

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON DECEMBER 20, 2018

On the 20th day of December 2018, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, Duane Kegg, Paul McCoy, and Norman Shaskey Absent - None.

Mayor Freeman announced that the Closed Session has been pulled from the agenda.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from December 6, through December 20, 2018.
- b. Approval of Minutes of the meeting held December 6, 2018.

Councilmember Kegg requested that item 1a be pulled for discussion.

Following Council discussion, Councilmember Kegg moved to approve the minutes as submitted.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approval/ratification of payments issued from December 6, through December 20, 2018.

Following Council discussion, Councilmember Shaskey moved to approve the payments as submitted.

Councilmember McCoy seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Cancel the regularly scheduled Council meetings for January 2019 and setting January Special Meeting dates; Discussion of a future agenda item regarding Tuesday Night Council meetings.

Following Council discussion, Councilmember McCoy moved to cancel the regular Council meetings scheduled for January 3 and 17, 2019, and to schedule Special Meetings to be held January 10, and January 24, 2019.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA:

Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approve the Transportation Claim for the 2018-2019 Local Transportation Fund and authorize the Mayor to sign the Claim on behalf of the City.

Public Works Director Matt Bray reported that the Local Transportation Funds (LTF) are distributed to cities and counties in California because of the Transportation Development Act (TDA) that was passed in the late 1970's to subsidize public transit. The County receives 0.25 cents of each 7.25 cents of State sales tax collected from the County. The major use of the funds is for public transit. However, counties with a population of less than 200,000 are allocated a portion of the funds for streets and roads after the County transit needs are met and a public hearing on Unmet Needs is held. Siskiyou County distributes any remaining funds to the County and the cities in Siskiyou County based on population.

The Local Transportation Commission (LTC) staff has estimated that the allocation of streets revenue for the City of Yreka is \$284,454.00 in the 2018/2019 fiscal year. The County estimated that it will use \$197,520.00 of the City's allocation for public transit this year. Therefore, the City claim is for \$86,934.00. The amount the City will receive may vary, because it is based on actual receipts from the State of California.

Following Council discussion, Councilmember McCoy moved to approve the Transportation Claim as submitted and to authorize the Mayor to sign the claim on behalf of the City.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Authorize the City Manager to approve a Final Change Order bringing the existing construction contract with Siskiyou Cascade Construction, LLC, for the N. Oregon Street Rehabilitation Project to \$1,184,180, and to execute related documents.

Public Works Director Matt Bray reported that on May 3, 2018, Council adopted Resolution No. 2018-21 awarding Siskiyou Cascade Construction a contract for the N. Oregon Street Rehabilitation Project. The purpose of the project was to repair the street and the underlying water and sewer systems. Since the age of the City infrastructure lends itself to uncertainty regarding specific locations and depths of waterlines, asphalt, etc., it was expected that there would be a need for contract change orders, and the Council authorized City staff to execute any needed change orders up to 10% of the original contract amount of \$1,072,742 without additional Council approval. This total amount (contract plus 10%) is \$1,180,016.20.

The project has been completed, and the Notice of Completion was filed with the County on November 9, 2018. The final contract change order has been submitted to the City and checked for accuracy by City staff and by the project engineering consultant, E&S Engineers and

Surveyors. The change order, which is for street work (removal of asphalt over the expected depth), is in the amount of \$23,843.75. This increase would bring the total final contract amount to \$1,184,180.20, which is \$4,164.00 over the amount previously authorized by Council. The City is requesting Council approval to exceed the 10% change order cap by \$4,164.00 in order to close out the project.

The final change order is solely for street work. The street project portion of the project, including the final change order, totals \$542,367.19; the street costs are 88.53% reimbursable by the Caltrans State Transportation Improvement Program (STIP), leaving 11.47% of the costs as City match. The sewer and water portions of the project are not eligible for STIP reimbursement, but they are planned improvement expenses and are covered by water and sewer rates.

Following Council discussion, Councilmember Kegg moved to approve the final change order as submitted.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approval of Amendment to the Employment Contract of the City Manager.

Mayor Freeman reported the Employment Agreement for the City Manager dated February 4, 2010 and amended May 21, 2015, provides for evaluations of the City Manager as well as merit increases.

The City Council held closed sessions at the last two Council meetings to discuss the City Manager's performance. This item is on the agenda as a result of a positive performance evaluation of the City Manager.

The proposed amendment provides for a 3% merit increase in pay and an additional week of vacation. The City Manager also receives the standard benefits provided for full time management employees. The remainder of the contract remains the same.

Following Council discussion, Councilmember Kegg moved to approve the Amendment to the Employment Contract of the City Manager as submitted.

Councilmember McCoy seconded the motion, and upon roll call, the following voted YEA: Freeman, Kegg, McCoy and Shaskey. Abstain – Baird.

Mayor Freeman thereupon declared the motion carried.

Approve Supplemental Appropriation of \$48,747 for Citizens Option for Public Safety (COPS) allocation pursuant to GC 30061.

Finance Director Rhetta Hogan reported that the City adopted in its biannual budget, a \$100,000 allocation for the Citizens Option for Public Safety that supports the salary and benefits of a sworn officer. The City received notice from the County of a supplemental revenue appropriation of an additional \$48,747. The expenditure budget has been modified to reflect another ½ full time employee of a sworn officer to be paid from the allocation.

In the past, the grant was able to support two officers. However, currently one hundred thousand dollars only covers the wages and benefits of a single sworn officer. The approval of the budget revision would reflect acceptance of the supplemental appropriation and corresponding expenditures of wages and benefits for 1.5 full time sworn officer.

Following Council discussion, Councilmember Shaskey moved to approve the supplemental appropriation as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

Joan Smith Freeman, Mayor
Minutes approved by Council
Motion January 10, 2019

Elizabeth E. Casson, City Clerk