

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON DECEMBER 21, 2017

On the 21st. day of December 2017, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Robert Bicego, Joan Smith Freeman, Duane Kegg, and Norman Shaskey
Absent - None.

Mayor Freeman announced that the closed session has been pulled from the agenda.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from December 8 through 21, 2017.
- b. Approval of Minutes of the meeting held December 7, 2017.
- c. Adopt Resolution Recognizing the City of Yreka's 2018 Contribution to Employees Healthcare Costs through the IRS Section 125 Cafeteria Plan.
- d. Adopt Resolution approving the updated 2017-2018 Salary Schedule for Part-time employees.
- e. Adopt Resolution Approving requests associated with the Special Event known as the Chris Lopez Classic to be held June 16, 2018.
- f. Waive Full Text Reading of All Ordinances on the Agenda. Ordinances shall be introduced and adopted by title only.

Councilmember Shaskey requested item 1e be removed for discussion.

Following Council discussion, Councilmember Baird moved to approve items a,b,c,d, & f on the consent calendar as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Adopt Resolution Approving requests associated with the Special Event known as the Chris Lopez Classic to be held June 16, 2018.

Councilmember Shaskey noted that the staff memorandum for the Resolution described the event as a cross-country bike race, instead of a footrace, however, that the Resolution was correct.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA:

Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Approval of Yreka Volunteer Fire Department Elected Officers for the 2018-2019 term.

Councilmember Bicego reported that he would abstain from voting on the Volunteer Fire Department matters, due to his membership on the Fire Department.

City Manager Steve baker reported that the Yreka Volunteer Fire Department has elected officers for the two-year period beginning January 2018 – December 2019, subject to approval by the City Council. Under City Code, the City Council approves the appointment of the Chief, First Assistant Chief and Secretary-Treasurer. The Fire Department is requesting that the City Council approve Jerry Lemos for Chief, Jason Suter for First Assistant Chief and Michael Mallory as Secretary –Treasurer.

Following Council discussion, Councilmember Shaskey moved to approve the appointment of Jerry Lemos as Chief, Jason Suter as First Assistant Chief and Michael Mallory as Secretary-Treasurer, of the Yreka Volunteer Fire Department.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, and Shaskey. Abstain – Bicego. Mayor Freeman thereupon declared the motion carried.

Approval of appointment Tim Pope to the Yreka Volunteer Fire Department.

Following Council discussion, Councilmember Shaskey moved to approve the appointment of Tim Pope to the Yreka Volunteer Fire Department.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, and Shaskey. Abstain – Bicego. Mayor Freeman thereupon declared the motion carried.

Authorize purchase and outfitting of Fire Department Rescue Truck.

City Manager Baker reported that the Fire Department is replacing the rescue vehicle, which is the first out vehicle on most medical calls. The Department has used the State Bid pricing for a Ford F-250 Crew Cab 4x4 from Yreka Motors, with a price of \$38,314. In addition, approximately \$15,214 is needed for installation of equipment on the truck. The cost of purchasing and outfitting this vehicle is \$53,528. Funding will be from Measure H funds and is in the budget.

Following Council discussion, Councilmember Kegg moved to authorize the purchase and outfitting of the Fire Department Rescue Truck.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, and Shaskey. Abstain – Bicego. Mayor Freeman thereupon declared the motion carried.

PUBLIC HEARING – Consideration of an application for a Certificate of Public Convenience and Necessity for taxicab operation pursuant to Yreka Municipal Code Chapter 5.08 Taxicabs.

City Manager Baker reported that Gerald and Heidi Overstreet have submitted an application for a Certificate of Public Convenience and Necessity for a taxicab operation, as required by Yreka Municipal Code Section 5.08.

This being the time and date scheduled for the public hearing, Mayor Freeman opened the hearing up to the audience, reporting that 1 written comment was received from Melissa Wright of Mel's Yreka Taxi in opposition of the application. Gerald Overstreet addressed the Council to answer any questions regarding his application.

There being no further comments from the audience, Mayor Freeman closed the public hearing and opened discussion to the Council to consider the Resolution.

Adopt Resolution No. 2017-49 issuing a Certificate of Public Convenience and Necessity for Taxicab operation to Gerald and Heidi Overstreet pursuant to Yreka Municipal Code Chapter 5.08.

Chief of Police Brian Bowles reported to the Council that he has met with Mr. Overstreet and is in favor of the application, stating that if the Council adopts the Resolution the next step will be the review of the application by the Police Department for possible issuance of Taxicab drivers' permits for each driver and the issuance of a business license from City Hall.

Following Council discussion, Councilmember Kegg moved to adopt the Resolution as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Adopt Ordinance enacting Chapter 9.60 entitled "Alcoholic Beverages – Drinking and Open Containers in Public" and finding the adoption of this Ordinance to be exempt from CEQA.

City Manager Baker reported that the City Council introduced this Ordinance at their meeting December 7, 2017. If the Ordinance is adopted by the Council tonight, the Ordinance would become effective January 22, 2018.

Following the reading of the title of the Ordinance and Council discussion, Councilmember Baird moved to adopt Ordinance No. 851 as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Adopt Resolution No. 2017-50 adopting the 2018 meeting calendar for the Yreka City Council.

City Manager Baker reported that during the review of the 2018 City Council Meeting calendar, staff noticed that the January 4, 2018 meeting immediately follows the Christmas and New Years' Holidays, and the June 7, 2018 meeting conflicts with the Jackson Street School Eight Grade Graduation. Staff is recommending that these City Council meetings be formally cancelled. By scheduling this cancellation well in advance and establishing a formal meeting calendar for the year, advance planning by Council and staff is easier.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Adopt Resolution No. 2017-51 approving the Mitigated Negative Declaration and Initial Study and the Mitigation Monitoring and Reporting Program for the Yreka Water Supply and Storage Improvements Project.

Matt Bray, Director of Public Works, reported that the Yreka Water Supply and Storage Improvements project requires an environmental analysis to evaluate potential negative impacts to the environment which may result from the project. An Initial Study was prepared and a proposed plan to mitigate potential impacts has been developed. The Mitigated Negative Declaration and Initial Study (IS/MND) and the Mitigation Monitoring Reporting Program were transmitted under separate cover for your review.

PACE Engineering has spearheaded the preparation of design and environmental documents in order to position the city to submit several Proposition 1 applications. Council may recall that these projects are somewhat speculative. Award of funding depends on the timing of application submittal, meeting statewide safe drinking water priorities, and the level of project readiness.

The specific funding source for this project requires that formal approval of the Mitigated Negative Declaration and Initial Study and the associated Mitigation and Monitoring Plan be issued by the City Council. Staff is recommending approval of the ISMND.

The City has applied for Proposition 1 Drinking Water State Revolving Funds. Expenditures for these Proposition 1 projects are retroactively reimbursable, once grant funds are awarded to the City. If the application is not selected for funding, the Water Enterprise funds will be used for the costs of preliminary project development.

The Planning Commission conducted a public hearing to accept comments from the public and has made a recommendation that the Council adopt a Resolution Approving the Mitigated Negative Declaration and Initial Study and the Mitigation Monitoring and Reporting Program for the Yreka Water Supply and Storage Improvements project.

Following Council discussion, Councilmember Bicego moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Adopt Resolution No. 2017-52 accepting Proposition 1 - Drinking Water Planning Grant Funds in the amount of \$393,000, authorizing the Finance Director to amend the Budget for these funds and approving a consultant task Order with PACE Engineering to provide Engineering Services for the Water Supply and Storage Improvements Planning Project in the Amount of \$393,000.

Matt Bray, Director of Public Works, reported that in March 2016, the Council approved Resolution 2016-12 authorizing the City to apply to the Drinking Water State Revolving Fund (Proposition 1) program for funds from the California State Water Resources Control Board (SWRCB) for various water project-planning projects and to enter into funding agreements for these projects. The City's application was approved, and as a result, the City is eligible to receive grant funds in the amount of \$393,000 to use toward the City's Water Supply and Storage Improvements Planning Project.

One outcome of this project will be the design and planning of the Davis Well, the New Shasta Belle water tank, and the New Lower Humbug water tank. This will allow the City to apply for Drinking Water Implementation Grant funds for the construction phase of this project.

The City of Yreka has retained PACE Engineering to provide consultant services for multiple projects beyond the scope of its services as the City's Engineer. PACE prepared the grant application, is familiar with the project, and is in a position to deliver the updated Master Plan expeditiously. At the City's request, PACE has provided a task order proposal to complete the scope of work contemplated in this agreement. The estimated consultant cost for this project is approximately \$393,000. There is no immediate fiscal impact to the City beyond the adjustment to the current budget. The engineering services are grant eligible costs and there is no match required for the expenditure of grant funds.

Staff is recommending that the Council adopt the Resolution accepting Proposition 1 Drinking Water Planning Grant funds in the amount of \$393,000, authorizing the Finance Director to amend the budget for these funds, and approving a consultant task order with PACE Engineering to provide engineering services for the Water Supply and Storage Improvements Planning Project in the amount of \$393,000.

Following Council discussion, Councilmember Baird moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Annual Development Impact Fee Report:

Public Hearing – to solicit public comments regarding the City’s intention to adopt a Resolution approving updates to the City’s Capital Improvement Plan and Development Impact Fee Program.

This being the time and date scheduled for the public hearing, Mayor Freeman opened the public hearing to the audience. There being no comments from the audience, Mayor Freeman closed the public hearing and opened discussion to the Council to consider the Resolution.

Adopt Resolution No. 2017-53 approving updates to the City’s Capital Improvement Plan and Development Impact Fee Program.

Finance Director Rhetta Hogan presented the Council with the Annual Development Impact Fee Review Report.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Bicego seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Siskiyou Homelessness Coalition - Point in Time Survey; Continuum of Care Participation.

City Manager Baker reported that Mayor Freeman and Councilmember Kegg are participating in the Siskiyou Homelessness Coalition and have asked for an update on the activities of the Coalition.

The Coalition has been active in discussing the many activities necessary to deal with homelessness in Siskiyou County. One of the upcoming events is the Point in Time Survey, an event that occurs nationally to calculate the number of homeless. The date for the homeless count is the night of January 22, 2018 and surveys will be conducted that week. The information collected is helpful for obtaining grant funds.

In addition, the Coalition has been working with the Continuum of Care, which is a regional organization that helps coordinate a variety of homeless services in north state counties, including grant funds and statistical information. They have been most active in Shasta County. In order for Siskiyou County to participate, there is a \$7,500 fee. A very early draft of an agreement is presented tonight primarily for the calculation of the assessments to each government entity. Yreka’s estimated calculation is \$1,297 based on population. City Staff, including Yreka Police Department Lt. Gamache, who is serving as the homeless coordinator, will be participating in the planning of the Point in Time Count and other Coalition activities.

Following Council discussion, Councilmember Shaskey moved to authorize the appropriation of \$1,297 for the City of Yreka’s participation in the Continuum of Care.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA:

Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

Adopt Resolution No. 2017-54 authorizing employment of Willow Martindale and directing the City Manager to execute an agreement regarding such limited term employment together with any and all other necessary documents.

Finance Director Rhetta Hogan reported that in a strategic planning workshop, held December 12, 2017, the City Manager outlined to the City Council the unmet needs of the City to provide and establish operations for needed projects and services. City staff has been looking for ways to meet those goals, and had identified through other recruitments, an individual who might be utilized on a limited term contract to assist through development of one-time projects, establishments of policies and procedures.

The City is in need of skilled services to provide technical financial assistance to the Finance Director, and for information technology projects, regulatory compliance and strategic projects for management for a limited term; City staff is reasonably assured that Willow Martindale has the education and skills needed to fulfill these duties. Expected salary and benefits would be between \$65,000 to \$80,000 depending on accepted rate and health care benefit coverage.

Following Council discussion, Councilmember Baird moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Bicego, Freeman, Kegg, and Shaskey. Mayor Freeman thereupon declared the motion carried.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

Joan Smith Freeman, Mayor
Minutes approved by Council
Motion January 18, 2018

Elizabeth E. Casson, City Clerk