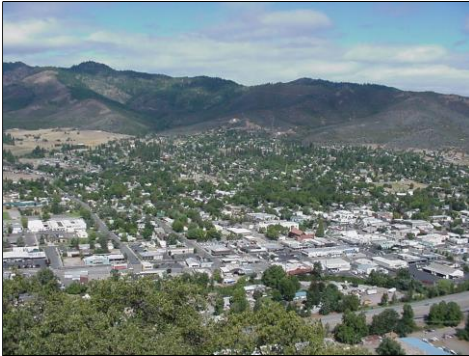


# CITY OF YREKA BUSINESS NEWSLETTER

December 2013



## SIGN UP FOR THE CITY'S BUSINESS E-NEWSLETTER

Get updates on changes that affect you and your business, by signing up for the City's email Business Updates.

To sign up, visit the City's website at [ci.yreka.ca.us](http://ci.yreka.ca.us) and click on the email update link on the homepage. From there simply enter your email, and select which e-newsletters you would like to receive.



## BUSINESS LICENSE RENEWAL

It's that time of year again for annual business license renewals. The City would like to remind businesses if you have any changes to your business in regards to name, address, telephone numbers, or other information, an updated business license application is necessary. You can access the business license application on our website: [www.ci.yreka.ca.us](http://www.ci.yreka.ca.us)

Please complete and return the updated business license application to the City in person, by mail to 701 4<sup>th</sup> Street, Yreka, CA 96097, fax (530) 842-4836 or email to [kim@ci.yreka.ca.us](mailto:kim@ci.yreka.ca.us).

Business License renewals are due by January 1<sup>st</sup>, but do not become delinquent until April 1<sup>st</sup>.

## SIGN PERMITS

All new signs in Yreka require at least a sign permit (YMC Title 13). While many signs only require administrative approval, some signs, like pole signs and projecting signs, will require building permits and sometimes even Planning Commission approval. Contact the Planning Dept. for any sign related questions at (530) 841-2324. Sign applications and more information can be found on the Planning Department's web page: [ci.yreka.ca.us/city-government/planning](http://ci.yreka.ca.us/city-government/planning)

## FINDING WATER LEAKS

Getting your business and landscape ready for winter? Now is a great time to check for leaks. Finding and fixing leaks now will save you water, money, and prevent expensive damage to your building from rot, mildew, freezing, and settling. Visit the City's water leak page for more information finding and fixing water leaks: <http://ci.yreka.ca.us/utilities/water-leaks>

## BUILDING INSPECTIONS

The City's Building Inspector is available on Tuesdays and Thursdays for inspections. In order to schedule an inspection, the City needs at least one business day of advance notice.

## Utility account set up fee

The utility account set-up fee has been reduced. Beginning January 1, 2014, customers setting up new utility accounts will pay a \$75 non-refundable fee.



Historic Yreka Businesses

## Contact Us

**City of Yreka**  
701 Fourth Street  
Yreka, CA 96097  
(530) 841-2386  
[ci.yreka.ca.us](http://ci.yreka.ca.us)

Planning Department  
(530) 841-2324

Business Licenses  
(530) 841-2325

Building Department  
(530) 841-2322



Historic Yreka Sign

The City's utility account set-up fee covers the staff time and other expenses associated with setting up new accounts. These expenses include administrative costs associated with account setup, reading water meters at the beginning and end of an account, turning water on for new customers and other related tasks.

## SB 1186 BUSINESS LICENSE REMINDER

SB 1186 adds a one dollar (\$1) state fee onto business licenses. This state fee is for supporting the Certified Access Specialist (CAsp) Program. The CAsp Program is designed to better train and equip local entities in order to help local businesses better comply with Americans with Disabilities Act (ADA) requirements. For more information visit: [ccda.ca.gov](http://ccda.ca.gov)

SB 1186, a bi-partisan bill, was designed to curb abusive lawsuits relating to ADA by limiting the amount of damages, among other things, that can be awarded when businesses quickly correct aspects of their buildings not in compliance with the ADA.

## FATS, OILS AND GREASE (FOG) PREVENTION

FOG coats the inside of pipes and gradually builds up till it blocks the flow of wastewater. FOG build ups require extra cleaning in sewer lines by the City, causes blockages and sewer overflows in Yreka, and other problems.

The most effective and least costly ways of preventing FOG deposits are dry cleanup in kitchens and solid waste disposal or recycling of waste grease. Kitchen best management practices (BMPs) are recommended as follows:

- Avoid pouring excess or waste fats, oils and grease down the drain. Instead, dispose in the garbage or as solid waste.
- Scrape and dry clean service ware, utensils and cooking equipment before washing, and dispose of debris in the garbage or as solid waste.
- Limit the use of garbage disposals to non-greasy food materials such as fruits and vegetables.
- Clean FOG in screens and filters with paper, fabric or granular material, away from drains, and dispose of as solid waste.
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## GIVE US A CALL, WE ARE HERE TO HELP

Are you thinking of expanding, relocating, or starting a new business? City staff is here to help you. Please call City Hall at (530) 841-2325 to:

- Confirm zoning of your proposed project site, and that your project meets zoning requirements.
- Identify what type of City License and Permits are required for your project.
- Coordinate with other City departments for "pre-submittal" meetings that can be used for identifying any potential issues associated with your project.
- Track your project through the development process.
- Possibly help you evaluate, with grant funds, properties that may be contaminated.