

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
YREKA HELD IN SAID CITY ON APRIL 18, 2019

On the 18th day of April 2019, the City Council of the City of Yreka met in the City Council Chambers of said City in regular session, and upon roll call, the following were present: Deborah Baird, Joan Smith Freeman, Duane Kegg, Paul McCoy, and Norman Shaskey Absent - None.

Mayor Freeman announced that the Closed Session has been pulled from the agenda.

Consent Calendar: Mayor Freeman announced that all matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion or a member of the audience wishes to comment on an item:

- a. Approval/ratification of payments issued from April 5 through April 18, 2019
- b. Approval of Minutes of the meeting held April 4, 2019.

Following Council discussion, Councilmember McCoy moved to approve the items on the consent calendar as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried.

Approval of appointment of Kalan Sandberg to the Yreka Volunteer Fire Department.

1st. Lieutenant William Girdner introduced Kalan Sandberg to the Council on behalf of the Yreka Volunteer Fire Department recommending appointment.

Following Council discussion, Councilmember McCoy moved to approve the appointment of Kalan Sandberg to the Yreka Volunteer Fire Department.

Councilmember Shaskey seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Approve Miner Street Façade Grant Program applications – Larry and Carri-Lin Blazer in an amount up to \$3,318 for 331 W. Miner Street and an amount up to \$6,562 for 333 W. Miner Street.

City Manager Steve Baker announced that the City received applications from Larry & Carri-Lin Blazer, the new owners of 331 and 333 W. Miner Street for reimbursement of eligible costs to refurbish their new buildings.

331 W. Miner Street and 333 W. Miner Street are separate parcels. 333 W. Miner Street is a corner parcel.

The Community Projects Façade Grant Program has been designated to provide financial assistance to local businesses located on Miner Street by providing grants to aid visual improvement projects. This grant was made possible by private funds donated by the Stewart Trust. All projects must be consistent with the City's Historic District rules and regulations and approved for funding by the Yreka City Council. Eligible buildings must be used for commercial, retail, office, and or mixed use purposes, and are located on W. Miner Street between the former Police Station and Main Street.

Grants may equal 50% of eligible costs with a maximum grant of \$10,000. Eligible costs include material costs for approved improvements, costs from appropriately licensed third party vendors and/or contractors, architectural and engineering services, and City of Yreka permits and fees directly related to the project. According to our grant guidelines, corner buildings, and projects that are deemed exceptional, can negotiate for larger grant amounts.

The total project cost for the applications submitted is estimated at \$6,636. for the property known as 331 W. Miner and \$13,123. for 333 W. Miner Street. Therefore, at 50% reimbursement of eligible costs, the 331 W. Miner Street property would qualify for a reimbursement of up to \$3,318, and the 333 W. Miner Street property would qualify for a reimbursement of up to \$6,562.

In addition to the grant applications submitted tonight, the applicant has inquired as to whether it would be possible to submit a future grant application to refurbish the "Coca-Cola" mural on the side of 333 W. Miner Street, as well as adding exterior painting to the front façade in order to highlight the historic brick archways. In accordance with our Grant Program Guidelines, since 333 W. Miner is a corner building, it would qualify to negotiate for grant amounts exceeding the \$10,000 cap.

Staff is recommending that the City Council approve the grant applications as submitted authorizing reimbursement in an amount up to \$3,318. for 331 W. Miner Street and \$6,562. for 333 W. Miner Street.

And further give direction as to whether the Council would consider accepting a future grant application for 333 W. Miner St. to refurbish the "Coca-Cola" mural, and add exterior painting to the front façade in order to highlight the historic brick archways.

Following Council discussion, Councilmember Shaskey moved to approve the Miner Street Façade Grant Program applications from Larry and Cari-Lin Blazier as submitted in an amount up to \$3,318 for 331 W. Miner Street and an amount up to \$6,562 for 333 W. Miner Street.

Councilmember McCoy seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Consider accepting a future grant application for 333 W. Miner Street to refurbish the “Coca-Cola” mural, and add exterior painting to the front façade in order to highlight the historic brick archways.

Following Council discussion, it was the consensus of the Council to allow a future grant application for 333 W. Miner Street to refurbish the “Coca-Cola” mural and add exterior painting to the front façade.

Presentation - Code Enforcement Update – Willow Martindale.

Code Enforcement Officer Willow Martindale gave a presentation on code enforcement activities, including completed projects and weed abatement.

Adopt Resolution # 2019-15 approving street closures and other requests for the Yreka Chamber of Commerce Special Event known as “Gold Rush Days”.

City Manager Baker reported that the Chamber of Commerce submitted a request for temporary street closures for its special event known as the 2019 Gold Rush Days. In addition to the street closures, the Chamber is requesting the waiver of the Stage rental fee.

There will be labor costs incurred by the Public Works Department for the setup and tear down of the stage, as well as for extra trash removal and restroom maintenance due to the increased volume of users during the event. The fiscal impact is estimated to be approximately \$1000 for the event. This amount does not include additional costs that may be incurred by the Yreka Police Department.

Following Council discussion, Councilmember Shaskey moved to adopt the Resolution as submitted.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Approve a request from the Yreka Chamber of Commerce for the Use of the City Stage for the Special Event known as “Yreka’s July 4th Celebration” on July 4, 2019.

City Manager Baker reported that the Chamber of Commerce submitted a request for use of the City stage for the event known as the Yreka's July 4th Celebration. Prior discussion with staff has indicated that this event is to be a joint event of the Chamber and Rain Rock Casino, where the event will take place.

The Chamber is requesting a waiver of the \$250 stage rental fee, and there will be additional labor costs incurred by the City's Public Works Department for the setup and tear down of the stage. The labor cost is estimated to be approximately \$600 for Public Works staff to set

up and tear down the stage, including callout and overtime wages.

Staff is recommending that the Council approve the request from the Yreka Chamber of Commerce for use of the City stage for the special event known as "Yreka's 4th of July Celebration" on July 4, 2019.

Following Council discussion, Councilmember Kegg moved to approve the request for use of the stage for the 4th of July event, and to waive the rental fee.

Councilmember Baird seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Provide staff direction regarding a request from the Yreka Chamber of Commerce for the Use of the City Stage for the Special Event known as "Spring Fling Car Show" on May 25, 2019.

City Manager Baker reported that the Chamber of Commerce submitted a request for use of the City stage for a new event known as the First Annual Spring Fling Car Show. Prior discussion with staff has indicated that this event is to be a joint event of the Chamber and Rain Rock Casino, where the car show will take place.

The City is currently renegotiating the Chamber's contract. Part of that process will be to identify events that would be "City Sponsored" through the Chamber. Staff believes that this event would not be on the list.

The current City Stage Policy allows stage rental for \$250, and only allows rentals between June 1 and August 31 of each year. It is believed that the Chamber would like to amend the Use Policy to allow use before June 1, and a waiver of the stage rental fee;

The rental cost is intended to defray the City staff costs of the yearly periodic maintenance to prepare the stage and its transportation for the summer season, in addition to the staff time of transporting, setting up and taking down the stage for each use. Reviewing this request has resulted in staff believing that the policy should be reviewed and updated in its entirety.

The fiscal impact to the City of accommodating this request would be approximately \$600 for the City's Public Works Department to set up and take down the stage.

Staff is recommending that the Council deny the request from the Chamber for use of the City Stage for the Spring Fling Car Show.

Following Council discussion, Councilmember McCoy moved to direct staff to re-examine our current Resolution to update the fee to "actual cost" plus a designated percentage to fund a replacement stage, and to update the use policy.

Councilmember Kegg seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

Discussion continued regarding the request to allow the use of the Stage for the May 25th event at the Rain Rock Casino. There being no motion, Mayor Freeman called for a motion three more times, with no response from the Council.

Mayor Freeman thereupon declared that since no motion has been made by the Council, the Council will move on to the next agenda item.

Acceptance of the City of Yreka's Audited Financial Statement Fiscal Year 2017-18.

Finance Director Rhetta Hogan reported that the Audit, Debt and Investment Committee met to review the City's 2017-2018 audited financial statements prepared by Smith and Newell. Highlights from the report state no significant audit findings. There were no findings in the auditor's report for compliance for the City's Federal Grant Awards in the Schedule of Expenditure for Federal Awards through June 30, 2018. The single audit is required when federal expenditures exceed \$750,000 for federal grant awards. The City had \$1,795,453 in federal award expenditures in 2017-2018.

Following Council discussion, Councilmember Shaskey moved to accept the Audited Financial Statement for Fiscal Year 2017-18 as submitted.

Councilmember McCoy seconded the motion, and upon roll call, the following voted YEA: Baird, Freeman, Kegg, McCoy and Shaskey.

Mayor Freeman thereupon declared the motion carried

ADJOURNMENT There being no further business before the Council the meeting was adjourned.

Attest:

Joan Smith Freeman, Mayor
Minutes approved by Council
Motion May 2, 2019

Elizabeth E. Casson, City Clerk