 Cafeteria Plan

Meeting date: November 5, 2015

Summary:

The City currently contributes to employees cost of healthcare coverage through the City's current cafeteria plan. The City provides a tiered Plan model contribution to all benefit eligible employees to participate in the City sponsored medical health benefits under the medical health insurance benefit program.

Under the CalPERS Health Benefit Program equal contribution option, the City is required under PEMHCA to provide the same benefit to active employees and retired employees (Public Employee Retirement Law Section 22892(b)(1)). The amount designated is the minimum amount required by CalPERS. The City of Yreka annually adopts the new minimum by Resolution for the coming year.

In 2016, the minimum is \$125 and this amount is increased annually on January 1 by a cost-of-living adjustment. This benefit is included in our collection bargaining unit agreements.

The City provides the minimum employer contribution (MEC) for retirees, currently \$125, and a larger tiered-benefit for active employees. The City's design is common and deemed PEMHCA compliant by using a flexible benefits cafeteria plan, for active employee contributions in excess of the retiree contribution. It is through the cafeteria plan, that City designates this minimum amount as the medical contribution towards active employees and then contributes the additional benefit through the plan structure for employee to use to pay (deduct from their payroll) for medical benefit premiums in excess of the minimum equal contribution.

This resolution defines the employer's contribution amount to the cafeteria plan in excess of the equal MEC.

Fiscal Impact: Fiscal impacts for 2016 were considered in approval of bargaining unit settlements.

Recommendation and Requested Action:

Adopt Resolution Recognizing the City of Yreka's 2016 Contribution to Employees Healthcare Costs through the IRS Section 125 Cafeteria Plan

Approved by:

A handwritten signature in black ink, appearing to read "Steve Baker".

Steve Baker, City Manager

Supplemental Information – Cafeteria Plan and CalPERS PEMHCA

Cafeteria Plan

A cafeteria plan, hereafter the Plan, pursuant to Internal Revenue Code Section 125, is an employee benefits program that enables participants the opportunity to purchase certain qualified benefits (e.g., medical health insurance) on a pre-tax basis, thereby reducing their total taxable income and increasing their spendable/take-home income.

Cafeteria Plan allowance

The City agrees to provide tiered Plan model contribution to all benefit eligible employees to participate in the City sponsored medical health benefits under the medical health insurance benefit program and offer employees FSA. Any tax consequences (most likely regarding employees who opt out) resulting from City contributions to the Cafeteria Plan are the sole responsibility of the employee. Any increases to the minimum monthly contribution under PEMHCA will result in a corresponding decrease in the employee's Plan allowance, unless otherwise agreed to on the employee/employer Memorandum of Understanding.

Under the CalPERS Health Benefit Program equal contribution option, the City is required under PEMHCA to provide the same benefit to active employees and retired employees (Public Employee Retirement Law Section 22892(b)(1)). The amount designated is the minimum amount required by CalPERS. In 2016, the minimum is \$125. This amount is increased annually on January 1 by a cost-of-living adjustment.

The City provides the Minimum Employer Contribution (MEC) for retirees, currently \$125, and a larger tiered-benefit for active employees. The City's design is fairly common and deemed PEMHCA compliant by using a flexible benefits cafeteria plan, for active contributions in excess of the retiree contribution. It is through the cafeteria plan, that City designates this minimum amount as the medical contribution towards active employees and then contributes the additional benefit through the plan structure for employee to use to pay (deduct from their payroll) for medical benefit premiums in excess of the minimum equal contribution.

Active benefit eligible employees:

The City will contribute an amount to the Plan, on behalf of active employees currently covered by a CalPERS medical policy. The monthly contribution to the flexible benefit plan shall equal to 100% of the premium for the employee and his or her eligible dependents not to exceed the amounts in the following table.

City's Plan Contribution 2016	Active Employee Cafeteria Benefit (that includes the MEC)	Annuitant MEC
Employee	\$540	\$125
Employee + 1 eligible covered individual	\$1,020	\$125
Employee + 2 or more eligible covered individuals	\$1,315	\$125
Opt Out Contribution	\$540	N/A

A portion of this amount (the minimum amount each year described above) is specifically designated toward the cost of medical insurance coverage. The City's excess of the MEC contribution to the Plan can only be used for the purchase of City provided medical coverage through CalPERS, except for the employee opt out provision (see below).

Opt Out provision for active benefit eligible employees not covered by a CalPERS medical policy:

City's Plan Contribution 2016	Active Employee Cafeteria Benefit (that includes the MEC)	Annuitant MEC
Opt Out Contribution	\$540	\$125

The City will continue to contribute \$540 per month to the Plan if the employee can annually show evidence of other substantially equivalent alternate medical coverage. Employees who chose to opt out may receive a cash payment, in lieu of City offered medical insurance coverage.

No changes to retired employees:

The retiree's monthly contribution toward their medical coverage shall be the cost of their monthly health benefit premium less the total amount of the City's contribution on their behalf as described above. In order for a retired employee to be eligible to receive health benefits through the City upon retirement, a retiree must meet the following definition of "annuitant" under CalPERS' requirements:

- a) The employee must be a member of CalPERS; and
- b) The employee must retire within 120 days of separation from employment with the City and begin receiving a monthly retirement allowance from CalPERS.

Summary:

The City will continue to contract with the California Public Employees' Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. The City's maximum monthly contribution for each eligible active employee for the purpose of medical insurance will be equal to the minimum MEC required under the Public Employees Medical and Hospital Care Act (PEMHCA).

RESOLUTION NO. 2015-

**RESOLUTION RECOGNIZING THE CITY OF YREKA'S 2016 CONTRIBUTION TO
EMPLOYEES HEALTHCARE COSTS THROUGH THE IRS SECTION 125 CAFETERIA PLAN**

WHEREAS, the City Council of the City of Yreka deems it in the best interest of the City, the employees of the City of Yreka to contribute to active employees healthcare cost through a Section 125 Cafeteria Plan and adopt the Cafeteria Plan rates for 2016; and

WHEREAS, the City of Yreka contracts with CalPERS for the purpose of providing employees with medical insurance benefits; and

WHEREAS, as part of contracting with CalPERS for medical health insurance and to meet the requirements of the Public Employees Medical and Hospital Care Act (PEMHCA) Government Code §22892(a) and §22892(b) of the Act, that requires employers to provide the same health benefit to active and retired employees; and

WHEREAS, the City of Yreka's contribution for each employee, retiree, or survivor for the 2016 health benefit year shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to the maximum of \$125, (adjusted as necessary to meet the PEMCHA minimum contribution amount); and

WHEREAS, the City of Yreka through its Section 125 Cafeteria Plan meets the requirements set forth by CalPERS and PEMHCA for providing equal contributions for active and retiree health care through use of this plan; and

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Yreka as follows:

Section 125 Cafeteria Plan for the City of Yreka as set forth in the attachment marked Attachment "A", and incorporated by reference.

Passed and adopted this 5th day of November, 2015 by the following vote:

AYES:

NAYS:

ABSENT:

John Mercier
Mayor

Attest: _____
Liz Casson
City Clerk

Attachment A

This document is for the City of Yreka Cafeteria Plan 125 Document.

DOLLAR ALLOWANCE

Covered Contractual Agreements for City of Yreka Management, Confidential, Miscellaneous Employees (YCEA) and Yreka Peace Officers (YPOA), and Administrators (YPA) Employees.

City's Plan Contribution 2016	Active Employee Cafeteria Benefit (that includes the MEC) ⁽¹⁾	Annuitant MEC
Employee	\$540	\$125
Employee + 1 eligible covered individual	\$1,020	\$125
Employee + 2 or more eligible covered individuals	\$1,315	\$125
Opt Out Contribution	\$540	N/A



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

TO: YREKA CITY COUNCIL
PREPARED BY: RHETTA HOGAN, FINANCE DIRECTOR
AGENDA TITLE: 2014-15 FINAL YEAR END CLOSING BUDGET REVISION
MEETING DATE: THURSDAY, NOVEMBER 5, 2015

Discussion:

The City's external auditors, Aiello, Goodrich & Teuscher will be reviewing the City's 2014-15 operating results in October. As part of the audited financial statements, the budget-to-actual audit schedule compares the original budget to the final budget and to actual results for budgetary compliance. The budget revision presented to you today for approval is to modify the 2014-15 operating budget to reflect more closely actual results. This is a common practice. As the City Council, your focus should be where budgeted expenditures have been over-expended and why. A detailed discussed in provided below.

The significant revisions are:

A. General Operating Fund 01:

- Overall revenue increase of \$123,803
 - Increase of \$85,443 in revenue for OES strike team revenue reimbursements.
 - Increase of \$29,560 for building permit revenue
 - Revenue increase \$8,800, for reimbursement of RCD NFWF revegation
- Overall expenditure increase of \$86,988.
 - Increase in mutual aid reimbursement for YVFD strike teams. This expense was offset by revenue increase for mutual aid reimbursement from OES.
 - Increase in building contractual services and supplies \$46,276. Increase in expense for contractual plan check and inspection services as building projects increased. The City untook a one-time project in 2014-15 to scan historic building plans for archival, accessible and in anticipation of integration with the City's GIS.
 - Increase in personnel costs for park maintenance \$5,000 and \$8,800 for services rendered under the RCD NFWF greenway maintenance project.

B. Crandall and Stewart Trust -04:

- Decrease in expense \$20,000 Stewart Community Grants, less money was expended than planned for 2014-15.

C. General Capital Outlay - 10:

- Revenues increased \$42,909;
 - of which \$29,312 was received for insurance claim restitution on patrol car and \$13,597 revenue transfer for the purchase of a pickup from building to public works maintenance.

- Expenses increased \$29,500;
 - of which \$25,000 replaced a police interceptor that was replaced after irreparable damage to a patrol car
 - and \$4,500 was allocated for the transfer of a light duty pickup for animal control to haul dogs for placement and evaluation, previously approved Council action.
- D. Road and Street Funds -**20, 21, 24**:
- Revenues increased \$58,237;
 - LTC Street allocation increased \$85,200
 - the LTC STAGE transit allocation decrease of \$32,624, and STAGE contract service expenses were lowered by the same amount.
 - Revenue from interest earnings on LTC reserves increase \$400.
 - Miscellenous revenue increased for CalTrans reimbursement for street sweeping services \$4,061 and \$1,200 subrogated insurance claims reimbursement for damages to street lamps.
 - Expenses decreased \$180,420.
 - Overall wages decreased \$9,801
 - Overall operating expenses decreased \$160,619;
 - primarily slurry sealing, crack sealing, sidewalk, ramps and patching, and other special department supplies expensed decreased \$73,100
 - storm drainage and MS4 expenses \$25,850
 - street sweeping debris disposal decrease \$17,000
 - miscellaneous street maintenance expenses decreased \$2,545
 - snow removal supplies and services decreased \$7,000
 - traffic safety supplies decreased \$3,000 offset in part by contract ticket services expense that increased \$500.
 - cost of contract services with the County STAGE decreased \$32,624 over budget, correspondingly revenue for STAGE services decreased \$32,624.
 - Capital outlay decreased \$10,000, whereas streetlight replacement increased \$10,000 as the project accelerated from two year to one, this increase was offset by savings on the 10-yard dump truck \$10,000 and planned storm drainage improvements \$10,000 that have been deferred.
- E. Special Revenue Funds, includes Fire Tax – **30** Landfill Access – **31**, and Development Fees -**32**:
- Revenue increase of \$16,500 to Fire Tax Assessment fund -30 fee revenue.
 - Revenue increase of \$14,300 to Landfill/Transfer Station Access fund-31 fee revenue (landfill closure agreement with County).
 - Revenue increase of \$72,780 Development Impact Fees -32 due to increase development projects (Autozone, Fruit Growers, County of Siskiyou STAGE, and Yreka SDA).
 - Expense increase of \$37,700 to for fire equipment to outfit (e.g. hoses) the fire apparatus aquired in 2013-14 (Wildland Brush Fire responder).

- Expenses for the Cost of collection (wages and benefits), increased \$236 and \$236 respectively for Fire Tax – 30 and Landfill Access. Legal service chargebacks increased \$465 for Landfill Access fee.
 - Net increase/decrease in transfer in and out for capital outlay allocation to Water and Wastewater project, see interfund transfers below.
- F. Capital Projects – **60**:
- Increase revenue and expense by \$43,776 for the 2014-15 Siskiyou County Prop 30 Law Enforcement grant.
 - Decrease salary abatement offset for PW administration by \$6,500.
- G. Interfund Transfers (corresponding increases and decreases between funds):
- Overall net increase to transfers in (offsetting transfers out increase) of \$496,916, see descriptions above.
 - Transfer out from the General Operating Fund -01 to Traffic Safety fund -24 was reduced by \$29,850 due to lower than planned expenses for traffic safety.
 - Transfer out from Local Transportation Fund - 21 to Streets fund -20 was reduced by \$181,934.63, due to lower than planned expenses in streets.
 - Transfer out to Impact Fee fund -32 from Water Debt Servicing fund -82 was increased by \$321,782 to apply collected impact fees to the debt service on the 2010 USDA COP for the Fall Creek Water Improvement project related to growth.
 - Transfers out from Water Operating fund - 70 to the General Operating Fund 01 was decreased by \$13,540 due to lower indirect cost recovery than planned.
 - Transfers out from Wastewater Operating fund - 80 to the General Operating Fund 01 decreased by \$23,265 due to lower indirect cost recovery than planned.
 - Transfer out from Sewer Capital fund -81 to Development Impact Fee fund -32 increased by \$241,789 to repay the interfund borrowing from the DIF Loan, as insufficient fees were being collected repay the interfund borrowing. Future impact fees, may be applied to debt service on the 2012 USDA COP for the Wastewater Improvement project that is related to growth.

Attached is a recap table of summary changes, followed by a detailed line item budget journal.

Fiscal Impact:

Government-wide budgeted revenues increased \$372,305

Government-wide budgeted expenses decreased \$4,981

Government-wide transfers, transfers in net increase of \$496,916, correspondingly, transfer out had a net increase of \$496,916.

Recommendation and Requested Action:

That the Council approve the budget revisions for the 2014-2015 year end close.

Approved by:



Steven Baker, City Manager

General Ledger

Budget Adjustment Detail



User: rhetta
 Printed: 10/28/2015 - 12:40PM
 Printed: 2015

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
01-000-0000-760-024				56,178.06
10/02/2015	Closing 14_15 Revisions	Interfund Transfer Out	-29,850.00	26,328.06
				<hr/>
			56,178.06	26,328.06
01-000-0000-898-070				165,000.00
10/12/2015	Water Indirect GF	Year End Revenue Transfer	-13,540.00	151,460.00
				<hr/>
			165,000.00	151,460.00
01-000-0000-898-080				160,000.00
10/12/2015	Sewer Indirect to GF	Year End Revenue Transfer	-23,265.00	136,735.00
				<hr/>
			160,000.00	136,735.00
01-210-0000-109-000				50,625.00
10/12/2015	Mutual Aid Strike Team	Volunteer Fund	26,912.00	77,537.00
				<hr/>
			50,625.00	77,537.00
01-210-0000-881-000				0.00
10/28/2015	14-15 closing budget revisions	Fire Dept Reimbursements	85,443.00	85,443.00
				<hr/>
			0.00	85,443.00
01-220-0000-103-000				28,023.95
10/12/2015	Part time XFer to Contractual Building	Part time	-25,224.00	2,799.95
				<hr/>
			28,023.95	2,799.95
01-220-0000-516-000				2,000.00
10/12/2015	Scanning Building Plans GIS/Retentio	Special Departmental Supply	29,500.00	31,500.00
				<hr/>
			2,000.00	31,500.00
01-220-0000-526-000				2,500.00
10/12/2015	Building Inspection Contractual	Contractual Services	42,000.00	44,500.00
				<hr/>
			2,500.00	44,500.00
01-220-0000-870-006				35,000.00
10/28/2015	14-15 closing budget revisions	Building Permits	29,560.00	64,560.00
				<hr/>
			35,000.00	64,560.00

Account Number Date	Account Description Transaction Description	Transfer Description	Beginning Budget	Amount	Budget
01-400-0000-107-000 10/12/2015	Salary Abatement Parks - Salary Abatement			5,000.00	0.00 5,000.00
			0.00	5,000.00	5,000.00
01-400-1028-107-000 10/12/2015	Salary Abatement Salary Abatement Parks 1028 Resourc			8,800.00	0.00 8,800.00
			0.00	8,800.00	8,800.00
01-400-1028-882-000 10/12/2015	RCD-NFWF Reveg Contract			8,800.00	0.00 8,800.00
			0.00	8,800.00	8,800.00
04-610-1018-561-000 10/12/2015	Community Allocations MiniGrts Stewart Mini Grant Miner St Impr			-20,000.00	25,000.00 5,000.00
			25,000.00	-20,000.00	5,000.00
10-200-0000-650-000 09/11/2015	Vehicle Replacement Supplemental Appropriation - YPD Ve			25,000.00	35,500.00 60,500.00
			35,500.00	25,000.00	60,500.00
10-200-0000-882-001 10/28/2015	Ins. Claim Reimbursement SCORE Ins Claim Reimbursement			29,312.00	0.00 29,312.00
			0.00	29,312.00	29,312.00
10-220-0000-880-000 10/28/2015	Asset Transfer Internal Quasi External Transfer GF to Streets			13,597.00	0.00 13,597.00
			0.00	13,597.00	13,597.00
10-230-0000-450-000 10/12/2015	Non Capitalized Assets YPD AC Transfer PU			4,500.00	0.00 4,500.00
			0.00	4,500.00	4,500.00
20-000-0000-898-021 10/02/2015	Transfer in LTF Closing 14_15 Revisions			-181,934.63	198,390.63 16,456.00
			198,390.63	-181,934.63	16,456.00
20-300-0000-107-000 10/02/2015	Salary Abatement Closing 14_15 Revisions			-36,350.00	0.00 -36,350.00
			0.00	-36,350.00	-36,350.00
20-300-0000-516-000 10/02/2015	Special Departmental Supply Closing 14_15 Revisions			500.00	0.00 500.00
			0.00	500.00	500.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
20-300-0000-525-000		Professional Services		0.00
10/02/2015	Closing 14_15 Revisions		200.00	200.00
			0.00	200.00
20-310-0000-107-000		Salary Abatement		0.00
10/02/2015	Closing 14_15 Revisions		18,750.00	18,750.00
			0.00	18,750.00
20-310-0000-416-001		Operations - Spec Dept Supply		15,000.00
10/02/2015	Closing 14_15 Revisions		-8,500.00	6,500.00
			15,000.00	6,500.00
20-310-0000-420-002		ADA Wheelchair Ramps (2)		5,000.00
10/02/2015	Closing 14_15 Revisions		-5,000.00	0.00
			5,000.00	0.00
20-310-0000-420-501		Chip/Slurry Seal Program		50,000.00
10/02/2015	Closing 14_15 Revisions		-50,000.00	0.00
			50,000.00	0.00
20-310-0000-420-503		Crack Sealing		25,000.00
10/02/2015	Closing 14_15 Revisions		-6,600.00	18,400.00
			25,000.00	18,400.00
20-310-0000-420-510		Sidewalk Program		3,000.00
10/02/2015	Closing 14_15 Revisions		-3,000.00	0.00
			3,000.00	0.00
20-310-0000-420-521		Patching Material		10,000.00
10/02/2015	Closing 14_15 Revisions		-3,000.00	7,000.00
			10,000.00	7,000.00
20-310-0000-650-007		10 Yard Dump Truck (20%)		40,000.00
10/02/2015	Closing 14_15 Revisions		-10,000.00	30,000.00
			40,000.00	30,000.00
20-310-1010-416-004		Snow Removal Cinders/Sand		2,500.00
10/02/2015	Closing 14_15 Revisions		-2,000.00	500.00
			2,500.00	500.00
20-310-1010-526-000		Contract Srvc - Snow Removal		5,000.00
10/02/2015	Closing 14_15 Revisions		-5,000.00	0.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
		5,000.00	-5,000.00	0.00
20-311-0000-107-000				0.00
10/02/2015	Closing 14_15 Revisions		10,235.00	10,235.00
10/12/2015	Salary Abatemetrn S/H/B Dept 312		-10,235.00	0.00
		0.00	0.00	0.00
20-311-0000-420-001				30,000.00
10/02/2015	Closing 14_15 Revisions		-17,000.00	13,000.00
		30,000.00	-17,000.00	13,000.00
20-311-0000-520-350				3,000.00
10/02/2015	Closing 14_15 Revisions		-2,150.00	850.00
		3,000.00	-2,150.00	850.00
20-311-0000-870-000				0.00
10/02/2015	Closing 14_15 Revisions		4,061.00	4,061.00
		0.00	4,061.00	4,061.00
20-312-0000-107-000				0.00
10/12/2015	Salary Abatemetrn S/H/B Dept 312		10,235.00	10,235.00
		0.00	10,235.00	10,235.00
20-312-0000-418-001				75,000.00
10/02/2015	Closing 14_15 Revisions		-5,000.00	70,000.00
		75,000.00	-5,000.00	70,000.00
20-312-0000-420-000				2,000.00
10/02/2015	Closing 14_15 Revisions		4,500.00	6,500.00
		2,000.00	4,500.00	6,500.00
20-312-0000-650-000				40,000.00
10/02/2015	Closing 14_15 Revisions		10,000.00	50,000.00
		40,000.00	10,000.00	50,000.00
20-312-0000-882-001				0.00
10/02/2015	Closing 14_15 Revisions		1,200.00	1,200.00
		0.00	1,200.00	1,200.00
20-313-0000-107-000				0.00
10/02/2015	Closing 14_15 Revisions		1,250.00	1,250.00
		0.00	1,250.00	1,250.00
20-313-0000-520-350				0.00
				0.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
10/02/2015	Closing 14_15 Revisions		2,150.00	2,150.00
		0.00	2,150.00	2,150.00
20-314-0000-107-000		Salary Abatement		0.00
10/02/2015	Closing 14_15 Revisions		136.00	136.00
		0.00	136.00	136.00
20-314-0000-526-000		Public Parking Lot Cleaning		1,020.00
10/02/2015	Closing 14_15 Revisions		255.00	1,275.00
		1,020.00	255.00	1,275.00
20-390-0000-107-000		Salary Abatement		-17,650.00
10/02/2015	Closing 14_15 Revisions		17,041.00	-609.00
		-17,650.00	17,041.00	-609.00
20-390-0000-420-011		Storm Drain Replace/Constr		5,000.00
10/02/2015	Closing 14_15 Revisions		-2,600.00	2,400.00
		5,000.00	-2,600.00	2,400.00
20-390-0000-450-000		Non Capitalized Equipment		8,000.00
10/02/2015	Closing 14_15 Revisions		-8,000.00	0.00
		8,000.00	-8,000.00	0.00
20-390-0000-535-000		Fees and Fines		2,000.00
10/02/2015	Closing 14_15 Revisions		-2,000.00	0.00
		2,000.00	-2,000.00	0.00
20-390-0000-625-002		S/D Plan Proj Implementation		10,000.00
10/02/2015	Closing 14_15 Revisions		-10,000.00	0.00
		10,000.00	-10,000.00	0.00
20-390-1024-107-000		Salary Abatement		16,150.00
10/02/2015	Closing 14_15 Revisions		-10,150.00	6,000.00
		16,150.00	-10,150.00	6,000.00
20-390-1024-516-000		Special Departmental Supply		0.00
10/02/2015	Closing 14_15 Revisions		1,500.00	1,500.00
		0.00	1,500.00	1,500.00
20-390-1024-525-000		Prof Srvs - MS4 Planning		15,000.00
10/02/2015	Closing 14_15 Revisions		-15,000.00	0.00
		15,000.00	-15,000.00	0.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
20-390-1026-107-000		Salary Abatement		1,500.00
10/02/2015	Closing 14_15 Revisions		-1,075.00	425.00
				<hr/>
		1,500.00	-1,075.00	425.00
20-390-1026-516-000		Special Departmental Supply		0.00
10/02/2015	Closing 14_15 Revisions		250.00	250.00
				<hr/>
		0.00	250.00	250.00
21-000-0000-898-020		Interfund Transfers In - 020		-198,390.63
10/02/2015	Closing 14_15 Revisions		181,934.63	-16,456.00
				<hr/>
		-198,390.63	181,934.63	-16,456.00
21-310-0000-830-000		Investment Earnings LTC		0.00
10/02/2015	Closing 14_15 Revisions		400.00	400.00
				<hr/>
		0.00	400.00	400.00
21-310-0000-865-002		LTC Streets Allocation		0.00
10/02/2015	Closing 14_15 Revisions		85,200.00	85,200.00
				<hr/>
		0.00	85,200.00	85,200.00
21-330-0000-526-000		County STAGE Transit Srvs		200,000.00
10/02/2015	Closing 14_15 Revisions		-32,624.00	167,376.00
				<hr/>
		200,000.00	-32,624.00	167,376.00
21-330-0000-865-001		Stage Allocation to LTF		200,000.00
10/02/2015	Closing 14_15 Revisions		-32,624.00	167,376.00
				<hr/>
		200,000.00	-32,624.00	167,376.00
24-000-0000-898-001		Traffic Safety YE Transfer		56,178.06
10/02/2015	Closing 14_15 Revisions		-29,850.00	26,328.06
				<hr/>
		56,178.06	-29,850.00	26,328.06
24-200-0000-416-003		Traffic Safety Expense		4,000.00
10/02/2015	Closing 14_15 Revisions		-3,000.00	1,000.00
				<hr/>
		4,000.00	-3,000.00	1,000.00
24-200-0000-526-005		DataTicket		1,500.00
10/02/2015	Closing 14_15 Revisions		500.00	2,000.00
				<hr/>
		1,500.00	500.00	2,000.00
24-320-0000-107-000		Salary Abatement		0.00
10/02/2015	Closing 14_15 Revisions		-9,638.00	-9,638.00
				<hr/>
		0.00	-9,638.00	-9,638.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
30-000-0000-820-000				230,000.00
10/02/2015	Closing 14_15 Revisions		16,500.00	246,500.00
		230,000.00	16,500.00	246,500.00
30-000-0000-821-000				0.00
10/02/2015	Closing 14_15 Revisions		500.00	500.00
		0.00	500.00	500.00
30-030-0000-107-000				0.00
10/02/2015	Closing 14_15 Revisions		236.00	236.00
		0.00	236.00	236.00
30-210-0000-450-000				0.00
10/02/2015	Closing 14_15 Revisions		2,700.00	37,700.00
		0.00	37,700.00	37,700.00
30-210-0000-830-000				750.00
10/02/2015	Closing 14_15 Revisions		-500.00	250.00
		750.00	-500.00	250.00
31-000-0000-870-000				217,000.00
10/02/2015	Closing 14_15 Revisions		13,700.00	230,700.00
		217,000.00	13,700.00	230,700.00
31-000-0000-871-000				0.00
10/02/2015	Closing 14_15 Revisions		600.00	600.00
		0.00	600.00	600.00
31-030-0000-107-000				0.00
10/02/2015	Closing 14_15 Revisions		236.00	236.00
		0.00	236.00	236.00
31-030-0000-526-000				0.00
10/02/2015	Closing 14_15 Revisions		465.00	465.00
		0.00	465.00	465.00
32-000-0000-830-000				0.00
10/02/2015	Closing 14_15 Revisions		1,000.00	1,000.00
		0.00	1,000.00	1,000.00
32-080-0000-818-000				6,000.00
10/02/2015	Closing 14_15 Revisions		45,630.00	51,630.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
		6,000.00	45,630.00	51,630.00
32-310-0000-818-000				500.00
10/02/2015	Closing 14_15 Revisions		4,750.00	5,250.00
		500.00	4,750.00	5,250.00
32-390-0000-818-000				0.00
10/02/2015	Closing 14_15 Revisions		250.00	250.00
		0.00	250.00	250.00
32-500-0000-760-072				0.00
10/02/2015	Closing 14_15 Revisions		321,782.00	321,782.00
		0.00	321,782.00	321,782.00
32-500-0000-818-000				7,500.00
10/02/2015	Closing 14_15 Revisions		16,150.00	23,650.00
		7,500.00	16,150.00	23,650.00
32-550-0000-760-081				0.00
10/02/2015	Closing 14_15 Revisions		-241,789.00	-241,789.00
10/12/2015			241,789.00	0.00
		0.00	0.00	0.00
32-550-0000-818-000				2,000.00
10/02/2015	Closing 14_15 Revisions		5,000.00	7,000.00
		2,000.00	5,000.00	7,000.00
32-550-0000-898-081				0.00
10/12/2015	Reclass from Transfer Out Fund 32	Interfund Transfer In - 81	241,789.00	241,789.00
			0.00	241,789.00
60-200-6507-560-000				0.00
10/12/2015	Prop30 Grant Local Law Enforcement	Allocations Law Enforcement	43,776.00	43,776.00
			0.00	43,776.00
60-200-6507-850-000				0.00
10/12/2015	Prop30 Grant Local Law Enforcement	Law Enforcement Grant \$30,096	43,776.00	43,776.00
			0.00	43,776.00
60-300-0000-107-000				-123,915.00
10/12/2015	PW Wage Abatement	Salary Abatement	-6,500.00	-130,415.00
10/12/2015	Correct Budget Revision Bk's BW 60C		13,000.00	-117,415.00
		-123,915.00	6,500.00	-117,415.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
70-000-0000-760-001		Interfund Transfer Out		165,000.00
10/12/2015	Water Indirect GF		-13,540.00	151,460.00
			165,000.00	-13,540.00
				151,460.00
72-000-0000-898-032		Interfund Transfer In		0.00
10/02/2015	Closing 14_15 Revisions		321,782.00	321,782.00
			0.00	321,782.00
				321,782.00
80-000-0000-760-001		Interfund Transfer Out		160,000.00
10/12/2015	Sewer Indirect to GF		-23,265.00	136,735.00
			160,000.00	-23,265.00
				136,735.00
81-000-0000-760-032		Interfund Transfer Out - 32		0.00
10/12/2015	Reclass from Transfer In 81		241,789.00	241,789.00
			0.00	241,789.00
				241,789.00
81-000-0000-898-032		Interfund Transfer In - 32		0.00
10/02/2015	Closing 14_15 Revisions		-241,789.00	-241,789.00
10/12/2015	Reclass from Transfer In 81		241,789.00	0.00
			0.00	0.00
				0.00

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
Jul-2015

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 1,967,404.78	\$ 1,235,831.99	\$ 607,765.32	\$ 2,595,471.45	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	3,322.35	-	-	3,322.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	36,228.46	-	-	36,228.46	
General-Designated	01	Parkland Trust	300.00	-	-	300.00	
General-Designated	01	Police Asset Forfeit	6,803.63	-	-	6,803.63	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	01	Baker Tract/Lucas	-	-	-	0.00	
General-Designated	02	Gifts Donations	5,499.83	400.00	-	5,899.83	
General-Designated	02	K-9 Unit	11,557.36	8.17	-	11,565.53	
General-Designated	02	YPD Donated - Hitson	5,637.08	11.98	-	5,649.06	
General-Designated	02	YPD Donated - Travellers	2,173.38	-	-	2,173.38	
General-Designated	02	YPD Donated - Teen Fund	3,151.59	-	-	3,151.59	
General-Designated	02	Greenhorn Park Redevelopment	-	-	-	0.00	
General-Designated	03	YVFD Volunter Fund	57,823.13	2,693.94	-	60,517.07	
General-Restricted	04	Crandell Cash	631,285.24	3,189.51	3,865.25	630,609.50	
General-Restricted	04	Morgan Stanely SmithBarney-Crandall	-	-	-	0.00	
General-Designated	08	Grant Projects Reserve	801,274.37	10,514.06	21,621.07	790,167.36	
General-Designated	08	PERS Pension Liability Reserve	(216,538.79)	7,780.52	2,733.54	(211,491.81)	
General-Designated	09	Reserves for Cap. Outlay	564,070.67	-	-	564,070.67	
General-Designated	10	Capital Outlay	(0.00)	62,922.73	-	62,922.73	General - All
General-Designated	11	Capital Building Project - YPD	945,372.52	500.00	-	945,872.52	\$ 5,627,037.26
Spec. Rev. -Streets	20	Road and Street Funds including HUTA	0.00	84,217.66	86,929.66	(2,712.00)	
Spec. Rev. -Streets	21	Local Transportation	282,239.69	17,272.42	-	299,512.11	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	85,015.32	3,821.41	4,890.52	83,946.21	\$ 380,746.32
Special Revenue	30	Fire Assessment Spec. Rev	114,278.60	22,621.73	10,885.03	126,015.30	
Special Revenue	31	Landfill Access Fee - Debt Service	32,547.81	20,981.19	175,558.52	(122,029.52)	Special Revenues
Special Revenue	32	Developer Impact Fees	242,877.46	392.75	-	243,270.21	\$ 247,255.99
Special Grants	60	Spec Grants Capital Outlay	(0.00)	113,476.76	756,438.81	(642,962.05)	Special Grants
Special Grants	65	Community Development Grants	298,942.15	2,284.34	264.56	300,961.93	\$ (342,000.12)
Water Enterprise	70	Water Operating	(0.00)	264,549.72	301,413.04	(36,863.32)	
Water Enterprise	71	Water Capital Projects	48,398.77	56.88	3,798.07	44,657.58	
Water Enterprise	72	Water Debt Servicing	358,174.82	-	-	358,174.82	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	6,987,847.14	164,717.59	-	7,152,564.73	\$ 7,718,533.81
Sewer Enterprise	80	Sewer Operating	-	229,456.78	240,905.73	(11,448.95)	
Sewer Enterprise	81	Sewer Capital Outlay	456,532.26	463.61	266,489.21	190,506.66	
Sewer Enterprise	82	Sewer Debt Servicing	58,626.32	-	49,116.59	9,509.73	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	1,820,367.73	150,218.89	-	1,970,586.62	\$ 2,259,154.06
Agency	90	Agency - Cash	140,837.88	382,437.75	574,763.48	(51,487.85)	Agency- Payroll
							\$ (51,487.85)
COLUMN TOTALS			\$ 16,165,855.49	\$ 2,780,822.38	\$ 3,107,438.40	\$ 15,839,239.47	\$ 15,839,239.47
BANK RECAPITULATION			PER BANK	Market Value	PER LEDGER		
		L.A.I.F. 0.32%	15,105,306.59	15,105,306.59			
		Petty Cash Drawers	1,200.00				
		YVFD Petty Cash	100.00				
		TriCounties YVFD DDA	61,733.52				
		Scott Valley Bank - Primary DDA	679,754.71				
		TOTAL PER BANK	15,848,094.82		15,839,239.47		
ADJUSTMENTS							
		Less Outstanding Checks SVB	(9,806.27)				
		Less Outstanding Checks TCB	(1,316.45)				
		SVB DDA Interest 6/30 GL 8/10	(55.72)				
		SVB DDA Interest 7/31 GL 8/10	(76.05)				
		PERS Health Billing Diff	(10.55)				
		OS CC GL 7/30 SVB 8/3	1,352.58				
		OS CC GL 7/31 SVB 8/3	1,057.11				
		TOTAL PER LEDGER	15,839,239.47		15,839,239.47		

Rhetta Hogan, City Treasurer

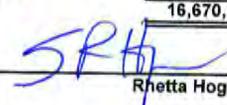
John Mercier, City Mayor

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
Aug-2015

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Cash Balance by Fund	
General-Unrestricted	01	General Operating	\$ 2,595,471.45	\$ 357,070.27	\$ 365,814.84	\$ 2,586,726.88	
General-Designated	01	Comm Art	2,772.56	-	-	2,772.56	
General-Designated	01	Fire Museum	3,322.35	-	-	3,322.35	
General-Designated	01	Planning Deposits	-	-	-	0.00	
General-Designated	01	Sidewalk in Lieu	36,228.46	-	-	36,228.46	
General-Designated	01	Parkland Trust	300.00	-	-	300.00	
General-Designated	01	Police Asset Forfeit	6,803.63	-	-	6,803.63	
General-Designated	01	Parking Fees	63,011.04	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	48,020.34	
General-Designated	01	Baker Tract/Lucas	-	-	-	0.00	
General-Designated	02	Gifts Donations	5,899.83	-	55.00	5,844.83	
General-Designated	02	K-9 Unit	11,565.53	-	-	11,565.53	
General-Designated	02	YPD Donated - Hitson	5,649.06	-	-	5,649.06	
General-Designated	02	YPD Donated - Travellers	2,173.38	-	-	2,173.38	
General-Designated	02	YPD Donated - Teen Fund	3,151.59	-	-	3,151.59	
General-Designated	02	Greenhorn Park Redevelopment	-	-	-	0.00	
General-Designated	03	YVFD Volunter Fund	60,517.07	422.28	-	60,939.35	
General-Restricted	04	Crandell Cash	630,609.50	2,244.98	6,291.49	626,562.99	
General-Restricted	04	Morgan Stanely SmithBarney-Crandall	-	-	-	0.00	
General-Designated	08	Grant Projects Reserve	790,167.36	35,366.16	20,603.28	804,930.24	
General-Designated	08	PERS Pension Liability Reserve	(211,491.81)	7,778.15	-	(203,713.66)	
General-Designated	09	Reserves for Cap. Outlay	564,070.67	-	-	564,070.67	
General-Designated	10	Capital Outlay	62,922.73	-	10,856.00	52,066.73	
General-Designated	11	Capital Building Project - YPD	945,872.52	500.00	9,414.86	936,957.66	General - All
Spec. Rev. -Streets	20	Road and Street Funds including HUTA	(2,712.00)	-	35,100.23	(37,812.23)	
Spec. Rev. -Streets	21	Local Transportation	299,512.11	17,142.58	-	316,654.69	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	83,946.21	2,901.71	6,650.73	80,197.19	\$ 359,039.65
Special Revenue	30	Fire Assessment Spec. Rev	126,015.30	19,029.12	10,846.07	134,198.35	
Special Revenue	31	Landfill Access Fee - Debt Service	(122,029.52)	18,625.37	558.84	(103,962.99)	Special Revenues
Special Revenue	32	Developer Impact Fees	243,270.21	-	-	243,270.21	\$ 273,505.57
Special Grants	60	Spec Grants Capital Outlay	(642,962.05)	21,888.00	33,134.27	(654,208.32)	Special Grants
Special Grants	65	Community Development Grants	300,961.93	1,467.19	-	302,429.12	\$ (351,779.20)
Water Enterprise	70	Water Operating	(36,863.32)	256,739.31	209,283.96	10,592.03	
Water Enterprise	71	Water Capital Projects	44,657.58	10,856.00	45,169.22	10,344.36	
Water Enterprise	72	Water Debt Servicing	358,174.82	-	-	358,174.82	
Water Enterprise	72	USDA COPS 2010	200,000.00	-	-	200,000.00	Water Enterprise
Water Enterprise	74	Water Reserves	7,152,564.73	69,604.85	-	7,222,169.58	\$ 7,801,280.79
Sewer Enterprise	80	Sewer Operating	(11,448.95)	202,069.73	162,852.35	27,766.43	
Sewer Enterprise	81	Sewer Capital Outlay	190,506.66	767,533.55	114,369.54	843,670.67	
Sewer Enterprise	82	Sewer Debt Servicing	9,509.73	-	-	9,509.73	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	1,970,586.62	50,966.59	-	2,021,553.21	\$ 3,002,502.04
Agency	90	Agency - Cash	(51,487.85)	359,446.65	339,637.87	(31,679.07)	Agency - Payroll
							\$ (31,679.07)
COLUMN TOTALS			\$ 15,839,239.47	\$ 2,201,652.49	\$ 1,370,638.55	\$ 16,670,253.41	\$ 16,670,253.41

BANK RECAPITULATION

	PER BANK	Market Value	PER LEDGER
L.A.I.F. 0.33%	15,605,306.59	15,605,306.59	
Petty Cash Drawers	1,200.00		
YVFD Petty Cash	100.00		
TriCounties YVFD DDA	61,314.53		
Scott Valley Bank - Primary DDA	1,025,293.66		
TOTAL PER BANK	<u>16,693,214.78</u>		16,670,253.41
ADJUSTMENTS			
Less Outstanding Checks SVB	(24,919.19)		
Less Outstanding Checks TCB	(475.18)		
SVB DDA Interest 8/31 GL 9/3	(65.99)		
OS CC GL 8/30 SVB 9/3	1,786.71		
OS CC GL 8/30 SVB 9/3	994.85		
CalPERS Pension Adj.	(279.97)		
CalPERS Admin Fee Adj. W/O	(2.60)		
TOTAL PER LEDGER	<u>16,670,253.41</u>		<u>16,670,253.41</u>


Rhetta Hogan, City Treasurer

John Mercier, City Mayor

**2015-2016 Operating Budget of Revenue and Expenditures
with Actual Results
August 31, 2015**

Fund Analysis	Major Grp	Fund	REVENUE			EXPENSE			Based on Operating Budget			Current Cash Balance	
			Adopted	Operating Budget	Year to Date	Adopted	Operating Budget	Year to Date	Operating Budget	Net Increase / (Decrease)	Ending Working Capital		
			Operating Budget	Year to Date	Operating Budget	Year to Date	Operating Budget	Year to Date	Operating Budget	Net Increase / (Decrease)	Ending Working Capital		
	Investment in LAIF	00											
	General Operating	01	4,914,225.50	4,545,003.13	78,031.84	4,898,493.61	4,898,493.61	783,257.18	(353,490.48)	3,486,120.48	(353,490.48)	3,132,630.00	2,747,185.26
	General Operating Fund		4,914,225.50	4,545,003.13	78,031.84	4,898,493.61	4,898,493.61	783,257.18	(353,490.48)	3,486,120.48	(353,490.48)	3,132,630.00	2,747,185.26
	Gifts Donations	02	500.00	500.00	400.00	700.00	700.00	(135.03)	(200.00)	27,849.36	(200.00)	27,649.36	28,384.39
	YVFD Volunteer Fund	03	11,000.00	11,000.00	102.03	11,000.00	11,000.00	(3,014.19)	3,116.22	3,116.22	(200.00)	57,823.13	60,939.35
	Trusts -Crandell-Stewart	04	6,000.00	(524,777.63)	3,139.86	17,000.00	17,000.00	7,256.74	(541,777.63)	629,229.77	(541,777.63)	87,452.14	626,562.99
	General Fund Reserves	08	(146,030.50)	(146,030.50)	(12,825.13)	(142,568.75)	(142,568.75)	(14,156.13)	(3,461.75)	599,885.58	(3,461.75)	596,423.83	601,216.58
	Reserves for Cap. Outlay	09	100,000.00	100,000.00	-	180,958.35	180,958.35	10,856.00	(80,958.35)	564,070.67	(80,958.35)	483,112.32	564,070.67
	Capital Outlay	10	75,500.00	75,500.00	62,922.73	75,500.00	75,500.00	9,414.86	(935,354.76)	945,372.52	(935,354.76)	10,017.76	52,066.73
	Construction Fund	11	-	900,000.00	1,500.00	1,835,354.76	1,835,354.76	28,615.04	(1,561,752.49)	2,824,231.03	(1,561,752.49)	1,262,478.54	936,957.66
	Agency Trust - Cash	90	46,969.50	416,191.87	55,239.49	1,977,944.36	1,977,944.36	38,837.29	(1,561,752.49)	2,824,231.03	(1,561,752.49)	1,262,478.54	(31,679.07)
	General Fund - Restricted or Designated												2,838,519.30
	Total General Fund		4,961,195.00	4,961,195.00	133,271.33	6,041,083.21	6,041,083.21	822,094.47	(1,915,242.97)	6,310,351.51	(1,915,242.97)	4,395,108.54	5,685,704.56
	Gas Tax & Traffic Cong.	20	406,897.27	406,897.27	2,931.42	624,708.87	624,708.87	37,812.33	(217,811.60)	0.10	(217,811.60)	(217,811.50)	(37,812.23)
	Local Transportation	21	200,000.00	200,000.00	(22,878.82)	218,828.00	218,828.00	76,208.95	(18,828.00)	339,533.51	(18,828.00)	320,705.51	316,654.69
	Fines - Traffic Safety	24	76,208.95	76,208.95	-	76,208.95	76,208.95	6,131.46	(6,131.46)	86,328.65	(6,131.46)	86,328.65	80,197.19
	Road, Street & Transit - Restricted		683,106.22	683,106.22	(19,947.40)	919,745.82	919,745.82	43,943.79	(236,639.60)	425,962.26	(236,639.60)	189,222.66	359,039.65
	Total Road, Streets and Transit		683,106.22	683,106.22	(19,947.40)	919,745.82	919,745.82	43,943.79	(236,639.60)	425,962.26	(236,639.60)	189,222.66	359,039.65
	Fire Assessment Spec. Rev	30	230,750.00	230,750.00	41,105.73	129,727.69	129,727.69	21,415.16	101,022.31	130,603.78	101,022.31	231,626.09	134,198.35
	Landfill Access Fee - Debt Service	31	218,000.00	218,000.00	39,254.40	181,224.71	181,224.71	175,829.04	36,775.29	54,346.52	36,775.29	91,121.81	(103,962.99)
	Developer Impact Fees	32	16,000.00	16,000.00	-	-	-	-	16,000.00	243,270.21	16,000.00	259,270.21	243,270.21
	Special Revenue - Restricted		484,750.00	464,750.00	80,360.13	310,952.40	310,952.40	197,244.20	163,797.60	428,220.51	163,797.60	582,018.11	273,505.57
	Total Special Revenue		484,750.00	464,750.00	80,360.13	310,952.40	310,952.40	197,244.20	163,797.60	428,220.51	163,797.60	582,018.11	273,505.57
	Spec Grants Capital Outlay	60	2,287,393.35	2,793,413.35	29,321.22	2,267,393.35	2,799,393.35	38,293.97	(5,980.00)	161,947.96	(5,980.00)	155,967.96	(654,206.32)
	Community Development Grants	65	5,700.00	5,700.00	1,724.22	-	-	13.20	5,700.00	299,175.97	5,700.00	304,875.97	302,429.12
	Special Grants - Capital Projects		2,273,093.35	2,799,113.35	31,045.44	2,267,393.35	2,799,393.35	38,307.17	(280.00)	461,123.93	(280.00)	460,843.93	(351,779.20)
	Special Grants - Operating & Capital Projects		2,273,093.35	2,799,113.35	31,045.44	2,267,393.35	2,799,393.35	38,307.17	(280.00)	461,123.93	(280.00)	460,843.93	(351,779.20)
	Water Operating	70	1,590,366.41	1,590,366.41	457,998.23	1,590,366.41	1,590,366.41	201,905.51	-	256,092.72	-	-	10,592.03
	Water Capital Projects	71	428,000.00	1,723,000.00	10,856.00	428,000.00	1,723,000.00	511.64	-	10,344.36	-	-	10,344.36
	Water Debt Servicing	72	263,236.00	263,236.00	-	144,236.00	144,236.00	(36,393.75)	119,000.00	521,781.07	119,000.00	640,781.07	558,174.82
	Water Reserves	74	476,897.59	(818,102.41)	128,928.38	-	-	-	(818,102.41)	5,587,286.97	(818,102.41)	4,769,184.56	7,222,169.58
	Water Enterprise		2,756,500.00	2,758,500.00	597,782.61	2,162,602.41	3,457,602.41	166,023.40	(699,102.41)	6,109,069.04	(699,102.41)	5,409,966.63	7,801,280.79
	Sewer Operating	80	1,632,426.18	1,632,426.18	309,018.82	1,632,426.18	1,632,426.18	136,847.69	-	172,176.13	-	-	27,768.43
	Sewer Capital Outlay	81	5,428.00	217,428.00	767,533.55	5,428.00	217,428.00	(24,257.34)	-	791,790.89	-	-	843,670.67
	Sewer Debt Servicing	82	278,605.72	278,605.72	(767,533.55)	284,033.72	284,033.72	(9,509.73)	(5,428.00)	100,000.00	(5,428.00)	94,572.00	109,509.73
	Sewer Reserves	84	450,540.10	450,540.10	102,392.35	-	-	-	450,540.10	102,392.35	450,540.10	3,603,708.93	2,021,553.21
	Sewer Enterprise Fund		2,367,000.00	2,579,000.00	411,411.17	1,921,887.90	2,133,887.90	103,075.62	445,112.10	308,335.55	445,112.10	3,698,280.93	3,002,502.04
	Total Enterprise Funds		5,125,500.00	5,337,500.00	1,009,193.78	4,084,490.31	5,591,490.31	269,099.02	(253,990.31)	9,362,236.87	(253,990.31)	9,108,246.56	10,803,782.83
	All Funds Combined		13,507,644.57	14,245,664.57	1,233,923.28	12,623,665.09	16,498,019.85	1,370,688.65	(2,252,365.28)	16,987,795.08	(2,252,365.28)	14,735,439.80	16,670,253.41



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

TO: Yreka City Council

PREPARED BY: Rhetta Hogan

AGENDA TITLE: Conduct Public Hearing and Adopt a Resolution of the City Council of the City of Yreka approving the Development Impact Fee Reports and Updating the City's Capital Improvement Plan and Development Impact Fee Program

MEETING DATE: Thursday, November 5, 2015

Annual Development Impact Fee Review:

On November 16, 2006, the City Council adopted Ordinance 790 establishing and implementing development impact fees (DIFs) and made it a part of Title 11, Chapter 11.23. This Ordinance was amended twice, by Ordinance 795, and Ordinance 799 for technical amendments and re-titling it Municipal Utility Services, Impact and Connection Fees. Section 11.23.170 of Chapter 11.23 provides for an annual review of the capital improvement plan and an accounting of DIFs received and expended. The last report made to the Yreka City Council on December 18, 2014.

Based upon Government Code Section 66006(b), development fees must be reviewed annually and may be adjusted by the City Council after a noticed public hearing. The annual report shall include the following items.

1. A brief description of the type of fee collected;
2. The amount of the fee;
3. The beginning and ending balance of each type of fee held by the City;
4. The amount of fees collected and the interest earned;
5. An identification of each public improvement and the amount expended;
6. An identification of the approximate date by which the construction of the public improvement will be complete;
7. A description of each interfund transfer or loan made; and
8. The amount of refunds made (none reported).

As required by the Government Code, this information must be made available to the public through posting of a draft of this report. Upon the completion of a fifteen day review period, Council will be asked to accept and file the report.

Funds held in reserves, in excess of five or more years are dedicated to specific expenditures contained in the Master Facility Plan and are consistent with the community's goals.

ALTERNATIVES/OPTIONS: This item is presented for review as required by the Government Code to provide information to the public concerning collections and expenditures of Development Impact Fees (AB 1600 Fees). As long as the City maintains these fees, this annual review will be required.

Update of Capital Improvement Plan: Pursuant to the provisions of Government Code Section 66002(b), the capital improvement plan adopted by the City by Resolution 2615 approving the Development Impact Fee Study shall be annually updated at a noticed public hearing. The Capital Improvement Plan, Capital Needs Prioritization was updated in October 2015 by Public Works and is attached hereto as Attachment 4, which is being presented in addition to capital needs identified on the original report.

Discussion:

Council made findings as follows:

1. There is a reasonable relationship between the need for the described public facilities and the impacts of the various types of development, and,
2. there is a reasonable relationship between the fees use and the type of development for which the fee is charged, and
3. the cost estimates set forth in the Master Facilities Plan are reasonable cost estimates for constructing these facilities, and that the fees to be generated by new development will not exceed the total of these costs.

The attached Resolution reaffirms these findings.

- Since the last report submitted to and approved by City Council on December 18, 2014, no other change of circumstance has occurred since the Capital Improvement Plan and Development Impact Fee program were adopted.
- Neither General Plan designations nor growth projections in the City have materially changed in the last year.
- The remainder of the public facilities identified in the Development Impact Fee Report are still required to serve the needs which will be created by new development in the City.
- A relationship between the need for such public facilities, the amount of fees necessary to fund development of such facilities, and the impacts of development for which the fees are charged has remained unchanged from when these programs were adopted.
- There have been duly authorized index adjustments of the cost of the public improvements and the fee amounts made pursuant to YMC Section 11.23.180.
- Gov Code Section 66006(b), which requires the Annual Review report of AB 1600 fees be made within 180 days after the last day of each fiscal year and that it be reviewed by the City Council **at the next regularly scheduled public meeting not less than 15 days** after the information is made available to the public. The update of the capital improvement plan can be by resolution, but must occur at a noticed public hearing (one newspaper publication of the notice 10 days prior to the public hearing.) Gov. Code Section 66002. The update of the capital

improvement plan and approval of the DIF fees report can occur at the same time. Legal notice will be published for public hearing on Thursday, October 22, 2015 for the Capital Improvement Plan review update.

Financial:

- Collection of Development Impact Fees provides revenue necessary for the City ultimately to fund the construction of the public improvements contained in the City's adopted Capital Improvement Plan.
- The City Council may review the phased in fee implementation schedule every six months, and the council may, in its discretion, set fees up to the full amounts of the fees as set forth in the City of Yreka Impact Fee Report, which fee modifications, if adopted, shall be effective six months after the order of the city council.
- It is anticipated that interfund loans between fee accounts have been and may be made during the next review period for the purposes of funding the construction of the improvements discussed in this report.
- Discussion and direction to staff topics bring back to the Council at a future meeting several horizon issues related to the rate and collection of DIF Fees.

ATTACHMENTS:

Attachment 1: Original AB 1600 Development Fee Project Improvements by Impact;
Attachment 2: Description of AB 1600 Development Fee Types;
Attachment 3: Schedule of AB 1600 Development Fee Collections and Disbursements;
Attachment 4: Capital Improvement Plan – Capital Needs Prioritization from Public Works last updated as of October 2015;
Attachment 5: Resolution Of The City Council Of The City Of Yreka Updating The City's Capital Improvement Plan And Development Impact Fee Program (as shown in Attachment 1 and Attachment 4 referenced above).

Recommendation:

Conduct Public Hearing and Adopt a Resolution of the City Council of the City of Yreka approving the Development Impact Fee Reports and Updating the City's Capital Improvement Plan and Development Impact Fee Program.

Approved by: 
Steven Baker, City Manager

Attachment 1
City of Yreka
Original Schedule of Developer Impact Fee Improvements by Impact

Fee Summary				
	Fee Per Unit/Due	Six Months (25%)	One Year (50%)	After One Year (100%)
4.1 City Buildings	\$792	\$198	\$396	\$792
4.2 Park Facilities	\$1,821	\$455	\$911	\$1,821
4.3 Police Department	\$683	\$171	\$342	\$683
4.4 Fire Department	\$35	\$9	\$17	\$35
4.5 Storm Drainage	\$99	\$25	\$49	\$99
4.6 Street Improvements	\$539	\$135	\$270	\$539
4.7 Wastewater System	\$1,486	\$371	\$743	\$1,486
4.8 Water System	\$5,132	\$1,283	\$2,566	\$5,132
Totals	\$10,587	\$2,647	\$5,294	\$10,587

Table 4.1-1 City Buildings			
Item	Sq. Ft.	\$ per Sq. Ft	Total
Expanded City Offices	2,000	\$200	\$400,000
Expanded Public Works Building	2,000	\$200	\$400,000
Total			\$800,000

Table 4.2-1 Basic Neighborhood Park Average Cost Estimate			
Item	Unit	Unit Cost	Total Cost
Acquisition (1)	5 acres	60000	\$300,000
Right of Way Improvements			
Curb, Gutter, Sidewalk	467 lineal ft.	45	\$21,015
Parking Lane, One Travel Lane --	217,800 square ft.	4	\$871,200
Pave-out			
Landscaping	217,800 square ft.	1	\$217,800
Irrigation	217,800 square ft.	1	\$217,800
Parking Area	15,000 square ft.	4	\$60,000
Restrooms	1 each	150000	\$150,000
Play Equipment	1 each	45000	\$45,000
Ball Field	1 each	25000	\$25,000
Soccer Field	1 each	10000	\$10,000
Benches/Bike Racks	6 each	500	\$3,000
Garbage Cans	6 each	200	\$1,200
Lighting (security)	6 each	1500	\$9,000
Sidewalks/Paths (miscellaneous)	140 lineal ft.	25	\$3,500
Total			\$1,934,515

(1) Acquisition of parcel on West street to "square" out Miner Street Park \$81,114 (prorated to growth)

Attachment 1
continued

Table 4.3-1			
Police Department Needs (in progress 0 see note below)			
Item	Sq. Ft.	\$ per Sq. Ft.	Total
Expanded Police Building + Secure Parking Area	2760	200	\$552,000
Secure outdoor area at \$50 per sq. ft.	2760	50	\$138,000
Total			\$690,000

The City has acquired and is currently remodelling the building for a new Police Station. DIF fees collected will be applied to the facility reconstruction in 15-16.

Table 4.4-1	
Fire Department Needs	
Item	Total
Fire Services Report	\$35,000
Total	\$35,000

Table 4.5-1	
Intersection Improvements	
Totals	
Traffic Signal SR 3 & SR 263	\$225,000
Traffic Signal Upgrade at SR 3 & Moonlit Oaks	\$90,000
Additional Backhoe (acquired, non DIF funding 2008-09)	\$80,000
Intersection Improvements at Miner and Oregon	\$150,000
Total	\$545,000

Table 4.7-2		
Wastewater System Improvements		
	Ultimate	General Plan Growth
Vacuum Truck (acquired 2009-10)		\$450,000
Office At Plant w/ secure storage		\$400,000
Collection System Upgrades (completed) (PW Project Ref S3 and S4)	\$829,000	\$554,000
Totals	\$829,000	\$954,000

Collection System Upgrades are being financed by a loan from USDA Certificate of Participation 2012, Wastewater System Improvements Project. Over time that portion attributable to developer fees based on actual costs will be paid for debt servicing on the loan over the next 40 years.

Attachment 1
continued

Table 4.8-2 Water System Improvements	Totals
	<i>General Plan Growth</i>
New Filter Control Panel (USDA COP 2010 completed)	\$75,000
Additional Booster Pump (USDA COP2010 completed)	\$170,000
Stage 1 Water Treatment Plant Booster Pump Station (USDA COP2010)	\$1,100,000
Add Two Filters to Water Treatment Plant (USDA COP2010 completed)	\$600,000
Zone 2 – 2.0 MG Storage Tank (USDA COP 2010 completed)	\$1,660,000
Zone 1 Supply Improvements from Foothill Dr. (USDA COP2010 completed)	\$662,000
Upgrade State Street Pumps (Improvement made 2009-10, not DIF funding)	\$63,000
Replacement Main in Hwy 3 (PW Project Ref D3)	\$560,000
Replacement Main from Deer Creek Way to Main (PW Project Ref D4)	\$144,000
Alternate Water Source Study (PW Project Ref W13)	\$150,000
Totals	\$5,121,000

Most of the improvements listed above are being financed by a loan from USDA Certificate of Participation 2010, Water System Improvements Project. Over time that portion attributable to developer fees based on actual costs will be paid for debt servicing on the loan over the next 40 years, in 2013-14 fees collected were transferred to the debt servicing

SINGLE FAMILY & MULTIPLE FAMILY DWELLING WORKSHEET

City of Yreka Municipal Utility Services, Impact, & Connection Fees

NOTICE: Enacted by Ordinance #792 on November 16, 2006, amended by Ordinance #795 on February 1, 2007, amended by Ordinance #799 on December 6, 2007, and amended by Ordinance #830 on October 4, 2012, pursuant to California Government Code Section 66000.

A. Public Facilities BASE FEE
\$ **1,855.52**

1. Single Family- base fee is per dwelling unit
2. Multiple Family-base fee is per dwelling unit.

B. Citywide Streets **\$662.33**

1. Single Family - base fee per dwelling unit
2. Multiple Family-base fee is per dwelling unit.

C. Park and Recreation Impact Fee **\$2,237.69**

1. Single Family - base fee per dwelling unit
2. Multiple Family-base fee is per dwelling unit.

D. Storm Drainage Impact Fee **\$121.66**

1. Single Family - base fee per dwelling unit
2. Multiple Family-base fee is per dwelling unit.

E. Water System Impact Fee * **\$6,306.30**

Base fee multiplied by household equivalent ratio from chart.

F. Wastewater Collection System Impact Fee * **\$1,826.03**

Base fee multiplied by household equivalent ratio from chart.

* Water and Wastewater Fees- Multiply the base fee for each premises times the Household Equivalent ratio (from chart below) based on the meter size, or if no meter is installed the water service pipe size.

Household Equivalent Ratio	Domestic Meter Size or Fire Pipe Size
1	5/8"
1	3/4" single-family residential home with approved fire sprinkler system
1	1" single-family residential home with approved fire sprinkler system
1.5	3/4"
2.5	1 inch
5	1.5 inch
8	2 inch
16	3 inch
25	4 inch
50	6 inch
80	8 inch

TOTAL BASE FEE - Single Family Residential with
a 3/4" or 1" water meter size, as required for Fire Suppression **\$ 13,009.53**

Impact fees are payable prior to issuance of building permit, encroachment permit, mobile home permit & installation of water meter. Customer is subject to water meter device cost if installed by city.

Phased Implementation Effective Dates:

as of July 16, 2007 50% of BASE FEES

Exemptions (See attached YMC 11.23.130)

- a. Alteration/renovation/expansion of residential building where no additional dwelling units are created.
- b. Expansion of commercial/industrial structure which is less than 50% of the square footage of the existing structures.
- c. Accessory building with no extra vehicle trips.
- d. Replacement structure, same size, within 3 years.
- e. Replacement mobile home.
- f. Fees pursuant to an Encroachment Permit will be charged for applicable connections only.

Fee Calculation Worksheet

Property Address: _____

Assessor's Parcel Number: _____

1. List the building size (sq. ft.) or # of units next to the type of proposed structure:

single family residence _____ sq. ft.

multi-family residence _____ units

2. Water Meter Size or if no meter, water service pipe size

3. Fees Due

- A. Public Facilities _____
- B. Streets _____
- C. Park and Recreation _____
- D. Storm Drainage _____
- E. Water * _____
- F. Wastewater * _____
- G. TOTAL PERMIT FEE _____

Divide by 50% = Amount Due

4. Implementation Phase Percentage

Permit Application Date: _____

Percentage 50% of (G) Total

Amount Due _____

Attachment 4

Name of Applicant: _____

Signature: _____

COMMERCIAL, OFFICE/GENERAL & INDUSTRIAL WORKSHEET

City of Yreka Municipal Utility Services, Impact, & Connection Fees

NOTICE: Enacted by Ordinance #792 on November 16, 2006, amended by Ordinance #795 on February 1, 2007, and amended by Ordinance #799 on December 6, 2007, and amended by Ordinance #830 on October 4, 2012, pursuant to California Government Code Section 66000.

A. Public Facilities BASE FEE
\$ **1,855.53**

1. Commercial - base fee is per 1,000 sq. ft.
2. Office/general-base fee is per 1,000 sq. ft.
3. Industrial-base fee is per 1,000 sq. ft.

B. Citywide Streets **\$662.33**

1. Commercial - base fee is per 2,500 sq. ft.
2. Office/general-base fee is per 2,500 sq. ft.
3. Industrial-base fee is per 5,000 sq. ft.

C. Storm Drainage Impact Fee **\$121.66**

1. Commercial - base fee is per unit.
2. Office/general - base fee is per unit.
3. Industrial - base fee is per unit.

D. Water System Impact Fee * **\$6,306.30**

Base fee multiplied by household equivalent ratio from chart.

E. Wastewater Collection System Impact Fee * **\$1,826.03**

Base fee multiplied by household equivalent ratio from chart.

*Water and Wastewater Fees- Multiply the base fee for each premises times the Household Equivalent ratio (from chart below) based on the meter size, or if no meter is installed the water service pipe size.

Household Equivalent Ratio	Water Meter size or if no meter, water service pipe size
1	5/8 inch
1.5	3/4 inch
2.5	1 inch
5	1.5 inch
8	2 inch
16	3 inch
25	4 inch
50	6 inch
80	8 inch

Impact fees are payable prior to issuance of building permit, encroachment permit, mobile home permit, & installation of water meter. Customer is subject to water meter device cost if device is provided by city.

Name of Applicant: _____

Signature: _____

Phased Implementation Effective Dates:

as of July 16, 2007 50% of BASE FEES

Exemptions (See attached YMC 11.23.130)

- a. Alteration/renovation/expansion of residential building where no additional dwelling units are created.
- b. Expansion of commercial/industrial structure which is less than 50% of the square footage of the existing structures.
- c. Accessory building with no extra vehicle trips.
- d. Replacement structure, same size, within 3 years.
- e. Replacement mobile home.
- f. Fees pursuant to an Encroachment Permit will be charged for applicable connections only.

Fee Calculation Worksheet

Property Address: _____

Assessor's Parcel Number: _____

1. List the building size (sq. ft.) or # of units next to the type of proposed structure:

commercial, retail	_____ sf
office, general	_____ sf
industrial	_____ sf

2. Water Meter Size or if no meter, water service pipe size

3. Fees Due

- A. Public Facilities _____
- B. Streets _____
- C. Storm Drainage _____
- D. Water * _____
- E. Wastewater * _____

G. TOTAL PERMIT FEE _____

Divided by 50% = Amount Due

4. Implementation Phase Percentage

Permit Application Date: _____

Percentage: 50% OF (G) Total Permit Fee

Amount Due: _____

Attachment 1/1/2015

Attachment 3
City of Yreka
Utility Services, Impact and Connection Fees
Annual Report

FISCAL YEAR TO DATE 2014-2015

Fee Type	Beginning Balance 7/1/14	Fees Collected	Fees Expended	Interest Allocated	Ending Balance 6/30/15
Public Facilities	159,346.51	51,627.67		889.00	211,863.18 ⁽¹⁾
Streets	24,112.39	5,236.29		128.34	29,477.02
Storm Drains	1,679.60	241.78		8.64	1,930.02
Parks and Recreation	-			-	-
Water	296,651.37	23,648.63	321,781.07	1,481.07	(0.00) ⁽²⁾
Sewer	(247,465.10)	6,847.64	(241,789.16)	(1,171.70)	(0.00) ⁽³⁾
	<u>234,324.77</u>	<u>87,602.01</u>	<u>79,991.91</u>	<u>1,335.35</u>	<u>243,270.22</u>

(1) Contingency reserves for YPD Building Acquisition and Remodel, construction FY 15-16.

(2) Applied to growth related improvements of FC Water Improvement Project (2010 USDA COP).

(3) Reversal of Interfund Borrowing from Sewer Capital Reserves (Sewer Vacuum Truck 2009-10), as funds are insufficient to cover the useful life of equipment, balance from Sewer Cap. Reserves

Attachment 4
City of Yreka Department of Public Works
Capital Needs Prioritization - Growth (DIF) and Non-Growth related
(compiled for DIF purposes 10-22-13, continued through October 2015)

Priority Code	Impr. #	Improvements Done (2007 to 2012) in Budget This FY	Oct. 2013 Estimated Cost (2)	Comments	Proposed Funding Source
1	W4	Humbug Tank - Recoat interior	\$78,111	Old coating beginning to fail, some pitting observed	
2	W6	Develop Alternative Water Supply	\$1,666,089	Upgrade well as an emergency supply (if feasible). Cost for Boston Shaft well. Alternative being explored.	
3	STR 1	Overlay with reinforcement fabric, 2-3"	\$7,238,863	1 13.9 miles, PCI 0 to 49	
4	S1	Inflow & Infiltration Reduction Program	\$3,707,203	Reduce .75 MGD of I&I	
5	SD 1	Curb Inlets, Construct/Reconstruct	\$161,931	4 locations	
6	SD 2	Curb & Gutter, Reconstruct	\$218,712	8 locations	
7	STR 2	Chip Seal (double)	\$3,982,955	13.9 miles, PCI 50 to 69	
8	SD 3	Box Culverts, Remove & Replace w/ Larger	\$409,033	6 locations, Humbug Cr	
9	SD 4	Headwall, 36" PVC	\$14,721	N. Gold @ school	
10	S2	Target Area General Improvements	\$3,380,569	Sewer, manholes, & lateral repairs & replacements	
11	ID3	16" Main in Hwy 3 - Foothill Dr. to Deer Creek Way	\$624,881	Replace a portion of old steel piping and provide for growth north of Hwy 3 - Priority Depends on Growth	Conn. Fee (dif)
12	D4	14" Main - Deer Creek Way to Main Street	\$160,684	Provide for growth in the northwest portion of service area- Priority depends on Growth	Conn. Fee (dif)
13	STR 3	Chip Seal (single)	\$505,700	9.3 miles, PCI 70 to 90	
14	SD 5	Butte St. Drain	\$100,944	P.O. Flooding	
15	SD 6	Oregon St. Drain	\$113,562	Lawrence to Rose	
16	SD 7	Yama St. Drain	\$314,398	Discovery to Fairchild to Oak	
17	W13	Alt. Water Source Study (additional supply)	\$184,116	Investigate additional sources of new supply	Conn. Fee (dif)
18	W	Zone 3 water distribution improvements	\$2,102,998	Water tank, Barham Pump Station relocation and water pipeline between them. May be project specific.	Conn. Fee (dif)
TOTAL			\$24,965,470		

New Project	WWTP	Waste Water Treatment Plant Improvements	\$7.82 million-\$14.43 million	Phase 2 of WWTP expansion plan (1.4 mgd capacity)	Conn. Fee (dif)
-------------	------	--	--------------------------------	---	-----------------

Ongoing Projects	Improvement	Oct 2013 Estimated Annual Cost	Comments	Proposed Funding Source	
6 year completion	start now	Steel Water Main Replacement	\$157,725	The Master Water Plan has \$900,000 as a total cost. Based on recent work the cost should be reviewed.	
15 year cycle	start now	Water Meter Replacement	\$84,120	\$1,200,000 total projected cost (based on 15 yr cycle)	

Note 1: Reduced for completion of Oregon St, Miner to Turre Overlay

Note 2: Oct. 2013 Estimated Cost is Dec 2012 Estimated Cost + 0.2%, which is the increase in the ENR Construction Cost Index from Sept. 2012 to Sept. 2013

Attachment 5

RESOLUTION NO. 2015-
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA APPROVING
THE DEVELOPMENT IMPACT FEE REPORT AND UPDATING THE CITY'S
CAPITAL IMPROVEMENT PLAN AND
DEVELOPMENT IMPACT FEE PROGRAM

WHEREAS, on November 16, 2006, the City Council adopted Ordinance No. 790, which implemented the City's Development Impact Fee program, and, which established the level of Development Impact Fees; and

WHEREAS, by Resolution Number 2615, the City Council had previously approved a Capital Improvement Plan for the construction of public facilities in the City as described in the City's Developer Impact Fee Study; and

WHEREAS, Yreka Municipal Code Section 11.23.170 provides for an annual review of the Capital Improvement Plan, and provides for an annual review of both the City's Development Impact Fee Program and the balance of funds currently maintained in the City's various Development Impact Fee accounts; and

WHEREAS, by Ordinance 799 adopted December 6, 2007, the City Council last approved a revision to the level of Development Impact Fees; and

WHEREAS, the documents reflecting the balance in each Development Impact Fee account, the fee, interest, and income and the amount of expenditure by public facility, and the amount of refunds made for the fiscal year have been available for public review as required by law; and

WHEREAS, the city desires to review the annual reports regarding these Development Impact Fees; and

WHEREAS, the description of each such fee, its amount and various information required by Gov. Code 66006(b)(1) is attached to the staff report associated with this Resolution and is hereby incorporated by reference, as required by Gov. Code §66006(b)(1); and

WHEREAS, Gov. Code §66002(b) of the Mitigation Fee Act requires the local agency to update the Capital Improvement Program annually, in order to show the improvements to be funded by the program; and

WHEREAS, pursuant to Gov. Code §§66002(b) and 65090, the Yreka City Council noticed a public hearing regarding the updating of the City of Yreka Capital Improvement Program and approving the Annual Development Impact Fee to be held on November 5, 2015 and all interested persons were heard; and

WHEREAS, the annual reports have been made available to the public at least 15 days prior to the public meeting, and a Notice of Hearing was published at least ten days prior to the

public hearing in a newspaper of general circulation; and

WHEREAS, the City Council has reviewed the annual report; and

WHEREAS, the City of Yreka five-year Capital Improvement Program indicates the approximate location, size, time of availability and cost estimates for all facilities and improvements that will be financed with those fees that are levied by the City on new developments in order to fund public capital improvements necessitated by such development.

NOW, THEREFORE, it is hereby resolved by the City Council of the City of Yreka, California, as follows:

The City Council has received and reviewed the City's Capital Improvement Plan as set forth in the Developer Impact Fee Study with the additions identified in Attachment 4, attached to this Resolution and made a part hereof by this reference is it hereby updated.

The City Council has received, reviewed and accepts the annual reports containing the information required by Gov. Code §66606(b)(1).

The City Manager is hereby authorized to initiate any loans between fee accounts that may be necessary during the next review period for the purpose of funding the construction of the improvements discussed in the Annual Review Report.

Adopted this 5th day of November 2015, by the following called vote:

AYES:

NOES:

ABSENT:

John Mercier
Yreka City Mayor

Attest:

Elizabeth E. Casson,
City Clerk

CITY OF YREKA

701 Fourth Street, Yreka, California 96097



NOTICE OF AVAILABILITY FOR REVIEW OF ANNUAL DEVELOPMENT IMPACT FEE REVIEW REPORT FOR THE CITY OF YREKA

Government Code Section 66006

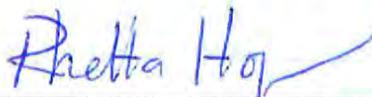
Date: Tuesday, October 20, 2015

SUBJECT: Availability for Public Review of Annual Development Impact Fee Review Report for The City Of Yreka (Government Code Section 66006).

CONTACT PERSON: Rhetta Hogan, Finance Director, City of Yreka, (530)841-2386

LOCATION OF REPORT: City Hall, City of Yreka, 701 Fourth Street, Yreka, California 96097

This is to advise that pursuant to Government Code Sections 66006, an ANNUAL DEVELOPMENT IMPACT FEE REVIEW REPORT FOR THE CITY OF YREKA is available for viewing at the City of Yreka location referenced above.



Rhetta Hogan
Finance Director, City of Yreka

October 20, 2015

RECEIVED
OCT 20 2015
CITY OF YREKA

**NOTICE OF PUBLIC HEARING
AND
NOTICE OF AVAILABILITY OF
ANNUAL DEVELOPMENT IMPACT FEE REVIEW
AND UPDATE OF CAPITAL IMPROVEMENT PLAN REPORT**

The Yreka City Council will hold a public hearing at 6:30 p.m., Thursday, November 5, 2015, in the Council Chambers, 701 Fourth Street, Yreka, California, on the following matter:

**RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF YREKA
APPROVING THE ANNUAL DEVELOPMENT IMPACT FEE REPORT
AND UPDATING THE CITY'S CAPITAL IMPROVEMENT PLAN AND
DEVELOPMENT IMPACT FEE PROGRAM**

The Annual Development Impact Fee Review and Update of Capital Improvement Plan Report is on file in City Hall for public review. All interested persons are invited to attend the meeting and to participate in the public hearing or deliver written comments regarding the Report on or before 4:00 PM, Wednesday, November 4, 2015, to the following address:

YREKA CITY COUNCIL, 701 Fourth Street, Yreka, CA 96097.

Pursuant to Government Code Section 66002 a local agency which levies a fee subject to Section 66001 of the Government Code shall annual update the capital improvement plan by resolution of the local agency adopted at a noticed public hearing. Pursuant to Government Code Section 66006, a local agency which levies a fee subject to Section 66001 shall within 180 days after the last day of each fiscal year make available to the public a report providing the information set forth in Section 66006(b)(1) and shall review that information at the next regularly scheduled public hearing not less than 15 days after the information has been made available to the public.

Rhetta Hogan
Finance Director
City of Yreka

October 20, 2015



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Liz Casson, City Clerk
Agenda title: Discussion/Possible Action – Introduction of Ordinance entitled
“An Ordinance of the City Council of the City of Yreka amending
certain sections of the Yreka Municipal Code in Chapter 1.01
entitled “Code”; Chapter 1.24 entitled “City Council Procedure” and
Chapter 11.24 entitled “Construction of Curbs and Gutters”, and
finding the adoption of this Ordinance to be exempt from CEQA.”
Meeting date: November 5, 2015

Discussion:

As you know, we have been updating ordinances that are antiquated or outdated on a roughly semi-annual basis. This allows us to group together small ordinance changes on a regular basis rather than waiting for comprehensive changes that may be years away in some cases.

The attached ordinance changes will have the following effects:

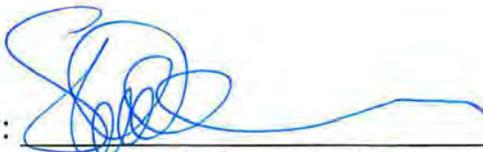
1. Section 1.01.010 is being revised to eliminate references to various building codes dates between 1965 and 1967. Building codes are now referenced in Section 11.091.030.
2. Section 1.24.030 regarding the procedures for calling special meetings has been updated to eliminate telegrams, which are no longer available, and replace it with the Government Code wording “or by any other means” which would include E-mails. Councilmen are now referred to as Councilmembers.
3. Section 11.24.020 has been revised to remove the date reference to the 2007 Redding Standards. The City does use the Redding standards with some local modifications (this saves the city significant time and money to develop our own separate standards), but the Redding standards are updated regularly and we use those updated standards.

Recommendation:

Staff recommends that the Council consider the introduction of the Ordinance entitled “An Ordinance of the City Council of the City of Yreka amending certain sections of the Yreka Municipal Code in Chapter 1.01 entitled “Code”; Chapter 1.24 entitled “City Council Procedure” and Chapter 11.24 entitled “Construction of Curbs and Gutters”, and finding the adoption of this Ordinance to be exempt from CEQA.” Following the consideration of any deliberation by the Council that the Ordinance be passed to a subsequent regular City Council meeting for consideration of its adoption with the following motion:

“I move that the Council approve the introduction of the Ordinance and waive its full reading, it having been read by title only.”

Approved by:



Steven Baker, City Manager



ORDINANCE NO. 842

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA AMENDING CERTAIN SECTIONS OF THE YREKA MUNICIPAL CODE IN CHAPTER 1.01 ENTITLED “CODE”; CHAPTER 1.24 ENTITLED “CITY COUNCIL PROCEDURE”; AND CHAPTER 11.24 ENTITLED “CONSTRUCTION OF CURBS AND GUTTERS”, AND FINDING THE ADOPTION OF THIS ORDINANCE TO BE EXEMPT FROM CEQA

Recitals

BE IT ORDAINED by the City Council of the City of Yreka as follows:

SECTION 1, Section 1.01.010 of Chapter 1.01 of the Yreka Municipal Code is hereby supplanted with the following:

“Section 1.01.010 – Adoption of the Yreka Municipal Code. Pursuant to the provisions of Sections 50022.1-50022.8 and 50022.10 of the Government Code of the State of California, there is adopted the “Yreka Municipal Code” as published by Municipal Code Corporation, together with the secondary codes as adopted in Section 11.01.030 of the Yreka Municipal Code.”

SECTION 2, Section 1.24.030 of Chapter 1.24 of the Yreka Municipal Code is hereby supplanted with the following:

“Section 1.24.030 Special Meetings. Special meetings may be called at any time by the mayor, or by four members of the City Council, by delivering written notice to each Councilmember and to each local newspaper of general circulation, radio or television station requesting notice in writing and posting a notice on the City’s website. The notice must be delivered personally or by any other means and shall be received at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the

34 time and place of the special meeting and the business to be transacted. No other business shall
35 be considered at such meetings.

36
37 SECTION 3. Section 11.24.020 of Chapter 11.24 of the Yreka Municipal Code is hereby
38 supplanted with the following:

39
40 “Section 11.24.020 – Construction Standards. All construction work done pursuant to
41 this chapter shall be in accordance with the current Construction Standards and Specifications of
42 the City of Redding as excepted, modified or supplemented by the Public Works Director, who
43 may make exception, supplement or modify any specific standard as needed from time to time.
44 These standards are adopted by reference and a copy of the Construction Standards and
45 Specifications shall be filed with the City Building Official and be available for use and
46 examination by the public in the office of the Director of Public Works.”

47
48 SECTION 4. Any provisions of the Yreka Municipal Code, or appendices thereto, or any
49 other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no
50 further, are hereby repealed.

51
52 SECTION 5. Exemption from CEQA. The action taken in this Ordinance does not
53 commit the City to any action that may have a significant effect on the environment. As a result,
54 pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) such approval
55 does not constitute a project subject to the requirements of the California Environmental Quality
56 Act. The City Council directs City staff to file a Notice of Exemption within five (5) days
57 following adoption of this Ordinance with the Siskiyou County Clerk.

58
59 SECTION 6. Severability. If any section, subsection, part, clause, sentence or phrase of
60 this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional
61 by a decision of any court of competent jurisdiction, the validity of the remaining portions of this
62 Ordinance, the application thereof, shall not be effected thereby but shall remain in full force and
63 effect, it being the intention of the City Council to adopt each and every section, subsection, part,
64 clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence
65 or phrase or the application thereof is held to be invalid or unconstitutional.

66

67 SECTION 7. Effective Date. This ordinance shall take effect thirty days after its
68 adoption.

69 SECTION 8. Implementation. The City Council hereby authorizes and directs the
70 City Manager to take any action and sign any documents necessary to implement this
71 Ordinance.

72 SECTION 9. Publication. The City Clerk is directed to cause a copy of the full text of
73 this ordinance to be published once in an adjudicated newspaper of general circulation in the
74 City of Yreka within fifteen (15) days after adoption of this ordinance. If the charge for
75 publication of the ordinance exceeds the customary rate charged by the newspaper for
76 publication of private legal notices, the City Clerk is directed to prepare, post and publish a
77 summary of this ordinance as provided in Government Code Section 36933(c)(1).

78
79 SECTION 10. Codification. The City Clerk is directed and authorized to instruct the
80 publisher of the City of Yreka Municipal Code that codification of this Ordinance is limited to
81 Sections 1, 2, and 3.

82
83 SECTION 11. Execution. The Mayor and City Clerk are authorized to subscribe this
84 ordinance where indicated below to evidence its approval.

85 Introduced at a regular meeting of the City Council held November 15, 2015, and
86 adopted as an ordinance of the City of Yreka at a regular meeting of the City Council held on
87 _____, 2015 by the following vote:

88
89
90 AYES:
91 NOES:
92 ABSENT:

93
94
95
96 APPROVED AS TO FORM

97
98
99 _____
Dohn Henion, City Attorney

John Mercier, Mayor

Attest:

Elizabeth E. Casson, City Clerk



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steven W. Baker, City Manager
Agenda title: Discussion/Direction to Staff: Stagecoach Proposal at 310 W. Miner Street;
Miner Street Grant Program – Location of Coach; Eligibility for Miner Street
Façade Grant Program
Meeting date: November 5, 2015

Discussion:

Gary Nelson, Owner of the Franco American Hotel has proposed locating a stagecoach in the landscaping in front of the hotel. Staff was concerned about the appearance of the stagecoach at this location, particularly the size of the coach compared to the planter area and more generally how it fit into the historic ambiance on Miner Street.

Staff conferred with Mr. Nelson and agreed to a display of the stagecoach in the loading zone immediately west of the landscaping area to help determine visually whether it might work at the proposed location. The stagecoach is currently in that location.

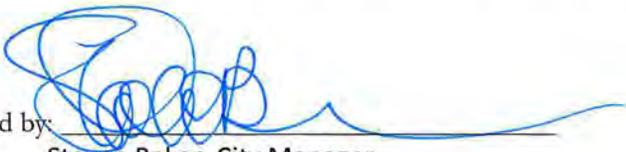
In addition to whether the stagecoach should be at this location, staff is also looking for direction on whether to evaluate this as a project under the Miner Street Façade Grant program. Streetscape additions such as this were not specifically contemplated under the program, but could be considered as eligible for the Façade Grant Program if Council so chooses.

Fiscal Impact:

The costs of the project will depend on whether the project will be included in the Miner Street Grant Program. In addition, if the landscaping area is approved, there would be some costs (which perhaps could be included in the grant program).

Recommendation:

That the City Council discuss the concept of locating a stagecoach in the landscaping in front of the Franco American Hotel and whether this project would be eligible for the Miner Street Façade Grant Program.

Approved by: 

Steven Baker, City Manager



City of Yreka Historic Downtown Façade Grant Program

Initial Application

1. Project Location

Address or Property to be improved: 310 WEST MINER ST.

Assessor Parcel Number(s):

Name of Business(es) or organization(s) in project: FRANCO AMERICAN HOTEL

2. Applicant Information

Name: GARY NELSON

Address: 310 WEST MINER ST.

Phone: 541-210-1234

Do you: [X] Own ___ Rent (month to month) ___ Lease

If leased, date of lease expiration:

Name of Property Owner(s): Phone:

3. Description of proposed improvements:

HISTORICAL STAGE COACH

4. Estimated total budget for project: \$ 6,500.00

Signed:

Property Owner(s) Signature(s)

Date:

Signed: [Signature]

Applicant(s) Signature(s)

Date: 8/3/2015

