

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
YREKA HELD IN SAID CITY ON FEBRUARY 15, 2018

On the 15<sup>TH</sup> day of February 2018, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Robert Bicego, Joan Smith Freeman, Duane Kegg, and Norman Shaskey  
Absent - None.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from February 2, through February 15, 2018.
- b. Approval of Minutes of the meeting held February 1, 2018.

Following Council discussion, Councilmember Shaskey moved to approve the items on the consent calendar as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Authorize the execution of a Public Works Mutual Aid Agreement in order to receive and/or provide reimbursable voluntary assistance during a declared emergency within the State of California.

Director of Public Works, Matt Bray reported that in October 1989, the Public Works Mutual Aid Agreement was established to provide a means for public works agencies to receive mutual aid quickly following a catastrophic disaster, and was modeled on the fire and law enforcement mutual aid systems, with the exception that the Public Works Mutual Aid Agreement requires a local emergency proclamation and that the requesting jurisdiction pays for any assistance.

Staff believes it is in the City's best interest to enter into an agreement, which directs the sharing of resources and reimbursement procedures when emergency personnel, equipment and facility assistance are provided between agencies during a disaster. Throughout the State, 19 Counties and 155 cities have become parties to this agreement. The County of Siskiyou is a member, and we are meeting with our neighboring cities to share this information.

Becoming a party to this agreement would establish a clear avenue to receive and/or provide reimbursable voluntary assistance during a declared emergency. A proclamation of a local emergency is necessary to trigger the agreement. If the Governor or the President declares a disaster, agencies that have received assistance through this agreement can request reimbursement from the State and Federal government. In turn, agencies providing aid will be reimbursed by the requesting jurisdiction.

Participation in the agreement is voluntary. An agency is not obligated to provide or deplete its own resources and should reasonably commit and utilize its own resources before requesting mutual aid. The Director of Public Works would be designated as the Public Works Mutual Aid Coordinator.

Following Council discussion, Councilmember Shaskey moved to authorize the execution of a Public Works Mutual Aid Agreement in order to receive and/or provide reimbursable voluntary assistance during a declared emergency within the State of California.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Authorize the execution of the City of Yreka Public Works Mutual Aid Agreement in order to receive and/or provide reimbursable voluntary assistance, to assist neighboring cities in the protection of public health and/or emergency.

Public Works Director Bray reported that this agreement is similar to the Statewide Public Works Mutual Aid Agreement. This is a localized version, which would allow for the sharing of resources between smaller neighboring cities of northern Siskiyou County. We have approached neighboring cities to determine interest, and it was well received.

Becoming a party to this agreement would establish a clear avenue to receive and/or provide reimbursable voluntary assistance between neighboring cities. During times of extreme workload, the protection of public health, and/or emergency, the requesting City Operational Coordinator would contact the Operational Area Coordinator who would then locate all available assistance. In turn, agencies providing aid will be reimbursed by the requesting jurisdiction.

Participation in the agreement is voluntary. An agency is not obligated to provide or deplete its own resources and should reasonably commit and utilize its own resources before requesting mutual aid. The Director of Public Works would be designated as the Public Works Mutual Aid Coordinator.

Following Council discussion, Councilmember Kegg moved to authorize the execution of the City of Yreka Public Works Mutual Aid Agreement in order to receive and/or provide reimbursable voluntary assistance, to assist neighboring cities in the protection of public health and/or emergency.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Authorize a budget appropriation in the amount of \$57,508.16 for the purchase of a Double Drum Roller and Trailer for asphalt repair and installation.

Public Works Director Bray reported that the Public Works Department began renting a roller from United Rentals for paving operations after the city owned roller was retired due to obsolescence and safety concerns. The Department typically rents the equipment late-May through mid-October each year. The accumulated rental cost totals \$43,650 over the past five years, and has increased substantially over the past 2 years. This equipment would allow Public Works to pave any time of the year, weather permitting, and prepare for larger chip sealing projects each summer.

Following Council discussion, Councilmember Shaskey moved to approve the corrected budget appropriation in the amount \$57,486.26, for the purchase of a Double Drum Roller and Trailer for asphalt repair and installation.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Adopt a Resolution #2018-5 authorizing the City Manager to award a construction contract to Advantage Paving & Excavating, Inc., for the Fairlane Bridge Preventive Maintenance Project in the amount of \$132,462 for the base bid and the Three Bridges Preventative Maintenance Project in the amount of \$162,959 for the base bid, totaling \$295,421, and to execute related document

Director of Public Works Bray reported that on January 31, 2018 bids were opened for the combined Fairlane Bridge and Three Bridges Preventive Maintenance Projects. The purpose of the projects is to extend the life of the bridge structures on Fairlane Road, Westside Road, Raymond Street and E. Lennox Street by repairing the existing worn bridge deck surfaces and installing deck waterproofing and asphalt concrete wear course.

The results of the bid opening are as follows:

Name	Location	Total Base Bid
Advantage Paving & Excavating Inc.	Yreka,	\$ 295,421.00
Northwest Paving, Inc.	Redding, CA	\$ 381,029.00
Stimpel-Wiebelhaus Associates, Inc.	Redding, CA	\$ 525,360.00
J.F. Shea Construction, Inc.	Redding, CA	\$ 458,055.00
R.B. Aldrich Construction	Fort Jones CA	\$ 425,130.75
<i>Estimate of Construction Costs</i>		<i>\$ 407,000.00</i>

City staff have evaluated the bidders' and proposed subcontractors' license statuses, references, and insurance company information and have confirmed that the apparent low bidder is not debarred from working on federal projects or any projects in California. Therefore, the bid is

responsive and the bidder is responsible, which allows the City to award the project to Advantage Paving.

The City's existing contract with consultant Morrison Structures, Inc. includes project inspection and oversight of the contractor during construction with the assistance of City staff. The specifications allow 45 days for construction and staff anticipate the project would be completed by late September 2018.

Following Council discussion, Councilmember Kegg moved to adopt the Resolution as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Adopt a Resolution #2018-6 authorizing the City Manager to execute a Professional Services Agreement Amendment No. 1 with Calpo, Hom, and Dong Architects increasing total compensation by an amount not to exceed \$35,000 for the Yreka Police Station Remodel Project.

Jeannette Hook, Public Works Administrative Assistant reported that in October 2014, the City Council approved Resolution 2014-49 to authorize a Professional Services Agreement with Calpo, Hom, and Dong Architects for the Police Station Remodel. At that time, Dennis Dong, estimated the architectural fees during construction as \$16,500 which would provide approximately 8 hours per month. This level of effort is insufficient for Mr. Dong to provide the amount of construction oversight that the City believes is desirable.

Staff is requesting that the architect's budget for construction observation be increased by \$35,000 to a total of \$51,500, which will allow the architect to be on-site approximately one day per week. Mr. Dong will be helping coordinate the work of the construction contractor, responding to requests for information, providing inspection and oversight to ensure that the work is performed as designed, and processing administrative paperwork such as Payment Requests and Change Orders. With USDA funding for the project approved, the City will also need to ensure that applicable federal requirements are met by the architectural firm before making any payment.

Following Council discussion, Councilmember Bicego moved to adopt the Resolution as amended to read "increasing total compensation by an amount not to exceed \$35,000".

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

City Treasurer's Report - Acceptance of:

a) Cash Balances Report – December 2017

- b) Quarterly Treasurer's Investment Report – 2nd Quarter FY 2017/2018
- c) Budget of Revenue and Expenditures with Year to Date Actuals through December 2017
- d) Quarterly Fiscal Performance Report – 2nd Quarter Fiscal Year to Date 2017/2018

Following Council discussion, Councilmember Baird moved to accept the City Treasurer's Reports as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

**CLOSED SESSION:**

1. Conference with Real Property Negotiator (Government Code Section 54956.8)
  - Property: Assessor Parcel No. 053-642-220, 053-054-010 053-031-020, & 053-043-080
  - Third Party Negotiator: Michael T. Mahar & Patrick Huycke, Trustees
  - City Negotiators: City Manager, City Attorney, Director of Public Works, and Public Works Administrative Assistant.
  - Under Negotiation: Possible purchase including price, terms of payment, or both.
2. Conference with Legal Counsel - Anticipated Litigation  
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 1 - The names of the parties are not disclosed, as it is believed that that to do so would jeopardize the City's ability to serve process or to conclude existing settlement negotiations to the City's advantage).

**RETURN TO OPEN SESSION:** Upon return to open session, City Manager Baker reported out the following:

Mayor Pro Tempore Baird recused herself from closed session item #1 and left the meeting. Upon return to open session, City Manager Baker reported out that Council gave direction to its negotiators, and that no reportable action was taken in closed session.

**ADJOURNMENT** There being no further business before the Council the meeting was adjourned.

Attest:

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Joan Smith Freeman, Mayor  
Minutes approved by Council  
Motion March 1, 2018

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Elizabeth E. Casson, City Clerk