

YREKA CITY COUNCIL
AGENDA

October 1, 2015 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Proclamation – Siskiyou County Library Centennial Celebration.
2. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held September 17, 2015.
 - b. Ratification of payments issued from September 18 through October 1, 2015.
3. Discussion/Possible Action – Approve Miner Street Façade Grant Program application – Yreka No. 19 Independent Order of Odd Fellows (IOOF) – paint the face of the building and replace awning cover – 107 W. Miner Street.

City Manager Report

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code:
(Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted

in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON SEPTEMBER 17, 2015

On the 17th day of September 2015, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, John Mercier, and David Simmen. Absent – Bryan Foster.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held September 3, 2015.
- b. Approval/ratification of payments issued from September 4, through September 17, 2015.
- c. Adopt Resolution approving requests associated with the special event known as the Yreka High School Northern Athletic League Cross Country meet to be held September 30, 2015.

Councilmember Simmen requested item 1b, be removed for discussion.

Following Council discussion, Councilmember Freeman moved to approve items a & c on the consent calendar as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen. Mayor Mercier thereupon declared the motion carried.

Approval/ratification of payments issued from September 4, through September 17, 2015.

Following Council discussion, Councilmember Simmen moved to approve the payments as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Presentation on Municipal Separate Storm Sewage System (MS4) and Geographic Information Systems (GIS) – Keven Jorgensen

Kevin Jorgensen, GIS Intern, made a presentation on the Geographic Information System (GIS) being utilized by the City to capture, store, manipulate, analyze, manage, and present spatial and geographical data.

Mr. Jorgensen reported that the summer assignment entailed installation of software, field data collection, and compiling the data into a generally accessible database. The features and associated information of the maps will continue to be developed by City staff.

The GIS software was first used to collect an inventory of storm drain inlets within the city limits to create a map for the City's Municipal Separate Storm Sewer System (MS4) Permit. After completion of the storm drain inlet inventory, we began the process of creating a similar inventory and record of spatially accurate locations for water meters in the City. The digital maps that were created are sub-meter accuracy, which means the margin of error is less than 3 feet and can be updated to record maintenance activities and new service installations as they occur.

In closing, Mr. Jorgensen stated that utilizing GIS to its full potential will enable Public Works to keep current and expanding data in a single functional location, accessible to office and field staff. With GIS as an everyday tool, maintenance efforts become more streamlined and cost effective.

Adopt Resolution approving Consultant Agreement with Morrison Structures, Inc., for the design and engineering of the Fairlane Road Bridge Deck Preventative Maintenance Project and authorizing a supplemental appropriation for required match funds.

Jeannette Hook, Public Works Administrative Assistant, reported that the City programmed federal funds in the Highway Bridge Preventive Maintenance Program (BPMP) in 2013 for preliminary engineering to address deficiencies identified in the bridge deck surface at Fairlane Road identified by a routine Caltrans Bridge Inspection. The deficiencies could affect the long-term integrity of the structure. In 2013, the City Council approved Resolution No. 3032 to accept the funds and authorize executing the implementing agreements with Caltrans.

After conducting a Request for Qualifications and receiving responses from two qualified firms, Morrison Structures, Inc., of Redding was selected. The Professional Services Agreement that has been negotiated is greater than the City's currently available allocation, staff has requested additional funding from Caltrans for the Preliminary Engineering, and related staff costs. The funding approval from Caltrans is anticipated on or about October 1, 2015. The increase in funding will also increase the required match. Because full funding is not yet approved, the Agreement with Morrison Structures provides for segmented authorizations to proceed in order to allow the City to better control the pace of expenditures. Starting the design now is critical to ensure the City can program the construction funds necessary to complete the project at the next opportunity, February 2016.

The Agreement with Morrison Structures is not to exceed \$160,382. The program is a federally funded reimbursement program and requires 11.47% local match. The City has match funds budgeted for design in the amount of \$8,625. Based on the total amount of funds requested, the match requirement for the design will be \$20,075, an increase of \$11,450.

Following Council discussion, Councilmember Freeman moved to adopt the Resolution as submitted.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Authorize Mayor to send letter supporting HR 3353 regarding Clean Water Act Citizen Lawsuits.

City Manager Baker reported that House Resolution 3353 would make changes to the Clean Water Act to bring the procedures for citizen suits into alignment with similar procedures under other environmental laws.

Following Council discussion, Councilmember Freeman moved to authorize the Mayor to send a letter supporting HR 3353 regarding Clean Water Act Citizen Lawsuits.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

2. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Government Code Section 54956.9) (Number of cases to be discussed – 0 – No details of the existing litigation will be discussed this will be a general discussion of process only. The names of the parties are not disclosed as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Upon return to open session, City Manager Baker reported that no reportable action was taken in closed session.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

John Mercier, Mayor
Minutes approved by Council
Motion October 1, 2015

Elizabeth E. Casson, City Clerk



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Discussion/Possible Action – approve Miner Street Façade Grant Program application – Yreka No. 19 Independent Order of Odd Fellows (IOOF) paint the face of building and replace awning cover – 107 W. Miner Street.
Meeting date: October 1, 2015

Discussion:

The City received the attached application from Yreka No. 19 Independent Order of Odd Fellows to replace the awning cover and paint the Miner Street side of the building located at 107 W. Miner Street, utilizing the existing colors. City staff has reviewed the application and is recommending approval.

Background:

The Community Projects Façade Grant Program has been designated to provide financial assistance to local businesses located on Miner Street by providing grants to aid visual improvement projects. This grant was made possible by private funds donated by the Stewart Trust. All projects must be approved by the City Council before any work begins. Projects must be consistent with the City's Historic District rules and regulations.

Eligible buildings must be used for commercial, retail, office, and or mixed use purposes, and are located on Miner Street between the Police Station and Main Street.

Grants will equal 50% of eligible costs with a maximum grant of \$10,000. Eligible costs include material costs for approved improvements, costs from appropriately licensed third party vendors and/or contractors, architectural and engineering services, and City of Yreka permits and fees directly related to the project.

Fiscal Impact:

Yreka Lodge No. 19 IOOF has submitted an estimate in the amount of \$6,677.70, which would qualify for a reimbursement of up to \$3,339.

Recommendation:

That the City Council approve the grant application as submitted.

Approved by: 
Steven Baker, City Manager



City of Yreka Historic Downtown Façade Grant Program

Final Application (Please Attach to Initial Application)

Applicant Name: Yreka No. 19 Independent ORDER OF ODD FELLOWS

Address/Property to be improved: 107 W. Miner St

Estimated days/months for project completion: _____

Proposed Budget: \$ 6,677⁷⁰

Please include the following attached to this application, if applicable: a) rendering or sketch of proposed improvements; b) architectural plans; c) sign plans; d) awning design; e) bids for contracted work; f) a detailed description of the project g) color and materials samples for paint, awning, signs, etc.

Estimated Costs:

- A. Prepping/Cleaning Exterior \$ _____
- B. Exterior Paint \$ 4800⁰⁰
- C. Sign/Awning/Exterior Clutter Removal \$ _____
- D. New Signage \$ _____
- E. Awnings \$ 1877⁷⁰
- F. Window Treatments/Replacements \$ _____
- G. Exterior Lighting \$ _____
- H. Façade Restoration \$ _____
- I. Architectural/Design Fees \$ _____
- J. Other Proposed Improvements: _____ \$ _____
- K. Building Permit fee (if applicable) \$ N/A
- L. Historic District Permit Fee (if applicable \$75.00) \$ ~~75~~ N/A

Total Estimated Cost: \$ 6752⁷⁰ 6,677⁷⁰

Signed: [Signature]
Property Owner(s) Signature(s)

Date: 9/9/15

Signed: [Signature]
Applicant(s) Signature(s)

Date: 9/9/15



City of Yreka Historic Downtown Façade Grant Program

Initial Application

1. Project Location

Address or Property to be improved: 107 W. Miner St

Assessor Parcel Number(s): 054-042-010

Name of Business(es) or organization(s) in project: Yreka NO. 19 IOOF (Independent Order of Odd Fellows)

2. Applicant Information

Name: Yreka NO. 19 Independent ORDER OF ODD FELLOWS

Address: 107 W. Miner St

Phone:

Do you: [X] Own ___ Rent (month to month) ___ Lease

If leased, date of lease expiration:

Name of Property Owner(s): Yreka NO. 19 Trustees Phone: (530) 468-5481 (530) 598-0697

3. Description of proposed improvements:

PAINT THE FACE OF Building on Miner Street, Replace the Awning covering.

4. Estimated total budget for project: \$ 9000.00

Signed: [Signature] Trustee

Property Owner(s) Signature(s)

Date: 7/9/15

Signed: [Signature] Sec. IOOF Yreka NO. 19

Applicant(s) Signature(s)

Date: 7/9/15

WALL WIZARD PAINTING

Keith Gross

17323 Cottonwood Creek Rd.
Hornbrook, CA 96044

Cell: (530) 598-2053

kg_wallwizard@yahoo.com

PROPOSAL

State License # 559943

SUBMITTED TO <i>1005 off; Albert</i>	PHONE	DATE <i>6/25/15</i>
ADDRESS	JOB NAME <i>Mines St. wall</i>	
	JOB LOCATION <i>''</i>	
	DATE OF PLANS	JOB PHONE

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

1. Exterior - pressure wash Mines St. side of building. Caulk cracks on stucco wall
2. Windows - scrape off loose paint, glaze areas that need repair.
3. Prime any new wood
4. apply 2 finish coats same color on wall, upper window frame and lower window frames. Kelly Moore paint to be applied. material & labor \$4800

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

Forty eight hundred DOLLARS (\$ *4800*)

PAYMENT TO BE MADE AS FOLLOWS: *30% to start job and balance due upon completion*

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMAN LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMEN'S COMPENSATION

AUTHORIZED SIGNATURE *Keith Gross*

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN *30* DAYS

ACCEPTANCE OF PROPOSAL - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE *Keith Gross*

SIGNATURE _____

DATE OF ACCEPTANCE _____

TJ'S UPHOLSTERY
817 N. MAIN ST.
YREKA, CA 96097

ESTIMATE

DATE	ESTIMATE #
1/29/2015	1103

PHONE: (530)842-2990
 FAX: (530)842-2100

CUSTOMER

IOOF
 P.O. Box 445
 ATTN. ALFRED BRANDON

P.O. No.	Unit/Project
	Miner St. Awning

DESCRIPTION	TOTAL
SUNBRELLA 60" STANDARD COLOR 2115 GRANATE	585.90T
3/8" GROMMETS	18.90T
BLACK 1/8 IN CORD PER FT	40.00T
AWNING WELT CORD	35.64T
MATCHING BINDING	43.00T
LABOR TO BUILD AND INSTALL AWNING	1,100.00

ESTIMATE VALID FOR 90 DAYS	SUBTOTAL	\$1,823.44
	SALES TAX (7.5%)	\$54.26
	TOTAL	\$1,877.70

**CITY OF YREKA
PLANNING DEPARTMENT
HISTORIC DISTRICT
USE PERMIT APPLICATION**

CITY FEES

- Historic Exterior Alteration Permit (Drawing required) \$ 75.00
- Historic District Paint Exterior (Attach chips/samples & color names required)..... No Charge
Body color name _____ Trim color name _____ Accent colors name _____
- Historic District Reroof (Attach Roofing & color samples required)..... No Charge
- Historic District Fence (Drawing & color samples required)..... No Charge

DATE: 7/9/15 TELEPHONE NUMBER: 530-468-5481 Cell 5305980697

ASSESSOR'S PARCEL NUMBER: 054-042-010 EMAIL ADDRESS OPTIONAL: _____

APPLICANT: IOOF Lodge No. 19

APPLICANT ADDRESS: P.O. Box 445, Yreka, CA 96097

IF OTHER THAN APPLICANT, NAME OF PROPERTY OWNER: IOOF Lodge No. 19

PROPERTY OWNER ADDRESS: P.O. Box 445, Yreka, CA 96097

PROJECT LOCATION: 107-117 W. Miner Street

DESCRIPTION OF PROPOSED PROJECT: Paint the face of the building, using the same colors as before and Recover the existing Awning cover.

I agree to abide by all of the ordinances of the City of Yreka, state law, and federal law; and I authorize city representatives to enter upon the above mentioned property for inspection purposes, and to record any notice of code violation pursuant to Y.M.C. Ch. 11.40 and/or Ch. 16.08 with the office of the Siskiyou County Recorder.

I certify that I have read this application and state that the above information is correct. I agree to comply with any terms or conditions of any entitlement issued or permitted by the City pursuant to this application.

APPLICANT SIGNATURE: *Alfred Paul Bond* Trustee. *Brandon*

PROPERTY OWNER'S SIGNATURE: (REQUIRED) *Alfred Paul Bond* SPL.
Property Owner's Acknowledgement of application submittal

***TO BE COMPLETED BY CITY STAFF: *** DATE APPLICATION RECEIVED AS COMPLETE: _____
***ZONE C2 ***GENERAL PLAN DESIGNATION: HD ***PERMIT NUMBER: 4263



BELLA ART WORKS

Cappuccino & Gelato Art Studio

McCream Powder

Soda Fountain

FOOD

