

YREKA CITY COUNCIL
AGENDA

May 3, 2012 – 6:30 P.M.

Yreka City Council Chamber 701 Fourth Street, Yreka, CA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the length of individual comments. Pursuant to Yreka Municipal Code Section 1.24.170 those addressing the Council shall limit their remarks to five minutes. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Council. The Council may ask questions, but may take no action during the Public Comment portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Please speak from the podium. State your name and mailing address so that City Staff can respond to you in regard to your comments, or provide you with information, if appropriate. You are not required to state your name and address if you do not desire to do so.

1. Discussion/Possible Action - Consent Calendar: All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Manager recommends approval of the following consent calendar items:
 - a. Approval of Minutes of the meeting held April 19, 2012
 - b. Approval of Warrants issued from April 20 – May 3, 2012.
 - c. Approval of Treasurer's Report and Budget to actual dated March 2012.
 - d. Approval of Treasurer's Quarterly Investment Report dated March 31, 2012.
 - e. Approval of 2011-12 Preliminary Year End Budget Revisions.
2. PUBLIC HEARING – to receive public comments regarding the proposed closeout and acceptance of final product - Community Development Block Grant (CDBG) Planning and Technical Assistance Grant #08-PTAG-6494 for two (2) General Planning Studies (Water Use Efficiency and Humbug Gulch Stormwater Detention Facility Feasibility).
 - Discussion/Possible Action - Adopt Resolution No. 2970 accepting as complete Community Development Block Grant (CDBG) Planning and Technical Assistance Grant #08-PTAG-6494 for two (2) General Planning Studies (Water Use Efficiency and Humbug Gulch Stormwater Detention Facility Feasibility).
3. Discussion/Possible Action – Adopt Resolution No. 2971 adopting the Siskiyou County Hazard Mitigation Plan.
4. Discussion/Possible Action – Adopt Resolution No. 2972 adopting the Initial Study/Negative Declaration for the City of Yreka Fall Creek Water Permit application for extension of time to put water to full beneficial use and place of use State Water Resources Control Board Application Permit Number 15379, Application Number 22551.

5. Discussion/Possible Action – Adopt Ordinance No 829 amending Title 8 of the Yreka Municipal Code – Animals, amending various sections of Chapter 8.08 – Dogs.
6. Discussion/Possible Action – Authorize City Attorney to engage services of outside Counsel Brady & Vinding for assistance regarding negotiations with the Karuk Tribe of California in connection with the Tribe's interest in establishing a casino in the City of Yreka, authorize executing agreement and approve supplemental appropriation.
7. Discussion/Possible Action - Approval of all Warrants payable to Siskiyou County Economic Development Council from April 20, 2012 through May 3, 2012.

City Manager Report:

Council Statements and Requests: Members of the Council may make brief announcements or reports or request staff to report to Council on any matter at a subsequent meeting.

CLOSED SESSION:

1. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. Three cases – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage.
2. Pending Litigation: Government Code § 54956.9(a) – Conference with Legal Counsel - City of Yreka v. Kimberlee Abbott, etc., et al., Siskiyou County Superior Court, Case No. SCCVCV 11-1001.

RETURN TO OPEN SESSION: Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act. (Government Code Section 54950 et. seq.)

Adjournment.

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

All documents produced by the City which are related to an open session agenda item and distributed to the City Council are made available for public inspection in the City Clerk's Office during normal business hours.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON APRIL 19, 2012

On the 19th day of April 2012, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Bryan Foster, Rory McNeil, John Mercier and David Simmen. Absent – None.

Mayor McNeil read into record a Proclamation in honor of National Nurses Week May 6 – 12, 2012.

Consent Calendar: Mayor McNeil announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval of Minutes of the meeting held April 5, 2012
- b. Approval of Warrants issued from April 6, 2012 through April 19, 2012.

Following Council discussion, Council Member Mercier moved to approve the items on the consent calendar as submitted.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor McNeil thereupon declared the motion carried.

PUBLIC HEARING: - Intent to adopt a Negative Declaration regarding the application of the City of Yreka before the State Water Resources Control Board, Permit No. 1537999 (Application 22551) Fall Creek Tributary to Klamath River, Siskiyou County California regarding place of use and extension of time to put water to beneficial use.

This being the time and date set for the public hearing, Mayor McNeil opened the hearing up to the audience.

Louise Gliatto asked for clarification as to the purpose of the hearing. City Attorney Mary Frances McHugh reported that a public hearing is required to give notice that the City intends to adopt a Negative Declaration regarding the application before the State Water Resources Control Board. City Attorney McHugh further reported that in accordance with the California Environmental Quality Act (CEQA), the City has prepared an Initial Study/CEQA Checklist and a Negative Declaration, which are all on file in City Hall for public review. A Negative Declaration is a statement that the project will not have a significant adverse effect on the environment.

There being no further comments or statements, Mayor McNeil closed the hearing.

Adopt Resolution No. 2969 approving requests associated with Yreka Chamber of Commerce special event to be held on June 16, 2012 known as the Yreka Gold Rush Days.

Joan Smith-Freeman, Executive Director of the Chamber of Commerce and Kris Taylor, Gold Rush Committee Chair, addressed the Council regarding this year's event. Stating that this is the 6th annual Gold Rush Days and that this year it will be a citywide event.

Following Council discussion, Council Member Bicego moved to adopt Resolution No. 2969 as submitted.

Council Member Foster seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor McNeil thereupon declared the motion carried.

Approval of Historic District Exterior Alteration Permit – Property: 320 W. Miner Street, Property Owner: City of Yreka.

City Manager Baker reported that initially several local citizens volunteered their time and skill to repaint the façade. However, due to the highly deteriorated condition of the wood, exploratory repairs were authorized to determine if the wood siding could be removed and to determine the condition of the underlying stucco. The wood siding was successfully removed on Saturday April 7, and the stucco appears to be in salvageable condition. Mr. Baker stated that since the removal of the wood siding and restoration of the original material on the building was recommended as part of the Historic District Revitalization Plan prepared by the National Trust for Historic Preservation in 1976, he is recommending approval of the permit to refurbish the building façade by permanently removing the deteriorated wood siding and restoring the existing stucco surface.

Following Council discussion, Council Member Foster moved to approve Permit No. 4151 authorizing exterior alteration to building located at 320 W. Miner Street as submitted.

Council Member Mercier seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor McNeil thereupon declared the motion carried.

Introduction of Ordinance No 829 amending Title 8 of the Yreka Municipal Code – Animals, amending various sections of Chapter 8.08 – Dogs.

Following the reading of the title of the Ordinance and Council discussion, Council Member Simmen moved to waive the reading of the body of the Ordinance and to introduce the Ordinance as submitted.

Council Member Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Foster, McNeil, Mercier and Simmen.

Mayor McNeil thereupon declared the motion carried.

CLOSED SESSION:

1. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. Three cases – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage.
2. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN# 053-681-070
City Negotiators: City Manager and City Attorney
Third Party Negotiator: Cliff Brown
Under Negotiation: acquisition of portion, price and terms of payment or both
3. Conference with Legal Counsel pursuant to Government Code § 54959.9
On the Matter of City of Yreka v. Ken Salazar, etc., et al., United States Court of Appeals for the Ninth Circuit, Case No. 11-16820.
4. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN# 053-361-100
City Negotiators: City Manager and City Attorney
Third Party Negotiator: Not yet identified
Under Negotiation: Price and terms

RETURN TO OPEN SESSION: Upon return to open session, City Attorney Mary Frances McHugh reported out the following:

1. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. Two cases – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage. The Council conferred with the City Attorney on two matters. The Council authorized the City Attorney to engage the services of the law firm of Brady and Vinding as legal counsel to assist in pursuing a matter on which the Council received information from the City Attorney. No other reportable action.
2. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: Assessor Parcel No. 053-681-070
Third Party Negotiator: Cliff Brown, Phillipe Lane Industrial Park

City Negotiators: City Manager and City Attorney

Under Negotiation: Possible purchase including price, terms of payment, or both.

No reportable action.

4. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: APN# 053-361-100

City Negotiators: City Manager and City Attorney

Third Party Negotiator: Not yet identified

Under Negotiation: Price and terms

No reportable action.

1. Taken out of order. Anticipated Litigation. Government Code Section 54956.9(b)(3)(E) and (c). Conference with Legal Counsel, a point has been reached where, in the opinion of the Council on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the City and the Council is deciding or will decide whether to initiate litigation, due to a statement threatening litigation made outside an open and public meeting on a specific matter within the responsibility of the Council. One case – names of parties are not disclosed since it is believed the facts which may result in litigation are not yet be known to the potential litigant(s), which facts need not be disclosed, and, to do so would jeopardize City's ability to conclude existing settlement negotiations to its advantage. Councilmember Mercier recused due to contract relation with party, left the room. Remaining Council members conferred with City Attorney. No reportable action.

3. Taken out of order. Conference with Legal Counsel pursuant to Government Code § 54959.9 On the Matter of City of Yreka v. Ken Salazar, etc., et al., United States Court of Appeals for the Ninth Circuit, Case No. 11-16820.

Councilmember McNeil and Councilmember Mercier recused due to ownership of property in proximity to the subject property, and left the room. Remaining Council members conferred with City Attorney. No reportable action.

Adjourned from Closed Session at 9:30 PM.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

Rory McNeil, Mayor
Minutes approved by Council
Motion May 3, 2012

Elizabeth E. Casson, City Clerk

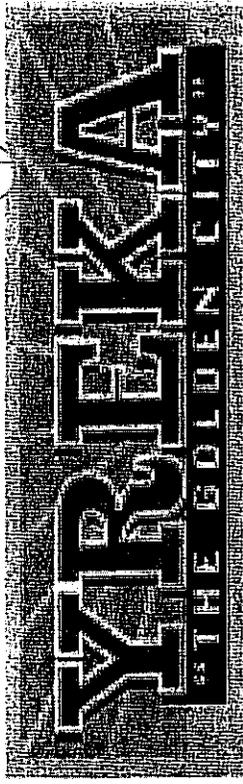
Accounts Payable

Computer Check Proof List by Vendor

User: Debbie

Printed: 04/26/2012 - 1:07PM

Batch: 50416.04.2012



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 1011	AMERICAN LINEN				ACH Enabled: False
LMED654951	INV LMED654951	43.37	05/04/2012	Check Sequence: 1 01-200-0000-526-000	
	Check Total:	43.37			
Vendor: 4301	AT&I CALNET 2				ACH Enabled: False
3305501	INV 3305501	16.56	05/04/2012	Check Sequence: 2 01-300-0000-517-000	
3305502	INV 3305502	15.73	05/04/2012	80-560-0000-517-000	
3305506	INV 3305506	37.14	05/04/2012	01-020-0000-517-000	
3305514	INV 3305514	30.57	05/04/2012	70-510-0000-517-000	
	Check Total:	100.00			
Vendor: 1029	BENEFIT & RISK MANAGEMENT SERVICE				ACH Enabled: False
05/04/12	MAY 2012	343.20	05/04/2012	Check Sequence: 3 90-110-0000-340-103	
	Check Total:	343.20			
Vendor: 1041	RON BLACK				ACH Enabled: False
05/04/12	MAY 2012	653.00	05/04/2012	Check Sequence: 4 01-200-0000-521-004	
	Check Total:	653.00			
Vendor: 1119	EMPLOYMENT DEVELOPMENT DEPT				ACH Enabled: False
93205946 4/12	ACCT 932-0594-6 4/12	164.69	05/04/2012	Check Sequence: 5 01-480-0000-350-000	
	Check Total:	164.69			
Vendor: 1719	GARY LOBNOW				ACH Enabled: False
1223	INV 1223	109.93	05/04/2012	Check Sequence: 6 01-210-0000-520-000	
	Check Total:	109.93			
Vendor: 1400	MADRONE HOSPICE				ACH Enabled: False
	Check Total:	109.93		Check Sequence: 7	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
05/04/12	MAY 2012	5,625.00	05/04/2012	01-450-0000-560-000	
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Vendor: 1202	TAMMY MCINTIRE			Check Sequence: 8	ACH Enabled: False
05/04/12	REIMBURSE EXPENSES	17.00	05/04/2012	70-500-0000-416-000	
05/04/12	REIMBURSE EXPENSES	17.00	05/04/2012	70-510-0000-416-000	
05/04/12	REIMBURSE EXPENSES	17.00	05/04/2012	80-550-0000-416-000	
05/04/12	REIMBURSE EXPENSES	16.98	05/04/2012	80-560-0000-416-000	
	Check Total:	67.98			
Vendor: 15025	OHLUND'S OFFICE SUPPLY			Check Sequence: 9	ACH Enabled: False
184599	INV 184599	4.83	05/04/2012	60-400-3000-610-021	
	Check Total:	4.83			
Vendor: 16014	PACE ENGINEERING INC			Check Sequence: 10	ACH Enabled: False
19563	INV 19563	9,108.33	05/04/2012	71-500-3020-625-007	
19563	INV 19563	3,795.14	05/04/2012	71-500-3020-625-008	
19563	INV 19563	1,895.54	05/04/2012	71-500-3020-625-009	
19563	INV 19563	3,351.86	05/04/2012	71-500-3020-625-010	
19563	INV 19563	5,692.71	05/04/2012	71-510-3020-620-007	
19563	INV 19563	8,647.85	05/04/2012	71-510-3020-620-008	
19563	INV 19563	4,427.66	05/04/2012	71-510-3020-625-009	
19563	INV 19563	2,388.41	05/04/2012	71-510-3020-625-010	
19564	INV 19564	131.54	05/04/2012	81-550-3024-425-000	
19564	INV 19564	2,636.07	05/04/2012	81-550-3024-425-000	
19564	INV 19564	1,541.65	05/04/2012	81-550-3024-425-000	
19564	INV 19564	352.53	05/04/2012	81-550-3024-425-000	
19564	INV 19564	4,682.84	05/04/2012	81-550-3024-425-000	
19564	INV 19564	10,833.67	05/04/2012	81-560-3024-425-000	
	Check Total:	59,485.80			
Vendor: 1244	PACIFIC MUNICIPAL CONSULTANTS			Check Sequence: 11	ACH Enabled: False
35361	INV 35361	997.50	05/04/2012	70-510-0000-525-002	
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Vendor: 1253	PERFECTION CLEANING INC			Check Sequence: 12	ACH Enabled: False
05/04/12	APRIL 2012	300.00	05/04/2012	01-400-0000-426-003	
05/04/12	APRIL 2012	185.00	05/04/2012	01-080-0000-526-001	
05/04/12	APRIL 2012	680.00	05/04/2012	01-200-0000-526-001	



Invoice No. Description Amount Payment Date Acct Number Reference

Vendor: UB*00064	Check Total:	1,165.00			
	RCO REFORESTING				ACH Enabled: False
	Refund Check	199.76	04/25/2012	70-000-0000-950-000	Check Sequence: 13
	Refund Check	1,117.22	04/25/2012	80-000-0000-950-000	
Vendor: 1409	Check Total:	1,316.98			
04/03/12	SC COMMUNICATIONS				ACH Enabled: False
	INV 04/03/12	441.99	05/04/2012	01-200-0000-520-360	Check Sequence: 14
Vendor: 1283	Check Total:	441.99			
05/04/12	SC ECONOMIC DEVELOPMENT COUNCIL				ACH Enabled: False
	MAY 2012	3,333.34	05/04/2012	01-090-0000-560-001	Check Sequence: 15
Vendor: 1296	Check Total:	3,333.34			
1112-78	SCORE				ACH Enabled: False
	INV 1112-78	53,142.00	05/04/2012	90-110-0000-360-001	Check Sequence: 16
Vendor: 25035	Check Total:	53,142.00			
37894	MICHAEL SIMAS				ACH Enabled: False
	INV 37894	521.02	05/04/2012	70-520-0000-526-000	Check Sequence: 17
Vendor: 1321	Check Total:	521.02			
2010566	SOMACH, SIMMONS & DUNN				ACH Enabled: False
	INV 2010566	450.00	05/04/2012	70-510-0000-525-002	Check Sequence: 18
Vendor: 22015	Check Total:	450.00			
002022 4/12	SUBURBAN PROPANE				ACH Enabled: False
002535 4/12	1638-002022 4/12	2,816.31	05/04/2012	01-210-0000-518-002	Check Sequence: 19
002543 4/12	1638-002535 4/12	8.00	05/04/2012	04-610-1016-518-002	
002551 4/12	1638-002543 4/12	969.61	05/04/2012	01-470-0000-518-002	
010421 4/12	1638-002551 4/12	2,045.36	05/04/2012	01-480-0000-518-002	
	1638-010421 4/12	944.00	05/04/2012	01-210-0000-518-002	
Vendor: 1341	Check Total:	6,783.28			
05/04/2012	SYMETRA LIFE INSURANCE COMPANY				ACH Enabled: False
	MAY 2012	1.47	05/04/2012	01-200-0000-390-000	Check Sequence: 20

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05/04/2012	MAY 2012	1,363.75	05/04/2012	90-000-0000-951-150	
	Check Total:	1,365.22			
Vendor: 25090	USPS			Check Sequence: 21	ACH Enabled: False
05/04/12	MAY 2012	1,220.00	05/04/2012	70-030-0000-515-001	
	Check Total:	1,220.00			
Vendor: 1356	VISION SERVICE PLAN			Check Sequence: 22	ACH Enabled: False
05/04/12	MAY 2012	184.24	05/04/2012	90-110-0000-340-201	
05/04/12	MAY 2012	23.44	05/04/2012	90-110-0000-340-201	
05/04/12	MAY 2012	1,048.24	05/04/2012	90-000-0000-951-120	
	Check Total:	1,255.92			
Vendor: 1374	YREKA CHAMBER OF COMMERCE			Check Sequence: 23	ACH Enabled: False
05/04/12	MAY 2012	4,275.00	05/04/2012	01-090-0000-560-000	
	Check Total:	4,275.00			
Vendor: 25120	YREKA TRANSFER			Check Sequence: 24	ACH Enabled: False
043311 4/12	ACCT 043311 4/12	109.00	05/04/2012	04-620-1017-518-004	
054217 4 12	ACCT 054217 4/12	120.00	05/04/2012	01-480-0000-518-004	
	Check Total:	229.00			
	Total for Check Run:	143,094.05			
	Total of Number of Checks:	24			

CITY OF YREKA
TREASURER'S REPORT TO THE CITY COUNCIL
March 2012

Fund Type	Fund	Fund Description	Previous Balance	Receipts / Debits	Disbursements / Credits	Prior Period Adj.	Cash Balance by Fund	
General	01	General Operating	\$ 1,884,016.01	\$ 245,299.01	\$ 351,637.95	\$ -	\$ 1,877,677.07	
General-Designated	01	Comm Art	2,772.56	-	-	-	2,772.56	
General-Designated	01	Fire Museum	4,952.35	-	-	-	4,952.35	
General-Designated	01	Planning Deposits	23,702.25	-	-	-	23,702.25	
General-Designated	01	Sidewalk in Lieu	35,378.46	-	-	-	35,378.46	
General-Designated	01	Parkland Trust	-	-	-	-	0.00	
General-Designated	01	Police Asset Forfeit	6,281.97	-	-	-	6,281.97	
General-Designated	01	Parking Fees	63,011.04	-	-	-	63,011.04	
General-Designated	01	Campbell Tract Redemption	48,020.34	-	-	-	48,020.34	
General-Designated	01	Baker Tract/Lucas	6,233.43	-	-	-	6,233.43	
General-Designated	02	Gifts Donations	3,710.10	-	-	-	3,710.10	
General-Designated	02	K-9 Unit	16,054.69	100.00	-	-	16,154.69	
General-Designated	02	YPD Donated - Hitson	8,036.63	15.05	15.05	-	8,036.63	
General-Designated	02	YPD Donated - Travellers	3,864.72	11.73	11.73	-	3,864.72	
General-Designated	02	YPD Donated - Teen Fund	453.08	-	-	-	453.08	
General-Designated	02	Greenhorn Park Redevelopment	2,000.00	-	2,000.00	-	0.00	
General-Designated	03	YVFD Volunteer Fund	87,709.59	-	3,204.27	-	84,505.32	
General-Restricted	04	Crandall Cash	1,981,128.27	4,000.00	20,597.20	-	1,964,531.07	
General-Restricted	04	Morgan Stanely Smith Barney-Crandall	-	-	-	-	0.00	
General-Designated	08	Grant Projects Reserve	1,643,465.83	9,306.59	18,889.30	-	1,633,783.12	
General-Designated	08	PERS Pension Liability Reserve	(588,133.15)	9,494.65	-	-	(578,638.50)	
General-Designated	09	Reserves for Cap. Outlay	264,579.91	-	-	-	264,579.91	General - All
General-Designated	10	Capital Outlay	93,127.61	-	-	-	93,127.61	\$ 5,562,137.22
Spec. Rev. -Streets	20	Gas Tax 2106	36,260.98	47,970.23	22,487.74	-	61,743.47	
Spec. Rev. -Streets	20	Traffic Conjestion Relief	-	-	-	-	0.00	
Spec. Rev. -Streets	21	Local Transportation	583,401.30	-	-	-	583,401.30	Streets
Spec. Rev. -Streets	24	Fines - Traffic Safety	22,759.57	3,092.50	4,504.24	-	21,347.83	\$ 666,492.60
Special Revenue	30	Fire Assessment Spec. Rev	359,891.28	20,873.48	11,718.89	-	369,045.87	
Special Revenue	31	Landfill Access Fee - Debt Service	(163,341.80)	18,865.64	544.44	-	(145,020.60)	Special Revenues
Special Revenue	32	Developer Impact Fees	370,833.65	-	-	-	370,833.65	\$ 594,858.92
Special Grants	60	Spec Grants Capital Outlay	(448,722.64)	3,493.51	255,401.25	-	(700,630.38)	Special Grants
Special Grants	65	Community Development Grants	70,009.44	51,338.56	10,895.02	-	110,450.98	\$ (590,179.40)
Water Enterprise	70	Water Operating	384,895.34	171,487.65	145,157.16	-	411,225.83	
Water Enterprise	71	Water Capital Projects	589,243.38	696,439.60	693,578.64	-	592,104.34	
Water Enterprise	72	Water Debt Servicing	0.00	-	-	-	0.00	
Water Enterprise	72	USDA COPS 2010	-	-	-	-	-	Water Enterprise
Water Enterprise	74	Water Reserves	3,588,891.85	36,212.21	-	-	3,625,104.06	\$ 4,628,434.23
Sewer Enterprise	80	Sewer Operating	21,561.39	221,013.02	222,336.61	-	20,237.80	
Sewer Enterprise	81	Sewer Capital Outlay	433,391.18	36,900.00	38,582.53	-	431,708.65	
Sewer Enterprise	82	Sewer Debt Servicing	-	43,352.00	18,450.00	-	24,902.00	
Sewer Enterprise	82	USDA COPS 2003	100,000.00	-	-	-	100,000.00	Enterprise-Sewer
Sewer Enterprise	84	Sewer Reserves	1,517,627.73	48,193.50	-	-	1,565,821.23	\$ 2,142,669.68
Agency	90	Agency - Cash	54,013.37	348,643.06	330,910.61	-	71,745.82	Agency- Payroll
							\$ 71,745.82	
		COLUMN TOTALS	\$13,211,081.71	\$ 2,016,099.99	\$ 2,151,022.63	\$ -	\$13,076,159.07	\$ 13,076,159.07
		BANK RECAPITULATION	PER BANK	Market Value			PER LEDGER	
		L.A.I.F. 0.383%	12,564,944.58	12,564,944.58				
		Petty Cash Drawers	550.00					
		YVFD Petty Cash	100.00					
		TriCounties YVFD DDA	61,159.85					
		TriCounties YVFD CD 0.250% due 2/21/13	24,512.44	24,512.44				
		Scott Valley Bank - Primary DDA	1,115,008.06					
		TOTAL PER BANK	13,766,274.93			Cash Total	13,076,159.07	
		ADJUSTMENTS				Petty Cash		
		Write-off Small Difference	-				-	
		Less Outstanding Checks SVB	(689,682.01)					
		Less Outstanding Checks TCB	(1,266.97)					
		SVB DDA Fees 2/29 GL 3/1	48.40					
		SVB DDA Interest 2/29 GL 3/1	(104.58)					
		I-Pay Bnk GL 3/30 Bk CR 4/2	725.41					
		TOTAL PER LEDGER	13,076,159.07				13,076,159.07	

SRH

Rhettta Hogan, City Treasurer

Rory McNeil, City Mayor

**2011-2012 Operating Budget of Revenue and Expenditures
with Actuals through
March 31, 2012**

Fund	Major Grp	REVENUE		EXPENSE		Excess of Rev over Exp - Surplus/ (Deficit)		Based on Operating Budget		Current (Total) Balance
		Adopted	Operating Budget	Adopted	Operating Budget	Operating Budget	Year to Date	Estimated Beginning Capital	Operating Budget Net Increase / (Decrease)	
00	Investment in LAIF									
01	General Operating	4,812,016.55	4,912,016.55	4,950,209.82	4,950,209.82	3,481,823.41	3,481,823.41	2,460,009.70	(38,193.27)	2,068,029.47
02	Gifts Donations	(16,762.35)	(16,762.35)	1,200.00	3,200.00	2,979.38	2,979.38	34,297.18	(19,962.35)	32,219.22
03	YVFD Volunteer Fund	17,500.00	17,500.00	22,500.00	22,500.00	15,451.45	15,451.45	82,278.83	(5,000.00)	84,505.32
04	Trans - Credit/Slewart	30,000.00	30,000.00	23,300.00	49,300.00	29,556.45	29,556.45	1,871,862.06	(18,300.00)	1,894,531.07
08	General Fund Reserves	(344,654.20)	(344,654.20)	(225,638.43)	(225,638.43)	(90,489.42)	(90,489.42)	1,015,765.55	(119,014.77)	1,055,144.62
09	Reserves for Cap. Outlay	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	284,579.81	-	284,579.81
10	Capital Outlay	250,000.00	250,000.00	250,000.00	250,000.00	97,939.11	97,939.11	3,368,823.33	(162,277.12)	3,494,107.75
	General Fund - Restricted or Designated	(52,916.55)	(52,916.55)	62,360.57	109,360.57	66,436.95	66,436.95	5,828,833.03	(200,470.39)	5,628,362.64
	Total General Fund	4,759,100.00	4,859,100.00	5,032,670.39	5,059,570.39	3,548,050.36	3,548,050.36	5,828,833.03	(200,470.39)	5,628,362.64
20	Gas Tax & Traffic Cong.	479,232.13	479,232.13	479,232.13	479,232.13	150,872.92	150,872.92	28,396.47	-	81,743.47
21	Local Transportation	202,000.00	202,000.00	465,963.55	465,963.55	1,111.70	1,111.70	562,289.60	(263,963.55)	593,401.30
24	Fines - Traffic Safety	83,107.25	83,107.25	83,107.25	83,107.25	36,902.79	36,902.79	24,165.62	-	21,347.83
	Road, Street & Transit - Restricted	764,339.38	764,339.38	1,026,302.93	1,026,302.93	187,876.71	187,876.71	53,673.79	(263,963.55)	666,492.60
	Total Road, Streets and Transit	764,339.38	764,339.38	1,026,302.93	1,026,302.93	187,876.71	187,876.71	53,673.79	(263,963.55)	666,492.60
30	Fire Assessment Spec. Rev	220,500.00	220,500.00	339,152.10	339,152.10	93,043.11	93,043.11	301,854.51	(118,652.10)	359,045.87
31	Landfill Access Fee - Debt Service	215,500.00	215,500.00	181,020.73	181,020.73	179,465.09	179,465.09	(105,913.66)	34,479.27	(145,020.60)
32	Developer Impact Fees	39,650.00	39,650.00	-	-	36,790.37	36,790.37	96,790.37	39,650.00	370,833.85
	Special Revenue - Restricted	475,650.00	475,650.00	520,172.83	520,172.83	272,508.20	272,508.20	227,608.12	(44,522.83)	594,858.92
	Total Special Revenue	475,650.00	475,650.00	620,172.83	620,172.83	272,508.20	272,508.20	227,608.12	(44,522.83)	694,868.92
60	Spec Grants Capital Outlay	2,682,000.00	2,682,000.00	2,682,000.00	2,682,000.00	666,882.02	666,882.02	(5,344.52)	-	(700,630.39)
65	Community Development Grants	(125,500.00)	(125,500.00)	100,000.00	100,000.00	75,358.52	75,358.52	862,426.86	(225,500.00)	110,450.98
	Special Grants - Capital Projects	2,556,500.00	2,556,500.00	2,782,000.00	2,782,000.00	762,240.59	762,240.59	867,082.34	(225,500.00)	(560,179.40)
	Total Special Grants - Operating & Capital Projects	2,556,500.00	2,556,500.00	2,782,000.00	2,782,000.00	762,240.59	762,240.59	867,082.34	(225,500.00)	(690,179.40)
70	Water Operating	1,440,095.34	1,440,095.34	1,440,095.34	1,456,495.34	893,527.05	893,527.05	(19,780.00)	(16,400.00)	411,225.83
71	Water Capital Projects	5,847,525.96	5,847,525.96	5,647,525.96	5,670,415.96	4,686,339.10	4,686,339.10	597,622.89	(5,518.55)	592,104.34
72	Water Debt Servicing	20,000.00	20,000.00	20,000.00	20,000.00	8,133.60	8,133.60	2,794.43	(2,794.43)	-
74	Water Reserves	421,154.60	421,154.60	-	-	-	-	3,194,697.88	421,154.60	3,625,104.06
	Water Enterprise	7,528,775.90	7,528,775.90	7,107,621.30	7,146,911.30	5,577,999.75	5,577,999.75	3,166,604.70	381,864.60	4,628,434.23
80	Sewer Operating	1,378,795.57	1,378,795.57	1,378,795.57	1,378,795.57	899,258.16	899,258.16	(15,408.00)	-	20,237.60
81	Sewer Capital Outlay	433,000.00	433,000.00	433,000.00	433,000.00	63,051.78	63,051.78	761,605.73	-	431,708.65
82	Sewer Debt Servicing	127,037.00	127,037.00	127,037.00	127,037.00	31,487.76	31,487.76	74,003.65	-	124,902.00
84	Sewer Reserves	281,167.43	281,167.43	-	-	-	-	1,134,469.66	281,167.43	1,585,821.23
	Sewer Enterprise Fund	2,220,000.00	2,220,000.00	1,938,832.57	1,938,832.57	992,797.74	992,797.74	1,944,673.24	281,167.43	2,142,669.68
	Total Enterprise Funds	9,748,775.90	9,748,775.90	9,046,455.87	9,065,743.87	6,570,797.49	6,570,797.49	5,117,277.84	663,032.03	5,777,103.97
80	Agency Trust - Cash	-	-	-	-	(70,106.10)	(70,106.10)	-	-	71,745.82
	Agency Funds	-	-	-	-	(70,106.10)	(70,106.10)	-	-	71,745.82
	Total Agency Funds	-	-	-	-	(70,106.10)	(70,106.10)	-	-	71,745.82
	All Funds Combined	19,304,365.28	19,404,365.28	19,476,790.02	19,476,790.02	11,271,376.26	11,271,376.26	12,607,091.03	(71,424.74)	13,076,159.07

**CITY OF YREKA
TREASURER'S QUARTERLY INVESTMENT REPORT**

31-Mar-12

<u>Settlement Date</u>	<u>Investment</u>	<u>Account Number</u>	<u>Par Amount</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Market Value %</u>
Government Bonds								
None								
Certificates of Deposit								
None								
Cash and Equivalents								
12/31/2011	CASH / COUPON & MATURITY PAYMENTS (cash in transit)	875-03646-17 500	\$0.00	\$0.00	\$0.00	0.000	NONE	N/A
12/31/2011	LOCAL AGENCY INVESTMENT FUND ***	98-47-996	\$12,564,944.58	\$12,564,944.58	\$12,564,944.58	0.038	NONE	100.00%
12/31/2011	SCOTT VALLEY BANK-CHECKING	0001015102	\$1,115,008.06	\$1,115,008.06	\$1,115,008.06	0.200	NONE	100.00%
12/31/2011	TRI-COUNTIES BANK (YVFD)	176010540	\$61,159.85	\$61,159.85	\$61,159.85	0.050	NONE	100.00%
2/21/2011	TRI-COUNTIES BANK (YVFD) CD	170063666	\$24,512.44	\$24,512.44	\$24,512.44	0.500	2/21/2012	100.00%
12/31/2011	PETTY CASH ON HAND - CITY DEPARTMENTS		\$550.00	\$550.00	\$550.00		NONE	100.00%
12/31/2011	PETTY CASH ON HAND - YVFD		\$100.00	\$100.00	\$100.00		NONE	100.00%
			TOTAL CASH AND INVESTMENTS	\$13,766,274.93	\$13,766,274.93			

*** See supplemental data on LAIF investment maturity, investment portfolio mix and yield

The instruments of investments used this quarter are in direct relationship with the City's investment policy. It is the opinion of the Treasurer that the next six (6) months expenditures can be met.

Approved by motion of the Yreka City Council at its meeting held May 3, 2012.


 Shella Rhetta Hogan, Treasurer

 Rory McNeil, Mayor

Bill Lockyer, State Treasurer



Inside the State Treasurer's Office

Local Agency Investment Fund (LAIF)

PMIA Performance Report

Date	Daily Yield	Quarter to Date Yield	Average Maturity (in days)
3/28/2012	0.37	0.39	240
3/29/2012	0.37	0.39	239
3/30/2012	0.38	0.39	243
3/31/2012	0.38	0.39	243
4/1/2012	0.38	0.38	242
4/2/2012	0.38	0.38	243
4/3/2012	0.38	0.38	241
4/4/2012	0.38	0.38	242
4/5/2012	0.37	0.38	244
4/6/2012	0.37	0.38	243
4/7/2012	0.37	0.38	243
4/8/2012	0.37	0.38	243
4/9/2012	0.38	0.38	243
4/10/2012	0.38	0.38	243

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

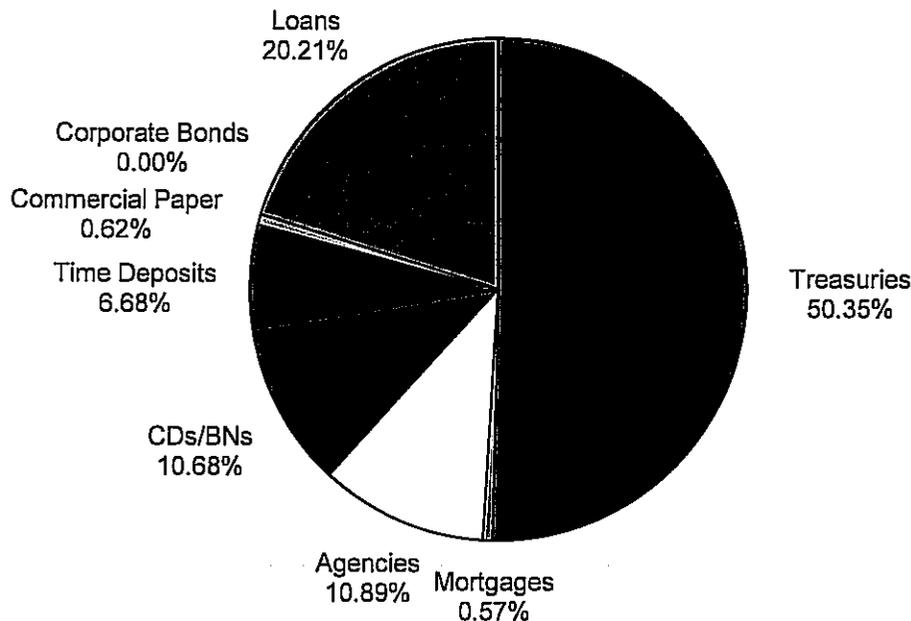
Quarter ending 03/31/2012

Apportionment Rate: 0.38%
 Earnings Ratio: .00001033084098709
 Fair Value Factor: 1.001211113
 Daily: 0.38%
 Quarter To Date: 0.39%
 Average Life: 243

PMIA Average Monthly Effective Yields

MAR 2012 0.383%
 FEB 2012 0.389%
 JAN 2012 0.385%

Pooled Money Investment Account Portfolio Composition \$64.3 Billion 03/31/12





CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

TO: YREKA CITY COUNCIL
PREPARED BY: RHETTA HOGAN, FINANCE DIRECTOR
AGENDA TITLE: 2011-12 PRELIMINARY YEAR END BUDGET REVISIONS
MEETING DATE: THURSDAY, MAY 3, 2012

Discussion:

The budget revision presented to you today for approval is to modify the 2011-12 operating budget to reflect more closely actual results, and lend better accuracy to predicting the next years available resources (e.g. fund balances). For example, in May of 2011, the City was estimating what it may be able to complete for capital projects, often time the whole project cost. Now, a year later, we are evaluating the work that will be completed by June 30, 2012. The difference can be attributable to complexities in design, delays from the state, weather delays, and other emerging priorities that require staff resources. A more detailed discussed in provided below. These changes have been prepared in coordination with the departmental budget managers.

The significant revisions are:

[1] General fund:

- Overall revenue decrease \$27,352 and expenditure decrease of \$27,352.
 - Deferral of the K9 program, revenue reduction of \$27,352, and expenditure reduction of \$27,352.

[2] Donated (Funds 02 and Fund 03)

- Deferral of the K9 program, match funds from donations, \$17,352.
- Yreka Volunteer Fire Dept. member benefit donated account expenditure increase of \$4,000.

[3] Crandall Trust and Stewart Trust: (Fund 03 and 04)

- Overall expenditure decrease of \$12,500, of which \$10,000 represents a reduction in professional services design and engineering for the Black's building, increase in property taxes for the High Ridge property \$2,500, and reduction in downtown redevelopment (County Courthouse relocation assistance) of \$5,000.
- Appropriation of \$20,000 for community projects within the Stewart Trust, that will be expended by June 30, 2012.

[4] General Fund Operating Reserves and Capital Reserves

- Revenue increase of \$248,609 for one-time funds insurance premium refund for prior years from SCORE.

[5] General Fund Capital Outlay (Fund 10)

- Transfers between unallocated projects to allocated project based on estimated completion costs, \$95,000:

- Police station building improvements and fencing \$75,000, and COPS Logic online case reporting purchase, one-time fee \$5,000 (does not include annual maintenance/licensing costs, which are recurring operating costs)
- Community Theatre exterior covered walkway structure report, \$5,000
- Miner Street Park Annex, asbestos abatement, and demolition \$10,000
- Transfer excess unallocated, back to General Fund Capital Outlay Reserves Fund \$115,891.

[6] Street Funds

- Increase in HUTA taxes \$20,000,
- Decrease in supplies and materials \$70,000,
- Deferral of project costs, Fairlane Deck, and Butte/Lane Alley \$87,500,
- Lower snow removal costs \$10,000,
- Decrease in storm drain project costs, design and replacement \$18,000,
- LTC net \$88,300 revenue transfer decrease. Reduction in transferred revenue from the LTC of \$202,300 to Streets, increase in transferred revenue from the LTC to street capital grants \$114,000, and
- Reduction in estimated costs relating to STAGE transit services, both revenue and expense decrease \$38,609.

[7] Grant Capital Projects and Grants (Funds 60 & 65)

- Fund 60, decrease of Revenue and Expenses of \$1,706,297. Highlights include,
 - Delay in project implementation for North Yreka Creek \$1,150,000,
 - Cancellation of the Fairchild Storm Drain project using RLA balances \$250,000,
 - Completion of Bruce Street paving in 2010-2011 that did not require work in 2011-2012, \$216,000,
 - Deferral of River Parkways implementation \$146,000,
 - Deferral of EPA Brownfields project \$85,000, and
 - Revenue transfers for the match component of Safe Routes \$95,000, Bruce Street \$6,800 and TEA ARRA Bike Lane \$11,282 from LTC funds.
- Fund 65, increase of Revenue \$267,500 and increase of expenses \$30,000. Highlights include;
 - Cancellation of use of RLA balances for the Fairchild Storm Drain projects (reduction in transfers) for \$250,000,
 - A \$30,000 increase in revenues and \$15,000 expenses for the small business-training grant due to higher than expected project completion,
 - Increase in City's match component for the small business training grant administrative costs by \$15,000 from prior year's earned RLA administrative revenues (reserves), and
 - Decrease in loan principal revenues \$12,500 due to change in accounting for CDBG housing and business loans in 2010-2011.

[8] Enterprise Funds (Water Funds 70-74 and Sewer Funds 80-84)

- Deferral of capital projects totaling \$625,000, Fairgrounds Water Main replacement and Sewer Main replacement \$308,000. Resulting effect is to retain revenue in reserves until these projects can be completed, and
- Increase expense for meter replacement; installation of radio read meters throughout the City, \$20,000.

Attached is a recap table of summary changes, followed by a detailed line item budget journal. Should you have any questions, please give me a call 841-2323, or stop by.

Fiscal Impact:

Government-wide budgeted revenues decreased \$1,416,197

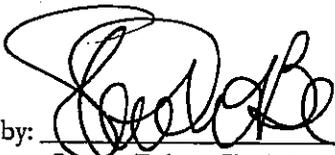
Government-wide budgeted expenses decreased \$2,820,458

Included in the totals above, are government-wide transfers where net expenses decrease and net revenue decrease of \$93,300.

Recommendation and Requested Action:

Approval of the 2011-2012 Preliminary Year End Budget Revisions.

Approved by: _____


Steven Baker, City Manager

City of Yreka
 2011-2012 Preliminary Closing
 Budget Revisions
 May 3, 2012

Fund	Increase/(Decrease) Revenues	Increase/(Decrease) Revenues	Net Increase/(Decrease) to Ending Fund Balance
01	(27,352.35)	(27,352.35)	-
02	17,352.35		17,352.35
03	1,000.00	4,000.00	(3,000.00)
04		12,500.00	(12,500.00)
08	-		-
09	334,500.00	(5,000.00)	339,500.00
10	(85,891.00)	95,000.00	(180,891.00)
20	(183,400.00)	(183,400.00)	-
21	(38,609.00)	(126,909.00)	88,300.00
60	(1,701,297.00)	(1,706,297.00)	5,000.00
65	267,500.00	30,000.00	237,500.00
70	-		-
71	(605,000.00)	(605,000.00)	-
74	605,000.00		605,000.00
80	-		-
81	(308,000.00)	(308,000.00)	-
84	308,000.00		308,000.00
	(1,416,197.00)	(2,820,458.35)	1,404,261.35

General Ledger

Budget Adjustment Detail



User: rhetta
 Printed: 04/25/2012 - 1:41PM
 Printed: 2012

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
01-000-0000-807-000	Motor Vehicle In Lieu Prop Tax			550,000.00
04/24/2012	Midyear budget revision - MVL		-20,000.00	530,000.00
		550,000.00	-20,000.00	530,000.00
01-000-0000-810-000	Sales Tax			1,200,000.00
04/24/2012	Midyear budget revision - Sales Tax		35,000.00	1,235,000.00
		1,200,000.00	35,000.00	1,235,000.00
01-000-0000-840-000	Motor Vehicle In Lieu Tax			15,000.00
04/24/2012	Midyear budget revision - MVL		-15,000.00	0.00
		15,000.00	-15,000.00	0.00
01-010-0000-512-000	Travel, Conference & Meetings			3,000.00
04/24/2012	Midyear budget revision -		-2,000.00	1,000.00
04/25/2012	Midyear budget revisions - reversal		2,000.00	3,000.00
		3,000.00	0.00	3,000.00
01-060-0000-512-000	Travel, Conference & Meetings			8,000.00
04/24/2012	Midyear budget revision -	From 01-060-0000-513-000	400.00	8,400.00
		8,000.00	400.00	8,400.00
01-060-0000-513-000	Training			400.00
04/24/2012	Midyear budget revision -	To 01-060-0000-512-000	-400.00	0.00
		400.00	-400.00	0.00
01-200-0000-590-000	Resource Transfer			0.00
04/24/2012	Midyear budget revision - K9		-24,000.00	-24,000.00
		0.00	-24,000.00	-24,000.00
01-200-0000-899-000	Contribution to Restricted Rev			0.00
04/24/2012	Midyear budget revision - COPS Grnt		-65,242.38	-65,242.38
		0.00	-65,242.38	-65,242.38
01-200-6500-899-000	Transfer to Restricted Rev			0.00
04/24/2012	Midyear budget revision - COPS Grnt		65,242.38	65,242.38
		0.00	65,242.38	65,242.38

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
01-200-6501-590-000	Resource Transfer			0.00
04/24/2012	Midyear budget revision - K9		24,000.00	24,000.00
		0.00	24,000.00	24,000.00
01-201-0000-102-000	Overtime			5,000.00
04/24/2012	Midyear budget revision - K9		-5,000.00	0.00
		5,000.00	-5,000.00	0.00
01-201-0000-320-000	ER PERS			974.85
04/24/2012	Midyear budget revision - K9		-974.85	0.00
		974.85	-974.85	0.00
01-201-0000-320-001	EE PERS			450.00
04/24/2012	Midyear budget revision - K9		-450.00	0.00
		450.00	-450.00	0.00
01-201-0000-330-000	FICA			310.00
04/24/2012	Midyear budget revision - K9		-310.00	0.00
		310.00	-310.00	0.00
01-201-0000-330-001	Medicare			72.50
04/24/2012	Midyear budget revision - K9		-72.50	0.00
		72.50	-72.50	0.00
01-201-0000-360-000	Worker's Comp			545.00
04/24/2012	Midyear budget revision - K9		-545.00	0.00
		545.00	-545.00	0.00
01-201-0000-416-002	K-9 Unit			1,800.00
04/24/2012	Midyear budget revision - K9		-1,800.00	0.00
		1,800.00	-1,800.00	0.00
01-201-0000-450-000	K-9 dog acquisition			7,300.00
04/24/2012	Midyear budget revision - K9		-7,300.00	0.00
		7,300.00	-7,300.00	0.00
01-201-0000-512-000	Travel, Conference & Meetings			4,500.00
04/24/2012	Midyear budget revision - K9		-4,500.00	0.00
		4,500.00	-4,500.00	0.00
01-201-0000-513-000	K-9 Unit Training			6,400.00
04/24/2012	Midyear budget revision - K9		-6,400.00	0.00

Account Number Date	Account Description Transaction Description Transfer Description	Beginning Budget	Amount	Budget
		6,400.00	-6,400.00	0.00
01-201-0000-882-000 04/24/2012	Other Revenue - Task Force Midyear budget revision - K9			10,000.00 0.00
		10,000.00	-10,000.00	0.00
01-201-0000-898-002 04/24/2012	Interfund Transfer In - 02 Midyear budget revision - K9			17,352.35 0.00
		17,352.35	-17,352.35	0.00
02-201-1003-898-001 04/24/2012	Interfund Transfer In - 01 Midyear budget revision - K9			-17,352.35 0.00
		-17,352.35	17,352.35	0.00
03-210-0000-560-020 04/24/2012	Benefit Account Midyear budget revision -			15,000.00 19,000.00
		15,000.00	4,000.00	19,000.00
03-210-0000-885-000 04/24/2012	YVFD General Account Midyear budget revision -			2,000.00 30.00
		2,000.00	-1,970.00	30.00
03-210-0000-885-020 04/24/2012	YVFD Benefit Account Midyear budget revision -			15,000.00 16,970.00
		15,000.00	1,970.00	16,970.00
03-210-0000-885-040 04/24/2012	Safety Account Midyear budget revision -			0.00 1,000.00
		0.00	1,000.00	1,000.00
04-610-0000-525-001 04/24/2012	Downtown Revitalization Midyear budget revision -			0.00 20,000.00
		0.00	20,000.00	20,000.00
04-630-1019-525-000 04/24/2012	Professional Services Midyear budget revision -			10,000.00 0.00
		10,000.00	-10,000.00	0.00
04-630-1019-534-000 04/24/2012	County Prop Taxes Midyear budget revision -			0.00 2,500.00
		0.00	2,500.00	2,500.00
000-0000-882-002 04/24/2012	S.C.O.R.E. Refunds Midyear budget revision - SCORE Div			0.00 248,609.00
			248,609.00	248,609.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
		0.00	248,609.00	248,609.00
08-000-0000-898-009				-209,040.00
04/24/2012	Midyear budget revision - SCORE Div		-248,609.00	-457,649.00
		-209,040.00	-248,609.00	-457,649.00
09-000-0000-760-060				11,000.00
04/25/2012	Midyear buget revisions		-5,000.00	6,000.00
		11,000.00	-5,000.00	6,000.00
09-000-0000-898-008				209,040.00
04/24/2012	Midyear budget revision - SCORE Div		248,609.00	457,649.00
		209,040.00	248,609.00	457,649.00
09-000-0000-898-010				-198,040.00
04/24/2012	Midyear budget revision - Transfer to		115,891.00	-82,149.00
04/25/2012	Midyear buget revisions		-30,000.00	-112,149.00
		-198,040.00	85,891.00	-112,149.00
10-000-0000-898-009				198,040.00
04/24/2012	Midyear budget revision - Transfer to		-115,891.00	82,149.00
04/25/2012	Midyear buget revisions		30,000.00	112,149.00
		198,040.00	-85,891.00	112,149.00
10-200-0000-620-100				0.00
04/24/2012	Midyear budget revision - YPD Buildi		50,000.00	50,000.00
04/25/2012	Midyear buget revisions		25,000.00	75,000.00
		0.00	75,000.00	75,000.00
10-200-0000-650-002				0.00
04/24/2012	Midyear budget revision - COPS Logj		5,000.00	5,000.00
		0.00	5,000.00	5,000.00
10-400-0000-620-000				0.00
04/24/2012	Midyear budget revision - Allocated C		10,000.00	10,000.00
		0.00	10,000.00	10,000.00
10-470-0000-620-100				0.00
04/25/2012	Midyear buget revisions		5,000.00	5,000.00
		0.00	5,000.00	5,000.00
20-000-0000-830-000				1,268.58
04/23/2012	Midyear revisions		-1,100.00	168.58
		1,268.58	-1,100.00	168.58

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
20-000-0000-842-000	Gas Tax 2103			70,000.00
04/23/2012	Midyear revisions		20,000.00	90,000.00
		70,000.00	20,000.00	90,000.00
20-000-0000-898-021	Transfer in LTF			265,963.55
04/23/2012	Midyear revisions		-202,300.00	63,663.55
		265,963.55	-202,300.00	63,663.55
20-310-0000-416-001	Operations - Spec Dept Supply			40,000.00
04/23/2012	Midyear revisions		-25,000.00	15,000.00
		40,000.00	-25,000.00	15,000.00
20-310-0000-420-002	ADA Wheelchair Ramps (2)			5,000.00
04/23/2012	Midyear revisions		-5,000.00	0.00
		5,000.00	-5,000.00	0.00
20-310-0000-420-503	Crack Sealing			25,000.00
04/23/2012	Midyear revisions		-20,000.00	5,000.00
		25,000.00	-20,000.00	5,000.00
20-310-0000-450-002	Butte/Lane Alley			82,500.00
04/23/2012	Midyear revisions		-82,500.00	0.00
		82,500.00	-82,500.00	0.00
20-310-0000-450-003	Fairlane Bridge Deck			5,000.00
04/23/2012	Midyear revisions		-5,000.00	0.00
		5,000.00	-5,000.00	0.00
20-310-0000-525-000	Professional Services			20,500.00
04/23/2012	Midyear revisions		-20,000.00	500.00
		20,500.00	-20,000.00	500.00
20-310-1010-416-001	Snow Removal - Other			7,000.00
04/23/2012	Midyear revisions		-6,900.00	100.00
		7,000.00	-6,900.00	100.00
20-310-1010-416-004	Snow Removal Cinders/Sand			2,500.00
04/23/2012	Midyear revisions		-2,000.00	500.00
		2,500.00	-2,000.00	500.00
20-310-1010-526-000	Contract Svcs - Snow Removal			5,000.00
04/23/2012	Midyear revisions		-5,000.00	0.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
		5,000.00	-5,000.00	0.00
20-390-0000-420-000				2,000.00
04/23/2012	Midyear revisions		6,000.00	8,000.00
		2,000.00	6,000.00	8,000.00
20-390-0000-420-011				8,000.00
04/23/2012	Midyear revisions		-8,000.00	0.00
		8,000.00	-8,000.00	0.00
20-390-0000-625-002				10,000.00
04/23/2012	Midyear revisions		-10,000.00	0.00
		10,000.00	-10,000.00	0.00
21-000-0000-760-020				265,963.55
04/23/2012	Midyear revisions		-202,300.00	63,663.55
		265,963.55	-202,300.00	63,663.55
21-000-0000-760-060				0.00
04/23/2012	Midyear revisions		18,500.00	18,500.00
04/24/2012	Midyear revisions		95,500.00	114,000.00
		0.00	114,000.00	114,000.00
21-000-0000-865-001				200,000.00
04/23/2012			-38,609.00	161,391.00
04/23/2012	Midyear revisions	To 21-330-0000-865-001	-161,391.00	0.00
		200,000.00	-200,000.00	0.00
21-310-0000-526-000				200,000.00
04/23/2012			-38,609.00	161,391.00
04/23/2012	Midyear revisions	To 21-330-0000-526-000	-161,391.00	0.00
		200,000.00	-200,000.00	0.00
21-330-0000-526-000				0.00
04/23/2012	Midyear revisions	From 21-310-0000-526-000	161,391.00	161,391.00
		0.00	161,391.00	161,391.00
21-330-0000-865-001				0.00
04/23/2012	Midyear revisions	From 21-000-0000-865-001	161,391.00	161,391.00
		0.00	161,391.00	161,391.00
60-000-0000-898-009				11,000.00
04/25/2012	Midyear buget revisions		5,000.00	16,000.00
		11,000.00	5,000.00	16,000.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
60-000-0000-898-021		Transfer Local Tran Fund 254		0.00
04/23/2012	Midyear revisions		18,500.00	18,500.00
04/24/2012	Midyear budget revision -		95,500.00	114,000.00
		0.00	114,000.00	114,000.00
60-000-0000-898-065		Rev Transfer - Comm Dev Grnts		250,000.00
04/23/2012	YE Closing - Cancell Project SD		-250,000.00	0.00
		250,000.00	-250,000.00	0.00
60-000-0000-899-000		Contribution to Restricted Rev		-261,000.00
04/23/2012	YE Closing - Cancell Project SD		250,000.00	-11,000.00
04/23/2012	Midyear revisions		-18,500.00	-29,500.00
04/24/2012	Midyear budget revision -		-95,500.00	-125,000.00
		-261,000.00	136,000.00	-125,000.00
60-310-3005-625-009		Safe Routes to School		412,000.00
04/25/2012	Midyear budget revision -		49,703.00	461,703.00
		412,000.00	49,703.00	461,703.00
60-310-3005-860-000		Safe Routes - School Project		412,000.00
04/25/2012	Midyear budget revision -		-45,297.00	366,703.00
		412,000.00	-45,297.00	366,703.00
60-310-3005-899-000		Contribution to Restricted Rev		0.00
04/24/2012	Midyear budget revision -		95,000.00	95,000.00
		0.00	95,000.00	95,000.00
60-310-3017-625-000		TE ARRA Grnhorn/Oregon Bike		5,000.00
04/25/2012	Midyear budget revision -		6,282.00	11,282.00
		5,000.00	6,282.00	11,282.00
60-310-3017-860-000		TE ARRA Oregon Bike Path		5,000.00
04/25/2012	Midyear budget revision -		-5,000.00	0.00
		5,000.00	-5,000.00	0.00
60-310-3017-899-000		Contribution to Restricted Rev		0.00
04/23/2012	Midyear revisions		11,282.00	11,282.00
		0.00	11,282.00	11,282.00
60-310-6010-625-007		STIP - Foothill Rehab PPNO2452		25,000.00
04/23/2012	STIP Foothill - Project Delayed		-23,000.00	2,000.00
		25,000.00	-23,000.00	2,000.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
60-310-6010-850-000				25,000.00
04/23/2012	STIP Foothill - Project Delayed		-23,000.00	2,000.00
		25,000.00	-23,000.00	2,000.00
60-310-6011-625-010				216,000.00
04/23/2012	STIP Bruce (Project accrued and comp)		-216,000.00	0.00
04/25/2012	Midyear budget revision -		6,800.00	6,800.00
		216,000.00	-209,200.00	6,800.00
60-310-6011-850-000				216,000.00
04/23/2012	STIP Bruce (Project accrued and comp)		-216,000.00	0.00
		216,000.00	-216,000.00	0.00
60-310-6011-899-000				0.00
04/23/2012	Midyear revisions		6,300.00	6,300.00
04/24/2012	Midyear budget revision -		500.00	6,800.00
		0.00	6,800.00	6,800.00
60-390-3511-625-000				250,000.00
04/23/2012	YE Closing - Cancell Project SD		-250,000.00	0.00
04/25/2012	Midyear budget revision -		558.00	558.00
		250,000.00	-249,442.00	558.00
60-390-3511-899-065				250,000.00
04/23/2012	YE Closing - Cancell Project SD		-250,000.00	0.00
04/23/2012	Midyear revisions		558.00	558.00
		250,000.00	-249,442.00	558.00
60-390-6016-625-000				0.00
04/25/2012	Midyear budget revision -		360.00	360.00
		0.00	360.00	360.00
60-390-6016-899-000				0.00
04/23/2012	Midyear revisions		360.00	360.00
		0.00	360.00	360.00
60-400-6009-615-003				1,100,000.00
04/23/2012	N. Yreka Creek - Project Delay		-1,050,000.00	50,000.00
		1,100,000.00	-1,050,000.00	50,000.00
60-400-6009-850-000				1,142,000.00
04/23/2012	N. Yreka Creek - Project Delay		-1,050,000.00	92,000.00
		1,142,000.00	-1,050,000.00	92,000.00
60-400-6029-615-022				150,000.00
	RvrPrk N. Oberlin Tr. \$1.088K			

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
04/23/2012	Rvr Parkwy - Grant has contract have		-146,000.00	4,000.00
		150,000.00	-146,000.00	4,000.00
60-400-6029-850-000		RvrPrk - N. Oberlin Tr \$1.088K		150,000.00
04/23/2012	Rvr Parkwy - Grant has contract have		-146,000.00	4,000.00
		150,000.00	-146,000.00	4,000.00
60-610-3215-526-000		EPA \$400K Brownfields		135,000.00
04/23/2012	Brownfield - % Complete less than pr		-85,000.00	50,000.00
		135,000.00	-85,000.00	50,000.00
60-610-3215-860-000		EPA 09Brownfields \$400K		135,000.00
04/23/2012	Brownfield - % Complete less than pr		-85,000.00	50,000.00
		135,000.00	-85,000.00	50,000.00
65-000-0000-898-060		Rev Transfer - Special Grants		-250,000.00
04/23/2012	YE Closing - Cancell Project SD		250,000.00	0.00
		-250,000.00	250,000.00	0.00
65-000-0000-899-000		Contribution to Restricted Rev		0.00
04/24/2012	Midyear budget revision -		-15,000.00	-15,000.00
		0.00	-15,000.00	-15,000.00
65-620-3503-834-001		05STBG1422 Loan Principal		7,000.00
04/23/2012	GASB Change for Loan Prin Pymts		-7,000.00	0.00
		7,000.00	-7,000.00	0.00
65-630-3500-834-001		EDBG Loan Principal Rec		4,000.00
04/23/2012	GASB Change for Loan Prin Pymts		-4,000.00	0.00
		4,000.00	-4,000.00	0.00
65-630-3501-834-001		EDBG Loan Principal Rec		500.00
04/23/2012	GASB Change for Loan Prin Pymts		-500.00	0.00
		500.00	-500.00	0.00
65-630-3502-834-001		EDBG Loan Principal Rec		1,000.00
04/23/2012	GASB Change for Loan Prin Pymts		-1,000.00	0.00
		1,000.00	-1,000.00	0.00
65-630-3505-526-000		Technical Assistance		25,000.00
04/23/2012	Micro Training excelerate % complete		50,000.00	75,000.00
		25,000.00	50,000.00	75,000.00

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
65-630-3505-526-002	Activity Delivery			60,000.00
04/23/2012	Micro Training excelerate % complete		-20,000.00	40,000.00
		60,000.00	-20,000.00	40,000.00
65-630-3505-860-000	08EDEF5874 Micro Tech Asst			100,000.00
04/23/2012	Micro Training excelerate % complete		30,000.00	130,000.00
		100,000.00	30,000.00	130,000.00
65-630-3505-899-000	Contribution to Restricted Rev			0.00
04/24/2012	Midyear budget revision -		15,000.00	15,000.00
		0.00	15,000.00	15,000.00
70-000-0000-898-071	Interfund Transfer In - 71			-670,000.00
04/23/2012	Midyear revisions		605,000.00	-65,000.00
		-670,000.00	605,000.00	-65,000.00
70-000-0000-898-074	Fallcreek YE Transfer			-412,154.60
04/23/2012	Midyear revisions		-605,000.00	-1,017,154.60
		-412,154.60	-605,000.00	-1,017,154.60
71-000-0000-898-070	Interfund Transfer In - 70			670,000.00
04/23/2012	Midyear revisions		-605,000.00	65,000.00
		670,000.00	-605,000.00	65,000.00
71-500-0000-450-001	Water Meter Replacement			45,000.00
04/23/2012	Midyear revisions		20,000.00	65,000.00
		45,000.00	20,000.00	65,000.00
71-500-0000-625-003	Fairgrounds Water Line Reloc			625,000.00
04/23/2012	Midyear revisions		-625,000.00	0.00
		625,000.00	-625,000.00	0.00
74-000-0000-898-070	Contribution to Reserve			412,154.60
04/23/2012	Midyear revisions		605,000.00	1,017,154.60
		412,154.60	605,000.00	1,017,154.60
80-000-0000-898-081	Interfund Transfer In - 81			-433,000.00
04/23/2012	Midyear revisions		308,000.00	-125,000.00
		-433,000.00	308,000.00	-125,000.00
80-000-0000-898-084	Sewer Rsrv Transfer			-281,167.43
04/23/2012	Midyear revisions		-308,000.00	-589,167.43
		-281,167.43	-308,000.00	-589,167.43

Account Number	Account Description	Beginning Budget	Amount	Budget
Date	Transaction Description	Transfer Description		
81-000-0000-898-080		Interfund Transfer In - 80		433,000.00
04/23/2012	Midyear revisions		-308,000.00	125,000.00
			433,000.00	125,000.00
81-550-0000-450-002		Inflow and Infiltration reduct		100,000.00
04/23/2012	Midyear revisions		-100,000.00	0.00
			100,000.00	0.00
81-550-0000-450-011		Sewer Line Replacement		200,000.00
04/23/2012	Midyear revisions		-200,000.00	0.00
			200,000.00	0.00
81-550-0000-450-017		Sanitary Sewer Management Plan		2,000.00
04/23/2012	Midyear revisions		-2,000.00	0.00
			2,000.00	0.00
81-550-0000-650-005		Vibratory Roller		6,000.00
04/23/2012	Midyear revisions		-6,000.00	0.00
			6,000.00	0.00
84-000-0000-898-080		Revenue Transfer		281,167.43
04/23/2012	Midyear revisions		308,000.00	589,167.43
			281,167.43	589,167.43

NOTICE OF PUBLIC HEARING
FOR CLOSEOUT OF CDBG PTA GRANT #08-PTAG-6494

NOTICE IS HEREBY GIVEN that the Yreka City Council will hold a Public Hearing on May 3, 2012 @ 6:30 p.m. in the City Council Chambers, 701 Fourth Street, Yreka, CA, 96097.

The purpose of the Public Hearing to discuss the accomplishments of the grant and to give citizens an opportunity to make their comments known.

The tasks completed under this grant resulted in the preparation of two planning studies:

1. Plan to Assist Low Income Residents with Water Use Efficiency
2. Humbug Gulch Stormwater Detention Feasibility Study

Persons interested in these reports are encouraged to attend the Public Hearing in order to make their comments known. If you are unable to attend the Public Hearing, you may submit your written comments to the Yreka City Clerk at casson@ci.yreka.ca.us or 701 Fourth Street, Yreka, CA 96097 no later than 5 p.m. May 3, 2012.

If you are interested in more information about the CDBG Program, a CDBG public information file may be reviewed at City Hall during business hours, Monday through Friday, between 8 a.m. and 5 p.m.



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Neill, Director of Public Works *SN*
Agenda title: Adopt Resolution No. 2970 accepting as complete Community Development Block Grant (CDBG) Planning and Technical Assistance grant No. 08-PTAG-6494 for Two General Planning Studies (Water Use Efficiency and Humbug Gulch Stormwater Detention Facility Feasibility)
Meeting date: May 3, 2012

Discussion:

The City of Yreka received a Community Development Block Grant (CDBG) in 2008 for the preparation of two planning studies. The results of these studies are reports known as:

1. Plan to Assist Low Income Residents with Water Use Efficiency
2. Humbug Gulch (previously Osgood) Stormwater Detention Facility Feasibility Study

The Water Use Efficiency Plan was completed by Public Works after developing and testing ways to help low income customers to reduce their water usage, and therefore their water bills. This Plan was also extremely beneficial to help meet the obligations for water conservation planning which is a condition of a current State Revolving Fund Loan. The Plan was well-received by the community and identified several potential ways the City can help its income eligible citizens. Implementation of the recommendations will be subject to funding availability and direction from the City Council.

The Humbug Gulch Stormwater Detention Facility Feasibility Study was prepared by Willdan Engineering, the same consultants who prepared the City's Master Plan of Drainage in 2005, and who designed many of the recently completed storm drain improvements in the Stormwater Attenuation Project. It is intended to examine the alternatives for addressing flood reduction in Humbug Creek, one of the City's largest tributaries to Yreka Creek.

The CDBG program regulations require that prior to grant closeout, the City Council conduct a public hearing to receive public input, and accept the final products resulting from these grants. These studies are now concluded. If there are any comments received to be addressed, Council can provide direction to staff for inclusion in the final report(s).

Fiscal Impact:

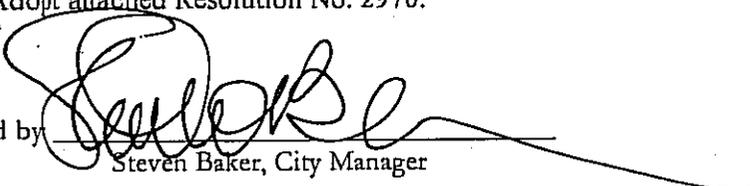
The City will be reimbursed for expenditures up to \$70,000, if the Resolution is approved.

Recommendation and Requested Action:

That the Council:

1. Conduct a public hearing to receive and consider community comments. Provide direction to staff to address comments as appropriate.
2. Adopt attached Resolution No. 2970.

Attachment

Approved by 
Steven Baker, City Manager

RESOLUTION NO. 2970

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA ACCEPTING AS COMPLETE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PLANNING AND TECHNICAL ASSISTANCE GRANT # 08-PTAG-6494 FOR TWO GENERAL PLANNING STUDIES (WATER USE EFFICIENCY AND HUMBUG GULCH STORMWATER DETENTION FACILITY FEASIBILITY)

WHEREAS, a public notice was issued to notify the public that two studies as shown below and funded by the Community Development Block Grant Program were completed, and

WHEREAS, information regarding the studies was provided to the City Council at a public meeting; and

WHEREAS, a public hearing was held on May 3, 2012 for the purpose of receiving public comments regarding the Grant; and

WHEREAS, Staff reviewed the final products and recommends that the City Council accept the final products for this Grant as complete.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Yreka that it does hereby accept as complete the reports for CDBG Planning and Technical Assistance Grant # 08-PTAG-6494 known as:

1. Plan to Assist Low Income Residents with Water Use Efficiency
2. Humbug Gulch Stormwater Detention Facility Feasibility Study

PASSED AND ADOPTED at a regular meeting of the Yreka City Council held on May 3, 2012, by the following vote:

AYES:

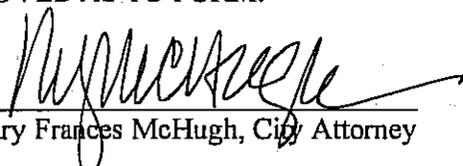
NOES:

ABSENT:

Rory McNeil, Mayor

APPROVED AS TO FORM:

ATTEST:

BY 
Mary Frances McHugh, City Attorney

BY _____
Elizabeth E. Casson, City Clerk

I hereby certify that the above and foregoing is a full and true copy of Resolution No. 2970 as adopted by the Yreka City Council at the meeting of May 3, 2012.

Elizabeth E. Casson, City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve Baker, City Manager
Agenda title: Adopt Resolution No. 2971 adopting the Siskiyou County Hazard Mitigation Plan.
Meeting date: May 3, 2012

Discussion:

Hazard Mitigation Planning for the Siskiyou County Planning Area:

In July of 2010, a coalition of Siskiyou County planning partners embarked on a planning process to prepare for and lessen the impacts of specified natural hazards. Responding to federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390), the partnership was formed to pool resources and create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding sources.

The 10 member planning partnership involved in this program includes Siskiyou County, 7 Cities, and 2 special services districts. The planning area for the hazard mitigation plan encompasses all of Siskiyou County. The result of the organizational efforts has been to produce a Federal Emergency Management Agency (FEMA) and the California Emergency Management Area (CalEMA)-approved multi-agency multi-hazard mitigation plan.

Mitigation is defined in this context as any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event. Mitigation planning is the systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions and following through with an effective mitigation strategy. Mitigation encourages long-term reduction of hazard vulnerability and can reduce the enormous cost of disasters to property owners and all levels of government. Mitigation can also protect critical community facilities, reduce exposure to liability, and minimize post-disaster community disruption.

The hazard identification and profiling in the hazard mitigation plan addresses the following hazards considered to be of paramount importance within the Siskiyou County planning area:

1. Dam Failure
2. Earthquake
3. Flood
4. Landslide and Other Mass Movements
5. Severe Weather
6. Volcano (Ash Fall)
7. Wildfire

Siskiyou County Office of Emergency Services (SCOES) secured funding for developing the hazard mitigation plan and was the lead coordinating agency for this multi-jurisdictional effort. All participating local jurisdictions have been responsible for assisting in the development of the hazard and vulnerability assessments and the mitigation action strategies for their respective jurisdictions and organizations. The plan presents the accumulated information in a unified framework to ensure a comprehensive and coordinated plan covering all planning partners within the Siskiyou County Planning Area. Each jurisdiction has been responsible for the review and approval of their individual sections of the plan.

The plan was prepared in accordance with the CalEMA Local Hazard Mitigation Plan and Flood Mitigation Plan preparation guidelines. Additionally, the plan has been aligned with the goals, objectives and priorities of the State's multi-hazard mitigation plan and flood mitigation plan.

A 10 member Hazard Mitigation Steering Committee (HMSC) composed of representative stakeholders was formed early in the planning process to guide the development of the Plan. In addition, citizens were asked to contribute by sharing local knowledge of their individual area's vulnerability to natural hazards based on past occurrences. Public involvement has been solicited via a multi-media campaign that included public meetings, web-based information, questionnaires and progress updates via the news media.

Why adopt this Plan?

Once the hazard mitigation plan is adopted by all of the jurisdictional partners and approved by FEMA, the partnership will collectively and individually become eligible to apply for hazard mitigation project funding from both the Pre-Disaster Mitigation Grant Program (PDM) and the Hazard Mitigation Grant Program (HMGP).

What is the Pre-Disaster Mitigation competitive grant program?

The PDM competitive grant program provides funds to State, Tribal, and local governments for pre-disaster mitigation planning and projects primarily addressing natural hazards. Cost-Effective pre-disaster mitigation activities reduce risk to life and property from natural hazard events before a natural disaster strikes, thus reducing overall risks to the population and structures, while also reducing reliance on funding from actual disaster declarations. Funds will be awarded on a competitive basis for mitigation planning and project applications intended to make local governments more resistant to the impacts of future natural disasters (*For more details on this program see Attachment 1*).

What is the Hazard Mitigation Grant Program?

Authorized under Section 404 of the Stafford Act, the HMGP administered by FEMA provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster (*For more details on this program see Attachment 1*).

Where do we go from here?

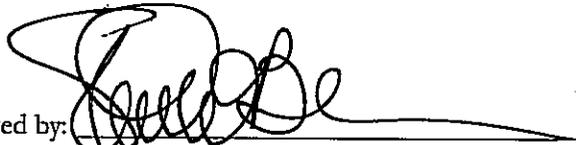
Upon adoption of Volume I and our jurisdictional Annex of Volume II of the Siskiyou County Hazard Mitigation Plan (SCHMP) and subsequent approval of said plan by CalEMA and FEMA, the City of Yreka will be eligible to apply for specified grants. The grant funds are made available to

states and local governments and can be used to implement the long-term hazard mitigation measures specified within the City of Yreka's annex of the SCHMP before and after a major disaster declaration. The SCHMP is considered a living document such that, as awareness of additional hazards develops and new strategies and projects are conceived to offset or prevent losses due to natural disasters, the SCHMP will be evaluated and revised on a continual 5 year time frame.

Fiscal Impact: None

Recommendation: Staff recommends Adoption of Resolution No. 2971 as submitted.

Approved by:

A handwritten signature in black ink, appearing to read "Steven Baker", written over a horizontal line.

Steven Baker, City Manager

Attachment 1
Hazard Mitigation Grant Program (HMGP)
Pre-Disaster Mitigation Grant Program (PDM)
FACT SHEET

I. HAZARD MITIGATION GRANT PROGRAM (HMGP)

What is the Hazard Mitigation Grant Program?

Authorized under Section 404 of the Stafford Act, the Hazard Mitigation Grant Program (HMGP) administered by the Federal Emergency Management Agency (FEMA) provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

Who is eligible to apply?

Hazard Mitigation Grant Program funding is only available to applicants that reside within a Presidentially declared disaster area. Eligible applicants are

- State and local governments
- Indian tribes or other tribal organizations
- Certain non-profit organizations

What types of projects can be funded by the HMGP?

HMGP funds may be used to fund projects that will reduce or eliminate the losses from future disasters. Projects must provide a long-term solution to a problem, for example, elevation of a home to reduce the risk of flood damages as opposed to buying sandbags and pumps to fight the flood. In addition, a project's potential savings must be more than the cost of implementing the project. Funds may be used to protect either public or private property or to purchase property that has been subjected to, or is in danger of, repetitive damage. Examples of projects include, but are not limited to:

- Acquisition of real property for willing sellers and demolition or relocation of buildings to convert the property to open space use
- Retrofitting structures and facilities to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards
- Elevation of flood prone structures
- Development and initial implementation of vegetative management programs
- Minor flood control projects that do not duplicate the flood prevention activities of other Federal agencies
- Localized flood control projects, such as certain ring levees and floodwall systems, that are designed specifically to protect critical facilities
- Post-disaster building code related activities that support building code officials during the reconstruction process

What are the minimum project criteria?

There are five issues you must consider when determining the eligibility of a proposed project.

- Does your project conform to your State's Hazard Mitigation Plan?
- Does your project provide a beneficial impact on the disaster area i.e. the State?
- Does your application meet the environmental requirements?
- Does your project solve a problem independently?
- Is your project cost-effective?

II. **PRE-DISASTER MITIGATION GRANT PROGRAM (PDM)**

What is the Pre-Disaster Mitigation competitive grant program?

The Pre-Disaster Mitigation (PDM) competitive grant program provides funds to State, Tribal, and local governments for pre-disaster mitigation planning and projects primarily addressing natural hazards. Cost-Effective pre-disaster mitigation activities reduce risk to life and property from natural hazard events before a natural disaster strikes, thus reducing overall risks to the population and structures, while also reducing reliance on funding from actual disaster declarations. Funds will be awarded on a competitive basis to successful Applicants for mitigation planning and project applications intended to make local governments more resistant to the pacts of future natural disasters.

Who can apply for a PDM competitive grant?

Eligible PDM competitive grant Applicants include State and Territorial emergency management agencies, or a similar office of the State, District of Columbia, U.S. Virgin Islands, Commonwealth of Puerto Rico, Guam, American Samoa, Commonwealth of the Northern Mariana Islands, and Federally-recognized Indian Tribal governments.

- ✓ Eligible Sub-applicants include State agencies; Federally-recognized Indian Tribal governments; and local governments (including State recognized Indian Tribal governments and Alaska native villages).
- ✓ Applicants can apply for PDM competitive grant funds directly to FEMA, while Sub-applicants must apply for funds through an eligible Applicant.
- ✓ Private non-profit organizations are not eligible to apply for PDM but may ask the appropriate local government to submit an application for the proposed activity on their behalf.

What are eligible PDM projects?

Multi-hazard mitigation projects must primarily focus on natural hazards but also may address hazards caused by non-natural forces. **Funding is restricted to a maximum of \$3M Federal share per project.** The following are eligible mitigation projects:

- ✓ Acquisition or relocation of hazard-prone property for conversion to open space in perpetuity;
- ✓ Structural and non-structural retrofitting of existing buildings and facilities (including designs and feasibility studies when included as part of the construction project) for wildfire, seismic, wind or flood hazards (e.g., elevation, flood proofing, storm shutters, hurricane clips);
- ✓ Minor structural hazard control or protection projects that may include vegetation management, Stormwater management (e.g., culverts, floodgates, retention basins), or shoreline/landslide stabilization; and,
- ✓ Localized flood control projects, such as certain ring levees and floodwall systems, that are designed specifically to protect critical facilities and that do not constitute a section of a larger flood control system.

Mitigation Project Requirements

Projects should be technically feasible (see Section XII. Engineering Feasibility) and ready to implement. Engineering designs for projects must be included in the application to allow FEMA to assess the effectiveness and feasibility of the proposed project. The project cost estimate should complement the engineering design, including all anticipated costs. FEMA has several formats that it uses in cost estimating for projects. Additionally, other Federal agencies' approaches to project cost estimating can be used as long as the method provides for a complete and accurate estimate. FEMA can provide technical assistance on engineering documentation and cost estimation (see Section XIII.D. Engineering Feasibility).

Mitigation projects also must meet the following criteria:

1. Be cost-effective and substantially reduce the risk of future damage, hardship, loss, or suffering resulting from a major disaster, consistent with 44 CFR 206.434(c)(5) and related guidance, and have a Benefit-Cost Analysis that results in a benefit-cost ratio of 1.0 or greater (see Section X. Benefit-Cost Analysis). **Mitigation projects with a benefit-cost ratio less than 1.0 will not be considered for the PDM competitive grant program;**
2. Be in conformance with the current FEMA-approved State hazard mitigation plan;
3. Solve a problem independently or constitute a functional portion of a solution where there is assurance that the project as a whole will be completed, consistent with 44 CFR 206.434(b)(4);
4. Be in conformance with 44 CFR Part 9, Floodplain Management and Protection of Wetlands, and 44 CFR Part 10, consistent with 44 CFR 206.434(c)(3);
5. Not duplicate benefits available from another source for the same purpose, including assistance that another Federal agency or program has the primary authority to provide (see Section VII.C. Duplication of Benefits and Programs);
6. Be located in a community that is participating in the NFIP if they have been identified through the NFIP as having a Special Flood Hazard Area (a FHBM or FIRM has been issued). In addition, the community must not be on probation, suspended or withdrawn from the NFIP; and,
7. Meet the requirements of Federal, State, and local laws.

What are examples of Ineligible PDM Projects?

The following mitigation projects are ***not*** eligible for the PDM program:

- ✓ Major flood control projects such as dikes, levees, floodwalls, seawalls, groins, jetties, dams, waterway channelization, beach nourishment or re-nourishment;
- ✓ Warning systems;
- ✓ Engineering designs that are not integral to a proposed project;
- ✓ Feasibility studies that are not integral to a proposed project;
- ✓ Drainage studies that are not integral to a proposed project;
- ✓ Generators that are not integral to a proposed project;
- ✓ Phased or partial projects;
- ✓ Flood studies or flood mapping; and,
- ✓ Response and communication equipment.

RESOLUTION NO. 2971

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
ADOPTING THE SISKIYOU COUNTY HAZARD MITIGATION PLAN

WHEREAS, all of Siskiyou County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Siskiyou County stakeholders with like planning objectives has been formed to pool resources and create consistent mitigation strategies to be implemented within each partners identified capabilities, within the Siskiyou County Planning Area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Yreka:

- 1.) Adopts in its entirety, Volume I, and Chapter 1, Planning Partner Participation; Chapter 9, the City of Yreka's jurisdictional annex, and the appendices of Volume II of the Siskiyou County Hazard Mitigation Plan (SCHMP).
- 2.) Will use the adopted and approved portions of the SCHMP to guide pre and post disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the SCHMP with other planning programs and mechanisms under its jurisdictional authority.

- 4.) Will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the SCHMP.
- 5.) Will help to promote and support the mitigation successes of all SCHMP Planning Partners.

Passed and adopted this 3rd. day of May 2012, by the following vote:

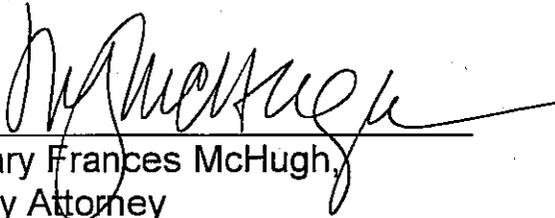
AYES:

NAYS:

ABSENT: Bicego

Rory McNeil, Mayor

APPROVED AS TO FORM:



Mary Frances McHugh,
City Attorney

Attest: _____

Elizabeth E. Casson,
City Clerk



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Steve W. Baker, City Manager
Mary Frances McHugh, City Attorney
Agenda title: Approve Resolution 2972 of The City Council Of The City Of Yreka Adopting the Initial Study/Negative Declaration For City of Yreka Fall Creek Water Permit Application for Extension of Time to Put Water to Full Beneficial Use and Place of Use, State Water Resources Control Board Application, Permit Number 15379, Application Number 22551
Meeting date: May 3, 2012

Recommendation and Requested Action: Approve Resolution 2972.

Discussion: Staff has been working with the State Water Resources Control Board ("Board") on an update for the Place of Use and an Extension of Time to put to full beneficial use the water right associated with its Fall Creek Permit No. 15379. The application for administrative approval of these actions was made to the Board in December 2005. After extensive review and revisions, the Board acted on August 5, 2010 to approve the City's application for approval of the Place of Use and requested additional information regarding the Application for Extension of Time.

The State Water Board staff specifically requested the City prepare and circulate additional CEQA documents to evaluate any impacts on public trust resources resulting from these actions. The Initial Study/Negative Declaration have been available for public comment from March 12, 2012 to April 19, 2012. The City has received clearance from the State Clearinghouse (see attached letter of notification), and the City Council conducted a properly noticed public hearing for comment on the Initial Study/Negative Declaration on April 19, 2012. No comments were received, and therefore, no modification of the Initial Study/Negative Declaration is required to be considered.

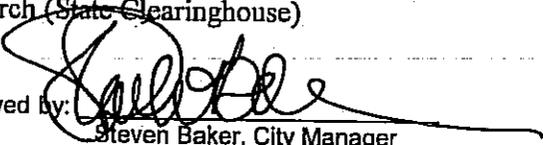
It should be noted that the "project" proposes no changes in operations of the water diversion, the City's Fall Creek Water System, or any new construction. The "project" is simply a minor adjustment to the description of where water from Fall Creek can be used and to offer the City additional time for its population and industrial growth to fully utilize the available water resource.

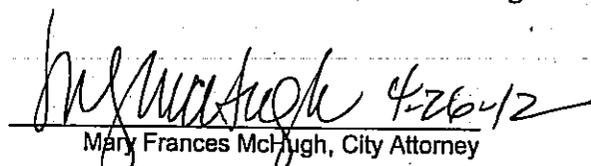
Upon approval, the Resolution authorizes the City Manager to take all necessary steps to implement the Resolution, and the City Manager will cause filing of the Notice Determination made by this Resolution with the County Clerk by not later than five days from the action taken by the City Council [Public Resources Code Section 21092.3, 21152(a)(c); Guidelines Section 15094.] Posting this notice initiates the limitations period, which is 30 days.

Fiscal Impact: None.

Attachments: Draft Resolution 2972; Letter dated April 20, 2012, Governor's Office of Planning and Research (State Clearinghouse)

Approved by:


Steven Baker, City Manager


Mary Frances McHugh, City Attorney

RESOLUTION NO. 2972

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YREKA
ADOPTING THE INITIAL STUDY/NEGATIVE DECLARATION FOR THE
CITY OF YREKA FALL CREEK WATER PERMIT APPLICATION FOR EXTENSION
OF TIME TO PUT TO FULL BENEFICIAL USE AND PLACE OF USE
STATE WATER RESOURCES CONTROL BOARD APPLICATION
Permit Number 15379, Application Number 22551**

WHEREAS, the City of Yreka is proposing to approve an Initial Study/ Negative Declaration regarding the place of use and extension of time to put water to full beneficial use for the Application of the City of Yreka before the State Water Resources Control Board, Permit 15379 (Application 22551) of the Fall Creek Water Permit, and,

WHEREAS, pursuant to the California Environmental Quality Act (CEQA), and implementing Guidelines, an Initial Study/Negative Declaration have been prepared to assess the proposed project. The project as proposed will not have a significant impact on the environment.

WHEREAS, a 30 day public review period was held for the Negative Declaration from March 20, 2012 to April 19, 2012, and,

WHEREAS no letters commenting on the Negative Declaration were received during the comment period; and,

WHEREAS, a properly noticed public hearing was held by the Yreka City Council on April 19, 2012; and,

WHEREAS, a staff Report was submitted to the City Council recommending that the City adopt a Negative Declaration for application regarding the place of use and extension of time to put water to full beneficial use of the City of Yreka before the State Water Resources Control Board, Permit 15379 (Application 22551) for the Fall Creek Water Permit;

WHEREAS, the City Council did hear and use their independent judgment and considered all said reports, recommendations and testimony hereinabove set forth.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yreka as follows:

Section 1. The City Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The City Council hereby finds and determines that the Application of the City of Yreka regarding the place of use and extension of time to put water to full beneficial use of the City of Yreka before the State Water Resources Control Board, Permit 15379 (Application 22551) for the Fall Creek Water Permit will not have a significant effect on the environment based on the whole of the record, including review of the Initial Study and public testimony. The Negative Declaration has been prepared in accordance with State and local environmental laws and Guideline regulations. The Negative Declaration is complete and adequate.

Section 3. The City Council hereby approves and adopts the Initial Study/ Negative Declaration as described above. The City Manager, the City Clerk and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

Section 4. It is further resolved, if any section, subsection, part, clause, sentence or phrase of this Resolution or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Resolution, the application thereof, shall not be effected thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

Section 5. This resolution shall take effect immediately upon its passage.

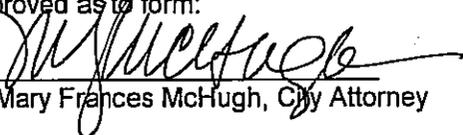
Passed and adopted this 3rd day of May, 2012, by the following vote:

AYES:
NAYS:
ABSENT:

Rory McNeil,
Mayor

Attest: _____
City Clerk

Approved as to form:

By: 
Mary Frances McHugh, City Attorney

THE UNDERSIGNED CERTIFIES THAT THIS A TRUE AND CORRECT COPY OF RESOLUTION NO. _____ AS ADOPTED BY THE CITY COUNCIL AT ITS MEETING HELD May 3, 2012.

Liz Casson, City Clerk

\\GOLDNUGGET\USERS\MARYFRANCES\MY DOCUMENTS\DOCUMENTS\ WATER\FALL CREEK\INITIAL STUDY-NEG DEC\ RESOLUTION CITY COUNCIL FALL CREEK WATER IS-ND - CERTIFY CEQA 5-12.DOC

RECEIVED

APR 23 2012



STATE OF CALIFORNIA
GOVERNOR'S OFFICE of PLANNING AND RESEARCH

CITY OF YREKA



EDMUND G. BROWN JR.
GOVERNOR

KEN ALEX
DIRECTOR

April 20, 2012

Mary Frances McHugh
City of Yreka
701 Fourth Street
Yreka, CA 96097

Subject: Fall Creek Water Permit
SCH#: 2012032053

Dear Mary Frances McHugh:

The State Clearinghouse submitted the above named Negative Declaration to selected state agencies for review. The review period closed on April 19, 2012, and no state agencies submitted comments by that date. This letter acknowledges that you have complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act.

Please call the State Clearinghouse at (916) 445-0613 if you have any questions regarding the environmental review process. If you have a question about the above-named project, please refer to the ten-digit State Clearinghouse number when contacting this office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Scott Morgan".

Scott Morgan
Director, State Clearinghouse

Document Details Report
State Clearinghouse Data Base

SCH# 2012032053
Project Title Fall Creek Water Permit
Lead Agency Yreka, City of

Type Neg Negative Declaration

Description The City of Yreka is requesting from the State Water Resources Control Board an extension of time under the City's water permit No. 15379 for the City to divert up to 6,300 acre feet per year (afy) from Fall Creek. The City's permit, issued in 1967, authorized the City to divert 15 cubic feet per second (cfs), up to a maximum of 6,300 afy, from Fall Creek to supply the City's municipal water system. The permit states that the City was to complete full beneficial use of the diverted water by December 31, 2005. The City constructed the diversion facility and is fully capable of diverting the full amount; no new construction is proposed. The City requests that the term of the permit to use the 6,300 afy be extended to the year 2022.

Lead Agency Contact

Name Mary Frances McHugh
Agency City of Yreka
Phone (530) 841-2325
email
Address 701 Fourth Street
City Yreka
Fax
State CA **Zip** 96097

Project Location

County Siskiyou
City Yreka
Region
Lat / Long
Cross Streets North of Copco Road (for diversion)
Parcel No. 004-370-010,030,041-030-200...
Township 48N **Range** 4,6,7W **Section** 25,30, **Base**

Proximity to:

Highways I-5, SR 3
Airports No
Railways Yreka Western RR
Waterways Humbug Creek, Yreka Creek, Greenhorn Creek
Schools Jackson Evergreen, Yreka High
Land Use

Project Issues Biological Resources; Public Services; Water Quality; Water Supply; Landuse

Reviewing Agencies Resources Agency; Department of Fish and Game, Region 1; Department of Parks and Recreation; Department of Water Resources; California Highway Patrol; Caltrans, District 2; State Water Resources Control Board, Division of Water Rights; Regional Water Quality Control Board, Region 1; Native American Heritage Commission; Public Utilities Commission

Date Received 03/21/2012 **Start of Review** 03/21/2012 **End of Review** 04/19/2012



**CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM**

To: Yreka City Council
Prepared by: City Clerk
Agenda title: Adopt Ordinance No. 829 amending Title 8 of the Yreka Municipal Code –
Animals, amending various sections of Chapter 8.08.

Meeting date: May 3, 2012

Discussion:

The City Council introduced Ordinance 829 at its meeting held April 19, 2012.

Recommendation and Requested Action:

That the Council waive the reading of the body of the Ordinance and Adopt Ordinance No. 829 as submitted.

Approved by:

A handwritten signature in black ink, appearing to read "S. Baker", written over a horizontal line.

Steven Baker, City Manager

ORDINANCE NO. 829

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YREKA
AMENDING TITLE 8 OF THE YREKA MUNICIPAL
CODE—ANIMALS, AMENDING VARIOUS
SECTIONS OF CHAPTER 8.08 – DOGS.**

BE IT ORDAINED by the City Council of the City of Yreka as follows:

SECTION 1. The following amendments are made to Chapter 8.08 of the Municipal Code:

8.08.050 - License and registration required.

All dogs more than four months old kept, harbored or maintained by their owners in the city shall be licensed and registered and their owners are required to have them licensed and registered as herein provided.

Dogs shall be registered with and dog licenses shall be issued by the city clerk or other designated agency, on payment of a license fee established by resolution of the city council which shall provide for a partial discount of the fee if a certificate is presented from a licensed veterinarian that the dog has been spayed or neutered. Said fees shall be for each calendar year or a fraction thereof *as set by Council resolution*.

8.08.060 - Time for application—Penalty for delinquency.

Application for license and registration shall be *due on January 1st each year and becomes delinquent based date set by City Council resolution defining delinquency of each year made annually between January 1st and February 15th of each year* or within thirty-one days after the dog becomes subject to licensing and registration hereunder, whichever event occurs first. In the event application for license and registration is not made within the time herein provided, there shall be a penalty assessed for late payment as established by city council resolution.

SECTION 2. Exemption from CEQA. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project which has the potential for causing a significant effect on the environment.

SECTION 3. Validity. If any section, subsection, part, clause, sentence or phrase of this Ordinance or the application thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, the validity of the remaining portions of this Ordinance, the application thereof, shall not be effected

thereby but shall remain in full force and effect, it being the intention of the City Council to adopt each and every section, subsection, part, clause, sentence phrase regardless of whether any other section, subsection, part, clause, sentence or phrase or the application thereof is held to be invalid or unconstitutional.

SECTION 4. Effective Date. This ordinance shall be in full force and effect thirty (30) days from and after the date of its adoption.

SECTION 5. Posting And Publication. The City Clerk is directed to cause a copy of the full text of this ordinance to be published once in an adjudicated newspaper of general circulation in the City of Yreka within fifteen (15) days after adoption of this ordinance.

SECTION 6. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Yreka Municipal Code that codification of this Ordinance is limited to Section 1.

Introduced at a regular meeting of the City Council held April 19, 2012, and adopted as an ordinance of the City of Yreka at a regular meeting of the City Council held on May 3, 2012, by the following vote:

AYES:

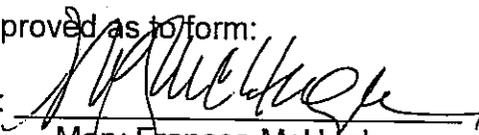
NOES:

ABSENT:

Attest:

By: _____
Liz Casson, City Clerk

Rory McNeil, Mayor

Approved as to form:
By: 
Mary Frances McHugh,
City Attorney



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Rhetta Hogan *RH*
Agenda title: Introduction of an Ordinance of the City council of the City of Yreka Amending Title 8 of the Yreka Municipal Code – Animals, Amending Various Sections of Chapter 8.08 Dogs
Meeting date: April 19, 2012 & MAY 3, 2012

Discussion:

As follow up to the staff report presented at the April 5, 2012 Yreka City Council meeting, staff has prepared the following changes to the animal control ordinance:

1. Modification of language to allow for a prorate of dog license fees on a quarterly basis for newly licensed dogs, as set by City Council-Resolution.
2. Removal of a fixed penalty date from the ordinance allowing the date to be set by City Council resolution.

With the higher rates, residents needing to register a new dog or residents new to the City who have dogs have requested some kind of midyear pro-rate for the license fees. The City's current ordinance does not allow for a pro-rate of fees. Staff recommends modifying the ordinance to allow for the pro-rate of these licensing fees. The fee schedule is set by City Council resolution, and the attached quarterly pro-rate schedule, we believe is fair and easy to administer. Staff researched online and called several cities to compare. Many cities do not prorate, but of those cities that do, licensing pro-rate formulas vary. The most common method used is a proportional pro-rate formula, typically based on either a monthly or a quarterly schedule. Staff is recommending the proportional quarterly pro-rate for ease of understanding. The City's financial software can accommodate either monthly or quarterly pro-rating of licenses with some minor setup configurations.

Staff would like to explore the possibility of modifying the penalty date for renewal of dog licenses from February 15th of each year to March 1st or March 15th. The recommendation from staff is based on owner feedback and complaints. The public generally, was concerned that there is little time to register and find out your dog needs a rabies license from the first notification at the end of the year to February 15. By having the flexibility to move that date by resolution, we can better work with residents and finding the best date, remembering though, that not all residents will be happy with any date that is selected. We are also working on customizing each notification letter, to advise the dog owner that a rabies certificate is due.

Approved by: _____

Steven Baker
Steven Baker, City Manager

Fiscal Impact:

In looking back at 2011 registrations, the estimated revenue reduction for newly licensed dogs would have been 33 newly registered dogs, 6 in 1Q2011, 10 in 2Q2011, 11 in 3Q2011 and 5 in 4Q2011 or \$418.75 based on the 2012 rates. The cost of modifying the ordinance is the cost of staff time, the City Attorney's time, and cost of publications and codifying the ordinance through Lexus/Nexus. It is estimated at a conservative \$1,000.00 one-time charge.

While changing the City's ordinance to prorate the license fee for newly registered dogs, the cost of modifying the ordinance penalty date to be set by resolution gives staff flexibility to present to the City Council some annual registration options, without the cost of modifying the ordinance.

Recommendation and Requested Action:

Approve the introduction of an Ordinance of the City Council of the City of Yreka Amending Title 8 of the Yreka Municipal Code – Animals, Amending Various Sections of Chapter 8.08 Dogs.



CITY OF YREKA
CITY COUNCIL AGENDA MEMORANDUM

To: Yreka City Council
Prepared by: Mary Frances McHugh, City Attorney
Agenda title: AUTHORIZE CITY ATTORNEY TO ENGAGE SERVICES OF
OUTSIDE COUNSEL, AUTHORIZE EXECUTING AGREEMENTS AND
APPROVE SUPPLEMENTAL APPROPRIATION.
Meeting date: May 3, 2012

Recommendation and Requested Action: Authorize City Attorney to engage services of outside Counsel on one matters, authorize executing agreement therefor, and approve supplemental appropriation:

Brady & Vinding, Sacramento, CA - legal services related to negotiations concerning the Karuk Tribe of California and its interest in establishing a casino in the City of Yreka, in an amount not to exceed \$20,000.

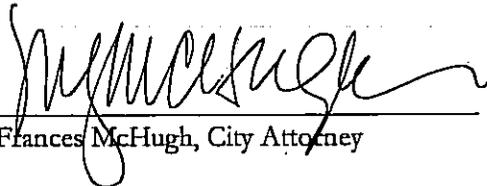
Discussion: The City Attorney recommends engaging the services of Counsel on the foregoing matter, and requests authority to enter into an agreement between the City and those attorneys and appropriate funds for that purpose. As the Council is aware, the City Attorney provides legal services for the City of Yreka, but when specialized work on complex matters is necessary to serve the interests of the City of Yreka, the City Attorney oversees the work performed by attorneys who are engaged on a limited basis. The City Attorney employs cost saving measures on complex matters requiring specialized work by selecting counsel who are sensitive to careful spending of public funds, have governmental rates and are willing to work with City Attorney, who provides legal research and document preparation on these matters to outside counsel.

Fiscal Impact: The following supplemental appropriations are requested:

For the legal services provided the following allocations be approved:

One-half to be paid from general fund reserves to fund 01-040-0000-525-000, general fund in the amount of Ten Thousand Dollars (\$10,000.00).

One-half to be paid from fund 80-560-0000-525 in the amount of Ten Thousand Dollars (\$10,000.00).

Approved by: 
Mary Frances McHugh, City Attorney