

YREKA CITY COUNCIL
AGENDA

January 21, 2016 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

The full agenda packet can be found on the City's website www.ci.yreka.ca.us/council

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is the time for public comments. Council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. If you are here to make comments on a specific agenda item, you may speak at that time. If not, this is the time. Please limit your remarks to 5 minutes.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held January 7, 2016.
 - b. Approval/ratification of payments issued from January 7, 2016 through January 21, 2016.
 - c. Adopt Resolution approving the use of Upper Greenhorn Park on May 10, 2016 for a private wedding ceremony and reception.
2. Discussion/Possible Action – Authorize a Waiver of Nepotism Policy due to unusual circumstances per Section 2.50.020 of the Yreka Municipal Code.
3. City Manager Report:
 - Marijuana Cultivation Ordinance Update.
 - Water Conservation Update.

Council Statements and Requests: Members of the Council may make brief announcements, reports, or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 841-2324 or by notifying the Clerk at casson@ci.yreka.ca.us.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON JANUARY 7, 2016

On the 7th day of January 2016, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Bryan Foster, Joan Smith Freeman, John Mercier and David Simmen Absent - None.

Mayor Mercier announced that the closed session portion of the agenda has been pulled from the agenda.

Consent Calendar: Mayor Mercier announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held December 17, 2015.
- b. Approval/ratification of payments issued from December 18, 2015 through January 7, 2016.
- c. Acceptance of Treasurer's Report and Budget to Actual for the month of November 2015.

Following Council discussion, Councilmember Freeman moved to approve the items on the consent calendar as submitted.

Councilmember Foster seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Mayor Mercier announced that he has received a request to move the order of the items of the agenda, moving items # 5, 6 & 7 to 2, 3 & 4.

Approval of Yreka Volunteer Fire Department Elected Officers for the 2016-2017 term.

City Manager Steve Baker reported to the Council that the Yreka Volunteer Fire Department has elected officers for the two-year period beginning January 2016 – December 2017, subject to the approval by the City Council. The Department is requesting approval of Jerry Lemos as Chief, Jason Suter as First Assistant Chief and Michael Mallory as Secretary-Treasurer.

Following Council discussion, Councilmember Simmen moved to approve the appointment of Jerry Lemos as Chief, Jason Suter as First Assistant Chief and Michael Mallory as Secretary-Treasurer.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Approval of the appointment of Scott Caldwell to the Yreka Volunteer Fire Department.

Following Council discussion, Councilmember Freeman moved to approve the appointment of Scott Caldwell to the Yreka Volunteer Fire Department.

Councilmember Simmen seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Acceptance of the Audited Financial Report Fiscal Year 2014-15.

Steve Drageset of Aiello, Goodrich and Teuscher addressed the Council to present the City's 2014-2015 audited financial statement. Stating that highlights from the report state no significant audit findings, and the City did not have any findings pursuant to compliance with the federal single audit act report, commonly referred to as OMB Circular 133A for Federal grant awards.

Following Council discussion, Councilmember Foster moved to accept the Audited Financial Report as submitted.

Councilmember Freeman seconded the motion, and upon roll call, the following voted YEA: Baird, Foster, Freeman, Mercier and Simmen.

Mayor Mercier thereupon declared the motion carried.

Adopt Resolution adopting restrictions on the use of outdoor irrigation – One Day per week watering schedule.

City Manager Baker reported that on December 23, 2015, the City received a Conservation Order from the State Water Resources Control Board because the City has not met the 32% conservation target imposed by the State. Cumulatively, the City's conservation rate as calculated by the state through the end of October was 14.3% compared with 2013. Originally, the City was achieving conservation rates of 29% in May, 19% in July and 24% in August, however those rates did not hold for September (5%) and October (17% increase from 2013). Noting that the October increases were a result of warmer weather (and people using their outdoor irrigation) in October 2015 compared to 2013.

The order requires a number of actions by the City. One requirement is that the City impose a one-day a week watering schedule. Because of the weather, we believe that users have turned off their outdoor irrigation already, but the one day per week restriction might be applicable if there is a long gap between storms and freezing weather. Staff is recommending that the one-day a week requirement commence immediately and end when irrigation season starts. Staff will be assessing whether a two or three day irrigation cycle works best for the irrigation season.

Other requirements are to do a rate study in compliance with proposition 218, increase our outreach efforts, coordinate a rebate program with the state program and Pacific Power's programs, and perform water audits for large commercial/industrial water users. In addition, the City will need to accelerate its leak detection and pipe replacement program. We have a long-term pipe replacement program in our infrastructure plans because we know that older pipes are reaching the end of their lifetime, and dedicate more hours toward enforcement of water use violations.

Following Council discussion, Councilmember Freeman moved to adopt the Resolution adopting restrictions on the use of outdoor irrigation to one-day per week through March 2016.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Mercier and Simmen. Abstain – Foster.

Mayor Mercier thereupon declared the motion carried.

Discussion – Marijuana Status.

City Manager Baker reported that the State currently has a March 1, 2016 deadline for an ordinance to be in effect to locally regulate the cultivation of medical marijuana.

Staff was directed to bring back to the City Council two draft ordinances – one that banned all cultivation and another that banned outdoor cultivation, but allowed a small indoor grow of marijuana. Staff had originally indicated that the ordinances would come back directly to the City Council, but after reviewing the methods for adoption of such an ordinance on a short time line and consulting with the League of California Cities, the appropriate process appears to be to send it to the Planning Commission first, then the Council for an introduction of the ordinance, followed by adoption of the ordinance at the following meeting on an urgency basis. This would allow the ordinance to go into effect prior to the March 1 2016 date.

The proposed schedule then is to have the Planning Commission hear and make a recommendation on an ordinance at their January 20, 2016 meeting. Introduction at a City Council meeting would occur on February 4th with adoption on February 18th. The urgency will require a 4/5ths vote.

Staff will be recommending that the City engage in a longer, more thoughtful discussion of all of the aspects of local regulation, including dispensaries, distribution, taxation and cultivation in the near future to craft an overall regulatory structure that preserves local control.

We have heard that the legislature and governor may agree to new legislation that would eliminate the March 1 2016 implementation date. In spite of that possibility, staff believes that the City should move forward now to preserve local control rather than relying on the state to make its change.

Discussion - Councilmember Simmen request for consideration of Marijuana regulation.

Councilmember Simmen asked the Council to consider an Ordinance that would ban cultivation indoors and permit privately controlled outdoor grows of 100 square feet or less, subject to state law requirements.

Following Council discussion, it was the consensus of the Council to direct the City Manager and City Attorney to draft an Ordinance that would ban indoor cultivation and permit outdoor cultivation of 100 square feet or less.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

John Mercier, Mayor
Minutes approved by Council
Motion January 21, 2016

Elizabeth E. Casson, City Clerk

Accounts Payable

Computer Check Proof List by Vendor

User: lysandra
 Printed: 01/14/2016 - 2:02PM
 Batch: 00004.01.2016



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1011	AMERICAN LINEN			Check Sequence: 1	ACH Enabled: False
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107006	INV 107006 - EXAM	43.00	01/22/2016	01-230-0000-416-000	
107307	INV 107307 - EUTHANIZE 2 DOGS	80.00	01/22/2016	01-230-0000-416-000	
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3047562318	INV 3047562318	106.43	01/22/2016	01-200-0000-518-002	
3047676223	INV 3047676223	39.99	01/22/2016	01-200-0000-518-002	
802651333	INV 802651333 - PROPANE 738.8 GAL. USAC	1,489.39	01/22/2016	01-350-0000-518-002	
802651333	INV 802651333 - PROPANE 1395.5 GAL. USA	661.95	01/22/2016	01-370-0000-518-002	
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506-4206518	INV 506-4206518	45.68	01/22/2016	01-480-0000-525-001	
506-4220784	INV 506-4220784 - UNIFORM SERVICES (CO	36.29	01/22/2016	01-350-0000-510-000	
506-4220785	INV 506-4220785	45.68	01/22/2016	01-480-0000-525-001	
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506-4235528	INV 506-4235528	45.68	01/22/2016	01-480-0000-525-001	
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506-4264267	INV 506-4264267	45.68	01/22/2016	01-480-0000-525-001	
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1307	INV 1307 - DECEMBER 2015	143.00	01/22/2016	01-200-0000-520-001	
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9117828 12/15	530 911-7828 615 4 12/15	199.56	01/22/2016	01-200-0000-517-000	
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7487672	INV 7487672	165.88	01/22/2016	01-200-0000-517-000	
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28857	INV 28857 - NEW BLD RADIO	21,150.15	01/22/2016	11-200-0911-650-000	
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Vendor: 1135	BRUCE'S TOWING			Check Sequence: 11	ACH Enabled: False
14773	INV 14773 - TOWING CROWN VIC	165.00	01/22/2016	01-200-0000-520-360	
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Vendor: 1178	CA CHAMBER OF COMMERCE			Check Sequence: 12	ACH Enabled: False
10984819	INV 10984819 - UI PAMPHLETS	13.14	01/22/2016	01-030-0000-515-000	
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Vendor: 10101	DEPT OF JUSTICE			Check Sequence: 13	ACH Enabled: False
142079	INV 142079 - FINGERPRINTING	71.00	01/22/2016	01-210-0000-525-000	
142079	INV 142079 - FINGERPRINTING	66.00	01/22/2016	01-200-0000-525-000	
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202165	INV 202165 - CASE 15Y-2200	375.00	01/22/2016	01-200-0000-516-000	
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Vendor: 2179	DIVISION OF THE STATE ARCHITECT			Check Sequence: 15	ACH Enabled: False
10-12/15	SB 1186 10-12/15	141.00	01/22/2016	01-220-2021-542-004	
	Check Total:	141.00			
Vendor: 2240	DKF SOLUTIONS GROUP LLC			Check Sequence: 16	ACH Enabled: False
12275	INV 12275 - HEARING CONSERVATION	950.00	01/22/2016	01-110-0000-525-000	
	Check Total:	950.00			
Vendor: 2128	FARR WEST ENGINEERING			Check Sequence: 17	ACH Enabled: False
6679	INV 6679 - GIS	525.00	01/22/2016	60-150-1025-525-000	
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Vendor: 1123	FEDEX			Check Sequence: 18	ACH Enabled: False
5-275-35034	INV 5-275-35034	18.50	01/22/2016	01-200-0000-516-000	
5-281-82968	INV 5-281-82968	22.39	01/22/2016	01-200-0000-516-000	

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59398421 12/15	AMAZON	59.99	01/22/2016	01-030-0000-515-000	
59398421 12/15	CITY CLERKS ASSN	90.00	01/22/2016	01-020-0000-511-000	
59398421 12/15	B & H PHOTO/VIDEO	214.95	01/22/2016	01-010-0000-550-000	
59398421 12/15	AMAZON	79.96	01/22/2016	80-560-0000-416-000	
59398421 12/15	SEARS	212.05	01/22/2016	01-470-0000-525-002	
	Check Total:	656.95			
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78708980 12/15	HOME DEPOT	19.98	01/22/2016	01-350-0000-521-000	
78708980 12/15	HOME DEPOT	149.43	01/22/2016	01-350-0000-521-000	
78708980 12/15	WONDERCO	41.50	01/22/2016	01-350-0000-520-000	
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15409817 12/15	MYBINDING.COM	-1.99	01/22/2016	01-370-0000-515-000	
15409817 12/15	OTTERBOX	48.29	01/22/2016	01-370-0000-516-000	
15409817 12/15	ESANDBAGS	259.15	01/22/2016	20-390-0000-420-000	
15409817 12/15	TRACTOR SUPPLY	1,003.47	01/22/2016	70-510-0000-420-000	
15409817 12/15	A1 JANITORIAL SUPPLY	99.90	01/22/2016	80-560-0000-420-003	
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78176071 12/15	TRACTOR SUPPLY	142.93	01/22/2016	01-230-0000-416-000	
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Vendor: 1131	GALL'S INC			Check Sequence: 23	ACH Enabled: False
4671371	INV 4671371 - 4 DUTY BELTS	190.07	01/22/2016	01-200-0000-510-000	
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Vendor: 2023	GERARD PELLETIER TRANSFER (YPD)			Check Sequence: 24	ACH Enabled: False
1711	INV 1711 ACCT 930	10.00	01/22/2016	01-230-0000-518-004	
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Vendor: 23080 41967 41983	JIM WILSON MOTORS INV 41967 - INTAKE MANIFOLD #294 INV 41983 - SPARK PLUGS & BOOTS #294	312.06 87.72	01/22/2016 01/22/2016	01-350-0000-520-000 01-350-0000-520-000	ACH Enabled: False
	Check Total:	399.78			
Vendor: 2319 2881	KOFF & ASSOCIATES INV 2881 - CLASSIFICATION STUDY	960.00	01/22/2016	01-110-0000-525-000	ACH Enabled: False
	Check Total:	960.00			
Vendor: 1195 1789	EILEEN MAIER INV 1789 - EQUIPMENT NUMBER DECALS	25.80	01/22/2016	01-350-0000-520-000	ACH Enabled: False
	Check Total:	25.80			
Vendor: 2192 4023227	MALLORY SAFETY & SUPPLY LLC INV 4023227 - BATTERY RECHARGEABLE	73.76	01/22/2016	01-200-0000-520-000	ACH Enabled: False
	Check Total:	73.76			
Vendor: 13Y6401 812843	MEEK'S (FALL CREEK) INV 812843 - WOOD & SCREWS FOR WATEI	125.80	01/22/2016	70-510-0000-420-001	ACH Enabled: False
	Check Total:	125.80			
Vendor: 13Y6402 813161 813369 813380 813548	MEEK'S (FLEET) INV 813161 - ELECTRICAL CONDUIT & SUF INV 813369 - ELECTRICAL CONDUIT, BREA INV 813380 - PIPE CLAMP INV 813548 - ELECTRICAL CONNECTORS	76.81 13.20 17.23 4.28	01/22/2016 01/22/2016 01/22/2016 01/22/2016	01-350-0000-521-000 01-350-0000-521-000 01-350-0000-521-000 01-350-0000-521-000	ACH Enabled: False
	Check Total:	111.52			
Vendor: 13Y6403 72746 811166 811228 811255 811255	MEEK'S (PUBLIC WORKS) CM 72746 - FOR INCORRECT SALE PRICING INV 811166 - INSULATION FOR RESTROOM INV 811228 - FENCE POST FOR STOP SIGN I INV 811255 - CLAW NAIL PULLER NEEDED INV 811255 -SCREWS, JOINT TAPE, & STUC	-10.75 75.23 9.09 27.94 39.32	01/22/2016 01/22/2016 01/22/2016 01/22/2016 01/22/2016	01-400-0000-416-002 01-370-0000-521-000 24-320-0000-416-000 01-370-0000-521-000 01-370-0000-521-000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
811326	INV 811326 - FOLDING UTILITY KNIFE USE	7.51	01/22/2016	01-370-0000-521-000	
811326	INV 811326 - GYPSUM BOARD, JOINT COM	204.09	01/22/2016	01-370-0000-521-000	
811339	INV 811339 - NAIL STOPPERS USED FOR RI	9.03	01/22/2016	01-370-0000-521-000	
811510	INV 811510 - ELECT. WIRE, TAPE, & SPLICE	38.29	01/22/2016	01-370-0000-521-000	
811626	INV 811626 - MUD PAN, DRYWALL SCREEN	26.30	01/22/2016	01-370-0000-521-000	
811626	INV 811626 - TAPING KNIVES USED FOR RI	36.53	01/22/2016	01-370-0000-521-000	
811850	INV 811850 - STUCCO PATCH, DRYWALL SC	2.19	01/22/2016	01-370-0000-521-000	
811850	INV 811850 - DRYWALL SANDER USED FOI	9.13	01/22/2016	01-370-0000-521-000	
812200	INV 812200 - LATEX PRIMER, PAINT, ROLL	22.25	01/22/2016	01-370-0000-521-000	
812728	INV 812728 - MOP & MOP HANDLE FOR PA	30.07	01/22/2016	01-400-0000-416-002	
812925	INV 812925 - FENCE POST MIX FOR BIKE S	4.55	01/22/2016	24-320-0000-416-000	
812988	INV 812988 - DRAIN POPUP ASSY.,BRASS N	31.47	01/22/2016	01-370-0000-521-000	
813461	INV 813461 - FENCE POST MIX FOR STREE'	9.09	01/22/2016	24-320-0000-416-000	
813510	INV 813510 - WOOD FOR BARRICADE CON	24.69	01/22/2016	24-320-0000-416-000	
813972	INV 813972 - RIGID INSULATION FOAM US	274.00	01/22/2016	01-370-0000-521-000	
813974	INV 813974 - KNIFE BLADES & DUCT TAPE	14.49	01/22/2016	01-080-0000-521-000	
814046	INV 814046 - COTTON MOP HEADS & MOP	74.08	01/22/2016	01-400-0000-416-002	
814073	INV 814073 - FENCE POST MIX FOR BARRI	18.19	01/22/2016	24-320-0000-416-000	
814094	INV 814094 - 2"X30" FOIL TAPE USED FOR I	18.45	01/22/2016	01-370-0000-521-000	
	Check Total:	995.23			
Vendor: UB*00219	GRAHAM OR EARTHANN MELANDER			Check Sequence: 33	ACH Enabled: False
	Refund Check	24.88	01/22/2016	30-000-0000-950-000	
	Check Total:	24.88			
Vendor: 2077	MERCHANTS CREDIT BUREAU			Check Sequence: 34	ACH Enabled: False
949950	INV 949950	15.50	01/22/2016	01-200-0000-525-000	
	Check Total:	15.50			
Vendor: 2280	NORCAL FOOD EQUIPMENT INC			Check Sequence: 35	ACH Enabled: False
RA503730	INV RA503730 - PARTS & LABOR FOR NEEI	575.69	01/22/2016	01-480-0000-520-000	
	Check Total:	575.69			
Vendor: 1227	NORTH VALLEY DISTRIBUTING INC			Check Sequence: 36	ACH Enabled: False
S1195709.001	INV S1195709.001 - ELECTRICAL SUPPLIES	129.66	01/22/2016	01-350-0000-521-000	
S1195859.001	INV S1195859.001 - ELECTRICAL SUPPLIES	8.01	01/22/2016	01-350-0000-521-000	
	Check Total:	137.67			
Vendor: 1467	OWEN EQUIPMENT SALES			Check Sequence: 37	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
34160	CM 34160 - SWITCH	-107.03	01/22/2016	01-350-0000-520-000	
34883	INV 34883 - SLOT CURTAIN #344	352.26	01/22/2016	01-350-0000-520-000	
	Check Total:	245.23			
Vendor: 16014	PACE ENGINEERING INC			Check Sequence: 38	ACH Enabled: False
25856	INV 25856 - WWT&C SYSTEM IMP	1,269.75	01/22/2016	81-560-3024-425-000	
	Check Total:	1,269.75			
Vendor: 1244	PACIFIC MUNICIPAL CONSULTANTS			Check Sequence: 39	ACH Enabled: False
45144	INV 45144 - YREKA CREEK FLOOD	2,307.50	01/22/2016	60-390-6035-525-000	
	Check Total:	2,307.50			
Vendor: 16030	PACIFIC POWER			Check Sequence: 40	ACH Enabled: False
56810019 12/15	62665681-001 9 12/15	24.77	01/22/2016	70-520-0000-518-001	
56810027 12/15	62665681-002 7 12/15	443.60	01/22/2016	01-400-0000-518-001	
56810035 12/15	62665681-003 5 12/15	17,330.80	01/22/2016	70-510-0000-518-001	
56810043 12/15	62665681-004 3 12/15	25.82	01/22/2016	01-090-0000-518-001	
56810050 12/15	62665681-005 0 12/15	1,616.60	01/22/2016	01-370-0000-518-001	
56810068 12/15	62665681-006 8 12/15	791.90	01/22/2016	70-510-0000-518-001	
56810076 12/15	62665681-007 6 12/15	2,713.72	01/22/2016	20-312-0000-418-001	
56810100 12/15	62665681-010 0 12/15	865.07	01/22/2016	70-510-0000-518-001	
56810118 12/15	62665681-011 8 12/15	2,103.20	01/22/2016	01-210-0000-518-001	
56810142 12/15	62665681-014 2 12/15	10.60	01/22/2016	01-400-0000-518-001	
56810217 12/15	62665681-021 7 12/15	684.69	01/22/2016	01-230-0000-518-001	
56810233 12/15	62665681-023 3 12/15	465.85	01/22/2016	01-350-0000-518-001	
56810258 12/15	62665681-025 8 12/15	10,191.23	01/22/2016	80-560-0000-518-001	
56810274 12/15	62665681-027 4 12/15	1,635.53	01/22/2016	01-200-0000-518-001	
56810324 12/15	62665681-032 4 12/15	953.29	01/22/2016	01-470-0000-518-001	
56810332 12/15	62665681-033 2 12/15	1,062.63	01/22/2016	01-480-0000-518-001	
56810340 12/15	62665681-034 0 12/15	23.62	01/22/2016	80-560-0000-518-001	
56810415 12/15	62665681-041 5 12/15	1,381.96	01/22/2016	01-020-0000-518-001	
56810506 12/15	62665681-050 6 12/15	319.03	01/22/2016	80-550-0000-518-001	
56810514 12/15	62665681-051 4 12/15	24.28	01/22/2016	01-420-0000-518-001	
56810514 12/15	62665681-051 4 12/15	46.66	01/22/2016	20-312-0000-418-001	
56810654 12/15	62665681-065 4 12/15	227.25	01/22/2016	01-400-0000-518-001	
56810688 12/15	62665681-068 8 12/15	54.97	01/22/2016	01-400-0000-518-001	
	Check Total:	42,997.07			
Vendor: 2044	JOSEPHINE PETERSON			Check Sequence: 41	ACH Enabled: False
1601	INV 1601	1,330.15	01/22/2016	01-220-0000-526-000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1601	INV 1601	3,707.96	01/22/2016	11-200-0911-525-000	
	Check Total:	5,038.11			
Vendor: 1259	POLLARDWATER.COM			Check Sequence: 42	ACH Enabled: False
28563	INV 28563 - SALINITY HYDROMETER (2) F	45.15	01/22/2016	70-510-0000-420-000	
	Check Total:	45.15			
Vendor: 2216	RAY MORGAN COMPANY			Check Sequence: 43	ACH Enabled: False
1111625	INV 1111625	55.66	01/22/2016	01-200-0000-526-000	
	Check Total:	55.66			
Vendor: 1720	RICK STRETZ ELECTRIC INC			Check Sequence: 44	ACH Enabled: False
8079	INV 8079 - ELECTRICAL WORK (PARTS WA	650.00	01/22/2016	01-350-0000-521-000	
8081	INV 8081 - ELECTRICAL WORK (FLEET BA'	1,190.00	01/22/2016	01-350-0000-521-000	
	Check Total:	1,840.00			
Vendor: 2320	BLAKE SALZMAN			Check Sequence: 45	ACH Enabled: False
272	INV 272 - FOOTHILL DR	10,990.00	01/22/2016	60-310-6010-525-000	
	Check Total:	10,990.00			
Vendor: 19102	SISKIYOU DISTRIBUTING			Check Sequence: 46	ACH Enabled: False
344177	INV 344177 - TP & TISSUES	126.99	01/22/2016	01-200-0000-516-001	
344202	INV 344202 - PAPER TOWELS	32.25	01/22/2016	01-350-0000-516-001	
	Check Total:	159.24			
Vendor: 1314	SISKIYOU OPPORTUNITY CENTER			Check Sequence: 47	ACH Enabled: False
12728	INV 12728 - DOG RENEWAL LETTERS	180.12	01/22/2016	01-230-0000-515-000	
12728	INV 12728 - DOG RENEWAL LETTERS	475.82	01/22/2016	01-230-0000-515-001	
	Check Total:	655.94			
Vendor: 2265	SIX ROBBLEES' INC			Check Sequence: 48	ACH Enabled: False
18-147756	INV 18-147756 - WHEEL WEIGHTS AND STU	99.59	01/22/2016	01-350-0000-520-000	
	Check Total:	99.59			
Vendor: 1299	STAPLES ADVANTAGE			Check Sequence: 49	ACH Enabled: False
3287936145	INV 3287936145 - CLEANING SUPPLIES	41.91	01/22/2016	01-350-0000-516-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	41.91			
Vendor: 1333	STEINHOFF HEAVY EQUIPMENT & REPAIR			Check Sequence: 50	ACH Enabled: False
43271	INV 43271 - HEAT SHRINK TUBE #342	31.95	01/22/2016	01-350-0000-520-000	
43338	INV 43338 - LIGHT #345	7.01	01/22/2016	01-350-0000-520-000	
43401	INV 43401 - BALL VALVE #412	25.24	01/22/2016	01-350-0000-520-000	
43410	INV 43410 - FILTERS #412	125.64	01/22/2016	01-350-0000-520-000	
43412	INV 43412 - SOLAR BATTERIES (3) FOR WA	918.96	01/22/2016	70-510-0000-420-001	
	Check Total:	1,108.80			
Vendor: 1334	TRAVIS STRINGER			Check Sequence: 51	ACH Enabled: False
1121625127	INV 1121625127 - ENGINE STARTER & LOC	397.69	01/22/2016	01-350-0000-522-000	
	Check Total:	397.69			
Vendor: 1339	RICHARD SWENSON			Check Sequence: 52	ACH Enabled: False
01/05/16	YPD EXAM - C610004E	152.00	01/22/2016	01-200-0000-525-000	
	Check Total:	152.00			
Vendor: 1231	TRANSUNION RISK & ALTERNATIVE			Check Sequence: 53	ACH Enabled: False
DEC 2015	DEC 2015 CONTRACT	140.50	01/22/2016	01-200-0000-525-000	
	Check Total:	140.50			
Vendor: 23008	WAL-MART COMMUNITY			Check Sequence: 54	ACH Enabled: False
000832	INV 000832 - BLEACH	6.32	01/22/2016	01-230-0000-416-000	
	Check Total:	6.32			
Vendor: 25005	YREKA AUTO PARTS			Check Sequence: 55	ACH Enabled: False
1395 12/15	ACCT 1395 12/15 - FILTERS, STEP BARS & S	791.41	01/22/2016	01-350-0000-520-000	
	Check Total:	791.41			
Vendor: 1375	YREKA FIRE DEPT			Check Sequence: 56	ACH Enabled: False
01/14/16	DECEMBER 2015	1,000.00	01/22/2016	01-210-0000-526-001	
01/14/16	DECEMBER 2015	1,440.00	01/22/2016	01-210-0000-560-000	
01/14/16	DECEMBER 2015	122.54	01/22/2016	01-210-0000-416-000	
01/14/16	DECEMBER 2015	417.40	01/22/2016	01-210-0000-416-001	
01/14/16	DECEMBER 2015	2,156.08	01/22/2016	01-210-0000-421-000	
01/14/16	DECEMBER 2015	250.26	01/22/2016	01-210-0000-515-000	
01/14/16	DECEMBER 2015	82.37	01/22/2016	01-210-0000-516-001	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	5,468.65			
Vendor: 1375	YREKA FIRE DEPT			Check Sequence: 57	ACH Enabled: False
01/22/16	HAYFORK FIRE 10/15	739.60	01/22/2016	01-210-0000-560-001	
	Check Total:	739.60			
Vendor: 1379	YREKA POLICE DEPT			Check Sequence: 58	ACH Enabled: False
01/22/16	TRACTOR SUPPLY	5.70	01/22/2016	01-230-0000-416-000	
01/22/16	USPS	25.35	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	15.55	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	2.74	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	5.68	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	6.35	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	34.37	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	5.85	01/22/2016	01-200-0000-516-000	
01/22/16	DOLLAR TREE	1.08	01/22/2016	01-200-0000-516-000	
01/22/16	USPS	2.94	01/22/2016	01-200-0000-516-000	
	Check Total:	105.61			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 59	ACH Enabled: False
024631 12/15	ACCT 024631 12/15	151.00	01/22/2016	01-200-0000-518-004	
	Check Total:	151.00			
	Total for Check Run:	118,422.64			
	Total of Number of Checks:	59			



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Adopt Resolution approving the use of Upper Greenhorn Park on May 10, 2016 for a private wedding ceremony and reception.
Meeting date: January 21, 2016

Discussion:

Crystal Elder has submitted the attached request for the use of Upper Greenhorn Park for her Wedding Ceremony and Reception to be held May 10, 2016.

Matt Bray, Department of Public Works Maintenance Manager, has reviewed the request and has recommended approval.

Fiscal Impact:

None. The applicant will be required to provide evidence of insurance naming the City of Yreka as additionally insured and will be required to sign a Use and Encroachment Agreement and provide a \$200 deposit against costs.

Recommendation and Requested Action:

City staff has reviewed the request and recommends that the Council adopt the Resolution approving the use of the park subject to the terms and conditions as may be set by the Maintenance Manager.

Approved by: 
Steven Baker, City Manager

CITY OF YREKA - 701 FOURTH ST - YREKA, CA 96097
APPLICATION TO USE **UPPER GREENHORN PARK**
Subject to the approval of the Yreka City Council

Name : Crystal Elder Daytime Phone No. (530) 925-4313

Address: 240 1/2 Nth Bth St / Mailing ^{PO Box} 703 Montague CA 96064

The undersigned is requesting permission to use Upper Greenhorn Park on Tuesday May 10, 2016, from 6 pm to 11 p.m.:

Estimated number of people attending 120

Special requests: (please check all that apply)

- Permission to use sound-amplifying devices.
 Connection to power source. Must be coordinated with the Maintenance Manager prior to event.
 Use of Gazebo at Upper Greenhorn

Use of Volleyball & Horseshoe Set *The equipment may be picked up at City Hall by 5 p.m. on the Thursday prior to my reservation (unless it is a holiday) and I agree to return said equipment to City Hall prior to 5 p.m. on the Monday following my reservation.*

I understand that, I will need to provide **additional trash containers for the event and that all trash will need to be removed at the conclusion of the event.** I also understand that no vehicles are allowed on the lawn areas; it is unlawful to build any fire outside of the barbecue pits; **Inflatable bouncy structures are not permitted**, and I agree to abide by all posted rules and regulations.



Signature of Applicant

1-11-16

Date

Park Reservation/Use Fee - \$100 Paid: Date _____ Time _____ cash check
Park Use Deposit - \$200 Paid: Date _____ Time _____ cash check

If you have any questions or need further information regarding your reservation, please contact City Hall at 841-2386. For maintenance issues, please contact the Department of Public Works at 841-2370.

Signature of City Staff

RESOLUTION NO. 2016- 2
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
APPROVING THE USE OF UPPER GREENHORN PARK ON
MAY 10, 2016 FOR A PRIVATE WEDDING CEREMONY AND RECEPTION

WHEREAS, the city, a municipal corporation, is the owner of certain lands within the City of Yreka which are operated by the City as public municipal facilities, and,

WHEREAS, Crystal Elder, hereinafter referred to as applicant, has requested the use of Upper Greenhorn Park on May 10, 2016, which is City property; and,

WHEREAS, the following provisions of the Yreka Municipal Code [YMC] are implicated by this event:

Park Regulations YMC Chapter 9.50
Vehicle controls- YMC Chapter 10.73
Sound Amplifying Devices-YMC Chapter 9.28
Temporary Signs-YMC Section 13.16.020(d)

WHEREAS, pursuant to YMC Section 9.50.120, in order to promote the safety, comfort and convenience of persons using any park or recreation area, the City Council may from time to time by resolution adopt rules and regulations not inconsistent with the provisions of Chapter 9.50 of the Yreka Municipal Code, and make the same applicable generally or to a particular park or recreation area or portion thereof. Such rules and regulations may include regulating the speed of vehicles, establishing campsites, parking areas and areas where parking or driving of vehicles is prohibited, areas where certain games or activities are prohibited, and such other rules and regulations as in the opinion of the council are necessary for the safety, comfort and convenience of persons using such park or recreation area; and,

WHEREAS, there do not appear to be any restraints or use permits required for this activity under the zoning ordinance, as this is not a "use" as contemplated by the zoning law; and,

WHEREAS, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment; and

WHEREAS, the City Council has determined it would be in the best interests of the City to approve and authorize the action outlined in this Resolution on the terms and conditions set forth hereafter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YREKA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Council hereby orders:

a) The applicant is granted the use of Upper Greenhorn Park on May 10, 2016, subject to the terms and conditions as set forth hereafter.

b) Applicant shall pay a park use/reservation fee in the amount of \$100 and shall submit a refundable deposit of \$200 to the City prior to the event to cover clean-up costs and/or any possible damage to the park facility.

c) Applicant shall clean up the premises used after the event, and shall comply with such other and further direction as may be given by the Public Works Maintenance Manager or his designee in connection with the event;

d) Applicant shall provide additional trash containers as may be needed to accommodate the event, and shall remove all debris and trash from the park after the event.

e) The event sponsor shall provide the City with proof of general liability insurance of not less than \$1,000,000 along with a separate endorsement naming the City of Yreka as additional insured specific to the event dates and location.

f) All special requests such as hours of use, connection to power source, use of gazebo and lawn area and or placement of stages and large decorations must be coordinated with and at the discretion of the Public Works Maintenance Manager, or his designee.

g) Prior to the event, applicant shall sign a Use and Encroachment Agreement to be prepared by the Department of Public Works and shall comply with such further conditions and requirements as may be set by the City Manager, Chief of Police, and or the Public Works Maintenance Manager.

g) The applicant shall pay for any services required by the Public Works Department. At the conclusion of the event, the Public Works Department will deduct the fees from the deposit given and/or submit an invoice to applicant for such services in accordance with the fee schedule of the Use and Encroachment Agreement.

Section 3. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 4. The City Manager, the Chief of Police, the Public Works Maintenance Manager and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as

may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 5. This resolution shall take effect immediately upon its passage.

Passed and adopted this 21st day of January 2016, by the following vote:

AYES:

NAYS:

ABSENT:

John Mercier,
Mayor

Attest: _____
Elizabeth E. Casson, City Clerk

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CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Brian Bowles, Chief of Police
Agenda title: Request that City Council Authorize a Waiver of Nepotism Policy due to Unusual Circumstances per 2.50.020 of the Yreka Municipal Code (Patricia Perry).
Meeting date: January 21, 2016

Discussion:

Staff is in a position to continue with the hiring process for a part time dispatcher who happens to be the mother of a full time dispatcher. The mother is the only person who passed the part time dispatcher testing in the current cycle.

The City of Yreka has a Nepotism policy 2.50.010 YMC on the hiring of relatives. This policy is attached. The part time and full time dispatchers are supervised by a Sergeant. Family members supervised by the same supervisor is prohibited under the cities Nepotism Policy unless waived by the "City Council. In this situation, the unusual circumstances are that we lack qualified applicants for the part time dispatcher positions and that the part time and full time dispatchers do not work together except for initial training and an occasional meeting. Staff believes that at this time and under the current situation hiring the mother as a part time dispatcher while the daughter works as a full time dispatcher with a Patrol Sergeant. as a supervisor will not cause a problem for the Police Department. In order for Staff to move forward with possibly hiring this part-time employee, the City Council would have to authorize a waiver per 2.50.020 YMC Staff therefore requests and recommends a waiver.

Fiscal Impact: None. Funding for this part time dispatch position is in the current budget.

Recommendation:

That the City Council approve this request for a waiver to the City of Yreka's Nepotism policy as per 2.50.020 YMC. This waiver would be for Patricia Perry a prospective applicant for a part time dispatch position.

Approved by: 
Steven Baker, City Manager

Yreka Municipal Code Chapter 2.50 - NEPOTISM

2.50.010 - Hiring of relatives.

Elected officials, appointing authorities, department heads or persons having power to do any hiring of personnel on behalf of the city shall:

- (1) Not employ any person who is related within the third degree, whether by blood or marriage to any of the above;
- (2) Employ members of the same immediate family only if:
 - (A) They are not supervised by the same person,
 - (B) The course and nature of their work is independent and does not cause interaction or a close working relationship,
 - (C) They are appointed and employed in distinctly separate locales.

(Ord. 533 (part), 1977).

2.50.020 - Waiver of prohibition by council.

The council may waive the prohibition of Section 2.50.010 due to unusual circumstances pursuant to the following procedure:

- (1) A statement setting forth unusual circumstances or conditions requiring the employment shall be submitted to the city manager.
- (2) The city manager shall review the request and make a recommendation to the council.
- (3) The council shall consider the best interests of the city and either approve or disapprove the request. Final discussion and action to approve the request shall take place in an open meeting and not in executive session.

(Ord. 533 (part), 1977).