

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON APRIL 5, 2018

On the 5<sup>TH</sup> day of April 2018, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Robert Bicego, Joan Smith Freeman, Duane Kegg, and Norman Shaskey Absent - Deborah Baird.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from March 16 through April 5, 2018.
- b. Approval of Minutes of the meeting held March 15, 2018.
- c. Acknowledge receipt of 2017 General Plan Annual Housing Element Progress Report.

Following Council discussion, Councilmember Bicego moved to approve the items on the consent calendar as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approve the appointments of Victor Kwasnikow, Mitchell Shinar and Timothy Smith to the Yreka Volunteer Fire Department.

Yreka Volunteer Fire Chief Jerry Lemos introduced candidates Victor Kwasnikow, Mitchell Shinar, and Timothy Smith, recommending their appointment to the Fire Department.

Following Council discussion, Councilmember Shaskey moved to approve the appointment of Victor Kwasnikow, Mitchell Shinar, and Timothy Smith to the Yreka Volunteer Fire Department.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Freeman, Kegg, and Shaskey. Abstain – Bicego, due to his membership relationship with the Yreka Volunteer Fire Department.

Mayor Freeman thereupon declared the motion carried.

Adopt Resolution #2018-11 approving and authorizing acquisition of equipment and execution of all necessary documents for acquiring equipment for the Yreka Volunteer Fire Department.

Volunteer Fire Chief Jerry Lemos reported that the Yreka Volunteer Fire Department (YVFD) Measure H committee is recommending the purchase of a Pierce Type 3 Wildlands Pumper Apparatus to replace 1986 Pierce Arrow pumper. The apparatus will fill the City's need of

having a wildlands fire defense Type 3 urban interface response engine. The apparatus will replace the department's 1986 Pierce Arrow, which is a Type 1 (residential urban pumper). The Wildlands Apparatus features 4-wheel drive, high ground clearance, drive along and pump features, and has 1,000 gallons per minute pumping capacity. The apparatus will meet both residential firefighting needs and be a frontline attack defense for wildland and mutual aid response

The YVFD engine selection committee has detailed the pumper specifications to best meet the needs of the department. The engine selection committee selected the Pierce Type 3 Wildlands Pumper based the apparatus meeting set specifications, price, availability of dealer support (dealerships in Sacramento, CA and Springfield, OR). The pricing is based on contract pricing for the NPPGov, Fire Rescue GPO national purchasing consortium discount, and included a cash payment in advance discount (secured by a performance bond for the cost of the apparatus). From a maintenance perspective. Redding Freightliner supports the Pierce model and make locally for the chassis. Golden State Fire Apparatus, Sacramento is the Pierce apparatus dealer for the order.

The all in all NPPGov purchasing consortium contract price was \$388,579. The YVFD truck committee is recommending the NPPGov contract pricing, as it is has been competitively bid and meets all apparatus requirements. The appropriation of the wildlands apparatus was included in the 2017-18 bi-annual budget for \$400,000.

City staff will be working with the YVFD for disposal of the 1986 Pierce Arrow, but no residual value has been estimated.

For engine orders placed this month, fabrication time is approximately twelve months, however there may a surge of orders place due to metals tariff in effect on contracts entered into by agencies after May 1, 2018.

Finance Director Rhetta Hogan reported that she received an updated lower cost for Fire Apparatus of \$374,817.75, inclusive of sales tax, plus a contingency allowance of approximately \$15,000, and hoses and other supplies for outfitting of the apparatus \$20,0000.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Freeman, Kegg, and Shaskey. Abstain – Bicego due to his membership relationship with the Yreka Volunteer Fire Department.

Mayor Freeman thereupon declared the motion carried.

Adopt Resolution # 2018-9 approving requests associated with the Special Event of Scott Valley Bank known as the Summer Concerts in the Park.

City Manager Baker reported that Scott Valley Bank has submitted a letter requesting permission to hold their annual summer concert series in lower Miner Street Park.

As in previous years, Scott Valley Bank is requesting that the City provide free use of a portion of lower Miner Street Park, electricity; police walk-through as available; and setup and use of the Yreka Community Stage.

Fiscal Impact: Direct cost is estimated to be \$2,000 to cover Department of Public Works personnel for the stage hauling, setup and take down. The costs incurred by the Yreka Police Department vary significantly for each event (\$624 to \$1,836 for the series).

Valerie Jereb, Marketing Director and Rhonda Gubetta, Yreka Branch Services Manager of Scott Valley Bank addressed the Council to answer any questions regarding the summer concert series.

Following Council discussion, Councilmember Kegg moved to adopt the Resolution as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Adopt Resolution #2018-10 authorizing the City to apply for grant funds from the State of California, to enter into a funding agreement, and to designate representatives to sign agreements and any amendments thereto for the Wastewater Collection System Improvements Construction Project.

Director of Public Works Matt Bray reported that in March of 2016 the Council approved Resolution 2016-13 authorizing the City to apply for Small Community Wastewater Grant Program funds from the California State Water Resources Control Board for wastewater planning and improvement projects and to enter into a funding agreement. The City's application was approved, and as a result, the City received grant funds in the amount of \$500,000 to use toward the City's Wastewater Collection System Improvements Planning project.

One of the deliverables of the grant is a grant application for an eligible construction project to address the needs of the City's existing sewer system. The Wastewater Collection System Improvements Construction Project involves the replacement of approximately 12,000 feet of sewer main. This construction grant application requests \$5,500,000 total and requires an authorizing Resolution from the City Council.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approve the Appointment of Matt Osborn and Richard Rolzinski each to a 4-year term on the Yreka Planning Commission.

Following Council discussion, Councilmember Kegg moved to approve the appointment of Matt Osborn and Richard Rolzinski each to a 4-year term on the Planning Commission.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Authorize the City Manager to contract with Smith & Newell for Financial Audit Services.

Finance Director Rhetta Hogan reported that pursuant to a Request for Proposals for Financial Audit Services, the City received three proposals with a Price Range for 3 years from: Aiello, Goodrich & Teuscher \$28,000 - \$29,000; Moss, Levy & Hartzheim \$24,760 - \$26,077; and Smith & Newell \$24,500 - \$25,990.

Generally Accepted Accounting Procedures (GAAP) requires that the City of Yreka obtain independent financial audit services. The City issues a request for proposals periodically to solicit proposals from available firms for these services. The City typically engages an audit firm for a period of three years, with the possibility of a two-year extension. The last time an audit firm was selected for the City pursuant to a competitive review was in 2013.

Councilmember Shaskey reported that the Audit, Debt and Investment Committee met on March 22, 2018 to review and discuss the proposals. All three firms who provided a proposal are qualified and would be able to perform the requested independent audit services. The Audit, Debt and Investment Committee is recommending Smith & Newell for the Council's consideration.

Following Council discussion, Councilmember Bicego moved to authorize the City Manager to enter into an agreement for Financial Audit Services with Smith & Newell for \$24,500 commencing with the fiscal year ending June 30, 2018.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

PUBLIC HEARING;

Adopt Resolution # 2018-12 designating the City Manager and City Attorney as Negotiators for Real Property Transactions relating to the Flood Hazard Reduction Grant Project.

Public Works Administrative Assistant Jeannette Hook reported that the City has proposed to acquire several flood-prone properties for the Yreka Creek Greenway along with other grant-funded property acquisitions. The owners of all properties proposed for acquisition in the Flood Hazard Reduction grant project have previously provided the City with a “willing participant” letter. Floodway improvements along the Yreka Creek Greenway will reduce flood risks and future property damages, improve water quality and streamside habitat, and enhance public recreation.

Property negotiations are a complicated, multi-step process. Timely responses from the City are necessary during negotiations to keep a deal moving. This request to authorize the City Manager and City Attorney to initiate property discussions is accompanied by a public hearing, which fulfills a requirement of the Flood Hazard Reduction grant.

Councilmember Bicego expressed his concerns regarding the word “all” transactions, stating that he would prefer that it be limited to the specific properties relating to the Flood Hazard Reduction Grant Project.

This being the time and date scheduled for the public hearing, Mayor Freeman opened the public hearing to the audience.

Don Hall, Yreka resident, addressed the Council stating that he agrees with Councilmember Bicego, that the language is way to general and needs to be specific.

There being no further comments received, Mayor Freeman opened the discussion to the Council.

Following Council discussion, Councilmember Bicego moved to adopt the Resolution as amended with the correction to give authority only for the identified properties as specified in the Flood Hazard Reduction Grant.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

#### Acceptance of Treasurer’s Report and Budget to Actual for the months of January and February 2018.

Following Council discussion, Councilmember Shaskey moved to accept the Treasurer’s Reports as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

**CLOSED SESSION:**

1. Conference with Real Property Negotiator (Government Code Section 54956.8)  
 Property: Assessor Parcel Nos. 053-631-010 and 053-770-040  
 Third Party Negotiator: Yreka Golf Club LLC  
 City Negotiators: City Manager and Director of Public Works  
 Under Negotiation: Possible sale including price, terms of payment, or both.
  
2. Conference with Legal Counsel - Anticipated Litigation  
 Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

**RETURN TO OPEN SESSION:** Upon return to open session, City Manager Baker reported out that Council gave direction to its negotiators as to item No. 1, and that no reportable action was taken in closed session.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

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 Joan Smith Freeman, Mayor  
 Minutes approved by Council  
 Motion April 19, 2018

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 Elizabeth E. Casson, City Clerk